THE UNIVERSITY OF BRITISH COLUMBIA
Office of the Council
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Council of Senates

THE SEVENTH REGULAR MEETING OF
THE COUNCIL OF SENATES

THURSDAY 28 MARCH 2019
1:00 P.M. to 3:00 PM

ADM 101, UBC OKANAGAN CAMPUS
and
BROCK 2001, UBC VANCOUVER CAMPUS

1. **Call to Order – Vice-Chair Deborah Buszard** (information)
2. **Adoption of Meeting Agenda - Prof. D. Buszard** (information)
3. **Council Membership – Dr Kathleen Ros**s (information) (docket page 2)
4. **Minutes of the Meeting of 14 October 2009 – Prof. D. Buszard** (approval) (docket pages 3-6)
5. **Business Arising from the Minutes – Prof. D. Buszard** (information)
6. **Remarks from the Vice-Chair– Prof. D. Buszard** (information
7. **Executive Committee – Dr Paul Harrison**
    a) Changes to the Rules and Procedures of Senat**e** (approval) (docket pages 7-18)
    b) Process for Selection of the Chancellor (approval) (docket pages 19-21)
    c) Review of Council Policy C-2: Affiliations with Other Institutions of Learning (information) (docket pages 22-26)
8. **Other Business**

The University of British Columbia – Council of Senates

Members of Council

Effective 1 March 2019

EX OFFICIO

Chancellor	Mr. J. Lindsay Gordon
President, Chair	Dr. Santa Ono
Okanagan Academic Vice-President	Dr. Deborah Buszard, Deputy Vice-Chancellor & Principal
Vancouver Academic Vice-President	Dr. Andrew Szeri, Vice-President Academic and Provost

VANCOUVER EX OFFICIO MEMBERS

Academic Policy	Dr. Paul Harrison
Admissions	Prof. Carol Jaeger
Curriculum	Dr. Peter Marshall
Nominating	Dr. Richard Tees

OKANAGAN EX OFFICIO MEMBERS

Academic Policy	Dr. Jan Cioe
Admission & Awards	Dr Gregory Wetterstrand
Curriculum	Dr.Peter Arthur
Teaching & Learning	Dr. Deborah Roberts

OKANAGAN ELECTED MEMBERS

Dr Jodey Castricano
Ms Catherine Comben (Convocation)
Ms Kelly Lu (student)
Ms May Ly (Student)

VANCOUVER ELECTED MEMBERS

Dr Sally Thorne
Mr Tariq Ahmed (Convocation)
Mr Jakob Gattinger (Student)
Mr J. Maximillian Holmes (Student)

ADDITIONAL VANCOUVER MEMBERS

Dr Anna Kindler
Dr Susan Forwell
Dr Santokh Singh
Ms Jeanie Malone (Student)
Dean Ricky Yada (Dean)

ADDITIONAL OKANAGAN MEMBERS

Dr Ramon Lawrence
Dr Barbara Marcolin
Dr Jennifer Jakobi
Ms Emily Lewis (Student)
Vacancy (Dean) NB: Dean Wisdom Tettey has not yet formally resigned.

UP TO TWO ADDITIONAL MEMBERS APPOINTED BY THE PRESIDENT

Okanagan	Vacancy
Vancouver	Vacancy

THE UNIVERSITY OF BRITISH COLUMBIA

Council of Senates Secretariat
Enrolment Services
Senate and Curriculum Services
www.senate.ubc.ca/council

Council of Senates

DRAFT MINUTES OF THE SIXTH MEETING

OCTOBER 14, 2009

Meeting Location

The meeting was held by videoconference, with sites at the Vancouver and Okanagan campuses.

Attendance

Present: Prof. S. J. Toope (Chair), Mr. J. Ridge (Secretary), Dr. A. Abd-El-Aziz, Dr. P. Arthur, Ms. S. Bertrand, Dean M. A. Bobinski, Dean R. Campbell, Dr. J. Castricano, Dr. J. Cioe, Dr. M. Duran-Cogan, Dean B. Evans, Mr. R. Gardiner, Dr. P. G. Harrison, Mr. S. Heisler, Dr. P. Marshall, Dr. S. McCoubrey, Dr. C. Orvig, Mr. D. Thakrar, Dr. S. Thorne, Ms. J. Walker, Dr. R. Windsor-Liscombe, Dr. R. Yaworsky, Dr. T. Young.

By Invitation: Ms. A. Breen, Mr. C. Eaton, Ms. N. Hager, Ms. L. Lipovsky.

Regrets: Mr. G. August, Dean R. Belton, Dr. D. Farrar, Dr. D. Fielding, Dr. A. Joy, Ms. R. L'Orsa, Ms. S. Morgan-Silvester, Dr. D. Owram, Dr. C. Scarff, Ms. A. Shaikh.

Recording Secretary: Ms. L. M. Collins.

Call to Order

The President called to order the sixth meeting of the Council of Senates.

Council Membership

The Secretary had circulated for information an updated Council of Senates membership list.

Meeting Agenda

The meeting agenda was adopted by unanimous consent.

Minutes of the Previous Meeting

The Secretary reported that the minutes of the meeting of June 10, 2008 had been previously approved by email, as provided for under the *Rules & Procedures of the Council of Senates*. The approved minutes were circulated for information.

Executive Committee

Committee Chair Dr. Harrison presented the report.

POLICY C-2: AFFILIATIONS WITH OTHER INSTITUTIONS OF LEARNING

The Committee had circulated for approval the above-mentioned new policy.

Dr. Harrison
Dr. Cioe
} *That the Council approve Policy C-2: Affiliations with Other Institutions of Learning.*

AMENDMENTS

Dr. Harrison gave a brief overview of the development of the new policy. The Committee hoped that the policy would provide a clear definition of an affiliation.

Dr. Harrison reported that three small amendments had been proposed after the document had been circulated. He recommended approval of the following changes:

1. Section 4, amend to add the text in bold: "Provided that a template established under Section 3 (a) is followed, the Vancouver Senate's Admissions Committee may approve **the terms of** *Student Mobility Agreements* for students going to or coming from UBC Vancouver programs, and the Okanagan Senate's Admissions & Awards Committee may approve **the terms of** *Student Mobility Agreements* for students going to or coming from UBC Okana-

Executive Committee, continued

gan programs on behalf of the Council. Prior to consideration by either committee, the Go Global office shall be consulted on the proposal."

2. Section 11, amend to begin (new text in bold): "**Any agreements establishing** *Affiliations* shall be executed..."
3. Calendar Statement(s), correct section-number reference from 3 (b) to 3 (c).

The above amendments were adopted by consent.

DISCUSSION

Dr. Harrison drew attention to the mechanism for relatively quick approval of certain kinds of affiliations by the Senates, provided that specified templates were used. Upon recognition by the assembly, Mr. Eaton reported on the development status of new templates for use under the new policy, if approved. The template for student mobility agreements under s. 3 (a) was to be drafted by the Office of the University Counsel in consultation with Go Global. A draft template under s. 3 (c) for individual joint doctoral programs had already been prepared by the Faculty of Graduate Studies. Mr. Eaton described the template for joint academic programs under s. 3 (b) as the most complex of the three templates, and estimated that it would take several months to draft.

Dr. Duran-Cogan asked about the procedures for Senate approval, when appropriate, of student mobility agreements and joint academic programs. The assembly recognized Ms. Collins, who noted that procedures established by the Senates themselves would apply.

In response to a question from Dean Bobinsky, Dr. Harrison clarified that the new policy would become effective on October 15, 2009, with no retroactive effect.

The motion to approve the amended policy was put and carried.

Adjournment

There being no further business, the meeting was adjourned. The following meeting had not yet been scheduled.

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Phone 604 822 5239
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To: Council of Senates
From: Council Executive Committee
Re: Revision to the Rules and Procedures of the Council of Senates
Date: 4 March 2019

_____

The Council Executive Committee has reviewed revision of the *Rules and Procedures of the Council of Senates* proposed by student members of the Council. Those changes are as set out in the attached. Much of the revisions are housekeeping or consequential in nature. The substantive changes being proposed are as follows (Please note that due to renumbering, the section numbers may not be clear. Comments have been added to the document to indicate the relevant sections):

1) A new Section (7) has been added to allow for a member of a Council of Senates Committee to veto that committee granting final approval to an item, and instead requiring that proposal to be brought before the full Council of Senates for approval.
2) Section 9 (Formerly 8) is proposed to be amended to indicate who shall chair the Council of Senates should the president not be able to attend yet not designate a vice-chair.
3) Section 14 is proposed to be deleted as redundant.
4) A new Section 15 is proposed to require the Council to meet at least once every three years.
5) The requirement to call a special meeting at the call of Councillors is proposed to be dropped from 6 to 3 so as to allow meetings to be called with greater ease.
6) Section 26 (formerly 27) is proposed to be amended amended to require that a Council meeting not be called should there not be business appropriately referred.
7) Section 37(e) is proposed to be amended to prohibit the Council from approving certain actions via email, namely any changes to its own *Rules and Procedures*, and the reconsideration and rescinding of motions.
8) Section 48 is proposed to be amended to prohibited additional academic administrative positions from serving on the Budget Committee.

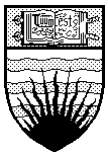
The Council Executive Committee supports these proposals and would recommend that the Council resolve as follows:

> *That the Rules and Procedures of the Council of Senates be amended as set out in the attached proposal. (Note: Requires 2/3rds).*

RULES AND PROCEDURES

OF THE

COUNCIL OF SENATES



THE UNIVERSITY OF BRITISH COLUMBIA

Part 1 – Definitions

1. The following definitions are in use throughout, except as context requires otherwise:

   - "*Board of Governors"* means the Board of Governors of the University
   - "*Chair"* means the chair of meetings of the Council of Senates, or the chair of one of its committees, as context requires
   - "*Council of Senates"* means the Council of Senates of the University of British Columbia
   - "*Councillor"* means a member of the *Council of Senates*
   - "*Okanagan Senate"* means the Okanagan Senate of the University
   - *"President"* means the President of the University
   - *"Registrar"* means the Registrar of the University
   - "*Secretary to the Council of Senates*" means the *Registrar* or designate
   - *"Senate"* means the *Okanagan* or *Vancouver Senates*, as context requires
   - *"University"* means The University of British Columbia
   - *"University Act"* means the law titled as such in the Province of British Columbia with the citation Revised Statutes of British Columbia 1996, chapter 468 (RSBC 1996 c 468) and its successor legislation.
   - *"Vancouver Senate"* means the Vancouver Senate of the University

Part 2 – Rules and Procedures

2. The Executive Committee of the *Council of Senates* shall consider and make recommendations to the *Council of Senates* or its *Chair* on any matters relating to the rules and procedures of the *Council of Senates* that are not otherwise covered by these Rules and Procedures.

3. The *Council of Senates* may – with a two-thirds (2/3) vote in favour – amend or suspend any provision of these Rules and Procedures at any time.

4. In all cases in which they are not inconsistent with these Rules and Procedures the rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the *Council of Senates* and its committees.

5. Quorum shall be as follows:

    a. For all meetings of the *Council of Senates* - Twelve (12) *Councillors*

    b. For committees of the *Council of Senates* - 50% of each committee's voting members, except for the Elections Committee, where quorum shall be 50% of the Committee's voting members except when considering an appeal of a for an office at only one (1) campus, in which case a quorum shall be four (4) voting members.

6. The *Council of Senates* shall not delegate any of its powers to any person, committee, or other body except as set out below and under such procedures as approved by the Council of Senates by a two-thirds (2/3rds) vote in favour:

    a. The Executive Committee, either *Senate*, or certain committees of either *Senate* may approve ~~d~~ affiliation agreements with the *University* on behalf of the *Council of Senates.*

7. ~~.~~ Section 6 notwithstanding, any *Councillor* appointed to a committee of the *Council of Senates* may ask - by giving written or verbal notice through the *Secretary* or the Committee Chair - that a matter proposed for approval by that committee under delegated authority of the *Council of Senates* be not considered under that delegated authority and instead be brought to the *Council of Senates* for approval. This section shall not apply to an appeal or otherwise confidential matter before a Committee.

Commented [EC1]: Change 1 Proposed

Part 3 – Membership and Officers

8. Membership of the *Council of Senates* is as set out in the *University Act.*

9. The *President* shall serve as *Chair* of the *Council of Senates and* shall designate a *Councillor* as vice-chair to serve as *Chair* in the absence of the *President.* In the absence of both the *Chair* and *Councillor who is* designated vice-chair, the *Council of Senates* standing committee chair present with the longest continuous service on the *Council of Senates* who is not expected to be presenting a report at that meeting shall serve as acting chair of the meeting unless the *Council of Senates* otherwise resolves. In the event of a tie for length of service, the chair of the committee listed first alphabetically by committee name from amongst those tied shall be considered to have the longest continuous service on the *Council of Senates* for the purposes of this rule.

Commented [EC2]: Change 2 Proposed

10. The *Registrar* or designate shall serve as the *Secretary to the Council of Senates* and any committees thereof.

11. No *Councillor* may appoint a delegate, or voting proxy, to act in the *Councillor's* absence at meetings of the *Council of Senates* or any of its committees.

Part 4 – Meetings of *Council of Senates*

REGULAR MEETINGS

12. The *Council of Senates* shall have four (4) scheduled regular meetings per year, generally in December, March, June, and September as scheduled at a time and place by the *Secretary to the Council of Senates* in consultation with the *Chair,* which generally alternate between Vancouver and the Okanagan.

13. The Executive Committee may cancel a scheduled regular meeting on at least ten (10) day's notice unless at least fourteen (14) days prior to the date of the scheduled regular meeting a matter has been referred to the *Council of Senates* by:

    a. The Board;

    b. The *President*; or

    c. Either or both of the *Senates*.

14. If a matter is referred to the *Council of Senates* with fewer than fourteen (14) days remaining before a scheduled regular meeting, that matter shall be considered at a subsequent regular meeting of the *Council of Senates*.

~~If the Executive Committee determines that a regular meeting is not necessary pursuant to Section 1112, the Executive Committee may cancel the meeting if this decision is communicated to *Councillors* at least ten (10) days prior to the scheduled regular meeting.~~

Commented [EC3]: Change 3 Proposed

15. Sections 13 and 1~~5~~4 notwithstanding, the Council of Senates must meet at least once every triennium.

Commented [EC4]: Change 4 Proposed

16. Regular meetings shall adjourn no more than three hours after being called to order but only upon declaration of adjournment. The time for adjournment of regular meetings may be extended by resolution passed by majority vote. The motion to extend is not debatable but is amendable as to time.

SPECIAL MEETINGS

17. A special meeting may be called to discuss a particular topic or topics and shall be called:

    a. At the discretion of the *Chair*; or

    b. If at least ~~six (6)~~three (3) *Councillors* submit a request to the *Secretary to the Council of Senates* to that effect.

Commented [EC5]: Change 5 Proposed

18. At least ten (10) days notice shall be given to *Councillors* of a special meeting.

19. The *Secretary to the Council of Senates* shall, in consultation with the *Chair*:

a. Fix the date of a special meeting, provided that such a date shall be no more than twenty-one (21) days and no less than fourteen (14) days after a meeting is requested under Section 15 (b) and

b. Set the location in Vancouver or the Okanagan.

20. A notice of special meeting shall specify the purpose of the meeting. Such a notice shall be given to *Councillors* at least ten (10) days prior to the meeting. Only the matter or matters specified in the notice concerning the meeting shall be considered at such a special meeting.

21. Special meetings shall adjourn no more than three hours after being called to order but only upon declaration of adjournment. The time for adjournment of a special meeting may be extended by resolution passed by majority vote. The motion to extend is not debatable but is amendable as to time.

OPEN AND CLOSED SESSIONS

22. Meetings of the *Council of Senates* are, in general, open to observers but observers, including staff and Senators who are not *Councillors* may only address the *Council of Senates* with permission of the meeting. Normally the *Chair* shall determine the will of the meeting informally.

23. The *Secretary to the Council of Senates* may:

a. Designate public galleries, which shall normally be an area set aside from the voting members of the *Council of Senates;*

b. Limit or regulate admittance to the public gallery including by ticket or reservation; and

c. Establish and enforce rules of behaviour for observers.

24. No cameras, tape recorders or other electronic equipment may be brought into the meeting room of the *Council of Senates*, including the public gallery, except with permission of the meeting. Normally the *Chair* shall determine the will of the meeting informally.

25. The *Council of Senates* may, by simple majority vote, clear the public gallery and consider items of the agenda *in camera*. If an agenda item identified as an in camera item the meeting room is to be cleared of all but *Councillors* and guests identified as invited for that item, without need of a vote.

ORDER OF BUSINESS

26. The agenda for regular or special meetings is normally prepared by the Executive Committee a minimum of ten (10) days prior to the scheduled meeting date of the *Council of Senates*. The Executive Committee shall add no item to the agenda that impedes the authority of a *Senate* under the *University Act* unless that item has been referred to the Council under

Section ~~11~~13~~.~~, and shall cancel a special or regular meeting if that item is the only proposed agenda item.

Commented [EC6]: Change 6 Proposed

27. The usual order of agenda items is:

    a. **Call to Order**

    b. **Quorum/Membership**: New members, declaration of vacancies. Quorum difficulties if noted.

    c. **Agenda**: Motion to adopt (amendable)

    d. **Minutes of Previous Meeting**: Motion to adopt, amend and/or correct the minutes.

    e. ***Chair's* Report:** The *Chair* may report on issues of interest to the *Council of Senates*. *Councillors* shall have the opportunity to pose questions to the *Chair* regarding matters of interest to the *Council of Senates*.

    f. **Reports**:

        i. Reports of Standing Committees of the *Council of Senates*: Normally presented in alphabetical order. Reports should be circulated in advance. Committees may propose motions with respect to their reports

        ii. Reports of *Ad hoc* Committees: Normally presented in alphabetical order. Reports should be circulated in advance. Committees may propose motions with respect to their reports.

    g. **Correspondence and the Receipt of Petitions** (if not already included in a Committee Report): Petitions may be received by the *Council of Senates* and may be forwarded to committees or other appropriate bodies for consideration. Statements may be circulated to *Councillors*

    h. **Unfinished Business and Business Arising from the Minutes**: Items brought forward from the previous meeting as noted in the minutes of the previous meeting

    i. **Announcements**

    j. **In Camera Session**: Held if required without need for request of any member.

    k. **Adjournment**

28. Any *Councillor* may give notice of a main motion from the floor of the *Council of Senates*, whereby the motion shall be placed on the agenda of the next regular meeting of the *Council of Senate* under *Business Arising from the Minutes*, and a vote of two-thirds (2/3) majority in the affirmative will be required for the motion to pass.

VOTING

29. Voting on ordinary business and motions is normally by show of hands. A vote shall be held by roll call or secret ballot if:

    a. The *Chair* so directs, at the *Chair's* discretion; or

    b. A motion to do so is approved by simply majority. A member may make this motion at any time before final announcement of the vote results by the *Chair*.

30. The *Chair* has the same voting rights as other members of the *Council of Senates*.

31. If there is a tie vote on a motion, the motion shall be lost.

32. Any *Councillor* may, by request, require that the vote count, or the *Councillor's* individual vote or abstention from voting, be recorded in the *Council of Senates* minutes.

DEBATE AND MOTIONS

33. Once a motion is moved and seconded, the mover may speak to it first, throughout debate may answer questions put through the *Chair*, and has the option to also speak last in debate.

34. When two motions on the agenda are conflicting, the *Chair* may rule that consideration of the second motion is unnecessary if the first is passed. If the first motion is lost, the second may then be considered.

35. A motion to rescind a motion requires a vote of two-thirds (2/3) majority in the affirmative to pass, or, if a notice of motion has been given, a simple majority in the affirmative to pass except for which such notice is given under Section ~~26~~29 in which case a two-thirds (2/3) majority in the affirmative is still required.

36. A ruling of the *Chair* with regard to motions or any other matter may be challenged by seconded motion of any *Councillor* present if the motion of appeal is made immediately. Such an appeal is generally made after raising a point of order establishing the basis for the appeal, and is generally debatable. The *Chair's* decision stands until reversed by majority vote of the *Council of Senate*s. The *Chair* remains presiding during any appeal, may vote on the appeal, and before the vote may explain the reasoning for the ruling or action without being considered as debate.

37. Matters may be considered by the *Council of Senates* or any committee thereof via email under the procedures set out in this section.

    a. The matter in question shall be sent via email to every member of the body.

    b. A matter sent out via email is approved if no objections are sent to the Secretary within seven (7) days of the email being sent.

c. If an objection is raised by any Councillor under Section 36 (b), the matter is not approved and shall be considered at the next meeting of either the Council of Senates or the committee in question as a normal item of business.

d. All Councillors shall specify an email address for the purposes of email consideration of matters and shall apprise the Secretary of any changes to that address.

e. ~~A change~~Changes to ~~this section of~~ these Rules and Procedures as well as the reconsideration or rescinding of any motion, pursuant to Section 36, shall not be considered under this section.

Commented [EC7]: Change 7 Proposed

Part 5 – Committees

STANDING COMMITTEES

The Executive Committee

38. The Executive Committee shall be composed of:

a. One (1) representative appointed by and from the committee responsible for preparing the *Okanagan Senate* Agenda;

b. One (1) representative appointed by and from the committee responsible for preparing the *Vancouver Senate* Agenda;

c. Three (3) *Councillors* from the *Okanagan Senate*, elected by and from the *Council of Senates,* who must include at least one (1) a faculty member and one (1) student;

d. Three (3) *Councillors* from the *Vancouver Senate* elected by and from the *Council of Senates,* who must include at least one (1) a faculty member and one (1) student.

39. The *Chair* of the Executive Committee shall be elected by the Committee from among those members specified by Section 35 (c) and 35 (d).

40. The Executive Committee shall be responsible for recommending the following to the *Council of Senates*:

a. The agenda for meetings of the *Council of Senates*.

b. The disposition of any matter referred to the *Council of Senates* by a *Senate*, by the *Board of Governors*, or by the *President*;

c. Changes to these Rules and Procedures; and

d. Terms of affiliation with other universities, colleges or other institutions of learning, or to modify or terminate the affiliation.

41. The Executive Committee may approved affiliation agreements on behalf of the *Council of Senates* under such procedures as approved by the *Council of Senates*.

The Elections Committee

42. The Elections Committee shall be composed of:

    a. Three (3) *Councillors,* elected by and from the *Council of Senates*; one of whom shall be elected *Chair* by the Committee;

    b. Three (3) members appointed by and from the *Okanagan Senate,* who must include at least one (1) a faculty member and one (1) student; and

    c. Three (3) members appointed by and from the *Vancouver Senate,* who must include at least one (1) a faculty member and one (1) student.

43. The Elections Committee shall be responsible for recommending to the *Council of Senates*, in consultation with the *Secretary to the Council of Senates*, any rules necessary for nominations, elections, and voting in any election:

    a. Of the Chancellor;
    b. To the *Council of Senates*;
    c. To the *Senates*,
    d. To the *Board of Governors*; or
    e. To any body or group created under the authority of the above groups unless the *Council of Senates* otherwise provides.

44. The Elections Committee shall decide the final disposition of any appeal filed for any election governed by Section 39 of these Rules and Procedure.

45. The Elections Committee shall determine its own rules for the conduct of its meetings and business, and shall approve and maintain regulations governing appeals filed under Section 40.

The Budget Committee

46. The Budget Committee shall be composed of:

    a. Three (3) *Councillors*, elected by and from the *Council of Senates;*

    b. Nine (9) members of the *Okanagan Senate* appointed by and from the *Okanagan Senate,* who must include at least six (6) faculty members and two (2) students; and

    c. Nine (9) members of the *Vancouver Senate* appointed by and from the *Vancouver Senate,* who must include at least six (6) faculty members and two (2) students.

47. The Budget Committee shall elect:

a. A chair, from those members of the Committee who are Councillors; and

b. two (2) vice-chairs - one from those members specified in Section 42 (b) and one from those members specified in Section 42 (c) - who shall be responsible for representing the Budget Committee to their respective Senates."

48. No member of the Budget Committee shall hold an administrative appointment as a Dean, Associate Dean, Principal, Associate Vice-President or Vice-President~~,~~ or the equivalent of those positions.

Commented [EC8]: Change 8 Proposed

49. The Budget Committee shall:

a. Meet with the *President* and assist in the preparation of the University budget; and

b. Make recommendations to the *President* and to report to the Okanagan and *Vancouver Senates* at least annually concerning academic planning and priorities as they relate to the preparation of the University budget.

50. In advising the *President* on the University budget, the Budget Committee may request information on any of the University's fund accounts.

MEMBERSHIP AND APPOINTMENTS TO COMMITTEES

51. The *Registrar* shall conduct elections for all *Council of Senates* representatives on committees or other bodies using such procedures considered acceptable to the *Registrar*.

52. Each *Senate* shall appoint its representatives on committees using such procedures considered acceptable by that *Senate*.

53. The *Registrar* or designate is an ex-officio member of all *Council of Senates* committees and shall serve as committee secretary.

54. When a vacancy occurs or is expected to occur on a committee, the *Chair* of that committee shall notify the *Secretary to the Council of Senates*.

55. The *Council of Senates* may at any time by resolution, form and establish the terms of reference of a standing or an *ad hoc* committee of which the size and composition is recommended by the Executive Committee; however, it may not delegate any of its powers to any person, committee, or other body.

56. Members of committees whose terms of office have ended are requested to continue their committee memberships and attendance at committee meetings until their successors have been appointed.

COMMITTEE MEETINGS

57. Attendance at meetings of *Council of Senates* committees is normally limited to members of the committee and committee staff. Staff and others may attend only with the permission of the meeting. Normally the *Chair* shall determine the will of the meeting informally.

58. The *Secretary to the Council of Senates* or designate shall call the first meeting of each Committee as soon as feasible after the composition of the committees has been determined.

COMMITTEE REPORTS

59. A committee report is generally presented by the *Chair* of the committee, but in the *Chair's* absence another member of the committee may do so.

60. Committee reports are not required to be seconded to be discussed on the floor of the *Council of Senates*.

61. A committee report should normally consist of the body of the report with a collection of any recommendations at the end followed by text of any motions arising from the recommendations. These motions need not be seconded to be discussed or voted upon.

62. The work of an *ad hoc* committee is not complete until the committee is discharged. The final report of an *ad hoc* committee shall conclude with a recommendation, followed by text of the motion, that the *Council of Senates* discharge the committee.

63. A committee may report for information. Such a report may raise questions without making recommendations, or may make recommendations, with no motions or actions arising from the report.

To: Council of Senates

From: Council of Senates Executive Committee

Re: Selection of the Chancellor

Date: 1 March 2019

The Council of Senates Executive Committee has considered a proposal from the student members to call upon the Government of British Columbia to restore the election – rather than appointment – of chancellors for the four universities under the *University Act.*

As you may be aware, at the time of this change, the two Senates of UBC resolved against it. A copy of the resolution approved at the time is included for you information. The Executive Committee agrees with the students' proposal and would recommend the following to the Council of Senates:

That the Council of Senates call upon the Government of British Columbia to reinstate the elected model, allowing for the participation of the entire convocation, for the position of Chancellor in the province's universities; and

And that the Council of Senates further resolve to direct its Secretary to inform the Honourable Melanie Mark, Minister of Advanced Education, Skills and Training, of the preference of the Council of Senates for the convocation to elect, rather than the Board to appoint on the recommendation of the alumni association, the position of Chancellor, in a letter as agreed to by the Council Executive Committee.

THE UNIVERSITY OF BRITISH COLUMBIA

ELECTIONS COMMITTEE
Council of Senates
2016 - 1874 East Mall
Vancouver, B.C. Canada V6T 1Z1

1 May 2008
As amended 14 May 2008

Approved 14 May 2008 – Vancouver Senate
Approved 15 May 2008 – Okanagan Senate

To: Senate
From: Council of Senates Election Committee
Dr. Ronald Yaworsky, Chair

Subject: Proposed Changes to Chancellor Selection Process

BACKGROUND ONLY

As Senate may be aware, our provincial government has introduced Bill 34, The University Amendment Act and scheduled it for second reading (May 1, 2008).

The provision that affects UBC relates to the selection of the Chancellor. Bill 34 proposes to amend the University Act such that the Chancellor will no longer be elected by the Convocation, but rather he/she "is to be appointed by the Board of Governors on nomination by the alumni association and after consultation with the council [of senates]".

The Elections Committee believes that this provision and its implementation are inappropriate for a number of important reasons, and accordingly, we feel it appropriate that this issue be brought to the attention of both Vancouver and Okanagan Senates.

First, our university's convocation is significantly broader than the group represented by the Alumni Association - our convocation includes not only alumni, but faculty, librarians, senators, and most recently those honoured with emeritus status – all of whom have now been disenfranchised by the practice of having the Board appointed a chancellor upon the sole nomination of the Alumni Association (who previously did have a tradition of nominating a candidate, but this candidate was required to stand for election by the convocation).

Second, the history and tradition of our Chancellor's election runs deep and indeed dates back to the centenary we now are celebrating – I am informed that the first Chancellor election was in 1908, between Francis Carter-Cotton and Sir Charles Tupper. For the next 90 years or so, election turn-out was strong, averaging 20%, although the usual pattern was for a chancellor seeking re-election to stand unopposed, and for an election for new chancellor, it resulted in what was often an interesting contest.

In the past decade, thousands of people have voted with the size of our convocation doubling over the past 17 years, the percentage of those voting is of course low. In those years with low turnout, specifically the 1990s, it should be noted that the university significantly reduced the publicity around the election and its nomination process. Nevertheless, over the past three elections the number of votes cast for Chancellor has more than doubled. In our view, none of the above indicates the need for a replacement of a long-standing tradition without, at the very least, open discussion and review.

Third, the general practice throughout Canada is for the Chancellor to be elected - either from their convocations or by their senates; joint senates and board or by a joint council of various sorts. Only one major institution, Dalhousie, appoints its Chancellor by its Board alone. The British universities upon whom our structures are based also generally continue to elect their chancellors.

Finally, this provision was advanced by the government in the absence of consultation and communication with our Convocation, our Senates, and critically, our Council Elections Committee. Note that the Elections Committee's Terms of Reference state we "shall be responsible for recommending to the Council of Senates, in consultation with the Secretary to the Council of Senates, any rules necessary for nominations, elections, and voting in any election of the Chancellor."

In summary, our Committee is strongly opposed to this intended change - without consultation and careful consideration at the very least - and thus we are recommending the following resolution to both the Vancouver and Okanagan Senates for their consideration:

Whereas the office of Chancellor and its election is an institution dating back to the founding of UBC and our predecessor universities; and

Whereas the election of the Chancellor is an important symbol to many parts of the UBC community - including alumni, faculty, librarians, senators, and most recently those honoured with emeritus status - together forming our Convocation and coming together to select the ceremonial head of our University; and

Whereas the Chancellor is a member of university senates and serves in an academic role as conferrer of degrees and chair of the Convocation in addition to its ceremonial position; and

Whereas the autonomy of the University to govern its affairs should be respected and its internal governance should not be adjusted externally without thorough study, consultation, and consideration:

That this Senate resolve to express its concern for the lack of consultation with the University of British Columbia on the changes to the manner in which the Chancellor is selected;

And that this Senate further resolve to express its concern for the changing of an office elected by the Convocation to an office appointed by the Board of Governors;

And that this Senate further resolve to direct the Secretary of Senate to inform the Board of Governors, and the other senates currently under the University Act of the position of the Senate on this matter;

And that this Senate further resolve to direct the Chair of Senate to inform the Honourable Murray Coell, Minister of Advanced Education and Minister Responsible for Research and Technology, of the position of the Senate on this matter with the request that he communicate these concerns to others in the Government of British Columbia and with the request that UBC be allowed to continue the practice of electing its Chancellor in the traditional manner.

BACKGROUND ONLY

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Phone 604 822 5239
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To: Council of Senates
From: Council Executive Committee
Re: Review of Policy C2 - Affiliations with Other Institutions of Learning
Date: 4 March 2019

Council Policy C2 - Affiliations with Other Institutions of Learning is the mechanism by which UBC regulations its relationships with other universities, colleges, and other institutions.

It has been nearly 10 years since Policy C2 was last reviewed. In 2010, the policy was reviewed as required but no changes were recommended. The Policy was first approved in 2007, and it was amended in 2009 to address issues with email approval and policy formatting.

Policy C2 is in furtherance of Section 37(2)(u) of the *University Act* ", which grants the senate of a university the power "to set the terms of affiliation with other universities, colleges or other institutions of learning, and to modify or terminate the affiliation;". This section is modified by section 38.2(4) to make this the Council of Senates in the case of UBC rather than a/the senate.

The Council of Senates Executive Committee has resolved to establish a review committee for Policy C-2 with an initial membership as follows:

1) A member of the Council Executive Committee (Chair)
2) A representative of the University Counsel's Office
3) A representative of the Vancouver Academic Vice-President's Office
4) A representative of the Okanagan Academic Vice-President's Office
5) A representative of the Faculty of Graduate and Postdoctoral Studies
6) A representative of Enrolment Services
7) A representative of the Senate Office (Secretary)

For the information of the Council of Senates, the following affiliations have been approved under Policy C-2 in the past 5 years:

Joint or Dual Degree Programs:

2018:

Master of Forestry: TRANSFOR-M Consortium (Albert-Ludwigs-University Freiburg, Bangor University, University of Eastern Finland, University of Natural Resources and Life Sciences Vienna, and University of Padova and University of New Brunswick, University of Alberta, and University of Toronto)

Master of Social Work: Okanagan College

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Master of Education in Curriculum Studies: Shandong Normal University

Bachelor of Science in Biochemistry and Forensic Science: British Columbia Institute of Technology

2017

Bachelor of Science / Master of Science in Chemistry: Technische Universität Dresden, Ludwig Maximilians Universität München, Technische Universität München, Julius-Maximilians-Universität Würzburg, and L'université Pierre et Marie Curie(Université de Paris VI)

2016:

Master of Business Administration/ Master of Advanced Management: Yale University

Juris Doctor / Post Graduate Certificate in Laws: University of Hong Kong

Juris Doctor: University of Hawaii at Manoa

2014:

Bachelor of Science in Nursing: Okanagan College (renewal)

Student Mobility Agreements:

1 May 2018 – current

- UBC and University of Padova
- UBC and University of Washington
- UBC Faculty of Commerce and Business Administration and Nankai University, China
- UBC Faculty of Arts/UBC Faculty of Applied Science and University of Exeter, United Kingdom
- UBC Faculty of Arts and Ambedkar University Delhi, India
- UBC Faculty of Science and Radboud University
- UBC Faculty of Science and University of Gothenburg,
- UBC Faculty of Forestry and University of Helsinki
- UBC Vancouver and Nagoya University
- UBC Faculty of Applied Science and Faculty of Arts and Singapore University of Technology and Design
- Student Mobility Proposal: UBC Faculty of Applied Science and Stuttgart University

1 May 2017 – 30 April 2018

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- Nanyang Technical University, Singapore (all UBC Vancouver faculties)
- Sciences Po Lyon (UBC Faculty of Arts)
- Julius Maximilian University of Würzburg (UBC Faculty of Science)
- Trinity College, Dublin (all UBC Vancouver faculties)
- Kyoto University (all UBC Vancouver faculties)
- Bogor Agricultural University (UBC Faculty of Forestry)
- Deakin University (all UBC Vancouver faculties)
- Yale-National University of Singapore (UBC Faculty of Arts)
- Griffith University (UBC Faculty of Applied Science)
- Bauhaus-Universität Weimar (UBC Faculty of Arts)
- University of Mannheim)UBC Faculty of Commerce and Business Administration)
- UBC and Tohoku University (TU) (all UBC Vancouver faculties)
- University of the Arts London (UAL)(UBC Faculty of Arts)
- Yale-National University of Singapore (Yale-NUS) (UBC Faculty of Arts and Faculty of Science)
- Southwest University, China (all UBC Vancouver Faculties)

1 May 2016 – 30 April 2017 (report to Senate May 2017)

- University of Oxford, Exeter College (UBC Faculty of Arts)
- Tohoku University (UBC Faculty of Arts)
- Trinity College, Dublin (UBC Faculty of Arts)
- University of St. Andrews (UBC Faculty of Arts)
- National Chengchi University (UBC Faculty of Arts)
- Chongqing Normal University (UBC Faculty of Arts)
- Hertie School of Governance, Germany (UBC Faculty of Arts, for student and faculty in the Master of Public Policy and Global Affairs, MPPGA)
- National Ilan University, Taiwan (UBC Faculty of Forestry)
- Vietnam National University of Forestry (UBC Faculty of Forestry)
- Technical University of Denmark (DTU) (UBC Faculty of Science and Faculty of Land and food Systems)
- Aarhus University, Denmark (UBC Faculty of Science)
- Technical University of Dresden, Germany (UBC Faculty of Science)
- Education University of Hong Kong (UBC Faculty of Education)
- Okayama University (OU) (approved in 2016 for UBC Faculty of Forestry, extended in April 2017 to UBC Faculty of Arts and Faculty of Applied Science)
- Delft University of Technology (UBC Okanagan)
- Chongqing University (UBC Okanagan)
- Chongqing Normal University (UBC Okanagan)
- Southwest University of Political Science and Law (UBC Okanagan)
- Sichuan International Studies University (UBC Okanagan)

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1 May 2015 – 30 April 2016 (report to Senate May 2016)

- Group Ecole Superieure du Bois (UBC Faculty of Forestry)
- Kazan Federal University (UBC Faculty of Arts)
- University of Stuttgart (UBC Faculty of Science)
- Sungkyunkwan University (UBC Faculty of Arts and Faculty of Education)
- University of York, United Kingdom (UBC Vancouver, all faculties)
- University of Latvia (UBC Faculty of Arts)
- University of Helsinki (UBC Faculty of Arts)
- CentraleSupélec (UBC Faculty of Applied Science)
- Loughborough University (UBC Faculty of Education, School of Kinesiology)
- SGH Warsaw School of Economics (UBC Faculty of Commerce and Business Administration)
- Technical University of Berlin (UBC Faculty of Science)
- Chongqing Municipality University Affiliations (Chongqing University, Southwest University, Chongqing Medical University, Southwest University of Political Science and Law, Sichuan International Studies University) (UBC Vancouver Faculty of Arts, Faculty of Education and Faculty of Medicine)
- University of Exeter Department of Sport and Health Sciences (UBC School of Kinesiology)
- Okayama University (OU) (UBC Faculty of Forestry)
- Università degli Studi di Padova (University of Padova) (UBC Faculty of Forestry)
- Université Pierre et Marie Curie (UBC Faculty of Science)
- Universitat de Barcelona (UBC Okanagan Faculty of Management)

1 May 2014 – 30 April 2015 (report to Senate May 2015)

- Addis Ababa University (UBC Faculty of Education)
- Shreemati Nathibai Damodar Thackersey Women's University (SNDTWU) (UBC Faculty of Education)
- Queen's University Belfast (UBC Faculty of Law)
- Fédération des Écoles Supérieures d'Ingénieurs en Agriculture (FESIA Consortium)(UBC Faculty of Land and Food Systems)
- International Christian University, Japan (UBC Faculty of Arts)
- Delft University of Technology (UBC Vancouver, all faculties)
- Technical University of Denmark (UBC Vancouver, all faculties)
- Universidad de Piura (UBC Faculty of Arts, limited to Vancouver School of Economics)
- London School of Economics (UBC Faculty of Arts, Faculty of Commerce and Business Administration)
- Beijing Foreign Studies University (UBC Faculty of Arts)

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- Zhejiang University (UBC Vancouver, all faculties)

Miscellaneous Affiliations:

Aga Khan Educational Services SA (2017)

Southern University of Science and Technology (2017)

Langara College: Aboriginal Transfer Partnership (2015)