THE UNIVERSITY OF BRITISH COLUMBIA

13 April 2008

COUNCIL OF SENATES
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To: Council of Senates
From: Executive Committee
Date: 9 May 2008

Re: Email Consideration of Routine Council Business

At present, the Council of Senates must meet in person to conduct any business. The Executive Committee is of the opinion that for routine matters, approval by email – provided no concerns are raised by any Councillors within a reasonable period of time – should be adopted in the interests of efficiency in decision making and our of respect for Councillor's time.

As such, the Committee recommends that the Council amend its Rules and Procedures to allow for email consideration of matters. The proposed new rule is as follows:

Part 4 – Meetings of Council of Senates

36: Matters may be considered by the Council of Senates or any committee thereof via email under the procedures set out in this section.

a. The matter in question and shall be sent via email to every member of the body
b. The email sent under Section 36 shall specify the text of the resolution to be considered for approval and include any necessary supporting documentation.
c. A matter sent out via email is approved if no objections are sent to the Secretary within seven (7) days of the email being sent.
d. If an objection is raised by any Councillor under Section 36 (c), the matter is not approved and shall be considered at the next meeting of either the Council of Senates or the committee in question as a normal item of business.
e. All Councillors shall specify one or more email address(es) for the purposes of email consideration of matters and shall apprise the Secretary of any changes to those addresses in a timely manner.
f. A change to this section of the Rules and Procedures shall not be considered under this section.

Therefore, the Committee recommends that the Council resolve as follows:

That the Rules and Procedures of the Council of Senates be amended to include the new Section 36 as set out above.

NB: Requires 2/3rds in favour to be approved.