

**Election of Okanagan Representatives to the Board of Governors and  
Okanagan Senators – Interim Regulations**

1) General

- a. This document governs the election of representatives of the Okanagan campus of the University of British Columbia (hereafter the University) to the Board of Governors of the University, and of members of the Okanagan Senate of the University (hereafter the Senate).
- b. The Registrar shall be responsible for all required elections.
- c. Voting shall be accomplished by means satisfactory to the Registrar, including the Internet and paper ballots, with a preference given to Internet voting.
- d. Notices of nominations, voting, and results shall be made via the Internet, and by other means deemed appropriate by the Registrar.
- e. The nomination period shall last for a minimum of five (5) days, and may be extended if deemed necessary by the Registrar. Notice of such an extension shall be given as per Section 1(d) above.
- f. Polls in each required election shall be open for a minimum of five (5) days, and that candidates shall be given at least seven (7) days notice prior to the opening of polls. In exceptional circumstances, the Registrar reserves the right to extend voting.
- g. Only those persons eligible to hold an office shall be deemed as eligible to be nominated.
- h. The Registrar may allow Faculties to conduct elections for their representatives to Senate using such procedures acceptable to both the Faculty and the Registrar, or student organizations to conduct elections for student representatives to the Senate or the Board of Governors using such procedures acceptable to both the student organization and the Registrar with the proviso that the Registrar reserves the right to assume the conduction of any election at any time.
- i. In the case of an election conducted under section 1 (h), the term “Registrar” shall, in those parts of Sections 2 and 3 designated by the Registrar, be taken to mean the official or officials in the Faculty or Student Organization responsible for the conduction of the election in question.
- j. A copy of these regulations shall be posted on the Internet.

## 2) Board of Governors

- a. The following offices are to be elected:
  - i. One (1) Faculty Representative, elected by and from the academic staff of the Okanagan campus of the University with the rank of Professor, Associate Professor, Assistant Professor, Senior Instructor, Instructor II, Instructor I, and Lecturer;
  - ii. One (1) Student Representative, elected by and from the undergraduate and graduate student body of the Okanagan campus; and
  - iii. One (1) Staff Representative, elected by and from all staff of the Okanagan campus who do not hold an academic appointment set out in Section 2(a)(i).
- b. Each Candidate for the Board of Governors must be nominated by at least seven (7) persons eligible to vote in the respective election.
- c. Each Candidate must consent to their nomination before standing for election
- d. Generally, the nomination and consent required by Sections 2(b) and 2(c) above shall be deemed by the signing of a nomination form provided by the Registrar; however, confirmation may also be given to the Registrar by other means, including electronic means.
- e. The deadline for all nominations shall be as determined by the Registrar.
- f. Each Candidate is requested to provide the Registrar with a statement of no more than one hundred and fifty (150) words to be distributed to prospective voters. In addition to this statement, each Candidate is requested to also provide the Registrar with the following information:
  - i. The Candidate's academic and honorary degrees;
  - ii. The Candidate's current occupation;
  - iii. The Candidate's current and past academic, societal, governmental, or commercial offices held;
  - iv. The Candidate's current professional or business interests; and
  - v. The Candidate's list of publications.

- g. The information requested in Section 2(f) must be provided to the Registrar at least seven (7) days prior to the opening of polls. Failure to provide this information by the day specified may result in it not being made available to voters by the Registrar.
- h. In such cases where only one (1) nomination is received by the close of nominations, that Candidate shall be declared acclaimed.
- i. In such cases where a vacancy exists for a Representative to the Board of Governors between normal elections, a new election shall be called by the Registrar forthwith, to be held in accordance with these regulations insofar as possible. A person so elected shall complete the remainder of the original term of office.

### 3) Senate

- a. The following offices are to be elected:
  - i. A number of Faculty representatives equal to twice the number of senate members set out in Section 35.1 (3) (a) through (f) of the *University Act (RSBC 1996, c. 468)*, elected by and from the academic staff of the Okanagan campus of the University with the rank of Professor, Associate Professor, Assistant Professor, Senior Instructor, Instructor II, Instructor I, and Lecturer;
  - ii. A number of Student representatives equal to the number of people set out in Section 35.1 (3) (a) through (f) of the *University Act (RSBC 1996, c. 468)*, elected by and from the undergraduate and graduate student body of the Okanagan campus; and
  - iii. Two (2) Representatives of the Convocation, elected by and from the Convocation of the University, provided that no faculty member eligible under Section 3(a)(i) above may run for these offices.
  - iv. Such other positions on Senate that Senate directs are to be filled by election, including additions to those positions enumerated above.
- b. The election of the Representatives of the Faculty shall be conducted in such a way to ensure that at least two (2) representatives of each Faculty are elected, provided that at least two (2) candidates from each Faculty are nominated.

- c. The election of the Representatives of the Student Body shall be conducted in such a way to ensure that at least one (1) representative of each Faculty is elected, provided that at least one (1) candidate from each Faculty is nominated.
- d. Each Candidate for the Senate must be nominated by at least three (3) persons eligible to vote in the respective election.
- e. Each Candidate must consent to their nomination before standing for election.
- f. Generally, the nomination and consent required by Sections 3(d) and 3(e) above shall be deemed by the signing of a nomination form provided by the Registrar; however, confirmation may also be given to the Registrar by other means, including electronic means.
- g. The deadline for all nominations shall be as determined by the Registrar.
- h. Each Candidate is requested to provide the Registrar with a statement of no more than one hundred and fifty (150) words to be distributed to prospective voters. In addition to this statement, each Candidate is requested to also provide the Registrar with the following information:
  - i. The Candidate's academic and honorary degrees;
  - ii. The Candidate's current occupation;
  - iii. The Candidate's current and past academic, societal, governmental, or commercial offices held;
  - iv. The Candidate's current professional or business interests; and
  - v. The Candidate's list of publications.
- i. The information requested in Section 3(h) must be provided to the Registrar at least seven (7) days prior to the opening of polls. Failure to provide this information by the day specified may result in it not being made available to voters.
- j. In such cases where the number of nominations received is equal or less than the number of positions available, those candidates nominated shall be acclaimed, and the Senate shall fill any remaining vacancies.
- k. In such cases where a vacancy exists for a Representative of the Faculty to Senate, such a position shall be offered - in the order of the number of votes received - to the persons who received the most number of votes in

the most recent election to that office who were not elected. If no such persons are willing or able to accept the position, the vacancy shall be filled by the Senate on the recommendation of the Faculty in the case of a representative from a specific faculty, or on the recommendation of the remaining Representatives of the Faculty to Senate in the case of a representative of the joint faculties.

- l. In such cases where a vacancy exists for a Representative of the Student Body to Senate, such a position shall be offered - in the order of the number of votes received - to the persons who received the most number of votes in the most recent election to that office who were not elected. If no such persons are willing or able to accept the position, the vacancy shall be filled by Senate on the recommendation of the Student Council of the Okanagan campus.
- m. In such cases where a vacancy exists for a Representative of the Convocation to Senate, such a position shall be offered - in the order of the number of votes received - to the persons who received the most number of votes in the most recent election to that office who were not elected. If no such persons are willing or able to accept the position, the vacancy shall be filled by the Senate.

#### 4) Electoral Integrity

- a. All candidates shall act with integrity in their campaigns. Activities contrary to the good conduct of the election may result in a candidate or candidates being disqualified and / or the election being declared void by the Registrar, subject to appeal to the Elections Committee of the Council of Senates (hereafter, the Committee). The action taken by the Registrar shall stand until the Committee has ruled on the matter, but no new election shall occur nor candidate or candidates declared elected until the Committee has ruled.
- b. The Registrar may take such remedial actions as he or she deems necessary to enforce these regulations, correct or mitigate any unfair advantage received by any candidate, or to contend with any situation not covered by these regulations, subject to appeal to the Committee. In considering such an appeal, the Committee may uphold or reject the action taken, or substitute its own action in place. The action taken by the Registrar shall stand until the Committee has ruled on the matter.
- c. For an action to be taken by the Committee, the Registrar must receive a formal statement of appeal. No such statement shall be accepted once voting has completed except those regarding the actual tabulation of results. Statements contesting the vote totals reported must be made within two (2) days of the publication of those totals.

- d. In deciding appeals under Sections 4 (a) and (b), the Committee shall determine its own procedures, with the provisos that
  - i. its determination of appeals shall be final and;
  - ii. it shall not invalidate an election if it is satisfied that the election was conducted in good faith and the matter under appeal did not materially affect the result.