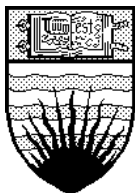


# THE UNIVERSITY OF BRITISH COLUMBIA



3 March 2007

## ENROLMENT SERVICES

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## Approval of Affiliation Agreements

### Introduction

Affiliation agreements with other universities, colleges, or other institutions of learning are under the jurisdiction of Senate as per Section 37 (1) (u) of the *University Act* (as modified by Section 38.2 (4) of the *Act*, this power is assigned to the Council of Senates, who may act in this regard as though it were a Senate). Historically, almost all Senate-considered affiliation agreements can be categorized as either: student mobility (a.k.a. exchange) agreements, joint programs, theological affiliations, or research endeavours.

### Current Status

At UBC Vancouver, student mobility agreements are approved by the (Vancouver) Senate Admissions Committee on behalf of Senate; joint programs are approved by the Senate on the recommendation of the Senate Academic Policy Committee, Admissions Committee, and Curriculum Committee; theological affiliations are considered by the Vancouver Senate on the recommendations of ad-hoc committees; and other agreements are considered as necessary based on recommendations of the Academic Policy Committee for Vancouver. At UBC Okanagan, only one affiliation agreement has been considered to date; it was approved by Senate (and then the Council of Senates) on the recommendation of the Policies & Procedures Committee.

### Assumptions

There is a recognized need for flexibility in considering and approving such agreements, while still ensuring the necessary degree of oversight and review. With the establishment of UBC Okanagan, there is a further need to consider which agreements are with "UBC" as a whole, and which – while technically with "UBC" – are more appropriately viewed as with UBC Vancouver or UBC Okanagan. Existing agreements have been taken as between "UBC" as a whole and other institutions, although functionally many are with one campus or the other.

### Recommendation

The Committee is pleased to recommend as follows to the Council of Senates:

*That the attached procedures on approval of affiliation agreements be approved.*

## **New Procedures for Approval of Affiliation Agreements**

*NB: The procedures below are applicable to all new affiliation agreements, the modification of terms for affiliation agreements already in force, and the discontinuance of such agreements. In all cases below, “approve” and its cognates shall be taken to also mean modify or terminate such approval. Although agreements are segmented into those with “UBC” and to those with a campus of UBC, all agreements are still formally with the University as a whole.*

- 1) Affiliation agreements with UBC
  - a. Affiliation agreements with UBC generally are to be approved by the *Council of Senates*. As the Council only plans to meet annually, the following structure is proposed to facilitate approvals:
    - i. Affiliation agreements are distributed to all Council members electronically.
    - ii. Councillors who have any concerns with the agreement being approved without discussion have three (3) weeks to communicate this to the Council Secretariat. Concerns raised by four (4) or more Councillors will result in the proposal being sent to the next Council meeting for consideration.
    - iii. If no or insufficient concern is raised under point (b) above, the Council Executive Committee will consider the agreement at its quarterly meetings in May, August, November, or February. If the Committee does not approve the agreement within four (4) months of its submission, or feels that the matter should be considered by the full Council, it is to be sent to the Council at its next meeting for consideration.
- 2) Affiliation agreements with UBC that are only applicable to operations at UBC Okanagan or UBC Vancouver
  - a. Affiliation agreements with a campus of the University may be considered by either Senate or by committees thereof depending on the nature of the proposal:
    - i. Student Mobility agreements may be approved by the Vancouver Senate Admissions Committee or the Okanagan Senate Admissions and Awards Committee
    - ii. All other agreements, including, but not limited to Statutes of Affiliation with theological colleges or other institutions and joint programs may be approved by either Senate on the recommendation of such committee as they deem necessary.
  - b. In all cases, before an affiliation agreement is approved by either campus’ Senate, it is to be considered by the Council of Senates’ Executive committee, a majority of whom may require that the matter be considered by the Council of Senates as a whole. No agreement shall be entered into until the Council of Senates’ Executive Committee has reviewed the proposal, or in the case of those matters considered by the Council of Senates, the approval of the Council has been granted.