



Council of Senates

THE EIGHTH MEETING OF THE COUNCIL OF SENATES

**THURSDAY 10 FEBRUARY 2021
3:00 P.M. to 4:00 PM**

VIA ZOOM

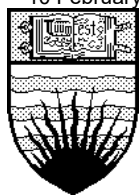
1. **Call to Order – Dr Santa Ono** (information)
2. **Council Membership – Dr Kathleen Ross** (information) (docket page 3)
3. **Adoption of Agenda – Dr Santa Ono** (approval)
4. **Minutes of the Meeting of 29 March 2019 – Dr Santa Ono** (approval) (docket pages 4-10)
5. **Chair's Report– Dr Santa Ono** (approval)
6. **Report from the Executive Committee - Affiliation Agreement with the University of Hong Kong (HKU) – Dr Paul G. Harrison** (approval) (docket pages 110-25)
7. **Election to Council Committees – Dr Kate Ross** (approval)

NB: If you would like to volunteer for any of these committees, early nomination by email to Christopher/eaton@ubc.ca is appreciated. A Final call for nominees and elections if needed will occur at the meeting.

- a) **Executive Committee** (3 members from the Okanagan members of the Council, at least one of whom must be a faculty member and at least one of whom must be a student; 3 Members from the Vancouver members of the Council; at least one of whom must be a faculty member and at least one of whom must be a student)



- b) **Elections Committee** (3 members of the Council)
 - c) **Budget Committee** (3 members of the Council)
8. **Unfinished Business and Business Arising from the Minutes – Dr Santa Ono**
 9. **Adjournment - Dr Santa Ono**



The University of British Columbia – Council of Senates

Members of Council

Effective 1 February 2021

EX OFFICIO

Chancellor	The Hon. Steven L. Point
President, Chair	Dr. Santa Ono
Okanagan Academic Vice-President	Dr. Ananya Mukherjee-Reed
Vancouver Academic Vice-President	Dr. Andrew Szeri, Vice-President Academic and Provost

VANCOUVER EX OFFICIO MEMBERS

Academic Policy	Dr. Kin Lo
Admissions	Prof. Carol Jaeger
Curriculum	Dr. Claudia Krebs
Nominating	Dr. Paul Harrison

OKANAGAN EX OFFICIO MEMBERS

Academic Policy	Dr. Jan Cioe
Admission & Awards	Ms. Tamara Ebl
Curriculum	Dr. Yves Lucet
Teaching & Learning	Dr. Karen Ragoonaden

OKANAGAN ELECTED MEMBERS

Dr Ruth Front (Faculty Member)
Mr Abdulrahman Alnaar (Convocation)
Mr Jia Fu Lee (student)
Mr Riley Petillion (Student)

VANCOUVER ELECTED MEMBERS

Dr Julian Dierkes (Faculty Member)
Mr Matthew Tan (Convocation)
Christopher Hakim (Student)
J. Maximillian Holmes (Student)

ADDITIONAL VANCOUVER MEMBERS

Dr Charles Menzies (Faculty Member)
Dr Ingrid Price (Faculty Member)
Dr Janette Bulkan (Faculty Member)
Julia Burnham (Student)
Dean James Olson (Dean)

ADDITIONAL OKANAGAN MEMBERS

Dr Patricia Lasserre (Faculty Member)
Dr Peter Arthur (Faculty Member)
Dr Jennifer Jakobi (Faculty Member)
Vacancy (Student)
Dean Gordon Binsted (Dean)

UP TO TWO ADDITIONAL MEMBERS APPOINTED BY THE PRESIDENT

Okanagan	Dr Lesley Cormack
Vancouver	Dr Dermot Kelleher

SECRETARY

Dr Kathleen Ross (Secretary to the Council) (non-member)
Mr Christopher Eaton (Acting Secretary to the Council (Non-Member)



COUNCIL OF SENATES

MINUTES OF 28 MARCH 2019

DRAFT

Attendance

Present: D. Buszard (Vice-Chair), K. Ross (Secretary) B. Marcolin, R. Tees, J. Cioe, G. Wetterstand, S. Forwell, J. Gattinger, J. Jakobi, A. Kindler, P. Arthur, P. Harrison, D. Roberts, R. Yada, S. Singh, C. Comben, J. Malone, E. Lewis, S. Thorne,

Regrets: S. Ono, L. Gordon, A. Szeri, W. Tettey, S. Porter. C. Yaeger, M. Holmes, P. Marshall,

Clerk: Mr C. Eaton

Call to Order

The Vice-Chair of the Council of Senates, Dr Deborah Buszard, called the seventh regular meeting of the Council to order at 1:00 pm.

Adoption of Meeting Agenda

By general consent, the distributed meeting agenda was adopted as recommended by the Council Executive Committee.

Council Membership

The Registrar advised that a current membership list was distributed with the meeting materials.

Minutes of 14 October 2009

Barbara Marcolin
Richard Tees

}

That the Minutes of the Meeting of 14 October 2009 be adopted as presented.

Approved

Remarks from the Vice Chair



Dr Buszard noted that she was asked by the President to chair this meeting in his absence. She noted that at 7 years, she was now the longest serving vice-president at UBC and that a lot of change happens in institutions over a decade. We have had 4 presidents and a complete turnover of all other vice-presidencies. Dr Buszard noted that the existence of a university with one board, two senates, mixed faculties, and a council of senates has enormous value for this university; the system is remarkably clever was allowing each campus to have its own system of academic integrity within one system. In closing, Dr Buszard opined that it may be beneficial to have slightly more regular meetings.

Executive Committee

The Chair of the Council Executive Committee, Dr Paul Harrison presented.

CHANGES TO THE RULES AND PROCEDURES OF THE COUNCIL OF SENATES

Paul Harrison	}	<i>That the Rules and Procedures of the Council of</i>
Jan Cioe		<i>Senates be amended as set out in the attached</i>
		<i>proposal.</i>

Senator Harrison set out each of the proposed changes.

Senator Cioe spoke in favour of change 1: the veto power to delegated powers by a committee member.

Senator Wetterstand suggested that change 3: an acting vice chair, was based on length of service rather than skill.

Senator Cioe said that it was length of service as a committee chair and the inference was that they would have a degree of confidence in chairing a meeting.

Senator Gattinger said this rule was taken from the Okanagan Senate rules.

Senator Tees said that he appreciated the word continuous in the proposal.

Senator Forwell asked if Section 26 would still allow a meeting to be cancelled and if they were really even scheduled.

The Acting Secretary, Mr Christopher Eaton, replied that they had stopped putting holds in schedules as they were inevitably not needed and people grew annoyed by the holds. He said that it wasn't accurate to say that the meetings were "cancelled" in so much as they were planned if needed but were not expected to occur. His office automatically cancelled them if there wasn't pressing business.



By general consent, the proposal was amended to propose replacing “Executive Committee” with “Secretary” in Section 14

Noting the high turnover, Senator Gattinger spoke in favour of meeting every triennium

Section 48 is proposed to be amended to prohibit additional academic administrative positions from serving on the Budget Committee.

With respect to the proposed change 5 (Special Meetings), Senator Gattinger said the issues with the *University Act* around council memberships for students, and thus 6 being a high bar for students to need to call meetings. 3 represented a reasonable bar for any constituency.

With respect to change 8 (associate deans on the budget committee), Senator Gattinger spoke in favour of the change noting that the work of associate deans for this university was unheralded. He said that the budget process had a lot of opportunities for representatives of the senior admin to give input and feedback. The intent of the university act was to give the academic community who wouldn't necessarily have other opportunities to provide input into the budget process.

By general consent, changes 4 and 8 were divided out.

Changes 1-3, and
5-7 Approved as
Amended

CHANGE 4: CHANGES TO THE RULES AND PROCEDURES – SECTION 15- OF THE COUNCIL OF SENATES

Paul Harrison	}	<i>That the Section 15 of the Rules and Procedures of the Council of Senates be amended to read “Rules 13 and 14 notwithstanding, the Council of Senates must meet at least once every triennium.”</i>
Jan Cioe		

Senator Cioe said that the Council could provide input back on activities that affect both campuses directly and indirectly. The Council was a useful forum for such considerations and discussions.

Senator Harrison spoke against the motion, saying that if there was business the council will meet. He agreed it was important to meet rather than not but he was not convinced this should be required.

Senator Forwell said that typically terms of reference require a minimum meeting schedule. She agreed that we should not meet without business however.



AMENDMENT

Susan Forwell Richard Tees	}	<i>That the Section 15 of the Rules and Procedures of the Council of Senates be amended to read “Any other rule notwithstanding, the Council of Senates must normally meet at least once every triennium.”</i>
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Amendment
Approved

Senator Roberts opined that she didn’t want to have a meeting for a sake of having a meeting and that the Council should only meet when it had business to consider.

Approved as
Amended

CHANGE 8: CHANGES TO THE RULES AND PROCEDURES – SECTION 48- OF THE COUNCIL OF SENATES

Paul Harrison Jan Cioe	}	<i>That the Section 48 of the Rules and Procedures of the Council of Senates be amended to include “associate dean” following “dean” and “or the equivalent of those positions” following “vice-president” .</i>
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Senator Cioe said that directors may be problematical. He said that there were so many nomenclatures around the whole system of UBC. His inference was that budget was part of the associate deans’ roles. He suggested that anyone with direct or indirect budget responsibilities should be excluded.

Senator Kindler said that the addition of associate deans singled out elected members of senate from committee eligibility. All of the other excluded roles are ex officio senators; associate deans are not ex officio, they are elected by and from academics and do not represent their deans, heads, the president, or anyone else. They are elected by their peers. As an equivalent position she was elected by the joint faculty and was urged by her colleagues to do so. She said that this would compromise the democratic process for academic to choose who they want on the senate and for the ability of those persons to serve in various capacities. She also noted that the budget committee was advisory, not decision making. This notion would cause damage to UBC and further perpetuates the division between those with administrative roles and those who do not. Finally, she suggested that there were other roles that were much more in conflict, such as people who served on both the board and the Senate.



Senator Harrison spoke in favour of the equivalence clause but not the associate dean clause, noting that in that role he had no influence at all on the science budget. He noted that there have been moves in the past to exclude associate deans from the senate and this may further those arguments.

Senator Arthur said he agreed with Senator Kindler; elected members should have that opportunity.

Amendment

Anna Kindler
Jennifer Jakobi

}

That the following motion be substituted for the proposed amendment to Rule 48: That Section 48 of the Rules and Procedures of the Council of Senates be amended to read: "Except those who are members ex officio on the budget committee, all other members of the budget committee must be elected member of their respective senates"

Amendment
Approved

Approved as
amended

PROCESS FOR SELECTION OF THE CHANCELLOR

Paul Harrison
Jakob Gattinger

}

That the Council of Senates call upon the Government of British Columbia to reinstate the elected model, allowing for the participation of the entire convocation, for the position of Chancellor in the province's universities; and that the Council of Senates further resolve to direct its Secretary to inform the Honourable Melanie Mark, Minister of Advanced Education, Skills and Training, of the preference of the Council of Senates for the convocation to elect, rather than the Board to appoint on the recommendation of the alumni association, the position of Chancellor, in a letter as agreed to by the Council Executive Committee.



Senator Harrison sent out background of the change in legislation that converted the chancellorship from an office elected by the Convocation of UBC to one appointed by the Board of Governors. He noted that at the time both senates and the student union had objected to the change.

The Acting Secretary said that there was some uncertainty as to how the change came about but that it seemed related to the incumbent chancellor of the University of Northern British Columbia losing his bid for re-election the year prior. The Minister at the time stated to the Legislative Assembly that it was at the request of the research university presidents; however, Stephen Toope advised the Senate that he had not made the request.

Senator Gattinger spoke in favour of the motion. He noted that there has been a lot of change at UBC since 2008. This was now a democratic opportunity for the convocation of UBC. This increases legitimacy of the process.

Senator Ahmed spoke in favour of the spirit of the proposal. He asked if this would come better from the individual senates. He noted the then-oppositions opposition to the changes.

Senator Kindler said that this was two issues – if it should be elected, or how consultation occurs. She noted that the other universities may not be with UBC. She noted that any time the university act was amended we could be open to other changes that may not be in UBC's interests.

Senator R. Lawrence said we needed consultation and more information.

Senator Gattinger said that it could go through the senates again, but the Council had representation from both campuses and the Senates already opined when the legislation was changed. He agreed that being the only university asking for a change, but we could copy other senates on the letter and see if they would take it up as well. He noted that the government changes the University Act whenever it wants anyways.

Senator Cioe spoke in favour of the motion. He said generally elections best met the context of the moment.

The Deputy Vice-Chancellor said that she felt ill-informed on this matter. She said that she was concerned if we acted without a referral from a senate or consultation. She noted that her concerns may be out of order but needed to be voiced.

Jakob Gattinger
Paul Harrison

}

That this proposal be referred to the Council Elections Committee and that they be required to consult with the Senates as other interested parties that they may identify before reporting back to the



*Council with what recommendations they found
necessary by the next triennium.”*

Approved

REVIEW OF COUNCIL POLICY C2: AFFILIATIONS WITH OTHER INSTITUTIONS OF LEARNING

Senator Harrison noted the establishment of a working group to review Policy C2 and recommend any changes that may be required.

Senator Gattinger said that he appreciated the review but maintained his concern that officers of the University were signing agreements without academic approval.

Adjournment

Seeing no other business, the meeting was adjourned at 2:39.



Date: 6 February 2021
To: Council of Senates
From: Council Executive Committee
Re: Approval Requested – Affiliation Agreement
1. Memorandum of Understanding between UBC and The University of Hong Kong (HKU)

Proposals for dual degree partnerships are routinely considered by the Council of Senates under Council Policy C-2: Affiliations with Other Institutions of Learning. This proposal was originally circulated to members of the Council for their consent via email; however, a member objected and thus the matter was not approved and is instead brought to the Council at a meeting for consideration.

The UBC Vancouver (UBC-V) Senate hereby requests your consideration and approval of the following affiliation agreement:

1. Memorandum of Understanding (MOU) between UBC, on behalf of its Faculty of Commerce and Business Administration, and The University of Hong Kong (HKU) on behalf of its Faculty of Business and Economics with respect to a dual degree program option.

The UBC-V Senate approved the dual degree (Bachelor of Commerce and Bachelor of Business Administration) program option with HKU on 27 May 2020. This four-year dual degree with the Faculty of Business and Economics at HKU will offer both Canadian and international students not only an enriched program of study but also the unique opportunity to immerse themselves in two distinct academic, social, and cultural environments at top universities in Asia and North America. Students will be admitted on broad-based principles by a joint admissions committee and must be admissible to both universities. The first and last years of study will be at HKU and the middle two at UBC. This structure enables students to satisfy the individual degree requirements of both degrees at both institutions. Upon successful completion of a total of 145 credits, students will be awarded a Bachelor of Commerce (B.Com.) from UBC and a Bachelor of Business Administration (B.B.A.) from HKU.

The Council of Senates Executive Committee recommends the following on behalf of the Vancouver Senate:

That the Council of Senates approve and recommend to the Board of Governors the attached Memorandum of Understanding between The University of British Columbia, on behalf of the Faculty of Commerce and Business Administration and The University of Hong Kong with respect to the dual degree (Bachelor of Commerce and Bachelor of Business Administration).



OFFICE OF THE DEAN

27 May 2020

From: Faculty of Commerce and Business Administration

To: Vancouver Senate

Re: Dual degree (Bachelor of Commerce and Bachelor of Business Administration) program option with the University of Hong Kong

The Faculty of Commerce and Business Administration is pleased to present to the Vancouver Senate for its consideration a new dual degree (Bachelor of Commerce and Bachelor of Business Administration) program option with the University of Hong Kong (HKU).

This four-year dual degree with the Faculty of Business and Economics at HKU will offer both Canadian and international students not only an enriched program of study but also the unique opportunity to immerse themselves in two distinct academic, social, and cultural environments at top universities in Asia and North America. Students will be admitted on broad-based principles by a joint admissions committee and must be admissible to both universities. The first and last years of study will be at HKU and the middle two at UBC. This structure enables students to satisfy the individual degree requirements of both degrees at both institutions. Upon successful completion of a total of 145 credits, students will be awarded a Bachelor of Commerce (B.Com.) from UBC and a Bachelor of Business Administration (B.B.A.) from HKU.

The Senate Curriculum, Academic Policy, and Admissions Committees have reviewed the material forwarded to them by the Faculty of Commerce and Business Administration and deem the enclosed proposal ready for approval.

Motion:

“That the new dual degree (Bachelor of Commerce and Bachelor of Business Administration) program option with the University of Hong Kong be approved.”

Respectfully submitted,

Dr. Robert Helsley, Dean
Faculty of Commerce and Business Administration



BCOM / BBA Dual Degree Option Proposal Overview

Faculty of Business and Economics, University of Hong Kong and UBC Sauder School of Business

International Partnership

Increasingly, top-ranked universities are partnering to provide highly qualified students with distinctive international learning experiences. UBC joins this trend by partnering with University of Hong Kong to develop a four-year Dual Degree with the Faculty of Business and Economics at the University of Hong Kong (HKU).

The Dual Degree will offer both Canadian and international students an enriched programme of study. Dual Degree students will be given the unique opportunity to immerse themselves in two distinct academic, social, and cultural environments at top universities in Asia and North America. The UBC-HKU Dual Degree Programme will be very attractive to students and their families who have links to both cities, to students who wish to take their international exposure and experience to a higher level, and for students who wish to understand multinational business environments and cultures. It will graduate students who, with this experience and knowledge, will be sought by companies and businesses in any part of the world.

About University of Hong Kong

The University of Hong Kong, Asia's Global University, delivers impact through internationalisation, innovation and interdisciplinarity. It attracts and nurtures global scholars through excellence in research, teaching and learning, and knowledge exchange. It makes a positive social contribution through global presence, regional significance and engagement with the rest of China.

The Faculty of Business and Economics (FBE) strives to nurture first-class business leaders and to foster both academic and applied research to serve the needs of Hong Kong, China and the rest of the world in the fast-changing global economy. They engage leading scholars from all corners of the world who instil students with global knowledge. With the highest proportion of non-local undergraduate students amongst all Faculties at HKU, and two undergraduate programmes ranked amongst the University's Top 5 and Hong Kong's Top 10 programmes, FBE attracts the best and brightest students from Hong Kong and beyond.

HKU is highly sought after by the top students in Hong Kong, Mainland China and Asia. Academic standards in Asia are the highest in the world. Many of HKU's graduates are employed in the business and financial centre of Hong Kong and Asia.

Dual Degree

The Dual Degree is a direct-entry programme. Students will be admitted on broad-based principles by a joint admissions committee and must be admissible to both universities. An interview may be required. Students will pay tuition to and follow the regulations of the university they are attending at the time. 10-20 students will be enrolled each year.

A total of 145 credits will be completed in a minimum of four years of study. Students will be awarded a Bachelors of Business Administration (B.B.A.) degree from HKU and a Bachelors of Commerce (B.Com.) degree from UBC. The 1st and 4th years of study will be at HKU, and the 2nd

and 3rd years at UBC. This structure will enable students to satisfy the individual degree requirements of both degrees at both institutions.

The Dual Degree defines international education as more than recruiting international students to the UBC campus or sending UBC students abroad. This collaboration brings together two business schools at two popular and highly respected universities by:

- strengthening an existing international partnership
- bridging the two academic cultures through mindful reflection and perspectives on international comparisons
- cultivating a cohort of students in the programme, and future alumni

Last updated October 18, 2019



BC Curriculum Proposal Form Change to Course or Program

Category: (1)

Faculty: Commerce Department: Undergraduate Faculty Approval Date: 2019 Nov 26 Effective Session: Winter Term 1, 2021	Date: November 6, 2019 Contact Person: Pam Lim, Kin Lo Phone: 2-8430 Email: pam.lim@sauder.ubc.ca, kin.lo@sauder.ubc.ca
Proposed Calendar Entry: UBC Bachelor of Commerce Dual Degree with Faculty of Business and Economics, University of Hong Kong <p>This program offers qualified undergraduate students the opportunity to complete an intensive transpacific dual degree program and, in one course of study, earn both a Bachelor of Commerce degree from UBC and a Bachelor of Business Administration degree from the University of Hong Kong (HKU). Students in the Dual Degree Program complete their first and fourth years in Hong Kong and their second and third years of study at the Point Grey (Vancouver) campus of UBC. At the conclusion of their studies students will earn both a University of Hong Kong Bachelor of Business Administration and a UBC Bachelor of Commerce.</p> <p>Equivalent in number of credits to close to five years of study, this program option is earned in four years through intensive study and scheduling.</p> <p>Admissions Individuals interested in pursuing this program must apply for admission to the UBC Bachelor of Commerce, and where prompted, select the Dual Degree with the University of Hong Kong option. Acceptance into the program will be determined by a HKU–UBC Sauder Dual Degree Admissions Committee. Applicants to the program must meet the approved admission requirements in place at each institution and program including evidence of academic achievement and intellectual</p>	URL: TBA Present Calendar Entry: None Type of Action: New Dual Degree program between UBC Sauder School of Business and the Faculty of Business and Economics at the University of Hong Kong. Rationale: International mobility and an overseas experience have become invaluable assets for young graduates starting a career. The HKU–UBC Dual Degree partners UBC Sauder School of Business with a prestigious Asian university to provide both Canadian and international students with a uniquely international study experience in business, allowing them to develop their intellectual and professional capabilities from a cross-cultural and transpacific perspective.



readiness. An interview may be required. The Dual Degree program is not open to students with a previous degree. Successful students are admitted simultaneously to the UBC Bachelor of Commerce and the HKU Bachelor of Business Administration.

Applicants who are unsuccessful in their admission to the Dual Degree program will automatically be considered for admission to the UBC Bachelor of Commerce degree program. Applicants wishing to be considered for admission to the University of Hong Kong (and not UBC), a separate application is required; please contact University of Hong Kong directly. For more information please see the [Dual Degree program website](#).

Degree Requirements

In order to receive both degrees students must ensure the individual program requirements for each institution's specific degree are fulfilled. Each institution manages its own degree requirements.

Students are required to complete a minimum of two years of coursework completed at each institution. The minimum credits administered by UBC include the credits required by the B.Com. second and third year core and at least fifty percent of the credits specified within the chosen option. To view the complete set of requirements of the UBC Bachelor of Commerce Dual Degree program with the University Hong Kong, please refer to the [Dual Degree program website](#).

Students in the Dual Degree program will be registered at both HKU and UBC simultaneously and must fulfill the applicable registration and tuition requirements throughout their program.

Students must meet each institution's continuation requirements. However, only those credits administered by the specific institution will apply towards that institution's continuation policies.

Graduation

Students will graduate from each institution only when the program requirements from



both programs are completed. Students may attend the convocation ceremonies of each institution. The student will receive two parchments:

1. UBC, Bachelor of Commerce; and,
2. University of Hong Kong, Bachelor of Business Administration

For further information on the Dual Degree program, including information on applying, please see the [Dual Degree program website](#).



香港大學
THE UNIVERSITY OF HONG KONG



THE UNIVERSITY
OF BRITISH COLUMBIA

MEMORANDUM OF UNDERSTANDING

Between

The University of British Columbia, through its Sauder School of Business, Faculty of Commerce and Business Administration (“**UBC**”)

and

The University of Hong Kong, through its Faculty of Business and Economics (“**HKU**”)

Regarding

A Dual Undergraduate Degree Programme

TABLE OF CONTENTS

1. Overview
 - 1.1. The Partners
 - 1.2. Background
 - 1.3. Purpose
 - 1.4. Proposal
2. Admission to the Dual Degree Program
 - 2.1. Admission Eligibility
 - 2.2. Joint Admission
 - 2.2.1. Joint Selection Committee
 - 2.2.2. Admission Process
 - 2.2.3. Language Requirements
 - 2.2.4. Registration
3. Courses and Requirements
 - 3.1. Credits
 - 3.2. Curricular Requirements and Exemptions
 - 3.3. Advising
 - 3.4. Academic Progress in the Program
 - 3.5. Academic Integrity and Community Standards
 - 3.6. Program Changes
4. Recruitment and Implementation of the Program
 - 4.1. Recruitment
 - 4.2. Implementation
5. Oversight and review
 - 5.1. Quality assurance
 - 5.2. Teaching quality
 - 5.3. Joint Academic Advisory Committee
6. Finances
 - 6.1. Tuition and Fees
 - 6.2. Scholarships and Loans
 - 6.3. Housing
 - 6.4. Health coverage
7. Amendments, duration and termination
 - 7.1. Amendments
 - 7.2. Duration
 - 7.3. Termination

MEMORANDUM of UNDERSTANDING (MOU) BETWEEN

THE UNIVERSITY OF BRITISH COLUMBIA, through its Sauder School of Business, Faculty of Commerce and Business Administration ("**UBC**")

AND

THE UNIVERSITY OF HONG KONG, through its Faculty of Business and Economics ("**HKU**")

(Each HKU and UBC may be referred to each individually as a "**Partner**" and collectively, HKU and UBC will be referred to herein as the "**Partners**")

1 OVERVIEW**1.1 The Partners**

Building on a decades-long partnership and collaboration between UBC and HKU, this MOU is entered into through the formal signing of this document. UBC is a global centre for teaching, learning and research, consistently ranked among the top 20 public universities in the world and recently recognized as North America's most international university. In particular, UBC's Sauder School of Business, Faculty of Commerce and Business Administration ("**UBC FCBA**"), accredited by AACSB for 16 years since its inception in 2003, has around 40,000 alumni working around the globe. UBC is ranked as the best in Canada for Business and Economics. HKU, currently ranked as the "Most International University" in the world, attracts and nurtures outstanding scholars from around the world, developing leaders through a global presence, regional significance and engagement with the rest of China. In particular, HKU's Faculty of Business and Economics (hereinafter "**HKU FBE**"), accredited by AACSB and EQUIS, admits some of the best students in Asia, while its MBA has consistently been ranked as the best in Asia over the past 9 years. The collaboration between the two universities extends from common membership of international networks, collaborative research, alumni teaching at each institution, a long-standing undergraduate exchange, collaborative teaching programs at the postgraduate level, and a HKU-UBC House on the UBC Vancouver campus. Recognizing the unique resources and expertise of the Partners namely, the high standards of teaching and leading edge research, as well as the high potential for developing education and offering valued awards in this area, this MOU records the intentions of both Partners to engage in joint activities and mutual recognition in the area of undergraduate education that will support and extend their missions and visions.

1.2 Background

The Partners have been discussing the basis on which they can together provide quality education to students that will be to the benefit of both Partners and their respective students, and the support that they will offer to each other in the pursuit of their educational goals. The major elements of this MOU will be approved through the respective and appropriate internal quality assurance processes of each institution.

1.3 Purpose

The purpose of this MOU is to specify proposals for educational provision and support that will add to the opportunities for global education offered to students worldwide, that will maintain or enhance the academic achievement levels of incoming students, that will facilitate student mobility and flexibility, that will add to the development and standing of both institutions globally and that will increase each Partner's educational capacity across borders in today's global educational environment. The Partners

will furthermore benefit from collaboration and sharing of information for the purposes of student recruitment, benchmarking, and the advancement of teaching and learning. The primary beneficiaries will be the students undertaking study defined by this MOU, through adding a significant global dimension, a deep global understanding, cultural sensitivity, and the ability to work within a multicultural world, to their undergraduate education.

1.4 The Program

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants herein contained and other good and valuable consideration exchanged between the Partners (the receipt and sufficiency whereof is hereby acknowledged by the parties hereto), the parties covenant and agree as follows:

The Partners agree to collaborate as set forth in this MOU to allow undergraduate students to pursue an intensive program of study leading to Bachelors degrees from each institution, through the mutual recognition of the credits obtained at the Partner institution.

This joint program is officially named the Undergraduate Business Dual Degree Program Option between HKU and UBC (hereinafter the “**Dual Degree Program**” or the “**Program**”).

The Program is for students who would like to develop their intellectual and professional capabilities from a cross-cultural perspective across two continents. The dual campus experiences offer unique access to the best North American and Asian educational provision in two cities that are particularly notable for the high levels of interaction.

Students admitted to the Program will spend their first year study in the Program in the HKU-FBE. Then such students will spend their next two years of study in the Program in the UBC FCBA.

UBC will be the host institution for students in years 2 and 3 of the Program. HKU will be host institution for year 1 and 4 of the Program.

The curriculum alignment arrangements of each Partner institution will allow successful students to complete the degree requirements of each Partner institution, and be awarded a Bachelor of Business Administration (B.B.A.) degree from HKU, and a Bachelor of Commerce (B.Com.) degree from UBC.

2 ADMISSION

2.1 Admission Eligibility

The Program is open to students satisfying both the eligibility criteria and standards for undergraduate studies at the time of application at both HKU FBE and UBC FCBA, separately and jointly in accordance with the process set forth in this Section 2 of the MOU.

2.2 Joint Admissions

2.2.1 Joint Selection Committee

Each Partner will determine the eligibility of applicants independently based on their respective institution's admission process. A joint selection committee, called the Dual Degree Admissions Committee, composed of representatives from both Partners, will select from these eligible applicants, the students to be admitted into the Dual Degree Program.

2.2.2 Admission Process

Students are required to apply through the UBC undergraduate application system, and select the Dual Degree Program option. All data pertaining to that application will be shared with HKU. The selection process includes a review of the applicant's

academic achievements, the online application file, an interview and/or any other required supporting documents. The Partners, through the Dual Degree Admissions Committee, determine jointly the details and timeline for admissions every academic year.

2.2.3 Language Requirements

English proficiency will be assessed through prior academic qualifications or during interviews, as is appropriate to the admissions requirements of each Partner institution. Students are required to show evidence of proficiency in a second language to satisfy the requirements of HKU. Students are required to meet UBC's English Language Admission Standard. Details of these requirements will be made available on the websites of the Partner institutions that describes the Program.

2.2.4 Registration

Students will be registered at both institutions, and will be able to enjoy the full range of academic opportunities and campus facilities at both institutions. The students will also be bound by the policies of both Partner institution.

3 COURSES AND REQUIREMENTS

3.1 Credits

On the basis of equivalent standards of the two Partner institutions, each Partner agrees to recognize the credits earned at the other institution for the purposes of fulfilling the specific requirements of its own degree. In the following, two ECTS credits from HKU (based on the European Credit Transfer and Accumulation System) is equivalent one credit from UBC.

The requirements for HKU Degree: Students will be expected to transfer a maximum of 144 ECTS credits from the UBC B.Com. Years 2 and 3 courses in the form of Advanced Standing to their HKU degree. They will accumulate a minimum of 144 ECTS credits from their HKU courses in Years 1 and 4. Students must complete all other requirements of HKU B.B.A degree requirements.

The requirements for UBC Degree: A maximum of 60 credits may be transferred from the HKU B.B.A. degree program to use toward UBC's B.Com. degree requirements. They will accumulate a minimum of 61 credits from their UBC courses in Years 2 and 3. Students must complete all the other requirements of UBC's B.Com degree requirements, .

3.2 Curricular Requirements and Exemptions

At HKU, curricular requirements and appropriate exemptions are to be determined by the Dean of the HKU FBE in consultation with any other relevant personnel of either Partner.

At UBC, curricular requirements and appropriate exemptions are to be determined by the Dean of UBC FCBA in consultation with any other relevant personnel of either Partner.

3.3 Advising

A liaison officer will coordinate the Program at each institution. The Program liaison officers will ensure that students receive proper academic advising during their enrollment in the Dual Degree Program. Advisors will also have a key role in arranging individual academic planning sessions for each of the Dual Degree Program students. Students are required to attend any orientation program offered by the Partners for international students.

3.4 Academic Progress in the Program

Academic progress will be reviewed through existing policies and procedures and by the

appropriate personnel at each Partner.

The Dual Degree Academic Advisory Committee (see Section 5.3 below) will review issues relating to student progression. (i) In cases where students are not progressing satisfactorily in the Dual Degree Program, a joint review of the case by both Partners will be conducted, which will be consultative and non-binding. Each Partner has the authority, following their normal processes, to discontinue a student from their studies at the host institution. The case of any such student will subsequently be considered by the normal discontinuation processes at the Partner institution. (ii) Any request by a student to transfer from the Dual Degree Program to a single degree program at one of the Partners will be considered initially by the Dual Degree Academic Advisory Committee.

3.5 Academic Integrity and Community Standards

Decisions on disciplinary matters associated with violations of academic policy or community standards are made by the Partner at which the violation occurred, according to the existing policies and rules at that institution. Cases should nevertheless be discussed by the Dual Degree Academic Advisory Committee prior to, and following, normal proceedings.

If a student is dismissed by either Partner, they will be dismissed from the Dual Degree Program. However, each Partner retains the right to allow the student to continue in the single degree program at their institution.

3.6 Program Changes

If program changes occur at either Partner institution, newly admitted students will follow the new Dual Degree Program requirements.

4 RECRUITMENT AND IMPLEMENTATION OF THE PROGRAM

4.1 Recruitment

The Partners agree to assist each other by jointly organizing recruitment activities and jointly developing promotional materials. Program outreach and promotions will consist of the following:

- Printed and/or electronic materials including flyers and brochures describing the Program
- Program description on HKU and UBC websites
- Presence at study abroad events
- Special information sessions
- Social media content

4.2 Implementation

UBC FCBA is in charge of the implementation and continuity of the Program at UBC. It will ensure the academic co-ordination between the Partners, to give students the best education possible from this Dual Degree Program collaboration. The Admissions and Academic Liaison section of the Registry at HKU, in consultation with HKU FBE is in charge of the implementation and continuity of the Program at HKU, while the HKU FBE will be in charge of the academic co-ordination between the Partners, to give students the best education possible from this Dual Degree Program collaboration.

5 OVERSIGHT AND REVIEW

5.1 Quality assurance

The Dual Degree Program will be subject to the normal quality assurance processes for any degree program at the respective Partner institution. Feedback from students regarding their study (through standardized surveys or other such evaluation exercises as are appropriate to the host institution), as well as study progress reports as are appropriate to the host institution, shall be made available to the other Partner on request. The Program will be reviewed every 5 years by both Partners in order to assess its success and to make any adjustments as required.

5.2 Teaching quality

Students in the Dual Degree Program will enroll in regular courses available to other (non-Dual Degree) students attending the host institution during their four years of study, and examined by the standards of the host institutions.

5.3 Joint Academic Advisory Committee

In support of the creation and development of the Dual Degree Program, a Dual Degree Academic Advisory Committee will be established.

This Dual Degree Academic Advisory Committee shall be composed of HKU and UBC faculty members, comprising Deans, their representatives, and/or professors in the respective units.

The responsibilities of this Dual Degree Academic Advisory Committee will be for overall strategy, guidance and framework for the Dual Degree Program, university level approval and quality assurance review, including the five-year review.

6 FINANCES

6.1 Tuition and Fees

Students accepted into the Dual Degree Program pay the relevant tuition and other fees to the host institution offering the courses in which they are registered and in accordance to the rules and procedures of that Partner institution. Information will be made available to students and potential students on the websites of each Partner. There will be no transfer of funds, set off or cost sharing between the two Partners.

6.2 Scholarships and Loans

Students shall be entitled to any scholarship, loan or bursary from the host institution while attending the host institution as is provided for any single degree student.

6.3 Housing

While at UBC, every effort will be made for students to receive priority from UBC Student Housing for accommodation in Year 2. Students can apply to UBC housing services for Year 3.

While at HKU, students enrolled in the Program will receive priority for University housing in Year 1, and will have access to HKU housing services in Year 4. If a Dual Degree student is not a resident of Hong Kong and if they do not stay in HKU halls of residence or HKU residential colleges in any of those years, they will be entitled to an accommodation bursary in the same way as any other non-local student at HKU.

Students are responsible for all housing costs during their enrollment at HKU and UBC.

6.4 Health coverage

While at UBC, students are required to enroll in the Medical Services Plan of the B.C.

Government. They are entitled to use the facilities of the UBC Student Health Service. Full details are available at <https://students.ubc.ca>

While at HKU, students are advised to take out medical insurance for specialist consultation and hospitalization. They will have access to the services of the HKU University Health Service. Full details are available at <http://www.handbook.hku.hk/ug/full-time-2018-19/student-services/health-services>

7 AMENDMENTS, DURATION AND TERMINATION

7.1 Amendments

Any amendments to this MOU shall require the prior approval of the Joint Academic Advisory Committee and any other relevant approval internal to either Partner.

7.2 Duration

This MOU shall remain in force for a period of five years, renewable thereafter for further periods of five years following a positive Program Review.

7.3 Termination

This MOU may be terminated by either Partner, after having given one year of advance notice. All efforts will be made by both Partners to resolve difficulties through the Joint Academic Advisory Committee, and, if unsuccessful, through the senior management of the two Partners. Both Partners agree that, in the unlikely event of the MOU being terminated, they will continue to fully support each student admitted into the Program until the completion of their studies for the Dual Degree Program

For the University of British Columbia For the University of Hong Kong

Name of signatory

Name of signatory

Name of signatory

Name of signatory

Date

Date