

**Vancouver Senate****THE FIRST REGULAR MEETING OF THE VANCOUVER SENATE
FOR THE 2021/2022 ACADEMIC YEAR****WEDNESDAY, 22 SEPTEMBER 2021****6:00 P.M.****VIA REMOTE ATTENDANCE**

- 1. Welcome – Dr Santa J. Ono (information)**
- 2. Minutes of the Meeting of 19 May 2021 – Dr Santa J. Ono (approval)**
(docket pages xx-xx)
- 3. Business Arising from the Minutes – Dr Santa J. Ono (information)**
- 4. Remarks from the Chair and Related Questions – Dr Santa J. Ono (information)**
- 5. From the Board of Governors – Dr Santa J. Ono (information)**

Confirmation that material from the following meetings as approved by Senate were subsequently approved by the Board of Governors as required under the *University Act* (information):

20 January 2021

New Awards

10 February 2021

Curriculum Proposals from the Faculties of Applied Science, Arts, Commerce and Business Administration, Graduate and Postdoctoral Studies, Land and Food Systems, Medicine and Science.

New Program: Master of Nutrition and Dietetics

Enrolment Targets 2021-2022

17 March 2021



Curriculum Proposals from the Faculties of Arts, Graduate and Postdoctoral Studies, and Pharmaceutical Sciences,

New and Revised Awards

Disestablishment of the Biomedical Research Centre

14 April 2021

Curriculum Proposals from the Faculties of Arts, Graduate and Postdoctoral Studies, Medicine, Pharmaceutical Sciences, and Science

New and Revised Awards

19 May 2021

New Programs: Master of Education in Indigenous Education, Doctor of Philosophy and Master of Science in Women+ and Children's Health Sciences

Curriculum Proposals from the Faculties of Applied Science, Arts, Commerce and Business Administration, Graduate and Postdoctoral Studies, Medicine, and the Peter A. School of Law

New and Revised Awards

Suspension of Admission to the Vantage College Management Stream

Establishment of the Language Sciences Institute

6. Awards Committee – Dr Sally Thorne

New and Revised Awards (approval) (docket page 41-69)

7. Curriculum Committee – Dr Claudia Krebs

- a. September Curriculum Proposals (approval) (docket page 70-140)
- b. New Certificates (information) (docket paged 141-149)

8. Nominating Committee – Dr Paul G. Harrison

- a. Committee Adjustments (approval) (docket page 150)
- b. Amendments to Policy AP5 (Deans Appointment Policy) (approval) (docket page 151-176)



- c. Amendments to Policies AP11/12 (Registrar/Librarians Appointment Policy and Academic Administrators Appointment Policy) (approval) (docket page 177-256)

9. Tributes Committee – Dr John H. V. Gilbert

Processes for Revocation of Honorary Degrees (approval) (docket pages 257-260)

10. Report from the Emeritus College – Dr Graeme Wynn

Annual Report (information) (docket pages 261-267)

11. Report from the Registrar – Dr Kate Ross

Confirmation of Matters Approved by Email Consent (information) (docket pages 268-272)

12. Other Business

Candidates for Degrees - Santa Ono

The list as approved by the faculties is available for advance inspection from the Senate Office.

The Chair of Senate calls for the following motion:

That the candidates for degrees and diplomas as recommended by the faculties be granted the degree or diplomas for which they were recommended, effective September 2021 or as otherwise specified, and that a committee comprised of the Registrar, the dean of the relevant faculty, and the Chair of the Senate be empowered to make any necessary adjustments.
(2/3 majority required).



VANCOUVER SENATE

MINUTES OF 19 MAY 2021

DRAFT

Attendance

Present: S. Point, S. Ono (Chair), K. Ross (Secretary), S. Parker, S. Bates, J. Olson, G. Averill, M. MacDougall, B. Frank, S. Porter, M. Aronson, Kelleher, J. Benedet J. Innes, R. Helsley, R. Yada, S. Gopalakrishnan, K. Lo, N. Ford, R. Boushel, J. Bulkan, H. Zerriffi, J. Dierkes, A. Singh, J. J. Stewart, S. Matsui, M. Kuus, A. Fischer, A. Scott, K. Smith, P. Englezos, S. Forwell, J. Fox, M. MacPhee, C. Krebs, H. von Bergmann, S. Grayston, A. Ivanov, I. Price, C. Jaeger, S. Pelech, S. Thorne, S. Singh, J. G. Stewart, F. Andrew, G. Faulkner, J. Gilbert, P. Harrison, R. Spencer, M. Tan, B. Fischer, H. Leong, M. Stewart, A. Dulay, L. Burr, A. Uzama, G. Tsiakos, M. Higgins, C. Godwin, L. Shpeller, E. Cantiller, L. Wang, D. Goyal, X. Jiang, J. Schumacher, L. White, A. Sandhu, S. Cooper, D. Born, K. Yu, D. Agosti-Moro, E. Bhangu, S. Mehta, G. Yee, J. Burnham, K. Khosla,

Regrets: A. Szeri, M. Coughtrie, P. Wolf, A. Collier, P. Choi, A. Greig, C. Marshall, C. Menzies, L. Stothers M Stewart, A. Zhao, R. Topping, J. Greenman, S. Mehta, M. Lorenz.

Clerk: C. Eaton

Call to Order

The Chair of Senate, Professor Santa J. Ono, called the ninth regular meeting of the Senate for the 2020/2021 academic year to order at 6:06 pm.

Senate Membership

NOMINATING COMMITTEE



The Registrar, Dr Kathleen Ross announced that Dante Agosti-Moro and Julia Burnham were acclaimed as elected to the Senate Nominating Committee until 31 March 2022 and thereafter until replaced.

Minutes of the Previous Meetings

Sally Thorne	}	<i>That the Minutes of 14 April 2021 be adopted as presented.</i>
HsingChi Von Bergmann		

Approved

Business Arising

The President noted that the matter of any changes to the Rules and Procedures of Senate regarding the form of voting at meetings had been referred back to the Senate Agenda Committee; the Agenda Committee had a preliminary discussion of the matter and decided to pause further their deliberations until new student members were appointed to the Committee.

Dean Averill noted that with reference to the resolution of Senator Uzama, he had been meeting with faculty members interested in Black Studies at UBC as well as with the President's Task Force on Anti-Racism and Inclusive Excellence. He said that the Faculty of Arts would be open to different ways of organizing a program, but that the Faculty did have resources that could be put towards this initiative and wanted to help in any way possible.

President Ono thanked Dean Averill for his Faculty's work on this matter and said that moving forward he would see how this could also be supported by the Provost and relevant deans for the Okanagan campus as well.

Remarks from the Chair

President Ono raised the following matters in his remarks:

- Dr Ono paid tribute to two recently deceased faculty members: Dr David F. Hardwick of Medicine, and Dr. Sinikka Elliott of Arts.



- UBC continued to work closely on our plans for the Winter Session with public health officials at the Provincial and regional levels.
- Provincial Health Officer Dr. Bonnie Henry is optimistic that we will continue to see positive improvements, particularly given the progression of the provincial vaccination program, ongoing public health measures, and increased understanding of the virus that causes COVID-19. Dr Ono noted that he too was optimistic that we will be able to safely welcome our students, faculty and staff back to campus this Fall.
- Many members of the UBC community will have questions, and may be uneasy about a potential return to campus. Dr Ono assured Senate that the health, safety and wellbeing of our people remain our first priority.
- We anticipated the following measures will remain in place for this upcoming fall:
 - Completing a daily COVID-19 self-assessment and not attending work or school when ill ;
 - Following handwashing and hygiene protocols;
 - Continuing daily cleaning protocols in indoor settings and on high touch surfaces; and
 - Requiring non-medical masks in indoor common areas, depending on the rate of COVID-19 transmission.
- Over the coming weeks and months, UBC would be providing more details - about the return to classes, about student engagement and campus experience, about remote working, about research and other aspects of the return to campus.
- Dr Ono expressed his confidence that together we will successfully, and safely, transition back to campus for the fall academic term. He expressed his gratitude to everyone for your dedication to UBC, to our commitment to pursue excellence in research, learning and engagement, and to advance a sustainable and just society.
- This year's virtual celebration of graduation was approaching on June 2nd. The President noted that a formal meeting of the Convocation to confer the relevant degrees was scheduled for directly following this Senate meeting.
- In closing, the President noted that Professor Andrew Szeri will be leaving the position of Provost at the end of his current term, July 9, 2022. In late spring, the President would be updating the community on the search for our next Provost and Vice-President, Academic of the Vancouver campus.



Senator S. Singh asked with respect to back to campus planning if the crowded situation in Science labs was taken into consideration as social distancing was not possible with current enrolment numbers

The President replied that this was a topic of discussion with U15 university presidents earlier in the day. Social distancing was not planned for laboratories at this point, but as senators may be aware, UBC was to be a pilot site for a rapid antigen testing study. With regards to our particular situation with laboratories, UBC will engage at a unit level with our experts.

Budget Presentation

The Senate welcomed Mr Peter Smailes, Vice-President Finance and Operations; Ms Karamjeet Heer, Comptroller; and Mr David Shorthouse, Executive Director, Academic Initiatives; to present.

Ms Heer noted that this was yet another budget done under the extraordinary circumstances of COVID-19. She then set out the operating budget model, noting that UBC uses a decentralized, balanced budget model, which means that:

- Central Units (by VP) and Faculties are responsible for a balanced budget for their respective portfolios;
- The base budget is based on the prior year's budget allocation, which identifies recurring funding;
- Faculties are responsible for managing within their base budget plus allocations from the Tuition Allocation Model (TAM), business revenue (if any), and requests for funding from the Academic Excellence Funds. (Unfunded salaries, PTR/Merit, and non-labour inflation are absorbed);
- Central Units are responsible for managing within their base budget plus funding from Central Operating Funds to support strategic initiatives.
- Allocation of incremental revenue is assessed based on alignment with UBC's Strategic Plan and ultimately approved by the President and the Board of Governors; and
- UBC Vancouver and UBC Okanagan share similar budget processes.



With respect to the context of the budget, Ms Heer noted that the impact of the pandemic will persist into the next few fiscal years. Incremental funding will be very limited, and the university is planning to draw \$61m (\$55m for UBCV) from reserves to advance its academic mission, complete routine capital maintenance, and invest in key priorities. The university was optimistic that with cost mitigations and subsequent central unit budget cuts, the Fiscal Year 20/21 operating deficit will be resolved within three years. While student enrolments were higher than anticipated in Fiscal year 20/21, next year's enrolment numbers will not be known until early fall. Based on current immunization timelines and vaccine approvals, UBC is planning for a return to on-campus activity for Winter Session Term 1. While UBC was cautiously optimistic that revenue from traditional sources, including ancillaries, will be restored to near-normal levels in Fiscal Year 21/22, uncertainty about international travel and visa processing times for students suggest that there remains uncertainty ahead.

Mr Shorthouse set out the budget priorities for 2021/2022. He noted that the priority continues to be UBC's COVID-19 response, which was centred on supporting the long-term health and wellbeing of students, faculty, and staff, above all other considerations. UBC also remains steadfast in its key strategic priorities. In addition to the immediate pandemic response and ensuring ongoing capability to manage its recovery, the university is proud to continue to invest in the following areas:

- Advocating for anti-racism, equity, diversity, and inclusion across UBC's campuses
- Investing in additional resources and strategic initiatives to support the implementation of the Indigenous Strategic Plan
- Implementing the President's Academic Excellence Initiative
- Championing the priorities of the Climate Emergency Task Force, the Climate Action Plan
- Continuing to facilitate opportunities that enable the pursuit of Operational Excellence
- Supporting strategic student and faculty initiatives that will elevate UBC's teaching, learning, and research capabilities

With respect to the overall consolidated budget for 2021/22, Ms Heer noted that UBC was planning for a \$61 million operating deficit with a \$71M non-operating surplus. Our overall revenues were expected to be \$2329 million, and overall expenses to be \$2390 million. The \$10



million consolidated accounting surplus would not be available for distribution and is a product of drawing down from reserves.

With respect to the considerations that went into the budget, Ms Heer noted the following:

- The level of support provided to UBC as part of the province's COVID-19 response has been extraordinary and greatly appreciated, however future funding could be affected.
- Public health guidelines and policies will dictate the pace at which the university approaches "new normal" operational levels.
- Longer-term circumstances relating to COVID-19 could also be impacted by various unknowns (new variants, duration of vaccine protection, etc.) and are being carefully monitored.
- International travel uncertainties will continue to persist due to border restrictions, travel requirements, visa processing challenges, etc.
- Some industry research grants and contracts, are also affected by COVID-19, and reductions and delays in funding may occur

President Ono on this being a tremendously positive budget overall for UBC. He noted that the situation at UBC is dramatically better than at many other institutions and that he was grateful for the support shown by government.

Dean Averill noted that certain choices were made in this budget: we had a \$100 million deficit in ancillaries and we aren't putting that on faculties. This has caused pain for ancillaries but protected our academic mission.

Senator Singh on how can we lobby the federal government and to ensure that they have a strategy to support research. He noted that budgets were strained for them but we were dependent on their support.

President Ono said that we are advocating for next year's budget. Canada is different from the OECD in that most of our research is done in universities, compared to corporate or federal laboratories.

Senator Zerriffi asked if we did layoffs in the previous year.

President Ono replied that yes we did, like any other industry when people didn't have work. We hope to bring them back whenever possible. We also have a hiring chill on replacing positions vacated and both these things were tough decisions.



Candidates for Degrees

Claudia Krebs
Dante Agosti-Moro

}

That the candidates for degrees and diplomas, as recommended by the faculties, be granted the degrees for which they were recommended, effective May 2021 or as otherwise specified, and that a committee comprised of the Registrar, the dean of the relevant faculty, and the Chair of Senate be empowered to make any necessary adjustments.

Approved

Budget Committee

Vice-Chair of the Vancouver Budget Sub-Committee, Senator Eshana Bhangu, presented.

ANNUAL REPORT

Senator Bhangu advised that the Committee met six times in 2020-21.

The topics addressed by the Committee during the 2020-21 academic year include the following:

- Budget Process Overview;
- Provost and VP Finance Priorities;
- Capital Planning and Prioritization Process;
- President's Academic's Excellence Initiative (PAEI);
- Enrolment Planning and its Impact on the Budget;
- COVID-19's Impact on the University's Finances;
- Bursaries;
- Tuition Allocation Model.

Academic Building Needs Committee

**ANNUAL REPORT**

The annual report of the Senate Academic Building Needs Committee was received without presentation.

Admissions Committee

The Chair of the Senate Admissions Committee, Professor Carol Jaeger, presented.

REVISIONS TO UNDERGRADUATE ADMISSIONS POLICIES FOR DEFERRALS AND FOR ADVANCED CREDIT**SUSPENSION OF ADMISSION TO VANTAGE COLLEGE MANAGEMENT STREAM**

Carol Jaeger
Joanne Fox

}

That Senate accept the revised Policy with respect to Deferring an offer of admission 2021W and the Advanced Credit or Placement Policy; and

That Senate approve the suspension of admission to the UBC Vantage College Management Stream until further notice.

Approved

Awards Committee

The Chair of the Senate Awards Committee, Dr Sally Thorne, presented.

NEW AND REVISED AWARDS

See Appendix A: Awards Report



Sally Thorne
Guy Faulkner

}

That Senate accept the new awards as listed, that they be forwarded to the Board of Governors for approval, and that letters of thanks be sent to the donors.

Approved

Curriculum Committee

The Chair of the Senate Curriculum Committee, Dr Claudia Krebs, presented.

APRIL CURRICULUM PROPOSALS

See Appendix B: Curriculum Report

Claudia Krebs
Ben Fischer

}

That the revised programs, new courses, revised courses, and revised degree parchments brought forward by the Faculties of Applied Science, Arts, Commerce and Business Administration, Graduate and Postdoctoral Studies (Arts, Commerce and Business Education, Medicine), Medicine, and the Peter A. Allard School of Law be approved.

Approved

Claudia Krebs
Ben Fischer

}

That the use of 'c' and 'd' designation for variable credit courses not continue when Workday Student is implemented. and

That the use of '/' designation for variable credit courses not continue when Workday Student is implemented and that the course credit details be



visible to students via other course information sources.

Approved

Joint Reports

Claudia Krebs
Ben Fischer

}

That the new Master of Education in Indigenous Education degree program brought forward by the Faculty of Graduate and Postdoctoral Studies (Education), and the new Doctor of Philosophy and Master of Science in Women+ and Children's Health Sciences degree programs, related new courses and course code brought forward by the Faculty of Graduate and Postdoctoral Studies (Medicine), be approved

Approved

Library Committee

Dr Shigenori Matsui, Chair of the Senate Library Committee, presented.

ANNUAL REPORT

Dr Matui noted that over the 2020/2021 academic year the Committee met seven times. The Committee did work in the following areas:

- The Librarian's Annual Report to Senate
- Monthly COVID-19 updates
- Irving K. Barber Learning Center space usage statistics
- Presentation on Geospatial Data from the Map Cabinet: Digitizing British Columbia's Mid-Century Forest Cover



- Presentation on The Harry Hawthorn Foundation and Collection
- Presentation on Geodisy: a Geodata Search Interface
- Library Budget and Collections Strategies
- Open Athens Software Implementation

In response to a question from the President, Senator Susan Parker, the University Librarian, noted the effect of the US/Canadian exchange rate on the acquisitions budget being an ongoing issue but one that was improving recently.

Nominating Committee

The Chair of the Senate Nominating Committee, Dr Paul Harrison, presented.

FINAL REPORT OF THE AD-HOC COMMITTEE TO REVIEW STUDENT APPEAL PROCEDURES AND STRUCTURES

Paul Harrison Dante Agosti-Moro	}	<i>That Senate receive the report of the Ad-Hoc Committee to Review Student Appeal Procedures and Structures; That the Senate Nominating Committee be directed to oversee the consideration of the recommendations therein as specified in Recommendation 6.2 of the report; That Ad-Hoc Committee to Review Student Appeal Procedures and Structures be discharged with the thanks of Senate for its work.</i>
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Senate welcomed former Senator Natasha Rygnestad-Stahl, who had chaired the Ad-hoc committee. She highlighted the following changes since the Senate last saw the interim version of this report:

- Clarification of the applicability of recommendations for the Admissions Committee;
- Improvements to language around conflicts of interest for appeals panels;
- Stronger language around having hearings within 3 months of a matter being ready to be heard;
- Recognition of the utility of translators while acknowledging that English is the language of instruction at UBC;



- New language to address situations where a faculty did not agree with a discipline decision made by the President but was expected to defend the decision before the Senate;
- Recommendations for faculties to look at their internal appeals procedures; and
- Provisions to address situations where a faculty does not make a timely decision on an academic standing appeal.

Approved

COMMITTEE ADJUSTMENT

Paul Harrison
Carol Jaeger

}

That Laia Shpeller and Anisha Sandhu be appointed to the Senate Academic Building Needs Committee until 31 March 2022 and thereafter until replaced, to replace Cole Evans and Alex Gonzalez;

*That the term of Morgan Lorenz on the Senate Academic Building Needs Committee be extended to 31 March 2022 and thereafter until replaced;
That Jackson Schumacher be appointed to the Senate Academic Policy Committee until 31 March 2022 and thereafter until replaced, to replace Justin Zheng;*

That the terms of Julia Burnham and Eshana Bhangu on the Senate Academic Policy Committee be extended to 31 March 2022 and thereafter until replaced;

That Keanna Yu and Dawson Born be appointed to the Senate Admissions Committee until 31 March 2022 and thereafter until replaced, to replace Dante Agosti-Moro and Justin Zheng;



That Julia Burnham and Anisha Sandhu be appointed to the Senate Agenda Committee until 31 March 2022 and thereafter until replaced, to replace J. Max Holmes and Christopher Hakim;

That Kanika Khosla, Emmanuel Cantiller, and Sebastian Cooper be appointed to the Senate Appeals on Academic Standing Committee until 31 March 2022 and thereafter until replaced, to replace Alex Gonzalez, Danny Liu, and Natasha Rygnesstad-Stahl;

That the term of Dante Agosti-Moro on the Senate Appeals on Academic Standing Committee be extended to 31 March 2022 and thereafter until replaced;

That Shivani Mehta and Xiutong Tony Jiang be appointed to the Senate Awards Committee until 31 March 2022 and thereafter until replaced, to replace Arezoo Alamzadeh-Mehrizi and Chalaya Moonias

That Jackson Schumacher, Leonard Wang, Georgia Yee, and Eshana Bhangu be appointed to the Senate Curriculum Committee until 31 March 2022 and thereafter until replaced, to replace Tarique Benbow, Cole Evans, Danny Liu and Diane Nguyen;

That the term of Anisha Sandhu on the Senate Curriculum Committee be extended to 31 March 2022 and thereafter until replaced;

That Xiutong Tony Jiang, Morgan Lorenz, Shivani Mehta, and Leonard Wang be appointed to the Senate Library Committee until 31 March 2022



and thereafter until replaced, to replace Eshana Bhangu, Tarique Benbow, Chalaya Moonias, and Nick Pang.

That Lisa White and Dee Goyal be appointed to the Senate Research and Scholarship Committee until 31 March 2022 and thereafter until replaced, to replace Julia Burnham and Tyler Yan; That Keanna Yu, and Dawson Born be appointed to the Senate Student Appeals on Academic Discipline Committee until 31 March 2022 and thereafter until replaced, to replace Julia Burnham and Natasha Rygnestad-Stahl;

That the term of Dante Agosti-Moro on the Senate Student Appeals on Academic Discipline Committee be extended to 31 March 2022 and thereafter until replaced;

That Lisa White, Georgia Yee, and Emmanuel Cantiller be appointed to the Senate Teaching & Learning Committee until 31 March 2022 and thereafter until replaced, to replace Christopher Hakim, Arezoo Alemzadeh Mehrizi, and Diane Nguyen;

That Laia Shpeller and Kanika Khosla be appointed to the Senate Tributes Committee until 31 March 2022 and thereafter until replaced, to replace Danny Liu and Tyler Yan.

That Sebastian Cooper be appointed to the Council Budget Committee until 31 March 2022 and thereafter until replaced, to replace Christopher Hakim;



That the term of Eshana Bhangu on the Council Budget Committee be extended to 31 March 2022 and thereafter until replaced;

That Dante Agosti-Moro be appointed to the Council Elections Committee until 31 March 2022 and thereafter until replaced, to fill a vacancy;

That the term of Julia Burnham on Council of Senates Vancouver Senate Committee Four be extended to 31 March 2022 and thereafter until replaced;

That Dante Agosti-Moro and Eshana Bhangu be elected to the Council of Senates; and

That Robert Boushel be appointed to the Senate Research and Scholarship Committee until 31 August 2023 and thereafter until replaced, to replace Charles Menzies

Approved

Composition Changes

Paul Harrison
Sue Forwell

}

That the Chair of the Academic Policy Committee be added to the Teaching & Learning Committee as an ex officio voting member; and

That the Chair of the Teaching & Learning Committee be added to the Academic Policy Committee as an ex officio voting member.



Approved

PROPOSALS FOR A COMMITTEE AND/OR STRUCTURE OF SENATE TO ADDRESS EQUITY, DIVERSITY, AND INCLUSION CONSIDERATIONS

Senator Harrison noted that for the past year, the Senate Nominating Committee has had many discussions on how to advance this recommendation, including meetings with the former Chair of SACADI and other former SACADI members. At issue is if a structural change should be made to Senate procedures to have EDI considerations made by all standing committees of Senate in their deliberations, if another committee should be established to focus on EDI considerations (and if so if it should be standing or for a fixed term), or both. While a majority of the Committee has indicated support for a structural change rather than a new committee (standing or ad hoc), there is a strong minority sentiment in favour of a new committee and no consensus has yet been found. Among those in support of a committee there is also disagreement on if this should be a new ongoing standing committee, or a longer-lived ad hoc committee (E.g., to the end of the 2025 triennium). The Nominating Committee brings this matter to Senate to seek further input with the hope of understanding the will of Senate on how to proceed.

Senator Burnham, former chair of the Senate Ad hoc Committee on Academic Diversity and Inclusion (SACADI) spoke in favour of a new standing committee, noting the issues with the time-limited structure and the challenges SACADI had faced as a result. She suggested that a new standing committee did not limit the ability of other Senate committees to engage on this work within their remits, and that Senate as a whole needed to be substantially and meaningfully engaged in institutional equity and diversity initiatives.

Senator Faulkner spoke in favour of both a new standing committee and the structural change suggested to ensure that all Senate committees considered these matters in their work.

Senator Bhangu said that between a new ad hoc and a standing committee, she would prefer a standing committee as this should be an ongoing area of attention from the Senate.

Senators Zerriffi and S. Singh agreed with the prior speakers.

Senator Harrison thanked the speakers for the comments and asked that if any other senators had feedback to email that to the clerk.

Research and Scholarship Committee



The Chair of the Senate Research & Scholarship Committee, Dr Guy Faulkner, presented.

ESTABLISHMENT OF THE LANGUAGE SCIENCES INSTITUTE

Guy Faulkner John Gilbert	}	<i>That Senate approve and recommend to the Board of Governors the establishment of the Language Sciences Institute within the Faculty of Arts.</i>
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Senator Gilbert complimented Drs Werker and Gick on this proposal.

Senator Andrew on lack of reference to French in the proposal, noting that it was an official language of Canada.

With permission of Senate, Dr Werker spoke, noting that they did look at Indigenous languages and French but didn't focus on Canada being bilingual nation

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Approved

Teaching and Learning Committee

The Chair of the Senate Teaching & Learning Committee, Dr Joanne Fox, presented,

PROGRESS ON STUDENT EXPERIENCE OF INSTRUCTION RECOMMENDATIONS

Senate welcomed Drs Christina Hendricks and Stephanie McEwan to speak to the report along with Senator Bates.

Senator Zerrifi asked how we dealt with bias in responses, both in aggregate and downscaled to individual situations

Senator Bates replied, noting that we only had binary instructor gender data. We did not detect bias in the data but we recognized that individual lived experiences may be quite different. We needed to do more with heads and directors on this issue.



Senator Gopalakrishnan said that one of the changes was relabeling and having additional metrics. He noted that usually evaluations of products don't happen right after one uses it, and so he asked if there were plans for longer term assessments. Secondly, he noted that he appreciated the integrative approach and asked if we should wait for that,

Senator Bates said that we really couldn't wait but we should ensure that we don't weight anything too highly. Students were the only ones who experienced the instruction and could provide that input. He suggested that there shouldn't be an over reliance on that kind of data.

Dr Hendricks noted that it was challenging on a large scale to reach out to folks a few years after they finish their courses.

By general consent, the time to adjourn was extended by 1 hour.

Tributes Committee

Dr John Gilbert, Chair of the Senate Tributes Committee, presented.

John Gilbert Lawrence Burr	}	That the attached list of individuals for emeritus status be approved and that, pursuant to section 9(2) of the University Act, all persons with the ranks of, Professor, Associate Professor, Assistant Professor, Professor of Teaching, Associate Professor of Teaching, or Administrative Librarian be added to the Roll of Convocation.
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Approved

Reports from the Provost

Acting Provost Pam Ratner presented.

DESIGNATION OF THE LANGUAGE SCIENCES INSTITUTE AS A GLOBAL RESEARCH

**EXCELLENCE (GREX) INSTITUTE**

With permission of Senate, Dr Ratner set out rationale for GREX status and the criteria.

Guy Faulkner
Gage Averill

}

*That Senate designate the Language Sciences
Institute as a Global Research Excellence
Institute, effective May 19, 2021*

Approved

Reports from the Provost**RETURN TO CAMPUS PRIMER**

Senate welcomed Dr Ratner to speak on this in Dr Szeri's absence. She spoke to the distributed primer.

Senator Cantiller raised concerns for international students with visa issues.

The President replied that the U15 presidents were working with the federal government to assist students in these situations.

Dr Ratner said that if students had their material submitted by May15 they would ensure they had their visas, and that the government was committed to providing free vaccination for all international students on arrival

Senator Shpeller asked if mandatory vaccination was being explored.

Dr Ratner replied that Dr Henry has said that mandatory immunization is not something done in Canada, but through education we can achieve community immunity.

Adjournment

Seeing no other business, the meeting was adjourned at 9:06 pm





Appendix A: Awards Report

NEW AWARDS - ENDOWED

Andrew Arida Memorial Award

Awards totalling \$5,000 have been made available through an endowment established by friends, family and colleagues in memory of Andrew Arida (1970-2021), along with matching funds from the University of British Columbia, for outstanding domestic students who identify as Black and are entering an undergraduate program directly from secondary school or transferring from another post-secondary institution. Recipients are academically qualified and would not be able to attend UBC without financial assistance. In addition to academic merit, consideration is given to qualities such as leadership skills, community service, and recognized extra-curricular achievement. Subject to continued academic standing, the awards will be renewed for a further three years of study or until the first undergraduate degree is obtained (whichever comes first). Ideally, recipient selection will alternate between the Vancouver and Okanagan campuses. Andrew (B.A., M.A. 2014) joined UBC in 1996, working in a variety of positions in recruitment and admissions before assuming the position of Deputy Registrar in 2018. He was devoted to attracting well-rounded students to campus, and was proud to see UBC become increasingly diverse and accessible under his leadership. Andrew received UBC's President's Service Award for Excellence in 2018 in recognition of his contributions and service. A musician, traveler, and soccer fan, Andrew regularly gave back to the community through volunteer work. The awards are adjudicated by Enrolment Services. (First award available for the 2021/2022 winter session).

Dr. Gerd and Dr. Ursula Asche Memorial Bursary in Medicine

Bursaries totalling \$30,000 have been made available through an endowment established by an estate gift from Dr. Gerd Asche (1920-2017) in memory of his wife Dr. Ursula Asche (1925-2017), for M.D. students. Dr. Gerd Asche graduated from Friedrich Wilhelm University in what was then West Germany in 1951. He and his wife, Dr. Ursula Asche (née Quint), emigrated to Hope, British Columbia shortly after, where they spent the rest of their lives. They practiced as physicians at the Asche Medical Clinic in Hope, which they owned and operated. The bursaries are adjudicated by Enrolment Services. (First award available for the 2021/2022 winter session).

Diane Hales Award in Pharmaceutical Sciences for Indigenous Students

Awards totalling \$2,000 have been made available through an endowment established by an estate gift from Diane Hales (B.Sc. (Pharm) 1952) for undergraduate First Nations, Inuit or Métis students in the Faculty of Pharmaceutical Sciences with outstanding academic achievement.



Preference will be given to students who have demonstrated community service, volunteerism or leadership skills. Diane practiced as a pharmacist in Campbell River, British Columbia, and spent her retirement on Salt Spring Island. These academic awards are made on the recommendation of the Faculty of Pharmaceutical Sciences. (First award available for the 2021/2022 winter session).

Kellough Tillinghast Nitikman Prize in Tax Law

A \$2,000 prize has been made available through an endowment established by Joel A. Nitikman, Q.C. (B.Sc. 1982, LL.B., LL.M.) in honour of Howard J. Kellough, Q.C. and David R. Tillinghast (1930-2018) for the top graduating student in the LL.M. in Taxation program. Mr. Kellough is a retired tax lawyer and was a founding partner of Mawhinney & Kellough (now Dentons Canada LLP). His practice focused on domestic and international corporate tax matters. He served as Chairman of the Canadian Tax Foundation and the National Tax Section of the Canadian Bar Association. Mr. Tillinghast was an international tax lawyer, and from 1962 to 1965 was the first US Department of the Treasury Special Assistant for International Affairs. He helped develop the US international tax system, the structure of which remains in place today. Mr. Nitikman is a leading Canadian tax litigation lawyer. In 2006 and 2016 he received the Douglas J. Sherbaniuk Distinguished Writing Award from the Canadian Tax Foundation, and in 2012 was awarded a Queen's Diamond Jubilee Medal. The prize is made on the recommendation of the Peter A. Allard School of Law. (First award available for the 2021/2022 winter session).

Richard J. and Julia Krejsa Scholarship in Oceans and Fisheries

Scholarships totalling \$2,500 have been made available through an endowment established by Richard J. Krejsa (Ph.D. 1965) and Julia Krejsa (née Sheehan) for outstanding graduate students enrolled in the M.Sc. or Ph.D. in Oceans and Fisheries program studying biological remediation methods of fishery recovery and restoration within marine, estuarine, and/or freshwater ecosystems affected by environmental impacts, particularly pollution and climate change. Preference will be given to First Nations, Inuit and Metis students of Canada. Richard and Julia met at UBC while Ph.D. candidates in the Department of Zoology and the Department of English respectively. Richard is a Professor Emeritus of Biological Sciences at California Polytechnic State University in San Luis Obispo. This scholarship was established in honour of Richard's thesis supervisor, Professor Casimir C. Lindsey, and his wife, Shelagh P. Lindsey, and in memory of Dean Walter H. Gage (1905-1977), who loaned Richard a few hundred dollars after his and Julia's first son Daniel was born in Acadia Camp on campus. The scholarships are made on the recommendation of the Institute for the Oceans and Fisheries, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).



Daymond Ling Award in Physics

Awards totalling \$2,000 have been made available through an endowment established by Daymond Ling (B.Sc. 1976, M.Sc. (Bus Admin) 1978) for third or fourth-year students in the B.Sc. Major, Honours, Combined Major or Combined Honours in Physics or Combined Honours in Biophysics programs who are in good academic standing and have excelled in science communication by demonstrating the ability to communicate the ideas and implications of physics to a wide audience. Daymond has worked for over forty years as a data scientist in financial services, and is regarded as an industry leader. After graduating from UBC, he joined American Express's fraud investigation team, where he was a recipient of a Chairman's Award of Excellence for Innovation. Daymond then joined CIBC in 1996 to assist its customer relationship management team, and was awarded the company's Achievers Award for Innovation twenty times for his contributions in analytics. After 20 years at CIBC, he joined Qwest Financial Group in 2019 as Head of Analytics. Daymond serves as an analytics advisory board member, mentor and is regularly invited to speak at conferences. The awards are made on the recommendation of the Department of Physics & Astronomy. (First award available for the 2021/2022 winter session).

Bill Meekison Memorial Scholarship in Public Health

Scholarships totalling \$5,000 have been made available through an endowment established by friends and family in memory of Bill Meekison (1934-2019) for outstanding M.P.H. and Ph.D. students in the School of Population and Public Health who are researching public health. Bill (B.A. 1957, M.D. 1962, M.P.H.) obtained his Master of Public Health from the University of Toronto after graduating from UBC, and began his career as a public health officer in Williams Lake, British Columbia. He later served as Director of the Boundary Health Unit in the Lower Mainland, during which he prohibited a bar from serving drinks with a frost-bitten toe in them, an incident chronicled by one newspaper under the headline "Dr. Bill Says Toe Must Go". Bill was an advocate for preventative medicine and public health, advising on vaccine clinical trials for the chicken pox vaccine and serving as a Director for the New Westminster-based Affordable Housing Societies. The scholarships are made on the recommendation of the School of Population and Public Health, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

Claire Milne Memorial Scholarship in Social Work

Scholarships totalling \$10,000 have been made available through an endowment established by the Milne Family in memory of Claire Milne (1927-2020) for outstanding students in the Bachelor of Social Work program who have demonstrated an interest in geriatric social work or



in working with vulnerable populations. Preference will be given to students who are from communities that have been historically, persistently and systemically discriminated against. Claire (B.A. 1949, B.S.W. 1950) was born and raised in Vancouver, British Columbia. While studying at UBC, she spent her summers working for the Vancouver Parks Board as a supervisor at Maple Grove Park in the Kerrisdale neighbourhood of Vancouver. Claire worked with vulnerable young women after receiving her social work degree. She returned to social work after raising her four children, and cared for the elderly, work she continued until her retirement. This scholarship was established in recognition of Claire's work to serve and care for vulnerable populations. The scholarships are made on the recommendation of the School of Social Work. (First award available for the 2021/2022 winter session).

Thelma Sieffert Memorial Bursary in Nursing

Bursaries totalling \$4,000 have been made available through an endowment established by the Sieffert Family in memory of Thelma Sieffert (1923-2015) for undergraduate and graduate students in the School of Nursing. Thelma was born in Vancouver, British Columbia and graduated from the Vancouver General Hospital School of Nursing in 1946. She received a Diploma in Public Health Nursing from UBC in 1956, and worked as Public Health Nurse from 1958 to 1981. The bursaries are adjudicated by Enrolment Services. (First award available for the 2021/2022 winter session).

Irene M. Stewart Memorial Award in Law

A \$7,000 award has been made available through an endowment established by the Stewart Family and Fraser Litigation Group in memory of Irene M. Stewart (1948-2020) for an outstanding second or third-year domestic J.D. student who has achieved academic excellence and demonstrated an interest in corporate or commercial law through academic pursuits and volunteer involvement. Irene (B.A., LL.B. 1971) was born in Caterham, England, and moved to Canada as a child. She was called to the bar in British Columbia in 1972 and practiced for forty-eight years as a corporate and real estate lawyer before her unexpected passing. Irene was a partner at Russell DuMoulin and Gowling WLG LLP before joining Singleton Urquhart Reynolds Vogel LLP. Irene was highly regarded in the legal community for her outstanding legal knowledge and skills, professionalism and dedication to her clients. This academic award is made on the recommendation of the Peter A. Allard School of Law. (First award available for the 2021/2022 winter session).

Art Vertlieb Thunderbird Men's Hockey Award

Awards totalling \$2,000, which may range from a minimum value of \$500 each to the maximum allowable under athletic association regulations, have been made available through an



endowment established by Art Vertlieb, Q.C., for outstanding members of the Thunderbird Men's Hockey Team. Preference will be given to goaltenders. Art is a Partner at Vertlieb & Co, focusing on personal injury law and medical negligence. He is a leading member of the law profession, serving as President of the Law Society of British Columbia in 2013. In 2012, Art received the Queen Elizabeth II Diamond Jubilee Medal in recognition of his contributions to the legal community. He is a long-time supporter of the Thunderbird Men's Hockey Team, previously serving as the Director of the Thunderbird Hockey Alumni Society. Art established this award to support outstanding members of the team. The awards are made on the recommendation of the Head Coach of the Men's Hockey Team and the Athletics Awards Committee. (First award available for the 2021/2022 winter session).

NEW AWARDS – ANNUAL

Dr. John P. Aitchison Memorial Award in Chemistry

Awards totalling \$2,000 have been made available annually through gifts from friends and family in memory of Dr. John P. Aitchison (1934-1983) for third and fourth-year B.Sc. students majoring in Chemistry who have demonstrated mentorship to second-year B.Sc. Chemistry students. Dr. Aitchison (B.A. 1957, M.Sc., Ph.D.) was born in Burnaby, British Columbia, and completed his undergraduate studies in chemistry at UBC, where he served as a mentor to younger students. He relocated to California in 1965 and enrolled in the M.Sc. in Pharmacology program at the University of California, Berkeley. In 1967, on the advice of a professor at the School of Medicine at the University of California, San Francisco, he transferred to the School's newly developed Ph.D. program in Toxicology. In 1969 he joined the Oregon Health & Science University in Portland, Oregon, where he established the Section of Toxicology in the Department of Clinical Pathology, conducted research on drug poisoning and ran a clinical laboratory. The awards are made on the recommendation of the Department of Chemistry. (First award available for the 2021/2022 winter session).

Arts Undergraduate Society Bursary in Arts

Bursaries totalling \$6,000 have been made available annually through a gift from the Arts Undergraduate Society (AUS) for members of the Arts Undergraduate Society, which includes all students in the Bachelor of Fine Arts, Bachelor of Media Studies and Bachelor of Arts programs who are not majoring in Economics. The bursaries will ideally be assigned to at least three recipients each year. The Arts Undergraduate Society works to enhance the social, academic, personal and professional lives of undergraduate students in the Faculty of Arts at UBC Vancouver. The bursaries are adjudicated by Enrolment Services. (First award available for the 2021/2022 winter session).

**Arts Undergraduate Society Scholarship in Arts**

A \$2,000 scholarship has been made available annually through a gift from the Arts Undergraduate Society (AUS) for an outstanding member of the Arts Undergraduate Society, which includes all students in the Bachelor of Fine Arts, Bachelor of Media Studies and Bachelor of Arts programs who are not majoring in Economics. The scholarship should not be assigned to the same recipient more than once. The Arts Undergraduate Society works to enhance the social, academic, personal and professional lives of undergraduate students in the Faculty of Arts at UBC Vancouver. The scholarship is made on the recommendation of the Faculty of Arts. (First award available for the 2021/2022 winter session).

Canadian Society for Asian Arts - Honos Foundation Scholarship

A \$2,000 scholarship has been made available annually through a gift from the Canadian Society for Asian Arts and the Honos Foundation for an outstanding M.A. or Ph.D. student in the Department of Art History, Visual Art & Theory who is focusing on Asian art. The Honos Foundation is based in Vancouver, British Columbia and seeks to improve human capital by promoting scholarship and research. The Canadian Society for Asian Arts (CSAA) was founded in 1969 to promote the understanding and appreciation of the arts of Asia by conceptualizing, organizing and presenting programs, exhibitions and publications that build bridges and explore links between and among cultures. This scholarship was established to support the study of Asian art on a pan-Asian basis, reflecting the rich diversity of cultures and art. The scholarship is made on the recommendation of the Department of Art History, Visual Art & Theory, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

Sandra Cawley Award in Education for Indigenous Students

A \$5,000 award has been made available annually through a gift from the Y. P. Heung Foundation in honour of Sandra Cawley (B.Com. 1981) for a First Nations, Inuit or Métis student of Canada in the Bachelor of Education program who has achieved good academic standing and demonstrated leadership and community involvement. Sandra developed a very successful career in real estate appraisal and land use, specializing in the valuation of commercial real estate. She has given back to UBC by serving as the Vice-Chair of the UBC Board of Governors and as a Director of UBC Properties Trust. The award is made on the recommendation of the Faculty of Education. (First award available for the 2021/2022 winter session).

Sandra Cawley Award in Nursing for Indigenous Students



A \$5,000 award has been made available annually through a gift from the Y. P. Heung Foundation in honour of Sandra Cawley (B.Com. 1981) for a First Nations, Inuit or Métis student of Canada in the Bachelor of Science in Nursing program who has achieved good academic standing and demonstrated leadership and community involvement. Sandra developed a very successful career in real estate appraisal and land use, specializing in the valuation of commercial real estate. She has given back to UBC by serving as the Vice-Chair of the UBC Board of Governors and as a Director of UBC Properties Trust. The award is made on the recommendation of the School of Nursing. (First award available for the 2021/2022 winter session).

Sandra Cawley Award in Social Work for Indigenous Students

A \$5,000 award has been made available annually through a gift from the Y. P. Heung Foundation in honour of Sandra Cawley (B.Com. 1981) for a First Nations, Inuit or Métis student of Canada in the Bachelor of Social Work program who has achieved good academic standing and demonstrated leadership and community involvement. Sandra developed a very successful career in real estate appraisal and land use, specializing in the valuation of commercial real estate. She has given back to UBC by serving as the Vice-Chair of the UBC Board of Governors and as a Director of UBC Properties Trust. The award is made on the recommendation of the School of Social Work. (First award available for the 2021/2022 winter session).

Dean Blye Frank Graduate Scholarship in Education

Scholarships totalling \$10,000 have been made available annually through a gift from Robert Quartermain, in honour of Dean Blye Frank, for outstanding graduate students in the Faculty of Education whose research focuses on creating education policy and education curriculum, and educating educators in SOGI (Sexual Orientation and Gender Identity)-inclusive education. Dean Frank (B.A., B.Ed., M.Ed., Ph.D.) served as Professor and Head of the Division of Medical Education in the Faculty of Medicine at Dalhousie University before joining UBC as Dean of the Faculty of Education in 2011. His research focuses on equity, diversity and inclusion in education and healthcare, and played a vital role in developing the Faculty of Education's SOGI Inclusive Education Initiative, and the A.R.C. Foundation's SOGI 123 program, which helps educators make schools more inclusive for all pupils. In 2006 he received the May Cohen Gender Equity, Diversity and Gender Award from the Association of Faculties of Medicine of Canada, and in 2021 was awarded the Distinguished Alumni Award from the Acadia Alumni Association. The scholarships are made on the recommendation of the Faculty of Education, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

**Laura Huber Memorial Award for Women in Video Gaming**

A \$10,000 award has been made available annually through a gift from Electronic Arts, in memory of Laura Huber (1967-2015), for a third or fourth-year female student enrolled in an undergraduate degree program in the Department of Computer Science. The recipient will have demonstrated outstanding academic achievement, an interest in pursuing a career in the gaming industry, and have shown excellence in video game programming through a course or their portfolio. Laura (née Pool) grew up in Fox Chapel, Pennsylvania and attended Colgate University in Hamilton, New York. She moved to San Francisco, California after graduation to pursue a career as a graphic designer. Laura served as an art director and designer for Game Developer and Gamasutra. In 2000, she married Jeff Huber, a member of Electronic Art's Board of Directors. This award was established in recognition of Laura's desire to encourage women entering the gaming industry. This academic award is made on the recommendation of the Department of Computer Science. (First award available for the 2020/2021 winter session).

Gary Kusin Award for Women in Video Gaming

A \$10,000 award has been made available annually through a gift from Electronic Arts, in honour of Gary Kusin, for a third or fourth-year female student enrolled in an undergraduate degree program in the Department of Computer Science. The recipient will have demonstrated outstanding academic achievement, an interest in pursuing a career in the gaming industry, and have shown excellence in video game programming through a course or their portfolio. Gary was born in Texarkana, Texas. He received his B.A. from the University of Texas, Austin and his M.B.A. from the Harvard Business School. Gary served as Director of Electronic Arts from 1995 to 2010 and is a co-founder of GameStop. He currently serves on the Board of Directors of the Dallas Chamber of Commerce and is a member of the Dallas Citizen's Council. This academic award is made on the recommendation of the Department of Computer Science. (First award available for the 2020/2021 winter session).

Guru Nanak Award in Medicine

Awards totalling \$2,000 have been made available annually through a gift from Talveen Gill and Jasdeep Chahal through the University of Victoria, in honour of Guru Nanak, for M.D. students in the Island Medical Program whose volunteer work or community service has focused on equity and inclusion. Preference will be given to students who are from communities that have been historically, persistently and systemically discriminated against. Guru Nanak was the founder of Sikhism and originated the idea of Seva, or selfless service. This award was established to recognize students who have served their communities and helped to promote



equity and inclusion. The awards are made on the recommendation of the Faculty of Medicine. (First award available for the 2021/2022 winter).

Brian Robert Nielsen Scholarship in Forest Resources Management

Scholarships totalling \$2,000 have been made available annually through a gift from the Nielsen Family in honour of Brian Robert Nielsen for outstanding domestic third or fourth-year undergraduate students in the Faculty of Forestry who are studying forest resource management and have demonstrated an interest in sustainable forest management practices. Brian (B.S.F. 1993) received his Professional Forester designation in 1995, and worked in a variety of forest management and forest product positions. He started his extensive career with road building and logging roles at West Fraser Mills in Quesnel, British Columbia. In 2002 Brian transitioned into manufacturing, starting in quality control for Pacific Inland Resources in Smithers, British Columbia, eventually progressing to a Sawmill Superintendent position. He joined Western Forest Products in 2015 in Cowichan Bay, British Columbia as Operations Manager. He was an avid outdoorsman, and was passionate about sustainable forest management and silviculture. Brian was also an Accredited Silviculture Surveyor and obtained his Interior BC Log Scaling License. This scholarship was established in recognition of Brian's commitment to excellence in forest resource management. The scholarships are made on the recommendation of the Faculty of Forestry. (First award available for the 2021/2022 winter session).

Henrik Moberg Parker Memorial Award in Kinesiology

Awards totalling \$2,000 have been made available annually through gifts from friends and family in memory of Henrik Moberg Parker (2001-2020) for students in the Bachelor of Kinesiology program who are participating in varsity or club sports. Preference will be given to students who volunteer with children who have special needs. Henrik was born in North Vancouver, British Columbia. After graduating from Vancouver College in 2019, he entered the Bachelor of Kinesiology program at UBC. Henrik was a leader on his hockey and soccer teams, and volunteered regularly with children who have special needs. He was an avid yachter and sailor, was recognized as one of British Columbia's top sailors from age eleven, and represented Canada at international competitions. This award was established in recognition of Henrik's accomplishments as an athlete, and his work to support children who have special needs. The awards are made on the recommendation of the School of Kinesiology. (First award available for the 2021/2022 winter session).

Rio Tinto Scholarship for Women in Engineering

Scholarships totalling \$5,000 have been made available annually through a gift from Rio Tinto for outstanding female Bachelor of Applied Science students majoring in Biological, Chemical,



Computer, Electrical, Materials, Mechanical or Mining Engineering. The scholarship will rotate through the disciplines in alphabetical order. Rio Tinto is a global metal and mining group operating in thirty-five countries across six continents. They are committed to increasing the representation of women in mining and creating an engaging and inclusive environment. The scholarships are made on the recommendation of the Faculty of Applied Science. (First award available for the 2021/2022 winter session).

Dr. Michael Ross Memorial Award in Surgery

Awards totalling \$2,000 have been made available through an endowment established by the Victoria Medical Society and held at the University of Victoria, in memory of Dr. Michael Ross (1935-2020), for fourth-year M.D. students in the Island Medical Program who have been matched to a surgical residency. Preference will be given to students matched to an ENT or vascular surgery residency. Dr. Ross was born in England, where he trained as a family physician. He immigrated to Canada in 1960, and settled in Victoria, British Columbia. He completed a residency in otolaryngology in Seattle, Washington after noticing cancers of the mouth and tongue in his practice. Dr. Ross served as the Chief of Surgery at the Royal Jubilee Hospital, was the President of the Victoria Medical Society, and taught at the University of Victoria. He briefly retired at age seventy, but quickly returned to assisting vascular surgeons in the operating room, retiring at age eighty-five in 2020. This award was established in recognition of Dr. Ross's accomplishments as an otolaryngologist. The awards are made on the recommendation of the Faculty of Medicine. (First award available for the 2021/2022 winter session).

Dr. Kim Stevenson Memorial Award in Anesthesiology

Awards totalling \$2,000 have been made available annually through a gift from the Association of Victoria Anesthesiologists and held at the University of Victoria, in memory of Dr. Kim Stevenson (1965-2020), for outstanding fourth-year M.D. students in the Island Medical Program who have matched to a residency program in anesthesia. Dr. Stevenson received his medical degree from the University of Orange Free State in South Africa. He was a Clinical Assistant Professor with the Department of Anesthesia, Pharmacology, and Therapeutics in the UBC Faculty of Medicine, and the section head of obstetric anesthesia in the Department of Anesthesiology, Pain and Perioperative Medicine at Victoria General Hospital. Dr. Stevenson was the Island Medical Program educational representative for anesthesia, and was an enthusiastic teacher to medical students during their anesthesia rotations. The awards are made on the recommendation of the Faculty of Medicine. (First award available for the 2021/2022 winter session).



St. Pierre, Romilly, Nathanson Entrance Award in Law for Black Students

A \$15,000 entrance award has been made available annually through gifts from David St. Pierre, Selwyn Romilly (B.A. 1963, LL.B. 1966) and Matthew Nathanson (LL.B. 1997) for a domestic student entering the J.D. program who identifies as Black, demonstrates financial need, and has a history of community service or volunteerism. Preference will be given to students who have demonstrated an interest in criminal law. David St. Pierre practiced criminal law as a partner of Cobb, St. Pierre, Lewis, Barristers and Solicitors before being appointed to the Provincial Court of British Columbia in 2009. Selwyn Romilly was appointed to the Provincial Court of British Columbia in 1974 and elevated to the Supreme Court of British Columbia in 1995, the first Black judge named to any court in British Columbia. Matthew Nathanson is a criminal defence lawyer practicing out of downtown Vancouver. David, Selwyn, and Matthew established this award to support Black students as they begin their legal education. The award is made on the recommendation of the Peter A. Allard School of Law. (First award available for the 2021/2022 winter session).

Professor Madanlal T. Wasan Memorial Prize in Urologic Sciences

A \$2,000 prize has been made available annually through a gift from Dr. Kishor Wasan in memory of his father, Professor Madanlal T. Wasan (1930-2005), for an outstanding Ph.D. student whose supervisor is in the Department of Urologic Sciences. Professor Wasan (B.A., M.A., Ph.D.) was born in Sarai Saleh, Haripur District, Pakistan (then British India), and moved to Mumbai, India (then Bombay) in 1947, where he attended Siddharth College at the University of Bombay. During his undergraduate studies he was awarded a prestigious Dr. B. R. Ambedkar Scholarship in recognition of his mathematical abilities. In 1956 he came to the United States to work on his Ph.D. in Statistics and Probability at the University of Illinois. He was a Professor of Statistics and Probability at Queen's University for over forty years, where he established a statistics lab and wrote books that were published in the US, the UK, and the Soviet Union. This prize was established in recognition of Dr. Wasan's commitment to championing international graduate students and trainees, and his legacy as a father, professor and mentor. The prize is made on the recommendation of the Department of Urologic Sciences. (First award available for the 2020/2021 winter session).

NEW AWARDS – INTERNAL

Bachelor of Pharmaceutical Sciences Entrance Award

Awards totalling \$40,000, valued at up to \$10,000 each, have been made available annually by the Faculty of Pharmaceutical Sciences for students entering the Bachelor of Pharmaceutical Sciences program. In addition to academic merit, consideration is given to qualities such as



leadership skills, community service and recognized extra-curricular achievement. If possible, two recipients will be First Nations, Inuit or Métis and/or from a rural community. The awards are made on the recommendation of the Faculty of Pharmaceutical Sciences. (First award available for the 2021/2022 winter session).

Graduate Covid Program Delay Tuition Award

Graduate Covid Program Delay Tuition Awards have been made available annually by the University of British Columbia to support graduate students whose academic and/or research progress was delayed by disruptions due to the Covid-19 pandemic. Students who were registered in an eligible graduate program during the Summer 2020 term will receive an award equivalent to their tuition assessment, less any other tuition awards received for the same term, upon registration in the 8th term of a research-based Master's program or the 17th term of a PhD program. The awards are made on the recommendation of the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2020/2021 winter session).

Sweet Student Fund Emergency Bursary in Dentistry

The Sweet Student Fund Emergency Bursary in Dentistry has been established to assist Dentistry students who are faced with an unexpected financial challenge of a serious nature which impacts their well-being and/or their ability to continue in the program. The student must demonstrate that all other possible sources of support have been explored before an application is considered. All requests are determined on a case-by-case basis, and adjudicated by Enrolment Services in consultation with the Faculty of Dentistry. (First award available for the 2020/2021 winter session).

Peter Wanyenya Memorial Graduate Award

Awards totalling \$2,000 have been made available through an endowment established by the Faculty of Arts for graduate students in the Institute for Gender, Race, Sexuality and Social Justice whose research focuses on African refugees, African-Canadian/Black Canadian studies, Indigeneity and Africanity, African Migrants or Asylum seekers resettlement. Preference will be given to students who have demonstrated community engagement, mentorship or advocacy within the African-Canadian/Black Canadian youth communities. The awards are made on the recommendation of the Institute for Gender, Race, Sexuality and Social Justice, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

PREVIOUSLY APPROVED AWARDS WITH CHANGES IN TERMS OR FUNDING SOURCE

**ENDOWED AWARDS**

8572 – CHAN, Yuet Lan Scholarship Rationale for Proposed Changes

Proposed Award Description

A \$1,350 scholarship has been made available through an endowment established by Tin Yick Lung in honour of his mother, Chan, Yuet Lan (aka Yuet Lan Lung). As an accomplished author, Chan, Yuet Lan's book on Chinese classics is catalogued in UBC's Asian Library. This endowed scholarship is offered to an undergraduate student in any year or any field of study. The award is made, on a rotating basis, on the recommendation of the Faculties offering undergraduate degrees.

ANNUAL AWARDS

7911 – Burnaby Public Library Picard Memorial Bursary

Proposed Award Description

Bursaries totalling \$2,500 have been made available annually through a gift from the Trustees of the Burnaby Public Library, in memory of Marcelle Lucienne Eleonore Picard for students in the School of Library, Archival and Information Studies who have a connection with Burnaby, British Columbia through either residence or work experience. The bursaries are adjudicated by Enrolment Services.

8091 – Delta Kappa Gamma Society Bursary in Education

Proposed Award Title: Delta Kappa Gamma Society, Vancouver Chapter Bursary in Education
Proposed Award Description

A \$600 bursary has been made available by Delta Kappa Gamma Society International, Vancouver Chapter, an honour society of women educators. The award is intended to assist a single parent who is entering or enrolled in a teacher education program in the Faculty of Education.

1431 – International Undergraduate Study Preparation Program (IUSPP) Scholarship in Continuing Studies

Proposed Award Title: International Undergraduate Study Graduate Studies Preparation Program (IUSPP) Scholarship in Continuing Studies



Proposed Award Description

A \$1,000 scholarship has been made available annually through a gift from Mr. Ming Cai for international students who have completed the International Graduate Studies Preparation Program (IGSPP) offered by UBC Extended Learning, and have been accepted into a graduate program within one year of graduation from IGSPP. The scholarship is given to the IGSPP graduate with the highest IGSPP GPA. The scholarship is on the recommendation of Studies Extended Learning, in consultation with the Faculty of Graduate and Postdoctoral Studies.

2002 – International Tuition Award in Education (12-Month Option)

Proposed Award Title: International Tuition Award in Education

Proposed Award Description

Awards in the amount of \$4,000 each are offered by the Faculty of Education to international undergraduate students enrolled in the Bachelor of Education Program. The awards are made on the recommendation of the Faculty.

1272 – Native Brotherhood of B. C. Jubilee Scholarship

Proposed Award Description

A \$4,000 scholarship was established in 1990 by the Native Brotherhood of B.C. on the occasion of its 60th year. The award is made to an undergraduate First Nations student from a B.C. coastal community and is open to students studying in the arts and or sciences. The scholarship is adjudicated by Enrolment Services.

0476 – Dr Terry Swanson Memorial Scholarship Rationale for Proposed Changes

Proposed Award Title: Swanson Award in Plant Pathology and Nematology

Proposed Award Description

A \$1,000 award has been made available by the Plant Pathology Society of Alberta for an outstanding graduate student in plant pathology and/or nematology who best exemplifies Dr. Swanson's high standard of achievement in coursework and in applied research. Dr. Swanson received his B.Sc. (Agr.) from UBC in 1977, and his Ph.D. from the University of California, Riverside in 1984. His promising career with Alberta Agriculture was tragically curtailed by an air crash on Oct. 19, 1984. The award is rotated among the University of British Columbia, the University of California, Riverside, and the University of Alberta. The award is made on the



recommendation of the Faculty of Land and Food Systems, in consultation with the Faculty of Graduate and Postdoctoral Studies.



Appendix B: Curriculum Report

FACULTY OF APPLIED SCIENCE

Revised programs

Bachelor of Applied Science in Mechanical Engineering, Aerospace Option; Bachelor of Applied Science in Materials Engineering

New courses

CHBE 478 (3) Polymer Science and Processing; CHBE 497 (1-6) d Topics in Chemical and Biological Engineering; CPEN 212 (4) Computing Systems II; CPEN 322 (4) Software Construction II; CPEN 497 (1-3) d Research Experience in Computer Engineering; ELEC 497 (1-3) d Research Experience in Electrical Engineering; APSC 107 (0) Introduction to Engineering Co-op; MANU 400 (1-9) d Topics in Manufacturing Engineering; MANU 465 (3) AI and Machine Learning Applications in Manufacturing; MECH 453 (6) Aerospace Design Project; MTRL 320 (3) Management of Engineering Design

Revised degree parchments

Master of Engineering in Mechanical Engineering; Master of Engineering in Mechatronics Design; Master of Engineering in Naval Architecture and Marine Engineering

FACULTY OF ARTS

Revised program

French Language, Literatures and Cultures

New courses

FREN 496 (3) Research Seminar in French Language and Linguistics; FREN 485 (3) Early Encounters: Travel Literature and Colonial Writing in French; FREN 428 (3) Francophone Cinema; FREN 440 (3) Francophonie: History and Current Debates; FREN 441 (3) Francophone Literatures and Cultures of North America; FREN 442 (3) Cultures of the Francophone World; FREN 443 (3) Postcolonial Studies; FREN 476 (3) French Language and Societies; FREN 477 (3) Contemporary Varieties of French; ANTH 309 (3) Ethnography of the Himalaya: Diversity & Development; CENS 315 (3) Becoming Multilingual: Experience, Aesthetics, Community; CNRS 333 (3) Art and the Christian Transformation of the Roman Empire; CRWR 420 (3-6) d Indigenous Writing; SOCI 204 (3) Global Population Dynamics

FACULTY OF COMMERCE AND BUSINESS ADMINISTRATION

New courses

COMM 110 (0) Dual Degree Year 1 at University of Hong Kong; COMM 410 (0) Dual Degree Year 4 at University of Hong Kong

Revised degree parchment

Bachelor of Commerce

FACULTY OF GRADUATE AND POSTDOCTORAL STUDIES

Arts

New course

CRWR 521 (3-6) d Indigenous Writing
Commerce and Business Administration

*Revised program*

Doctor of Philosophy in Business Administration

New courses

BAEN 540 (1.5) Strategy and Innovation; BAFI 508 (1.5) Data-driven Investments; BAMA 519 (1.5) Building Brands with Purpose

*Medicine**New course*

MEDI 504 (1.5-3) d Emerging Topics in Experimental Medicine

FACULTY OF MEDICINE*Revised courses*

PATH 305 (3) Modern Microscopy; PATH 408 (3) Research and Career Skills

PETER A. ALLARD SCHOOL OF LAW*New courses*

LAW 427 (3-12) d International Justice and Human Rights Clinic Practicum; LAW 428 (3-6) d International Justice and Human Rights Clinical Seminar



Office of the Senate

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To: Vancouver Senate
From: Senate Awards Committee
Re: Awards for Acceptance by the Senate
Date: 22 September 2021

The Senate Awards Committee has reviewed the materials submitted by Development and Alumni Engagement and has enclosed the list of new and revised awards it deems ready for consideration by the Senate for approval:

Motion: *That Senate accept the awards as listed, that they be forwarded to the Board of Governors for approval, and that letters of thanks be sent to the donors.*

Respectfully submitted,
Dr. Sally Thorne, Chair, Senate Awards Committee

August 2021

From: Daniel Galpin, Associate Director, Awards Development

To: Senate Committee on Student Awards, Vancouver

Re: Awards recommended for acceptance by the Senate Committee

NEW AWARDS – ENDOWED

Tom Bailey Memorial Award in Family Medicine

Awards totalling \$2,000 have been made available through an endowment established by friends, family and colleagues in memory of Tom Bailey (1951-2019) for outstanding first or second-year medical residents in the Department of Family Medicine at the Vancouver Island site. Tom (B.Sc. 1973, M.D. 1976) was born in Vancouver, British Columbia, and spent his childhood in British Columbia, Ontario and the United Kingdom. After receiving his medical degree from UBC, he completed his residency in family medicine at Dalhousie University in 1978, and returned to British Columbia to open a family practice in Victoria. Tom served as the Medical Director for Residential Services with the Vancouver Island Health Authority from 2002 to 2019, and was President of the College of Family Physicians of Canada from 2006 to 2007. He was also a clinical associate professor in the UBC Department of Family Practice and an associate professor in the Division of Medical Sciences at the University of Victoria. This award was established in recognition of Tom's forty-year career as a family physician and his service to his profession. The awards are made on the recommendation of the Department of Family Medicine. (First award available for the 2021/2022 winter session).

John and Barbara Barton Fellowship in Economics

Fellowships totalling \$40,000 have been made available through an endowment established by Dominic Barton (B.A. 1984, M.Phil., LL.D. 2012), in honour of his parents, John and Barbara Barton, for outstanding international students entering the Ph.D. in Economics program in the Vancouver School of Economics. Conditional on the recipients' continued satisfactory academic progress, the award may be renewed for an additional year of study. John received degrees from the University of Toronto, the University of Cambridge and McGill University. After his ordination with the Anglican Church of Canada, he took a missionary appointment in Uganda to teach at the Bishop Tucker Theological College. Barbara grew up in Germany, and trained as a nurse at Royal Victoria Hospital in Montreal, Quebec. After they returned to Canada, John served

in parish ministry in Chilliwack, British Columbia and Barbara received her nursing degree from Ryerson University, and worked as a nurse in Chilliwack and Oakville, Ontario. The fellowships are made on the recommendation of the Vancouver School of Economics, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

Dr. Dennis McElgunn Memorial Award in Emergency Medicine

Awards totalling \$2,600 have been made available through an endowment established by friends, family and colleagues in memory of Dr. Dennis McElgunn (1945-2020) for outstanding medical residents in the Department of Emergency Medicine at the Vancouver Island site who have demonstrated excellence in clinical care. Dr. McElgunn received his medical degree from the University of Alberta and began his career in emergency medicine at Royal Alexandra Hospital in Edmonton, Alberta in 1975. When Dr. McElgunn began practicing, he was one of the first specialists in emergency medicine in Canada. He practiced for twenty-one years at the Royal Alexandra Hospital, and in 1981 even climbed into a plane that had crashed into the hospital tower to care for the pilot. Dr. McElgunn and his family moved to Victoria, British Columbia in 1996, where he practiced full-time at the Royal Jubilee and Victoria General Hospitals for twenty-four years. This award was established in recognition of Dr. McElgunn's contributions to emergency medicine. The awards are made on the recommendation of the Department of Emergency Medicine. (First award available for the 2021/2022 winter session).

Susan and John Pichugin Award in Forestry

Awards totalling \$4,000 have been made available through an endowment established by Susan Pichugin (B.S.F. 2001) and John Pichugin (B.S.F. 1980), along with matching funds from the Faculty of Forestry, for domestic third-year Bachelor of Science in Forestry students majoring in Forest Resources Management who have demonstrated good academic standing. Susan and John are Registered Professional Foresters, who have worked their entire careers on the coast of British Columbia. The awards are made on the recommendation of the Faculty of Forestry. (First award available for the 2021/2022 winter session).

Project to Product Award in Computer Science

Awards totalling \$3,200 have been made available through an endowment established by Dr. Mik Kersten (B.Sc. 1999, Ph.D. 2007) for students enrolled in an undergraduate degree program in the Department of Computer Science who have demonstrated leadership, community engagement or volunteerism. Preference will be given to students who are from communities that have been historically, persistently and systemically discriminated against. Dr. Kersten is the CEO of Tasktop, which he founded in 2007 from work he conducted as a Ph.D. student in the

UBC Department of Computer Science under the supervision of Dr. Gail Murphy. Dr. Kersten's book, *Project to Product: How to Survive and Thrive in the Age of Digital Disruption with the Flow Framework*, published in 2018, introduced a new way of measuring and managing software delivery. Tasktop and *Project to Product* have helped some of the largest organizations in the world succeed in their digital transformation. Dr. Kersten is passionate about helping individuals and organizations transform how software is built, and in making the technology industry more diverse. The awards are made on the recommendation of the Department of Computer Science. (First award available for the 2021/2022 winter session).

Harvey Sohi Bursary in Civil Engineering

Bursaries totalling \$2,000 have been made available through an endowment established by friends and family in memory of Harvey Sohi for B.A.Sc. Civil Engineering students. Harvey (B.A.Sc. 2020) attended L.A. Matheson Secondary School in Surrey, British Columbia, and then enrolled at UBC. He completed three years of the B.A.Sc. Civil Engineering program, including two successful co-op work placements. Harvey was well-regarded by his peers and professors, and touched the lives of everyone he crossed paths with. In November 2020, he was awarded his B.A.Sc. in Civil Engineering posthumously. This bursary was established in recognition of Harvey's desire to give back to his community and the importance he placed on education by supporting students who face financial barriers. The bursaries are adjudicated by Enrolment Services. (First award available for the 2021/2022 winter session).

NEW AWARDS – ANNUAL

Active Earth Engineering Ltd. Award for Indigenous Students in STEM

Awards totalling \$2,500 have been made available annually through a gift from Active Earth Engineering Ltd., for First Nations, Inuit, or Métis undergraduate students enrolled in a STEM program who have achieved good academic standing. Active Earth Engineering Ltd. established this award to encourage Indigenous students interested in studying a STEM discipline. The awards are made on the recommendation of the First Nations House of Learning and Enrolment Services. (First award available for the 2021/2022 winter session).

Blake Cassels Graydon Prize in Contracts

A \$750 prize has been made available annually through a gift from Blake Cassels & Graydon LLP for an outstanding J.D. student who has excelled in a first-year Contracts course. The prize is made on the recommendation of the Peter A. Allard School of Law. (First award available for the 2020/2021 winter session).

Blake Cassels Graydon Prize in Legal Research and Writing

A \$750 prize has been made available annually through a gift from Blake Cassels & Graydon LLP for an outstanding J.D. student who has excelled in a first-year Legal Research and Writing course. The prize is made on the recommendation of the Peter A. Allard School of Law. (First award available for the 2021/2022 winter session).

Donna Jean Campbell Memorial Bursary in Special Education

Bursaries totalling \$2,000 have been made available annually through gifts from the Campbell family and members of the fibre arts community in memory of Donna Jean Campbell (1946-2013), for students in the M.A. or M.Ed. in Special Education program. Donna (B.A 1969, Dipl. 1973, M.Ed. 1979) was born in Vancouver, British Columbia and grew up in Powell River, British Columbia. After receiving her undergraduate degree from UBC, she returned to Powell River, where she worked in the Municipal Recreation Department for several years before enrolling in UBC's Diploma in Special Education program. Donna taught at Betty Huff Elementary in Surrey, British Columbia as a Special Education teacher. She also taught an afterschool weaving class, which she continued to teach even after her retirement in 2006. Donna was an active member of the fibre arts community in the Lower Mainland of British Columbia, and enjoyed spinning, weaving and felting. The bursaries are adjudicated by Enrolment Service. (First award available for the 2021/2022 winter session).

Chavah Ruth Graduate Award in Arts

Awards totalling \$10,000 have been made available annually through a gift from an anonymous donor for graduate students in the Department of Classical, Near Eastern and Religious Studies studying Jewish Studies. Preference will be given to students who are primary caregivers to children. Conditional on the recipients' continued satisfactory academic progress, the awards may be renewed until the recipients complete their degree requirements. Having pursued graduate degrees while raising four young children, the donor understands the financial and time pressures faced by graduate students who are parents. She hopes that this award will provide significant additional financial support to make it easier for the recipients to complete their degree. The awards are made on the recommendation of the Department of Classical, Near Eastern and Religious Studies, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

Beau Dick Memorial Award for Indigenous Students

A \$20,000 award has been made available annually through a gift from Donald Ellis, in memory of Beau Dick (1955-2017), for a female student from the Kwakwaka'wakw Nation in any

undergraduate, post-baccalaureate, or graduate program who has achieved good academic standing and demonstrated leadership and community involvement. Conditional on the recipient's continued satisfactory academic progress, the award may be renewed until the recipient receives their first undergraduate degree, first post-baccalaureate degree, or in the case of a graduate student, first graduate degree. If a student from the Kwakwaka'wakw First Nation is not identified, the award may be given to a female student from another First Nation in British Columbia. Chief Beau Dick, Walas Gwy Um, was an expert carver and knowledge keeper of Kwakwaka'wakw ceremonial tradition who activated ceremony as a way to engage contemporary politics. Beau was the Department of Art History, Visual Art and Theory's Artist in Residence from 2013 to 2017. Donald is an internationally renowned art dealer who focuses on historical First Nations art. He established the Donald Ellis Gallery in Canada in 1976, and opened a New York City location in 2004. Donald counts the National Gallery of Canada, the Metropolitan Museum of Art and the Louvre Abu Dhabi among his clients. The award is made on the recommendation of Enrolment Services, and in the case of a graduate student, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

Dottori-Attanasio Family Black Opportunity Fund Beyond Tomorrow Award

Renewable entrance awards totalling \$20,000 have been made available annually through a gift from the Dottori-Attanasio family for outstanding domestic students who identify as Black and are entering an undergraduate program directly from secondary school or transferring from another post-secondary institution. Recipients are academically qualified and would not be able to attend UBC without financial assistance. In addition to academic merit, consideration is given to qualities such as leadership skills, community service, and extra-curricular achievement. Preference will be given to students entering the Bachelor of Commerce program. Subject to continued academic standing, the awards will be renewed for a further three years of study or until the first undergraduate degree is obtained (whichever comes first). The Dottori-Attanasio family believes in the importance of diversity and inclusion in business and society. It is their belief that people and companies always do better when supported by persons with different backgrounds and perspectives. They created this award to support students in accessing a great education to reach their full potential. The awards are adjudicated by Enrolment Services. (First award available for the 2021/2022 winter session).

Eburne Mill Graduate Scholarship in Land and Food Systems

Three \$5,000 scholarships have been made available annually through a gift from the Eburne Mill Fund for outstanding graduate students in the Faculty of Land and Food Systems who are conducting research at the UBC Farm. The scholarships are made on the recommendation of the

Faculty of Land and Food Systems, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

Donald Ellis Fellowship in Art History, Visual Art and Theory

A \$20,000 fellowship has been made available annually through a gift from Donald Ellis for an outstanding M.A., M.F.A. or Ph.D. student in the Department of Art History, Visual Art and Theory who identifies as Indigenous and is studying Indigenous Art. Preference will be given to students studying historical art. Conditional on the recipient's continued satisfactory academic progress, the fellowship may be renewed until the recipient completes their M.A, M.F.A., or Ph.D. requirements. Donald is an internationally renowned art dealer who focuses on historical First Nations art. He established the Donald Ellis Gallery in Canada in 1976, and opened a New York City location in 2004. Donald counts the National Gallery of Canada, the Metropolitan Museum of Art and the Louvre Abu Dhabi among his clients. Donald established this award to support and recognize Indigenous students during their graduate curatorial, art history or visual art studies. The fellowship is made on the recommendation of the Department of Art History, Visual Art & Theory, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

Faculty of Applied Science Award in Chemical and Biological Engineering

Awards totalling \$10,000 have been made available annually through a gift from Art Pithayachariyakul (B.A.Sc. 2011) for Bachelor of Applied Science students majoring in Chemical or Chemical and Biological Engineering who have demonstrated outstanding academic achievement and entrepreneurial drive through participation in extracurricular activities. Art received his B.A.Sc. in Chemical Engineering from UBC in 2011, and established this award to support students in the Department of Chemical and Biological Engineering. These academic awards are made on the recommendation of the Department of Chemical and Biological Engineering. (First award available for the 2021/2022 winter session).

Freybe Award in Nutrition and Dietetics

Awards totalling \$2,000 have been made available annually through a gift from Freybe for students in the Master of Nutrition and Dietetics program who have demonstrated community involvement, volunteerism, or leadership. Preference will be given to students whose involvement is in the area of mental health advocacy. Freybe produces Germanic-style deli foods such as salami, pâté, hams, sausages, and pepperoni sticks. Freybe's dry cure products have won over four hundred and twenty-five international gold medals since the company was established in 1844. The awards are made on the recommendation of the Faculty of Land and Food Systems,

in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2022/2023 winter session).

Jane Irwin Graduate Scholarship in Art History

Two \$5,000 scholarships have been made available annually through a gift from Jane Irwin (B.A. 1990) for outstanding M.A. in Art History students. Jane is a Vancouver-based artist, advocate for the visual arts and art collector. She and her husband Ross Hill have been collecting contemporary art for over fifteen years, and work to support and promote the Canadian art scene. Jane is the former Chair of the Vancouver Art Gallery's Acquisitions Committee and served on the Board of Trustees of the Vancouver Art Galley from 2008 to 2017 and 2019 to 2020. She established this scholarship to support the next generation of art historians. The scholarships are made on the recommendation of the Department of Art History, Visual Art and Theory, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

Kyleah Kubota and Jessie Park Memorial Scholarship

Scholarships totalling \$2,000 have been made available annually through gifts from friends, family and the UBC Pharmacy Class of 2020, along with matching funds from the Faculty of Pharmaceutical Sciences, in memory of Kyleah Kubota (1996-2018) and Jessie Park (1996-2018), for outstanding students in the Entry-to-Practice Pharm.D. program. Kyleah was born in Vancouver, British Columbia and attended Sir Matthew Begbie Elementary and Vancouver Technical Secondary. She was an accomplished athlete, a talented baker and an enthusiastic outdoorswoman. Kyleah enjoyed sharing her passions with her friends and family, including her three younger siblings. Jessie was born in Seoul, South Korea and immigrated to Vancouver with her family at age nine. She graduated from Byrne Creek Community School in 2014, where she acted and sang in school plays. Jessie was a member of the UBC Pharmacy Vocal Ensemble, and sang and played violin with her church choir. This scholarship was established in recognition of Kyleah and Jessie's accomplishments, as well as the compassion, warmth, and positivity they imparted to the people in their lives. The scholarships are made on the recommendation of the Faculty of Pharmaceutical Sciences. (First award available for the 2021/2022 winter session).

Law 75th Anniversary Graduate Award

Awards totalling \$13,800 have been made available annually through gifts from alumni of the Peter A. Allard School of Law for graduate students in the Peter A. Allard School of Law who are making continued satisfactory academic progress in their studies. The awards are made on

the recommendation of the Peter A. Allard School of Law, in consultation with the Faculty of Graduate and Postdoctoral Studies. (First award available for the 2021/2022 winter session).

Kory Nagata Memorial Thunderbird Football Award

Awards totalling \$2,000, which may range from a minimum value of \$500 each to the maximum allowable under athletic association regulations, have been made available annually through a gift from Daryle Nagata, in memory of his son, Kory Nagata (1996-2020), for outstanding members of the UBC Thunderbirds Football team. Kory (B.Com. 2021) was born in Vancouver, British Columbia, and grew up in Virginia, United States and Richmond, British Columbia. He began his football career at Hugh Boyd Secondary School in Richmond, and played for two seasons for the Okanagan Sun, where he helped the team reach the finals of the 2015 Canadian Bowl. From 2016 to 2018 Kory was a running back for the UBC Thunderbirds Football team, and in 2019 was named a U SPORTS Academic All-Canadian. This award was established in recognition of Kory's contributions to the UBC Thunderbirds Football team. The awards are made on the recommendation of the Head Coach of the Football Team and the Athletics Awards Committee. (First award available for the 2021/2022 winter session).

Royal Canadian Legion, UBC Branch Award

Awards totalling \$2,000 have been made available annually through a gift from the Royal Canadian Legion, UBC Branch for undergraduate and graduate students at the University of British Columbia, Vancouver campus who are serving or who have served in the Regular or Reserve Force of the Canadian Armed Forces, or who have volunteered with an organization that works to support veterans. Candidates will have demonstrated good academic standing and/or community involvement. Preference will be given to students who have completed a certificate program offered by the Institute for Veterans Education and Transition (IVET) and are transitioning into a full-time course of study at UBC. The Royal Canadian Legion, UBC Branch is the first Royal Canadian Legion Branch established in Canada in over twenty-five years. The Branch was created through a partnership with the Institute for Veterans Education and Transition, in an effort to make UBC Canada's first veteran-friendly campus. The Branch works to uphold the Royal Canadian Legion's mission, vision and values by supporting veterans and military members navigating UBC's academic, social and recreational environment. The awards are adjudicated by Enrolment Services. (First award available for the 2021/2022 winter session).

Colin Scarlett & Family Equity, Diversity, and Inclusion Award

Awards totalling \$10,000 have been made available annually through a gift from Colin Scarlett & Family for students in the Bachelor of Commerce program with an interest in commercial real estate who are from communities that have been historically, persistently and systemically

discriminated against. Leadership and financial need may be considered. Each award will ideally not be valued at less than \$2,500. Colin Scarlett and his family established this award to help increase equity, diversity and inclusion in the commercial real estate industry. The awards are made on the recommendation of the UBC Sauder School of Business. (First award available for the 2021/2022 winter session).

Smith + Andersen Scholarship in Engineering – Vancouver

Scholarships totalling \$2,000 have been made available annually through a gift from Smith + Andersen for third or fourth-year female Bachelor of Applied Science students specializing in Mechanical or Electrical Engineering. The scholarships are made on the recommendation of the Faculty of Applied Science. (First award available for the 2021/2022 winter session).

NEW AWARDS – INTERNAL

Beyond Tomorrow Scholar Travel Award (Vancouver)

Travel awards of up to \$1,000 each have been made available annually by the University of British Columbia for outstanding domestic UBC Vancouver students who self-identify as Black and currently hold a Beyond Tomorrow Scholars Award. Recipients are academically qualified and participating in initiatives such as experiential learning components that are approved by the Beyond Tomorrow Scholars Program. Award funding can also be used towards relocation costs to UBC Vancouver. The awards are adjudicated by Enrolment Services.

Faculty of Applied Science Award for Indigenous Students

Awards valued at up to \$10,000 each been made available annually by the Faculty of Applied Science for First Nations, Inuit or Métis students in the Bachelor of Applied Science program who demonstrate financial need, community involvement and leadership skills. The awards are made on the recommendation of the Faculty of Applied Science. (First award available for the 2021/2022 winter session).

Faculty of Applied Science Entrance Award for Indigenous Students

Awards valued at up to \$10,000 each, have been made available annually by the Faculty of Applied Science for First Nations, Inuit or Métis students entering the Bachelor of Applied Science program who demonstrate financial need, community involvement and leadership skills. The awards are made on the recommendation of the Faculty of Applied Science. (First award available for the 2021/2022 winter session).

Master of Data Science Scholarship for IBPOC Students

Scholarships of up to the full cost of tuition have been made available annually by the Master of Data Science program for outstanding domestic or international students in the Master of Data Science program who identify as Indigenous, Black or a Person of Colour. The scholarships are made on the recommendation of the Master of Data Science Admissions Committee. (First award available for the 2022/2023 winter session).

Thunderbird Leadership Award for IBPOC Students

Awards have been made available annually by the Office of the Vice-President, Students for students who identify as Indigenous, Black or a Person of Colour, have achieved good academic standing and have demonstrated outstanding athletic and/or leadership abilities. The awards are made on the recommendation of the Athletics Awards Committee and the Office of the Vice-President, Students. (First award available for the 2020/2021 winter session).

The following awards will be used by Enrolment Services to track one-time funding from the Student Directed Initiative program and General Bursary program to be disbursed to Vancouver students. As there are specific monthly and year-end reporting requirements for the usage of these funds, having separate awards for each initiative allows for easier reporting and tracking.

Special University of British Columbia Award Supplement

One-time supplemental funding provided by University of British Columbia to Vancouver students with financial need.

Technology Bursary

Helping UBC Vancouver students with financial need to purchase technology-related equipment or services in support of their studies.

UBC Quarantine Bursary – Vancouver

One-time bursary for qualified students with financial need, to assist with costs associated with quarantine period upon returning from abroad to resume studies at UBC.

UBCV One-Time Housing Support Bursary for Graduate Students

One-time housing support provided by University of British Columbia for graduate students with financial need.

UBCV One-Time Housing Support Bursary for Undergraduate Students

One-time housing support provided by University of British Columbia for undergraduate students with financial need.

PREVIOUSLY APPROVED AWARDS WITH CHANGES IN TERMS OR FUNDING SOURCE

Endowed Awards

5734 – Barbara Berthon Award in Ovarian Cancer Research

Rationale for Proposed Changes

The description has been revised to move the adjudication of the award from the Faculty of Medicine to the Department of Obstetrics and Gynecology. Biographical information about Barbara Berthon has also been added. As discussed with University Counsel, this amendment to the award description is within the stated purpose of the endowment which is to support awards for M.D. and graduate students who demonstrate academic excellence in ovarian cancer research in the Faculty of Medicine.

Current Award Description

Awards totaling \$1,200 have been made available through an endowment established by Paul Berthon in memory of his wife, Barbara, for M.D., Masters or Ph.D. students who demonstrate academic excellence in ovarian cancer research. Recommendations are made by the Faculty of Medicine, and in the case of a graduate student, in consultation with the Faculty of Graduate and Postdoctoral Studies.

Proposed Award Description

Awards totaling \$1,200 have been made available through an endowment established by Paul Berthon in memory of his wife, Barbara Berthon (1947-2015), for M.D., Master's or Ph.D. students who demonstrate academic excellence in ovarian cancer research. Barbara was born in Winnipeg, Manitoba, and studied interior design at the University of Manitoba. After graduating in 1969, she moved to Vancouver, British Columbia, where she worked for a number of architectural practices specializing in the design of residential, institutional and health care projects. Barbara carried out specialized research into interior and architectural materials for institutional and health care facilities and was responsible for detailed space and equipment planning, the co-ordination of materials, finishes and colours and the selection of furniture and furnishings for a number of health care facilities throughout British Columbia, including Langley

Memorial Hospital, Burnaby General Hospital, Mission Memorial Hospital, and the BC Children's Hospital in Vancouver. Barbara passed away in 2015 after a long battle with ovarian cancer. The awards are made on the recommendations are made by the Faculty of Medicine, of the Department of Obstetrics and Gynecology, and in the case of a graduate student, in consultation with the Faculty of Graduate and Postdoctoral Studies.

5849 – Gerald Donegan, QC Prize in Canadian Constitutional Law

Rationale for Proposed Changes

Canadian Constitutional Law is no longer offered and has become two separate courses: Introduction to Public Law and the Charter, and Aboriginal and Treaty Rights. The description has been revised to reflect this. As discussed with University Counsel, this amendment to the award description is within the stated purpose of the endowment which is to support prizes for law students who have excelled in a first-year Canadian constitutional law course.

Current Award Description

A \$1200 prize has been endowed by Gerald Donegan, QC and his friends and colleagues at the Federal Department of Justice in honour of his retirement in 2006. The prize is awarded on the recommendation of the Peter A. Allard School of Law to a student who achieves high standing in Canadian Constitutional Law.

Proposed Award Description

Prizes totalling A \$1,200 prize has have been made available through an endowment endowed established by Gerald Donegan, QC (LL.B. 1963) and his friends and colleagues at the Federal Department of Justice in honour of his retirement in 2006., for first-year J.D. students who have excelled in a constitutional law course. The prizes are made awarded on the recommendation of the Peter A. Allard School of Law to a student who achieves high standing in Canadian Constitutional Law.

1425 – John H. V. Gilbert Interprofessional Scholarship

Rationale for Proposed Changes

The description has been updated to reflect that scholarship is now adjudicated by the Office of the Vice-President, Health, and to broaden the candidate pool to include both Vancouver and Okanagan students. As discussed with University Counsel, this amendment to the award

description is within the stated purpose of the endowment which is to support scholarships for students who have completed the penultimate year of any health or human services degree program.

Current Award Description

A \$500 scholarship has been endowed by friends and colleagues in honour of Dr. John H.V. Gilbert for an outstanding student who, having completed the penultimate year of any health or human services degree program, combines academic excellence and demonstrated student leadership in interprofessional education for collaborative patient centered practice. Activities related to interprofessional education in all undergraduate years are considered. Candidates must apply to the College of Health Disciplines and are required to include two signed letters of recommendation, which may be mailed separately or e-mailed from their originator. Original transcripts must also be submitted. The award is made on the recommendation of a committee chaired by an individual appointed by the College of Health Disciplines.

Proposed Award Description

A \$500 scholarship has been endowed by friends and colleagues in honour of Dr. John H.V. Gilbert for an outstanding student at the University of British Columbia, Vancouver or the University of British Columbia, Okanagan who, having completed the penultimate year of any health or human services degree program, combines academic excellence and demonstrated student leadership in interprofessional education for collaborative patient centered practice. Activities related to interprofessional education in all undergraduate years are considered. ~~Candidates must apply to the College of Health Disciplines and are required to include two signed letters of recommendation, which may be mailed separately or e-mailed from their originator. Original transcripts must also be submitted.~~ The award scholarship is made on the recommendation of a committee chaired by an individual appointed by the College of Health Disciplines Office of the Vice-President, Health.

6743 – L3 MAPPS Award in Naval Architecture and Marine Engineering

Rationale for Proposed Changes

The donor, L3 MAPPS, has changed their name to L3Harris MAPPS. The award title and description have been updated to reflect this.

Current Award Title: L3 MAPPS Award in Naval Architecture and Marine Engineering

Current Award Description

Awards totalling \$8,650 have been made available through an endowment established by L3 MAPPS in support of students in UBC's Naval Architecture and Marine Engineering Program. Preference is given to students with an interest in ship systems engineering and/or a background in electrical, electronic or mechatronic engineering. The award is made on the recommendation of the Faculty of Applied Science in consultation with the Faculty of Graduate and Postdoctoral Studies.

Proposed Award Title: L3Harris MAPPS Award in Naval Architecture and Marine Engineering

Proposed Award Description

Awards totalling \$8,650 have been made available through an endowment established by L3Harris MAPPS in support of students in UBC's Naval Architecture and Marine Engineering Program. Preference is given to students with an interest in ship systems engineering and/or a background in electrical, electronic or mechatronic engineering. The award is made on the recommendation of the Faculty of Applied Science in consultation with the Faculty of Graduate and Postdoctoral Studies.

5842 – Kenneth Lysyk Memorial Scholarship**Rationale for Proposed Changes**

The scholarship is currently offered to LL.B. students. The LL.B. was replaced with the J.D. in 2008. The description has been revised to reflect this. As discussed with University Counsel, this amendment to the award description is within the stated purpose of the endowment which is to support scholarships for undergraduate law students, with a preference for students with an interest in constitutional law.

Current Award Description

A \$2,600 scholarship has been endowed by his family in memory of Kenneth Lysyk (1934-2003), who served as Dean of the Peter A. Allard School of Law at UBC and as a Judge of the Supreme Court of British Columbia. The award is made on the recommendation of the Peter A. Allard School of Law to a student entering the second or third year in the LL.B. Program with preference given to a student who has demonstrated an interest in constitutional law.

Proposed Award Description

Scholarships totalling A \$2,600-scholarship have has been endowed made available through an endowment established by his family in memory of Kenneth Lysyk (1934-2003), for outstanding students entering second or third year of the J.D. program. Preference will be given to students

who have demonstrated an interest in constitutional law. who served as Kenneth Lysyk was the Dean of the Faculty of Law, now known as the Peter A. Allard School of Law at UBC, from 1976 to 1982, and as a Judge of the Supreme Court of British Columbia from 1983 to 2003. The award scholarships is are made on the recommendation of the Peter A. Allard School of Law to a student entering the second or third year in the LL.B. Program with preference given to a student who has demonstrated an interest in constitutional law.

1356 – Ann Liisa McCutcheon Memorial Award

Rationale for Proposed Changes

The description has been revised so that more than one award can be offered each year. As discussed with University Counsel, this amendment to the award description is within the stated purpose of the endowment which is to support awards for students in the Faculty of Arts.

Current Award Description

A \$1,250 award has been endowed by friends and family in memory of Ann Liisa McCutcheon to recognize students in the Faculty of Arts who demonstrate leadership and commitment to the Faculty and UBC. Ann Liisa McCutcheon spent much of her time while at university and as an alumna serving her Alma Mater. The award is made on the recommendation of the Faculty.

Proposed Award Description

Awards totalling \$1,250 award has have been made available through an endowment established endowed by friends and family in memory of Ann Liisa McCutcheon to recognize students in the Faculty of Arts who demonstrate leadership and commitment to the Faculty and UBC. Ann Liisa McCutcheon spent much of her time while at university and as an alumna serving her Alma Mater. The awards is are made on the recommendation of the Faculty.

4012 – Frank Read Thunderbird Rowing Award

Rationale for Proposed Changes

The description has been revised to remove the \$1,000 award value cap. As discussed with University Counsel, this amendment to the award description is within the stated purpose of the endowment which is to support awards for student athletes on the Thunderbird Rowing team.

Current Award Description

One or more awards, ranging up to a maximum amount of \$1,000 each, have been made available through an endowment established for rowing athletes in memory of Frank Read, a beloved UBC and Olympic rowing coach. The awards celebrate Read's tireless work in proving that excellence in sport was a realistic objective for Canadians. The awards are offered to outstanding members of the Thunderbird Rowing Team who have maintained good academic standing. The recommendation is made by the Rowing coaches.

Proposed Award Description

Awards totalling \$11,200, which may range from a minimum value of \$500 each to the maximum allowable under athletic association regulations. One or more awards, ranging up to a maximum amount of \$1,000 each, have been made available through an endowment established for rowing athletes in memory of Frank Read, a beloved UBC and Olympic rowing coach. The awards celebrate Read's tireless work in proving that excellence in sport was a realistic objective for Canadians. The awards are offered to outstanding members of the Thunderbird Rowing Team who have maintained good academic standing. The recommendation is made by the Rowing coaches.

2298 – Eric A. Roenitz Memorial Award in Engineering Physics**Rationale for Proposed Changes**

The criteria that students must be entering fifth year has been revised to make the adjudication of the award more flexible. As discussed with University Counsel, this amendment to the award description is within the stated purpose of the endowment which is to support awards for engineering physics students.

Current Award Description

Awards totalling \$1,550 has been endowed in memory of Eric A. Roenitz, a dedicated and exceptional engineer and a leader who engineered practical solutions to a wide range of technical problems. The award will be granted to one or more students entering fifth year who have demonstrated ingenuity and dedication during their fourth year ENPH 459 Engineering Physics student project. The award is made on the recommendation of the Project Laboratory Director, Engineering Physics Program.

Proposed Award Description

Awards totalling \$1,550 ~~has~~ have been made available through an endowment established ~~endowed~~ in memory of Eric A. Roenitz (1971-1999), for Bachelor of Applied Science students who have demonstrated ingenuity and dedication during their fourth-year ENPH 459 Engineering Physics student project. Eric (B.A.Sc. 1994) was a dedicated and exceptional engineer and a leader who engineered practical solutions to a wide range of technical problems. ~~The award will be granted to one or more students entering fifth year who have demonstrated ingenuity and dedication during their fourth year ENPH 459 Engineering Physics student project.~~ The awards ~~are~~ is made on the recommendation of the Project Laboratory Director, Engineering Physics Program.

6363 – Olav Slaymaker Scholarship in Environment

Rationale for Proposed Changes

The description has been updated to reflect organizational changes at the Liu Institute for Global Issues within the School of Public Policy and Global Affairs, and to include a preference for students studying nuclear environmental issues. As discussed with University Counsel, this amendment to the award description is within the stated purpose of the endowment which is to support scholarships for graduate students pursuing environmental studies.

Current Award Description

Scholarships totalling \$12,000 have been endowed by The Simons Foundation and UBC in recognition of Dr. Olav Slaymaker's contributions to research on environmental issues. They are awarded to graduate student(s) pursuing studies in environment who are affiliated with the Liu Institute for Global Issues. The awards are made on the recommendation of the Faculty of Graduate and Postdoctoral Studies.

Proposed Description

Scholarships totalling \$12,000 have been endowed by The Simons Foundation and UBC in recognition of Dr. Olav Slaymaker's contributions to research on environmental issues. They are awarded to graduate student(s) pursuing environmental studies ~~in environment~~ who are supervised by a faculty member appointed in the School of Public Policy and Global Affairs ~~who are affiliated with the Liu Institute for Global Issues.~~ Preference will be given to students studying nuclear environmental issues. The awards are made on the recommendation of the School of Public Policy and Global Affairs, in consultation with the Faculty of Graduate and Postdoctoral Studies.

2843 – John E. Sullivan Memorial Prize

Rationale for Proposed Changes

Canadian Constitutional Law is no longer offered and has become two separate courses: Introduction to Public Law and the Charter, and Aboriginal and Treaty Rights. The description has been revised to reflect this. As discussed with University Counsel, this amendment to the award description is within the stated purpose of the endowment which is to support prizes for law students.

Current Award Description

A \$250 prize is offered by friends and colleagues in memory of John E. Sullivan, a young man whose promising legal career was ended by a tragic accident. Mr. Sullivan was keenly interested in Canadian constitutional law and, in particular, matters relating to the Charter of Rights and Freedoms. The prize is awarded to a student who achieves high standing in Canadian Constitutional Law (Law 201). The award is made on the recommendation of the Peter A. Allard School of Law.

Proposed Award Description

A \$250 prize is offered **has been made available through an endowment established** by friends and colleagues in memory of John E. Sullivan (1957-1988), **for a J.D. student who has excelled in a first-year constitutional law course.** **Mr. Sullivan (LL.B. 1983) was** a young man whose promising legal career was ended by a tragic accident. **Mr. Sullivan** **He** was keenly interested in Canadian constitutional law and, in particular, matters relating to the Charter of Rights and Freedoms. ~~The prize is awarded to a student who achieves high standing in Canadian Constitutional Law (Law 201).~~ The award **prize** is made on the recommendation of the Peter A. Allard School of Law.

Annual Awards

2023 – Bimema Family Award in Teacher Education

Rationale for Proposed Changes

This award will now be funded through an endowment. The award description has been revised to reflect the change in funding source.

Current Award Description

Awards totalling \$2,000 have been made available through gifts from supporters, faculty, and staff members of the Faculty of Education, for Bachelor of Education students who identify as Black and have achieved good academic standing. The awards are made on the recommendation of the Faculty of Education. (First award available for the 2021/2022 winter session).

Proposed Award Description

Awards totalling \$2,000 have been made available through an endowment established by gifts from supporters, faculty, and staff members of the Faculty of Education, for Bachelor of Education students who identify as Black and have achieved good academic standing. The awards are made on the recommendation of the Faculty of Education.

2841 – Blake Cassels Graydon Prize in Canadian Constitutional Law**Rationale for Proposed Changes**

Canadian Constitutional Law is no longer offered and has become two separate courses: Introduction to Public Law and the Charter, and Aboriginal and Treaty Rights. The description has been revised to support students in Aboriginal and Treaty Rights.

Current Award Title: Blake Cassels Graydon Prize in Canadian Constitutional Law

Current Award Description

The firm of Blake Cassels & Graydon LLP offers two prizes of \$750 each to students achieving high academic standing in Canadian Constitutional Law. The awards are made on the recommendation of the Peter A. Allard School of Law.

Proposed Award Title: Blake Cassels Graydon Prize in Canadian Constitutional Law Aboriginal and Treaty Rights

Proposed Award Description

The firm of Blake Cassels & Graydon LLP offers two prizes of A \$750 prize has been made available annually through a gift from Blake Cassels & Graydon LLP for an outstanding J.D. student who has excelled in a first-year Aboriginal and Treaty Rights course. each to students achieving high academic standing in Canadian Constitutional Law. The awards prize is are made on the recommendation of the Peter A. Allard School of Law.

6536 – Paul Heller Memorial Fellowship in Forestry

Rationale for Proposed Changes

The description has been revised to allow the Faculty more flexibility when adjudicating the fellowships.

Current Award Description

Five fellowships of \$12,500 each are offered by the Paul and Edwina Heller Memorial Fund in memory of Paul Heller to students enrolled in thesis-based Master's or PhD programs in the Faculty of Forestry. Originally from Warsaw, Poland, Paul Heller graduated as an engineer from Fitzwilliam College, University of Cambridge, England. He moved to Vancouver in the early 1940s, where he and his brother Sam Heller acquired and modernized the Pacific Pine Co. lumber mill in New Westminster. The business flourished in the postwar years, employing some 350 people at its peak. In addition to his work in forestry, Mr. Heller and his wife, Edwina Heller, were great supporters of music, contemporary Canadian art, and Vancouver's Jewish community. The fellowship may be given to the same recipient for a maximum of two years and is awarded on the recommendation of the Faculty of Forestry, in consultation with the Faculty of Graduate and Postdoctoral Studies.

Proposed Award Description

~~Five fellowships of \$12,500 each~~ Fellowships totalling \$60,000 are offered by the Paul and Edwina Heller Memorial Fund in memory of Paul Heller to students enrolled in thesis-based Master's or PhD programs in the Faculty of Forestry. Each fellowship will ideally be valued at between \$10,000 and \$20,000. Originally from Warsaw, Poland, Paul Heller graduated as an engineer from Fitzwilliam College, University of Cambridge, England. He moved to Vancouver in the early 1940s, where he and his brother Sam Heller acquired and modernized the Pacific Pine Co. lumber mill in New Westminster. The business flourished in the postwar years, employing some 350 people at its peak. In addition to his work in forestry, Mr. Heller and his wife, Edwina Heller, were great supporters of music, contemporary Canadian art, and Vancouver's Jewish community. The fellowship may be given to the same recipient for a maximum of two years and is awarded on the recommendation of the Faculty of Forestry, in consultation with the Faculty of Graduate and Postdoctoral Studies.

7301 – C. Colin Jackson Memorial Bursary in Medicine**Rationale for Proposed Changes**

The description has been revised to clarify the candidate pool and to add biographical information about Dr. C. Colin Jackson.

Current Award Title: C. Colin Jackson Memorial Bursary in Medicine

Current Award Description

A bursary of \$2000 is offered by Dr. Gary Jackson in memory of his father, Dr. C. Colin Jackson. It is awarded to a student in the Faculty of Medicine. Preference may be given to mature students.

Proposed Award Title: Dr. C. Colin Jackson Memorial Bursary in Medicine

Proposed Award Description

Bursaries totalling A bursary of \$2,000 have been made available annually through a gift from is offered by Dr. Gary Jackson (B.Sc. 1968, M.D. 1979), in memory of his father, Dr. C. Colin Jackson (1919-1984), for students in the Faculty of Medicine. It is awarded to a student in the Faculty of Medicine. Preference will be given to students who have dependants. Preference may be given to mature students. Dr. Colin Jackson was born in Kamloops, British Columbia, and attended medical school at the University of Winnipeg. He was a Captain in the Canadian Army during World War II, and was sent to Panama after receiving his M.D. to study tropical medicine in anticipation of serving in the Pacific Theatre. After the war ended, he practiced as a general physician in Hanna, Alberta before enrolling at Temple University in Philadelphia, Pennsylvania, with the aim of becoming a proctologist. After receiving his M.Sc., he returned to Vancouver and established a successful proctologic practice. Dr. Jackson was working towards his colonoscopy certification when he was diagnosed with pancreatic cancer in August 1984. The bursaries are adjudicated by Enrolment Services.

5829 – Lawson Lundell Prize in Constitutional Law

Rationale for Proposed Changes

Canadian Constitutional Law is no longer offered and has become two separate courses: Introduction to Public Law and the Charter, and Aboriginal and Treaty Rights. The description has been revised to reflect this.

Current Award Description

Two prizes of \$750 each are offered by the firm of Lawson Lundell to students achieving high academic standing in Constitutional Law. The awards are made on the recommendation of the Peter A. Allard School of Law.

Proposed Award Description

Two prizes of \$750 have been made available annually through a gift from each are offered by the firm of Lawson Lundell for outstanding J.D. students who have excelled in a first-year course on constitutional law to students achieving high academic standing in Constitutional Law. The prizes awards are made on the recommendation of the Peter A. Allard School of Law.

5751 – Guru Nanak Award in Medicine**Rationale for Proposed Changes**

The donors who support this award wish to remain anonymous. The description has been revised to remove their names.

Current Award Description

Awards totalling \$2,000 have been made available annually through a gift from Talveen Gill and Jasdeep Chahal through the University of Victoria, in honour of Guru Nanak, for M.D. students in the Island Medical Program whose volunteer work or community service has focused on equity and inclusion. Preference will be given to students who are from communities that have been historically, persistently and systemically discriminated against. Guru Nanak was the founder of Sikhism and originated the idea of Seva, or selfless service. This award was established to recognize students who have served their communities and helped to promote equity and inclusion. The awards are made on the recommendation of the Faculty of Medicine. (First award available for the 2021/2022 winter).

Proposed Award Description

Awards totalling \$2,000 have been made available annually through a gift from anonymous donors Talveen Gill and Jasdeep Chahal through the University of Victoria, in honour of Guru Nanak, for M.D. students in the Island Medical Program whose volunteer work or community service has focused on equity and inclusion. Preference will be given to students who are from communities that have been historically, persistently and systemically discriminated against. Guru Nanak was the founder of Sikhism and originated the idea of Seva, or selfless service. This award was established to recognize students who have served their communities and helped to promote equity and inclusion. The awards are made on the recommendation of the Faculty of Medicine. (First award available for the 2021/2022 winter).

7925 – John Rose Memorial Bursary

Rationale for Proposed Changes

The description has been revised so that multiple bursaries may be offered each year.

Current Award Description

A \$1000 bursary has been established by the family of John Rose to assist deserving undergraduate Commerce and Business Administration students and/or graduate Master of Business Administration students.

Proposed Award Description

Bursaries totalling A \$1,000 bursary have has been established by the family of John Rose to assist deserving undergraduate Commerce and Business Administration students and/or graduate Master of Business Administration students. The bursaries are adjudicated by Enrolment Services.

5406 – S-FRAME Software Inc. Prize in Structural Engineering

Rationale for Proposed Changes

CIVL 228 is no longer offered. The description has been updated to remove reference to a specific course number.

Current Award Description

A \$1,000 prize is offered by S-FRAME Software Inc. to the undergraduate engineering student with the highest academic standing in CIVL 228: Introduction to Structural Engineering. The prize is made on the recommendation of the Department of Civil Engineering.

Proposed Award Description

A \$1,000 prize is offered by S-FRAME Software Inc. to the undergraduate engineering student with the highest academic standing in a 200-level structural engineering course CIVL 228: ~~Introduction to Structural Engineering~~. The prize is made on the recommendation of the Department of Civil Engineering.

5252 – St. Pierre, Romilly, Nathanson Entrance Award in Law for Black Students

Rationale for Proposed Changes

The description has been revised so that multiple awards may be offered each year.

Current Award Description

A \$15,000 entrance award has been made available annually through gifts from David St. Pierre, Selwyn Romilly (B.A. 1963, LL.B. 1966) and Matthew Nathanson (LL.B. 1997) for a domestic student entering the J.D. program who identifies as Black, demonstrates financial need, and has a history of community service or volunteerism. Preference will be given to students who have demonstrated an interest in criminal law. David St. Pierre practiced criminal law as a partner of Cobb, St. Pierre, Lewis, Barristers and Solicitors before being appointed to the Provincial Court of British Columbia in 2009. Selwyn Romilly was appointed to the Provincial Court of British Columbia in 1974 and elevated to the Supreme Court of British Columbia in 1995, the first Black judge named to any court in British Columbia. Matthew Nathanson is a criminal defence lawyer practicing out of downtown Vancouver. David, Selwyn, and Matthew established this award to support Black students as they begin their legal education. The award is made on the recommendation of the Peter A. Allard School of Law. (First award available for the 2021/2022 winter session).

Proposed Award Description

Entrance awards of A \$15,000 each entrance award have has been made available annually through gifts from David St. Pierre, Selwyn Romilly (B.A. 1963, LL.B. 1966) and Matthew Nathanson (LL.B. 1997) for a domestic students entering the J.D. program who identifies as Black, demonstrates financial need, and has have a history of community service or volunteerism. Preference will be given to students who have demonstrated an interest in criminal law. David St. Pierre practiced criminal law as a partner of Cobb, St. Pierre, Lewis, Barristers and Solicitors before being appointed to the Provincial Court of British Columbia in 2009. Selwyn Romilly was appointed to the Provincial Court of British Columbia in 1974 and elevated to the Supreme Court of British Columbia in 1995, the first Black judge named to any court in British Columbia. Matthew Nathanson is a criminal defence lawyer practicing out of downtown Vancouver. David, Selwyn, and Matthew established this award to support Black students as they begin their legal education. The awardas is are made on the recommendation of the Peter A. Allard School of Law. (First award available for the 2021/2022 winter session).

Rationale for Proposed Changes

The description has been revised to clarify that the award was established in memory of Dr. Terry Swanson.

Current Award Description

A \$1,000 award has been made available by the Plant Pathology Society of Alberta for an outstanding graduate student in plant pathology and/or nematology who best exemplifies Dr. Swanson's high standard of achievement in coursework and in applied research. Dr. Swanson received his B.Sc. (Agr.) from UBC in 1977, and his Ph.D. from the University of California, Riverside in 1984. His promising career with Alberta Agriculture was tragically curtailed by an air crash on Oct. 19, 1984. The award is rotated among the University of British Columbia, the University of California-Riverside, and the University of Alberta. The award is made on the recommendation of the Faculty of Land and Food Systems, in consultation with the Faculty of Graduate and Postdoctoral Studies.

Proposed Award Description

A \$1,000 award has been made available by the Plant Pathology Society of Alberta, in memory of Dr. Terry Swanson (1955-1984), for an outstanding graduate student in plant pathology and/or nematology who best exemplifies Dr. Swanson's high standard of achievement in coursework and in applied research. Dr. Swanson received his B.Sc. (Agr.) from UBC in 1977, and his Ph.D. from the University of California, Riverside in 1984. His promising career with Alberta Agriculture was tragically curtailed by an air crash on October 19, 1984. The award is rotated among the University of British Columbia, the University of California-Riverside, and the University of Alberta. The award is made on the recommendation of the Faculty of Land and Food Systems, in consultation with the Faculty of Graduate and Postdoctoral Studies.

1819 – TD Canada Trust Service Award in Dentistry**Rationale for Proposed Changes**

The award title has been updated to remove “Canada Trust”.

Current Award Title: TD Canada Trust Service Award in Dentistry

Current Award Description

A \$1,500 service award is offered by TD Canada Trust to a dental student any year of study who demonstrates excellence in community service, student leadership, or volunteerism. Recommendation is made by the Faculty of Dentistry.

Proposed Award Title: ~~TD Canada Trust~~ Service Award in Dentistry

Proposed Award Description

No changes

4039 – Thunderbird Women's Ice Hockey Alumni Award

Rationale for Proposed Changes

Alumni of the Thunderbird Women's Ice Hockey team wished to convert a generic award they established to a memorial award for a teammate who passed away recently. The description has been updated to reflect this.

Current Award Title: Thunderbird Women's Ice Hockey Alumni Award

Current Award Description

One or more awards which may range from a minimum value of \$500 each to the maximum allowable under athletic association regulations, are offered to members of the UBC Women's Ice Hockey team in any year of study. Awards are made on the recommendation of the Women's Ice Hockey Head Coach and the Women's Ice Hockey alumni group and administered by the Athletics Awards Committee.

Proposed Award Title: Laura Kosakoski Memorial Thunderbird Women's Ice Hockey Alumni Award

Proposed Award Description

One or more awards, which may range from a minimum value of \$500 each to the maximum allowable under athletic association regulations, have been made available through gifts from alumni and supporters of the UBC Thunderbirds Women's Ice Hockey team, in memory of Laura "Kos" Kosakoski (1985-2020), are offered to for outstanding members of the UBC Women's Ice Hockey team in any year of study. Laura (B.Sc. 2007, M.D. 2014) was a member of the UBC Thunderbirds Women's Ice Hockey team from 2003 to 2007. While in medical school, Laura traveled across British Columbia to provide care to patients in rural communities, as well as to Soweto, South Africa. After completing her residency at the University of Calgary, Laura moved to Canmore, Alberta, where she practiced as a family physician. Laura was highly respected by

her teammates, and worked to leave a legacy as a Thunderbird for the next generation. This award was established in recognition of her resilience and work ethic both on and off the ice. The awards are made on the recommendation of the Women's Ice Hockey Head Coach and the Women's Ice Hockey alumni group and administered by the Athletics Awards Committee.

3551 – Vancouver Branch of the BC Retired Teachers' Association Award in Nursing

Rationale for Proposed Changes

The award is funded by Friends of the Vancouver BC Retired Teachers' Association. The award title and description have been updated to reflect this.

Current Award Title: Vancouver Branch of the BC Retired Teachers' Association Award in Nursing

Current Award Description

A \$1,000 award is offered annually by the Vancouver Branch of the BC Retired Teachers Association to a student in the School of Nursing who demonstrates an interest in the health and wellbeing of older adults, with a goal of doing research in an area which will affect older adults. Preference is given to students who have graduated from a Vancouver public secondary school. Consideration is also given to students who have been active volunteers with older adults. Students must apply for this award at the School of Nursing. The award is made on the recommendation of the School of Nursing, and, in the case of a graduate student, in consultation with the Faculty of Graduate and Postdoctoral Studies.

Proposed Award Title: Friends of the Vancouver Branch of the BC Retired Teachers' Association Award in Nursing

Proposed Award Description

A \$1,000 award is offered has been made available annually by through a gift from Friends of the Vancouver Branch of the BC Retired Teachers Association to a student in the School of Nursing who demonstrates an interest in the health and wellbeing of older adults, with a goal of doing research in an area which will affect older adults. Preference is given to students who have graduated from a Vancouver public secondary school. Consideration is also given to students who have been active volunteers with older adults. Students must apply for this award at the School of Nursing. The award is made on the recommendation of the School of Nursing, and, in the case of a graduate student, in consultation with the Faculty of Graduate and Postdoctoral Studies.

8508 – Vancouver Branch of the BC Retired Teachers' Association Bursary in Education

Rationale for Proposed Changes

The award is funded by Friends of the Vancouver BC Retired Teachers' Association. The award title and description have been updated to reflect this. The description has also been revised to clarify the candidate pool and that Enrolment Services will adjudicate the bursary.

Current Award Title: Vancouver Branch of the BC Retired Teachers' Association Bursary in Education

Current Award Description

A \$1,000 bursary is offered by the Vancouver Branch of the BC Retired Teachers' Association to a student entering the Faculty of Education, and who is specializing in elementary, middle or secondary school teaching. Preference is given to UBC alumni who have graduated from a Vancouver public secondary school and have financial need. In the case where there are two equally suited candidates, academic merit will be considered.

Proposed Award Title: Friends of the Vancouver Branch of the BC Retired Teachers' Association Bursary in Education

Proposed Award Description

Bursaries totalling A \$1,000 bursary is offered have been made available annually by through a gift from Friends of the Vancouver Branch of the BC Retired Teachers' Association to a for students who are entering the Faculty of Education, and who is are specializing in elementary, middle or secondary school teaching. Preference will be given to students who completed their first undergraduate degree at UBC and who have graduated from a Vancouver public secondary school. Preference is given to UBC alumni who have graduated from a Vancouver public secondary school and have financial need. In the case where there are two equally suited candidates, academic merit will be considered. The bursaries are adjudicated by Enrolment Services.



22 September 2021

To: Vancouver Senate

From: Senate Curriculum Committee

Re: Summer Curriculum Proposals (approval)

In accordance with section 29 (b) of the *Rules and Procedures of the Vancouver Senate*, this is to inform you that at its meeting of 12 July 2021, the Senate Curriculum Committee approved the attached proposals from the Faculties of Applied Science, Arts, Forestry, Graduate and Postdoctoral Studies (Applied Science, Arts and Medicine) Land and Food Systems and Pharmaceutical Sciences.

The following is recommended to Senate:

Motion: “*That Senate ratify the decisions of the Senate Curriculum Committee regarding the attached proposals.*”

Respectfully submitted,

Dr. Claudia Krebs, Chair
Senate Curriculum Committee



FACULTY OF APPLIED SCIENCE

New courses

DES 320 (3) History of the Design of the Built Environment; **PLAN 351 (3)** Green Cities

Revised courses

DES 321 (3-9) Topics in Architectural History I (Pre-1900); **DES 322 (3-9)** Topics in Architectural History II (1900-Present)

New program

Bachelor of Design in Architecture, Landscape Architecture and Urbanism with Minor in Science

FACULTY OF ARTS

New courses

ASIA 403 (3) Language and Colonialism in East Asia; **ASIA 462 (3)** Japanese Cinema and Genre; **INFO 302 (3)** Sociotechnical Perspectives for Information Systems Design; **LING 415 (3)** Language Across Time, Geography, and Society; **RMST 300 (3)** History of the Romance Languages; **RMST 301 (3)** Prose Fiction and Non-Fiction of the Romance World; **RMST 302 (3)** Theatre and Poetry of the Romance World; **RMST 373 (3)** Masterpieces in Hispanic Literature; **WRDS 250 (3)** Evaluating Knowledge Production and Mobilization; **WRDS 360 (3)** Knowledge Popularization: Research Writing in New Media

FACULTY OF FORESTRY

New courses

CONS 496 (3) Primate Conservation in the Anthropocene; **FRST 425 (3)** Forest Planning

Revised program parchment

Bachelor of Urban Forestry

FACULTY OF GRADUATE AND POSTDOCTORAL STUDIES

Applied Science

New courses

ELEC 573 (3) Game Theory: Mathematical Analysis and Engineering Applications; **MINE 581 (3)** Safety of Tailings Storage Facilities; **MINE 585 (3)** Risk Management of Tailings Storage Facilities; **SPE 504 (3)** Design Laboratory for New Ventures in the Chemical Industry; **SPE 505 (3)** Technology Commercialization for the Manufacturing Industries



Arts

New courses

CHIL 500 (3) Research in Children's and Young Adult Literature; **FREN 591 (1.5)** Proseminar I: Research Skills and Scholarly Practices; **FREN 592 (1.5)** Proseminar II: Literary and Cultural Theory; **SPAN 591 (1.5)** Proseminar I: Research Skills and Scholarly Practices; **SPAN 592 (1.5)** Proseminar II: Literary and Cultural Theory

Medicine

New course

SPPH 604 (3) Application of Advanced Epidemiological Methods

FACULTY OF LAND AND FOOD SYSTEMS

Revised Programs

Dual Degree and Minor Options, Minor in Fermentation; Bachelor of Science in Food, Nutrition and Health, Food and Nutritional Sciences Double Major; Bachelor of Science in Food, Nutrition and Health, Food Science Major

FACULTY OF PHARMACEUTICAL SCIENCES

New courses

PHRM 261 (1) Indigenous Health and Cultural Safety; **PHRM 346 (3)** Diabetes

Revised course

PHRM 221 (2) Nutrition for Pharmacists

Revised program

Entry-to-Practice Doctor of Pharmacy

UBC Curriculum Proposal Form Change to Course or Program

Category: (1)

Faculty: Applied Science Department: School of Architecture and Landscape Architecture Faculty Approval Date: March 4, 2021 Effective Session (W or S): W Effective Academic Year: 2021	Date: June 9, 2021 Contact Person: Theresa Juba, Academic Coordinator Phone: n/a Email: academicservices@sala.ubc.ca
Proposed Calendar Entry: DES 320 (3) History of the Design of the Built Environment. A broad historical introduction to architectural and landscape architectural design within the context of politics, economics and culture.	URL: DES 320 Present Calendar Entry: n/a Type of Action: New course Rationale for Proposed Change: The current history sequence for the Bachelor of Design (B.Des.) includes completion of two of DES 321, Architectural History I and/or DES 322, Architectural History II and/or DES 323, Histories of Landscape Architecture. It has become evident that B.Des. students are best served by taking a class that provides a broad overview to this sequence prior to completing any of DES 321, 322 and/or 323. DES 320, History of the Design of the Built Environment, is proposed to provide this broad historical introduction. DES 320 would become a core requirement and a pre-requisite for any of DES 321, DES 322 and DES 323. This new course aligns with the proposed changes to DES 321 and to DES 322. X Not available for Cr/D/F grading Rationale for not being available for Cr/D/F: DES 320 would be a core requirement in the Bachelor of Design and not be available as an elective to students in other disciplines. <input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading

UBC Curriculum Proposal Form Change to Course or Program

Category: (1)

Faculty: APSC Department: PLAN Faculty Approval Date: May 19, 2021 Effective Session (W or S): S Effective Academic Year: 2022	Date: May 15, 2021 Contact Person: James Connolly Phone: 236-869-2119 Email: james.connolly@ubc.ca
Proposed Calendar Entry: (40 word limit for course descriptions) PLAN 351 (3) Green Cities The key social and technological challenges, contradictions, and opportunities in planning for ecologically sound urbanization. <i>Prerequisites:</i> Second-year standing.	URL: n/a Present Calendar Entry: n/a Type of Action: Create new course Rationale for Proposed Change: Strong and immediate interest in the recently added suite of undergraduate PLAN courses (all at or near enrollment goals) reflects a growing demand in this area, which is also reflected in the recent creation of a new undergraduate student group focused on urban planning issues. Among the existing undergraduate PLAN courses, none address the high interest topic of urban environmental planning and urban greening more broadly. Thus, this course will fill a gap in the portfolio of undergraduate PLAN courses. This course is designed for all students with an interest in environment and sustainability as it manifests in cities. Actions in response to with Geography: In the consultation process, the Geography Department raised a concern over potential overlap with their new course, GEOG 351. In response, I reached out to Dr. Dempsey (Associate Head of Undergrad) and Dr. Arefin (planned instructor of the course) in Geography. Dr. Arefin and I discussed in detail how this course and GEOG 351 would complement one another. I altered this course toward more applied planning issues related to greening cities, while Dr. Arefin's course takes on more of the theoretical issues, such as political ecology. We meet around a few applications, but in those cases, the combined planning and geography perspectives are seen as provided more depth to the issues, rather than being duplicative. Dr. Arefin and I believe that both of these courses (rather than one or the other) would be appealing to students with interests in this area. <input type="checkbox"/> Not available for Cr/D/F grading (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)

	<p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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UBC Curriculum Proposal Form Change to Course or Program

Category: (1)

<p>Faculty: Applied Science Department: School of Architecture and Landscape Architecture Faculty Approval Date: March 4, 2021 Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: June 9, 2021 Contact Person: Theresa Juba, Academic Coordinator Phone: n/a Email: academicservices@sala.ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>DES 321 (3-9) d Topics in Architectural History I (Pre-1900) History of architecture in the pre-1900 time period. Technological, political, social, and economic changes that have influenced architecture and related fields. Credit will be granted for only one of DES 321, ARCH 404 or ARCH 504. <i>This course is not eligible for Credit/D/Fail grading.</i> Pre-requisite: DES 320</p>	<p>URL: DES 321</p> <p>Present Calendar Entry:</p> <p>DES 321 (3) Architectural History I A global history of architecture pre-20th century. Credit will be granted for only one of DES 321, ARCH 404 or ARCH 504. <i>This course is not eligible for Credit/D/Fail grading.</i></p> <p>Type of Action:</p> <ul style="list-style-type: none"> . modify the format of the class to that of a topics-driven lecture/discussion class from the current global survey lecture format; . modify the title and course description to reflect the change in format . modify credits to variable credits to align with the new format . add DES 320 as a pre-requisite <p>Rationale for Proposed Change:</p> <p>A topics-driven lecture format for the delivery of classes in the history of architecture pre-1900 has been offered in SALA since 2017 for both ARCH 504 (3-9) d and ARCH 404 (3-9) d.</p> <p>We propose to offer this same format for DES 321 with the one addition of requiring a broad historical introduction in DES 320, History of the Design of the Built Environment, as a pre-requisite to this class.</p> <p>The proposed format would consist of a coordinated set of contextual topic-driven thematic seminars on pre-1900 architectural history. Course topics would change each term, giving students the opportunity to take the course more than once and be exposed to different content</p> <p>The proposed change in format would allow:</p> <ul style="list-style-type: none"> . a more in-depth study of architectural history

	<ul style="list-style-type: none"> . a thematic focus rather than a linear chronology . greater faculty/student and student/student engagement . the opportunity for the exploration of theme-appropriate research and documentation techniques . flexibility for student academic objectives . porosity between the various design disciplines within SALA (architecture, landscape architecture, urban design, undergraduate design) . the pursuit of specific research interests from both faculty and visiting faculty <p>To date, the following have been offered by SALA in the topics-driven format:</p> <ul style="list-style-type: none"> . Empire building: the cultural economy of architectural production, pre-1900 (syllabi attached) . Becoming metropolitan: architecture and cities in the 19th Century . Work: an architectural history of labour . Architectural imaginations of the environment: histories of 18th and 19th C buildings, cities and worlds (syllabi attached) . Architecture and disease <p>Examples of syllabi for DES 321 are attached as a separate document</p> <p><input type="checkbox"/> Not available for Cr/D/F grading (undergraduate courses only)</p> <p>Rationale for not being available for Cr/D/F:</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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UBC Curriculum Proposal Form Change to Course or Program

Category: (1)

<p>Faculty: Applied Science Department: School of Architecture and Landscape Architecture Faculty Approval Date: March 4, 2021 Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: June 9, 2021 Contact Person: Theresa Juba, Academic Coordinator Phone: n/a Email: academicservices@sala.ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>DES 322 (3-9) d Topics in Architectural History II (1900-Present) History of architecture in the post-1900 time period. Technological, political, social, and economic changes which have influenced architecture and related fields. Credit will be granted for only one of DES 322, ARCH 405 or ARCH 505. This course is not eligible for Credit/D/Fail grading Pre-requisite: DES 320.</p>	<p>URL: DES 322</p> <p>Present Calendar Entry: DES 322 (3) Architectural History II A global history of architecture, 20th and 21st century. Credit will be granted for only one of DES 322, ARCH 405, or ARCH 505. This course is not eligible for Credit/D/Fail grading.</p> <p>Type of Action: As with DES 321 . modify the format of the class to that of a topics-driven lecture/discussion class from the current global survey lecture format; . modify the title and course description to reflect the change in format . modify credits to variable credits to align with the new format . add DES 320 as a pre-requisite</p> <p>As with DES 321, the proposed format would consist of a coordinated set of contextual topic-driven thematic seminars on post-1900 architectural history, would replace the current lecture-format global history course. Course topics would change each term, giving students the opportunity to take the course more than once and be exposed to different content.</p> <p>Rationale for Proposed Change: A topics-driven lecture format for the delivery of classes in the history of architecture post-1900 has been offered in SALA since 2017 for both ARCH 505 (3-9) d and ARCH 405 (3-9) d.</p> <p>We propose to offer this same format for DES 322 with the one addition of requiring a broad historical introduction in DES 320, History of the Design of the Built Environment, as a pre-requisite to this class.</p>

	<p>The proposed format, a coordinated set of contextual topic-driven thematic seminars on post-1900 architectural history would replace the current lecture-format global history course. As course topics change each term, students would have the opportunity to take the course more than once and be exposed to different content.</p> <p>As with DES 321, the benefits of the proposed change are that it would allow:</p> <ul style="list-style-type: none"> . a more in-depth study of architectural history . a thematic focus rather than a linear chronology . an opportunity for the exploration of theme-appropriate research and documentation techniques . the pursuit of specific research interests of the faculty . flexibility for student academic objectives . porosity between the various design disciplines within SALA (architecture, landscape architecture, urban design, undergraduate design) . visiting faculty could teach from their research perspective . greater faculty/student engagement <p>To date, the following have been offered by SALA in the topics-driven format:</p> <ul style="list-style-type: none"> . The skyscraper and the modern city . The shapes of suburbia . Domestic and foreign: architecture in sites of conflict . 1935: One year, many modernisms . Architecture's clients (see attached syllabi) . Modernism and the non-human . Architecture and Subjectivity (syllabi attached) <p><input type="checkbox"/> Not available for Cr/D/F grading</p> <p>Rationale for not being available for Cr/D/F:</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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UBC Curriculum Proposal Form Change to Course or Program

Category: (1)

<p>Faculty: Applied Science Department: School of Architecture and Landscape Architecture Faculty Approval Date: 4 March 2021 Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: 26 May 2021 Contact Person: Theresa Juba, Academic Coordinator, SALA Phone: Email: academicservices@sala.ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>Bachelor of Design in Architecture, Landscape Architecture and Urbanism</p> <p>Contents</p> <p><u>Introduction</u> <u>Admission</u> <u>Academic Regulations</u> <u>Degree Requirements</u> <u>Honours Option</u> <u>Coordinated International Experience</u> <u>Co-operative Education Program</u> <u>Minor in Arts</u> <u>Minor in Science</u></p>	<p>URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,196,1003,0</p> <p>Present Calendar Entry:</p> <p>Bachelor of Design in Architecture, Landscape Architecture and Urbanism</p> <p>Contents</p> <p><u>Introduction</u> → <u>Admission</u> → <u>Academic Regulations</u> → <u>Degree Requirements</u> → <u>Honours Option</u> → <u>Coordinated International Experience</u> → <u>Co-operative Education Program</u> → <u>Minor in Arts</u></p> <p>Type of Action: Add a Minor in Science option for the B.Des. program</p> <p>Rationale for Proposed Change The proposed Minor in Science option for the Bachelor of Design in Architecture, Landscape Architecture and Urbanism (B.Des.) program is in response to expressed student interest in this option and in recognition of the added value to the B.Des.</p>



Proposed Calendar Entry:

Minor in Science

A Minor in Science allows a Bachelor of Design student to explore any of the disciplines taught in the Faculty of Science through a customized program of study.

The program of study may be comprised of either an 18 credit Minor in Science or a 30 credit subject-specific Minor in Science as noted below.

An 18 credit minimum Minor in Science must be comprised of courses in the Faculty of Science toward a B.Sc. degree and must consist of a minimum of 18 upper-level (300-400) credits towards a B.Sc. major or honours in either a single subject or field of specialization together with any necessary prerequisites for those upper-level courses. The minor program requires approval from a Faculty of Science advisor and the Chair of the Bachelor of Design or their designate. Upon successful completion, the notation of 'Minor in Science' will be added to student transcript

A 30 credit minimum Minor in a subject or field of specialization must be comprised of courses towards a B.Sc. in either a single subject or field of specialization as identified in the Calendar for which at least 18 credits are numbered 300 or higher. The minor program requires approval from the discipline-specific advisor in the Faculty of Science and the Chair of the Bachelor of Design. Upon successful completion, the notation of 'Minor in [subject or field of

URL:

Present Calendar Entry:

Type of Action:

Add a Minor in Science option

Rationale for Proposed Change

The Minor in Science option would allow B.Des. students to pursue their interest in a specific discipline in Science while completing their Bachelor of Design degree.



specialization]' will be added to the student transcript.

There exist some named Minors in the Faculty of Science which require fewer than thirty credits. These minor programs also require approval from the discipline-specific advisor in the Faculty of Science and the Chair of the Bachelor of Design. Upon successful completion, the notation of 'Minor in [subject or field of specialization]' will be added to the student transcript.

Further information is available [here](#).

UNDERGRADUATE – NEW COURSES

ASIA – Department of Asian Studies

ASIA 403 (3) Language and Colonialism in East Asia

<p>Category: 1 Faculty: Arts Department: Asian Studies Faculty Approval Date: May 18, 2021 Effective Session (W or S): W Effective Academic Year: 2021-22</p>	<p>Date: Received April 7, 2021 Contact Person: Andrew Fong (Course Author: Ross King) Phone: 2-0019 Email: andrew.fong@ubc.ca and ross.king@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>ASIA 403 (3) Language and Colonialism in East Asia Classic works on language and colonialism in British India and imperial Japan. Emphasis on language policies, linguistic thought, language ideology, questions of assimilation and identity, and the consequences of colonialism for Asian languages today.</p> <p><i>Prerequisites:</i> 4th year standing. 400-level standing (or equivalent) in Chinese, Japanese or Korean (can be concurrent).</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&code=asia</p> <p>Present Calendar Entry: N/A</p> <p>Type of Action: New Course</p> <p>Rationale for Proposed Change: While Asian Studies offers numerous courses in the languages of South and East Asia, it offers very few courses about language <i>in</i> Asia, or about the cultural and social history of linguistic modernity in Asia. Beginning with an overview of classic works on language and colonialism in Africa and South Asia because of the historical precedents set for theoretical perspectives, ASIA 403 would help students understand how first British and then Japanese colonialism have shaped not only modern thinking about language, languages, and linguistics in Asia but have fundamentally altered their development as modern standard languages.</p> <p>This course is intended to train students to become scholarly informed translators and critics who produce new knowledge about the history of language and colonialism in Asia for English-speaking audiences by applying translation, sociolinguistic and linguistic anthropological knowledge to primary sources and research outcomes</p>

	<p>hitherto available only in Chinese, Japanese, and Korean. Students must accompany their analyses and translations with a scholarly introduction based on the research literature read together as a class.</p> <p>Second, students have opportunities to critique each other's projects in in-class presentations where students justify the materials chosen for their projects, explain and analyze the materials, discuss their struggles and process of their work, and receive peer feedback and questions.</p> <p>Third, this course focuses on students' learning through "doing" translation, instead of simply gaining theoretical understandings of it, while also exposing them to pre-War varieties of Japanese, Korean, and Chinese.</p> <p>Finally, this course is also a rare opportunity for students normally confined to 'national studies' models focused on just one of China/Taiwan, Japan, or Korea to gain a broader, pan-East Asian perspective on colonialism and linguistic modernity in this region.</p> <p>Not available for Cr/D/F grading <input type="checkbox"/> (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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ASIA 462 (3) Japanese Cinema and Genre

<p>Category: 1 Faculty: Arts Department: Asian Studies Faculty Approval Date: May 18, 2021 Effective Session (W or S): W Effective Academic Year: 2021-22</p>	<p>Date: Received March 29, 2021 Contact Person: Andrew Fong (Course Author: Colleen Laird) Phone: Email: andrew.fong@ubc.ca and claird@mail.ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>ASIA 462 (3) Japanese Cinema and Genre</p> <p>An exploration of Japanese cinema and the relationship between film genre theory's discursive constructed conventions and sociocultural norms, as well as how artists challenge those norms.</p> <p><i>Prerequisites:</i> 3rd year standing or above. A minimum of 6 credits of 300-level ASIA coursework, particularly ASIA 354, recommended.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&code=ASIA</p> <p>Present Calendar Entry: None</p> <p>Type of Action: New course</p> <p>Rationale for Proposed Change: While most film genre theory engages with North American (largely Hollywood) and European film industries, this course will offer students an opportunity to engage with a Japanese genre that is under-represented in film scholarship. ASIA 462 will provide critical study and analytical skills for students of Japanese visual cultures. The course emphasizes development of writing skills and visual literacy. In addition to training in formal film analysis that supports thematic and narrative analysis, students will also learn how to write about film.</p> <p>Not available for Cr/D/F grading <input type="checkbox"/> (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p>

	<input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)
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INFO – School of Information (iSchool)
INFO 302 (3) Sociotechnical Perspectives for Information Systems Design

Category: 1 Faculty: Arts Department: School of Information Faculty Approval Date: May 18, 2021 Effective Session (W or S): W Effective Academic Year: 2021-22	Date: Received March 22, 2021 Contact Person: Richard Arias-Hernandez Phone: 604-822-1458 Email: richard.arias@ubc.ca
Proposed Calendar Entry: INFO 302 (3) Sociotechnical Perspectives for Information Systems Design Interdisciplinary approaches to theorizing, evaluating, envisioning, and designing information systems as assemblages of society and technology that can favor historically, persistently, or systemically marginalized groups and communities.	URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&code=INFO Present Calendar Entry: N/A Type of Action: New Course Rationale for Proposed Change: INFO 302 is designed as an upper-level elective in the School of Information, which can be used toward a Minor in Informatics. It applies social theory to inform the design and evaluation of contemporary information systems. Focus is on the social, cultural, and economic impacts and implications of these systems on marginalized communities and on a value-informed design or re-design of these systems to promote socially just sociotechnical societies. The course is open to all, while specifically supporting the learning outcomes of the Minor in Informatics, with specific emphasis on reinforcing the following outcomes: Foundations, Critique, Design, and Manage.

	<p>Not available for Cr/D/F grading <input type="checkbox"/> (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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RMST – Department of French, Hispanic, and Italian Studies (FHIS)

RMST 301 (3) Prose Fiction and Non-Fiction of the Romance World

<p>Category: 1 Faculty: Arts Department: Dept of French, Hispanic & Italian Studies Faculty Approval Date: May 18, 2021 Effective Session (W or S): Summer Effective Academic Year: 2021</p>	<p>Date: Received January 5, 2021 Contact Person: Min Ji Kang (Course author Patrick Moran) Phone: Email: fhis.undergrad@ubc.ca and patrick.moran@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>RMST 301 (3) Prose Fiction and Non-Fiction of the Romance World Fiction and non-fiction of the Romance-speaking world from the Middle Ages to the present day from a comparative perspective.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&code=RMST</p> <p>Present Calendar Entry: None</p> <p>Type of Action: New Course</p> <p>Rationale for Proposed Change: The Department of French, Hispanic, and Italian Studies (FHIS) is in the process of redesigning the curriculum in the Romance Studies (RMST) program.</p> <p>We are proposing new courses that intend to provide a broad cultural and transnational perspective on the Romance</p>

	<p>world of yesterday and today. This broad perspective is notably different from our specialized programs in French, Spanish and Italian. This proposal is for RMST 301 (3) Prose Fiction and Non-Fiction of the Romance World.</p> <p>Currently we offer a number of courses focusing on the study of one Romance language in particular, which aim to improve communicative skills in French, Italian, Portuguese or Spanish. These courses, are mostly taught in the target language and offer little room to study literary works from a comparative perspective and see beyond the distinction of their national origin.</p> <p>RMST 301 intends to fill this gap by proposing a comparative study of representative fictions and non-fictions of the Romance-speaking world in their English translation. At the end of this course, students will understand the way these two important genres can cross-pollinate and appreciate the interconnection between different cultures, languages and periods of the Romance-speaking world. RMST 301 will offer students the opportunity to develop their critical thinking through the study of fictions and non-fictions selected outside the corpus of English literature.</p> <p>With this course, taught in English, our department hopes to appeal to students who do not necessarily have advanced proficiency in all the Romance languages offered in our department, but who are interested in gaining a comparative understanding of the cultures and literatures of the Romance-speaking world.</p> <p>As part of the proposed Romance Studies program renewal (proposal forthcoming),</p>
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	<p>we plan to assign the RMST code to all courses taught in English across our department, as an easy way to differentiate them from other literature courses taught in Spanish, French or Italian.</p> <p>Not available for Cr/D/F grading <input type="checkbox"/> (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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RMST 302 (3) Theatre and Poetry of the Romance World

<p>Category: 1 Faculty: Arts Department: Dept of French, Hispanic & Italian Studies Faculty Approval Date: May 18, 2021 Effective Session (W or S): Summer Effective Academic Year: 2021</p>	<p>Date: Received January 5, 2021 Contact Person: Min Ji Kang (Course author: Patrick Moran) Phone: Email: fhis.undergrad@ubc.ca and patrick.moran@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>RMST 302 (3) Theatre and Poetry of the Romance World Theatre and poetry of the Romance-speaking world from the Middle Ages to the present day from a comparative perspective.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&code=RMST</p> <p>Present Calendar Entry: None</p> <p>Type of Action: New Course</p> <p>Rationale for Proposed Change: The Department of French, Hispanic, and Italian Studies (FHIS) is in the process of</p>

	<p>redesigning the curriculum in the Romance Studies (RMST) program.</p> <p>We are proposing new courses that intend to provide a broad cultural and transnational perspective on the Romance world of yesterday and today. This broad perspective is notably different from our specialized programs in French, Spanish and Italian. This proposal is for RMST 302 (3) Theatre and Poetry of the Romance World.</p> <p>Currently we offer a number of courses focusing on the study of one Romance language in particular, which aim to improve communicative skills in French, Italian, Portuguese or Spanish. These courses, are mostly taught in the target language and offer little room to study literary works from a comparative perspective and see beyond the distinction of their national origin.</p> <p>RMST 302 intends to fill this gap by proposing a comparative study of representative dramatic and poetic texts of the Romance-speaking world in their English translation. At the end of this course, students will understand the way these two important genres can cross-pollinate and appreciate the interconnection between different cultures, languages and periods of the Romance-speaking world. RMST 302 will offer students the opportunity to develop their critical thinking through the study of theatre and poetry selected outside the corpus of English literature.</p> <p>With this course, taught in English, our department hopes to appeal to students who do not necessarily have advanced proficiency in all the Romance languages offered in our department, but who are</p>
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	<p>interested in gaining a comparative understanding of the cultures and literatures of the Romance-speaking world.</p> <p>As part of the proposed Romance Studies program renewal (proposal forthcoming), we plan to assign the RMST code to all courses taught in English across our department, as an easy way to differentiate them from other literature courses taught in Spanish, French or Italian.</p> <p>Not available for Cr/D/F grading <input type="checkbox"/> (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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WRDS – School of Journalism, Writing, and Media (JWAM)

WRDS 250 (3) Evaluating Knowledge Production and Mobilization

<p>Category: 1 Faculty: Arts Department: School of Journalism, Writing, and Media Faculty Approval Date: May 18, 2021 Effective Session (W or S): W Effective Academic Year: 2021-22</p>	<p>Date: Received March 3, 2021 Contact Person: Jaclyn Rea Phone: 778-995-4069 Email: jackie.rea@ubc.ca</p>
<p>Proposed Calendar Entry: WRDS 250 (3) Evaluating Knowledge Production and Mobilization</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?code=WRDS Present Calendar Entry: N/A</p>

<p>Critical and practical questions about how discourse communities construct and mobilize knowledge. The evaluation of knowledge as information/misinformation. How the evaluation of information is shaped by discursive contexts, rhetorical goals, and communication forms.</p> <p><i>Prerequisite:</i> One of ASTU 100, ASTU 101, WRDS 150, or WRDS 350.</p>	<p>Type of Action: New Course</p> <p>Rationale for Proposed Change: In 2020, Arts Studies in Writing (ASRW) joined with the School of Journalism to form the School of Journalism, Writing, and Media. In the context of this exciting merger, we changed the name of our Unit to “Writing, Research and Discourse Studies” to match the code used for our courses (WRDS). This name better aligns with our focus on writing and research in the disciplines, and more accurately reflects faculty expertise in writing and discourse studies and thus the work we do in our unit. We are developing new WRDS courses that will advance our long-term curricular goal to offer innovative and relevant courses that speak to the range of discursive practices students engage in, both here at UBC and beyond. This proposal is for WRDS 250 (3) Evaluating Knowledge Production and Mobilization. This course will complement our current course offerings in Writing (WRDS 150: Writing and Research in the Disciplines and WRDS 350: Knowledge-making in the Disciplines).</p> <p>WRDS 250 will offer students in a range of faculties an opportunity to extend their understanding of the knowledge-making practices they learned in WRDS 150. WRDS 250 builds on what students learned about the production of knowledge, turning their attention, in this course, to the evaluation of knowledge. Given current debates, both scholarly and popular, about the nature of truth, facts, and information, this course provides students with a timely opportunity to learn how to critically evaluate both scholarly and non-scholarly knowledge-making and mobilization practices. Specifically, WRDS 250 applies</p>
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	<p>writing, rhetoric, and discourse studies approaches to a focus on the evaluation of information production and mobilization, which can include practices of mis/dis/mal-information. The course will also consider questions of historical inequality and social hierarchy in the production, mobilization, and evaluation of information. Students will be able to apply the analyses that the course offers to a range of discourse communities and current affairs topics. ARTS 001 and ENGL 100 do not include the specific foundational knowledge in regards to genre and disciplinarity necessary for success in the proposed course. As such, we chose not to include them as prerequisite options. Interested students who have completed either ARTS 001 or ENGL 100 are encouraged to complete WRDS 350 as preparation for WRDS 250/360. Note that WRDS 350 is an equivalent course to WRDS 150, but, whereas WRDS 150 is intended primarily for direct-entry students, WRDS 350 is intended for students in 3rd year or higher (mainly transfer students) to build on their existing knowledge of academic research and writing practices by studying specific features of scholarly writing relevant to their own discipline. Both WRDS 150 and WRDS 350 satisfy the Writing Component of the Writing and Research Requirement in the Faculty of Arts. WRDS 150 is taught to undergraduate students across the university (Vancouver campus).</p> <p><i>Note:</i> This proposal follows a Category 2 proposal (submitted to Senate in the April Faculty of Arts Curriculum Report) to rename the subject code/name and name of offering unit from WRDS: Arts Studies in Writing to WRDS: Writing, Research, and Discourse Studies</p>
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	<p>Not available for Cr/D/F grading <input type="checkbox"/> (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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WRDS 360 (3) Knowledge Popularization: Research Writing in New Media

<p>Category: 1 Faculty: Arts Department: School of Journalism, Writing, and Media Faculty Approval Date: May 18, 2021 Effective Session (W or S): W Effective Academic Year: 2021-22</p>	<p>Date: Received March 3, 2021 Contact Person: Jaclyn Rea Phone: 778-995-4069 Email: jackie.rea@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>WRDS 360 (3) Knowledge Popularization: Research Writing in New Media</p> <p>Rhetorical purposes, moves and features of new media genres that use or transform research for public audiences. Provides opportunities for students to analyze, critically assess, and produce these genres themselves.</p> <p><i>Prerequisite:</i> One of ASTU 100, ASTU 101, WRDS 150, or WRDS 350.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?code=WRDS</p> <p>Present Calendar Entry: N/A</p> <p>Type of Action: New Course</p> <p>Rationale for Proposed Change: In 2020, Arts Studies in Writing (ASRW) joined with the School of Journalism to form the School of Journalism, Writing, and Media. In the context of this exciting merger, we changed the name of our Unit to “Writing, Research and Discourse Studies” to match the code used for our courses (WRDS). This name better aligns with our focus on writing and research in the disciplines, and more accurately reflects faculty expertise in writing and discourse</p>

	<p>studies and thus the work we do in our unit. We are developing new WRDS courses that will advance our long-term curricular goal to offer innovative and relevant courses that speak to the range of discursive practices students engage in, both here at UBC and beyond. This proposal is for WRDS 360 (3) Knowledge Popularization: Research Writing in New Media, which is intended to complement our current course offerings in Writing (WRDS 150: Writing and Research in the Disciplines and WRDS 350: Knowledge-making in the Disciplines).</p> <p>WRDS 360 will offer a much-needed pathway for students to extend their understanding of research writing, which they develop in WRDS 150, WRDS 350, and other research writing courses they may have taken as requirements in their discipline and/or Faculty. While WRDS 150/350, and courses like them, help students develop their abilities to analyze and produce research genres, this course further extends students' understanding of research writing as it functions in public genres. This course recognizes that many students will go on to report or discuss research in and for a range of public contexts, which will require some familiarity with the public genres that communicate and draw on research, such as corporate websites, social media genres, and blogs. This course examines the goals and features of research writing in these genres so that students can apply these skills in professional writing contexts.</p> <p>ARTS 001 and ENGL 100 do not include the specific foundational knowledge in regards to genre and disciplinarity necessary for success in the proposed course. As such, we chose not to include them as prerequisite options. Interested</p>
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	<p>students who have completed either ARTS 001 or ENGL 100 are encouraged to complete WRDS 350 as preparation for WRDS 360.</p> <p><i>Note:</i> This proposal follows a Category 2 proposal (submitted to Senate in the April 2021 Faculty of Arts Curriculum Report) to rename the subject code/name and name of offering unit from WRDS: Arts Studies in Writing to WRDS: Writing, Research, and Discourse Studies</p> <p>Not available for Cr/D/F grading <input type="checkbox"/> (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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UNDERGRADUATE – NEW COURSES

FHIS – Department of French, Hispanic, and Italian Studies

RMST 300 (3) History of the Romance Languages

<p>Category: 1 Faculty: Arts Department: Department of French, Hispanic & Italian Studies Faculty Approval Date: April 15, 2021 Effective Session (W or S): Summer Effective Academic Year: 2021</p>	<p>Date: October 1, 2020 Contact Person: Min Ji Kang and Course Author Anne Salamon Phone: Email: fhis.undergrad@ubc.ca and anne.salamon@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>RMST 300 (3) History of the Romance Languages Development of the Romance language family from its origins in Latin to contemporary varieties. Emphasis on French, Italian, Portuguese and Spanish.</p> <p><i>Prerequisite:</i> A beginners' knowledge (A1) in at least of one of the Romance languages is highly recommended.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&code=RMST</p> <p>Present Calendar Entry: None</p> <p>Type of Action: New Course</p> <p>Rationale for Proposed Change: The Department of French, Hispanic, and Italian Studies (FHIS) is in the process of redesigning the curriculum in the Romance Studies (RMST) program.</p> <p>We are proposing new courses that intend to provide a broad cultural and transnational perspective on the Romance world of yesterday and today. This broad perspective is notably different from our specialized programs in French, Spanish and Italian. This proposal is for RMST 300 (3) History of the Romance Languages.</p> <p>Currently, we offer a number of courses focusing on the study of one Romance language in particular which aim to improve communicative skills in French, Italian, Portuguese or Spanish. These courses, however, offer little room to examine the common origin and shared history of these languages, and the major linguistic changes that have affected their phonology, morphology, syntax and lexis.</p> <p>RMST 300 intends to fill this gap by offering students the possibility to study comparatively the</p>

	<p>historical development of the Romance languages, and how they have spread to constitute one of the most prevalent linguistic families in the world today by number of speakers and geographic expanse.</p> <p>With this course, taught in English, our department hopes to appeal to students who do not necessarily have advanced proficiency in all the Romance languages offered in our department, but who are interested in learning about their commonalities and specificities.</p> <p>As part of the proposed Romance Studies program renewal (proposal forthcoming), we plan to assign the RMST code to all courses taught in English across our department, as an easy way to differentiate them from other literature courses taught in Spanish, French or Italian.</p> <p>Not available for Cr/D/F grading <input type="checkbox"/> (undergraduate courses only)</p> <p>(Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p> <p>(Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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RMST 373 (3) Masterpieces in Hispanic Literature

<p>Category: 1 Faculty: Arts Department: Department of French, Hispanic & Italian Studies Faculty Approval Date: April 15, 2021 Effective Session (W or S): Summer Effective Academic Year: 2021</p>	<p>Date: October 1, 2020 Contact Person: Min Ji Kang and Course Author Elizabeth Lagresa-González Phone: Email: fhis.undergrad@ubc.ca and elizabeth.lagresa@ubc.ca</p>
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<p>Proposed Calendar Entry:</p> <p>RMST 373 (3) Masterpieces in Hispanic Literature Literary texts from Spain and the Hispanic world. Their broad cultural and transnational impact on the Romance-speaking world of yesterday and today.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&code=RMST</p> <p>Present Calendar Entry: None</p> <p>Type of Action: New Course</p> <p>Rationale for Proposed Change: The Department of French, Hispanic, and Italian Studies (FHIS) is in the process of redesigning the curriculum in the Romance Studies (RMST) program.</p> <p>We are proposing new courses that intend to provide a broad cultural and transnational perspective on the Romance-speaking world of yesterday and today. This broad perspective is notably different from our specialized programs in French, Spanish and Italian. This proposal is for RMST 373 (3) Masterpieces in Hispanic Literature.</p> <p>Currently, we offer a number of courses mostly taught in the target language that are inaccessible for students who have not already reached an advanced level of proficiency in this language.</p> <p>With this course, taught in English, our department hopes to appeal to students who do not have advanced proficiency in Spanish, but who are interested in learning about Spanish literature and reading literary works selected outside the corpus of English literature.</p> <p>As part of the proposed Romance Studies program renewal (proposal forthcoming), we plan to assign the RMST code to all courses taught in English across our department, as an easy way to differentiate them from other literature courses taught in Spanish, French or Italian.</p>
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	<p>Not available for Cr/D/F grading <input type="checkbox"/> (undergraduate courses only)</p> <p>(Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p> <p>(Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage)</p>
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LING – Department of Linguistics

LING 415 (3) Language Across Time, Geography, and Society

<p>Category: 1 Faculty: Arts Department: Linguistics Faculty Approval Date: April 15, 2021 Effective Session (W or S): W Effective Academic Year: 2022</p>	<p>Date: February 10, 2021 Contact Person: Strang BURTON Phone: 778-871-4073 Email: strang.burton@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>LING 415 (3) Language Across Time, Geography, and Society A cross-linguistic exploration of language change, discussing theories, data, and methods. Topics can include change across historical time periods, lifespan; change across regions, within areas; change due to language contact and other social and cultural factors.</p> <p>Prerequisites: One of LING 319, LING 445, ENGL 318, ENGL 319, ENGL</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&code=LING</p> <p>Present Calendar Entry: None</p> <p>Type of Action: New course</p> <p>Rationale for Proposed Change: Language change and related issues in historical linguistics and sociolinguistics are important areas of linguistics, and also areas of interest to many of our students, as evidenced both by increasing enrollments in courses in this area and direct requests from our undergraduates for more upper-level courses in</p>

<p>324, and two from LING 300, LING 311, LING 313, LING 327</p>	<p>this area. Our current offerings in these areas in our undergraduate curriculum are limited, especially at the upper levels, and so this course both meets student needs and fills a gap in our curriculum at that level.</p> <p>The addition of a new fourth-year course also addresses a general gap in the linguistics undergraduate curriculum, in that our upper-level offerings are overall still quite limited. This course also provides students with discussions of a variety of historical, social and cultural contexts, and is designed to include a range of languages that will include minority, understudied and indigenous languages; because of this focus, the course will promote the representation and understanding of all cultural and social groups in research and the curriculum at UBC.</p> <p><input type="checkbox"/> Not available for Cr/D/F grading (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Forestry Department: Forestry Resources Management Faculty Approval Date: May 10, 2021 Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: Feb. 24, 2021 Contact Person: Jacqui Sunderland-Groves Phone: 778-871-3415 Email: jacqui.sunderland-groves@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>CONS 496 (3) - Primate Conservation in the Anthropocene</p> <p>Modern-day threats facing primates and the wide range of conservation strategies being implemented globally to protect them.</p> <p>Prerequisite: Third year standing</p>	<p>Present Calendar Entry: None</p> <p>Type of Action: Create new course</p> <p>Rationale for Proposed Change: Despite our knowledge and understanding of primates growing exponentially since the mid twentieth century, more than 60% of species remain under the threat of extinction due to a multitude of stressors in the Anthropocene, including habitat loss, climate change, hunting, civil unrest and zoonotic disease. This course will investigate those threats and review the various conservation strategies being implemented globally to protect them. Students will gain an understanding of the global significance of primates and how directed conservation actions provide protection to a wide range of wild fauna and flora and other natural resources, which in turn support human well-being and health. It will investigate the challenges facing the communities and organizations working to conserve primates and the future of primate conservation. This course will directly complement ARCL 326 (Primate Conservation) and will be open to all students at UBC and should have a wide appeal as an elective to those in the Faculties of Forestry, Land and Food Systems, Arts, and Science.</p> <p><input type="checkbox"/> Not available for Cr/D/F grading <small>(undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</small></p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading <small>(Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</small></p>

UBC Curriculum Proposal Form Change to Courses

Category: 1

Faculty: Forestry Department: Forest Resources Management Faculty Approval Date: May 10, 2021 Effective Session (W or S): W Effective Academic Year: 2021	Date: February 22, 2021 Contact Person: Dr. Peter Marshall Phone: 604-822-4918 Email: peter.marshall@ubc.ca
Proposed Calendar Entry: FRST 425 (3) Forest Planning. Analyze and interpret existing management plans, prescribe solutions for achieving specific forest management goals at multiple scales, use basic tools to evaluate the financial implications of such solutions, and create a forest management plan for a virtual forest. Offered entirely online. Students in any of the Forestry programs requiring FRST 423 (6 cr) in order to graduate will not be granted the 3 cr of FRST 425 toward degree completion. <i>Prerequisite:</i> Fourth-year standing. Attachment – FRM1	URL: Present Calendar Entry: None. Type of Action: Create new course. Rationale for Proposed Change: This course represents about one-half of the material in an existing 6-credit course (FRST 423), repackaged for on-line delivery. It is primarily intended for individuals who hold a non-forestry baccalaureate degree and who are working towards certification as a professional forester.

To: Senate Curriculum Committee

From: Dr Robert Kozak, Associate Dean Academic, Faculty of Forestry

Re: Update wording on UBC Bachelor of Urban Forestry degree parchment starting for November 2021 graduates

The following proposal was approved on May 10, 2021 at Faculty of Forestry Council

Background & Rationale

Currently, the graduation parchment for the BUF degree only uses one three of the four lines allowed and it currently states

Bachelor of Urban Forestry
Co-operative Education Program (if applicable)
with Honours (if applicable)

Since the degree program has been approved 2014 and since we have been awarding Bachelor of Urban Forestry degrees, the first class ever graduating in May 2018, our students and now our alumni have been asking for their minor (if applicable) to also be captured on their parchment and we do believe it should as line 2 should indeed be used for the field of study according to the Guide to Curriculum Submission for UBC Vancouver (page 40) compiled and maintained by Senate and Curriculum Services with oversight from the UBC Vancouver Senate Curriculum Committee

Parchment Format

The UBC Parchment has 4 available lines:

- Line 1 is used for the credential (e.g. "Bachelor of Science");
- Line 2 is used for the field of study (e.g. "Major in Physics");
- Line 3 is used for either co-operative education programs (e.g. "Co-operative Education Program") or standing (e.g. "with Distinction"); and,
- Line 4 is used for co-operative education programs where standing is indicated in Line 3.

Proposed Changes

The Faculty of Forestry respectfully requests approval to use all of the lines available on the parchment, as follows:

Option 1: Should no minor have been declared

- Line 1: “Bachelor of Urban Forestry” (unchanged)
- Line 3: other information, “Co-operative Education Program” (if applicable) (Unchanged)
- Line 4: standing when co-op in line 3. “with Honours” (if applicable) (Unchanged)

Option 2: Should a minor have been declared

- Line 1: “Bachelor of Urban Forestry” (unchanged)
- Line 2: field of study, “Minor in Urban Greenspace Management/Minor in Landscape and Recreation Planning” (if applicable) see below for a short explanation
- Line 3: standing, “with Honours” (if applicable) (Unchanged)
- Line 4: co-op when standing in line 3, “Co-operative Education Program” (if applicable) (Unchanged)

Explanation

Line 2: field of study, “Minor in Urban Greenspace Management/Minor in Landscape and Recreation Planning”

The two minors have significantly different degree requirements and having those differences clearly acknowledged on the parchment without having to resort to the transcripts will definitely improve the way that the program itself will be recognized going forward and with it the degree holders. We respectfully request this change to be in effect in time for the November 2021 graduates and continue for all Forestry, Urban Forestry graduates going forward.

Please pdf of what it might look like.



The University of British Columbia

Vancouver, Canada

*The Chancellor of The University of British Columbia
with the approval of the Vancouver Senate upon the recommendation of*

The Faculty of Forestry

*has conferred the degree of
Bachelor of Urban Forestry*

on


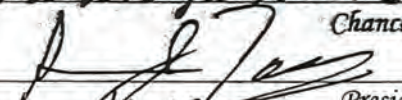
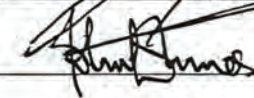
Student Name

*In Witness Whereof and by the authority duly committed
to us we have hereunto set our hand and seal*

November 2021




Registrar
Senate Curriculum Committee | 12 July 2021 | 120


Chancellor

President

Dean



The University of British Columbia

Vancouver, Canada

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with the approval of the Vancouver Senate upon the recommendation of*

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has conferred the degree of
Bachelor of Urban Forestry
Co-operative Education Program

on



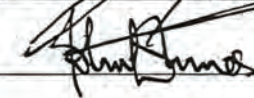
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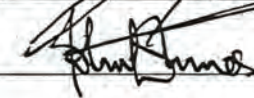
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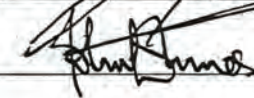
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November 2021




Registrar
Senate Curriculum Committee | 12 July 2021 | 123


Chancellor

President

Dean

Faculty: Applied Science Department: ECE Faculty Approval Date: 29/11/2020 Effective Session (W or S): Winter Effective Academic Year: Sept. 2021	Date: Jan 5, 2021 Contact Person: Maryam Kamgarpour Phone: 236-993-5673 Email: maryamk@ece.ubc.ca
<p>Proposed Calendar Entry:</p> <p>ELEC 573 (3) Game Theory: Mathematical Analysis and Engineering Applications <i>This course is not eligible for Credit/D/Fail grading. [3-0-0]</i></p>	<p>Present Calendar Entry: N/A</p> <p>Type of Action: New course</p> <p>Current Calendar entry: N/A</p> <p>Rationale for Proposed Change: The requested change will provide a permanent course code for a graduate course currently offered as EECE 571U- ELECTRICAL ENGINEERING SEMINAR AND SPECIAL PROBLEMS (GAME THEORY).</p> <p>This course is being offered by a new faculty member in the ECE department. The topic is central to her research and of value to the larger research groups (both faculty members and graduate students) with which she interacts. This new graduate course will provide a formal opportunity for students to study this topic as part of their course work (i.e. program requirements). Student enrolment in the first offering of the topics course was strong at 13 students indicating good student interest.</p> <p>X Not available for Cr/D/F grading (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p>

<p>Faculty: Applied Science Department: Mining Engineering Faculty Approval Date: March 4, 2021 Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: 25 January 2021 Contact Person: Caius Priscu Phone: 604-839-4237 Email: caius.priscu@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>MINE 581 (3) Safety of Tailings Storage Facilities Safety evaluation of tailings storage facilities as a system, including tailings transport and containment structures. Consequence classifications. Credible failure modes. Breach analyses. Risk management and reporting. Emergency planning. Critical controls. Change management. Governance frameworks.</p> <p>Prerequisite: Permission of instructor is required.</p>	<p>URL: n/a</p> <p>Present Calendar Entry: n/a</p> <p>Type of Action: Create a new course.</p> <p>Rationale: Recent developments in the mining industry related to several tailings dam failures (some catastrophic) have resulted in an intense scrutiny of the safe operation of tailings storage facilities across the world. This is also driven by increased requirements set by many international organizations, including the UNEP (UN Environmental Program) and the PRI (Principles for Responsible Investment), insurance companies, communities, and regulatory agencies. As a result, there is the need for students to learn about the application of safety concepts, design principles, construction quality management, safe operation, and long-term closure of tailings storage facilities. This course will be of great interest to students in Mining, Civil and Geological Engineering. It will become an integral part of future graduate studies in the field of Mine Waste Management field of practice.</p> <p>Not available for Cr/D/F grading (undergraduate courses only)</p> <p>Rationale for not being available for Cr/D/F: n/a</p> <p>Pass/Fail or Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>

<p>Faculty: Applied Science Department: Mining Engineering Faculty Approval Date: March 4, 2021 Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: 25 January 2021 Contact Person: Caius Priscu Phone: 604-839-4237 Email: caius.priscu@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>MINE 585 (3) Risk Management of Tailings Storage Facilities</p> <p>Advanced risk assessment and risk evaluation of tailings storage facilities as a system. Portfolio risk management. Observational approach in dam safety. Performance-based risk-informed decision-making processes. Brittle dam failure modes. Static and dynamic liquefaction. Case studies and lessons learned.</p> <p>Prerequisite: Permission of instructor is required.</p>	<p>URL: n/a</p> <p>Present Calendar Entry: n/a</p> <p>Type of Action: Create a new course.</p> <p>Rationale: This course includes detailed study and discussion of advanced topics in risk management, from both an engineering and scientific perspective. The course routinely assesses students based on their ability to recall and apply relevant facts, theories, and complex field observations to implement and master risk management for tailings facilities, and to demonstrate competence in this focused and specialized topic, as well as to be able to communicate complex technical information effectively. Solid knowledge of advanced topics in areas such statistics and probability theories, combined with earth sciences, climatology, geotechnical, environmental and support of social and environmental risk aspects, understanding of earth structures and mine waste management is expected from the students registering in this course. Most graduate students may register for this course to complement their practical or work knowledge, or use this advanced knowledge as support into their research thesis or project work at Graduate level.</p> <p>Not available for Cr/D/F grading (undergraduate courses only)</p> <p>Rationale for not being available for Cr/D/F: n/a</p> <p>Pass/Fail or Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>

<p>Faculty: Applied Science Department: Chemical and Biological Engineering Faculty Approval Date: March 4, 2021 Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: February 1, 2021 Contact Person: Vikramaditya G. Yadav Phone: 6048229014 Email: vikramaditya.yadav@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>SPE 504 (3) Design Laboratory for New Ventures in the Chemical Industry</p> <p>Commercialization of chemical and biochemical products and manufacturing processes; technology development; intellectual property; budgeting and grants; with a focus on venture creation, sustainability and environmental responsibility.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&code=SPE</p> <p>Present Calendar Entry: N/A</p> <p>Type of Action: Proposal of a new course – SPE 504: Design Laboratory for New Ventures in the Chemical Industry</p> <p>Rationale: This course will offer entrepreneurially-minded engineers an unrivaled opportunity to establish strong foundations for technology ventures in the green economy. The course will allow students to distill the knowledge that they have acquired in their engineering and management courses in the Master of Engineering Leadership program and tangibly apply it towards development and refinement of their technology development and business plans. In some cases, the students will use the course as a launching pad for their new ventures. The course is unique in its focus on the practice of technology entrepreneurship and that the establishment of a viable new venture by one or a team of students is one of its primary learning outcomes.</p> <p>The course has been purposefully designed to have a fluid structure that will be tailored by individual students to ensure that they achieve the outcome that they have set for their venture. For example, a student may have already identified a market gap and a technological solution prior to commencing the course and may be more interested in formulating and refining their technology development plan and leveraging the network of scientists and mentors associated with the course to make a pitch to investors. In another situation, a</p>

	<p>student may have several venturable ideas and will use the course to understand the technical challenges and risks of these ideas to eliminate unfavorable alternatives and then take formative steps towards the formulation of a technology development plan. In yet another situation, the student needs to connect with specific scientific expertise or needs access to a laboratory to complete proof-of-concept experiments or prototyping. The course will effectively serve these and related interests.</p> <p>Broadly, the course will offer students the opportunity to work closely with scientists and researchers to assess market and technology gaps or perform validity experiments. The students will then use these learnings and interactions to craft technology development plans to refine and de-risk their core technologies, including management and protection of intellectual property. The students will also engage with practitioners, luminaries and investors in the clean technology, mining, chemical and biotechnology industries in the Metro Vancouver region through guest lectures and workshops. They will also learn about funding opportunities for early-stage technology start-ups. Finally, the students will be introduced to operational concepts such as outsourcing and contract research and manufacturing, and also guided on budgeting their technology development plan and integrating this plan into the overall business and fundraising plans of their ventures.</p> <p>SPE 504 will ultimately allow students to chart the readiness level of their technology by:</p> <ul style="list-style-type: none">• Validating their technology through laboratory experiments• Engaging in prototyping and testing to confirm economic and technical assumptions• Formulating and refining their technology development plans• Identifying grant opportunities for early-stage companies and possibly taken
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	<p>preliminary steps to apply to these source of funding</p> <ul style="list-style-type: none">• Integrating their technology development plan with their business plan• Identifying advisors and mentors for their venture <p><input type="checkbox"/> Not available for Cr/D/F grading (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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<p>Faculty: Applied Science Department: Chemical and Biological Engineering Faculty Approval Date: March 4, 2021 Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: February 1, 2021 Contact Person: Vikramaditya G. Yadav Phone: 6048229014 Email: vikramaditya.yadav@ubc.ca</p>
<p>Proposed Calendar Entry: SPE 505 (3) Technology Commercialization for the Manufacturing Industries</p> <p>Creation and leadership of new ventures for scale-up and commercialization of manufacturing processes, with a special emphasis on the chemical and ancillary industries. Includes assessment of manufacturing processes; techno-economic analyses; scaling up and de-risking processes; intellectual property; market penetration that are specific to the manufacturing sector.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&code=SPE</p> <p>Present Calendar Entry: N/A</p> <p>Type of Action: Proposal of a new course – SPE 505: Technology Commercialization for the Manufacturing Industries</p> <p>Rationale: As the final technical mandatory course in the Master of Engineering Leadership in Sustainable Process Engineering (SPE) program, previous and concurrent courses in reactor and processing technologies, systems design and sustainable processes culminates in SPE 505. This hands-on course is specifically designed and geared towards engineers interested in using their technical knowledge to finding and leading new ventures or managing processes focused on the sustainable manufacture of chemicals, fuels and materials. The course will also appeal to engineers who aspire for positions of leadership in the burgeoning bioeconomy and clean technology sector. Students will be provided an overarching framework to design manufacturing processes and evaluate their commercial viability, and will be trained in the use of tools and strategies to translate research breakthroughs to fully commercialized manufacturing operations. Through real world examples, students will learn how to work through the typical engineering/technical steps involved in scaling up and commercializing a processing technology, including:</p> <ul style="list-style-type: none"> • validating the commercial viability of a

	<p>process technology at the ideation phase</p> <ul style="list-style-type: none">• developing intellectual property strategies to protect the idea of a processing technology• preparing techno-economic evaluations of novel process concepts• learning to identify process development risks and how to work through them• scaling up a process from the bench, to a pilot plant, to a demonstration plant, and to a full commercial plant,• evaluating different strategies to introduce a novel chemical or biological process technology into an existing industry
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Category: 1 Faculty: Arts Department: School of Information Faculty Approval Date: May 18, 2021 Effective Session (W or S): W Effective Academic Year: 2021-22	Date: Received Mar. 22, 2021 Contact Person: Richard Arias-Hernandez and Course Author Rick Gooding Phone: 778-751-5654 Email: rick.gooding@ubc.ca
Proposed Calendar Entry: CHIL 500 (3) Research in Children's and Young Adult Literature Multidisciplinary approaches to principles, practice, and current trends in academic research in children's literature.	URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&code=CHIL Present Calendar Entry: None Type of Action: New course Rationale for Proposed Change: Like related Master's degrees (e.g., the MA in English), the MA in Children's Literature requires a 500-level research methodology course. The current requirement — EDUC 500 (Research Methodologies in Education) — has a social-sciences orientation that doesn't suit the humanities, hybrid creative writing, and information sciences theses written by most MACL students. CHIL 500 addresses this issue by offering a multidisciplinary introduction to writing and scholarly research in children's and young adult literature, as well as the organizations, institutions, and awards structures that support research. <input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)

UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Arts</p> <p>Department: Department of French, Hispanic, and Italian Studies (FHIS)</p> <p>Faculty Approval Date: April 15, 2021</p> <p>Effective Session (W or S): W</p> <p>Effective Academic Year: 2021-22</p>	<p>Date: December 23, 2020</p> <p>Contact Person: Min Ji Kang and Course Author Kim Beauchesne</p> <p>Phone: 604-822-5594</p> <p>Email: minji.kang@ubc.ca and kim.beauchesne@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>FREN 591 (1.5) Proseminar I: Research Skills and Scholarly Practices</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&code=FREN</p> <p>Present Calendar Entry: None</p> <p>Type of Action: New course</p> <p>Rationale for Proposed Change: The Department of French, Hispanic, and Italian Studies (FHIS) is proposing two 1.5 credit graduate courses intended to be taken within a year of entering the program.</p> <p>This proposal is for FREN 591 (1.5) Proseminar I, the first part of the two-course proseminar. This course is intended to provide incoming graduate students with a transition to graduate research.</p> <p>FREN 591 (1.5) Proseminar I will be offered in Term 1 and FREN 592 (1.5) Proseminar II will be offered in Term 2. These courses will be required for incoming graduate students, except those choosing the course-based MA option. In the rare case of a student starting the program in Term 2, Advising staff will assist them to ensure they will be able to meet this program requirement.</p> <p>FREN 591 is intended to provide all incoming graduate students in French Studies with the tools necessary to become independent scholars. More specifically, students will learn to think critically about some of the main aspects of graduate studies: research skills, research dissemination, and professional practices within their area of study.</p> <p>FREN 591 will be cross-listed and run alongside SPAN 591 (1.5) Proseminar I, with both courses</p>

	<p>consisting of the same Calendar description, learning outcomes, and syllabus. Although workshops on academic and professional development are already offered in our department, these courses will provide students with a coherent and regular training program. By offering these FREN and SPAN courses together, we will ensure that all of our graduate students receive the same academic training and strengthen the sense of community among our graduate students. All the weekly topics and assignments have been designed to meet the needs and expectations in both our graduate programs.</p> <p><i>Notes:</i></p> <ul style="list-style-type: none"> ● <i>This proposal is accompanied by a Category 1 proposal for FREN 592.</i> ● <i>This proposal is accompanied by a Category 1 proposal for SPAN 591.</i> ● <i>A Category 2 proposal has been submitted to include this course as a requirement for the PhD and MA program.</i> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Arts</p> <p>Department: Department of French, Hispanic, and Italian Studies (FHIS)</p> <p>Faculty Approval Date: April 15, 2021</p> <p>Effective Session (W or S): W</p> <p>Effective Academic Year: 2021-22</p>	<p>Date: December 23, 2020</p> <p>Contact Person: Min Ji Kang and Course Author Kim Beauchesne</p> <p>Phone: 604-822-5594</p> <p>Email: minji.kang@ubc.ca and kim.beauchesne@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>FREN 592 (1.5) Proseminar II: Literary and Cultural Theory</p> <p><i>Prerequisite:</i> FREN 591 or permission of the Graduate Advisor.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&code=FREN</p> <p>Present Calendar Entry: None</p> <p>Type of Action: New course</p> <p>Rationale for Proposed Change: The Department of French, Hispanic, and Italian Studies (FHIS) is proposing two 1.5 credit graduate courses intended to be taken within a year of entering the program.</p> <p>This proposal is for FREN 592 (1.5) Proseminar II, the second part of the two-course proseminar. This course is intended to provide incoming graduate students with a transition to graduate research.</p> <p>FREN 591 (1.5) Proseminar I will be offered in Term 1 and FREN 592 (1.5) Proseminar II will be offered in Term 2. These courses will be required for incoming graduate students, except those choosing the course-based MA option. In the rare case of a student starting the program in Term 2, Advising staff will assist them to ensure they will be able to meet this program requirement.</p> <p>FREN 592 is intended to provide all incoming graduate students in French Studies with the tools necessary to become independent scholars. More specifically, it presents several major theoretical frameworks through the study of some of the most notable works (articles or book chapters) associated with them.</p>

FREN 592 will be cross-listed and run alongside SPAN 592 (1.5) Proseminar II, with both courses consisting of the same Calendar description, learning outcomes, and syllabus. Although workshops on academic and professional development are already offered in our department, these courses will provide students with a coherent and regular training program. By offering these FREN and SPAN courses together, we will ensure that all of our graduate students receive the same academic training and strengthen the sense of community among our graduate students. All the weekly topics and assignments have been designed to meet the needs and expectations in both our graduate programs.

Please note that this course offers a scholarly application of literary and cultural theory. Students are encouraged to take our existing non-mandatory Studies in Literary Criticism/Literary and Cultural Theory course (FREN 512/SPAN 501) for a more in-depth study of this field.

Notes:

- *This proposal is accompanied by a Category 1 proposal for prerequisite FREN 591.*
- *This proposal is accompanied by a Category 1 proposal for SPAN 592.*
- *A Category 2 proposal has been submitted to include this course as a requirement for the PhD and MA program.*

☐ **Pass/Fail or** ☐ **Honours/Pass/Fail grading**
(Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)

UBC Curriculum Proposal Form Change to Course or Program

Category: 1

Faculty: Arts Department: Department of French, Hispanic, and Italian Studies (FHIS) Faculty Approval Date: April 15, 2021 Effective Session (W or S): W Effective Academic Year: 2021-22	Date: December 23, 2020 Contact Person: Min Ji Kang and Course Author Kim Beauchesne Phone: 604-822-5594 Email: minji.kang@ubc.ca and kim.beauchesne@ubc.ca
Proposed Calendar Entry: SPAN 591 (1.5) Proseminar I: Research Skills and Scholarly Practices	URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&code=SPAN Present Calendar Entry: None Type of Action: New course Rationale for Proposed Change: <p>The Department of French, Hispanic, and Italian Studies (FHIS) is proposing two 1.5 credit graduate courses intended to be taken within a year of entering the program.</p> <p>This proposal is for SPAN 591 (1.5) Proseminar I, the first part of the two-course proseminar. This course is intended to provide incoming graduate students with a transition to graduate research.</p> <p>SPAN 591 (1.5) Proseminar I will be offered in Term 1 and SPAN 592 (1.5) Proseminar II will be offered in Term 2. These courses will be required for incoming graduate students, except those choosing the course-based MA option. In the rare case of a student starting the program in Term 2, Advising staff will assist them to ensure they will be able to meet this program requirement.</p> <p>SPAN 591 is intended to provide all incoming graduate students in Hispanic Studies with the tools necessary to become independent scholars. More specifically, students will learn to think critically about some of the main aspects of graduate studies: research skills, research dissemination, and professional practices within their area of study.</p> <p>SPAN 591 will be cross-listed and run alongside FREN 591 (1.5) Proseminar I, with both courses</p>

	<p>consisting of the same Calendar description, learning outcomes, and syllabus. Although workshops on academic and professional development are already offered in our department, these courses will provide students with a coherent and regular training program. By offering these FREN and SPAN courses together, we will ensure that all of our graduate students receive the same academic training and strengthen the sense of community among our graduate students. All the weekly topics and assignments have been designed to meet the needs and expectations in both our graduate programs.</p> <p><i>Notes:</i></p> <ul style="list-style-type: none">• <i>This proposal is accompanied by a Category 1 proposal for SPAN 592.</i>• <i>This proposal is accompanied by a Category 1 proposal for FREN 591.</i>• <i>A Category 2 proposal has been submitted to include this course as a requirement for the PhD and MA program.</i> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Arts Department: Department of French, Hispanic, and Italian Studies (FHIS) Faculty Approval Date: April 15, 2021 Effective Session (W or S): W Effective Academic Year: 2021-22</p>	<p>Date: December 23, 2020 Contact Person: Min Ji Kang and Course Author Kim Beauchesne Phone: 604-822-5594 Email: minji.kang@ubc.ca and kim.beauchesne@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>SPAN 592 (1.5) Proseminar II: Literary and Cultural Theory</p> <p><i>Prerequisite:</i> SPAN 591 or permission of the Graduate Advisor.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&code=SPAN</p> <p>Present Calendar Entry: None</p> <p>Type of Action: New course</p> <p>Rationale for Proposed Change: The Department of French, Hispanic, and Italian Studies (FHIS) is proposing two 1.5 credit graduate courses intended to be taken within a year of entering the program.</p> <p>This proposal is for SPAN 592 (1.5) Proseminar II, the second part of the two-course proseminar. This course is intended to provide incoming graduate students with a transition to graduate research. In the rare case of a student starting the program in Term 2, Advising staff will assist them to ensure they will be able to meet this program requirement.</p> <p>SPAN 592 is intended to provide all incoming graduate students in Hispanic Studies with the tools necessary to become independent scholars. More specifically, it presents several major theoretical frameworks through the study of some of the most notable works (articles or book chapters) associated with them.</p> <p>SPAN 592 will be cross-listed and run alongside FREN 592 (1.5) Proseminar II, with both courses consisting of the same Calendar description, learning outcomes, and syllabus. Although workshops on academic and professional development are already offered in our department, these courses will provide students with a coherent</p>

	<p>and regular training program. By offering these FREN and SPAN courses together, we will ensure that all of our graduate students receive the same academic training and strengthen the sense of community amongst our graduate students. All the weekly topics and assignments have been designed to meet the needs and expectations in both our graduate programs.</p> <p>Please note that this course offers a general introduction to literary and cultural theory. Students are encouraged to take our existing non-mandatory Studies in Literary Criticism/Literary and Cultural Theory course (FREN 512/SPAN 501) for a more in-depth study of this field.</p> <p><i>Notes:</i></p> <ul style="list-style-type: none"> ● <i>This proposal is accompanied by a Category 1 proposal for prerequisite SPAN 591.</i> ● <i>This proposal is accompanied by a Category 1 proposal for FREN 592.</i> ● <i>A Category 2 proposal has been submitted to include this course as a requirement for the PhD and MA program.</i> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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Change to Course or Program

Category: 1

<p>Faculty: Medicine Department: Population and Public Health Faculty Approval Date: 05/11/2021 Effective Session (W or S): W Effective Academic Year: 2021/2022</p>	<p>Date: Jan 22, 2021 Contact Person: Kaitlyn Shannon Phone: 604 822-9548 Email: kaitlyn.shannon@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>SPPH 604 (3) Application of Advanced Epidemiological Methods</p> <p>Statistical approaches for confounding, 'missingness', and complex surveys, the development of analysis plans, the analysis and interpretation of real-world epidemiologic data, and the communication of findings.</p> <p><i>Prerequisites:</i> All of SPPH 400, SPPH 500, SPPH 502; and one of SPPH 503, SPPH 506, SPPH 519, SPPH 530.</p>	<p>URL: N/A</p> <p>Present Calendar Entry: N/A</p> <p>Type of Action: Create a new course</p> <p>Rationale for Proposed Change:</p> <p>The goal of SPPH604 is to <i>focus on the learning needs of PhD students</i> in the School of Population and Public Health. Currently, SPPH504 provides instruction and learning for the application of epidemiological methods to graduate students across seven degree programs in the School (masters and PhD, as well as research and professional degree programs). A need has been identified by faculty, students and health practitioners for a dedicated PhD-level course. Building on the long- standing SPPH504 course, students will learn through real applications of epidemiological methods, but SPPH604 will be expanded to include <i>in-depth</i> discussion of methodological issues within the context of students' PhD research; coverage of <i>advanced</i> and <i>emerging</i> epidemiological methods (e.g., confounding, missing data, complex surveys); and hands-on opportunities to apply methods to <i>complex epidemiological problems/data</i>. SPPH604 will replace SPPH504 as the required course for the SPPH PhD program with no change in the overall</p>

	<p>credit requirements for the degree. Contents of this new course has been pilot tested for 3 years (2018-2020) under the course code SPPH 504-007.</p> <p>Ph.D. students who have previously taken SPPH 504-007 will be exempt from taking SPPH 604. Masters students who have taken SPPH 504-001 and subsequently move into the PhD program will be required to complete SPPH 604.</p> <p><input checked="" type="checkbox"/> Not available for Cr/D/F grading (undergraduate courses only) (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.)</p> <p>Rationale for not being available for Cr/D/F: This is <u>a</u> graduate course.</p> <p>Pass/Fail or Honours/Pass/Fail grading</p>
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UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Land and Food Systems Department: Food Science Faculty Approval Date: Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: March 30, 2021 Contact Person: Patricia Hingston Phone: 604-827-1604 Email: patricia.hingston@ubc.ca</p>
<p>Proposed Calendar Entry: Courses from both the UBC Vancouver and Okanagan campuses can be used to complete the Fermentations minor. Students interested in applying credits earned at the Okanagan campus to Vancouver campus programs should be aware of the Requirements to Receive a Degree or Diploma on the Vancouver campus. An acceptable minor must comprise:</p> <ul style="list-style-type: none"> FNH 405 (UBC Vancouver) or BIOL 380 (UBC Okanagan) One of BIOC 302 (UBC Vancouver); BIOL 311 or BIOC 304 (UBC Okanagan) Both FNH 330 and FNH 335 (UBC Vancouver) At least 6 credits from the following courses: BIOL 323, CHEM 311, CHBE 381, FNH 300, FNH 301, FNH 302, FNH 313, FNH 430, APBI 442 from UBC Vancouver; BIOC 310, BIOL 382, BIOL 480 from UBC Okanagan. <p>Upon successful completion of the Minor, the notation "Minor in Fermentations" will be denoted on the student's transcript.</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,194,909,0</p> <p>Present Calendar Entry: Courses from both the UBC Vancouver and Okanagan campuses can be used to complete the Fermentations minor. Students interested in applying credits earned at the Okanagan campus to Vancouver campus programs should be aware of the Requirements to Receive a Degree or Diploma on the Vancouver campus. An acceptable minor must comprise:</p> <ul style="list-style-type: none"> At least 3 credits of the following courses: FNH 405 (UBC Vancouver) or BIOL 380 (UBC Okanagan) One of BIOC 302 (UBC Vancouver); BIOL 311 or BIOC 304 (UBC Okanagan) At least 6 credits of the following courses: FNH 330, FNH 335 (UBC Vancouver); BIOC 307, BIOC 408 (UBC Okanagan) At least 6 credits from the following courses: BIOL 323, CHEM 311, CHBE 381, FNH 300, FNH 301, FNH 302, FNH 313, FNH 413, FNH 415, APBI 442 from UBC Vancouver; BIOC 310, BIOL 382, BIOL 480 from UBC Okanagan. <p>Upon successful completion of the Minor, the notation "Minor in Fermentations" will be denoted on the student's transcript.</p> <p>Type of Action: Change in minor course requirements</p> <p>Rationale for Proposed Change:</p> <ol style="list-style-type: none"> BIOC 408 is no longer offered and BIOC 307 will unlikely be offered in the future at UBC-Okanagan FNH 413 and FNH 415, currently included in the Fermentations minor, do not include content related to fermentation. FNH 430, Enology and Wine Biotechnology, is an acceptable elective course for the minor.



UBC Curriculum Proposal Form Change to Course or Program

Category: 1

Faculty: Land and Food Systems Department: Faculty Approval Date: Jan. 28, 2021 Effective Session (W or S): W Effective Academic Year: 2022		Date: Jan 14, 2020 Contact Person: Patricia Hingston Phone: 604-827-1604 Email: patricia.hingston@ubc.ca	
		URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tre=12,194,261,13	
Proposed Calendar Entry:		Present Calendar Entry:	
Food and Nutritional Sciences Double Major		Food and Nutritional Sciences Double Major	
First Year		First Year	
BIOL 112 & 121	6	LFS 100	1
BIOL 155 ¹	6	LFS 150 or ENGL 112 or WRDS 150	3
CHEM 121 (or 111) ²	4	BIOL 112 & 121	6
CHEM 123 (or 113)	4	BIOL 155 ¹	6
LFS 100	1	CHEM 121 (or 111) ²	3
LFS 150 or WRDS 150	3	CHEM 123 (or 113)	3
MATH 102 & 103 or equivalent ³	6	MATH 102 & 103 or equivalent ³	6
PHYS 131 or equivalent ⁴	3	PHYS 101 or equivalent ⁴	3
Total Credits	33	Total Credits	33
Second Year		Second Year	
BIOL 200 & 201 ⁶	6	LFS 250	6
CHEM 205 & 233	6	LFS 252 or equivalent ⁵	3
CHEM 235	1	FNH 200	3
FNH 200	3	FNH 250	3
FNH 250	3	CHEM 205 & 233	6
LFS 250	6	CHEM 235	1
LFS 252 or equivalent ⁵	3	BIOL 200 & 201 ⁶	6
MICB 202	3	BIOL 234	3
Total Credits	31	Total Credits	31
Third Year		Third Year	
BIOC 302	3	LFS 350	3
BIOL 234	3	BIOC 302	3
FNH 300	3	FNH 300	3
FNH 301	3	FNH 301	3
FNH 302	3	FNH 302	3
FNH 303	3	FNH 303	3
FNH 309	3	MICB 202	3
FNH 313	3	FNH 313	3
FNH 325	3	MICB 353	1
FNH 326	3	FNH 325	3
MICB 353	1	FNH 326	3
Total Credits	31	Total Credits	31



THE UNIVERSITY OF BRITISH COLUMBIA

Fourth Year		Fourth Year	
FNH 350	3	FNH 398	3
FNH 351	3	FNH 350	3
FNH 371	3	FNH 351	3
FNH 398	4	FNH 413	3
FNH 403	3	FNH 425 or FNH 497 or FNH 499	6
FNH 425 or FNH 497 or FNH 499	6	FNH 309	3
FNH 451	3	FNH 371	3
FNH 477	3	FNH 477	3
Unrestricted elective	3	Unrestricted elective	3
Total Credits	31	Total Credits	30
Fifth Year		Fifth Year	
FNH 370	3	FNH 403	3
LFS 350	3	FNH 451	3
One of ECON 101, ECON 310, LFS 101, FNH 415, or 300 or 400 level COMM	3	FNH 370	3
Restricted elective ⁷	6	One of ECON 101, ECON 310, LFS 101, FNH 415, or 300 or 400 level COMM	3
Total Credits	15	Restricted elective ⁷	3
		Total Credits	15
Overall five-year total credits	126	Overall five-year total credits	125
¹ Equivalent courses include BIOL 153, CAPS 301 ² CHEM 111 is not for students with Chemistry 12. ³ Students who have not completed Calculus 12 should take MATH 180 or 184, plus either MATH 103 or 105 to fulfill their first-year mathematics requirement. ⁴ Equivalent courses include PHYS 101 , 107 or 117. Students without credit for Physics 12 must take PHYS 100 before taking other 100-level PHYS courses. ⁵ Equivalent courses include BIOL 300, EPSE 482, FRST 231, STAT 200. ⁶ Equivalent courses include BIOL 201, BIOC 202, BIOC 203 ⁷ To be selected in consultation with a program advisor. For suggested courses see the list posted to the Faculty website.		¹ Equivalent courses include BIOL 153, CAPS 301 ² CHEM 111 is not for students with Chemistry 12. ³ Students who have not completed Calculus 12 should take MATH 180 or 184, plus either MATH 103 or 105 to fulfill their first-year mathematics requirement. ⁴ Equivalent courses include PHYS 107 or 117. Students without credit for Physics 12 must take PHYS 100 before taking other 100-level PHYS courses. ⁵ Equivalent courses include BIOL 300, EPSE 482, FRST 231, STAT 200. ⁶ Equivalent courses include BIOL 201, BIOC 202, BIOC 203 ⁷ To be selected in consultation with a program advisor. For suggested courses see the list posted to the Faculty website.	
		Type of Action: New course timing for Food and Nutritional Sciences Double Major Removal of FNH 413 as a major requirement Increase the number of restricted elective credits Rationale for Proposed Change: - PHYS 101 has been changed to PHYS 131 by the Physics department - ENG 112 is no longer offered - MICB 202 was moved to Y2 to provide necessary background in advance of FNH 313 and to allow Double Major students to take it in the same year	



	<p>as Food Science majors, thus ensuring all Food Science degree students have similar degrees of subject matter knowledge as they progress through their programs.</p> <ul style="list-style-type: none"> - BIOL 234 was moved to Y3 to enable MICB 202 to move to Y2 and to position BIOL 234 closer to the nutrition courses in Y4 that build upon its content - FNH 309 was moved to Y3 to enable the Double Majors to take courses in the same order as Food Science Majors. - FNH 451 is scheduled in T2. Since it is currently in Y5, it required students to stay another full year to take this course, despite only having 15 credits in Y5. By moving it to Y4, students are now able to finish their studies after the first winter term of Y5. - LFS 350 was moved from Y3 to Y5 to enable FNH 451 to move from Y5 to Y4 and FNH 309 to move from Y4 to Y3. - FNH 398 was changed to a 4-credit course; this change is to reflect the change in Y4 and total program credits - FNH 403 was moved from Y5 to Y4 to allow students to take courses that have FNH 403 as a prerequisite - By making FNH 413 an elective, it better represents FNH 413 content as supplementary Food Science knowledge rather than essential. Essential Learning Outcomes are dictated by our governing body, the Institute of Food Technologists. -
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UBC Curriculum Proposal Form Change to Course or Program

Category: 1

Faculty: Land and Food Systems Department: Faculty Approval Date: Jan. 28, 2021 Effective Session (W or S): W Effective Academic Year: 2022		Date: Jan 14, 2020 Contact Person: Patricia Hingston Phone: 604-827-1604 Email: patricia.hingston@ubc.ca	
		URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tre=12,194,261,14	
Proposed Calendar Entry:		Present Calendar Entry:	
Food Science Major		Food Science Major	
First Year		First Year	
BIOL 112 & 121	6	LFS 100	1
BIOL 155 ¹	6	LFS 150 or ENGL 112 or WRDS 150	3
CHEM 121 (or 111) ²	4	BIOL 112 & 121	6
CHEM 123 (or 113)	4	BIOL 155 ¹	6
LFS 100	1	CHEM 121 (or 111) ²	3
LFS 150 or WRDS 150	3	CHEM 123 (or 113)	3
MATH 102 & 103 or equivalent ³	6	MATH 102 & 103 or equivalent ³	6
PHYS 131 or equivalent ⁴	3	PHYS 101 or equivalent ⁴	3
Total Credits	33	Total Credits	33
Second Year		Second Year	
LFS 250	6	LFS 250	6
LFS 252 or equivalent ⁵	3	LFS 252 or equivalent ⁵	3
FNH 200	3	FNH 200	3
FNH 250	3	FNH 250	3
CHEM 205 & 233	6	CHEM 205 & 233	6
CHEM 235	1	CHEM 235	1
BIOL 200 & 201 ⁶	6	BIOL 200 & 201 ⁶	6
MICB 202	3	MICB 202	3
Total Credits	31	Total Credits	31
Third Year		Third Year	
BIOC 302	3	LFS 350	3
FNH 300	3	BIOC 302	3
FNH 301	3	FNH 300	3
FNH 302	3	FNH 301	3
FNH 303	3	FNH 302	3
FNH 309	3	FNH 303	3
FNH 313	3	FNH 309	3
FNH 325	3	FNH 313	3
FNH 326	3	MICB 353	1
MICB 353	1	FNH 325	3
Restricted elective⁷	3	FNH 326	3
Total Credits	31	Total Credits	31
Fourth Year		Fourth Year	



FNH 403	3		
FNH 425 or FNH 497 or FNH 499	6	FNH 403	3
LFS 350	3	FNH 413	3
One of ECON 101, ECON 310, LFS 101, FNH 415, or 300 or 400 level COMM	3	FNH 425 or FNH 497 or FNH 499	6
FOOD SCIENCE elective⁷	3	One of ECON 101, ECON 310, LFS 101, FNH 415, or 300 or 400 level COMM	3
Restricted electives ⁷	6	Restricted electives ⁷	9
Unrestricted electives	6	Unrestricted electives	6
Total Credits	30	Total Credits	30
Overall four-year total credits	125	Overall four-year total credits	125
¹ Equivalent courses include BIOL 153, CAPS 301 ² CHEM 111 is not for students with Chemistry 12. ³ Students who have not completed Calculus 12 should take MATH 180 or 184, plus either MATH 103 or 105 to fulfill their first year Math requirement. ⁴ Equivalent courses include PHYS 101 , 107 or 117. Students without credit for Physics 12 must take PHYS 100 before taking other 100-level PHYS courses. ⁵ Equivalent courses include BIOL 300, EPSE 482, FRST 231, STAT 200. ⁶ Equivalent courses include BIOL 201, BIOC 202, BIOC 203 ⁷ To be selected in consultation with a program advisor. For suggested courses see the list posted to the Faculty website.		¹ Equivalent courses include BIOL 153, CAPS 301 ² CHEM 111 is not for students with Chemistry 12. ³ Students who have not completed Calculus 12 should take MATH 180 or 184, plus either MATH 103 or 105 to fulfill their first year Math requirement. ⁴ Equivalent courses include PHYS 107 or 117. Students without credit for Physics 12 must take PHYS 100 before taking other 100-level PHYS courses. ⁵ Equivalent courses include BIOL 300, EPSE 482, FRST 231, STAT 200. ⁶ Equivalent courses include BIOL 201, BIOC 202, BIOC 203 ⁷ To be selected in consultation with a program advisor. For suggested courses see the list posted to the Faculty website.	
		Type of Action: New core course requirements for Food Science major. Remove FNH 413 from the major Add 3 credits of Food Science elective Rationale for Proposed Change: - PHYS 101 has been changed to PHYS 131 by the Physics department - ENG 112 is no longer offered - LFS 350 was moved to Y4 to allow students to spread out their restricted and unrestricted electives more as currently all are taken in Y4. This change also addresses frequent student feedback that the community project nature of LFS 350 is challenging to balance alongside their heavy Y3 food science course load. - Addition of a FOOD SCIENCE elective ensures students choose at least one specialized elective with direct relevance to their degree	



- | | |
|--|---|
| | <ul style="list-style-type: none">- By making FNH 413 an elective, it better represents FNH 413 content as supplementary Food Science knowledge rather than essential. Essential Learning Outcomes are dictated by our governing body, the Institute of Food Technologists. |
|--|---|



UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Pharmaceutical Sciences Department: Faculty Approval Date: 25 March 2021 Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: January 28, 2021 Contact Person: Larry Leung and Jason Min Phone: 7-2482 and 7-2478 Email: larry.leung@ubc.ca and jason.min@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>PHRM 261 (1) Indigenous Health and Cultural Safety</p> <p>Overview of Indigenous health in Canada and the role a pharmacist can have in collaborating with Indigenous communities in providing culturally safe care and healing. <i>This course is not eligible for Credit/D/Fail grading.</i></p>	<p>URL: N/A</p> <p>Present Calendar Entry: N/A</p> <p>Type of Action: Create new course</p> <p>Rationale for Proposed Change: This proposed course is in response to the UBC Indigenous Strategic Plan 2020 commitment for Indigenous Engagement and the UBC Pharmaceutical Sciences 2017-2022 Strategic Plan to increase the scope of education and professional development in Indigenous health. Currently, no such course exists in the pharmacy curriculum. Consistent with strategic plans, the course addresses key goals of developing a curriculum that is sensitive and relevant to the health of Indigenous communities, and providing opportunities to develop community relations with Indigenous organizations, health care practitioners, and patients. This course also strives to meet the Truth and Reconciliation Commission of Canada Calls to Action, specifically #23 and #24, as well as recommendations #8 and #21 from a review of Indigenous-specific racism in the BC health care system in 2020 to achieve greater Indigenous cultural safety in health care.</p> <p><input checked="" type="checkbox"/> Not available for Cr/D/F grading (undergraduate courses only)</p> <p>Rationale for not being available for Cr/D/F: This is a required course in the Entry-to-Practice PharmD program. Students in the Entry-to-Practice PharmD programs are only allowed to take non-PHRM electives for Cr/D/F.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>



<p>Proposed Calendar Entry:</p> <p>PHRM 221 (2) Nutrition for Pharmacists Foundations of nutrition, nutrition for healthy individuals through the lifespan, and selected clinical applications of nutrition in pharmacy practice. <i>This course is not eligible for Credit/D/Fail grading.</i></p>	<p>URL: http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&code=PHRM</p> <p>Present Calendar Entry: PHRM 221 (3) Nutrition for Pharmacists Foundations of nutrition, nutrition for healthy individuals through the lifespan, and selected clinical applications of nutrition in pharmacy practice. <i>This course is not eligible for Credit/D/Fail grading.</i></p> <p>Type of Action: Change credit value.</p> <p>Rationale for Proposed Change: In order to maintain the overall credit value for the year and for the program, we propose to reduce PHRM 221 Nutrition for Pharmacists by 1 credit and reallocating that 1 credit to a newly proposed course – PHRM 261 Indigenous Health and Cultural Safety.</p> <div style="border: 1px solid black; padding: 2px; display: inline-block; margin-bottom: 10px;">X</div> <p>Not available for Cr/D/F grading (undergraduate courses only)</p> <p>Rationale for not being available for Cr/D/F: Students in the Entry-to-Practice PharmD programs are only allowed to take non-PHRM electives for Cr/D/F.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
<p>Proposed Calendar Entry:</p> <p>Degree Requirements</p> <p>...</p> <p>Professional Year 1 (PY1)</p> <p>...</p> <p>Professional Year 2 (PY2)</p>	<p>URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,213,956,1567</p> <p>Present Calendar Entry:</p> <p>Degree Requirements</p> <p>...</p> <p>Professional Year 1 (PY1)</p> <p>...</p> <p>Professional Year 2 (PY2)</p>



PHRM 211	15	PHRM 211	15
PHRM 212	15	PHRM 212	15
PHRM 221	2	PHRM 221	3
PHRM 231	2	PHRM 231	2
PHRM 241	2	PHRM 241	2
PHRM 251	1	PHRM 251	1
PHRM 261	1		
PHRM 270	1	PHRM 270	1
PHRM 271 ¹	2	PHRM 271 ¹	2
PHRM 272 ¹	1	PHRM 272 ¹	1
<i>Total Credits</i>	42	<i>Total Credits</i>	42
Professional Year 3 (PY3)		Professional Year 3 (PY3)	
...		...	
Professional Year 4 (PY4)		Professional Year 4 (PY4)	
...		...	
Total Credits for the Program	165	Total Credits for the Program	165
		<p>Type of Action: Update degree requirements table to reflect new required course PHRM 261 (1) and change to PHRM 221 (2) credit value.</p> <p>Rationale for Proposed Change: In order to maintain the overall credit value for the year and for the program, we propose to reduce PHRM 221 Nutrition for Pharmacists by 1 credit and reallocating that 1 credit to a newly proposed course – PHRM 261 Indigenous Health and Cultural Safety.</p>	



UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Pharmaceutical Sciences Department: Entry-to-Practice Doctor of Pharmacy Faculty Approval Date: 27 May 2021 Effective Session (W or S): W Effective Academic Year: 2021</p>	<p>Date: January 15, 2021 Contact Person: Brian Rodrigues Phone: Email: brian.rodrigues@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>PHRM 346 (3) Diabetesity Current issues in obesity and diabetes from pathophysiology to patient care, with a focus on healthcare quality improvement, patient safety, and optimising outcomes.</p> <p><i>Prerequisite: Third-year standing.</i> <i>Equivalency: PHAR 546.</i></p>	<p>URL: PHRM</p> <p>Present Calendar Entry: N/A</p> <p>Type of Action:</p> <p>Create new course</p> <p>Rationale for Proposed Change: This course is designed for pharmacy students and will provide a broad overview of topics in obesity and diabetes mellitus (DM). The students will develop a detailed understanding of the pathophysiology of obesity and DM, their management principles including pharmacotherapy and lifestyle, and new drugs and procedures on the horizon for treating these conditions. This course is intended to provide information that is of added value to material already in earlier years, as well as providing new content, from a professional practice point of view, so material is of immediate use and relevance.</p> <p>The undergraduate and graduate versions of the course will be offered concurrently, with graduate students having assignments meeting a graduate level of academic rigour. PHAR 546 has been approved by the Faculty and the Senate.</p> <p><input checked="" type="checkbox"/> Not available for Cr/D/F grading (undergraduate courses only)</p> <p>Rationale for not being available for Cr/D/F:</p>



	<p>This course is only open to Pharmacy students, who are permitted to take non-pharmacy electives, but not pharmacy electives, for Cr/D/F.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>



22 September 2021

To: Vancouver Senate

From: Senate Curriculum Committee

Re: Summer Certificate Proposal (information)

Please find attached the following new certificate for your information:

UBC EXTENDED LEARNING

New certificate

Certificate in Key Capabilities in Data Science

Respectfully submitted,

Dr. Claudia Krebs, Chair
Senate Curriculum Committee

Certificate Program Under DevelopmentUBC Extended Learning

Proposed Name of Certificate Program: UBC Certificate in Key Capabilities in Data Science**Date of Submission:** June 2021**Sponsoring Faculty/Department/School:** UBC Extended Learning, UBC Department of Computer Science, UBC Department of Statistics**Contact People:****Name:** Karen Rolston

Title: Program Director, UBC Extended Learning (ExL)

Telephone: 778-288-4517

Email: karen.rolston@ubc.ca**Name:** Michael Gelbart

Title: Assistant Professor of Teaching, UBC Department of Computer Science

Email: mgelbart@cs.ubc.ca**Name:** Tiffany Timbers

Title: Assistant Professor of Teaching, UBC Department of Statistics

Telephone: 604-822-1631

Email: tiffany.timbers@stat.ubc.ca**Supporting UBC Partners:** See above**Program Description** (max 250 words):

The UBC Certificate in Key Capabilities in Data Science is a joint initiative between UBC Extended Learning and the Departments of Computer Science and Statistics designed to bring UBC's expertise in data science, machine learning, data visualization and python to non-credit learners. The program will give mid-career learners access to key foundational concepts drawn from the UBC Master of Data Science program, teaching them in-demand and highly marketable skills to apply to their current work, as well as insights into data science career options for those exploring a transition.

The part-time certificate will support learners to develop the skills to solve real-life problems using data. Participants will complete the core Programming in Python course and then choose two out of three elective courses, providing the opportunity to explore different data science topics. Students will learn how to analyze and interpret data to inform actionable strategies, looking beyond the numbers into the real story they tell.

The certificate is designed in a flexible format that allows learners to choose the course and schedule that best meets their needs and availability. While created to meet the needs of working professionals, the program architecture is also intentionally flexible so that course content and focus can adapt over

time to reflect market needs, with appropriate reinvestment. Initially there will be four courses from which learners will choose three to successfully complete the program but additional elective courses could be added over time.

Rationale for the Certificate Program (max 250 words):

UBC has established a strong reputation in data science with its highly successful and in-demand Master of Data Science program. A certificate would provide an option for learners who do not want or need another degree to gain hybrid skills.

In our increasingly data-driven economy, data science is proving essential across a myriad of roles and industries. According to a [2020 Coursera Global Skills](#) study of 65 million learners, data science skills are trending across all sectors, with python and deep learning in particularly high demand.

No longer confined to the realm of data scientists, data science is also proving a major force in the creation of sought-after “hybrid roles” requiring expertise in multiple functional areas. For example, an analytics manager may require a combination of data science skills, and domain-specific expertise like marketing. [2019 Burning Glass data](#) holds that “one in eight job postings is now highly hybridized, encompassing more than 250 different occupations.”

Hybrid roles pose a unique challenge for recruiters and institutions, as they cut across a range of disciplines typically taught separately. We have designed our accessible, part-time online certificate program with this in mind, equipping mid-career learners with the skills needed to obtain data-related positions in a range of sectors.

The proposed certificate will be the first of its kind in BC, where postsecondary data science credentials are currently limited to degrees. Survey research conducted by Extended Learning attests to market demand, with 89% of respondents supporting the development of the proposed program, and 59% “highly likely” or “likely” to enroll.

Proposed Length/Duration (indicate hours, credits, months, etc.):

The certificate program will consist of four courses from which learners select three for a total of 150 hours. The certificate will be delivered part-time, with each course requiring approximately 50 hours of study: 8-10 hours per week for those with coding experience, or 10-12 hours per week for beginners.

Proposed Curriculum Topics (list by brief descriptive titles only):

Programming in Python is the first course in the certificate program. Other courses can be taken in any order.

Course 1: Programming in Python for Data Science

This is the first course for the Certificate in Key Capabilities in Data Science and is a pre-requisite for the other courses. The course provides fundamentals of programming in Python, including how to clean, filter, arrange, aggregate and transform data. Participants will learn:

- The foundations of programming in Python while writing human-readable code that sets a foundation of best practices and coding style.

- How to clean, filter, manipulate (wrangle) and summarize data using Python libraries for more effective data analysis.
- An overview of data structures, iteration, flow control and program design relevant to data exploration and analysis.
- Fundamental programming concepts such as loops, conditionals and data structures that create a solid foundation in data science programming.

Course 2: Introduction to Machine Learning

This introductory course on supervised machine learning for prediction focuses on regression and classification models. Understand how to map data to the correct model type, evaluate and select models, as well as communicate and interpret model results. Participants will learn:

- How to create predictive models and communicate results, for example to help organizations reduce operating costs, optimize market strategies and identify trends.
- How to choose a correct predictive modelling technique given the available data for the data science problem being considered.
- Fundamental machine learning concepts such as generalization errors and overfitting.
- How to optimize supervised learning models with feature and model engineering that will contribute to more accurate predictions.

Course 3: Exploratory Data Visualization

Participants enrolled in this course will understand effective data visualizations and perform exploratory data analysis using Altair in Python. Participants will learn:

- How to use the Altair grammar of graphics to create data visualizations.
- How to select an appropriate visualization for the data.
- How to perform exploratory data analysis on a dataset.
- How to effectively communicate findings with figures.
- How to interpret data visualizations to answer questions and formulate follow-up questions.

Course 4: The Data Science Toolbox

An introduction on how to install, maintain and use the core tools in the data scientist's toolbox. This includes an overview of the data science tool ecosystem as well as hands-on, practical experience working with tools like code sharing and versioning software (e.g., Git & GitHub), reproducible electronic reports and presentation software (e.g., Jupyter notebook), as well as professional interactive development environments for writing code (e.g., Visual Studio Code). Participants will learn:

- How to effectively use code sharing and versioning software to organize projects, manage file versions and collaborate with others.
- How to create, edit and run reproducible electronic reports and presentation software containing Python code using Jupyter Notebooks.
- How to define and correctly use a project working directory and distinguish between absolute file paths and relative file paths.
- How to write and execute code written in an interactive development environment.
- How to install essential software for data science.

- How to create shippable and shareable compute environments (e.g., conda environments).

Target Learners:

The Certificate in Data Science is designed for a range of data curious potential students who see the opportunity to learn and apply in-demand and highly marketable data science techniques for career opportunities in a wide range of sectors. The program will be designed so that learners do not need to have a background in data or technology, though some students may have had exposure to data analytics or statistics through their workplace or post-secondary education. The program is designed for potential students looking for part-time and flexible learning so they can fit it into their already busy lives.

Student Admission Criteria:

To accommodate learners from a variety of backgrounds, the admission requirements are broad.

Participants must have the following:

- fluency in English, including good written and verbal communication skills
- the academic, interpersonal and communication skills to support active participation in this dynamic program.

In order to participate in the Certificate in Key Capabilities in Data Science program, learners will also need to have access to a computer, an email account and the internet.

Student Assessment/Grading Methods:

Certificate participants will be assessed on each course according to UBC assessment guidelines to ensure successful acquisition of required skills and concepts. Assessments will be based on successful completion of course assignments, quizzes, and final projects. Assessment criteria for each assignment and course will be described in each course syllabus. A passing grade of 70% will be required in each of the courses.

Program Delivery Format:

The Certificate is 100% online and part-time. The instructor-supported format promotes accountability and will allow for a high degree of personal engagement and interactivity without having to physically meet in a classroom. A course facilitator is available to support learners during weekly virtual office hours. Learners will choose three courses out of four to complete the program and won't need to commit to all three courses at once. They can begin with one and then decide when and whether to continue with additional courses. Courses do not have to be taken sequentially; however, Programming in Python for Data Science is a pre-requisite to the other courses in this series.

Marketing/Promotion Strategy:

The marketing strategy for this program will build awareness of this certificate, help prospective learners decide that this program is the right choice and drive applications and enrolment. A multi-tactic marketing plan will use paid digital marketing campaigns (social media, search, remarketing and display

ads), organic digital campaigns (search engine optimization, social media), and email campaigns. All prospective learners will be driven to a UBC Certificate in Data Science webpage on extendedlearning.ubc.ca to build qualified leads and drive registrations. All marketing initiatives will be created and managed by UBC Extended Learning who have extensive experience in marketing programs to mid-career learners.

Assessment of Impact on Departmental and University Resources:

This program will be offered in partnership between UBC Extended Learning and the UBC Departments of Computer Science and Statistics. Extended Learning will provide marketing, registration, student services and general administrative support, using existing systems and current staff to benefit from economies of scale. The program will draw from expertise connected to the existing Master of Data Science program, which is jointly offered by the Departments of Computer Science and Statistics, repurposing content for the course development and engaging graduates to support the delivery of the certificate, with oversight provided by faculty.

Assessment of Financial Viability:

Course development costs have been partially funded through the Mid-Career Learner funding of the provincial government, specifically the Ministry of Advanced Education and Skills Training. Registration for the non-credit open enrolment data science courses has exceeded expectations with over 224 registrations over the past 8 months in the introductory Programming in Python for Data Science, with courses offered every second month and class sizes over 40 per intake. Therefore, we expect full program development costs will be recovered through tuition within the first year of delivery.

Current Program Advisory Committee Members (list names and affiliations):

- Matthew Emery, Senior Data Scientist, Roblox Corp
- Shawn Hood, Chief Technology Officer, GoldSpot Discoveries
- Ehsan Karim, Assistant Professor in Health Data Science, UBC School of Population and Public Health
- Raymond Ng, Professor of Computer Science at UBC and Director of the UBC Data Science Institute
- Tracey Rossignol, Associate Director, Marketing Strategy, UBC Extended Learning
- Matías Salibián-Barrera, Professor of Statistics at UBC

Final Approval Expected from Following Deans/Department Heads:

Dr. Ian Mitchell, Professor and Head, Department of Computer Science

Dr. Paul Gustafson, Professor and Head, Department of Statistics

Larry Bouthillier, Executive Director, Extended Learning



UBC Curriculum Proposal Form Change to Course or Program

Category: (1 or 2)

Faculty: Department: UBC Extended Learning Faculty Approval Date: Effective Session (W or S): W Effective Academic Year: 2021	Date: June 1, 2021 Contact Person: Karen Rolston Phone: 778 288 4517 Email: Karen.rolston@ubc.ca
Proposed Calendar Entry: (40 word limit for course descriptions) Technology Technology is at the centre of almost every industry. From healthcare and manufacturing to transportation and communications—there isn't a sector of our economy that will remain untouched by the impacts and implications of emerging technology. Innovation creates an insatiable demand for employees with cutting edge skills. UBC Extended Learning's non-credit technology courses are designed to provide you with the practical, hands-on knowledge you're seeking to further your career. Foundations of Software Development Understanding approaches to design and development require a blend of science, technical skills, engineering practice and teamwork. This program, developed by instructors in UBC's world-renowned Department of Computer Science provides students with the foundation in all those areas to begin building a career as a software developer. Key Capabilities in Data Science Certificate Learn how to analyze and interpret data to inform strategies by looking beyond the numbers into the real story they tell. Students learn how to perform transparent and reproducible data analysis applicable over a wide range of professions and sectors, discovering how to leverage that information to aid in making smart business decisions. AWS Academy Gain real-world skills in	URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=4,229,530,1699 Present Calendar Entry: (Cut and paste from the current web Calendar.) Technology Technology is at the centre of almost every industry. From healthcare and manufacturing to transportation and communications—there isn't a sector of our economy that will remain untouched by the impacts and implications of emerging technology. Innovation creates an insatiable demand for employees with cutting edge skills. UBC Extended Learning's non-credit technology courses are designed to provide you with the practical, hands-on knowledge you're seeking to further your career. Foundations of Software Development Understanding approaches to design and development require a blend of science, technical skills, engineering practice and teamwork. This program, developed by instructors in UBC's world-renowned Department of Computer Science provides students with the foundation in all those areas to begin building a career as a software developer. Key Capabilities in Data Science Learn how to analyze and interpret data to inform strategies by looking beyond the numbers into the real story they tell. Students learn how to perform transparent and reproducible data analysis applicable over a wide range of professions and sectors, discovering how to leverage that information to aid in making smart business



Amazon Web Services cloud computing. As an AWS Academy Member Institution, UBC Extended Learning offers AWS authored courseware along with exclusive bonus material developed by a leading industry expert. Choose from [AWS Academy Cloud Foundations](#) or [AWS Cloud Architecting](#) courses.

For more information, call 604 822 1444 or visit [UBC Extended Learning](#).

decisions.

AWS Academy Gain real-world skills in Amazon Web Services cloud computing. As an AWS Academy Member Institution, UBC Extended Learning offers AWS authored courseware along with exclusive bonus material developed by a leading industry expert. Choose from [AWS Academy Cloud Foundations](#) or [AWS Cloud Architecting](#) courses.

For more information, call 604 822 1444 or visit [UBC Extended Learning](#).

Type of Action:

Create new Certificate in Key Capabilities in Data Science.

Rationale for Proposed Change:

UBC has established a strong reputation in data science with its highly successful and in-demand Master of Data Science program. A certificate would provide an option for learners who do not want or need another degree to gain hybrid skills.

In our increasingly data-driven economy, data science is proving essential across a myriad of roles and industries. According to a [2020 Coursera Global Skills](#) study of 65 million learners, data science skills are trending across all sectors, with python and deep learning in particularly high demand.

No longer confined to the realm of data scientists, data science is also proving a major force in the creation of sought-after “hybrid roles” requiring expertise in multiple functional areas. For example, an analytics manager may require a combination of data science skills, and domain-specific expertise like marketing. [2019 Burning Glass data](#) holds that “one in eight job postings is now highly hybridized, encompassing more than 250 different occupations.”



	<p>Hybrid roles pose a unique challenge for recruiters and institutions, as they cut across a range of disciplines typically taught separately. We have designed our accessible, part-time online certificate program with this in mind, equipping mid-career learners with the skills needed to obtain data-related positions in a range of sectors.</p> <p>The proposed certificate will be the first of its kind in BC, where postsecondary data science credentials are currently limited to degrees. Survey research conducted by Extended Learning attests to market demand, with 89% of respondents supporting the development of the proposed program, and 59% “highly likely” or “likely” to enroll.</p>
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To: Senate
From: Nominating Committee
Re: Committee Adjustments
Date: 18 September 2021

The Senate Nominating Committee has considered vacancies on several Senate Committees and is pleased to recommend that Senate resolve as follows:

That Eshana Bhangu be appointed to the Senate Teaching & Learning Committee until 31 March 2022 and thereafter until replaced, to replace Emmanuel Cantiller;

That Emmanuel Cantiller be appointed to the Senate Curriculum Committee until 21 March 2022 and thereafter until replaced, to replace Eshana Bhangu;

That George Tsiakos be appointed to the Senate Committee on Student Appeals on Academic Discipline until 31 August 2023 and thereafter until replaced, to replace Pamela Wolf; and

That the appointment of George Tsiakos to the Senate Library Committee be rescinded.

The Nominating Committee would note that at the October meeting of Senate it will bring forward further recommendations regarding the memberships of the Appeals on Academic Standing, Admissions, Library, and Tributes Committees.



To: Senate
From: Nominating Committee
Re: Amendments to Policy AP5 (Deans Appointment Policy)
Date: 18 September 2021

As senators will be aware, for over a year discussion have been ongoing regarding amendments to Joint Board/Senate Policy AP5, which controls the process for the selection and recommendation of deans of faculties. Progress is expected shortly on the substantive matter under discussion: if the shortlist of candidates for dean should be open or confidential and if so, to what degree; however, while that is being resolved a number of other needed but not contentious improvements to the policy have been delayed. The Nominating Committee recognizes the utility of the other proposed changes and their need to improve our current processes for decanal searches, and thus have agreed to recommend them to Senate. A summary of the non-contentious amendments is set out on pages 2-3 of the attached. The Board of Governors has already approved these amendments and they are to be considered by the Okanagan Senate this week as well. The Nominating Committee commits to returning to Senate this term with a resolution to the more contentious matter of confidentiality in searches.

The Nominating Committee is pleased to recommend that Senate resolve as follows:

That Senate approving the amendments to Policy AP5 (Deans Appointments Policy) as set out in the attached proposal.



Memorandum

Date	June 1, 2021
To	Nominating Committees of the Okanagan Senate and the Vancouver Senate
Attention	Chris Eaton
From	Office of the University Counsel
Cc	Andrew Szeri, Provost and Vice-President, Academic (UBC Vancouver) Ananya Mukherjee, Provost and Vice-President, Academic (UBC Okanagan) Marcia Buchholz, Vice-President, Human Resources
Subject	Proposed Amendments to the Deans/Principals Appointment Policy (AP5) and its Associated Procedures (collectively, the "Deans Appointment Policy") – FOR APPROVAL

ACTION REQUESTED

Approval by the Okanagan Senate and the Vancouver Senate of: (i) amendments to the Deans/Principals Appointment Policy and its Procedures in the form set out in Appendix 1, effective on the date that is one business day after approval of the amendments by the Board of Governors, the Okanagan Senate, and the Vancouver Senate, and (ii) consequential amendments to be made by the Office of the University Counsel to all other joint Senate and Board Policies that refer to the Deans/Principals Appointment Policy to replace reference to the "Deans/Principals Appointment Policy" with the new short title "Deans Appointment Policy".

BACKGROUND

Proposed amendments to the Deans Appointment Policy were submitted to the Nominating Committees of the Okanagan and Vancouver Senates (the **"Nominating Committees"**) and to the Employee Relations Committee (the **"ERC"**) of the Board of Governors (the **"Board"**) for information in September 2019. The Nominating Committees expressed some concerns with the draft amendments proposed in September 2019. Further amendments were proposed in response to these concerns, and a revised proposal was submitted to the ERC and the Nominating Committees for information in February 2020. At that time, the ERC expressed the desire to meet with representatives from the Nominating Committees for a direct discussion on the form of the amendments to the Deans Appointment Policy prior to community consultation being undertaken.

The Chair of ERC held a series of meetings with the Chairs of the Nominating Committees, the Responsible Executives for the Deans Appointment Policy (being the Provost and Vice-President, Academic (UBC Okanagan) and the Provost and Vice-President, Academic (UBC Vancouver)), the Vice-President, Human Resources, and the Chairs of the Board's Learning & Research Committee and People, Community & International Committee (the **"Group"**). Representatives from the Board Secretariat, the Registrar's Office, and the Office of the University Counsel (the **"OUC"**) also attended these meetings. A consensus was reached amongst the members of the Group on a further revised policy proposal, which was then presented to the ERC and the Nominating Committees in September 2020. The feedback from the ERC



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and the Nominating Committees was supportive of the revised proposal being published for community consultation.

The proposed amendments to the Deans Appointment Policy were published for community consultation from September 14, 2020 until October 13, 2020 as contemplated by the September 2020 submission. Also, as contemplated by the September 2020 submission, the Group was invited at the end of the consultation period to consider the feedback received, with support from the Board Secretariat, the Registrar's Office, and the OUC.

The OUC received 18 comments during the consultation period, the majority of which related to the open forum for decanal searches. The Group (other than the Chair of the Board's Learning & Research Committee, who did not participate in meetings after the community consultation) developed a compromise proposal in response to feedback received during community consultation that would establish a requirement for candidates for decanal searches to participate in a forum or, where that is not appropriate, an alternative process. This compromise proposal was presented to the Senate Nominating Committees but they have different views regarding the compromise provisions for the open forum and alternative process. Amendments to the Deans Appointment Policy require approval from both Senates and the Board of Governors so, to determine whether a consensus can be achieved, the Senate Secretariat and Board Secretariat are consulting with the respective Committee Chairs to ascertain whether it would be beneficial to arrange a meeting to which all of the members of the Nominating Committees and the ERC are invited. Pending the outcome of this meeting, the proposed provisions for the forum and alternative process will be held in abeyance.

In the meantime, there are a number of other proposed amendments to the Deans Appointment Policy that have not raised any concerns with the Senate Nominating Committees or the ERC (the "**Non-contentious Amendments**"). To avoid further delays in implementing these Non-Contentious Amendments, to correct out of date information, and to maintain consistency with other appointment and extension policies for which similar non-contentious amendments have already been approved, these Non-contentious Amendments to the Deans Appointment Policy are being brought forward.

SUMMARY OF NON-CONTENTIOUS AMENDMENTS

Supplemental Materials #1 sets out a summary of the community feedback received with respect to the Non-contentious Amendments and the response to, and recommendations in respect of, such feedback from the Group (other than, as noted above, the Chair of the Learning & Research Committee).

A summary of the Non-contentious Amendments is also set out below and the full text of the Deans Appointment Policy, highlighted to show all changes against the version currently in force is attached as Supplemental Materials #2. The Non-contentious Amendments:

1. remove the definition of, and references to, "Principals" and references to the "College of Health Disciplines" to reflect the disestablishment of the College of Health Disciplines effective July 1, 2015;
2. delete section 3.2 of the Policy, which states that the Policy does not apply to positions other than Deans or Principals, for consistency with amendments related to the Vice-President, Health in the Academic Administrators Appointment Policy which are being brought forward for approval simultaneously;



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3. include the missing word “Election” in the chart for the selection of a Dean of the Faculty of Applied Science in respect of the method of appointment of the undergraduate student elected by and from the undergraduate students registered in the UBC Okanagan Division of the Faculty of Applied Science;
4. include provisions to clarify the application of the Deans Appointment Policy in respect of the Dean of the UBC Okanagan College of Graduate Studies, including clarifying the composition of Advisory Committees for searches of the Dean of the UBC Vancouver Faculty of Graduate and Postgraduate Studies and the Dean of the UBC Okanagan College of Graduate Studies and updating the definition of “Deans” to include the Dean of the UBC Okanagan College of Graduate Studies;
5. update the definitions of “Dual-Campus Faculty”, “UBC Okanagan Faculty”, and “UBC Vancouver Faculty” to reflect the establishment of the Faculty of Education as a dual-campus faculty effective July 1, 2018, and update the definition of “UBC Okanagan Faculty” to reflect the division of the Faculty of Arts and Sciences (also known then as the Irving K. Barber School of Arts and Sciences) into two autonomous Faculties: one named the Faculty of Science (also known as the Irving K. Barber Faculty of Science) and one named the Faculty of Arts and Social Sciences (also known as the Irving K. Barber Faculty of Arts and Social Sciences), effective July 1, 2020;
6. reflect the realignment of titles as between the Deputy Vice-Chancellor and Principal, UBC Okanagan, and the Provost and Vice-President, Academic, UBC Okanagan;
7. remove reference in the Procedures to the President’s ability pursuant to the Policy to delegate certain power to amend schedules because the Policy does not provide for such right;
8. replace references to “his or her” with references to the specific person doing the action;
9. update the language regarding committee composition to provide that the President will consider equity and will seek to include a diverse range of perspectives and experiences, such as from various academic disciplines and underrepresented stakeholder communities when making appointments to Advisory Committees;
10. include an example in section 6.1 of the Policy to clarify that when replacements of Advisory Committee members must be made, the replacement members will be from the same stakeholder groups of the persons being replaced; and
11. revise section 5.4 of the Policy to provide for the Elections Committee of the Council of Senates or its delegate to determine the procedures and timelines for nominations and elections of student members and faculty members of Advisory Committees.


APPENDICES

1. Proposed Deans Appointment Policy and Procedures

SUPPLEMENTAL MATERIALS

1. Summary of community feedback and group recommendations with respect to the Non-contentious Amendments
2. Blackline showing all proposed amendments to the Deans Appointment Policy against the version that is currently in force

APPENDICES

 The University of British Columbia Board of Governors	Policy No.: AP5
Long Title: Appointment of Deans (Joint Board and Senate Policy)	
Short Title: Deans Appointment Policy	

Background & Purposes:

Section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for **Deans**.

1. Governing Principles

1.1 Purpose: This Policy is intended to:

- 1.1.1 comply with section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 and, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the selection and recommendation of candidates for *Deans*; and

1.2 Method: To succeed in this purpose this Policy:

- 1.2.1 must be approved by the UBC Okanagan Senate, the UBC Vancouver Senate, and the Board of Governors, and not be amended without the same approvals; and
- 1.2.2 will describe the creation of committees advising the President on recruitment and selection of *Deans*, before the President makes a recommendation to the Board of Governors.

2. Definitions and Interpretation Rules: A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

3. Scope

3.1 General:

- 3.1.1 This Policy applies to all appointments of *Deans*.

- 3.1.2 The President shall provide advice and recommendations to the Board of Governors on the selection of *Deans*.

3.1.3 *Advisory Committees* are to be established at the call of the President to consider candidates for an appointment as a *Dean* and to advise the President on recommendations to the Board of Governors.

4. Advisory Committees

4.1 **President Convenes:** For the selection of candidates for *Deans* the President shall convene an *Advisory Committee* to consider and advise the President on the candidates before the President makes a recommendation to the Board of Governors ("*Advisory Committee*").

5. Deans

5.1 For the selection of the *Dean* of a *UBC Okanagan Faculty*, the *Dean* of a *UBC Vancouver Faculty*, or the *Dean* of the *UBC Okanagan College of Graduate Studies*, the President will convene an *Advisory Committee* with the following membership:

For the selection of a Dean (other than the Dean of the UBC Vancouver Faculty of Graduate and Postdoctoral Studies and the Dean of the UBC Okanagan College of Graduate Studies)			
Position	#	Source/Composition	Appointed by:
Chair	1	Either the Provost and Vice-President, Academic (UBC Vancouver) or the Provost and Vice-President, Academic (UBC Okanagan), as applicable	Ex Officio (See "Chair Designation")
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	4	Faculty members elected by and from the faculty members whose primary appointment is in the Faculty concerned	Election
	4	Persons	President
	1	Undergraduate student elected by and from the undergraduate students registered in the Faculty concerned	Election
	1	Graduate student elected by and from the graduate students associated with the Faculty concerned	Election
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member elected by and from the faculty members whose primary appointment is in the Faculty concerned for each Additional Member appointed by the President	Election
	N/A	One undergraduate student elected by and from the undergraduate students registered in the Faculty for every four Additional Members appointed by the President	Election
	N/A	One graduate student elected by and from the graduate students associated with the Faculty for every four Additional Members appointed by the President	Election

For the selection of the Dean of the UBC Vancouver Faculty of Graduate and Postdoctoral Studies or the Dean of the UBC Okanagan College of Graduate Studies (referred to in this chart as “FGPS” and “COGS”, respectively)			
Position	#	Source/Composition	Appointed by:
Chair	1	Either the Provost and Vice-President, Academic (UBC Vancouver) or the Provost and Vice-President, Academic (UBC Okanagan), as applicable	Ex Officio (See “Chair Designation”)
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	4	Faculty members elected by and from the faculty members who are members of FGPS or COGS, as applicable	Election
	4	Persons	President
	1	Graduate student elected by and from the graduate students associated with FGPS or COGS, as applicable	Election
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member elected by and from the faculty members whose primary appointment is in FGPS or COGS, as applicable, for each Additional Member appointed by the President	Election
	N/A	Two graduate students elected by and from the graduate students associated with FGPS or COGS, as applicable, for every four Additional Members appointed by the President	Election

5.2 For the selection of the *Dean of a Dual-Campus Faculty*, the President will convene an *Advisory Committee* with membership that is generally consistent in balance as that set out for the *Advisory Committees* for the selection of *Deans of UBC Okanagan Faculties* and *UBC Vancouver Faculties*, but the President will also consider balance between the *UBC Okanagan Division* of the *Dual-Campus Faculty* and the *UBC Vancouver Division* of the *Dual-Campus Faculty*. The President will normally consult with both the Provost and Vice-President, Academic (UBC Vancouver), and the Provost and Vice-President, Academic (UBC Okanagan), as appropriate. By way of example and without limiting the discretion of the President, the composition of an *Advisory Committee* for the selection of a *Dean* of the Faculty of Applied Science (which became a *Dual-Campus Faculty* effective as at July 1, 2005) could be as follows:

For selection of a Dean of the Faculty of Applied Science			
Position	#	Source/Composition	Appointed by:
Co-Chairs	2	The Provost and Vice-President, Academic (UBC Vancouver) and the Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
Secretary	*	A member of the administrative staff of one of the Co-Chairs, selected by mutual agreement between the Co-Chairs *(non-voting and not counted in quorum)	Co-Chairs
Members	4	Faculty members elected by and from the faculty members whose primary appointment is in the <i>UBC Vancouver Division</i> of the Faculty of Applied Science	Election

	1	Faculty member elected by and from the faculty members whose primary appointment is in the <i>UBC Okanagan Division</i> of the Faculty of Applied Science	Election
	5	Persons	President
	1	Undergraduate student elected by and from the undergraduate students registered in the <i>UBC Vancouver Division</i> of the Faculty of Applied Science	Election
	1	Undergraduate student elected by and from the undergraduate students registered in the <i>UBC Okanagan Division</i> of the Faculty of Applied Science	Election
	1	Graduate student elected by and from the graduate students associated with the Faculty of Applied Science	Election
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member elected by and from the faculty members whose primary appointment is in the Faculty of Applied Science for each Additional Member appointed by the President	Election
	N/A	One eligible student elected by and from the eligible students for every four Additional Members appointed by the President (where the eligible students are comprised of the undergraduate students who are registered in the Faculty of Applied Science and the graduate students who are associated with the Faculty of Applied Science)	Election

5.3 Chair Designation: The Chair of the *Advisory Committee* shall be:

5.3.1 the Provost and Vice-President, Academic (UBC Vancouver) if the Faculty for which the *Dean* is being selected is a *UBC Vancouver Faculty*;

5.3.2 the Provost and Vice-President, Academic (UBC Okanagan) if the *Dean* is being selected for a *UBC Okanagan Faculty* or the *UBC Okanagan College of Graduate Studies*; or

5.3.3 the Provost and Vice-President, Academic (UBC Vancouver) and the Provost and Vice-President, Academic (UBC Okanagan), acting jointly as Co-Chairs if the Faculty for which the *Dean* is being selected is a *Dual-Campus Faculty*.

5.4 Elections: The Elections Committee of the Council of Senates (the “Elections Committee”) or its delegate will determine the procedures and timelines for nominations and elections of student members and faculty members of *Advisory Committees*. For student members, the Elections Committee or its delegate may authorize a student society to conduct the nominations and elections processes set by the Elections Committee or its delegate on behalf of the Elections Committee or its delegate. If no individual is elected by the end of an election process, the Chair of the applicable *Advisory Committee* may appoint the requisite number of members from the applicable constituency.

5.5 Appointment Term: A *Dean* may be appointed for up to 5 years per term.

6. Replacement of Advisory Committee Members

- 6.1 **Vacancy or Inability to Participate:** If a member of an *Advisory Committee* becomes unwilling or unable to serve as a member of the *Advisory Committee* before it has completed its work the President may appoint a replacement member in the President's discretion. While the replacement member may be any person whose participation is expected to contribute significantly to the *Advisory Committee's* activities, the usual practice is for the President to replace a member from a stakeholder group with a person from that group. For example, if the member being replaced is a faculty member elected from the Okanagan Division of the Faculty of Applied Science, the replacement member would normally be appointed from the Okanagan Division of the Faculty of Applied Science. If the President does not appoint a replacement member, the *Advisory Committee* may complete its work notwithstanding the vacancy.
- 6.2 **Student Status:** If a student member of an *Advisory Committee* ceases to be a student at the University but remains willing and able to continue to serve as a member of the *Advisory Committee*, the President may permit the student to continue to serve or may appoint a replacement student member at the President's discretion. Any such replacement student must meet the same eligibility requirements as the student who is being replaced. For example, if the student being replaced is a graduate student elected by and from the graduate students associated with a specific Faculty, the replacement student will be appointed from the graduate students associated with that Faculty.
7. **Customary Practices:** In making appointments to an *Advisory Committee*, including replacement appointments under Section 6, the President will consider equity and will seek to include a diverse range of perspectives and experiences, such as from various academic disciplines and underrepresented stakeholder communities. The President will normally also consult with representative stakeholder groups and the Chair of the Nominating Committee of the UBC Okanagan Senate or the Chair of the Nominating Committee of the UBC Vancouver Senate, as appropriate.
8. **Procedures Not to Conflict:** Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.

Schedule to Deans Appointment Policy

Definitions and Other Interpretation Rules

1. Definitions

In the Deans Appointment Policy, the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:

- a. **"Advisory Committee"** means an advisory committee to the President as defined in section 4.1.
- b. **"Deans"** means:
 1. the Deans of UBC Okanagan Faculties;
 2. the Dean of the UBC Okanagan College of Graduate Studies;
 3. the Deans of UBC Vancouver Faculties; and
 4. the Deans of *Dual-Campus Faculties*.
- c. **"Dual-Campus Faculty"** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2018, the *Dual-Campus Faculties* are the Faculty of Applied Science and the Faculty of Education.]
- d. **"Responsible Executive"** means:
 1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
 2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.
- e. **"UBC Okanagan College of Graduate Studies"** means the College of Graduate Studies as established by resolutions passed by the Board of Governors on January 26, 2006.
- f. **"UBC Okanagan Division"** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005.
- g. **"UBC Okanagan Faculty"** has the same meaning attributed to the term "Faculty of UBC Okanagan" in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2020, the *UBC Okanagan Faculties* were the Faculty of Arts and Social Sciences (also known as the Irving K. Barber Faculty of Arts and Social Sciences), the Faculty of Science (also known as the Irving K. Barber Faculty of Science), the Faculty of Creative and Critical Studies, the Faculty of Health and Social Development, and the Faculty of Management.]
- h. **"UBC Vancouver Division"** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005.
- i. **"UBC Vancouver Faculty"** has the same meaning attributed to the term "Faculty of UBC Vancouver" in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2018, the *UBC Vancouver Faculties* were the Faculty of Arts, the Faculty of Commerce and Business Administration (now known as the Sauder School of Business), the Faculty of Dentistry, the

Faculty of Forestry, the Faculty of Graduate and Postdoctoral Studies, the Faculty of Land and Food Systems, the Peter A. Allard School of Law, the Faculty of Medicine, the Faculty of Pharmaceutical Sciences, and the Faculty of Science].

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PROCEDURES ASSOCIATED WITH THE DEANS APPOINTMENT POLICY

Pursuant to the Regulatory Framework Policy the President may approve Procedures or the amendment or repeal of Procedures. Such approvals must be reported to the UBC Board of Governors and the Okanagan Senate and the Vancouver Senate at their next regularly scheduled meetings or as soon thereafter as practicable.

Capitalized terms used in these Procedures that are not otherwise defined herein shall have the meanings given to such terms in the accompanying Policy, being the Deans Appointment Policy.

1. Responsible Executive

1.1 **Appointment:** The individuals assigned by the President to be responsible for the Deans Appointment Policy and these associated Procedures are the Provost and Vice-President, Academic (UBC Vancouver) and the Provost and Vice-President, Academic (UBC Okanagan).

1.2 **Sub-Delegation:** The Responsible Executives are not limited in sub-delegation of the duties hereunder but remain responsible for oversight and answerable to the President.

2. **Remuneration:** The form and amount of remuneration of a *Dean* must be established and documented in writing at or before the effective date of the appointment.

3. Administrative Leaves

3.1 As part of the terms of an appointment, a *Dean* may be granted an administrative leave, to be taken at the conclusion of the appointment, provided however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the *Dean* during any such administrative leave must be documented in writing at or before the effective date of the appointment.

3.2 Time on administrative leave will not be included in years of service for the purpose of calculating study leave. Any deviations from the provisions of these Procedures dealing with administrative leave may only be made with the written approval of the President.

SUPPLEMENTAL MATERIALS

Proposed Deans Appointment Policy (AP5) – Community Consultation Summary

As contemplated by the [September 2020 Board Submission](#), a group consisting of Chairs of the Board's Employee Relations Committee and People, Community & International Committee, the Chairs of the Nominating Committees of the Okanagan Senate and the Vancouver Senate, the Responsible Executives for the Deans Appointment Policy, and the Vice-President, Human Resources was invited at the end of the consultation period to consider the feedback received with respect to proposed amendments to the Deans/Principals Appointment Policy and its Procedures. The group (other than the Chair of the Board's Learning & Research Committee) has considered the feedback received and its responses and recommendations are set out below with respect to proposed amendments to the Deans/Principals Appointment Policy and its Procedures **except** with respect to amendments related to an open forum for decanal searches. *Note:* The Chair of the Learning & Research Committee did not participate in the discussions regarding the community feedback received and such Chair's views are not reflected in the recommendations set out in this summary table.

All section references in the table below are to sections of the Policy portion in the blackline document included as Appendix 1 in the [September 10, 2020 submission](#) to the Board's Employee Relations Committee.


No.	Comment	Applicable Section(s)	Group Recommendation
1.	<p>Election Procedures</p> <p>One individual indicated that there is a need for more transparent and clear communications, and that it would be helpful to clarify the process for announcing and disseminating the call for nominations and other communications regarding assembling of Advisory Committees, including how far in advance faculty members can expect to be informed that an Advisory Committee is being created, nomination period timelines, and whether reminders will be sent during the nomination period.</p> <p>Another faculty member has expressed concern that the proposed changes result in substantially increased powers for the Registrar and that this is concerning because the Registrar is not a faculty member nor an academic, is appointed by the administration, and often does not seem to be accountable to anyone. This individual recommends that the Policy state one of the following: (i) the Registrar's chosen procedures should be fair and reasonable, (ii) the Senates must approve the procedures, or (iii) the procedures must be consistent with other election procedures.</p> <p>The Faculty Association has expressed that the proposed changes to section 5.4 now permit the Registrar to determine, seemingly on a case-by-case basis, what election</p>	s.5.4 (Elections)	<p><i>Changes recommended</i></p> <p>Detailed rules and procedures regarding elections are set out under the "Regulations for elections to non-governing bodies" on the Council of Senates website. These rules and procedures are well-established and apply consistently across all elections, with exceptions being made only in unusual circumstances.</p> <p>However, in response to the feedback received, to ensure adequate oversight with respect to the Registrar, the group recommends adjusting section 5.4 of the Policy to provide that the Elections Committee of the Council of Senates or its delegate will determine the procedures and timelines for nominations and elections of student and faculty members of Advisory Committees.</p> <p>The proposed amendments to section 5.4 require that Advisory Committee Chairs select the requisite number of members from the applicable constituency in circumstances where such members were not elected by the end of the election process, so the concern raised by the Faculty Association has been partly addressed.</p> <p>The term "faculty member" is defined in the University Act and is not limited to individuals who are represented by the Faculty Association, which is a trade union under the Labour Relations Code. Disqualifying faculty members who are not represented by the Faculty Association</p>

Proposed Deans Appointment Policy (AP5) – Community Consultation Summary

No.	Comment	Applicable Section(s)	Group Recommendation
	procedures to put in place, and if the process does not result in a full slate of elected persons, the Advisory Committee Chair has the right to fill those remaining slots. The Faculty Association believes that a more detailed election process would be less concerning, and suggests that there be restrictions on who the Provosts can choose to fill slots, and in particular, that faculty appointees and faculty running in elections be limited to members of the Faculty Association to ensure sufficient non-administrative academic faculty voice in the decanal appointment process.		from serving on Advisory Committees would unduly restrict faculty representation on these committees.
2.	Re-place use of “his/her” language References to “his/her” and “his or her” reinforce binary conceptualizations of gender and more inclusive language should be used.	s.6 (Replacement of Advisory Committee Members)	<i>Changes already incorporated in proposal</i> This feedback was provided with respect to an earlier version of the Policy proposal that was presented to the Employee Relations Committee and the Senate Nominating Committees, and changes have already been proposed which address this concern. References to “his/her” and “his or her” were replaced with references to the specific person doing the action in the Policy proposal that was published for community consultation and this revision remains in the version being submitted for Board and Senate approval.
3.	Terminology A faculty member has suggested that the term “stakeholder” used in the proposed amendments is inappropriate because as far as this person is aware, “faculty, staff, students, and administrators do not have a profit-share in the university and do not conduct themselves as if they are “interested” as it were in a business venture”. This individual suggests that “UBC stakeholder community” be replaced with “Faculty”. The Faculty Association has expressed that because the term “stakeholder” is undefined, and that it is unclear who the underrepresented stakeholder communities might be with respect to the requirement in section 7 of the Policy that the President seek a diverse range of perspectives and experiences, such as from various academic disciplines and “underrepresented stakeholder communities”. The Faculty	s.7 (Customary Practices)	<i>Changes not recommended</i> The group reviewed the use of the word “stakeholder” as well as potential alternative terms. It concluded that the term “stakeholder” is reasonably well understood and is the best term under the circumstances. Further, it is consistent with the language used in many other policies. For example, the term “stakeholder” may include not only faculty members but also students. Replacing the term with the suggested word “faculty” would inappropriately narrow the application of the relevant sections. The examples referring to underrepresented communities and various academic disciplines have been inserted in multiple policies in an attempt to reinforce UBC’s commitment to inclusion, and the group believes that this should be done consistently in this Policy as well.

Proposed Deans Appointment Policy (AP5) – Community Consultation Summary

No.	Comment	Applicable Section(s)	Group Recommendation
	Association suggests removing the examples as the wording “diverse range of perspectives and experiences” addresses the equity concern.		
4.	Diversity and representation on Advisory Committees The feedback expressed concern that the Policy only mentions gender balance in respect of diversity on Advisory Committees and that it permits the President to appoint to Advisory Committees such other persons as the President may choose. Gender is not the only type of diversity that should be considered and there is no clarity on what basis or with what criteria in mind the President is making the President’s appointments, which raises questions about diversity and representation.	s.7 (Customary Practices)	<i>Changes already incorporated in proposal</i> This feedback was provided with respect to an earlier version of the Policy proposal that was presented to the Employee Relations Committee and the Senate Nominating Committees, and changes have already been proposed which address this concern. Additional language has been included requiring the President to seek to include a diverse range of perspectives and experiences, such as from various academic disciplines and underrepresented stakeholder communities when making appointments to Advisory Committees. This change has been included in the Policy proposal that was published for community consultation and remains in the version being submitted for Board and Senate approval.

 The University of British Columbia Board of Governors	Policy No.: AP5
Long Title: Appointment of Deans and Principals (Joint Board and Senate Policy)	
Short Title: Deans/Principals Appointment Policy	

Background & Purposes:

Section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for ~~Deans and Principals~~.

1. Governing Principles

1.1 **Purpose:** This Policy is intended to:

1.1.1 comply with section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 and, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the selection and recommendation of candidates for ~~Deans and Principals~~; and

1.2 **Method:** To succeed in this purpose this Policy:

1.2.1 must be approved by the UBC Okanagan Senate, the UBC Vancouver Senate, and the Board of Governors, and not be amended without the same approvals; and

1.2.2 will describe the creation of committees advising the President on recruitment and selection of ~~Deans and Principals~~, before the President makes a recommendation to the Board of Governors.

2. **Definitions and Interpretation Rules:** A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

3. Scope

3.1 General:

3.1.1 This Policy applies to all appointments of ~~Deans and Principals~~.

3.1.2 The President shall provide advice and recommendations to the Board of Governors on the selection of *Deans* ~~and Principals~~.

3.1.3 *Advisory Committees* are to be established at the call of the President to consider candidates for an appointment as a *Dean* ~~or Principal~~ and to advise the President on recommendations to the Board of Governors.

~~3.2 **Exclusions:** This Policy does not apply to appointments for positions other than *Deans* or *Principals*.~~

4. Advisory Committees

4.1 **President Convenes:** For the selection of candidates for *Deans* ~~or Principals~~ the President shall convene an *Advisory Committee* to consider and advise the President on the candidates before the President makes a recommendation to the Board of Governors ("*Advisory Committee*").

5. Deans

5.1 For the selection of the *Dean* of a *UBC Okanagan Faculty* ~~or~~ the Dean of a UBC Vancouver Faculty, or the Dean of the UBC Okanagan College of Graduate Studies, the President will convene an *Advisory Committee* with the following membership:

For the selection of a Dean of a UBC Okanagan Faculty or a (other than the Dean of the UBC Vancouver Faculty <u>of Graduate and Postdoctoral Studies and the Dean of the UBC Okanagan College of Graduate Studies</u>)			
Position	#	Source/Composition	Appointed by:
Chair	1	Either the Provost and Vice -President, Academic (UBC Vancouver) or the <u>Provost and Vice -President, Academic</u> and Research (UBC Okanagan), as applicable	Ex Officio (See "Chair Designation")
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	4	Faculty members elected by and from the faculty members whose primary appointment is in the Faculty concerned	Election
	4	Persons	President
	1	Undergraduate student elected by and from the undergraduate students registered in the Faculty concerned	Election
	1	Graduate student elected by and from the graduate students associated with the Faculty concerned	Election
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member elected by and from the faculty members whose primary appointment is in the Faculty concerned for each Additional Member appointed by the President	Election
	N/A	One undergraduate student elected by and from the undergraduate students registered in the Faculty for every four Additional Members appointed by the President	Election
	N/A	One graduate student elected by and from the graduate	Election

	students associated with the Faculty for every four Additional Members appointed by the President	
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For the selection of the Dean of the UBC Vancouver Faculty of Graduate and Postdoctoral Studies or the Dean of the UBC Okanagan College of Graduate Studies (referred to in this chart as “FGPS” and “COGS”, respectively)			
Position	#	Source/Composition	Appointed by:
<u>Chair</u>	<u>1</u>	<u>Either the Provost and Vice-President, Academic (UBC Vancouver) or the Provost and Vice-President, Academic (UBC Okanagan), as applicable</u>	<u>Ex Officio (See “Chair Designation”)</u>
<u>Secretary</u>	<u>* =</u>	<u>A member of the administrative staff of the Chair *(non-voting and not counted in quorum)</u>	<u>Chair</u>
<u>Members</u>	<u>4</u>	<u>Faculty members elected by and from the faculty members who are members of FGPS or COGS, as applicable</u>	<u>Election</u>
	<u>4</u>	<u>Persons</u>	<u>President</u>
	<u>1</u>	<u>Graduate student elected by and from the graduate students associated with FGPS or COGS, as applicable</u>	<u>Election</u>
<u>Additional Members</u>	<u>N/A</u>	<u>Such other person(s) as the President may choose to appoint</u>	<u>President</u>
	<u>N/A</u>	<u>One faculty member elected by and from the faculty members whose primary appointment is in FGPS or COGS, as applicable, for each Additional Member appointed by the President</u>	<u>Election</u>
	<u>N/A</u>	<u>Two graduate students elected by and from the graduate students associated with FGPS or COGS, as applicable, for every four Additional Members appointed by the President</u>	<u>Election</u>

5.2 For the selection of the *Dean* of a *Dual-Campus Faculty*, the President will convene an *Advisory Committee* with membership that is generally consistent in balance as that set out for the *Advisory Committees* for the selection of *Deans* of *UBC Okanagan Faculties* and *UBC Vancouver Faculties*, but the President will also consider balance between the *UBC Okanagan Division* of the *Dual-Campus Faculty* and the *UBC Vancouver Division* of the *Dual-Campus Faculty*. The President will normally consult with both the Provost and Vice -President, Academic (UBC Vancouver), and the Provost and Vice -President, Academic ~~and Research~~ (UBC Okanagan), as appropriate. ~~Without~~ By way of example and without limiting the discretion of the President, the composition of an *Advisory Committee* for the selection of a *Dean* of the Faculty of Applied Science (which became a *Dual-Campus Faculty* effective as at July 1, 2005) could be as follows:

For selection of a Dean of the Faculty of Applied Science			
Position	#	Source/Composition	Appointed by:
Co-Chairs	2	The Provost and Vice -President, Academic (UBC Vancouver) and the <u>Provost and Vice -President, Academic</u> and Research (UBC Okanagan)	Ex Officio
Secretary	*	A member of the administrative staff of one of the Co-Chairs, selected by mutual agreement between the Co-Chairs *(non-voting and not counted in quorum)	Co-Chairs

Members	4	Faculty members elected by and from the faculty members whose primary appointment is in the <i>UBC Vancouver Division</i> of the Faculty of Applied Science	Election
	1	Faculty member elected by and from the faculty members whose primary appointment is in the <i>UBC Okanagan Division</i> of the Faculty of Applied Science	Election
	5	Persons	President
	1	Undergraduate student elected by and from the undergraduate students registered in the <i>UBC Vancouver Division</i> of the Faculty of Applied Science	Election
	1	Undergraduate student elected by and from the undergraduate students registered in the <i>UBC Okanagan Division</i> of the Faculty of Applied Science	Election
	1	Graduate student elected by and from the graduate students associated with the Faculty of Applied Science	Election
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member elected by and from the faculty members whose primary appointment is in the Faculty of Applied Science for each Additional Member appointed by the President	Election
	N/A	One eligible student elected by and from the eligible students for every four Additional Members appointed by the President (where the eligible students are comprised of the undergraduate students who are registered in the Faculty of Applied Science and the graduate students who are associated with the Faculty of Applied Science)	Election

5.3 Chair Designation: The Chair of the *Advisory Committee* shall be:

5.3.1 the Provost and Vice ~~President~~, Academic (UBC Vancouver) if the Faculty for which the *Dean* is being selected is a *UBC Vancouver Faculty*;

5.3.2 the [Provost and](#) Vice ~~President~~, Academic ~~and Research~~ (UBC Okanagan) if the ~~Faculty for which the Dean~~ is being selected ~~is for~~ a *UBC Okanagan Faculty* ~~or the UBC Okanagan College of Graduate Studies~~; or

5.3.3 the Provost and Vice ~~President~~, Academic (UBC Vancouver) and the [Provost and](#) Vice ~~President~~, Academic ~~and Research~~ (UBC Okanagan), acting jointly as Co-Chairs if the Faculty for which the Dean is being selected is a *Dual-Campus Faculty*.

5.4 ~~Student Member Elections:~~ ~~For student members, the~~ [The Elections Committee of the Council of Senates \(the "Elections Committee"\) or its delegate will determine the procedures and timelines for](#) nominations and ~~the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar of student members and faculty members of Advisory Committees. For student members, the Elections Committee or its delegate~~ may authorize a student society to conduct the nominations and ~~for~~ elections

processes set by the Elections Committee or its delegate on ~~his or her~~ behalf of the Elections Committee or its delegate. If no individual is elected by the end of an election process, the Chair of the applicable *Advisory Committee* may appoint the requisite number of members from the applicable constituency.

5.5 Appointment Term: A *Dean* may be appointed for up to 5 years per term.

~~6. Principals~~

~~6.1 **Principal of the College of Health Disciplines:** For the selection of the *Principal* of the College of Health Disciplines, the President will convene an *Advisory Committee* with the following membership:~~

For selection of the Principal of the College of Health Disciplines			
Position	#	Source/Composition	Appointed by:
Chair	1	Provost and Vice-President Academic (UBC Vancouver)	Ex-Officio
Secretary	*	A member of the administrative staff of the Provost and Vice President Academic (UBC Vancouver) *(non-voting and not counted in quorum)	Chair
Members	2	Faculty members elected by and from the Council of the College of Health Disciplines	Election
	2	Faculty members teaching in the College of Health Disciplines	President
	1	Student selected by the Council of the College of Health Disciplines	Council of College of Health Disciplines
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member elected by and from the faculty members on the Council of the College of Health Disciplines for each Additional Member appointed by the President	Election
	N/A	One student selected by the Council of the College of Health Disciplines for every four Additional Members appointed by the President	Council of College of Health Disciplines

~~6.1.1 **Appointment Term:** The *Principal* of the College of Health Disciplines may be appointed for up to 5 years per term.~~

6. ~~7.~~ Replacement of Advisory Committee Members

6.1 ~~7.1~~ **Vacancy or Inability to Participate:** If a member of an *Advisory Committee* becomes unwilling or unable to serve as a member of the *Advisory Committee* before it has completed its work the President may appoint a replacement member in ~~his/her~~ the President's discretion. While the replacement member may be any person whose participation is expected to contribute significantly to the *Advisory Committee's* activities, the usual practice is for the

President to replace a member from a stakeholder group with a person from that group. For example, if the member being replaced is a faculty member elected from the Okanagan Division of the Faculty of Applied Science, the replacement member would normally be appointed from the Okanagan Division of the Faculty of Applied Science. If the President does not appoint a replacement member, the *Advisory Committee* may complete its work notwithstanding the vacancy.

6.2 ~~7.2~~ **Student Status:** If a student member of an *Advisory Committee* ceases to be a student at the University but remains willing and able to continue to serve as a member of the *Advisory Committee*, the President may permit the student to continue to serve or may appoint a replacement student member at ~~his or her~~ the President's discretion. Any such replacement student must meet the same eligibility requirements as the student who is being replaced. For example, if the student being replaced is a graduate student elected by and from the graduate students associated with a specific Faculty, the replacement student will be appointed from the graduate students associated with that Faculty.

7. ~~8.~~ **Customary Practices:** In making appointments to an *Advisory Committee*, including replacement appointments under Section ~~76~~, the President will consider ~~gender balance~~ equity and will seek to include a diverse range of perspectives and experiences, such as from various academic disciplines and underrepresented stakeholder communities. The President will normally also consult with representative stakeholder groups and the Chair of the Nominating Committee of the UBC Okanagan Senate or the Chair of the Nominating Committee of the UBC Vancouver Senate, as appropriate.

8. ~~9.~~ **Procedures Not to Conflict:** Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.

Schedule to Deans/~~Principals~~ Appointment Policy

Definitions and Other Interpretation Rules

1. Definitions

In the Deans/~~Principals~~ Appointment Policy, the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:

- a. **"Advisory Committee"** means an advisory committee to the President as defined in section 4.1.
- b. **"Deans"** means:
 1. the Deans of UBC Okanagan Faculties;
 2. [the Dean of the UBC Okanagan College of Graduate Studies](#);
 - ~~3. 2-~~ the Deans of UBC Vancouver Faculties; and
 - ~~4. 3-~~ the Deans of *Dual-Campus Faculties*.
- c. **"Dual-Campus Faculty"** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, ~~2005~~[2018](#), the ~~sole Dual-Campus Faculty~~ [was Faculties are](#) the Faculty of Applied Science [and the Faculty of Education](#).]
- ~~d. **"Principals"** means the Principal of the College of Health Disciplines.~~
- ~~d. **"Responsible Executive"** means:~~
 1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
 2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.
- e. **"[UBC Okanagan College of Graduate Studies](#)"** means the [College of Graduate Studies as established by resolutions passed by the Board of Governors on January 26, 2006](#).
- f. **"UBC Okanagan Division"** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005.
- g. **"UBC Okanagan Faculty"** has the same meaning attributed to the term "Faculty of UBC Okanagan" in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, ~~2005~~[2020](#), the *UBC Okanagan Faculties* were the Faculty of Arts and [Social Sciences \(also known as the Irving K. Barber Faculty of Arts and Social Sciences\)](#), the [Faculty of Science \(also known as the Irving K. Barber Faculty of Science\)](#), the Faculty of Creative and Critical Studies, ~~the Faculty of Education~~, the Faculty of Health and Social Development, and the Faculty of Management.]
- h. **"UBC Vancouver Division"** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005.

- i. ***“UBC Vancouver Faculty”*** has the same meaning attributed to the term “Faculty of UBC Vancouver” in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, ~~2005~~[2018](#), the *UBC Vancouver Faculties* were the Faculty of Arts, the Faculty of Commerce and Business Administration (now known as the Sauder School of Business), the Faculty of Dentistry, ~~the Faculty of Education~~, the Faculty of Forestry, the Faculty of Graduate [and Postdoctoral](#) Studies, the Faculty of Land and Food Systems, the ~~Faculty~~[Peter A. Allard School](#) of Law, the Faculty of Medicine, the Faculty of Pharmaceutical Sciences, and the Faculty of Science].



PROCEDURES ASSOCIATED WITH THE DEANS/~~PRINCIPALS~~ APPOINTMENT POLICY

Pursuant to the Regulatory Framework Policy the President may approve Procedures or the amendment or repeal of Procedures. Such approvals must be reported ~~at the next meeting of~~ the UBC Board of Governors and the Okanagan Senate and the Vancouver Senate at their next regularly scheduled meetings or as soon thereafter as practicable.

Capitalized terms used in these Procedures that are not otherwise defined herein shall have the meanings given to such terms in the accompanying Policy, being the Deans/~~Principals~~ Appointment Policy.

~~Pursuant to the Deans/Principals Appointment Policy, the President may delegate certain power to amend schedules.~~

1. Responsible Executive

1.1 **Appointment:** The individuals assigned by the President to be responsible for the Deans/~~Principals~~ Appointment Policy and these associated Procedures are the Provost and Vice ~~President~~, Academic (UBC Vancouver) and the Provost and Vice President, Academic ~~and Research~~ (UBC Okanagan).

1.2 **Sub-Delegation:** The Responsible Executives are not limited in sub-delegation of the duties hereunder but remain responsible for oversight and answerable to the President.

2. **Remuneration:** The form and amount of remuneration of a ~~Dean or Principal~~ must be established and documented in writing at or before the effective date of the appointment.

3. Administrative Leaves

3.1 As part of the terms of an appointment, a ~~Dean or a Principal~~ may be granted an administrative leave, to be taken at the conclusion of the appointment, provided however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the ~~Dean or Principal~~ during any such administrative leave must be documented in writing at or before the effective date of the appointment.

3.2 Time on administrative leave will not be included in years of service for the purpose of calculating study leave. Any deviations from the provisions of these Procedures dealing with administrative leave may only be made with the written approval of the President.



To: Senate
From: Nominating Committee
Re: Amendments to Policies AP 11 (Registrar/Librarians Appointment Policy) and AP12
(Academic Administrators Appointment Policy)
Date: 18 September 2021

The Senate Nominating Committee has reviewed proposed amendments from the University Counsel to the above listed joint Board/Senate policies. Changes include specifying a process for filling vacant positions on search committees, transferring responsibility for the regulation of search committee elections from the Registrar to the Elections Committee of the Council of Senates, updates to titles of positions and names of units, setting out procedures for a committee for a Vice-President Health should that position be split out from the Dean of the Faculty of Medicine, updating language around equity and diversity on committees, and various grammatical corrections or other clarifications. This proposal has already been approved by the Board of Governors and is to be considered by the Okanagan Senate this week.

The Nominating Committee is pleased to recommend that Senate resolve as follows:

That Senate approve the amendments to Policies AP 11 and AP 12 as set out in the attached proposals.



Memorandum

Date	June 2, 2021
To	Okanagan Senate and Vancouver Senate
Attention	Chris Eaton
From	Office of the University Counsel
Subject	Proposed Amendments to the Registrar/Librarians Appointment Policy (AP11) and Academic Administrators Appointment Policy (AP12) and Associated Procedures – FOR APPROVAL

ACTION REQUESTED

Approval by the Okanagan Senate and the Vancouver Senate of amendments to the Registrar/Librarians Appointment Policy (AP11) and its Procedures in the form set out in Appendix 1 and to the Academic Administrators Appointment Policy (AP12) and its Procedures in the form set out in Appendix 2, effective on the date that is one business day after approval of the amendments by the Board of Governors, the Okanagan Senate, and the Vancouver Senate.

BACKGROUND

The University Counsel submitted proposed amendments to the Registrar/Librarians Appointment Policy and the Academic Administrators Appointment Policy and their associated Procedures to the Board's Employee Relations Committee and to the Okanagan Senate and Vancouver Senate in February 2020. The Board's Employee Relations Committee and the Okanagan Senate did not have concerns with the proposed amendments. The Vancouver Senate did not consider the amendments as the submission was withdrawn with the intention that it be resubmitted together with proposed amendments to the Deans/Principals Appointment Policy. Community consultation on the proposed amendments to the Registrar/Librarians Appointment Policy and the Academic Administrators Appointment Policy and associated Procedures could then be undertaken simultaneously with community consultation on the proposed amendments to the Deans/Principals Appointment Policy.

The University Counsel re-submitted these two Policies and their associated Procedures for information of and input from the Board and the Senates with certain additional amendments proposed for consistency with the Registrar/Librarians Extension Policy and the Academic Administrators Extension Policy and their Procedures in September 2020. All of the proposed amendments to the Registrar/Librarians Appointment Policy, the Academic Administrators Appointment Policy, and their Procedures were then published for community consultation from mid-September 2020 until November 2020. The Office of the University Counsel was to then review all comments received through the consultation process with the Responsible Executives, the Board's Employee Relations Committee Chair, and the Chairs of the Nominating Committees of the Okanagan Senate and the Vancouver Senate and submit a final proposal for recommendation to the Board, the Okanagan Senate, and the Vancouver Senate.

**SUMMARY OF COMMUNITY CONSULTATION**

Proposed amendments to the Registrar/Librarians Appointment Policy, the Academic Administrators Appointment Policy and their associated Procedures were published for community consultation from September 14, 2020 until November 3, 2020. No comments were provided in respect of the proposed amendments to these two Policies and their Procedures during this consultation period. However, a comment received regarding the Deans/Principals Appointment Policy in a parallel consultation process is also relevant to the Registrar/Librarians Appointment Policy and the Academic Administrators Appointment Policy. The comment expressed concern that the proposed changes with respect to procedures for elections of Advisory Committee members result in substantially increased powers for the Registrar and the individual recommended that the Policy state one of the following: (i) the Registrar's chosen procedures should be fair and reasonable, (ii) the Senates must approve the procedures, or (iii) the procedures must be consistent with other election procedures. In response to this feedback, to ensure adequate oversight with respect to the Registrar, the working group that considered the amendments to the Deans/Principals Appointment Policy recommended adjusting the applicable section to provide that the Elections Committee of the Council of Senates or its delegate will determine the procedures and timelines for nominations and elections of student and faculty members of Advisory Committee. The same change is proposed to the Registrar/Librarians Appointment Policy and the Academic Administrators Appointment Policy.

An additional amendment is also proposed to the Academic Administrators Appointment Policy to update the definition of "UBC Okanagan Faculty" to reflect the division of the Faculty of Arts and Sciences (also known then as the Irving K. Barber School of Arts and Sciences) into two autonomous Faculties: one named the Faculty of Science and one named the Faculty of Arts and Social Sciences, effective July 1, 2020.

The Chair of the Employee Relations Committee, the Chairs of the Okanagan Senate Nominating Committee and the Vancouver Senate Nominating Committee, the Responsible Executives, and the University Counsel have reviewed and recommend the proposed amendments to these Policies and their Procedures.


APPENDICES

1. Proposed Registrar/Librarians Appointment Policy and Procedures
2. Proposed Academic Administrators Appointment Policy and Procedures

SUPPLEMENTAL MATERIALS

1. Blackline showing amendments to the Registrar/Librarians Appointment Policy and its Procedures made since proposal was last presented to the Employee Relations Committee
2. Blackline showing all proposed amendments to the Registrar/Librarians Appointment Policy and its Procedures against the version that is currently in force
3. Blackline showing amendments to the Academic Administrators Appointment Policy and its Procedures made since proposal was last presented to the Employee Relations Committee
4. Blackline showing all proposed amendments to the Academic Administrators Appointment Policy and its Procedures against the version that is currently in force

APPENDICES

 The University of British Columbia Board of Governors	Policy No.: AP11
Long Title: Appointment of Registrar and Librarians (Joint Senate and Board Policy)	
Short Title: Registrar/Librarians Appointment Policy	

Background & Purposes:

Section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for the Registrar and Librarians.

For extensions and acting appointments, please refer to the Registrar/Librarians Extension Policy.

1. Definitions and Interpretation Rules

- 1.1 A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

2. Scope

- 2.1 This Policy applies to all appointments of the **Registrar**, the **University Librarian**, and all other **Librarians**.
- 2.2 **Librarians** other than the **University Librarian** are appointed in accordance with the Collective Agreement between the University and the Faculty Association.

3. Selection of Candidates

- 3.1 For the selection of candidates for the **Registrar** and the **University Librarian**, the President shall convene an **Advisory Committee** as described in the Procedures and will consider the advice of the **Advisory Committee** in making a recommendation to the Board of Governors.
- 3.2 The President's recommendation, which may include recommended terms and conditions of any appointment, will be considered by the Board of Governors, which must approve such appointment and has the authority to establish the terms and conditions for any such appointment.

4. Procedures Not to Conflict

- 4.1 Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.

DRAFT

Schedule to Registrar/Librarians Appointment Policy

Definitions and Other Interpretation Rules

1. Definitions

In the Registrar/Librarians Appointment Policy, the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:

- a. ***“Advisory Committee”*** means an advisory committee to the President as defined in Article 2 in the Procedures associated with this Policy.
- b. ***“Librarians”*** means the members of UBC’s professional librarian staff.
- c. ***“Registrar”*** means the Associate Vice-President, Enrolment Services and Registrar.
- d. ***“University Librarian”*** means the person who is responsible for UBC’s overall library system across both UBC Okanagan and UBC Vancouver.
- e. ***“Responsible Executive”*** means:
 1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
 2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.



PROCEDURES ASSOCIATED WITH THE REGISTRAR/LIBRARIANS APPOINTMENT POLICY

Pursuant to the Regulatory Framework Policy, the President may approve Procedures or the amendment or repeal of Procedures. Such approvals must be reported to the UBC Board of Governors and the Okanagan Senate and the Vancouver Senate at their next regularly scheduled meetings or as soon thereafter as practicable.

Capitalized terms used in these Procedures that are not otherwise defined herein shall have the meanings given to such terms in the accompanying Policy, being the Registrar/Librarians Appointment Policy.

1. Assignment of Responsible Executive

- 1.1 The **Responsible Executive** will be the Provost and Vice-President, Academic (UBC Vancouver) in relation to matters regarding the **University Librarian**.
- 1.2 The **Responsible Executive** will be the Provost and Vice-President, Academic (UBC Vancouver) and the Provost and Vice-President, Academic (UBC Okanagan) in relation to matters regarding the **Registrar**.
- 1.3 **Sub-Delegation:** The **Responsible Executives** are not limited in sub-delegation of the duties hereunder but remain responsible for oversight and answerable to the President.

2. Advisory Committee for the University Librarian

- 2.1 For the selection of the **University Librarian**, the President will convene an **Advisory Committee** with the following membership:

For the University Librarian			
Position	#	Source/Composition	Appointed by:
Chair	1	Responsible Executive	Ex Officio
Secretary	*	A member of the administrative staff of the Responsible Executive *(non-voting and not counted in quorum)	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	4	Persons, at least two of whom must be faculty members	President
	1	Librarian elected by and from the Librarians associated with UBC Okanagan, other than the University Librarian	Librarians
	3	Librarians elected by and from the Librarians associated with UBC Vancouver, other than the University Librarian	Librarians
	1	Student elected by and from the students registered at UBC Okanagan	Students
	1	Student elected by and from the students registered at UBC Vancouver	Students

For the University Librarian			
Position	#	Source/Composition	Appointed by:
	1	Person selected by the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	Senate
	1	Person selected by the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	Senate
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One Librarian elected by and from the Librarians , other than the University Librarian , for each Additional Member appointed by the President	Librarians
	N/A	One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President	Students
	N/A	One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President	Students
	N/A	One person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan for every four Additional Members appointed by the President	Senate
	N/A	One person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver for every four Additional Members appointed by the President	Senate

- 2.2 **Elections:** The Elections Committee of the Council of Senates (“**Elections Committee**”) or its delegate will determine the procedures and timelines for nominations and elections of members of **Advisory Committees**. For student members, the Elections Committee or its delegate may authorize a student society to conduct the nominations and elections processes set by the Elections Committee or its delegate on behalf of the Elections Committee or its delegate. If no individual is elected by the end of an election process, the Chair of the applicable **Advisory Committee** may appoint the requisite number of members from the applicable constituency.
- 2.3 **Senate Selections:** For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selection.
- 2.4 The Chair of the **Advisory Committee** must consult with the President before confirming the composition of the **Advisory Committee**.
- 2.5 **Appointment Term:** The **University Librarian** may be appointed for up to 5 years per term.

3. Advisory Committee for the Registrar

- 3.1 **Registrar:** For the selection of the **Registrar**, the President will convene an **Advisory Committee** with the following membership:

For the selection of the Registrar			
Position	#	Source/Composition	Appointed by:
Co- Chairs	2	Responsible Executives	Ex Officio
Secretary	*	A member of the administrative staff of the Co-Chairs, selected by mutual agreement between the Co-Chairs *(non-voting and not counted in quorum)	Co-Chairs
Members	2	Persons	President
	2	Members of the staff of the Registrar's Office elected by and from the members of the staff of the Registrar's Office, other than the Registrar	Staff
	1	Student elected by and from the students registered at UBC Okanagan	Students
	1	Student elected by and from the students registered at UBC Vancouver	Students
	1	Person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan	Senate
	1	Person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver	Senate
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One member of the staff of the Registrar's Office elected by and from the members of the staff of the Registrar's Office, other than the Registrar , for each Additional Member appointed by the President	Staff
	N/A	One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President	Students
	N/A	One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President	Students
	N/A	One person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan for every four Additional Members appointed by the President	Senate
	N/A	One person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver for every four Additional Members appointed by the President	Senate

3.2 The Co-Chairs of the **Advisory Committee** must consult with the President before confirming the composition of the **Advisory Committee**.

3.3 **Elections:** For elected members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Co-Chairs. The Co-Chairs may authorize the incumbent **Registrar** or another person or entity to conduct the nominations and/or elections processes on their behalf notwithstanding the fact that the incumbent **Registrar** may be a candidate for appointment. If no individual is elected by the end of an election process, the Co-Chairs may appoint the requisite number of members from the applicable constituency.

3.4 **Senate Selections:** For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selection.

3.5 **Appointment Term:** The *Registrar* may be appointed for up to 5 years per term.

4. Replacement of Advisory Committee Members

4.1 **Vacancy or Inability to Participate:** If a member of an *Advisory Committee* becomes unwilling or unable to serve as a member of the *Advisory Committee* before it has completed its work, the Chair or Co-Chairs, as applicable, in consultation with the President, may appoint a replacement member. While the replacement member may be any person whose participation is expected to contribute significantly to the *Advisory Committee's* activities, the usual practice is for the replacement member to be from the same stakeholder group as the person being replaced. For example, if the member being replaced is a faculty member of a specific Faculty, the replacement member will normally be selected from the faculty members of that Faculty.

4.2 **Student Status:** If a **student** member of an *Advisory Committee* ceases to be a student at the University but remains willing and able to continue to serve as a member of the *Advisory Committee*, the Chair or Co-Chairs, as applicable, in consultation with the President and the relevant student group, may permit the student to continue to serve or may appoint a replacement student member. Any such replacement must meet the same eligibility requirements as the student who is being replaced. For example, if the student being replaced is a student selected from the students registered at UBC Okanagan, the replacement student will be appointed from the students registered at UBC Okanagan.

4.3 If a replacement member is not appointed, the *Advisory Committee* may complete its work notwithstanding the vacancy.

5. Customary Practices

5.1 In making appointments to an *Advisory Committee*, including replacement appointments under Article 4 of these Procedures, the Chair or Co-Chairs, as applicable, will consider equity and will seek to include a diverse range of perspectives and experiences, such as from underrepresented stakeholder communities.

6. Procedure for Advisory Committee

6.1 The Chair or Co-Chairs of the *Advisory Committee* will be responsible for calling meetings.

6.2 Meetings may be held face-to-face, via telephone conference, video conference or any means determined by the Chair or Co-Chairs of the *Advisory Committee*, as applicable.


6.3 The quorum required to transact business at meetings will be a majority of the members of the *Advisory Committee* unless otherwise determined by the Chair or Co-Chairs, as applicable.

7. Remuneration

- 7.1 The form and amount of remuneration of the **Registrar** and the **University Librarian** must be established and documented in writing at or before the effective date of the appointment.

8. Administrative Leaves

- 8.1 As part of the terms of an appointment, the **University Librarian** and the **Registrar** may be granted an administrative leave, to be taken at the conclusion of the appointment, provided however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the **University Librarian** or the **Registrar** during any such administrative leave must be documented in writing at or before the effective date of the appointment. Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members or **Librarians**, administrative leave will only be granted to the **University Librarian** and the **Registrar** if he or she holds, in the case of the **University Librarian**, a confirmed appointment, and in the case of the **Registrar**, a tenured appointment, and they actually return to active duty as a faculty member or a **Librarian** for at least one year immediately after the period of the administrative leave.
- 8.2 If an administrative leave is granted, time served as a **Registrar** or **University Librarian** and time taken on administrative leave will not be included in years of service for the purpose of calculating study leave.
- 8.3 During the period of administrative leave, the faculty member continues to be a full-time employee of the University, and is required to comply with the University's policies and procedures.
- 8.4 Any arrangements with respect to administrative leave that that were established and documented in writing prior to February 1, 2008 will not be affected by these Procedures.
- 8.5 Any deviations from the provisions of these Procedures dealing with administrative leave may only be made with the written approval of the President.

 The University of British Columbia Board of Governors	Policy No.: AP12
Long Title: Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy)	
Short Title: Academic Administrators Appointment Policy	

Background & Purposes:

Section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for senior academic administrators.

For extensions and acting appointments, please refer to the Academic Administrators Extension Policy.

1. Definitions and Interpretation Rules

- 1.1 A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

2. Scope

- 2.1 This Policy applies to all appointments of **Designated Senior Academic Administrators**.
- 2.2 Currently, the President of the University holds the title of Deputy Vice-Chancellor for UBC Vancouver. If at some point in the future, it is determined that the position of Deputy Vice-Chancellor (UBC Vancouver) is to be held by a person other than the President, the process for dealing with appointments for the Deputy Vice-Chancellor (UBC Vancouver) as set out in this Policy and any associated Procedures will apply. However, where the position of Deputy Vice-Chancellor (UBC Vancouver) is to be held by the President, the normal appointment process for the President will apply, notwithstanding anything else in this Policy or its associated Procedures.
- 2.3 Currently, a Dean holds the title of Vice-President, Health. If, at some point in the future, it is determined that the position of the Vice-President, Health is to be held by a person other than a Dean, the process for dealing with appointments for the Vice-President, Health as set out in this Policy and any associated Procedures will apply. However, and notwithstanding anything else in this Policy or its associated Procedures, where the position of Vice-President, Health is to be held by a Dean, the normal appointment process for the Dean as set out in the Deans/Principals Appointment Policy will apply, except that the **Advisory Committee** will be modified by adding the following members:

- 2.3.1 one member of the UBC Vancouver Senate selected by the UBC Vancouver Senate;
- 2.3.2 one member of the UBC Okanagan Senate selected by the UBC Okanagan Senate;
- 2.3.3 two members of the Board of Governors selected by the Chair of the Board of Governors; and
- 2.3.4 one Dean selected by the President.

3. Selection of Candidates

- 3.1 For the selection of candidates for ***Designated Senior Academic Administrators***, the President shall convene an ***Advisory Committee*** as described in the Procedures and will consider the advice of the ***Advisory Committee*** in making a recommendation to the Board of Governors.
- 3.2 The President's recommendation, which may include recommended terms and conditions of the appointment, will be considered by the Board of Governors which must approve the appointment and has the authority to establish the terms and conditions for any such appointment.

4. Procedures Not to Conflict

- 4.1 Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.

Schedule to Academic Administrators Appointment Policy

Definitions and Other Interpretation Rules

1. Definitions

In this Academic Administrators Appointment Policy, the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with this Policy:

- a. ***“Academic Associate Vice-Presidents”*** means the positions designated as such by the President, from time to time, in the Procedures associated with this Policy.
- b. ***“Academic Vice-Presidents”*** means the following:
 1. Provost and Vice-President, Academic (UBC Vancouver); and
 2. Provost and Vice-President, Academic (UBC Okanagan).
- c. ***“Advisory Committee”*** means an advisory committee to the President as defined in Article 2 in the Procedures associated with this Policy.
- d. ***“AMS”*** means the Alma Mater Society at UBC.
- e. ***“College”*** means the College of Graduate Studies at UBC Okanagan established by resolutions passed by the Board of Governors on January 26, 2006.
- f. ***“Deans”*** means:
 1. the Deans of UBC Okanagan Faculties;
 2. the Dean of the College;
 3. the Deans of UBC Vancouver Faculties;
 4. the Deans of Dual-Campus Faculties.
- g. ***“Designated Senior Academic Administrators”*** means the following:
 1. Deputy Vice-Chancellor and Principal (UBC Okanagan);
 2. Deputy Vice-Chancellor (UBC Vancouver);
 3. ***Academic Vice-Presidents***;
 4. Vice-President, Health;
 5. Vice-President, Research and Innovation; and
 6. ***Academic Associate Vice-Presidents***.
- h. ***“Dual-Campus Faculty”*** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2018, the Dual-Campus Faculties were the Faculty of Applied Science and the Faculty of Education, each comprised of two divisions, the UBC Okanagan Division and the UBC Vancouver Division.]
- i. ***“GSS”*** means the Graduate Students Society at UBC.

- j. ***“Responsible Executive”*** means:
1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
 2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.
- k. ***“UBC Okanagan Division”*** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2018, the Dual-Campus Faculties were the Faculty of Applied Science and the Faculty of Education, each comprised of two divisions, the UBC Okanagan Division and the UBC Vancouver Division.]
- l. ***“UBC Okanagan Faculty”*** has the same meaning attributed to the term "Faculty of UBC Okanagan" in resolutions passed by the Board of Governors on June 3, 2005. [Note: as at July 1, 2020, the UBC Okanagan Faculties were the Faculty of Arts and Social Sciences (known as the Irving K. Barber Faculty of Arts and Social Sciences), the Faculty of Science (known as the Irving K. Barber Faculty of Science), the Faculty of Creative and Critical Studies, the Faculty of Health and Social Development, and the Faculty of Management.]
- m. ***“UBCSUO”*** means the Student Union of UBC Okanagan.
- n. ***“UBC Vancouver Division”*** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2018, the Dual-Campus Faculties were the Faculty of Applied Science and the Faculty of Education, each comprised of two divisions, the UBC Okanagan Division and the UBC Vancouver Division.]
- o. ***“UBC Vancouver Faculty”*** has the same meaning attributed to the term "Faculty of UBC Vancouver" in resolutions passed by the Board of Governors on June 3, 2005. [Note: as at July 1, 2018, the UBC Vancouver Faculties were the Faculty of Arts, the Faculty of Commerce and Business Administration (now known as the Sauder School of Business), the Faculty of Dentistry, the Faculty of Forestry, the Faculty of Graduate and Postdoctoral Studies, the Faculty of Land and Food Systems, the Peter A. Allard School of Law, the Faculty of Medicine, the Faculty of Pharmaceutical Sciences, and the Faculty of Science].



PROCEDURES ASSOCIATED WITH THE ACADEMIC ADMINISTRATORS APPOINTMENT POLICY

Pursuant to the Regulatory Framework Policy, the President may approve Procedures or the amendment or repeal of Procedures. Such approvals must be reported to the UBC Board of Governors and the Okanagan Senate and the Vancouver Senate at their next regularly scheduled meetings or as soon thereafter as practicable.

Capitalized terms used in these Procedures that are not otherwise defined herein shall have the meanings given to such terms in the accompanying Policy, being the Academic Administrators Appointment Policy.

1. Academic Associate Vice-Presidents

- 1.1 The following individuals are designated as **Academic Associate Vice-Presidents**:
 - 1.1.1 Associate Vice-President, Research and Innovation;
 - 1.1.2 Vice-Provost, International;
 - 1.1.3 Vice-Principal, Research and Innovation (UBC Okanagan);
 - 1.1.4 Deputy Provost (UBC Vancouver);
 - 1.1.5 Vice-Provost, Graduate and Postdoctoral Studies (UBC Vancouver);
 - 1.1.6 Vice-Provost and Associate Vice-President, Academic Affairs (UBC Vancouver);
 - 1.1.7 Vice-Provost and Associate Vice-President, Faculty Planning (UBC Vancouver); and
 - 1.1.8 Associate Vice-President, Health.
- 1.2 Currently, the Dean of the UBC Vancouver Faculty of Graduate and Postdoctoral Studies holds the title of Vice-Provost, Graduate and Postdoctoral Studies (UBC Vancouver). Where a Vice-Provost concurrently holds the position of Dean of a Faculty, the normal selection process for a Dean will be applied. If, at some point in the future, it is determined that the position of Vice-Provost, Graduate and Postdoctoral Studies (UBC Vancouver) is to be held by a person other than the Dean of the UBC Vancouver Faculty of Graduate and Postdoctoral Studies, the appointment process for **Academic Associate Vice-Presidents** will be applied.

2. Advisory Committee for the Appointments

- 2.1 For the **Deputy Vice-Chancellor and Principal (UBC Okanagan)** or the **Deputy Vice-Chancellor (UBC Vancouver)**, the President will convene an **Advisory Committee** with the following membership:

For the Deputy Vice-Chancellor and Principal for UBC Okanagan or the Deputy Vice-Chancellor for UBC Vancouver			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed from the members of the Board of Governors	Chair after consultation with the Chair of the Board of Governors
	1	Person selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	3	Persons selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, at least one of whom must be a faculty member or student from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	1	Student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	Up to 2	Associate Vice-Presidents or Directors of units within the portfolio of the Deputy Vice-Chancellor as the Chair may choose to appoint	Chair
	2	Persons elected by and from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	Faculty
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair
	N/A	One person selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every Additional Member appointed by the Chair	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	N/A	One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the Chair	Students

- 2.2 For the selection of an **Academic Vice-President**, the President will convene an **Advisory Committee** with the following membership:

For the <i>Academic Vice-Presidents</i>			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	4	Persons appointed from the members of the Board of Governors, at least one of whom must be a faculty member from UBC Okanagan or UBC Vancouver, as applicable	Chair after consultation with the Chair of the Board of Governors
	1	Person selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	2	Persons selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, at least one of whom must be a faculty member or student from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	1	Dean selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	1	Student elected by and from the undergraduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	2	Persons elected by and from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	Faculty
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair
	N/A	One person selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the Chair	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	N/A	One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the Chair	Students

- 2.3 For the selection of the Vice President, Research and Innovation, the President will convene an **Advisory Committee** with the following membership:

For the Vice-President, Research and Innovation			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed from the members of the Board of Governors, at least one of whom must be a faculty member	Chair after consultation with the Chair of the Board of Governors
	1	Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan.	UBC Okanagan Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan	Students
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Vancouver	Students
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	Up to 2	Associate Vice-Presidents or Directors of units within the portfolio of the Vice-President, Research and Innovation as the Chair may choose to appoint	Chair
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the Chair	Chair and Members of Advisory Committee
	N/A	One student elected by and from the graduate students registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver for every two Additional Members appointed by the Chair	Students

- 2.4 Where the position of Vice-President, Health is not to be held by a Dean, for the selection of the Vice-President, Health, the President will convene an **Advisory Committee** with the following membership:

For the Vice-President, Health			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum) appointed by the Chair	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	1	Provost and Vice-President, Academic (UBC Vancouver)	Ex Officio
	3	Persons selected from the members of the Board of Governors, at least one of whom must be a faculty member	Chair after consultation with the Chair of the Board of Governors
	1	Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	UBC Okanagan Senate
	1	Persons selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student registered in a degree or diploma program in a health discipline at UBC Okanagan appointed by the Chair	Chair after consultation with the President of the UBCSUO
	1	Student registered in a degree or diploma program in a health discipline at UBC Vancouver appointed by the Chair	Chair after consultation with the President of the AMS
	Up to 2	Associate Vice-Presidents or Directors of units within the portfolio of Vice-President, Health as the Chair may choose to appoint	Chair
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair

	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the Chair	Chair and Members of Advisory Committee
	N/A	One student registered in a degree or diploma program in a health discipline at either UBC Okanagan or UBC Vancouver appointed by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the Chair	Chair and Members of Advisory Committee after consultation with the President of the UBCSUO or the President of the AMS, as applicable

2.5 For the selection of an **Academic Associate Vice-President**, the President will convene an **Advisory Committee** with the following membership:

For the Academic Associate Vice-Presidents other than the Associate Vice-President, Research and Innovation, the Vice-Provost, International, and the Associate Vice-President, Health			
Position	#	Source/Composition	Selected by:
Chair	1	The Academic Vice-President to whom the Academic Associate Vice-President will report	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President, at least one of whom must be a faculty member	President
	1	Person selected from UBC Okanagan Senate or UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	3	Persons selected from UBC Okanagan Senate or UBC Vancouver Senate, as applicable, at least one of whom must be a faculty member or student from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	1	Student elected by and from the undergraduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	2	Persons elected by and from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	Faculty

Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One person selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every Additional Member appointed by the President	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	N/A	One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the President	Students

For the Associate Vice-President, Research and Innovation			
Position	#	Source/Composition	Selected by:
Chair	1	The Vice-President, Research and Innovation	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Vice-President, Research and Innovation	President
	1	Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan	Students
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Vancouver	Students
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee
	N/A	One student elected by and from the graduate students registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver for every two Additional Members appointed by the President	Students

For the Vice-Provost, International			
Position	#	Source/Composition	Selected by:
Chair	1	The Provost and Vice-President, Academic (UBC Vancouver)	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	3	Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Provost and Vice-President Academic (UBC Vancouver)	President
	1	Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	UBC Okanagan Senate
	2	Persons selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student registered in a degree or diploma program at UBC Okanagan selected by the Board of Directors of the Student Union of UBC Okanagan	UBCSUO Board of Directors
	1	Student registered in a degree or diploma program at UBC Vancouver selected by the Council of the Alma Mater Society of the University of British Columbia	AMS Council
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee
	N/A	One student registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee

For the Associate Vice-President, Health			
Position	#	Source/Composition	Selected by:
Chair	1	The Vice-President, Health	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	1	Provost and Vice-President, Academic (UBC Vancouver)	Ex Officio
	3	Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Vice-President, Health	President
	1	Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	UBC Okanagan Senate
	1	Persons selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student registered in a degree or diploma program in a health discipline at UBC Okanagan selected by the Board of Directors of the Student Union of UBC Okanagan	UBCSUO Board of Directors
	1	Student registered in a degree or diploma program in a health discipline at UBC Vancouver selected by the Council of the Alma Mater Society of the University of British Columbia	AMS Council
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee
	N/A	One student registered in a degree or diploma program in a health discipline at either UBC Okanagan or UBC Vancouver selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee

2.6 The Chair of the **Advisory Committee** for the selection of an **Academic Associate Vice-President** must consult with the President before confirming the composition of the **Advisory Committee**.

2.7 **Elections:** The Elections Committee of the Council of Senates (the “**Elections Committee**”) or its delegate will determine the procedures and timelines for nominations and elections of student members and faculty members of **Advisory Committees**. For student members, the Elections Committee or its delegate may authorize a student society to conduct the nominations and elections processes set by the Elections Committee or its delegate on behalf of the Elections

Committee or its delegate. If no individual is elected by the end of an election process, the Chair of the applicable **Advisory Committee** may appoint the requisite number of members from the applicable constituency.

- 2.8 **Senate Selections:** For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selections.

3. Replacement of Advisory Committee Members

- 3.1 **Vacancy or Inability to Participate:** If a member of an **Advisory Committee** becomes unwilling or unable to serve as a member of the **Advisory Committee** before it has completed its work, the Chair, in consultation with the President, may appoint a replacement member. While the replacement member may be any person whose participation is expected to contribute significantly to the **Advisory Committee's** activities, the usual practice is for the replacement member to be from the same stakeholder group as the person being replaced, as more particularly set out in the applicable **Advisory Committee** table in these Procedures. For example, if the member being replaced is a faculty member selected from the UBC Okanagan Senate, the replacement member would normally be appointed from the faculty members from the UBC Okanagan Senate.
- 3.2 **Student Status:** If a student member of an **Advisory Committee** ceases to be a student at the University but remains willing and able to continue to serve as a member of the **Advisory Committee**, the Chair, in consultation with the President, may permit the student to continue to serve or may appoint a replacement student member. Any such replacement student must meet the same eligibility requirements as the student who is being replaced. For example, if the student being replaced is a graduate student selected from the graduate students associated with a specific campus, the replacement student will be appointed from the graduate students associated with that campus.
- 3.3 If a replacement member is not appointed, the **Advisory Committee** may complete its work notwithstanding the vacancy.

4. Procedure for Advisory Committee

- 4.1 The Chair of the Advisory Committee will be responsible for calling meetings.
- 4.2 Meetings may be held face-to-face, via telephone conference, video conference or any means determined by the Chair of the Advisory Committee.
- 4.3 The quorum required to transact business at meetings will be a majority of the members of the Advisory Committee unless otherwise determined by the Chair.

5. **Customary Practices:** In making appointments to an **Advisory Committee**, including replacement appointments under Article 3 of these Procedures, the President will consider equity and will seek to include a diverse range of perspectives and experiences, such as from various academic disciplines and underrepresented stakeholder communities.

6. Term and Remuneration

- 6.1 The form and amount of remuneration of **Designated Senior Academic Administrators** must be established and documented in writing at or before the effective date of the appointment.
- 6.2 Designated Senior Academic Administrators may be appointed for terms of up to five years.


7. Responsible Executive

- 7.1 **Appointment:** The individual responsible for the Academic Administrators Appointment Policy and these associated Procedures is the President.
- 7.2 **Sub-Delegation:** The Responsible Executive is not limited in sub-delegation of the duties hereunder but remains responsible for oversight.

8. Administrative Leaves

- 8.1 As part of the terms of an appointment, a **Designated Senior Academic Administrator** may be granted an administrative leave, to be taken at the conclusion of the appointment, provided, however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the **Designated Senior Academic Administrator** during any such administrative leave must be documented in writing at or before the effective date of the appointment.
- 8.2 Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning to the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members, administrative leave will only be granted to the **Designated Senior Academic Administrator** if he or she holds a tenured appointment and actually returns to active duty as a faculty member for at least one year immediately after the period of the administrative leave.
- 8.3 If an administrative leave is granted, time served as a **Designated Senior Academic Administrator** and time taken on administrative leave will not be included in the years of service for the purpose of calculating study leave.
- 8.4 During the period of administrative leave, the faculty member continues to be a full-time employee of the University, and is required to comply with the University's policies and procedures.
- 8.5 Any arrangements with respect to administrative leave for a **Designated Senior Academic Administrator** that were established and documented in writing prior to May 1, 2008 will not be affected by these Procedures.
- 8.6 Any deviations from the Articles of these Procedures dealing with administrative leave may only be made with the written approval of the President.

SUPPLEMENTAL MATERIALS

 The University of British Columbia Board of Governors	Policy No.: AP11
Long Title: Appointment of Registrar and Librarians (Joint Senate and Board Policy)	
Short Title: Registrar/Librarians Appointment Policy	

Background & Purposes:

Section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for the Registrar and Librarians.

For extensions and acting appointments, please refer to the Registrar/Librarians Extension Policy.

1. Definitions and Interpretation Rules

- 1.1 A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

2. Scope

- 2.1 This Policy applies to all appointments of the **Registrar**, the **University Librarian**, and all other **Librarians**.
- 2.2 **Librarians** other than the **University Librarian** are appointed in accordance with the Collective Agreement between the University and the Faculty Association.

3. Selection of Candidates

- 3.1 For the selection of candidates for the **Registrar** and the **University Librarian**, the President shall convene an **Advisory Committee** as described in the Procedures and will consider the advice of the **Advisory Committee** in making a recommendation to the Board of Governors.
- 3.2 The President's recommendation, which may include recommended terms and conditions of any appointment, will be considered by the Board of Governors, which must approve such appointment and has the authority to establish the terms and conditions for any such appointment.

4. Procedures Not to Conflict

- 4.1 Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.

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Schedule to Registrar/Librarians Appointment Policy

Definitions and Other Interpretation Rules

1. Definitions

In the Registrar/Librarians Appointment Policy, the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:

- a. ***“Advisory Committee”*** means an advisory committee to the President as defined in Article 2 in the Procedures associated with this Policy.
- b. ***“Librarians”*** means the members of UBC’s professional librarian staff.
- c. ***“Registrar”*** means the Associate Vice-President, Enrolment Services and Registrar.
- d. ***“University Librarian”*** means the person who is responsible for UBC’s overall library system across both UBC Okanagan and UBC Vancouver.
- e. ***“Responsible Executive”*** means:
 - 1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
 - 2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.



PROCEDURES ASSOCIATED WITH THE REGISTRAR/LIBRARIANS APPOINTMENT POLICY

Pursuant to the Regulatory Framework Policy, the President may approve Procedures or the amendment or repeal of Procedures. Such approvals must be reported ~~at the next meeting of~~ the UBC Board of Governors and the Okanagan Senate and the Vancouver Senate at their next regularly scheduled meetings or as soon thereafter as practicable.

Capitalized terms used in these Procedures that are not otherwise defined herein shall have the meanings given to such terms in the accompanying Policy, being the Registrar/Librarians Appointment Policy.

1. Assignment of Responsible Executive

- 1.1 The **Responsible Executive** will be the Provost and Vice-President, Academic (UBC Vancouver) in relation to matters regarding the **University Librarian**.
- 1.2 The **Responsible Executive** will be the Provost and Vice-President, Academic (UBC Vancouver) and the Provost and Vice-President, Academic (UBC Okanagan) in relation to matters regarding the **Registrar**.
- 1.3 **Sub-Delegation:** The **Responsible Executives** are not limited in sub-delegation of the duties hereunder but remain responsible for oversight and answerable to the President.

2. Advisory Committee for the University Librarian

- 2.1 For the selection of the **University Librarian**, the President will convene an **Advisory Committee** with the following membership:

For the University Librarian			
Position	#	Source/Composition	Appointed by:
Chair	1	Responsible Executive	Ex Officio
Secretary	*	A member of the administrative staff of the Responsible Executive *(non-voting and not counted in quorum)	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	4	Persons, at least two of whom must be faculty members	President
	1	Librarian elected by and from the Librarians associated with UBC Okanagan, other than the University Librarian	Librarians
	3	Librarians elected by and from the Librarians associated with UBC Vancouver, other than the University Librarian	Librarians
	1	Student elected by and from the students registered at UBC Okanagan	Students

For the University Librarian			
Position	#	Source/Composition	Appointed by:
	1	Student elected by and from the students registered at UBC Vancouver	Students
	1	Person selected by the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	Senate
	1	Person selected by the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	Senate
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One Librarian elected by and from the Librarians , other than the University Librarian , for each Additional Member appointed by the President	Librarians
	N/A	One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President	Students
	N/A	One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President	Students
	N/A	One person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan for every four Additional Members appointed by the President	Senate
	N/A	One person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver for every four Additional Members appointed by the President	Senate

2.2 **Elections:** The ~~Registrar~~Elections Committee of the Council of Senates ("Elections Committee") or its delegate will determine the procedures and timelines for nominations and elections of members of **Advisory Committees**. For student members, the ~~Registrar~~Elections Committee or its delegate may authorize a student society to conduct the nominations and elections processes set by the ~~Registrar~~Elections Committee or its delegate on ~~the Registrar's~~ behalf of the Elections Committee or its delegate. If no individual is elected by the end of an election process, the Chair of the applicable **Advisory Committee** may appoint the requisite number of members from the applicable constituency.

2.3 **Senate Selections:** For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selection.

2.4 The Chair of the **Advisory Committee** must consult with the President before confirming the composition of the **Advisory Committee**.

2.5 **Appointment Term:** The **University Librarian** may be appointed for up to 5 years per term.

3. Advisory Committee for the Registrar

- 3.1 **Registrar:** For the selection of the **Registrar**, the President will convene an **Advisory Committee** with the following membership:

For the selection of the Registrar			
Position	#	Source/Composition	Appointed by:
Co- Chairs	2	Responsible Executives	Ex Officio
Secretary	*	A member of the administrative staff of the Co-Chairs, selected by mutual agreement between the Co-Chairs *(non-voting and not counted in quorum)	Co-Chairs
Members	2	Persons	President
	2	Members of the staff of the Registrar's Office elected by and from the members of the staff of the Registrar's Office, other than the Registrar	Staff
	1	Student elected by and from the students registered at UBC Okanagan	Students
	1	Student elected by and from the students registered at UBC Vancouver	Students
	1	Person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan	Senate
	1	Person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver	Senate
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One member of the staff of the Registrar's Office elected by and from the members of the staff of the Registrar's Office, other than the Registrar , for each Additional Member appointed by the President	Staff
	N/A	One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President	Students
	N/A	One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President	Students
	N/A	One person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan for every four Additional Members appointed by the President	Senate
	N/A	One person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver for every four Additional Members appointed by the President	Senate

- 3.2 The Co-Chairs of the **Advisory Committee** must consult with the President before confirming the composition of the **Advisory Committee**.
- 3.3 **Elections:** For elected members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Co-Chairs. The Co-Chairs may authorize the incumbent **Registrar** or another person or entity to conduct the nominations and/or elections processes on their behalf notwithstanding the fact that the incumbent **Registrar** may be a

candidate for appointment. If no individual is elected by the end of an election process, the Co-Chairs may appoint the requisite number of members from the applicable constituency.

- 3.4 **Senate Selections:** For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selection.

- 3.5 **Appointment Term:** The **Registrar** may be appointed for up to 5 years per term.

4. Replacement of Advisory Committee Members

- 4.1 **Vacancy or Inability to Participate:** If a member of an **Advisory Committee** becomes unwilling or unable to serve as a member of the **Advisory Committee** before it has completed its work, the Chair or Co-Chairs, as applicable, in consultation with the President, may appoint a replacement member. While the replacement member may be any person whose participation is expected to contribute significantly to the **Advisory Committee's** activities, the usual practice is for the replacement member to be from the same stakeholder group as the person being replaced. For example, if the member being replaced is a faculty member of a specific Faculty, the replacement member will normally be selected from the faculty members of that Faculty.
- 4.2 **Student Status:** If a **student** member of an **Advisory Committee** ceases to be a student at the University but remains willing and able to continue to serve as a member of the **Advisory Committee**, the Chair or Co-Chairs, as applicable, in consultation with the President and the relevant student group, may permit the student to continue to serve or may appoint a replacement student member. Any such replacement must meet the same eligibility requirements as the student who is being replaced. For example, if the student being replaced is a student selected from the students registered at UBC Okanagan, the replacement student will be appointed from the students registered at UBC Okanagan.
- 4.3 If a replacement member is not appointed, the **Advisory Committee** may complete its work notwithstanding the vacancy.

5. Customary Practices

- 5.1 In making appointments to an **Advisory Committee**, including replacement appointments under Article 4 of these Procedures, the Chair or Co-Chairs, as applicable, will consider equity and will seek to include a diverse range of perspectives and experiences, such as from underrepresented stakeholder communities.

6. Procedure for Advisory Committee

- 6.1 The Chair or Co-Chairs of the **Advisory Committee** will be responsible for calling meetings.
- 6.2 Meetings may be held face-to-face, via telephone conference, video conference or any means determined by the Chair or Co-Chairs of the **Advisory Committee**, as applicable.


- 6.3 The quorum required to transact business at meetings will be a majority of the members of the **Advisory Committee** unless otherwise determined by the Chair or Co-Chairs, as applicable.

7. Remuneration

- 7.1 The form and amount of remuneration of the **Registrar** and the **University Librarian** must be established and documented in writing at or before the effective date of the appointment.

8. Administrative Leaves

- 8.1 As part of the terms of an appointment, the **University Librarian** and the **Registrar** may be granted an administrative leave, to be taken at the conclusion of the appointment, provided however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the **University Librarian** or the **Registrar** during any such administrative leave must be documented in writing at or before the effective date of the appointment. Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members or **Librarians**, administrative leave will only be granted to the **University Librarian** and the **Registrar** if he or she holds, in the case of the **University Librarian**, a confirmed appointment, and in the case of the **Registrar**, a tenured appointment, and they actually return to active duty as a faculty member or a **Librarian** for at least one year immediately after the period of the administrative leave.
- 8.2 If an administrative leave is granted, time served as a **Registrar** or **University Librarian** and time taken on administrative leave will not be included in years of service for the purpose of calculating study leave.
- 8.3 During the period of administrative leave, the faculty member continues to be a full-time employee of the University, and is required to comply with the University's policies and procedures.
- 8.4 Any arrangements with respect to administrative leave that that were established and documented in writing prior to February 1, 2008 will not be affected by these Procedures.
- 8.5 Any deviations from the provisions of these Procedures dealing with administrative leave may only be made with the written approval of the President.

 The University of British Columbia Board of Governors	Policy No.: AP11
Long Title: Appointment of Registrar and Librarians (Joint Senate and Board Policy)	
Short Title: Registrar/Librarians Appointment Policy	

Background & Purposes:

Section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for the Registrar and Librarians.

For extensions and acting appointments, please refer to the Registrar/Librarians Extension Policy.

1. Definitions and Interpretation Rules

- 1.1 A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

2. Scope

- 2.1 This Policy applies to all appointments of the **Registrar**, the **University Librarian**, and all other **Librarians**.
- 2.2 **Librarians** other than the **University Librarian** are appointed in accordance with the Collective Agreement between the University and the Faculty Association.

3. Selection of Candidates

- 3.1 For the selection of candidates for the **Registrar** and the **University Librarian**, the President shall convene an **Advisory Committee** as described in the Procedures and will consider the advice of the **Advisory Committee** in making a recommendation to the Board of Governors.
- 3.2 The President's recommendation, which may include recommended terms and conditions of any appointment, will be considered by the Board of Governors, which must approve such appointment and has the authority to establish the terms and conditions for any such appointment.

4. Procedures Not to Conflict

- 4.1 Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.

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Schedule to Registrar/Librarians Appointment Policy

Definitions and Other Interpretation Rules

1. Definitions

In the Registrar/Librarians Appointment Policy, the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:

- a. ***“Advisory Committee”*** means an advisory committee to the President as defined in Article 2 in the Procedures associated with this Policy.
- b. ***“Librarians”*** means the members of UBC’s professional librarian staff.
- c. ***“Registrar”*** means the Associate Vice-President, Enrolment Services and Registrar.
- d. ***“University Librarian”*** means the person who is responsible for UBC’s overall library system across both UBC Okanagan and UBC Vancouver.
- e. ***“Responsible Executive”*** means:
 - 1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
 - 2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.



PROCEDURES ASSOCIATED WITH THE REGISTRAR/LIBRARIANS APPOINTMENT POLICY

Pursuant to the Regulatory Framework Policy, the President may approve Procedures or the amendment or repeal of Procedures. Such approvals must be reported ~~at the next meeting of~~ the UBC Board of Governors and the Okanagan Senate and the Vancouver Senate at their next regularly scheduled meetings or as soon thereafter as practicable.

Capitalized terms used in these Procedures that are not otherwise defined herein shall have the meanings given to such terms in the accompanying Policy, being the Registrar/Librarians Appointment Policy.

1. Assignment of Responsible Executive

- 1.1 The **Responsible Executive** will be the Provost and Vice-President, Academic (UBC Vancouver) in relation to matters regarding the **University Librarian**.
- 1.2 The **Responsible Executive** will be the Provost and Vice-President, Academic (UBC Vancouver) and the Provost and Vice-President, Academic (UBC Okanagan) in relation to matters regarding the **Registrar**.
- 1.3 **Sub-Delegation:** The **Responsible Executives** are not limited in sub-delegation of the duties hereunder but remain responsible for oversight and answerable to the President.

2. Advisory Committee for the University Librarian

- 2.1 For the selection of the **University Librarian**, the President will convene an **Advisory Committee** with the following membership:

For the University Librarian			
Position	#	Source/Composition	Appointed by:
Chair	1	Responsible Executive	Ex Officio
Secretary	*	A member of the administrative staff of the Responsible Executive *(non-voting and not counted in quorum)	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	4	Persons, at least two of whom must be faculty members	President
	1	Librarian elected by and from the Librarians associated with UBC Okanagan, other than the University Librarian	Librarians
	3	Librarians elected by and from the Librarians associated with UBC Vancouver, other than the University Librarian	Librarians
	1	Student elected by and from the students registered at UBC Okanagan	Students

For the University Librarian			
Position	#	Source/Composition	Appointed by:
	1	Student elected by and from the students registered at UBC Vancouver	Students
	1	Person selected by the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	Senate
	1	Person selected by the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	Senate
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One Librarian elected by and from the Librarians , other than the University Librarian , for each Additional Member appointed by the President	Librarians
	N/A	One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President	Students
	N/A	One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President	Students
	N/A	One person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan for every four Additional Members appointed by the President	Senate
	N/A	One person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver for every four Additional Members appointed by the President	Senate

- 2.2 ~~Student Member Elections:~~ ~~For student members, the~~ The Elections Committee of the Council of Senates ("Elections Committee") or its delegate will determine the procedures and timelines for nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar of members of **Advisory Committees**. For student members, the Elections Committee or its delegate may authorize a student society to conduct the nominations and/or elections processes set by the Elections Committee or its delegate on ~~his or her~~ behalf of the Elections Committee or its delegate. If no individual is elected by the end of an election process, the Chair of the applicable Advisory Committee may appoint the requisite number of members from the applicable constituency.
- 2.3 **Senate** Selections: For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selection.
- 2.4 The Chair of the **Advisory Committee** must consult with the President before confirming the composition of the **Advisory Committee**.
- 2.5 **Appointment Term:** The **University Librarian** may be appointed for up to 5 years per term.

3. Advisory Committee for the Registrar

- 3.1 **Registrar:** For the selection of the **Registrar**, the President will convene an **Advisory Committee** with the following membership:

For the selection of the Registrar			
Position	#	Source/Composition	Appointed by:
Co- Chairs	2	Responsible Executives	Ex Officio
Secretary	*	A member of the administrative staff of the Co-Chairs, selected by mutual agreement between the Co-Chairs *(non-voting and not counted in quorum)	Co-Chairs
Members	2	Persons	President
	2	Members of the staff of the Registrar's Office elected by and from the members of the staff of the Registrar's Office, other than the Registrar	Staff
	1	Student elected by and from the students registered at UBC Okanagan	Students
	1	Student elected by and from the students registered at UBC Vancouver	Students
	1	Person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan	Senate
	1	Person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver	Senate
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One member of the staff of the Registrar's Office elected by and from the members of the staff of the Registrar's Office, other than the Registrar , for each Additional Member appointed by the President	Staff
	N/A	One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President	Students
	N/A	One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President	Students
	N/A	One person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan for every four Additional Members appointed by the President	Senate
	N/A	One person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver for every four Additional Members appointed by the President	Senate

- 3.2 The Co-Chairs of the **Advisory Committee** must consult with the President before confirming the composition of the **Advisory Committee**.

- 3.3 ~~Student Member Elections:~~ For ~~student~~studentelected members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Co-Chairs. The Co-Chairs may authorize the incumbent **Registrar** or another person or entity, ~~including a~~

~~student-society~~ to conduct the nominations and/or elections processes on their behalf, notwithstanding the fact that the incumbent **Registrar** may be a candidate for appointment. If no individual is elected by the end of an election process, the Co-Chairs may appoint the requisite number of members from the applicable constituency.

- 3.4 **Senate Selections:** For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selection.

- 3.5 **Appointment Term:** The **Registrar** may be appointed for up to 5 years per term.

4. Replacement of Advisory Committee Members

- 4.1 **Vacancy or Inability to Participate:** If a member of an **Advisory Committee** becomes unwilling or unable to serve as a member of the **Advisory Committee** before it has completed its work, the Chair or Co-Chairs, as applicable, in consultation with the President, may appoint a replacement member. While the replacement member may be any person whose participation is expected to contribute significantly to the **Advisory Committee's** activities, the usual practice is for the replacement member to be from the same stakeholder group as the person being replaced. For example, if the member being replaced is a faculty member of a specific Faculty, the replacement member will normally be selected from the faculty members of that Faculty.

- 4.2 **Student Status:** If a **student** member of an **Advisory Committee** ceases to be a student at the University but remains willing and able to continue to serve as a member of the **Advisory Committee**, the Chair or Co-Chairs, as applicable, in consultation with the President and the relevant student group, may permit the student to continue to serve or may appoint a replacement student member. Any such replacement must meet the same eligibility requirements as the student who is being replaced. For example, if the student being replaced is a student selected from the students registered at UBC Okanagan, the replacement student will be appointed from the students registered at UBC Okanagan.

- 4.3 If a replacement member is not appointed, the **Advisory Committee** may complete its work notwithstanding the vacancy.

5. Customary Practices

- 5.1 In making appointments to an **Advisory Committee**, including replacement appointments under Article 4 of these Procedures, the ~~President will endeavour~~ Chair or Co-Chairs, as applicable, will consider equity and will seek to provide for include a diverse ~~and balanced~~ Advisory Committee range of perspectives and experiences, such as from underrepresented stakeholder communities.

6. Procedure for Advisory Committee

- 6.1 The Chair or Co-Chairs of the **Advisory Committee** will be responsible for calling meetings.

- 6.2 Meetings may be held face-to-face, via telephone conference, video conference or any means determined by the Chair or Co-Chairs of the **Advisory Committee**, as applicable.
- 6.3 The quorum required to transact business at meetings will be a majority of the members of the **Advisory Committee** unless otherwise determined by the Chair or Co-Chairs, as applicable.


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7. Remuneration

- 7.1 The form and amount of remuneration of the **Registrar** and the **University Librarian** must be established and documented in writing at or before the effective date of the appointment.

8. Administrative Leaves

- 8.1 As part of the terms of an appointment, the **University Librarian** and the **Registrar** may be granted an administrative leave, to be taken at the conclusion of the appointment, provided however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the **University Librarian** or the **Registrar** during any such administrative leave must be documented in writing at or before the effective date of the appointment. Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members or **Librarians**, administrative leave will only be granted to the **University Librarian** and the **Registrar** if he or she holds, in the case of the **University Librarian**, a confirmed appointment, and in the case of the **Registrar**, a tenured appointment, and they actually return to active duty as a faculty member or a **Librarian** for at least one year immediately after the period of the administrative leave.
- 8.2 If an administrative leave is granted, time served as a **Registrar** or **University Librarian** and time taken on administrative leave will not be included in years of service for the purpose of calculating study leave.
- 8.3 During the period of administrative leave, the faculty member continues to be a full-time employee of the University, and is required to comply with the University's policies and procedures.
- 8.4 Any arrangements with respect to administrative leave that that were established and documented in writing prior to February 1, 2008 will not be affected by these Procedures.
- 8.5 Any deviations from the provisions of these Procedures dealing with administrative leave may only be made with the written approval of the President.

 The University of British Columbia Board of Governors	Policy No.: AP12
Long Title: Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy)	
Short Title: <p style="text-align: center;">Academic Administrators Appointment Policy</p>	

Background & Purposes:

Section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for senior academic administrators.

For extensions and acting appointments, please refer to the Academic Administrators Extension Policy.

1. Definitions and Interpretation Rules

- 1.1 A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

2. Scope

- 2.1 This Policy applies to all appointments of **Designated Senior Academic Administrators**.
- 2.2 Currently, the President of the University holds the title of Deputy Vice-Chancellor for UBC Vancouver. If at some point in the future, it is determined that the position of Deputy Vice-Chancellor (UBC Vancouver) is to be held by a person other than the President, the process for dealing with appointments for the Deputy Vice-Chancellor (UBC Vancouver) as set out in this Policy and any associated Procedures will apply. However, where the position of Deputy Vice-Chancellor (UBC Vancouver) is to be held by the President, the normal appointment process for the President will apply, notwithstanding anything else in this Policy or its associated Procedures.
- 2.3 Currently, a Dean holds the title of Vice-President, Health. If, at some point in the future, it is determined that the position of the Vice-President, Health is to be held by a person other than a Dean, the process for dealing with appointments for the Vice-President, Health as set out in this Policy and any associated Procedures will apply. However, and notwithstanding anything else in this Policy or its associated Procedures, where the position of Vice-President, Health is to be held by a Dean, the normal appointment process for the Dean as set out in the Deans/Principals Appointment Policy will apply, except that the **Advisory Committee** will be modified by adding the following members:

- 2.3.1 one member of the UBC Vancouver Senate selected by the UBC Vancouver Senate;
- 2.3.2 one member of the UBC Okanagan Senate selected by the UBC Okanagan Senate;
- 2.3.3 two members of the Board of Governors selected by the Chair of the Board of Governors; and
- 2.3.4 one Dean selected by the President.

3. Selection of Candidates

- 3.1 For the selection of candidates for ***Designated Senior Academic Administrators***, the President shall convene an ***Advisory Committee*** as described in the Procedures and will consider the advice of the ***Advisory Committee*** in making a recommendation to the Board of Governors.
- 3.2 The President's recommendation, which may include recommended terms and conditions of the appointment, will be considered by the Board of Governors which must approve the appointment and has the authority to establish the terms and conditions for any such appointment.

4. Procedures Not to Conflict

- 4.1 Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.

Schedule to Academic Administrators Appointment Policy

Definitions and Other Interpretation Rules

1. Definitions

In this Academic Administrators Appointment Policy, the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with this Policy:

- a. ***“Academic Associate Vice-Presidents”*** means the positions designated as such by the President, from time to time, in the Procedures associated with this Policy.
- b. ***“Academic Vice-Presidents”*** means the following:
 1. Provost and Vice-President, Academic (UBC Vancouver); and
 2. Provost and Vice-President, Academic (UBC Okanagan).
- c. ***“Advisory Committee”*** means an advisory committee to the President as defined in Article 2 in the Procedures associated with this Policy.
- d. ***“AMS”*** means the Alma Mater Society at UBC.
- e. ***“College”*** means the College of Graduate Studies at UBC Okanagan established by resolutions passed by the Board of Governors on January 26, 2006.
- f. ***“Deans”*** means:
 1. the Deans of UBC Okanagan Faculties;
 2. the Dean of the College;
 3. the Deans of UBC Vancouver Faculties;
 4. the Deans of Dual-Campus Faculties.
- g. ***“Designated Senior Academic Administrators”*** means the following:
 1. Deputy Vice-Chancellor and Principal (UBC Okanagan);
 2. Deputy Vice-Chancellor (UBC Vancouver);
 3. ***Academic Vice-Presidents***;
 4. Vice-President, Health;
 5. Vice-President, Research and Innovation; and
 6. ***Academic Associate Vice-Presidents***.
- h. ***“Dual-Campus Faculty”*** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2018, the Dual-Campus Faculties were the Faculty of Applied Science and the Faculty of Education, each comprised of two divisions, the UBC Okanagan Division and the UBC Vancouver Division.]
- i. ***“GSS”*** means the Graduate Students Society at UBC.

- j. ***“Responsible Executive”*** means:
1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
 2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.
- k. ***“UBC Okanagan Division”*** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2018, the Dual-Campus Faculties were the Faculty of Applied Science and the Faculty of Education, each comprised of two divisions, the UBC Okanagan Division and the UBC Vancouver Division.]
- l. ***“UBC Okanagan Faculty”*** has the same meaning attributed to the term "Faculty of UBC Okanagan" in resolutions passed by the Board of Governors on June 3, 2005. [Note: as at July 1, ~~2018~~2020, the UBC Okanagan Faculties were the Faculty of Arts and Social Sciences (~~now~~ known as the Irving K. Barber ~~School~~Faculty of Arts and Social Sciences), the Faculty of Science (known as the Irving K. Barber Faculty of Science), the Faculty of Creative and Critical Studies, the Faculty of Health and Social Development, and the Faculty of Management.]
- m. ***“UBCSUO”*** means the Student Union of UBC Okanagan.
- n. ***“UBC Vancouver Division”*** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2018, the Dual-Campus Faculties were the Faculty of Applied Science and the Faculty of Education, each comprised of two divisions, the UBC Okanagan Division and the UBC Vancouver Division.]
- o. ***“UBC Vancouver Faculty”*** has the same meaning attributed to the term "Faculty of UBC Vancouver" in resolutions passed by the Board of Governors on June 3, 2005. [Note: as at July 1, 2018, the UBC Vancouver Faculties were the Faculty of Arts, the Faculty of Commerce and Business Administration (now known as the Sauder School of Business), the Faculty of Dentistry, the Faculty of Forestry, the Faculty of Graduate and Postdoctoral Studies, the Faculty of Land and Food Systems, the Peter A. Allard School of Law, the Faculty of Medicine, the Faculty of Pharmaceutical Sciences, and the Faculty of Science].



PROCEDURES ASSOCIATED WITH THE ACADEMIC ADMINISTRATORS APPOINTMENT POLICY

Pursuant to the Regulatory Framework Policy, the President may approve Procedures or the amendment or repeal of Procedures. Such approvals must be reported ~~at the next meeting of~~ the UBC Board of Governors and the Okanagan Senate and the Vancouver Senate at their next regularly scheduled meetings or as soon thereafter as practicable.

Capitalized terms used in these Procedures that are not otherwise defined herein shall have the meanings given to such terms in the accompanying Policy, being the Academic Administrators Appointment Policy.

1. Academic Associate Vice-Presidents

1.1 The following individuals are designated as **Academic Associate Vice-Presidents**:

- 1.1.1 Associate Vice-President, Research and Innovation;
- 1.1.2 Vice-Provost, International;
- 1.1.3 Vice-Principal, Research and Innovation (UBC Okanagan);
- 1.1.4 Deputy Provost (UBC Vancouver);
- 1.1.5 Vice-Provost, Graduate and Postdoctoral Studies (UBC Vancouver);
- 1.1.6 Vice-Provost and Associate Vice-President, Academic Affairs (UBC Vancouver);
- 1.1.7 Vice-Provost and Associate Vice-President, ~~Enrolment and Academic Facilities~~ Faculty Planning (UBC Vancouver); and
- 1.1.8 Associate Vice-President, Health.

1.2 Currently, the Dean of the UBC Vancouver Faculty of Graduate and Postdoctoral Studies holds the title of Vice-Provost, Graduate and Postdoctoral Studies (UBC Vancouver). Where a Vice-Provost concurrently holds the position of Dean of a Faculty, the normal selection process for a Dean will be applied. If, at some point in the future, it is determined that the position of Vice-Provost, Graduate and Postdoctoral Studies (UBC Vancouver) is to be held by a person other than the Dean of the UBC Vancouver Faculty of Graduate and Postdoctoral Studies, the appointment process for **Academic Associate Vice-Presidents** will be applied.

2. Advisory Committee for the Appointments

- 2.1 For the **Deputy Vice-Chancellor and Principal (UBC Okanagan)** or the **Deputy Vice-Chancellor (UBC Vancouver)**, the President will convene an **Advisory Committee** with the following membership:

For the Deputy Vice-Chancellor and Principal for UBC Okanagan or the Deputy Vice-Chancellor for UBC Vancouver			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed from the members of the Board of Governors	Chair after consultation with the Chair of the Board of Governors
	1	Person selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	3	Persons selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, at least one of whom must be a faculty member or student from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	1	Student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	Up to 2	Associate Vice-Presidents or Directors of units within the portfolio of the Deputy Vice-Chancellor as the Chair may choose to appoint	Chair
	2	Persons elected by and from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	Faculty
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair
	N/A	One person selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every Additional Member appointed by the Chair	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	N/A	One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the Chair	Students

2.2 For the selection of an **Academic Vice-President**, the President will convene an **Advisory Committee** with the following membership:

For the Academic Vice-Presidents			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	4	Persons appointed from the members of the Board of Governors, at least one of whom must be a faculty member from UBC Okanagan or UBC Vancouver, as applicable	Chair after consultation with the Chair of the Board of Governors
	1	Person selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	2	Persons selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, at least one of whom must be a faculty member or student from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	1	Dean selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	1	Student elected by and from the undergraduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	2	Persons elected by and from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	Faculty
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair
	N/A	One person selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the Chair	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	N/A	One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members	Students

	appointed by the Chair	
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2.3 For the selection of the Vice President, Research and Innovation, the President will convene an **Advisory Committee** with the following membership:

For the Vice-President, Research and Innovation			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed from the members of the Board of Governors, at least one of whom must be a faculty member	Chair after consultation with the Chair of the Board of Governors
	1	Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan.	UBC Okanagan Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan	Students
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Vancouver	Students
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	Up to 2	Associate Vice-Presidents or Directors of units within the portfolio of the Vice-President, Research and Innovation as the Chair may choose to appoint	Chair
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the Chair	Chair and Members of Advisory Committee
	N/A	One student elected by and from the graduate students registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver for every two Additional Members appointed by the Chair	Students

- 2.4 Where the position of Vice-President, Health is not to be held by a Dean, for the selection of the Vice-President, Health, the President will convene an **Advisory Committee** with the following membership:

For the Vice-President, Health			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum) appointed by the Chair	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	1	Provost and Vice-President, Academic (UBC Vancouver)	Ex Officio
	3	Persons selected from the members of the Board of Governors, at least one of whom must be a faculty member	Chair after consultation with the Chair of the Board of Governors
	1	Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	UBC Okanagan Senate
	1	Persons selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student registered in a degree or diploma program in a health discipline at UBC Okanagan appointed by the Chair	Chair after consultation with the President of the UBCSUO
	1	Student registered in a degree or diploma program in a health discipline at UBC Vancouver appointed by the Chair	Chair after consultation with the President of the AMS
	Up to 2	Associate Vice-Presidents or Directors of units within the portfolio of Vice-President, Health as the Chair may choose to appoint	Chair
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair
	N/A	One faculty member selected by the Chair and Members of	Chair and

		the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the Chair	Members of Advisory Committee
	N/A	One student registered in a degree or diploma program in a health discipline at either UBC Okanagan or UBC Vancouver appointed by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the Chair	Chair and Members of Advisory Committee after consultation with the President of the UBCSUO or the President of the AMS, as applicable

2.5 For the selection of an **Academic Associate Vice-President**, the President will convene an **Advisory Committee** with the following membership:

For the Academic Associate Vice-Presidents other than the Associate Vice-President, Research and Innovation, the Vice-Provost, International, and the Associate Vice-President, Health			
Position	#	Source/Composition	Selected by:
Chair	1	The Academic Vice-President to whom the Academic Associate Vice-President will report	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President, at least one of whom must be a faculty member	President
	1	Person selected from UBC Okanagan Senate or UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	3	Persons selected from UBC Okanagan Senate or UBC Vancouver Senate, as applicable, at least one of whom must be a faculty member or student from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	1	Student elected by and from the undergraduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	2	Persons elected by and from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	Faculty
Additional	N/A	Such other person(s) as the President may choose to appoint	President

Members			
	N/A	One person selected from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every Additional Member appointed by the President	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	N/A	One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the President	Students

For the Associate Vice-President, Research and Innovation			
Position	#	Source/Composition	Selected by:
Chair	1	The Vice-President, Research and Innovation	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Vice-President, Research and Innovation	President
	1	Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan	Students
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Vancouver	Students
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee
	N/A	One student elected by and from the graduate students registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver for every two Additional Members appointed by the President	Students

For the Vice-Provost, International			
Position	#	Source/Composition	Selected by:
Chair	1	The Provost and Vice-President, Academic (UBC Vancouver)	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	3	Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Provost and Vice-President Academic (UBC Vancouver)	President
	1	Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	UBC Okanagan Senate
	2	Persons selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student registered in a degree or diploma program at UBC Okanagan selected by the Board of Directors of the Student Union of UBC Okanagan	UBCSUO Board of Directors
	1	Student registered in a degree or diploma program at UBC Vancouver selected by the Council of the Alma Mater Society of the University of British Columbia	AMS Council
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee
	N/A	One student registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee

For the Associate Vice-President, Health			
Position	#	Source/Composition	Selected by:
Chair	1	The Vice-President, Health	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	1	Provost and Vice-President, Academic (UBC Vancouver)	Ex Officio
	3	Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Vice-President, Health	President
	1	Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	UBC Okanagan Senate
	1	Persons selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student registered in a degree or diploma program in a health discipline at UBC Okanagan selected by the Board of Directors of the Student Union of UBC Okanagan	UBCSUO Board of Directors
	1	Student registered in a degree or diploma program in a health discipline at UBC Vancouver selected by the Council of the Alma Mater Society of the University of British Columbia	AMS Council
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee
	N/A	One student registered in a degree or diploma program in a health discipline at either UBC Okanagan or UBC Vancouver selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee

2.6 The Chair of the **Advisory Committee** for the selection of an **Academic Associate Vice-President** must consult with the President before confirming the composition of the **Advisory Committee**.

2.7 **Elections:** The ~~Registrar~~ Elections Committee of the Council of Senates (the “Elections Committee”) or its delegate will determine the procedures and timelines for nominations and

elections of student members and faculty members of **Advisory Committees**. For student members, the ~~Registrar~~Elections Committee or its delegate may authorize a student society to conduct the nominations and elections processes set by the ~~Registrar~~Elections Committee or its delegate on ~~the Registrar's~~ behalf of the Elections Committee or its delegate. If no individual is elected by the end of an election process, the Chair of the applicable **Advisory Committee** may appoint the requisite number of members from the applicable constituency.

- 2.8 **Senate Selections:** For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selections.

3. Replacement of Advisory Committee Members

- 3.1 **Vacancy or Inability to Participate:** If a member of an **Advisory Committee** becomes unwilling or unable to serve as a member of the **Advisory Committee** before it has completed its work, the Chair, in consultation with the President, may appoint a replacement member. While the replacement member may be any person whose participation is expected to contribute significantly to the **Advisory Committee's** activities, the usual practice is for the replacement member to be from the same stakeholder group as the person being replaced, as more particularly set out in the applicable **Advisory Committee** table in these Procedures. For example, if the member being replaced is a faculty member selected from the UBC Okanagan Senate, the replacement member would normally be appointed from the faculty members from the UBC Okanagan Senate.
- 3.2 **Student Status:** If a student member of an **Advisory Committee** ceases to be a student at the University but remains willing and able to continue to serve as a member of the **Advisory Committee**, the Chair, in consultation with the President, may permit the student to continue to serve or may appoint a replacement student member. Any such replacement student must meet the same eligibility requirements as the student who is being replaced. For example, if the student being replaced is a graduate student selected from the graduate students associated with a specific campus, the replacement student will be appointed from the graduate students associated with that campus.
- 3.3 If a replacement member is not appointed, the **Advisory Committee** may complete its work notwithstanding the vacancy.

4. Procedure for Advisory Committee

- 4.1 The Chair of the Advisory Committee will be responsible for calling meetings.
- 4.2 Meetings may be held face-to-face, via telephone conference, video conference or any means determined by the Chair of the Advisory Committee.
- 4.3 The quorum required to transact business at meetings will be a majority of the members of the Advisory Committee unless otherwise determined by the Chair.

5. **Customary Practices:** In making appointments to an **Advisory Committee**, including replacement appointments under Article 3 of these Procedures, the President will consider equity and will seek to include a diverse range of perspectives and experiences, such as from various academic disciplines and underrepresented stakeholder communities.

6. **Term and Remuneration**

- 6.1 The form and amount of remuneration of **Designated Senior Academic Administrators** must be established and documented in writing at or before the effective date of the appointment.
- 6.2 Designated Senior Academic Administrators may be appointed for terms of up to five years.

7. **Responsible Executive**


- 7.1 **Appointment:** The individual responsible for the Academic Administrators Appointment Policy and these associated Procedures is the President.
- 7.2 **Sub-Delegation:** The Responsible Executive is not limited in sub-delegation of the duties hereunder but remains responsible for oversight.

8. **Administrative Leaves**

- 8.1 As part of the terms of an appointment, a **Designated Senior Academic Administrator** may be granted an administrative leave, to be taken at the conclusion of the appointment, provided, however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the **Designated Senior Academic Administrator** during any such administrative leave must be documented in writing at or before the effective date of the appointment.
- 8.2 Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning to the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members, administrative leave will only be granted to the **Designated Senior Academic Administrator** if he or she holds a tenured appointment and actually returns to active duty as a faculty member for at least one year immediately after the period of the administrative leave.
- 8.3 If an administrative leave is granted, time served as a **Designated Senior Academic Administrator** and time taken on administrative leave will not be included in the years of service for the purpose of calculating study leave.
- 8.4 During the period of administrative leave, the faculty member continues to be a full-time employee of the University, and is required to comply with the University's policies and procedures.
- 8.5 Any arrangements with respect to administrative leave for a **Designated Senior Academic Administrator** that were established and documented in writing prior to May 1, 2008 will not be affected by these Procedures.

- 8.6 Any deviations from the Articles of these Procedures dealing with administrative leave may only be made with the written approval of the President.

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 The University of British Columbia Board of Governors	Policy No.: AP12
Long Title: Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy)	
Short Title: <p style="text-align: center;">Academic Administrators Appointment Policy</p>	

Background & Purposes:

Section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for senior academic administrators.

For extensions and acting appointments, please refer to the Academic Administrators Extension Policy.

1. Definitions and Interpretation Rules

- 1.1 A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

2. Scope

- 2.1 This Policy applies to all appointments of ***Designated Senior Academic Administrators***.

- 2.2 Currently, the President of the University holds the title of Deputy Vice-Chancellor for UBC Vancouver. If at some point in the future, it is determined that the position of Deputy Vice-Chancellor ([UBC Vancouver](#)) is to be held by a person other than the President ~~in the case of UBC Vancouver~~, the process for dealing with appointments for the Deputy Vice-Chancellor (UBC Vancouver) as set out in this Policy and any associated Procedures will apply. However, ~~unless and until such a determination is made, the normal selection~~ where the position of Deputy Vice-Chancellor (UBC Vancouver) is to be held by the President, the normal appointment process for the President will apply, notwithstanding anything else in this Policy or its associated Procedures.

- 2.3 Currently, a Dean holds the title of Vice-President, Health. If, at some point in the future, it is determined that the position of the Vice-President, Health is to be held by a person other than a Dean, the process for dealing with appointments for the Vice-President ~~will be applied~~, Health as set out in this Policy and any associated Procedures will apply. However, and notwithstanding anything else in this Policy or its associated Procedures, where the position of Vice-President, Health is to be held by a Dean, the normal appointment process for the

Dean as set out in the Deans/Principals Appointment Policy will apply, except that the **Advisory Committee** will be modified by adding the following members:

2.3.1 one member of the UBC Vancouver Senate selected by the UBC Vancouver Senate;

2.3.2 one member of the UBC Okanagan Senate selected by the UBC Okanagan Senate;

2.3.3 two members of the Board of Governors selected by the Chair of the Board of Governors; and

2.3.4 one Dean selected by the President.

3. Selection of Candidates

3.1 For the selection of candidates for **Designated Senior Academic Administrators**, the President shall convene an **Advisory Committee** as described in the Procedures and will consider the advice of the **Advisory Committee** in making a recommendation to the Board of Governors.

3.2 The President's recommendation, which may include recommended terms and conditions of the appointment, will be considered by the Board of Governors which must approve the appointment and has the authority to establish the terms and conditions for any such appointment.

4. Procedures Not to Conflict

4.1 Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.

Schedule to Academic Administrators Appointment Policy

Definitions and Other Interpretation Rules

1. Definitions

In ~~the~~this Academic Administrators Appointment Policy, the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with ~~that~~this Policy:

- a. ***“Academic Associate Vice-Presidents”*** means the positions designated as such by the President, from time to time, in the Procedures associated with this Policy.
- b. ***“Academic Vice-Presidents”*** means the following:
 - 1. Provost and Vice-President, Academic (UBC Vancouver); and
 - 2. Provost and Vice-President, Academic (UBC Okanagan).
- c. ***“Advisory Committee”*** means an advisory committee to the President as defined in Article 2 in the Procedures associated with this Policy.

d. ***“AMS”*** means the Alma Mater Society at UBC.

e. ***“College”*** means the College of Graduate Studies at UBC Okanagan established by resolutions passed by the Board of Governors on January 26, 2006.

f. ***“Deans”*** means:

- ~~d~~ 1. the Deans of UBC Okanagan Faculties;
- ~~e~~ 2. the Dean of the College;
- ~~f~~ 3. ~~2.~~ the Deans of UBC Vancouver Faculties;
- 4. ~~3.~~ the Deans of Dual-Campus Faculties.

g. ***“Designated Senior Academic Administrators”*** means the following:

- ~~e~~ 1. Deputy Vice-Chancellor and Principal (UBC Okanagan);
- ~~f~~ 2. Deputy Vice-Chancellor (UBC Vancouver);
- 3. ***Academic Vice-Presidents;***
- 4. Vice-President, Health;
- 5. ~~4.~~ Vice-President, Research and Innovation; and
- 6. ~~5.~~ ***Academic Associate Vice-Presidents.***

h. ***“Dual-Campus Faculty”*** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, ~~2005~~2018, the ~~sole~~ Dual-Campus ~~Faculty~~ was Faculties were the Faculty of Applied Science and the Faculty of Education, each comprised of two divisions, the UBC Okanagan Division and the UBC Vancouver Division.]

i. ***“GSS”*** means the Graduate Students Society at UBC.

j. ***“Responsible Executive”*** means:

1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.

k. ***“UBC Okanagan Division”*** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2018, the Dual-Campus Faculties were the Faculty of Applied Science and the Faculty of Education, each comprised of two divisions, the UBC Okanagan Division and the UBC Vancouver Division.]

l. ***“UBC Okanagan Faculty”*** has the same meaning attributed to the term "Faculty of UBC Okanagan" in resolutions passed by the Board of Governors on June 3, 2005. [Note: as at July 1, 2005/2020, the UBC Okanagan Faculties were the Faculty of Arts and Social Sciences (~~now~~ known as the Irving K. Barber ~~School~~ Faculty of Arts and Social Sciences), the Faculty of Science (known as the Irving K. Barber Faculty of Science), the Faculty of Creative and Critical Studies, ~~the Faculty of Education~~, the Faculty of Health and Social Development, and the Faculty of Management.]

m. ***“UBCSUO”*** means the Student Union of UBC Okanagan.

n. ***“UBC Vancouver Division”*** has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2018, the Dual-Campus Faculties were the Faculty of Applied Science and the Faculty of Education, each comprised of two divisions, the UBC Okanagan Division and the UBC Vancouver Division.]

o. ***“UBC Vancouver Faculty”*** has the same meaning attributed to the term "Faculty of UBC Vancouver" in resolutions passed by the Board of Governors on June 3, 2005. [Note: as at July 1, 2005/2018, the UBC Vancouver Faculties were the Faculty of Arts, the Faculty of Commerce and Business Administration (now known as the Sauder School of Business), the Faculty of Dentistry, ~~the Faculty of Education~~, the Faculty of Forestry, the Faculty of Graduate and Postdoctoral Studies, the Faculty of Land and Food Systems, the ~~Faculty~~ Peter A. Allard School of Law, the Faculty of Medicine, the Faculty of Pharmaceutical Sciences, and the Faculty of Science].



PROCEDURES ASSOCIATED WITH THE ACADEMIC ADMINISTRATORS APPOINTMENT POLICY

Pursuant to the Regulatory Framework Policy, the President may approve Procedures or the amendment or repeal of Procedures. Such approvals must be reported ~~at the next meeting of~~ the UBC Board of Governors and the Okanagan Senate and the Vancouver Senate at their next regularly scheduled meetings or as soon thereafter as practicable.

Capitalized terms used in these Procedures that are not otherwise defined herein shall have the meanings given to such terms in the accompanying Policy, being the Academic Administrators Appointment Policy.

1. Academic Associate Vice-Presidents

1.1 The following individuals are designated as **Academic Associate Vice-Presidents**:

- 1.1.1 Associate Vice-President, Research and Innovation;
- 1.1.2 Vice-Provost, International;
- 1.1.3 Vice-Principal, Research and Innovation (UBC Okanagan);
- 1.1.4 Deputy Provost (UBC Vancouver);
- 1.1.5 Vice-Provost, Graduate and Postdoctoral Studies (UBC Vancouver);
- 1.1.6 Vice-Provost and Associate Vice-President, Academic Affairs (UBC Vancouver);
- 1.1.7 Vice-Provost and Associate Vice-President, Faculty Planning (UBC Vancouver); and
- 1.1.8 Associate Vice-President, Health.

1.2 Currently, the Dean of the UBC Vancouver Faculty of Graduate and Postdoctoral Studies holds the title of Vice-Provost, Graduate and Postdoctoral Studies (UBC Vancouver). Where a Vice-Provost concurrently holds the position of Dean of a Faculty, the normal selection process for a Dean will be applied. If, at some point in the future, it is determined that the position of Vice-Provost, Graduate and Postdoctoral Studies (UBC Vancouver) is to be held by a person other than the Dean of the UBC Vancouver Faculty of Graduate and Postdoctoral Studies, the appointment process for **Academic Associate Vice-Presidents** will be applied.

2. Advisory Committee for the Appointments

2.1 For the **Deputy Vice-Chancellor and Principal (UBC Okanagan)** or the **Deputy Vice-Chancellor (UBC Vancouver)**, the President will convene an **Advisory Committee** with the following membership:

For the Deputy Vice-Chancellor and Principal for UBC Okanagan or the Deputy Vice-Chancellor for UBC Vancouver			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the Chair from the members of the Board of Governors	Chair after consultation with the Chair of the Board of Governors
	1	Person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	3	Persons selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, at least one of whom must be a faculty member or student from UBC Okanagan or UBC Vancouver, as applicable	Senate UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	1	Student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	Up to 2	Associate Vice-Presidents or Directors of units within the portfolio of the Deputy Vice-Chancellor as the Chair may choose to appoint	Chair
	2	Persons elected by and from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	Faculty
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair
	N/A	One person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every Additional Member appointed by the Chair	Senate UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	N/A	One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC	Students

		Vancouver, as applicable, for every two Additional Members appointed by the Chair	
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2.2 For the selection of an **Academic Vice-President**, the President will convene an **Advisory Committee** with the following membership:

For the Academic Vice-Presidents			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	4	Persons appointed by the Chair from the members of the Board of Governors, at least one of whom must be a faculty member <u>from UBC Okanagan or UBC Vancouver, as applicable</u>	Chair <u>after consultation with the Chair of the Board of Governors</u>
	1	Person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	Senate <u>UBC Okanagan Senate or UBC Vancouver Senate, as appropriate</u>
	2	Persons selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, at least one of whom must be a faculty member or student from UBC Okanagan or UBC Vancouver, as applicable	Senate <u>UBC Okanagan Senate or UBC Vancouver Senate, as appropriate</u>
	1	Dean selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable	Senate <u>UBC Okanagan Senate or UBC Vancouver Senate, as appropriate</u>
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	1	Student elected by and from the undergraduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	2	Persons elected by and from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	Faculty
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair
	N/A	One person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the Chair	Senate <u>UBC Okanagan Senate or UBC Vancouver Senate, as</u>

			appropriate
	N/A	One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the Chair	Students

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2.3 For the selection of the Vice President, Research and Innovation, the President will convene an **Advisory Committee** with the following membership:

For the Vice-President, Research and Innovation			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the Chair from the members of the Board of Governors, <u>at least one of whom must be a faculty member</u>	Chair <u>after consultation with the Chair of the Board of Governors</u>
	1	Person selected by and from the UBC Okanagan Senate from the faculty members from UBC Okanagan	<u>UBC Okanagan Senate</u>
	1	Person selected by and from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan.	<u>UBC Okanagan Senate</u>
	1	Person selected by and from the UBC Vancouver Senate from the faculty members from UBC Vancouver	<u>UBC Vancouver Senate</u>
	1	Person selected by and from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	<u>UBC Vancouver Senate</u>
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan	Students
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Vancouver	Students
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	Up to 2	Associate Vice-Presidents or Directors of units within the portfolio of the Vice-President, Research and Innovation as the Chair may choose to appoint	Chair
Additional Members	N/A	Such other person(s) as the Chair may choose to appoint	Chair
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the Chair	Chair and Members of Advisory Committee
	N/A	One student elected by and from the graduate students registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver for every two Additional Members appointed by the Chair	Students

2.4 Where the position of Vice-President, Health is not to be held by a Dean, for the selection of the Vice-President, Health, the President will convene an **Advisory Committee** with the following membership:

For the Vice-President, Health			
Position	#	Source/Composition	Selected by:
<u>Chair</u>	<u>1</u>	President	<u>Ex Officio</u>
<u>Secretary</u>	<u>*</u>	<u>A member of the administrative staff of the Chair</u> <u>*(non-voting and not counted in quorum) appointed by the Chair</u>	<u>Chair</u>
<u>Members</u>	<u>1</u>	Provost and Vice-President, Academic (UBC Okanagan)	<u>Ex Officio</u>
	<u>1</u>	Provost and Vice-President, Academic (UBC Vancouver)	<u>Ex Officio</u>
	<u>3</u>	<u>Persons selected from the members of the Board of Governors, at least one of whom must be a faculty member</u>	<u>Chair after consultation with the Chair of the Board of Governors</u>
	<u>1</u>	<u>Person selected from the UBC Okanagan Senate from the faculty members from UBC Okanagan</u>	<u>UBC Okanagan Senate</u>
	<u>1</u>	<u>Person selected from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan</u>	<u>UBC Okanagan Senate</u>
	<u>1</u>	<u>Persons selected from the UBC Vancouver Senate from the faculty members from UBC Vancouver</u>	<u>UBC Vancouver Senate</u>
	<u>1</u>	<u>Person selected from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver</u>	<u>UBC Vancouver Senate</u>
	<u>1</u>	<u>Person elected by and from the faculty members from UBC Okanagan</u>	<u>Faculty</u>
	<u>1</u>	<u>Person elected by and from the faculty members from UBC Vancouver</u>	<u>Faculty</u>
	<u>1</u>	<u>Student registered in a degree or diploma program in a health discipline at UBC Okanagan appointed by the Chair</u>	<u>Chair after consultation with the President of the UBCSUO</u>
	<u>1</u>	<u>Student registered in a degree or diploma program in a health discipline at UBC Vancouver appointed by the Chair</u>	<u>Chair after consultation with the President of the AMS</u>
	<u>Up to 2</u>	<u>Associate Vice-Presidents or Directors of units within the portfolio of Vice-President, Health as the Chair may choose to appoint</u>	<u>Chair</u>
<u>Additional Members</u>	<u>N/A</u>	<u>Such other person(s) as the Chair may choose to appoint</u>	<u>Chair</u>
	<u>N/A</u>	<u>One faculty member selected by the Chair and Members of</u>	<u>Chair and</u>

		the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the Chair	Members of Advisory Committee
	N/A	One student registered in a degree or diploma program in a health discipline at either UBC Okanagan or UBC Vancouver appointed by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the Chair	Chair and Members of Advisory Committee after consultation with the President of the UBCSUO or the President of the AMS, as applicable

2.5 ~~2.4~~ For the selection of an **Academic Associate Vice-President**, the President will convene an **Advisory Committee** with the following membership:

For the Academic Associate Vice-Presidents other than the Associate Vice-President, Research and Innovation, the Vice-Provost, International, and the Associate Vice-President, Health			
Position	#	Source/Composition	Selected by:
Chair	1	The Academic Vice-President to whom the Academic Associate Vice-President will report	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President, at least one of whom must be a faculty member	President
	1	Person selected by and from UBC Okanagan Senate or UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable	Senate UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	3	Persons selected by and from UBC Okanagan Senate or UBC Vancouver Senate, as applicable, at least one of whom must be a faculty member or student from UBC Okanagan or UBC Vancouver, as applicable	Senate UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	1	Student elected by and from the undergraduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable	Students
	2	Persons elected by and from the faculty members from UBC	Faculty

		Okanagan or UBC Vancouver, as applicable	
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every Additional Member appointed by the President	Senate UBC Okanagan Senate or UBC Vancouver Senate, as appropriate
	N/A	One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the President	Students

For the Associate Vice-President, Research and Innovation			
Position	#	Source/Composition	Selected by:
Chair	1	The Vice-President, Research and Innovation	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Vice-President, Research and Innovation	President
	1	Person selected by and from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected by and from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	UBC Okanagan Senate
	1	Person selected by and from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected by and from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan	Students
	1	Student elected by and from the graduate students registered in a degree or diploma program at UBC Vancouver	Students
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee
	N/A	One student elected by and from the graduate students registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver for every two Additional Members appointed by the President	Students

For the Vice-Provost, International			
Position	#	Source/Composition	Selected by:
Chair	1	The Provost and Vice-President, Academic (UBC Vancouver)	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	3	Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Provost and Vice-President Academic (UBC Vancouver)	President
	1	Person selected by and from the UBC Okanagan Senate from the faculty members from UBC Okanagan	UBC Okanagan Senate
	1	Person selected by and from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	UBC Okanagan Senate
	2	Persons selected by and from the UBC Vancouver Senate from the faculty members from UBC Vancouver	UBC Vancouver Senate
	1	Person selected by and from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	UBC Vancouver Senate
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student registered in a degree or diploma program at UBC Okanagan selected by the Board of Directors of the Student Union of UBC Okanagan	UBCSUO Board of Directors
	1	Student registered in a degree or diploma program at UBC Vancouver selected by the Council of the Alma Mater Society of the University of British Columbia	AMS Council
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee
	N/A	One student registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee

For the Associate Vice-President, Health			
Position	#	Source/Composition	Selected by:
Chair	1	The Vice-President, Health	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	1	Provost and Vice-President, Academic (UBC Okanagan)	Ex Officio
	<u>1</u>	<u>Provost and Vice-President, Academic (UBC Vancouver)</u>	<u>Ex Officio</u>
	3	Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Vice-President, Health	President
	1	Person selected by and from the UBC Okanagan Senate from the faculty members from UBC Okanagan	<u>UBC Okanagan Senate</u>
	1	Person selected by and from the UBC Okanagan Senate from the faculty members or students from UBC Okanagan	<u>UBC Okanagan Senate</u>
	<u>2</u> <u>1</u>	Persons selected by and from the UBC Vancouver Senate from the faculty members from UBC Vancouver	<u>UBC Vancouver Senate</u>
	1	Person selected by and from the UBC Vancouver Senate from the faculty members or students from UBC Vancouver	<u>UBC Vancouver Senate</u>
	1	Person elected by and from the faculty members from UBC Okanagan	Faculty
	1	Person elected by and from the faculty members from UBC Vancouver	Faculty
	1	Student registered in a degree or diploma program in a health discipline at UBC Okanagan selected by the Board of Directors of the Student Union of UBC Okanagan	UBCSUO Board of Directors
	1	Student registered in a degree or diploma program in a health discipline at UBC Vancouver selected by the Council of the Alma Mater Society of the University of British Columbia	AMS Council
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee
	N/A	One student registered in a degree or diploma program in a health discipline at either UBC Okanagan or UBC Vancouver selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President	Chair and Members of Advisory Committee

2.6 ~~2.5~~—The Chair of the **Advisory Committee** for the selection of an **Academic Associate Vice-President** must consult with the President before confirming the composition of the **Advisory Committee**.

2.7 ~~2.6 Student Member Elections: For student members, the~~ The Elections Committee of the Council of Senates (the “Elections Committee”) or its delegate will determine the procedures

and timelines for nominations and ~~the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar~~ of student members and faculty members of **Advisory Committees**. For student members, the Elections Committee or its delegate may authorize a student society to conduct the nominations and ~~for~~ elections processes set by the Elections Committee or its delegate on ~~his or her~~ behalf of the Elections Committee or its delegate. If no individual is elected by the end of an election process, the Chair of the applicable **Advisory Committee** may appoint the requisite number of members from the applicable constituency.

- 2.8 ~~2.7~~ **Senate Selections:** For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selections.

3. Replacement of Advisory Committee Members

- 3.1 **Vacancy or Inability to Participate:** If a member of an **Advisory Committee** becomes unwilling or unable to serve as a member of the **Advisory Committee** before it has completed its work, the Chair, in consultation with the President, may appoint a replacement member. While the replacement member may be any person whose participation is expected to contribute significantly to the **Advisory Committee's** activities, the usual practice is for the replacement member to be from the same stakeholder group as the person being replaced, as more particularly set out in the applicable **Advisory Committee** table in these Procedures. For example, if the member being replaced is a faculty member selected from the UBC Okanagan Senate, the replacement member would normally be appointed from the faculty members from the UBC Okanagan Senate.
- 3.2 **Student Status:** If a student member of an **Advisory Committee** ceases to be a student at the University but remains willing and able to continue to serve as a member of the **Advisory Committee**, the Chair, in consultation with the President, may permit the student to continue to serve or may appoint a replacement student member. Any such replacement student must meet the same eligibility requirements as the student who is being replaced. For example, if the student being replaced is a graduate student selected from the graduate students associated with a specific campus, the replacement student will be appointed from the graduate students associated with that campus.
- 3.3 If a replacement member is not appointed, the **Advisory Committee** may complete its work notwithstanding the vacancy.

4. Procedure for Advisory Committee

- 4.1 The Chair of the Advisory Committee will be responsible for calling meetings.
- 4.2 Meetings may be held face-to-face, via telephone conference, video conference or any means determined by the Chair of the Advisory Committee.
- 4.3 The quorum required to transact business at meetings will be a majority of the members of the Advisory Committee unless otherwise determined by the Chair.

5. **Customary Practices:** In making appointments to an **Advisory Committee**, including replacement appointments under Article 3 of these Procedures, the President will ~~endeavour~~consider equity and will seek to ~~provide for~~include a diverse ~~and balanced~~ ~~Advisory Committee~~range of perspectives and experiences, such as from various academic disciplines and underrepresented stakeholder communities.

6. Term and Remuneration

- 6.1 The form and amount of remuneration of **Designated Senior Academic Administrators** must be established and documented in writing at or before the effective date of the appointment.
- 6.2 Designated Senior Academic Administrators may be appointed for terms of up to five years.

7. Responsible Executive

- 7.1 **Appointment:** The individual responsible for the Academic Administrators Appointment Policy and these associated Procedures is the President.
- 7.2 **Sub-Delegation:** The Responsible Executive is not limited in sub-delegation of the duties hereunder but remains responsible for oversight.

8. Administrative Leaves

- 8.1 As part of the terms of an appointment, a **Designated Senior Academic Administrator** may be granted an administrative leave, to be taken at the conclusion of the appointment, provided, however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the **Designated Senior Academic Administrator** during any such administrative leave must be documented in writing at or before the effective date of the appointment.
- 8.2 Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning to the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members, administrative leave will only be granted to the **Designated Senior Academic Administrator** if he or she holds a tenured appointment and actually returns to active duty as a faculty member for at least one year immediately after the period of the administrative leave.
- 8.3 If an administrative leave is granted, time served as a **Designated Senior Academic Administrator** and time taken on administrative leave will not be included in the years of service for the purpose of calculating study leave.
- 8.4 During the period of administrative leave, the faculty member continues to be a full-time employee of the University, and is required to comply with the University's policies and procedures.

- 8.5 Any arrangements with respect to administrative leave for a ***Designated Senior Academic Administrator*** that were established and documented in writing prior to May 1, 2008 will not be affected by these Procedures.
- 8.6 Any deviations from the Articles of these Procedures dealing with administrative leave may only be made with the written approval of the President.

DRAFT

To: Senate
From: Senate Tributes Committee
Re: Procedures for Revoking Honorary Degrees
Date: 15 September 2021

Background

The tragedies of the Canadian Indian residential school system – including the death and disappearance of Indigenous children – have been known for many years; the confirmations this summer of specific places with the remains of children has drawn this system to the forethoughts of many in this province, country and around the world over this summer. The University in particular was reminded by many people that in 1986 we granted an honorary Doctor of Laws to John Fergus O’Grady, who at the time was the Catholic Bishop of Prince George. Prior to his being appointed a bishop, the then Father O’Grady was a member of the Missionary Oblates of Mary Immaculate, and in that capacity he was a principal at various Indian Residential Schools, including Kamloops Indian Residential School in the 1940s. There have been many calls from both within the University and from the broader community for the honour granted to Bishop O’Grady to be revoked. There have also been calls for any honours granted to anyone associated with the residential school system to be reconsidered.

The Senate Tributes Committee has issued a statement expressing its sympathies to the Tk’emlúps te Secwépemc and other Indigenous Peoples of Canada and committed to recommending transparent processes and criteria for reconsidering honorary degrees.

Questions for Discussion

We would suggest that there are seven questions that Senate should consider:

- 1) Does the Senate agree with the Tributes Committee that, in principle, honorary degrees may be revoked?
- 2) Under what criteria would the UBC revoke an honorary degree?
- 3) What information would be needed to consider revoking a degree and who, either within or beyond the University, should be involved in making such a decision?
- 4) What burden of proof, either for outside processes, or for processes within the University, should be required for UBC to revoke an honorary degree?
- 5) What procedural fairness considerations should be applied when considering revoking an honorary degree?
- 6) Would the procedural fairness considerations above necessitate someone being able to respond to allegations made against them?
- 7) What other actions, either in addition to, or instead of revoking an honorary degree should UBC consider when concerns are raised or substantiated regarding a past honoree?

Scope of Review

This matter has been precipitated by a particular concern with one honorary degree granted in May 1986 to the late John Fergus O'Grady. Mr O'Grady died in 1998. While most of the community comments have been directed towards Mr O'Grady, a few have called for a larger review or "audit" of all ~800 honorary degrees granted by UBC on the basis of either involvement in Indian residential schools or other activities (such as involvement in the internment of Japanese-Canadians or other actions or opinions now thought improper or harmful).

The Tributes Committee recognizes that consideration of individual situations may need to be conducted confidentially given the personal and sensitive information needing to be discussed. However, the Committee believes that the broader policy and procedural considerations should happen in as transparent a manner as possible.

Comparable Situations

Canadian Honours

We have reviewed the legislation and criteria for the Orders of Canada and British Columbia. Both have provisions for terminating membership in the order. Further, the Order of Canada is explicit in being terminated on the death of the honoree. The Order of British Columbia is silent on this but we have confirmed with the Secretary to the Advisory Council to the Order that in practice they also view membership to cease on death. As a result of this, neither order has to contend with revoking an honour posthumously.

With respect to the Order of Canada, five persons have had their memberships revoked, four for criminal convictions (one overturned on appeal however the membership was not reissued), and one for professional misconduct as a lawyer.

With respect to the Order of British Columbia, There is only one record of membership in the Order being terminated, that of David Sidoo.

The following are the criteria under which the appointment to the Order of Canada or the Order of BC may be terminated (except for formatting, both are identical):

- a) the person has been convicted of a criminal offence; or
- b) the conduct of the person
 - (i) constitutes a significant departure from generally-recognized standards of public behaviour which is seen to undermine the credibility, integrity or relevance of the Order, or detracts from the original grounds upon which the appointment was based; or
 - (ii) has been subject to official sanction, such as a fine or a reprimand, by an adjudicating body, professional association or other organization.

The Order of Canada's termination policy may be found at

<https://www.gg.ca/en/honours/canadian-honours/order-canada/termination-policy>

The Order of BC's termination policy may be found at <https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/celebrating-british-columbia/order-of-bc/obc-termination-policy.pdf>

UBC Emeritus Status

UBC grants emeritus status to retiring faculty members with sufficient service to the University. The Senate has revoked emeritus status once (and three people have voluntarily surrendered when we informed them that their status was under review). In that instance, the University waited until criminal convictions were found and the period to appeal lapsed. It then contacted the honoree and asked if he wished to respond to a proposal to revoke his emeritus professorship. He did not reply. The University Senate then met in closed session and after debate, voted to revoke the emeritus status.

Canadian Examples

Revocations are very rare in Canadian academia. In recent years, a few institutions have revoked honorary degrees, and a number have developed criteria for doing so. Those with criteria (some very brief) include Dalhousie, St Mary's, Laurier, McGill, Regina, and Carleton. Several schools have also revoked degrees recently without a policy for guidance, including Queens. Most of the policies in question have been developed over the past 3 years, showing an increase in interest in this area.

We have been able to find the following Canadian university policies which make reference to revoking or rescinding honorary degrees:

Carleton University

https://carleton.ca/senate/wp-content/uploads/Honorary-Degree-Policy_Revised_June-2019.pdf

Dalhousie University:

https://cdn.dal.ca/content/dam/dalhousie/pdf/dept/university_secretariat/Senate%20Docs%202016-17/SHDC%20Criteria%20and%20Procedures%20-%20December2019.pdf

McGill University

https://www.mcgill.ca/senate/files/senate/hdcc_guidelines_sept._22_2020.pdf

Regina, University of

<https://www.uregina.ca/president/executive-team/ed-governance-univ-secretary/honorary-degrees/protocol.html>

St Mary's University

<https://www.smu.ca/webfiles/GuidelinesforHonDocsNovember.pdf>

Wilfred Laurier University

<https://www.wlu.ca/about/governance/senate/honorary-degrees.html>

International Examples

There have been a few popular press articles on revocations. In addition to the Canadian perspective (<https://www.universityaffairs.ca/features/feature-article/a-fine-balance-deciding-who-deserves-an-honorary-degree/>), an American perspective (<https://www.insidehighered.com/views/2016/01/14/when-should-colleges-revoke-honorary-degree-essay>) and British (<https://wonkhe.com/blogs/grads-behaving-badly-yet-more-honorary-degree-revocations/>) are available.

Recommendation

Further recommendations from the Tributes Committee will be forthcoming following today's discussion. We are aware that such work will require much thought, consultation, and deliberation, and it has been suggested that the Vancouver Senate should not approve additional honorary degrees this year while we focus our attention on this important work. The Senate Tributes Committee would ask Senate to consider the following motion:

"That the Senate not approve honorary degrees for the 2021-2022 Academic Year."



UBC EMERITUS COLLEGE;
REPORT TO SENATE FOR THE YEAR 2020-2021

GRAEME WYNN
Principal, 2020-2021





It is easy to report that the year 2020-2021 was an unusual, even “unprecedented” one for the UBC Emeritus College. But what would this claim mean? The Emeritus College is barely two years old; it has a very short past, as a college, and we cannot know what the future holds. Moreover, many of the challenges faced by the College and its members were widely shared in UBC and the larger community.

Despite the pandemic that seemingly changed everything, the Emeritus College achieved a great deal in 2020-2021, and is well poised going forward.

Although 2019-2020 ended inauspiciously, with the necessary postponement and then cancellation of a two-day symposium on the theme: “Searching for the Perfect City” (with out-of-town guest speakers and panels featuring emeriti, current faculty, community members and UBC students) scheduled for May; the postponement (until 2022) of the annual CURAC (College And Universities Retirees Association of Canada) Conference that we were to host in May 2020; and the sudden shift of our Annual General Meeting to an online format, the staff, leadership and Members of the Emeritus College adapted effectively to the new reality ahead.

Sustaining the camaraderie and connection that are among the essential benefits offered by any successful college when people were unable to meet in person, was of course a challenge, and one that was never entirely met. Nonetheless – and remarkably for a constituency with a demographic that (by definition as emeriti) include no so-called “digital natives” -- adaptation was the order of the day: established programs were remodelled, new initiatives were implemented, and participation in college affairs increased.

Some examples. *The Senior Scholars Series*, initiated by the UBC Association of Professors Emeriti (that preceded the College) as a program of lectures held in the Green College Coach House, in which emeriti reflected on their careers, was reshaped for online presentation with Emeritus Professor Jerry Wasserman [English & Theatre] interviewing the following emeritus colleagues on Zoom (Tony Dawson [English], Nancy Gallini [Economics], Kay Teschke [Population & Public Health], Jane Coop [Music], Michael Klein [Family Practice & Pediatrics] and Carl Walters [Oceans & Fisheries]. Attendance ranged from the 30s to the 80s and included in some instances, people from clear across the continent. Copies of these interviews are available on the websites of Green College: (<https://greencollege.ubc.ca/2020-21-lecture-series>), and the Emeritus College.

The Emeritus College Conversations: a new initiative, also on Zoom, featuring a panel of three emeriti and an emeritus moderator presenting short statements about pressing current issues (eg Pandemics; Writing Lives; Intergenerational Trauma; Climate Change), engaging one another in discussion and opening conversation with the audience (copies available on the UBC Emeritus College website: <https://emerituscollege.ubc.ca/events/videos>).

We also shifted five general meetings online. These variously featured visiting speakers and presentations from emeriti about their artistic passions and endeavours, as well as the



presentation at the AGM of Emeritus College awards. In October, colleagues serving as liaisons between the Emeritus College and almost every academic unit in the university were invited to participate in and share ideas through an online meeting. All of these events were well attended. With the assistance of the Ceremonies Office and UBC President Santa J Ono, we also held a very successful and much appreciated New Emeriti Welcome Reception online in the fall.

Addressing our mandate to assist members through the retirement spectrum, we also organized and delivered, online, a series of three lectures on financial issues pertinent to the pandemic times and a special lecture on the “Medical Legal History of Assisted Dying in Canada” in the occasional *My Health, My Responsibility* series.

Existing Special Interest Groups – Travel; Photography; Film; and Poetic Odysseys – switched their formerly in-person gatherings to online events. For some there were challenges, for others large benefits. Attendance at some Travel Group events reached triple digits; the launch of Philip Resnick’s collection, *Pandemic Poems* (Ronsdale Press, 2021) online attracted a far-flung audience (at least one of whom expressed a desire to join the College).

Our website (<https://emerituscollege.ubc.ca/>) and our *Newsletter* are the centre-pieces of our communications with Emeriti. Five lively issues of the Newsletter are normally published online between September and May, and they are much appreciated by members. This year we ran a sixth (Covid-special) edition. Content ranges widely, from announcements and summaries of events to “thought-pieces”, lists of recent publications by emeriti, acknowledgment of recognitions received by colleagues, and often-stunning photographs taken by our members. Copies can be found at: <https://emerituscollege.ubc.ca/newsletter>. The website includes an interactive calendar listing all Emeritus College events, and readily-accessible pages providing information about the College, about successful retirement, about Health and Travel benefits, and about immediately up-coming events and meetings. It also serves as an archive of College activities.

Preparation of a history of the UBC Association of Professors Emeriti is underway and the work will be posted online when completed. We also plan to enhance our communications strategy by employing a student through the work-learn program to assist in publicizing (and managing) our growing programme of events and activities.

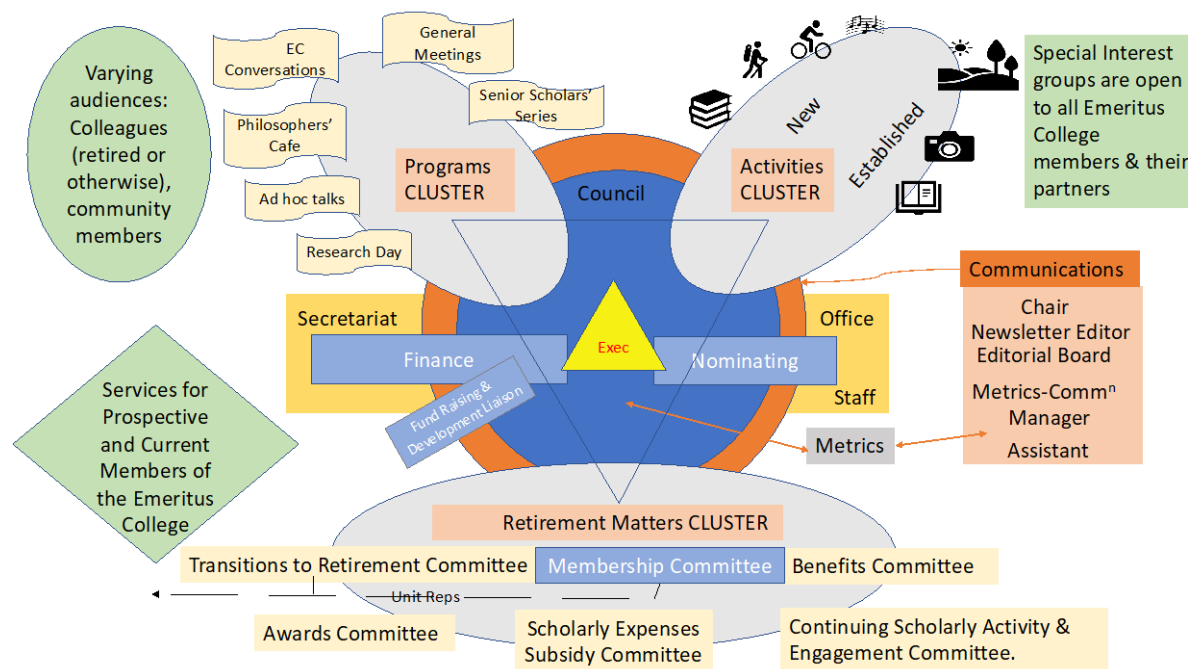
Incoming Vice-Principal Anne Junker organized an online survey of our membership, following but expanding upon earlier, similar UBC Association of Professors Emeriti surveys in 2012 and 2017. In May 2021, invitations to participate in the survey were sent to 1227 Emeriti for whom we have viable email addresses (some 500 of those who hold UBC Emeritus status are no longer reachable by this means). We received 456 replies – a response rate of 37 percent – fully representative of the larger group in gender, age, and length of retirement. In addition to statistical data (a report on which will be posted on the Emeritus College website in due time), open-ended responses included observations such as: “being a member of the college it has

made a difference in my transition to retirement “; “The Emeritus College has been a very positive factor in my transition to retirement”; and “I have found retirement to be a most wonderful experience.”

In concert with the mood of introspection occasioned by the pandemic, the UBC Emeritus College also turned inward in 2020-2021, to evaluate and ultimately to systematize and reshape its internal operations and (in the broadest sense) its organizational structure. Built loosely upon a structure developed and procedures followed over the years by the Association of Professors Emeriti, but with a clear commitment to refining and expanding its mandate, the Emeritus College has codified its operations to clarify its purposes, to establish clearer lines of administrative responsibility, and to establish both terms of reference for and terms of service (generally 2-years renewable) on its various committees and for its co-ordinator roles. These deliberations engaged the Council of the College through several iterations and were reported to the membership along the way before they were finally adopted.

The diagram below summarizes the new organizational structure – and also well represents the range of services and activities that the College provides.

UBC EMERITUS COLLEGE SCHEMATIC VISUALIZATION



As COVID-19 restrictions have eased during the summer, a new Special Interest Group (the “Easy Riders”, a recreational cycling group) has formed, attracted about 40 interested



colleagues, and enjoyed a number of social rides. A book club (focusing initially on fiction about university life) is being organized to meet (on Zoom) in the fall. A third new SIG – focusing on Volunteerism) will also meet for the first time come September-October. The *Senior Scholars Series* and the *Emeritus College Conversations* will continue on Zoom and schedules and speakers are in place for the upcoming year. We are also starting a new annual Thematic Series, jointly sponsored with Green College, to be held in the Coach House when permissible. The theme for 2021-2022 is *Intergenerational Trauma*. The two-College agreement covering this series is initially for three years.

In the next year, we anticipate a proposal or two from our newly established Fund Raising and Development Liaison Committee, relating to fund-raising initiatives that will serve the university and assist in its community outreach. We are also in the process of appointing colleagues to a newly agreed upon Awards & Recognition Facilitation Committee that will seek to promote worthy UBC Emeriti for awards and recognition within their discipline and on provincial and national stages, as appropriate.

Many of the considerable number of emeriti who continue active research programs have (like others) found their opportunities curtailed by pandemic restrictions on travel etc. in the last year. Yet we note with considerable pleasure that the recent survey revealed that over half of respondents continued active engagement in research, teaching, and mentoring; it is worth special note that more than 100 colleagues aged 80-89 years continue with their research (and another 7 aged in their 90s also do so). Others report their involvement in scholarly society administration, peer reviewing, and journal editing. The subsidy for partial reimbursement of research expenses incurred in pursuit of these activities is much appreciated and has surely contributed to this striking level of continuing scholarly engagement.

Confirming the old adage that all work and no play make Jack and Jill dull souls, many of those who responded to our recent survey indicated their interest in new Special Interest Groups encompassing a range of activities from the physical (hiking, urban exploration), through community orientated foci, to art and culinary appreciation. We anticipate the emergence of new groups in the next year or two.

Overall, we should count 2020-2021 as a year of considerable achievement for the UBC Emeritus College. Our programs have been enthusiastically received and well-regarded. Yet we still have work to do – including increasing our visibility, improving appreciation of our role within UBC, and the development of better connections with and integration of our colleagues in the newly established UBC-O chapter of the Emeritus College. We need to find the right balance between online and in-person activities. Though all appreciate the good work of College staff to facilitate online communication, only half of our survey respondents found the transition to Zoom-life easy. Many colleagues have missed in-person programs necessarily suspended during the last year (Philosophers Café, Research Day, and Guided Tours of UBC



venues), and others note that they do miss visiting the campus and taking part in events/activities. All these things may soon be possible, and routine, again.

Reflecting the overwhelming consensus of those responding to our recent survey – only 2 percent reported that they were dissatisfied with their retirement experience and most acknowledged the contributions of the College to their current sense of well-being – one colleague offered the following comment:

“Hugely impressed with how the Emeritus College has taken flight and expanded its offerings. I am also relieved that it is a home for those with divergent interests and is not focused predominantly on colleagues who continue to pursue research endeavours. It is a great model for other academic institutions across the province, nationally and even internationally. Well done!”

It is, then, with satisfaction, and gratitude for the support of almost innumerable emeritus colleagues, university administrators, and the two part-time Emeritus College staff members, that I pass the helm of this lively and valuable enterprise over to our new Principal, Joost Blom, and wish him, the College, and colleagues every success in the adventures ahead.



To: Senate
From: Dr Kate Ross, Registrar
Re: Confirmation of Approval of Matters Distributed for Email Consent.
Date: 10 September 2021

Pursuant to Senate Rule 24, the following two proposals were both approved by email as of 16 August 2021:

Recommendation from the Academic Policy Committee Regarding 30 September 2021 (National Day for Truth and Reconciliation)

Recommendation from the Awards Committee Regarding the St. Pierre, Romilly, Nathanson Entrance Award in Law for Black Students



To: Senate
From: Vancouver Academic Policy Committee
RE: 30 September 2021 (National Day for Truth and Reconciliation)
Date: 9 August 2021

Recommendation(s):

The Vancouver Senate Academic Policy Committee recommends the following to Senate:

That, Policy V-125 notwithstanding, the Vancouver Senate amend the 2021-2022 Academic Year to close the University on 30 September 2021 in recognition of the National Day for Truth and Reconciliation

Background:

On June 3, 2021, federal [Bill C-5](#) was given Royal Assent, establishing the “National Day for Truth and Reconciliation” on September 30. The bill’s stated purpose is to respond to the Truth and Reconciliation Commission’s call to action number 80. However, federal “general holidays” apply only to federal government and federally-regulated workplaces. The statutory holidays which UBC follows are governed provincially, through the *Employment Standards Act* in BC. The Provincial government has not yet made this day a statutory holiday, but did issue a [public statement](#) on August 3. This statement included the following paragraph:

*The national holiday will be observed this Sept. 30 by federal employees and workers in federally regulated workplaces. We have advised provincial public-sector employers to honour this day and in recognition of the obligations in the vast majority of collective agreements. Many public services will remain open but may be operating at reduced levels. However, most schools, **post-secondary institutions**, some health sector workplaces, and Crown corporations **will be closed.**” (Emphasis added.)*

Therefore, despite September 30 not being declared a statutory holiday for this year, the Provincial government has made it clear that UBC and other post-secondary institutions should be closed on this day in 2021 while the Province consults and considers what action, if any, to take in subsequent years. As far as we are aware, this is the first time the Province has taken such an action with regards to the University’s academic schedule. As senators are aware, Section 48 of the *University Act* prohibits the government from interfering in, inter alia, “the formulation and adoption of academic policies and standards” and the academic calendar has been a matter of academic policy since the formation of the University over a century ago. In the interests of respecting our institutional autonomy, we would thus recommend that the Senate take this public statement as a request rather than as direction, regardless of the merits of recognizing this day in particular.



There is a precedent for UBC closing on a non-holiday. In 1924, the-then University Senate resolved to close UBC on the Monday following Easter Sunday, despite this not being either a Provincial statutory holiday or a Federal general holiday.

The National Day of Truth and Reconciliation is a response to the Truth and Reconciliation Commissions call to action #80

We call upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to honour Survivors, their families, and communities, and ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process. (From:

https://ehprnh2mwo3.exactdn.com/wp-content/uploads/2021/01/Calls_to_Action_English2.pdf p. 9).

UBC's collective agreements with staff and faculty are inconsistent in their entitlements regarding statutory holidays. A preliminary analysis shows that roughly 5 000 out of ~20 000 staff are entitled to both federal general and provincial statutory holidays, including the National Day for Truth and Reconciliation. This includes BCGEU at the Okanagan campus and most CUPE locals for Vancouver. Even if not declared a statutory holiday under the *Employment Standards Act*, to not honour this day would be in contravention of those agreements, could incur significant overtime costs to the University should those staff be required to work on the day, and would result in questions around why UBC is not commemorating this important day when the rest of the public sector is.

The Okanagan Senate has a more complicated and constricted academic year than Vancouver, and to enable to change would require several consequential changes to their term dates and examination schedule. They are presently considering the changes that would be required to honour this request.

“University closed” is the usual diction used in the Academic Year to describe a statutory holiday. All classes are cancelled on such days and most University offices are closed. Those staff necessary for health and welfare – such as in student residences, some food services, security, and infrastructure – will continue to work as needed.

Related Policies:

To enact this holiday at UBC would require amendments or exception to the two academic years, which are presently set by two Senate policies (O and V-125) for each campus.

The University's Strategic Plan and the Indigenous Strategic Plan both highlight the importance of reconciliation to UBC, and the latter in particular speaks to implementing the Truth and Reconciliation Commission's Calls to Action.

**Technical Considerations:**

For UBC Vancouver, this is a relatively simple matter as the campus currently has 61 days of instruction planned and the required minimum is 60. For UBC Okanagan due to its extended reading week in Term 1, the campus is already at the minimum number of required days and thus to maintain this requirement -which is set for both pedagogical needs as well as to meet student loan and accreditation requirements around contact days/hours - a more extensive modification to their Academic Year would be needed. Options considered included shortening the Term 1 reading break, commencing classes prior to Labour Day, or adjusting the examination schedule. After consulting with the Deputy Registrar for the Okanagan campus and the Senate Office staff the recommended course of action is to extend the period for instructional days by 1 day, and to use every available day (including two Sundays) within a 1-day shortened examination schedule. Shortening the reading break was not considered acceptable given its newness and the University's commitments to mental health and wellbeing, and commencing classes prior to Labour Day presented complications for housing and labour relations in addition to the short notice available.

One further complication with this change is that September 30 falls on the same day-of-week as November 11 (a Thursday for 2021), resulting in only 11 Thursdays this term. This shortage is balanced by 13 Tuesdays for classes that meet with a typical schedule to yield 24 Tues/Thurs classes of 1.5 hours, and this total balances with the amount of class time for Mon/Wed/Fri classes, being 36 x 1 hour. For courses that meet only once a week, the 11 Thursdays may be inadequate and it may be necessary for such courses to make alternate arrangements (such as holding a make-up class).

Finally, it is extraordinary for UBC to amend its academic year in a month prior to its commencement. As senators know, by policy we set these dates eight months in advance to give faculty, students and staff time to plan. We are aware that some faculty likely have made arrangements for this date that would be compromised or complicated by a rescheduling and that this will pose an inconvenience for faculty members and students.

Alternative Options:

Prior to the public statement issued by the Province, some faculties were planning to use 30 September as a "teach in" day to have courses focus their curriculum on the history of the Residential School System in Canada, the work of the Truth and Reconciliation Committee, or indigenous-focused issues more broadly. Recognizing the support Senate has shown for the Indigenous Strategic Plan and its commitments to review and revise our curriculum more broadly to incorporate indigenous-focused content, should UBC not close on 30 September in this or any subsequent year, we would suggest that a recommendation be made to all faculties and faculty members at UBC to endeavour to find ways to incorporate this learning into their curriculum in particular on this date each year.

14 July 2021

From: Senate Awards Committee
To: Senate
Re: Changes to Existing Awards

The Awards Committee recommends:

“That Senate accept the revised award as listed, that it be forwarded to the Board of Governors for approval, and that letters of thanks to be sent to the donors.”

Revised

St. Pierre, Romilly, Nathanson Entrance Award in Law for Black Students Entrance awards of \$15,000 each have been made available annually through gifts from David St. Pierre, Selwyn Romilly (B.A. 1963, LL.B. 1966) and Matthew Nathanson (LL.B. 1997) for domestic students entering the J.D. program who identify as Black, demonstrates financial need, and have a history of community service or volunteerism. Preference will be given to students who have demonstrated an interest in criminal law. David St. Pierre practiced criminal law as a partner of Cobb, St. Pierre, Lewis, Barristers and Solicitors before being appointed to the Provincial Court of British Columbia in 2009. Selwyn Romilly was appointed to the Provincial Court of British Columbia in 1974 and elevated to the Supreme Court of British Columbia in 1995, the first Black judge named to any court in British Columbia. Matthew Nathanson is a criminal defence lawyer practicing out of downtown Vancouver. David, Selwyn, and Matthew established this award to support Black students as they begin their legal education. The awards are made on the recommendation of the Peter A. Allard School of Law. (First award available for the 2021/2022 winter session).

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