

**Vancouver Senate Admissions Committee**

**MINUTES OF 13 OCTOBER 2021**

**10:00 a.m. – 12:00 p.m.**

**Via zoom**

**Attendance:** Prof. Carol Jaeger, Joint Faculties Representative, Faculty of Applied Science (Chair)  
Dr. Ian Cavers, Associate Dean, Faculty of Science  
Dr. Joanne Fox, Faculty of Science – Joint Faculties Representative  
Dr. Joey Hoegg, Associate Professor, Faculty of Commerce and Business Administration  
Dr. Sandra Jarvis-Selinger, Associate Dean, Academic, Faculty of Pharmaceutical Sciences  
Mr. Brendan Morey, Assistant Dean, Student Administration & Awards, Faculty of Graduate and Postdoctoral Studies  
Dr. Laura Moss, Associate Dean, Students, Faculty of Arts  
Dr. Ingrid Price, Faculty of Pharmaceutical Sciences Representative  
Dr. Pam Ratner, Vice-Provost and AVP Enrolment and Academic Facilities  
Dr. Kate Ross, Associate Vice-President and Registrar, Enrolment Services  
Mr. Sam Saini, Associate Registrar, Undergraduate Admissions and Student Recruitment & Advising, Enrolment Services  
Dr. Zhaoming Xu, Associate Dean, Academic, Faculty of Land and Food Systems  
Keanna Yu, Student Senator  
Ms. Angela Zhao, Convocation Senator

**Regrets:** Dawson Born, Faculty of Medicine – Student Senator  
Dr. Peter Choi, Joint Faculties Representative, Faculty of Medicine (Vice-Chair)  
Dr. Steven Pelech, Faculty of Medicine Representative  
Dr. Shahin Shirzad, Assistant Dean, Admissions, Faculty of Medicine

**Guest:** Alison Beardsworth, Associate Director, Strategic Indigenous Enrolment Initiatives  
Dr. Jeremy Schmidt, Director, Dean's Office, Allard School of Law

**Secretariat:** Aman Breen, Office of the Senate

The Chair called the meeting to order at 10:00 a.m.

**ITEM 2: APPROVAL OF THE AGENDA**

Approved by consent.

ITEM 3: MINUTES OF THE MEETING OF 28 APRIL 2021

Deferred to next meeting.

ITEM 4: MINUTES OF THE MEETING OF 22 September 2021

An error regarding the meeting date was corrected.

<i>I. Cavers A. Zhao</i>	}	<i>That the Minutes of 22 September 2021 be approved, as amended.</i>
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Approved

ITEM 5: BUSINESS ARISING FROM THE MINUTES OF 22 SEPTEMBER 2021 –  
UBC ALLARD SCHOOL OF LAW & UNIVERSITY OF SYDNEY,  
SYDNEY LAW SCHOOL DEGREE PARTNERSHIP: CALENDAR  
STATEMENT

Following approval of the partnership agreement at the 22 September 2021, the circulated calendar entry was drafted. A few minor edits were made to the document.

In response to a question on whether misconduct or failed standing that occurs at UBC can impact the student's standing at the partner institute, it was confirmed that the students are governed by the applicable academic rules, codes of conduct etc. which are in effect at the institution at which they are studying at any given time, though events that happen at UBC (failed course/discipline etc.) may also have consequences for the student at their home institution.

<i>J. Hoegg Z. Xu</i>	}	<i>That the Committee approve and recommend to Senate for approval the proposed Calendar entry for the UBC Faculty of Law and University of Sydney, Sydney School Degree Partnership.</i>
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Approved

ITEM 6: ADMISSION REQUIREMENTS – DOCTOR OF PHILOSOPHY, GENETIC  
AND GENOMIC COUNSELLING (approval)

The Committee considered a proposal for a new program, PhD in Genetic and Genomic Counselling, and made the following revisions:

- Update *Program Overview* paragraph to include all PhD programs in the Faculty of Medicine
- Page 3:  
 “Admission will be competitive and limited, **and Eligibility** is based on academic background and achievement, relevant research experience, and letters of recommendation. Academically admissible applicants must also obtain the commitment of a research supervisor in the Department of Medical Genetics before receiving an admission offer from the Program and the Faculty of Graduate and Postdoctoral Studies.”

<i>I. Cavers I. Price</i>	} <i>That the Committee approve and recommend to the Senate for approval proposed admission requirements for the Doctor of Philosophy, Genetic and Genomic Counselling program, effective for entry to the 2022 Winter Session and thereafter, as amended.</i>
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Approved

#### ITEM 7: MASTER OF OCCUPATIONAL THERAPY DISTRIBUTED PROGRAM (approval)

The Committee recommended the following changes:

- Re-write general description of Master of Occupational Therapy Distributed Program
- Remove reference to MELAB on page 3
- Additional information needed under ‘Rationale’
- Review language on page 3 re “applicants from university outside of Canada...”

<i>B. Morey S. Jarvis-Selinger</i>	} <i>That the Committee approve and recommend to Senate for approval the Calendar changes for the Master of Occupational Therapy Distributed program, effective for the 2022 Winter Session, as amended.</i>
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Approved

#### ITEM 8: INDIGENOUS TRANSFER PARTNERSHIP AGREEMENT: UBC & snəwəyəl leləm LANGARA COLLEGE (approval)

The Chair invited Alison Beardsworth, Associate Director, Strategic Indigenous Enrolment Initiatives to present the revised partnership agreement between UBC and snəwəyəl leləm Langara College.

Ms. Beardsworth outlined the main changes from the previously approved agreement:

- Change of “Aboriginal” to “Indigenous”
- Pre-amble – mention of UBC ISP) and the Langara Indigenization Plan
- Providing a definition of Aboriginal, as well as broadening eligibility to students who may be living outside of the borders of Canada
- Enabling two-way information sharing upon registration of the student to ensure supportive transfers between advisors at both institutions (section 6.1 and Registration Form)
- Enhancement of Mutual Commitments – joint work on recruitment, events and opportunities to ensure a supportive transfer.
- DELETION – Transition Plan document – this was found to be overly laborious to the students still at Langara.

The Committee indicated its support for the proposal, and noted the following:

- That the admission GPAs outlined in Appendix A fluctuate yearly, and that proponents consult with Faculties to ensure that the program specific requirements outlined in Appendix A are accurate;
- That Faculties without direct-entry undergraduate programs may wish to work with the proponents to see how the agreement can be extended to include them.

<p><i>K. Yu</i> <i>B. Morey</i></p>	<p>}</p>	<p><i>That the Committee approve and recommend to Senate for approval revisions to the UBC Langara Aboriginal Transfer Agreement.</i></p>
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Approved

#### ITEM 9: GRADE 12 LITERACY REQUIREMENT: ADMISSION CHANGE (approval)

The Chair invited Sam Saini, Associate Registrar, Undergraduate Admissions and Student Recruitment & Advising, Enrolment Services to present the proposal.

When the UBC first adopted the literacy assessment, it was understood that students would be eligible to complete the assessment before the commencement of the grade 12 school year. However, after implementation delays and various changes, students are now expected to complete the assessment while enrolled in grade 12. Results for the assessment are usually available approximately 6-7 weeks after each sitting. Current scheduled sittings do not align with UBC’s admission cycle.

The proposal is to remove reference to the requirement for BC/Yukon secondary school applicants to provide a completed Grade 12 Literacy Assessment before receiving an offer of admission. With the proposed change, satisfactory performance on the Grade 12 Literacy Assessment will be condition of the offer of admission, as outlined in the attached proposal.

<p><i>J. Hoegg</i> <i>J. Fox</i></p>	<p>}</p>	<p><i>That the Committee approve and recommend to Senate for approval changes to the Grade 12 Literacy Assessment admission requirement, for entry to the 2022 Winter Session and thereafter.</i></p>
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Approved

#### ITEM 10: OPTIONAL USE OF SAT/ACT SCORES FOR ADMISSION FROM US CURRICULUM (approval)

The Chair invited Sam Saini, Associate Registrar, Undergraduate Admissions and Student Recruitment & Advising, Enrolment Services to present the proposal to waive the Scholastic Aptitude Test (SAT) and American College Test (ACT) admission requirement for applicants following the American secondary school curriculum. SAT/ACT scores will be used in determining admissibility only where available and will not be required. This proposal was approved by Senate at its October 2020 meeting and was effective for entry to the 2021 Winter Session only. The request is to extend the optional use of the SAT/ACT for applicants entering the 2022 Winter Session.

Committee members were supportive of the proposal, noting that information on the academic performance at UBC of applicants admitted without a test will not be available for another year. Members also stated that the Committee may wish to consider the optional use of the SAT/ACT tests on an ongoing basis.

<p><i>J. Fox</i> <i>K. Yu</i></p>	<p>}</p>	<p><i>That the Committee approve and recommend to Senate for approval the UBC Undergraduate Admissions “Test Optional” proposal for applicants following the American Secondary School Curriculum, effective for admission to the 2022 Winter Session only.</i></p>
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Approved

#### ITEM 11: OTHER BUSINESS

None.

#### ITEM 12: NEXT MEETING

The next regularly scheduled meeting will be held on 27 October 2021.

#### ITEM 13: ADJOURNMENT

#### ITEM 14: CATEGORY 2 CHANGES (circulated for email approval)

The following proposals were approved by email:

- a. Bachelor of Education – Admission Change
- b. Vantage College-Transition into UBC Degree Programs: Vantage One Engineering – Admission Change
- c. Bachelor of Applied Science-Admission: Transition from UBC Vantage College Engineering Stream – Admission Change
- d. Bachelor of Commerce: Admission and Transfer
- e. Entry-to-Practice Doctor of Pharmacy – Admission Change

#### STUDENT APPEALS

Members of the Committee who are also members of Senate considered two student appeals.