

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



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OKANAGAN SENATE

MINUTES OF 16 JANUARY 2008

Attendance

Present: Deputy Vice-Chancellor Dr. D. Ooram (Vice-Chair), Mr. B. Silzer (AVP and Registrar), Dr. A. S. Abd-El-Aziz, Mr. P. Arthur, Ms. S. Barnard, Dr. J. Bassett-Smith, Dean B. Bauer, Dean R. Belton, Dean J. Bottorff, Ms. M. Burton, Dr. E. Butz, Dr. J. Castricano, Dr. J. Cioe, Ms. L. Driscoll, Dr. M. Duran-Cogan, Mr. R. Gandha, Dr. J. Gustar, Dean M. Isaacson, Dr. D. Keyes, Mr. M. Koovisk, Dean M. Krank, Dr. A. Labun, Dr. R. Lalonde, Mr. G. Lepp, Mr. D. Lubbers, Ms. V. Lymberopoulos, Dr. S. McCoubrey, Dr. C. McFadyen, Ms. N. Neumann, Dr. S. Reid, Dr. C. Scarff, Dr. M. Ungureanu, Dr. M. Williams, Dr. P. Wrzesniewski, Dr. Spiro Yannacopoulos, Ms. G. Zilm

Guests: From Enrolment Services: Ms. L. M. Collins, Mr. C. Eaton, Ms. N. Limbos-Bomberg, Mr. F. Vogt

Regrets: President Stephen Toope, Mr. R. Adl, Mr. G. August, Dr. W. Broughton, Dean R. Campbell, Mr. R. Chavarie, Ms. E. Johnston, Ms. M. Wilson

Recording Secretary: Ms. K. Ross

Call to Order

Deputy Vice-Chancellor Dr. Doug Ooram called the meeting to order.

Agenda

The Agenda was accepted by consent.

Senate Membership

Joint Faculties and Convocation Representatives 2008-2011

The Registrar was pleased to announce that candidates were newly elected or re-elected for 14 Joint Faculties and two Convocation positions on the Senate.

Title Change for Associate Vice-President, Academic Research

Vice-Chair Dr. Owram asked that the Senate appoint the position of Provost to the Okanagan Senate. This position replaces the original position of 'Associate Vice-President, Academic Research' added to the Senate membership under Section 35.1(3)(J) of the *University Act*.

Moved: Dr. Lalonde

Seconded: Dr. Bottorff

That Senate remove the position of Associate Vice-President and Chief Operating Officer, Academic & Research from the membership of Senate and add the position of Provost, UBC Okanagan; and, that Senate amend the membership of its Committees to insert "Provost, UBC Okanagan" in place of "Associate Vice-President, Academic & Research" wherever listed.

Discussion

Vice-Chair Dr. Owram clarified that this title change best supports Dr. Abd-El-Aziz's current role at UBC Okanagan. Since Dr. Abd-El-Aziz's original position was added to the Senate membership the feeling was that the title of Provost should be appointed. Dean Isaacson asked that the Senate members congratulate Dr. Abd-El-Aziz once he arrives at the meeting.

The motion was put and carried.

Minutes of the Previous Meeting, 5 December 2007

Moved: Dr. Cioe

Seconded: Ms. Zilm

That the minutes of the Okanagan Senate Meeting of 5 December 2007 be adopted as amended.

CARRIED.

Vice-Chair's Remarks and Related Questions

Vice-Chair Dr. Owram noted two items for information:

Firstly, that the Honorable Allan McEachern, UBC's 16th Chancellor, recently passed away. Vice-Chair Dr. Owram expressed that the Chancellor was a great supporter who was deeply committed to UBC.

For information on the passing of Chancellor McEachern please visit: <http://www.ceremonies.ubc.ca/ceremonies/memorial/mceachern.html>

Secondly, Vice-Chair Dr. Owram asked senators to welcome Ms. Barbara Miles, UBC's first Vice President of Development and Alumni Engagement.

For information on Ms. Miles biography and new role please visit: <http://www.publicaffairs.ubc.ca/media/releases/2007/mr-07-097.html>

Nominating Committee

Senate Committee Assignment

On behalf of the Nominating Committee, Chair Dr. Lalonde recommended that Ms. Rachael L'Orsa be appointed to the Policies and Procedures Committee until March 31, 2008 and thereafter until replaced.

Senate accepted the recommendation by consent.

Curriculum Committee

On behalf of the Curriculum Committee, Chair Dr. Gustar presented for approval curriculum proposals from the Faculties of Arts and Sciences, Health and Social Development and Management.

*Moved: Dr. Gustar
Seconded: Dr. Cioe*

That Senate approve the new program and new courses brought forward by the Faculties of Arts and Sciences, Health and Social Development and Management as set out in the attached package.

CARRIED.

Admissions and Awards Committee

On behalf of the Admissions and Awards Committee, Chair Dr. McCoubrey presented a new award for approval.

*Moved: Dr. McCoubrey
Seconded: Dr. Ungureanu*

That the Senate accept the new award as listed and forward it to the Board of Governors for approval, and that a letter of thanks be sent to the donor.

Discussion:

Ms. Neumann asked why this award is not open to graduate students in the Chemistry program. Dr. McCoubrey explained that the new award description was written according to the wishes of the donor.

The motion was put and carried.

British Columbia Provincial Examinations as Admissions Requirements

At the 5 December 2007 Senate meeting the Committee had circulated for information a proposal to change UBC Okanagan admissions policy for applicants following the British Columbia secondary school curriculum such that provincial examinations would not be required for admission to UBC Okanagan starting September 2008. For applicants who chose to write provincial examinations, the examination scores would only be considered if they increased the applicant's admission average. The Admissions and Awards Committee had intended to present this item for approval but had recently been informed that it would be useful to wait one or two months to allow ongoing discussions between the University and the Ministry of Education to conclude. The item was therefore presented for information only, with the understanding that the Admissions and Awards Committee would report again on this issue for approval in the near future. Dr. McCoubrey noted that a proposal to remove BC provincial examinations as UBC admission requirements was considered by the Vancouver Senate at its meeting of December 12, 2007; that proposal was not approved. Dr. McCoubrey updated the senators by stating that the University of Victoria approved the motion to remove BC provincial examinations while Simon Fraser University postponed their decision indefinitely.

Discussion

Vice-Chair Dr. Owrap suggested that both UBC campuses might collaborate and make a common recommendation on this item to both senates. Dr. Cioe and Dr. Reid agreed that it is perfectly possible for the two senates to have different positions on this issue. Dean Isaacson expressed his gratitude that this item was presented to the Senate 'for information' rather than 'for approval'. He added that two ways that the item might be resolved: the first is for the two UBC senates to disagree on a common recommendation and therefore one senate approves the motion and passes it to the Council of Senates; Dean Isaacson prefers the second way, which is for both UBC senate committees to collaborate and establish a common recommendation for approval by the UBC Senates.

Ms. Deborah Robinson, Associate Registrar and Director Student Recruitment & Advising, Admissions, Financial Assistance and Awards offered a short presentation titled *Using BC Grade 12 Provincial Exams as Part of the UBC Undergraduate Admissions Decision*.

In Summary

Comprehensive exams of some kind have been in BC's past for 130 years despite being reintroduced in 1986 after falling out of favour in the 1970s. BC is one of two provinces with comprehensive exams with most students writing in January (semester schools) and June (linear and semester schools). Students in grades 10, 11, and 12 write five provincial exams (Language Arts 10, Science 10, Mathematics 10, a Social Studies 11, and Language Arts 12); other grade 12 exams were made optional by the BC Ministry of Education. In 2007 approximately 50% of those grade 12 students admitted to UBC Okanagan did

not write at least one provincial exam. In 2001, 98% of the total offers of admission to BC students were made without a complete set of provincial exams results; as of June 2007, 22% of all admitted BC 12 students were admitted without UBC having seen any provincial examination results; the final provincial examination grade data were received by UBC in the first week of August.

The issues for consideration are at that students from all other jurisdictions are admitted without the equivalent of provincial examinations since provincial examinations only apply to BC students; there is a reluctance to rescind offers of admissions; using provincial exams treats semester and linear school students differently; and provincial examinations as indicators of first year success. The rationale to remove BC provincial examinations as UBC admission requirements is firstly so that UBC cannot consistently use provincial examination data and make admission decisions in a timely manner; secondly that requiring examinations is therefore neither realistic, honest or ethical; thirdly that admission policies cannot privilege any unit or department; and fourth that UBC course offerings and mode of delivery may be required.

The recommendation to Senate is that UBC not require Grade 12 provincial examinations other than those required for graduation by the Ministry of Education (English 12); March/April admission decisions are made on course grades only since the majority of students are admitted on interim grades; should an applicant have already completed an optional Grade 12 examination, the final blended grade may be used in the March/April admission decision, but only if it is to the student's advantage; students can write provincial examinations in any course used in the calculation of an admission average in order to boost their competitive average; students not admitted in March/April may be admitted in July/August if a) their July grades are above the competitive cut-off and b) space permits; and offers of admission are only revoked if a student falls below the published university minimum, fails or does not complete a pre-requisite course, and/or does not graduate.

Questions and Answers

Ms. Robinson answered a question from the senate floor that 18% of UBC Okanagan students are admitted from outside of British Columbia. Dr. Cioe noted that the argument to remove BC provincial examinations is convincing but asked about the other side of the argument. Dean Isaacson noted two potential arguments: the first is process in that both campuses are required to engage in the debate and to consider a full range of options; and the second argument comes from Dr. Bluman, Faculty of Mathematics, UBC Vancouver; he has been looking at this item for 25 years and he advised Simon Fraser University on their decision, which was to postpone a decision. Dean Isaacson suggested that Dr. Bluman present his argument to the UBC Okanagan Senate when the provincial examination item is recommended for approval. Vice-Chair Dr. Ogram suggested that the UBC Vancouver Senate debate on this item was confused by procedural wrangling, which made the item more complex. Other items affecting

the UBC Vancouver Senate decision include: the absolute success rate of students admitted without the five provincial exams on a discipline by discipline basis. Ms. Robinson expressed the opinion that the motion failed at the Vancouver Senate due to a lack of majority. She further noted that the President, as Chair, was not in attendance at that Senate meeting and that the Vice-Chair chose to abstain.

In response to several questions about why the Ministry of Education chose to cancel and then reintroduce the provincial examinations, Ms. Robinson offered that the provincial examinations were discontinued in 1970 for political and economic reasons; they were brought back in 1986 for political reasons, which included parental concerns about the accountability; at that time no standardized curriculum was delivered in the public schools. She addressed a senator's question that only 10 people have had their offer rescinded at UBC Okanagan.

Dr. Wrzesniewski asked whether the Ministry of Education agrees with the removal of provincial exams and whether UBC is considering other standardized tests for admissions should the provincial examinations be removed. Ms. Robinson responded to both questions by stating that the Ministry of Education is assessing how many students are opting to write the exams; for instance if the number of tests written decreases, i.e. Language Arts 10, then they might be more supportive to remove them than if the number of tests written increases. Implementing standardized tests had not been considered an option.

Ms. Driscoll questioned why the University of Western Ontario (UWO) opted not to remove provincial exams. Ms. Robinson responded by stating that the UWO admits students' based on grade 11 marks; she added that the UWO does not admit that many students from British Columbia. Ms. Driscoll expressed her opinion that if UBC Okanagan is to be 'student centered' then we should remove provincial exams in order to be more competitive and fair to BC students.

Dean Bauer commented that UBC could send a strong statement to the Ministry of Education that the provincial exams are key to the quality of students' education by asserting them at the high school level without requiring exams for admission to the university. He considered a process for a system-wide decision through two processes: first is to create a sub-committee on the issue; the second is to put this item to the Council of Senates. In response to Dean Bauer's comments Vice-Chair Dr. Owrap agreed that it would be preferred to have a common UBC decision.

Dean Isaacson offered that the UBC Vancouver Senate remains undecided on a course of action at this point; the Senate felt nervous about making large scale changes without due process; many senators did not want to be rushed into a decision by outside administrators. In his opinion, it is best for the students to maintain the status quo while a decision is still being considered. Vice-Chair Dr. Owrap offered that the Admissions and Awards Committee might collaborate

with the UBC Vancouver Admissions Committee as an initial step towards a common motion; thereafter either Senate may pursue their own motion. He reminded senate members that the Council of Senates needs something to discuss before an item can be referred to it.

In a response to a question of timing, Vice-Chair Dr. Ooram stated that this item cannot be implemented for the 2008-2009 Academic Year. Dr. Williams asked that the Admissions and Awards Committee report back to the Senate within two months with a course of action; Vice-Chair Dr. Ooram advised that the UBC Vancouver Senate has asked for a report back by December 2008. Dean Bottorff asked that the Okanagan Senate make a decision by May 2008 so that the recruiters can bring a message to the high schools in the fall. Vice-Chair Dr. Ooram invited the following motion:

Moved: Dr. Cioe
Seconded: Dean Bottorff

That the Admissions and Awards Committee be directed to report back with joint language, or other, from collaborations with the Vancouver Admissions Committee; and that the Admissions and Awards Committee at that time will be directed to recommend a motion to the Senate in March 2008.

Dean Bauer asked that the Senate vote on a motion rather than referring the item to the Council of Senates; Dr. Lalonde echoed this sentiment by adding that the hoped that the Senate would settle this decision without reference to the Council of Senates.

The motion was put and carried.

Report from the Deputy Vice-Chancellor

Policy #17: Appointment of Registrar and Librarians; and Policy #18: Appointment of Designated Senior Academic Administrators

Vice-Chair Dr. Ooram stated that the Office of the Deputy Vice-Chancellor is proposing a Joint Senate and Board Policy to address the process of appointing the Registrar, Librarians, and Senior Academic Administrators. In the proposed process, each Senate will address the issue before sending it forward to the Board of Governors.

Moved: Dr. Cioe
Seconded: Ms. Burton

That the Senate approve Policy #17 Appointment of Registrar and Librarians; and Policy #18: Appointment of Designated Senior Academic Administrators as presented.

Discussion

Dean Isaacson expressed that the Senate approval on academic appointment policies is a useful expression to the Board of Governors and to the President that the Senates continue to be consulted. Mr. Eaton confirmed that the Board of Governors is prepared to consult with Senates on all academic appointments. Dr. Cioe asked that a process be developed so that these types of policies are considered by the Senates with enough time to properly assess them; he conveyed his displeasure to those who continue to add these time-sensitive items; Vice-Chair Dr. Owram agreed.

Dean Bauer asked why the Deputy Vice-Chancellor is not a member of the various selection committee outlined in Policy 18; Mr. Eaton agreed to look into why the Deputy Vice-Chancellor is not included on these committees as outlined in the policy presented. Vice-Chair Dr. Owram reminded senators that in his position he acts as both the Deputy Vice-Chancellor and the Vice President Academic.

Ms. Neumann asked that consideration be given to include graduate students on membership committees where there are two positions for two students representatives. Vice-Chair Dr. Owram asked Mr. Eaton to note the inclusion of a graduate student on such membership committees.

Ms. Burton acknowledged how nice it was to see the inclusion of UBC Okanagan on the membership of these committees.

The motion was put and carried.

Reports from the Associate Vice-President, Enrolment Services & Registrar

Report on Enrolment: Presentation

The Registrar circulated the Report on Enrolment 2007-2008 accompanied by supporting enrolment data for UBC undergraduate and graduate students. Dean Isaacson congratulated Mr. Silzer on providing such a balanced report. In response to a comment about the calculation of partial FTEs Ms. Robinson stated those students taking less than 6 credits count as 0.33 of an FTE whereas students taking over 6 credits are counted as a full FTE. Due to meeting time constraints the Registrar, in consultation with the senators, opted to make the Report on Enrolment PowerPoint presentation accessible to senators electronically after the meeting.

Regular Senate Meetings Schedule

Senators expressed some concern about the President's unavailability to attend recent meetings of the Okanagan Senate and asked that their preference that the President attends as many meetings as possible be noted in the minutes.

Mr. Lepp signaled that the exam period and the senate meeting time conflict. He asked whether the Senate meetings could be scheduled to begin at 4:00pm rather than at 3:30pm. The Okanagan Senate Secretariat agreed to report back on the viability of this scheduling change at the 13 February Senate meeting.

Academic Year 2008-2009

In response to Dr. McFadyen's question about the date chosen for Term 1 midterm break, which is a Wednesday rather than a Monday, Ms. Collins commented that too many Mondays are lost to statutory holidays throughout the term. The Registrar asked that the Okanagan Senate Secretariat consider Monday 10 November 2008 as the Term 1 midterm break instead of Wednesday 12 November 2008. To address Dr. Cioe's query Ms. Driscoll confirmed that the Learning and Research Committee is currently reviewing the Term 1 Midterm Break.

Adjournment

There being no further business, the meeting was adjourned at 5:20pm.

The following regular meeting was scheduled to be held on Wednesday 13 February 2008 at 3:30pm to 5:30pm in Library 317.

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13 February 2008

To: Okanagan Senate

From: Policies and Procedures Committee

Re: UBC Okanagan Policy on Research Centres

At its last meeting Senate considered a policy on Institutes and Centres. In the course of the discussion Senate separated the two, approved the policy on Institutes, and returned the policy of Centres to the Policies and Procedures Committee for changes.

The working group of the Policies and Procedures Committee, consisting of Dr. Maurice Williams (Chair), Provost Alaa Abd-El-Aziz, and Dr. Daniel Keyes, reviewed the policy and made several changes.

Following an initial discussion with the P&P Committee, and after consultation with both the DVC Executive Committee and Academic Council, that working group submitted its recommendations to the P&P Committee. The P&P Committee accepted the recommended policy and forwards it now to the Senate for approval.

CHARACTERISTICS OF RESEARCH CENTRES AT UBC OKANAGAN

A Research Centre

- Is established or disestablished by a faculty or college dean (or, in the case of multi-faculty centres by the relevant deans serving as a Decanal Steering Committee) in consultation with the Provost and under procedures set by the relevant faculty or faculties.
- Has a project or theme-based mandate that focuses on scholarly or scientific investigation or inquiry; often associated with an internal or external grant.
- Benefits from single or multi-faculty involvement.

- Is led by a director who reports to the host faculty or college dean (or a Decanal Steering Committee for multi-faculty Centres) who report(s) in turn to the Provost on matters relating to the Centre. A centre is otherwise governed as its host faculty, faculties or college see fit
- Adheres to standard university research policies
- Does NOT offer for-credit programs or courses; centres may offer not-for-credit courses and certificates.

DEVELOPMENT, APPROVAL, AND REVIEW OF RESEARCH CENTRES

1. Established through Academic Unit or Department Heads, Deans and/or Directors in consultation with the Provost UBC Okanagan; centres are established within a host faculty, college, or within several host faculties.
2. Upon establishment, a Research Centre must have a management plan that includes a mandate, sources of funding, and a schedule for review. As a result of such a review, the dean or Decanal Steering Committee may determine that a Research Centre may continue as a Research Centre, be considered for transition to a Research Institute or other type of unit, or be discontinued as appropriate. This management plan and any amendments thereto are to be copied to the Provost of UBC Okanagan.
3. The Provost UBC Okanagan will report for information the establishment of a centre to Senate, but it does not require Senate approval. When a centre is discontinued, the Okanagan Provost will also report that to Senate for information.

Applicability Note

The policy is intended to apply to all UBC Okanagan research centres established in the future. Centres that were established prior to the creation of this policy, may wish to consider proposing (and submitting for approval as appropriate) certain adjustments, e.g., to their names, to bring existing units in line with the new policy.

Motion: *That the policy on Research Centres, as recommended by the Policies & Procedures Committee, be approved.*

Respectfully submitted,

Dr. Daniel Keyes
Chair, Policies & Procedures Committee

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13 February 2008

Memo to: Okanagan Senate**From: Policies and Procedures Committee****Re: Amendment to UBC Okanagan Policy on Research Institutes**

At its November 2007 meeting, the Senate accepted a recommendation of the Policies & Procedures Committee and approved a new policy on Research Institutes. The text of that policy is attached.

Since the policy was approved, the Committee has observed that, while research institutes are usually shared by more than one Faculty, there may be instances where it makes sense to establish a research institute within a single Faculty. The Committee therefore recommends that the Senate modify its policy to allow for that possibility.

The Committee recommends the following amendment to second bullet under “Characteristics of Research Institutes at UBC Okanagan” (addition in bold):

- Is not **normally** identified with a single faculty.

Motion: *That the Policy on Research Institutes approved by the Senate on 07 November 2007 be amended as recommended by the Policies & Procedures Committee.*

Respectfully submitted,

Daniel Keyes
Chair, Policies & Procedures Committee

CHARACTERISTICS OF RESEARCH INSTITUTES AT UBC OKANAGAN

A research institute

- Requires Senate approval to exist.
- Is not identified with a single faculty.
- Is intended to be permanent, i.e., intended to exist for more than three years.
- Generally involves external funding as well as the UBC Okanagan base operating budget and is normally allocated a budget.
- Houses paid administrative personnel, including a director.
- Adheres to standard university research policies.
- Is governed through a steering committee which shall include senior administrators as well as faculty and the institute director. There may also be a separate external advisory board.
- Submits annual reports to the Senate on activities. If the institute does not perform to the Senate's expectations three years in succession, Senate may vote to dismantle the institute.
- Does NOT offer undergraduate or graduate programs or degrees; undergraduate and graduate work is the purview of faculties, schools, colleges, and departments.
- May initiate, develop, and/or undergraduate and graduate courses in partnership with one or more faculties, schools, colleges, or departments.
- Participating faculty members are appointed to a Faculty, rather than to the Institute itself.

DEVELOPMENT AND APPROVAL PROCEDURE FOR RESEARCH INSTITUTES

1. Proposal initiated by faculty, Dean, or other university personnel.
2. Preliminary plan submitted to Associate Vice-President, Academic & Research.
3. Associate Vice-President, Academic & Research establishes a committee to develop a full proposal and informs Okanagan Senate Learning and Research Committee.
4. The full proposal, including a business plan, the structure, procedures, plans for a review following a specified period of operation, and an indication that the institute will be fully viable within three to five years, submitted to Senate Learning & Research Committee. The Learning & Research Committee ensures the academic credibility of institutes.
5. Learning & Research Committee reports to Senate with a recommendation.
6. Senate consideration for approval.
7. Senate recommends approval by the Board of Governors.
8. Once approved, the proposal returns to the Associate Vice-President, Academic & Research for implementation oversight.

Applicability Note

The policy is intended to apply to all UBC Okanagan research institutes established in future. Institutes that were established prior to the creation of this policy, may wish to consider proposing (and submitting for approval as appropriate) certain adjustments, e.g., to their names, to bring existing units in line with the new policy.

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13 February 2008

Memo to: Okanagan Senate**From: Policies and Procedures Committee****RE: UBC Okanagan Graduation Ceremonies as Meetings of the UBC Convocation**

In light of recent discussions about the format and name of UBC Okanagan graduation ceremonies, the Policies and Procedures Committee would like to draw to the Senate's attention the following sections of the *University Act*, under **Part 4 – Convocation**:

- S. 6 A meeting of a convocation may be held for one or more of the following purposes:
- (a) electing the chancellor;
 - (b) conferring degrees, including honorary degrees;
 - (c) awarding diplomas and certificates of proficiency granted by the university;
 - (d) additional purposes the senate may specify.
- S. 9(1) The senate is to make rules governing procedure for the transaction of business by the convocation.

In accordance with these sections, the Committee points out that our graduation ceremonies are formal meetings of the UBC Convocation held at UBC Okanagan for the purposes of conferring degrees. Rules governing procedure at graduation ceremonies therefore fall under the purview of the Senate. In order to clarify the jurisdiction of the Senate for future discussions, the Committee recommends that the Senate resolve as follows:

Motion: That it be affirmed that, whereas UBC Okanagan graduation ceremonies are formally “meetings of the convocation” as defined by the *University Act*, these events and their format fall under the jurisdiction of Senate.

Respectfully submitted,
Daniel Keyes
Chair, Policies & Procedures Committee

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13 February 2008

Memo to: Okanagan Senate

From: Policies and Procedures Committee

RE: Naming UBC Okanagan Graduate Ceremonies: Congregation or Convocation (approval)

The Policies & Procedures Committee has had several discussions about the optimal name for UBC Okanagan graduation ceremonies. UBC Vancouver calls their ceremonies “Congregation”, although references to “Convocation” in the Vancouver context have turned up from time to time. The questions before the Committee, and now before the Senate, are whether the two UBC campuses ought to use the same name, and which name would be preferred. Associate Secretary Lisa Collins summarized some of the issues for the Policies & Procedures Committee in the attached backgrounder.

A Sub-Committee of the Policies & Procedures Committee consisting of Dr. Jan Cioe and Ms. Michelle Wilson was struck to engage in discussion with their counterparts in Vancouver. On November 23, 2007, the Sub-Committee met with a Sub-Committee of the Vancouver Senate Tributes Committee and representatives of the Ceremonies Office and the Senate Secretariat. The representatives of the Vancouver Senate Tributes Committee indicated at that meeting that “Congregation” remained their preferred term over Convocation. Policies & Procedures representatives preferred “Convocation.”

The Policies & Procedures Committee requests that the Okanagan Senate decide this matter for UBC Okanagan. The Committee further requests that the Vice-Chair of the Okanagan Senate recognize invited guest Ms. Eilis Courtney, Director, Ceremonies & Events so that Ms. Courtney might answer questions from Senators during the debate.

While the Committee is not unanimous in making a specific recommendation on this matter and welcomes Senate's thoughtful consideration, it has nevertheless recommended the following motion for the approval of Senate.

Motion:

That "Convocation" be adopted as the name for meetings of the UBC convocation held at UBC Okanagan for the purposes of conferring degrees, effective June 2008.

Respectfully submitted,

Daniel Keyes
Chair, Policies & Procedures Committee

Backgrounder on Congregation vs. Convocation as the Name of UBC Okanagan Graduation Ceremonies

Prepared by the Okanagan Senate Secretariat for the Policies & Procedures Committee, February 2008

This document provides background information in support of recent discussions about the distinction between “convocation” and “congregation” when referring to UBC graduation ceremonies at the Vancouver and Okanagan campuses. Both terms are currently in colloquial use, and there is debate about which term would be optimal for official use at UBC Okanagan.

“Convocation”

The UBC “convocation” is a group of people – defined by the *University Act* – including the Chancellor, President, members of the Senate, all faculty members and all graduates of the University. The Convocation, through the Chancellor who serves as its chair, confers degrees, including honorary degrees, and awards diplomas and certificates of proficiency.

Many post-secondary institutions also use the term “convocation” to describe the meeting of their convocations at which degrees are conferred. As many Senators will recall, “convocation” was the term used by the former Okanagan University College.

“Congregation”

With regard to graduation events, “congregation” has been used by the Vancouver campus of UBC from the start.

In the early years, a separate “Meeting of the Convocation” generally preceded graduation ceremonies by a few days to allow the Convocation to conduct other official business. Over the years, “congregation” has come to mean a graduation ceremony, and separate meetings of the Convocation are no longer normally called.

The Ceremonies and Events Office has expressed a preference for the use of “congregation” as part of a longstanding UBC tradition.

Senate Decisions to Date

In February 1926, an ad hoc Committee of Senate moved to adopt the term “convocation” over “congregation”.

(see

http://www.library.ubc.ca/archives/pdfs/senate/UBC_Senate_Minutes_1926_02_1_7.pdf)

The motion was not approved, but “filed” instead. So while we know that at least some members of Senate expressed a preference over 80 years ago, neither Senate has since approved anything binding.

At a November 2007 meeting, representatives of the Vancouver Senate Tributes Committee indicated that they believed that the Vancouver campus would prefer “congregation.” That Committee has no plan at the present time to bring the matter before the Vancouver Senate for decision.

UBC Okanagan Transitional Decision

With the establishment of UBC Okanagan, a debate took place among senior administration as well as the Ceremonies and Events Office on which term to adopt: while UBC had a long tradition of using “congregation”, most other Canadian universities (as well as the former Okanagan University College) used “convocation”. After some discussion, “congregation” was selected as the term for official use in the graduation program, at least for the initial transition period.

Use of the Selected Term

The selected term will appear on the graduation program, in the UBC Okanagan academic year, in the Okanagan Calendar, and on multiple University websites. While informal use of the selected term will always vary to some degree, it would be most useful to be consistent within UBC Okanagan’s official and formal publications.

OED Definitions of Convocation and Congregation

Excerpted from the *Oxford English Dictionary*, Second Edition

CONVOCATION

1. The action of calling together or assembling by summons; the state or fact of being called together.
2. An assembly of persons called together or met in answer to a summons.
3. spec. In the Church of England: A provincial synod or assembly of the clergy, constituted by statute and called together to deliberate on ecclesiastical matters.
4. In the English Universities: a. At Oxford and Durham: The great legislative assembly of the University, consisting of all qualified members of the degree of M.A.; also, a meeting of this body (the earlier sense). In the University of London, and the Royal University of Ireland, a body consisting of all registered graduates, having the power of discussing and expressing an opinion on any matter connected with the interests of the University, and of electing certain members of the Senate. b. At Cambridge, formerly: An assembly of the Senate out of term. Obs.
5. The parliament of tinnars in Cornwall: see CONVOCATOR and STANNARY. Obs.

CONGREGATION

1. The action of congregating or collecting in one body or mass.
2. The result of congregating; a gathering, assemblage, or company[.]

3. A regular meeting or assembly of a society or body.
 - b. Acad. A general assembly of the members of a University, or of such of them as possess certain specified qualifications.

At Cambridge an assembly or meeting of the Senate. At Oxford a meeting of the Vice-Chancellor, Proctors, and 'Regent Masters' (Ancient House of Congregation), to grant or confer degrees, etc.; also since 1854, the name of the whole body of resident Masters, Doctors, and Professors (Congregation of the University), and of a regular meeting of this body, constituting the chief deliberative assembly of the University. (The intention of the Act of 1854 was to enlarge the constitution and powers of the 'Ancient House of Congregation': it was held however by the legists that, instead of doing so, it had created a new body, 'the Congregation of the University', leaving the 'Ancient House' intact. There are therefore now two Congregations in the University.)
4. A collective body of colleagues, a company. (Cf. COLLEGE 1, 2.) Obs.
5. In English versions of the Bible, applied in the O.T. to the collective body of the Israelites in the wilderness, and to a public solemn assembly of the people or nation: so congregation of the Lord, etc.
6. Used by Tindale to translate in the N.T., and much used by the Eng. Reformers of the 16th c. instead of CHURCH (on account of the current restriction of the latter term to the clergy or clerical order):
7. A body of persons assembled for religious worship or to hear a preacher. (The most common modern use.)
8. Sc. Hist. The designation given to the party of Protestant Reformers during the reign of Mary. (Also C. of Christ, of the Lord.)
9. R.C. Ch. A community or order bound together by a common rule, either without vows (as the Oratorians), or without solemn vows (as the Passionists, Redemptorists, etc.). Extended, esp. in France, to lay associations of men or women, having a religious end in view, and devoting themselves to some work of instruction or charity (as the Brothers of the Christian Schools). Cf. CONGREGANIST.
10. The name given to several permanent committees of the Roman College of Cardinals of which eleven are of primary importance, each having charge of a certain department of the business of the Church. Sometimes specifically applied to the Congregation de propaganda fide. Also a temporary committee of cardinals and ecclesiastics, constituted a special congregation, to clear up or decide a matter that has arisen.
11. Comb. congregation-house, house of assembly, spec. of a University, as e.g. the Senate-House at Cambridge.

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13 February 2008

Memo to: Okanagan Senate

From: Policies and Procedures Committee

RE: Bagpipes and UBC Okanagan Graduation Ceremonies

Several members of the Policies & Procedures Committee fondly recall the Okanagan University College tradition of including bagpipes as part of the graduation ceremony. The Committee submits that instituting this tradition at UBC Okanagan would constitute a welcome addition to the graduation ceremony and would also serve as an appropriate reminder of our Okanagan University College heritage.

Motion: That the academic procession at UBC Okanagan graduation ceremonies normally include bagpipes.

Respectfully submitted,

Daniel Keyes
Chair, Policies & Procedures Committee

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nathalie.bomberg@ubc.ca

13 February 2008

To: Okanagan Senate
From: Curriculum Committee
Subject: January Curriculum Proposals (approval)

The Senate Curriculum Committee has reviewed the material forwarded to it by the Faculties, and encloses those proposals it deems as ready for approval.

As such, the following is recommended to Senate:

Motion: *That Senate approve the new programs and new and revised courses brought forward by the Faculties of Arts and Sciences, Creative and Critical Studies, and Health and Social Development as set out in the attached package.*

Respectfully Submitted
Dr. Jennifer Gustar
Chair, Curriculum Committee



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13 February 2008

To: Okanagan Senate

From: Curriculum Committee

Subject: January Curriculum Proposals

Attached please find the following for your consideration:

Faculty of Arts and Sciences

1. The following new courses:
 - a. ANTH 430 (3) Anthropology of Mortuary Ritual
 - b. WMST 216 (3) Intersectional Feminisms
 - c. WMST 333 (3) Perspectives on Gendered Bodies

Faculty of Creative and Critical Studies

2. The following new programs and courses:
 - a. Minor in Creative Writing
 - b. Minor in Medieval and Renaissance Studies
 - c. ARTH 370 (3) Art and Literature of the Islamic World;
 - ARTH 410 (3) Gender, Art, and Space in the Islamic World
 - d. CULT 401 (3/9) d Topics in Media Studies;
 - CULT 495 (3/9) c Directed Studies
 - e. JPST 480 (3/6) c Directed Studies

Faculty of Health and Social Development

3. The following revised course:
 - a. NRSB 124 (6) Nursing Practice II: Coming to Know the Client



UBC Curriculum Proposal Form Change to Course or Program

NEW COURSE

Category: (1)

<p>Faculty: IKBS A&S Department: Community, Culture & Global Studies Faculty Approval Date: January 8, 2008 Effective Session Winter, Term 1 Year 2008 for Change</p>	<p>Date: December 17, 2007 Contact Person: N. McPherson Phone: 807-9325 Email: Naomi.mcpherson@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>ANTH 430 (3) Anthropology of Mortuary Ritual Anthropological perspective on human life and mortality through cross-cultural analysis of dying, death, and mortuary rites, rituals, and ceremonies. [3-0-0] <i>Prerequisite: ANTH 100 and third year standing</i></p>	<p>URL: n/a</p> <p>Present Calendar Entry: n/a</p> <p>Type of Action: New Course</p> <p>Rationale: This course adds to the offerings to students of Anthropology (and other social sciences) of contemporary issues in the discipline and in contemporary society.</p>



**Curriculum Proposal Form
UBC OKANAGAN
New or Change to Course or Program**

Category: 1

<p>Faculty: Arts & Science Unit/Dept.: CCGS, Women’s Studies Faculty Approval Date: January 8, 2008 Effective Session 08-09 Term 1 Year 2007 for Change</p>	<p>Date: Contact Person: Ilya Parkins Phone: 79625 Email: ilya.parkins@ubc.ca</p>
<p>Proposed Calendar Entries:</p> <p>WMST 216 (3) Intersectional Feminisms History of feminist engagements with race, class, nation, and sexuality, within an intersectional framework and in the wake of critiques of feminism’s exclusivity. [3-0-0] <i>Prerequisites: WMST 100, 110</i></p>	<p>URL: n/a</p> <p>Present Calendar Entry: n/a</p> <p>Type of Action: New course</p> <p>Rationale: Coming at the second-year level, this course provides crucial deepening of perspectives opened up in the introductory courses in Women’s Studies and constitutes an important bridge between first-year and upper-year offerings. It alerts students to a very important heritage of feminist thought and activism: attempts to engage with differences among women. A significant literature from the late 1970s onward suggests that differences including race, ethnicity, class, and sex complicate the category “women.” The course introduces students to the conflicts in feminism, gives a much-needed historical outlook on “second-wave” feminism, and familiarizes students with the origins and terms of the debates that currently inform the field. The course draws on faculty expertise in feminist thought. It also provides needed</p>



breadth to the Women's Studies program through its mandated investigation of categories of race, class, and sexuality. It also adds to the viability of this small program by increasing lower-level offerings, of which there are currently very few.



**Curriculum Proposal Form
UBC OKANAGAN
New or Change to Course or Program**

Category: 1

<p>Faculty: Arts & Science Unit/Dept.: CCGS/Women’s Studies Faculty Approval Date: January 8, 2008 Effective Session: 08-09 Term 1 Year 07 for Change</p>	<p>Date: Contact Person: Ilya Parkins Phone: 79625 Email: ilya.parkins@ubc.ca</p>
<p>Proposed Calendar Entries:</p> <p>WMST 333 (3) Perspectives on Gendered Bodies Interdisciplinary overview of approaches to gendered embodiment, at the level of lived experience and of representation; focus on the relationship of embodiment to social identity. [3-0-0] <i>Prerequisites: WMST 100, WMST 110, and third-year standing</i></p>	<p>URL: n/a</p> <p>Present Calendar Entry: n/a</p> <p>Type of Action: New Course</p> <p>Rationale: Embodiment is a key theme in contemporary feminist thought; many argue that the category of “the body” encapsulates the primary terrain of post-1970 debates in this interdisciplinary field. The course will introduce and elucidate the variety of perspectives on embodiment that students will encounter in upper-year courses. The course draws on the expertise of the permanent faculty member in Women’s Studies and, by adding to upper-level offerings, supports the viability of this small program.</p>



UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Creative and Critical Studies Department: Creative Studies Faculty Approval Date: Effective Session _Winter ___ Term _1_ Year_2008_ for Change</p>	<p>Date: November 1, 2007 Contact Person: Sharon Thesen Phone: 807-9417 Email: sharon.thesen@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>(See bottom of entry for the addition to the present calendar entry)</p> <p>Minor in Creative Writing</p> <ul style="list-style-type: none"> To complete a minor in Creative Writing, students must complete at least 30 credits in Creative Writing, of which 18 must be at the 300- or 400- level. Students must complete ENGL 220. 	<p>URL: http://okanagan.students.ubc.ca/calendar/index.cfm?tree=18,283,902,1091</p> <p>Type of Action: To create a minor in Creative Writing.</p> <p>Present Calendar Entry: N/A</p> <p>Rationale: With the large numbers of students enrolled in lower division courses, there is increasing pressure on us to offer a minor for students who have a serious interest in Creative Writing but who are majoring in another discipline. Offering a minor will provide students a chance to combine Creative Writing with a variety of interdisciplinary interests, creating students who will have strengths applicable to future interdisciplinary graduate programs and professional lives.</p>



**Curriculum Proposal Form
UBC OKANAGAN
New or Change to Course or Program**

Category: 1

<p>Faculty: Critical Studies Unit/Dept.: Creative and Critical Studies Faculty Approval Date: Effective Session: 2008; Term: W1 Year__ for Change</p>	<p>Date: July 3, 2007 Contact Person: Dr. Sean Lawrence Phone: 250 807 9415 Email: Sean.Lawrence@ubc.ca</p>
<p>Proposed Calendar Entries:</p> <p>Minor in Medieval and Renaissance Studies</p> <p>The minor in Medieval and Renaissance Studies draws from a wide range of courses across two faculties and several disciplines to form a unified whole.</p> <p>The millenium-long period between the fall of Rome and the Enlightenment possesses enormous importance to the further development of the western world, and, given the dominance which the western European world later attained, to the rest of the world. In particular, the Medieval and Renaissance periods witness the beginnings of print culture, European expansion, the founding of the modern state, the construction of credit mechanisms and modern notions of currency, and important advances in technology and communications. Its study intersects with and informs economic, political and social history, and the histories of ideas and technology. It is also the founding period for several major world languages and lays the groundwork of their literatures.</p>	<p>URL: N/A</p> <p>Present Calendar Entry: N/A</p>

**Language requirement for the Medieval and Renaissance Studies minor**

Students must complete 6 credits in one language other than English, spoken in Europe during the relevant time-period.

Note: this is in addition to the B.A. requirements for an approved second language. The language may be the same as that used to satisfy the B.A. requirement but carried to a higher level, or it may be an additional language, such as Latin, Greek, Old English, etc.

First and Second Years

Students must complete all of the B.A. first- and second-year credit requirements, as well as any prerequisites for the required upper-level courses. In addition, students must complete the following:

- ARTH 241;
3 credits from HIST 116, HIST 119.

Third and Fourth Years

18 credits from the courses listed below. Students may not apply more than 12 credits in a single discipline towards the minor.

ENGL courses

English 315: Studies in the Backgrounds to 16th-Century Literature

English 340: Introduction to Old English

English 343: Old English Literature

English 344A: Medieval Studies

English 347: Renaissance Studies

English 349: 17th-Century Studies

English 411: Tudor and Stuart Drama

English 420: 17th-Century Literature:
Prose

English 422: 17th- Century Literature:
Poetry

English 427: Chaucer's Earlier poetry

English 428: Chaucer's Canterbury Tales



English 438: Shakespeare: Earlier Works
 English 439: Shakespeare: Later Works
 English 490: Selected Topics in History I
 English 492: Selected Topics in History II

FREN Courses

French 407: Studies in Medieval French literature
 French 408: Studies in French literature of the 16th Century

HIST Courses

History 305: British Imperial History up to 1783
 History 325: Medieval Civilization
 History 413: Reformation Europe
 History 471: History of Germany to 1789

LATN Courses*

Latin 300: Introduction to Latin for Senior Students
 Latin 480: Directed Studies in Latin

PHIL Courses

Philosophy 314: Philosophy in the 17th Century

SPAN Courses

Spanish 410: Medieval Literature
 Spanish 420: Golden Age Literature

Not all courses will be offered each year. Occasional offerings of courses such as Spanish 380 (Selected Topics in Spanish) may concentrate on the relevant period, and will therefore be considered as satisfying some of the credits towards this minor.

FREN, LATN and SPAN courses may be used to satisfy either the additional language requirement or the third and fourth year requirements.



Type of Action: Addition of a new minor in Medieval and Renaissance Studies.

Rationale:

The proposed minor in Medieval and Renaissance Studies would enrich the undergraduate experience at the University of British Columbia, Okanagan, while providing students with a unique qualification for further study in this or other fields. Linguistically and intellectually demanding as well as interdisciplinary, the programme would provide a challenging focus for a bachelor of arts. As an interdisciplinary minor, it would integrate with and enrich other arts programs.

Both the mandate and strategic plan of the institution bespeak a concern with our increasingly globalized world, while the Okanagan campus has embraced interdisciplinarity and challenged itself to find unique roles within Canadian academia. Our programme furnishes a unique perspective on global integration; it focuses study on a foreign region, struggling with its own problems of economic integration and cultural plurality. If the past is another country, the object of our study is doubly distant, and challenges all the more forcefully the prejudices and assumptions of twenty-first century Canadians. Our programme should, in other words, produce the "exceptional global citizens" referred to in the Trek 2010 Vision Statement.

Secondly, by providing a geographical and temporal focus, the programme unites concerns and approaches from across the critical studies with history and other arts. The geographical and temporal distance of the Okanagan from pre-modern Europe facilitates such an integral and interdisciplinary perspective.



Courses with a Medieval or Renaissance focus have, as a matter of course, proven popular and enjoyed high enrollment. We have no reason to expect this situation to change; on the contrary, their mutual reinforcement as part of a unified but interdisciplinary programme should increase their appeal. We are in process of proposing an IGS master's degree in Medieval and Renaissance Studies, and expect that the undergraduate minor will serve as partial preparation to higher studies.

Since this programme is cost neutral, it offers an efficient way of providing students with greater choice and flexibility, as well as answering to the institution's academic plan.



UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Creative and Critical Studies Department: Creative Studies Faculty Approval Date: 12 December 2007 Effective Session: W1 2008</p>	<p>Date: Nov 30, 2007 Contact Person: Dr. Hussein Keshani Phone: 807-9770 Email: hussein.keshani@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>ARTH 370 (3) Art and Literature of the Islamic World The arts of the book in the Islamic world from the 8th to the 19th centuries and how literature inspired painters and calligraphers to weave together word and image. [3-0-0] <i>Prerequisite: Third-year standing.</i></p>	<p>URL: N/A</p> <p>Present Calendar Entry: N/A</p> <p>Type of Action: new course</p> <p>Rationale: To create a new lecture-based course exposing students to the art and literature of the Islamic world. This course is being proposed by a new faculty member.</p>
<p>Proposed Calendar Entry:</p> <p>ARTH 410 (3) Gender, Art, and Space in the Islamic World Critical perspectives on the stereotypes of Muslim gender relations and how gender can be used to analyze the art and architecture of various parts of the Islamic world. [3-0-0] <i>Prerequisite: Third-year standing.</i></p>	<p>URL: N/A</p> <p>Present Calendar Entry: N/A</p> <p>Type of Action: new course</p> <p>Rationale:</p>



	<p>To create a new lecture and seminar course exposing students to the application of gender analysis to Islamic art history and critical perspectives on Muslim gender relations. This course is being proposed by a new faculty member.</p>
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UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Creative and Critical Studies Department: Critical Studies Faculty Approval Date: 12 December 2007 Effective Session: W Term: 1 Year: 2008 for Change</p>	<p>Date: 5 November 2007 Contact Person: John Leblanc Phone: 79324 Email: john.leblanc@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>CULT 401 (3/9) d Topics in Media Studies [3-0-0] <i>Prerequisites: 3rd year standing and 6 credits of Cultural Studies.</i></p>	<p>URL: n/a</p> <p>Present Calendar Entry: n/a</p> <p>Type of Action: New Course Proposal</p> <p>Rationale: Provide courses to enable students to complete a Cultural Studies Major or Minor.</p> <p>This course anticipates that a new Media hire for the program will be able to deliver a course within this generic course description starting September 2008 and then develop and refine specific Media courses later that year.</p>



UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Creative and Critical Studies Department: Critical Studies Faculty Approval Date: 12 December 2007 Effective Session: W Term: 1 Year: 2008 for Change</p>	<p>Date: Contact Person: John LeBlanc Phone: 79324 Email: john.leblanc@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>CULT 495 (3/9) c Directed Studies Major research paper required. <i>Prerequisite: third year standing and declared Cultural Studies major.</i></p>	<p>URL: n/a</p> <p>Present Calendar Entry: n/a</p> <p>Type of Action: New Course Proposal</p> <p>Rationale: This course will allow faculty and advanced students to pursue a course tailored to their interests and expertise. The Cultural Studies programme is expanding and this course is a natural development in that expansion.</p>



UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Creative and Critical Studies Department: Critical Studies Faculty Approval Date: 12 December 2007 Effective Session _Winter___ Term _1_ Year _2008__ for Change</p>	<p>Date: November 25, 2007 Contact Person: Nina Langton Phone: 250-807-9395 Email: Nina.Langton@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>JPST 480 (3/6) c Directed Studies Directed readings and/or research in a topic in Japanese literature, culture or language, and completion of a major written assignment. <i>Prerequisite: 4th year standing, minimum 72% average in upper level courses, and 6 credits of upper level JPST courses.</i></p>	<p>URL: n/a</p> <p>Present Calendar Entry: n/a</p> <p>Type of Action: New Course Proposal</p> <p>Rationale: This course will allow faculty and advanced students to pursue a course tailored to their interests and expertise. The Japanese Studies programme is expanding and this course is a natural development in that expansion.</p>



UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<p>Faculty: Health and Social Development Department: BSN Faculty Approval Date: November 2007 Effective Session: Winter 2008</p>	<p>Date: January 4, 2008 Contact Person: Dr. Carol McFadyen Phone: 807-9975 Email: carol.mcfadyen@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>NRSG 124 (6) Nursing Practice II Coming to Know the Client</p> <p>Develop caring relationships with groups, families and individuals across lifespan. Emphasis on health assessment and how clients understand and promote their health, and nurse's role in partnering with client. Work in home and community, agencies, and care facilities. [0-10-3]</p> <p>OUC equivalent: NRSG 114. <i>Prerequisite:</i> All of NRSG 111, NRSG 112, NRSG 113, NRSG 114. <i>Corequisite:</i> All of NRSG 121, NRSG 122. NRSG corequisites for this course require concurrent registration.</p>	<p>URL n/a Note: course was approved by Senate April 2007; effective 2008 W this course will appear in the Calendar.</p> <p>NRSG 124 (3) Nursing Practice II Coming to Know the Client</p> <p>Develop caring relationships with groups, families and individuals across lifespan. Emphasis on health assessment and how clients understand and promote their health, and nurse's role in partnering with client. Work in home and community, agencies, and care facilities.</p> <p>OUC equivalent: NRSG 114. <i>Prerequisite:</i> All of NRSG 111, NRSG 112, NRSG 113, NRSG 114. <i>Corequisite:</i> All of NRSG 121, NRSG 122. NRSG corequisites for this course require concurrent registration.</p> <p>Type of Action: Increase in credit value</p> <p>Rationale: This course consists of 13 hours per week, broken down to 3 hours seminar, 3 hours lab, 7 hours in the practice area. It should be valued at more than 3 credits. Many other courses that consist of seminar, lab, and/or field content are given higher credit value. See, for example, VISA 300, 301,</p>



322, EESC 400, ENGR 331, 381, 385, APSC 170, 171, AGSC 350, 450, EDUC 405, 406, 407, 412, 415, etc.

Attached to this proposal is the Course Configuration for the current BSN program, consisting of 132 credits, and the Revised Course Configuration for the program as it will appear when proposed revisions are complete over the course of the program beginning in September 2008. To date, only the first year changes for the program have been brought to this committee for approval. This amendment to credit hours should have accompanied the original proposal for change that was brought forward in Spring 2007. As Committee members will see, we will be proposing changes to most of our practice courses on the basis of their intensity and weekly hours. Once the full revised program is in place, the total program credits and therefore the graduating requirements will increase from 132 to 144, resulting in an overall tuition increase of \$1660 total over the four years. It should be noted that this is not inconsistent with other applied degrees. For example, the total tuition cost of the B. Ed. Degree at UBC Okanagan is \$22,902 as compared to the proposed BSN cost of \$20,034. The B.Ed Degree costs are calculated on the basis of 130.13 per credit hour for the first 90 credits and 154.94 per credit hour for the last 67 credits. The BSN degree costs are calculated on the basis of 139.13 per credit for the full program.

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13 February 2008

Memo to: Okanagan Senate

From: Learning and Research Committee

RE: Term 1 Midterm Break (approval)

Senators will recall that, for the past several academic years, UBC Okanagan has scheduled a one-day midterm break in Term 1 falling in close proximity to the Remembrance Day statutory holiday or day-in-lieu.

The Learning and Research Committee discussed whether continuing the midterm break in Term 1 was reasonable for the 2008/2009 Academic Year and beyond. Senators should note that, unlike Term 2, the number of teaching days in Term 1 is bounded at both ends by Labour Day at the beginning, and Christmas at the end. Given this term-length limitation in Term 1, the Committee feels that it is not desirable to schedule a midterm break in Term 1.

The Committee determined that the goal of this decision would be to equalize the number of teaching days in term 1 and term 2, where possible. For the 2008-2009 Academic Years for example discontinuing the November midterm break would allow for 62 teaching days in Term 1 and 63 teaching days in Term 2.

Before making this recommendation to the Senate, the Committee invited submissions about the Term 1 midterm break from the campus community. In those submissions, faculty and students who were in support of maintaining the break indicated that they very much appreciated the break at a very busy time in the academic term. The Committee appreciates the value of the break, but on balance still recommends that the day would be better spent as a teaching day because of the limitations around Term 1.

The Committee therefore recommends as follows:

That the Term 1 Midterm Break in November be discontinued beginning with the 2008/2009 Academic Year and beyond.

Respectfully Submitted,

Mr. Peter Arthur
Chair, Okanagan Senate Learning and Research Committee

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



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13 February 2008

To: Okanagan Senate

From: Learning and Research Committee

**Subject: The 2010 Olympic Games: Extended Term 2 Midterm
Break (approval)**

Please find attached the *2010 Olympics Games: Extended Midterm Break Policy* approved by the Vancouver Senate on 16 May 2007. The Vancouver Senate approved Option B in the proposal, which entails taking a two-week break from classes in February 2010 to accommodate the Winter Olympics.

The Learning and Research Committee at several committee meetings had discussed whether the UBC Okanagan Term 2 midterm break schedule should be similarly modified. The Committee decided to recommend extending the Term 2 Midterm break by one week from February 15 to 26, 2010. However the Committee asks that a proviso be added to their recommendation that will have exams end on April 30, 2010 rather than on May 1, 2010 as approved by the Vancouver Senate. The proviso to end exams on April 30 rather than on May 1, 2010 is to eliminate the incurrence of extra costs to students who must relocate after the term ends.

The extended break will allow the university community, including students, staff, and faculty, the opportunity to attend and perhaps volunteer at the games. As well the Committee feels that UBC should be unified in its decision to extend midterm break so that both campuses have fair opportunity to participate equally in this potentially once-in-a-lifetime event held so close to home. It is understood by the Committee that UBC will be establishing a *2010 Secretariat*. It is expected there will be direct discussions between VANOC and the student governments at each campus regarding information sessions for students.

The Learning and Research Committee therefore recommends the following motion:

That the 2009/2010 UBC Okanagan Academic Year be modified to extend the Term 2 midterm break by one week to span the period from February 15 through February 26, 2010, and

That the last day of the April 2010 examination period be set as April 30, 2010.

Sincerely,

Mr. Peter Arthur
Chair, Learning and Research Committee

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



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13 February 2008

Memo to: Okanagan Senate
From: Admissions and Awards Committee
Subject: New Award (approval)

The Committee is pleased to present the following award.

Motion: *That the Senate accept the new award as listed and forward it to the Board of Governors for approval, and that a letter of thanks be sent to the donor.*

UBC STUDENTS' Union Okanagan Bursary: Bursaries totalling \$4,800 are offered by the UBC Students' Union Okanagan to students at The University of British Columbia Okanagan. The awards are made possible by funds from the UBC Students' Union Okanagan and matching funds from provincial sources. Individual awards should not exceed \$1,000. (First award available for the 2007/08 Winter Session)

Respectfully submitted,

Dr. Sharon McCoubrey
Chair, Admissions and Awards Committee

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



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13 February 2008

Memo to: Okanagan Senate

From: Curriculum and Admissions and Awards Committees

**RE: Joint Report, Curriculum and Admissions and Awards Committees,
Faculty of Education New STEP Humanities Education Specialty (approval)**

The Curriculum Committee and Admissions and Awards Committee jointly recommends the new STEP Humanities Education Specialty program for Senate approval as enclosed.



Faculty of Education
STEP Humanities (English & Social Studies) Education Specialty
 UBC Curriculum Proposal Form
 Change to Course or Program

Category: (1)

<p>Faculty: EDUCATION Department: Faculty Approval Date: November 2007 Effective Session: Summer, Term 2 Year for Change: 2008</p>	<p>Date: December 2007 Contact Person: Dr. Robert Campbell Dean of Education 807-9170 Phone: 807-9170 Email: Robert.Campbell@ubc.ca <i>or</i> Judy Moroz-807-8117 Program Advisor</p>
<p>Proposed Calendar Entry:</p> <p>Secondary Teacher Education Program (STEP)</p> <p>Admission Requirements</p> <p>Students may apply for admission to the STEP after completing a four-year (minimum 120 credits) bachelor's degree or equivalent, or a diploma (trades technology education specialty) from a recognized university, acceptable in content to the Faculty of Education, and completing the admission requirements listed below. Currently the following specialties are offered: French Education, Humanities Education (English and Social Studies), Math-Science Education, Middle School Education, and Trades Technology Education.</p>	<p>URL: http://okanagan.students.ubc.ca/calendar/index.cfm?tree=18,284,838,976</p> <p>Present Calendar Entry:</p> <p>Secondary Teacher Education Program (STEP)</p> <p>Admission Requirements</p> <p>Students may apply for admission to the STEP after completing a four-year (minimum 120 credits) bachelor's degree or equivalent, or a diploma (trades technology education specialty) from a recognized university, acceptable in content to the Faculty of Education, and completing the admission requirements listed below. Currently the following specialties are offered: French Education, Math-Science Education, Middle School Education, and Trades Technology Education.</p> <p>Type of Action: New program.</p> <p>Rationale: Inclusion of new subject specialty in Humanities (English and Social Studies) to the STEP.</p>



<p>Proposed Calendar Entry:</p> <p>Beginning July 2008, the Faculty of Education will introduce a new STEP subject speciality in Humanities (English & Social Studies).</p> <p>Humanities (English & Social Studies) Education Speciality</p> <p>Admission Requirements</p> <ul style="list-style-type: none">• GPA: A grade point average of at least 65% in the last 30 credits of post secondary course work attempted;• English Requirements: 6 credits of approved English with an average of 65% or greater. A minimum 3 credits must be English literature. The 6 credits of approved English literature and composition may be satisfied with course work at the 100, 200, 300 and/or 400-level. Courses in creative writing, technical or business writing or communication are not acceptable;• A four-year (120) credits Bachelor of Arts degree (or equivalent) which includes academic preparation in both English and Social Studies as either a teaching major and a teaching concentration or two teaching concentrations. <p>Teaching Major and/or Teaching Concentration Requirements</p> <p>A teaching major requires a total of 42 credits of coursework, 30 credits of which must be at the 300-level or higher. A teaching concentration requires a total of 30 credits of coursework, 18 of which must be at the 300-level or higher.</p> <p>ENGLISH: Requirements for a Teaching Major or Teaching Concentration</p>	<p>URL: http://okanagan.students.ubc.ca/calendar/index.cfm?tree=18,284,838,976</p> <p>Present Calendar Entry: n/a</p>
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- 3 credits of Canadian literature at the 200-level or higher);
- 3 credits of creative writing at (at any level);
- 3 credits of advanced composition at the 200-level or higher;
- 6 credits of coursework focusing on the pre-1800 period (up to and including the Neo-Classical period) for a teaching major and 3 credits of coursework focusing on the pre-1800 period for a teaching concentration;
- 6 credits of coursework focusing on the post-1800 period (from the Romantic period to the present) for a teaching major and 3 credits of coursework focusing on the post-1800 period for a teaching concentration;
- 42 credits of English, 30 credits of which must be at the 300-level or higher for a teaching major;
- 30 credits of English, 18 credits of which must be at the 300-level or higher for a teaching concentration.

SOCIAL STUDIES: Requirements for GEOGRAPHY or HISTORY as a Teaching Major or Teaching Concentration

- The GEOGRAPHY major or concentration must include a minimum 3 credits of coursework (at any level) in each of the following three areas: physical geography, cultural geography, environmental studies, and 6 credits of History (at any level);
- The HISTORY major or concentration must include a minimum 3 credits of coursework (at any level) in each of the following three areas: Canadian history, European history, and history of any region other than Canada or Europe, and 6 credits of Geography (at any level);
- 6 credits of Canadian Studies (at any level). **Note:** the BC College of



Teachers (BCCT) defines its Canadian content requirements as follows: "The focus of a Canadian studies course must be on understanding the Canadian experience. The Canadian content must be central to the conceptual thesis of the course rather than existing only as exemplar supporting concepts of another academic discipline";

- 6 credits of social science(s)¹ (at any level);
- 42 credits of Geography or History, 30 credits of which must be at the 300-level or higher for a teaching major;
- 30 credits of History or Geography, 18 credits of which must be at the 300-level or higher for a teaching concentration.

SOCIAL STUDIES: Requirements for SOCIAL SCIENCE as a Teaching Concentration Only

A teaching concentration in Social Science(s) may be selected from one of the following subjects: Anthropology, Economics, Political Science or Sociology.

- 6 credits of Canadian Studies (at any level). **Note:** the BC College of Teachers (BCCT) defines its Canadian content requirements as follows: "The focus of a Canadian studies course must be on understanding the Canadian experience. The Canadian content must be central to the conceptual thesis of the course rather than existing only as exemplar supporting concepts of another academic discipline";
- 3 credits in each of senior level Geography² and History² ;
- 6 credits of social science(s)¹ (at any level).
- 30 credits of coursework in a single social science, 18 credits of which must be at the 300-level or higher for a teaching concentration.

¹ Acceptable social sciences are: anthropology, economics [not business studies], political science, sociology,



women's studies, and/or First Nations/Indigenous studies.

- ² For the teaching major or concentration in Social Studies, 200 level course work may satisfy the senior level Geography and History requirements provided 6 credits of introductory course work (typically at the 100 level) in the subject have been completed.

Type of Action: New program.

Rationale: Beginning in July 2009 the Faculty of Education will be offering the STEP Humanities (English & Social Studies) Education Specialty. The proposed revisions will provide prospective applicants with detailed information on requirements for admission to the STEP Humanities (English & Social Studies) Education Specialty.



Faculty of Education
STEP Humanities (English & Social Studies) Education Specialty
EDUC 495 (3) & EDUC 496 (3)
 UBC Curriculum Proposal Form
 Change to Course or Program

Category: (1)

<p>Faculty: EDUCATION Department: Faculty Approval Date: November 2007 Effective Session/Term Summer, Term 2 Year__ for Change 2008</p>	<p>Date: December 2007 Contact Person: Dr. Robert Campbell Dean of Education 807-9170 Phone: Email: robert.campbell@ubc.ca <i>or</i> <i>Judy Moroz – 807-8117</i> <i>Program Advisor</i></p>
<p>Proposed Calendar Entry:</p> <p>EDUC 495 (3) Curriculum and Instruction, Humanities: English Introduction to the theory and methodology of teaching English to Secondary students. The course examines teaching strategies and classroom practices as they relate to oral/written/visual communication. Course emphasis will be on the practical application of curricular guidelines and theoretical ideas explored in class. [3-0-0]</p> <p>EDUC 496 (3) Curriculum and Instruction, Humanities: Social Studies Introduction to the theory and methodology of teaching Social Studies to Secondary students. The course will provide students with the knowledge, understandings and dispositions to take an active role in discussion of the political, economic, environmental and social challenges facing their communities and the world through the disciplines of history, geography and other social sciences. [3-0-0]</p>	<p>URL: n/a</p> <p>Present Calendar Entry: n/a</p> <p>Type of Action: Add new calendar course descriptions for EDUC 495 (3) Curriculum and Instruction, Humanities: English and EDUC 496 (3) Curriculum and Instruction, Humanities: Social Studies</p> <p>Rationale: Beginning July 2008, the Faculty of Education will introduce a new STEP subject specialty in Humanities (English & Social Studies). This will require the addition of two new methodology courses: EDUC 495 (3) and EDUC 496 (3). The course descriptions will constitute new calendar entries for the Faculty of Education. Course outlines are attached.</p>