



**SENATE LIBRARY COMMITTEE MEETING
MINUTES**

Thursday 21 April 2022
2:31-3:29 pm
via Zoom

Attendees

Senators

F. Andrew
J. Bulkan
L. Burr (*Vice-Chair*)
V. Chitnev
T. Jiang
S. Matsui (*Chair*)

Ex Officio

S. Parker

Regrets

D. Born
C. Godwin
B. Gopaluni
E. Kwakkel
M. MacPhee
S. Mehta
K. Ross
A. Scott
R. Topping
L. Wang

Senate Staff

B. Menard

**Call to Order and
Land
Acknowledgement**

The meeting of the Senate Library Committee (the “Committee”) was called to order at 2:31 pm on 21 April 2022 by Shigenori Matsui, Chair.

Agenda

THAT THE Senate Library Committee adopts the revised 21 April 2022 agenda, as presented.

Carried by general consent.

Minutes

THAT THE Senate Library Committee approves the 17 March 2022 meeting minutes, as presented.

**Moved: L. Burr
Seconded: F. Andrew
Carried.**

Business Arising

None.

**University
Librarian Update**

As presented by Susan Parker.

At last night’s Vancouver Senate meeting, it was noted that the Board of Governors has approved the new budget. The Library has been approved to receive supplementary funding again for this year, which will cover the cost of

inflation at 2% and funding to cover the difference, between USD and CAD, for licenses at a rate of x1.23.

The Chung/Lind gallery project has been approved at the executive-level, which means that the Board of Governors has now allowed the Library to award contracts for the builder. Work on this project will begin in the IKBLC after final exams have ended, likely in the first week of May. It is expected that this project will take about a year to complete.

The carrels in Koerner Library are getting upgraded, with power outlets being added to them.

The Provost has asked all units that report to him, to form committees to start planning the survey, and also implementation of activities and processes under the Indigenous Strategic Plan and the Inclusion Action Plan. The Library now has teams for both of those, who are preparing for the diversity surveys that are planned to be distributed in Spring/Summer. It was noted that the Xwi7xwa Library is particularly engaged with the implementation of the Indigenous Strategic Plan.

Discussion:

It was asked whether the campus mask mandate is extended after April. It was confirmed that the campus mandate on wearing masks in public spaces has been extended through June 30. It was noted that this extension was communicated to the university community by way of a broadcast email that was sent yesterday. Discussion ensued about this topic.

A member asked about the impact of rising inflation on the Library. In response, it was noted that the Library plans for steady, slow, low inflation. When planning for inflation, discussions look at various scenarios. If the number is much larger than what is planned, then the Library would seek funding assistance. If access to supplementary funds are not available, then adjustments to expenditures need to be made. Ongoing advocacy is taking place to address funding.

Recommendations from External Review **As presented by Susan Parker.**

S. Parker noted that she will provide information to the Provost regarding recommendations made in the report, however, the response to the recommendations will ultimately be made by the Provost.

It was noted that the budget component of the review is very important. The University is in a far better financial position than some peer institutions, where cuts to library funding are being considered. However, longer-term planning could allow the Library to make advances. Adding positions to the Library staff is also a key priority that is tied to funding. A priority within staffing is to add a managerial position that will support EDI. It is also planned in the coming weeks to post an advertisement for the Deputy University Librarian position, which will focus on inclusion, sustainability, budget, and data.

There was a recommendation to review the organizational structure of the Library. It was noted that in reviewing the current structure, a goal would be to ensure a consistent experience throughout the whole library system and to organize the Library in a way that users actually use it. A recent organizational change was to create a new unit within the Library that combines both the systems team and the cataloguing team.

The last recommendation was for the Xwi7xwa Library to engage with the Indigenous Strategic Plan. The Library is considering how to best respond to this recommendation.

Discussion:

Committee members offered congratulations to the University Librarian for the findings of the report.

Discussion ensued about the findings and recommendations made in the report.

It was asked if there is anything that the Committee should do in response to the report. In response, it was noted that the Library's leadership has been asked to provide responses to the report and similarly, members of the Committee are invited to share responses to the report.

Action Item:

Individual committee members can share responses to the report with S. Parker.

**Committee
Meeting Dates for
2022/23**

As presented by B. Menard.

The Committee reviewed the proposed meeting dates for 2022/23:

15 September 2022

20 October 2022

17 November 2022

15 December 2022

19 January 2023

16 February 2023

16 March 2023

20 April 2023

Action Item:

Committee members are asked to contact B. Menard if they note any conflicts with the meeting dates relating to religious, cultural or spiritual observances.

It was noted that Senators will be surveyed in the coming weeks regarding their preference for Senate meeting location and format. Separate from the full Senate, individual committees of the Senate will make decisions regarding their preferred meeting location and format. Discussion ensued regarding the

Committee's preferred meeting format and location. The Committee supported continuing to meet virtually, with the exception of on-campus activities, such as tours of libraries.

Action Item:

Calendar invitations for these meetings will be sent during summer by the Office of the Senate.

Next Meeting

The next meeting of the Committee will be held on Thursday 15 September 2022 from 2:30-4:00 pm.

Adjournment

The meeting adjourned at 3:29pm.