



MEMORANDUM

August 30, 2011

To: Senate, Vancouver
c/o Lisa Collins, Manager of Secretariat Services

From: David H. Farrar
Provost and Vice President Academic

A handwritten signature in black ink, appearing to read 'DHF', followed by a horizontal line.

Re: Killam Postdoctoral Fellow Research Prize Guidelines – 2011

Recommendation:

That Senate approve the Killam Postdoctoral Fellow Research Prize Guidelines – 2011, as attached.

Rationale:

Established in 2011, the Killam Postdoctoral Fellow Research Prizes are awarded annually for excellence in research. Two prizes in the amount of \$5,000 each will be awarded to fulltime Postdoctoral Fellows at UBC in recognition of outstanding research and scholarly contributions while at UBC. All fields of research are included.

The awards are adjudicated by a subcommittee within the Faculty of Graduate Studies.

The Guidelines, attached, provide a framework for the eligibility and nomination of a potential candidate.

Attachment:

1. Killam Postdoctoral Fellow Research Prize Guidelines – 2011 (2 pages)



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Killam Postdoctoral Fellow Research Prize Guidelines – 2011

Established in 2011, the Killam Postdoctoral Fellow Research Prizes are awarded annually for excellence in research. Two prizes in the amount of \$5,000 each will be awarded to fulltime Postdoctoral Fellows at UBC in recognition of outstanding research and scholarly contributions while at UBC. All fields of research are included.

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Eligibility

Nominees must have held an appointment at UBC for at least 12 months as of the closing date for nominations.

- The Killam Postdoctoral Fellow Research Prize may be awarded only while the recipient is a full-time member of UBC at the time of the award.
- A postdoctoral fellow is eligible for only one Postdoctoral Fellow Research Prize.

Nominators

The supervisor and one other faculty member in the nominee's Faculty must nominate them. Nominators will complete all documentation and submit it to the Dean of their Faculty. The Dean will forward one nominee for their Faculty with a complete dossier for adjudication by the Faculty of Graduate Studies Awards Committee.

Documentation Required for Nomination

Please create a nomination package including the following documents in the order listed. Only one copy is required. Electronic submissions can be sent to hourik.khanlian@ubc.ca using a secure .pdf file for scanned signed letters and the nomination form.

1. **Completed Nomination Form** (NEED download site: can be downloaded at: <http://www.research.ubc.ca/forms.aspx>)

Unsuccessful nominations are not carried forward to the next competition; a completely new application dossier is needed, including new external letters of reference.

2. **50-Word Citation**

- In 50 words or fewer, summarize the nominee's primary scholarly contribution using a language that would be understood by a non-expert.

Questions? Contact: hourik.khanlian@ubc.ca, 604-827-5394

Deadline: October 1, 2011



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3. Nomination Letter

- Nominators are asked to submit ONE collective letter, signed by all nominating individuals and showing clearly the name and title and affiliation of nominators.

4. Curriculum Vitae

- This must include an up-to-date, complete list of his or her publications.

5. External Support Letters

- The nominators must collect TWO external letters of support for inclusion in the nomination dossier.
- The TWO references are deemed crucial in the selection process. These letters should be objective assessments of the quality of the candidate's research/scholarly contribution during his/her time at UBC.
- One referee may be the supervisor of the nominee's PhD thesis and the other referee should be internationally recognized in their field.

Award Contact

Hard-copy nominations can be sent to:

Postdoctoral Office

Attn: Hourik Khanlian, Faculty of Graduate Studies, 170-6371 Crescent Road, Vancouver BC, V6T 1Z2

Deadline: October 1, 2011, 4:30 PM PST

Questions? Contact: hourik.khanlian@ubc.ca, 604-827-5394

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