

# THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



## OKANAGAN SENATE SECRETARIAT Enrolment Services Senate and Curriculum Services

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## THE OKANAGAN SENATE

### AGENDA

Wednesday May 19, 2010

3:30 pm to 5:30 pm

SCI 333 | UBC OKANAGAN CAMPUS

- 1. Senate Membership (information) – Mr. James Ridge**
  - a. The following Student Senator has been elected to the Nominating Committee according to the *Rules and Procedures of Senate, Section 23 (e)* until 31 March 2011 and thereafter until a successor is acclaimed as elected: Ms. Emily Landry
  - b. Second Call for Nominations  
One (1) student representative to serve on the Nominating Committee until March 31, 2011 and thereafter until a successor is elected
  - c. Third Call for Nominations  
One (1) faculty representative to replace Dr. Carol Scarff to serve on the Nominating Committee until August 31, 2011 and thereafter until a successor is elected
- 2. Minutes of the Previous Meeting, April 28, 2010 (approval) (circulated – Item 2) – Dr. Peter Arthur**
- 3. Business Arising from the Minutes – Dr. Peter Arthur**

#### **4. Granting of Degrees – Dr. Peter Arthur**

Candidates for Degrees: lists as submitted by the Faculties and the College of Graduate Studies are available for advance inspection at Enrolment Services, and will also be available at the meeting (approval)

The Acting Chair calls for the following motion:

*That the candidates for degrees, as recommended by the Faculties and the College of Graduate Studies be granted the degrees for which they were recommended, effective May 2010, and that a committee composed of the Registrar, the appropriate Dean(s), and the Chair of the Okanagan Senate, be empowered to make any necessary adjustments (2/3 majority required).*

#### **5. Academic Building and Resources Committee/Council of Senates Budget Committee, Okanagan Sub-committee – Dr. Daniel Keyes**

- a. Oral Annual Report on Committee Activities (information)

#### **6. Academic Policy Committee – Dr. Jan Cioe**

- a. Endorsement of Memorandum on Interdisciplinary Graduate Studies and the Recently Approved College of Graduate Studies Governance Structure (approval) (circulated – Item 6a)
- b. Revision of Policy O-4 (approval) (circulated – Item 6b)

#### **7. Admissions and Awards Committee – Dr. Sharon McCoubrey**

- a. Enrolment Targets (information)
- b. New Awards (approval) (circulated – Item 7b)
- c. Admissions Proposals (approval) (circulated – Item 7c)
  - i. Bachelor of Human Kinetics – Admission Requirements; and Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum (Math)
  - ii. School of Engineering: Bachelor of Applied Science Program (Admission from Camosun Bridging Program)
  - iii. Student Declaration
- d. Annual Report on Admissions Appeals (information) (circulated – Item 7d)

#### **8. Appeals of Standing and Discipline Committee – Mr. Neil Cadger**

- a. Annual Report on Committee Activities (approval) (circulated – Item 8a)

**9. Curriculum Committee - Dean Robert Campbell**

Curriculum Proposals from the Faculties of Applied Science, Arts and Sciences, Health and Social Development, and the College of Graduate Studies (approval) (circulated - Item 9)

**10. Nominating Committee - Dr. Jan Cioe**

- a. Council of Senates Membership Adjustments: Student Senators (approval) (circulated - Item 10a)

**11. Annual Report from the Okanagan Sustainability Institute (OSI) - Dr. Abd-El-Aziz (information)**

**12. Other Business**

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**Regrets: Kelly Ross (250) 807-9259 or email [kelly.ross@ubc.ca](mailto:kelly.ross@ubc.ca)  
UBC Senates and Council of Senates website [www.senate.ubc.ca](http://www.senate.ubc.ca)**

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## THE OKANAGAN SENATE

### MINUTES - Draft

Wednesday April 28, 2010

3:30 pm to 5:30 pm

SCI 333 | UBC OKANAGAN CAMPUS

#### Attendance

**Present:** Dr. D. Owram (Vice-Chair), Mr. F. Vogt (Acting Secretary), Dr. A. Abd-El-Aziz (Provost and Vice-Principal), Dr. P. Arthur, Mr. D. Berry, Ms. M. Burton, Mr. N. Cadger, Dean R. Campbell, Dr. J. Castricano, Dr. J. Cioe, Dr. F. de Scally, Dr. M. Duran-Cogan, Dr. J. Holzman, Mr. A. Hu, Dr. J. Johnson, Dr. G. Jones, Dr. D. Keyes, Dean M. Krank, Dr. R. Lalonde, Ms. E. Landry, Ms. S. Larose, Dr. G. Lovegrove, Dr. S. McCoubrey, Dr. H. Najjaran, Dr. B. Nilson, Dr. B. O'Connor, Ms. L. Patterson, Dr. M. Rheault, Dr. C. Robinson, Ms. L. Super, Acting Dean E. Taylor, Mr. D. Vineberg, Mr. C. Wain, Ms. A. Weiss, Dr. S. Yannacopoulos, Ms. G. Zilm

**Guests:** Mr. C. Eaton, Ms. M. Kruiswyk, Ms. K. Ross

**Regrets:** Dean T. Aboulnasr, Dr. P. Balcaen, Dean R. Belton, Dr. J. Cheng, Ms. L. Driscoll, Dr. C. Hodge, Mr. S. Joseph, Dr. A. Joy, Ms. M. Laviolette, Ms. S. Morgan-Silvester (Chancellor), Dr. R. Mack, Acting Dean C. Mathieson, Dean D. Muzyka, Mr. C. Norman, Dr. G. Pandher, Mr. B. Paton, Mr. J. Ridge, Dr. B. Schulz-Cruz, Professor S. J. Toope (President and Vice-Chancellor)

**Recording Secretary:** Ms. N. Hager

## **Call to Order**

In the absence of the President, Vice-Chair Dr. Owram called to order the eighth regular meeting of the Senate for the 2009/2010 academic year.

## **Approval of the Agenda**

Dr. Owram proposed that several items would be added under Other Business, and the assembly accepted those changes to the agenda by unanimous consent.

## **Senate Membership**

### *Introduction of 2010-2011 Student Senators*

The Acting Secretary introduced Student Senators serving a one-year term beginning April 1, 2010 and ending March 31, 2011 and thereafter until successors are elected:

- Representatives of the Students At-large: Mr. Alex Hu (returning), Ms. Samantha Larose, Mr. Cecil Norman, Mr. Brendan Paton, Mr. Calvin Wain, Ms. Ana Weiss;
- Representative of the Graduate Students: Ms. Laura Super;
- Representative of the Students of the Faculty of Applied Science: Ms. Emily Landry;
- Representative of the Students of the Faculty of Arts and Sciences: Mr. Steven Joseph (returning);
- Representative of the Students of the Faculty of Creative and Critical Studies: Mr. Daniel Vineberg (returning);
- Representative of the Students of the Faculty of Health and Social Development: Ms. Michelle Laviolette; and
- Representative of the Students of the Faculty of Management: Mr. Dan Berry.

### *Declaration of Vacancy*

The Acting Secretary declared a vacancy for one (1) student representative for the Faculty of Education for a one-year term ending March 31, 2011 and thereafter until a successor is elected.

### *Call for Nominations*

The Acting Secretary issued a first call for nominations for two (2) student representatives to serve on the Nominating Committee until March 31, 2011 and thereafter until successors are elected.

The Acting Secretary issued a second call for nominations for one (1) faculty representative to replace Dr. Carol Scarff to serve on the Nominating Committee until August 31, 2011 and thereafter until a successor is elected.

### **Minutes of the Previous Meeting, March 24, 2010**

*Moved:* Dr. Krank

*Seconded:* Dr. Cioe

*That the minutes of the Okanagan Senate meeting of March 24, 2010 be adopted as presented.*

*The motion was put and carried.*

### **Deputy Vice-Chancellor's Remarks**

#### *Public Anthropology Community Action Project*

Dr. Ooram reported that first-year Arts student Cody Decker placed third out of 2,000 competitors in the Public Anthropology Community Action project. Students in the Anthropology 100 introductory course taught by Diana French, Associate Professor in Community, Culture and Global Studies, were challenged to write an opinion-editorial piece suitable for newspaper publication. A link to the Public Anthropology website and the student opinion pieces can be found at [www.people.ok.ubc.ca/publicaffairs/news/anthro](http://www.people.ok.ubc.ca/publicaffairs/news/anthro).

#### *UBC Okanagan Heat Application to CWUAA*

Dr. Ooram confirmed that UBC Okanagan Heat had made an application for probationary membership in the highest level of Canadian varsity athletics, the Canada West Universities Athletic Association (CWUAA). The application included men's and women's basketball and volleyball; additional sports might be added at a later date. Dr. Ooram described the various factors at play, including travel schedules, team rivalries, and the overall size of the league.

Dr. Cioe inquired how UBC's two campuses were being considered for the purpose of membership in the CWUAA. Dr. Ooram responded that UBC Okanagan was under consideration entirely separately from UBC Vancouver.

### **From the Board of Governors**

The Senate received for information confirmation that the following items approved by the Okanagan Senate had been subsequently approved by the Board of Governors as required under the *University Act*.

#### **Senate Meeting of February 24, 2010**

Curriculum Proposals from the Faculties of Applied Science, Arts and Sciences, Creative and Critical Studies, Education, Health and Social Development, and Management.

#### **Senate Meeting of March 24, 2010**

Curriculum Proposals from the Faculties of Arts and Sciences and Creative and Critical Studies

Revised Awards

### **Academic Policy Committee**

Committee Chair Dr. Jan Cioe presented the report.

#### ***Policy O-4: Governance of the College of Graduate Studies***

*Moved:* Dr. Cioe

*Seconded:* Dean Krank

*That Senate approve* Policy O-4: Governance of the College of Graduate Studies.

### Discussion

Dr. Cioe summarized that in September 2009, after several months of consultation and discussion, the Academic Policy Committee presented a proposal for the administrative organization of the College of Graduate Studies that was rejected by Senate. The Committee subsequently worked closely with the Dean of the College of Graduate Studies to draft Policy O-4: Governance of College of Graduate Studies.

Dr. Cioe drew attention to the fact that sections of the College's Calendar entry were proposed for deletion in favour of their inclusion in Policy O-4 and gave the example of the detailed appendix entitled 'Coordination of Responsibilities for Graduate Education Matters' which itemized the distribution of responsibilities between the faculties and the College.

Dean Krank expressed his support for Policy O-4. He noted the policy development's extensive process of consultation and compromise to address the main issues identified in the report of an external review of the College received

by Senate in April 2008. Dean Krank described Policy O-4 as a true collegial governance model for the College of Graduate Studies.

Dr. Yannacopoulos proposed the following three amendments:

1. Removal of the following clause (shown stricken) from section 2 of the policy: “The College of Graduate Studies shall administer the Interdisciplinary Graduate Program on behalf of those faculties participating ~~as if it were a faculty...~~”;
2. For consistency, and based on existing language within the policy, addition of the phrase “or their appointed representative” to section 3a of the policy (shown underlined): “The College of Graduate Studies shall consist of the President, the Deputy Vice-Chancellor, the Provost, the Dean of the College of Graduate Studies, Deans of Faculties or their appointed representative...”; and
3. Addition of faculty representatives to membership of the Graduate Council as outlined in section 5(a)(i), namely, one representative for each of the three engineering divisions within Applied Science.

#### **Disposition of Proposed Amendment 1**

On the first amendment request Dr. Cioe explained that the administration of the Interdisciplinary Graduate Program (IGS) as described in the Calendar (see [www.calendar.ubc.ca/okanagan/index.cfm?tree=18,285,983,0](http://www.calendar.ubc.ca/okanagan/index.cfm?tree=18,285,983,0): “The College of Graduate Studies is responsible for the UBC Okanagan Interdisciplinary Graduate Studies program”) required clarification as currently the Director of the IGS program reported to the Provost and worked in conjunction with the Dean of College of Graduate Studies. Mr. Eaton was recognized by the assembly. He explained that the phrase “as if it were a faculty” was included on the basis that every program was anticipated to belong to a faculty and as such, for the purpose of the IGS program, the College of Graduate Studies could act as if it were its faculty. Mr. Eaton added that there was not the intention to represent the College as a faculty for any other purpose. The amendment was withdrawn.

#### **Disposition of Proposed Amendment 2**

On the second amendment request, the assembly consented to the addition of the phrase “or their appointed representative” to section 3a of the policy.

#### **Disposition of Proposed Amendment 3**

Speaking to the third amendment request, Dean Campbell questioned the inconsistent representation as proposed in policy section 5(a)(i) noting that



faculty membership was at times apportioned via units, and sometimes via departments. Dr. Cioe noted that the pragmatics of a manageable council and the principle of fair representation guided the proposed representation, and that the Academic Policy Committee was open to alternative approaches. The assembly discussed the faculty member representation proposed for Applied Science, Health and Social Development, and Education, and options for various models of representation.

**Amendment: Section 5(a)(i) of Policy O-4: Governance of the College of Graduate Studies**

*Moved: Dr. de Scally*  
*Seconded: Dean Krank*

*That pending approval of Policy O-4: Governance of the College of Graduate Studies, Senate direct the Academic Policy Committee to review policy O-4 sections 5(a)(i) (specifically the sections relating to the apportionment of faculty member representation on the Graduate Council) and make a recommendation thereon to Senate.*

Discussion on amendment

The assembly debated the motion to refer and one alternative, namely, to extract section 5(a)(i) from the policy and consider the remainder of the policy for approval.

Dr. Yannacopoulos supported Senate debate on this issue, but expressed his opinion that it was problematic for Senate to approve only sections of a policy. Dean Krank supported this comment and observed that the partial approval of Policy O-4 without the pertinent section relating to the membership of the Graduate Council would effectively result in an unusable policy. Dean Krank reminded Senate of the policy's wide consultation, including various discussions at meetings the Dean's Council.

Dr. Robinson spoke in favour of a re-examination of the membership of the Graduate Council, noting that the Faculty of Health and Social Development's representation was not in keeping with its large number of graduate students.

Dr. Castricano spoke in favour of the main motion, noting the urgent need for the establishment of the Graduate Council within the College of Graduate Studies.

Dr. Cioe committed the Academic Policy Committee to a review of the faculty member representation apportionment sections of the policy for submission to the Senate, possibly to be completed as early as May 2010.

*The motion to amend was put and carried.*

Discussion on the main motion

Dr. Yannacopoulos raised the issue of parchment signing as included in the policy appendix entitled 'Coordination of Responsibilities for Graduate Education Matters'. He requested that in consideration of teaching faculty's commitment and investment, the dean of the faculty be added as a signatory to all graduate degree parchments.

**Motion to Amend to Clarify Parchment Signatories**

*Moved: Dr. Yannacopoulos*

*Seconded: Dr. Lovegrove*

*That the dean of the faculty be added as a signatory on parchments, in addition to the current Dean of the College of Graduate Studies.*

Discussion on the amendment: Parchment Signatories

Dr. Cioe spoke in support of the amendment. Dean Krank expressed some indifference, remarking that more critical than parchment signing was the convocation audit and final check of degree qualifications. Dr. Yannacopoulos clarified that he was in support of convocation audits as the sole responsibility of the College of Graduate Studies.

Raising aspects of the unique nature of Interdisciplinary Graduate Studies (IGS) as an example, Dr. Abd-El-Aziz cautioned Senate around considering a change to Policy O-4 from the floor that might carry unintended consequences.

The assembly discussed various nuances of the IGS program with regards to parchment signing.

Dean Krank spoke in favour of the amendment and noted that parchment signatories could be revisited in the future should a need arise.

*The motion to add the dean of the faculty as a signatory on parchment signing was put and carried.*

**Motion to Amend Graduate Council Meeting Frequency**

*Moved: Dean Krank*

*Seconded: Dean Campbell*

*That section 5 (c)(i) of Policy O-4 be amended to add the words "during the Winter Session" after the word "monthly".*

Dean Krank explained that like Senate, the College meets only during the Winter Session, not during the Summer Session. Dr. Owrap observed that Senate met during the month of May, and that the proposed amendment would see the

College removed from obligation to meet during the months of May, June, July, and August. Dean Krank offered that Policy O-4 included a provision for the Dean of the College of Graduate Studies, or a quorum of the Graduate Council, to call a special meeting as required.

Dr. Cioe argued that the Academic Policy Committee had discussed this issue and had agreed that as graduate students were enrolled twelve months a year, the College's Faculty Council should as well operate on a twelve month basis. Mr. Eaton confirmed that the policy did not preclude the cancellation of meetings for lack of business.

The motion to amend was withdrawn.

*The motion to approve Policy O-4: Governance of the College of Graduate Studies as amended was put and carried.*

### ***Policy O-300: Academic Standing***

*Moved: Dr. Cioe*

*Seconded: Dr. Yannacopoulos*

*That Senate approve Policy O-300: Academic Standing.*

### **Discussion**

Mr. Vogt clarified that the Registrar's Office evaluated students for academic standing at the end of each term.

*The motion was put and carried.*

### **Oral Update on Policy O-2: Governance of Faculties**

Dr. Cioe reported that a revised version of Policy O-2 would be circulated for a second round of consultation with feedback and comments from the first consultation incorporated.

### **Admissions and Awards Committee**

Committee Chair Dr. Sharon McCoubrey presented the report.

### ***Deputy Vice-Chancellor Scholarship for Continuing Students***

A proposal had been received to replace the current *TREK Excellence Scholarship* with the *Deputy Vice-Chancellor Scholarship for Continuing Students*. The following is an excerpt from the memorandum:

In the spring of 2004, UBC Vancouver replaced the existing Undergraduate Scholars Program (USP) with a new scholarship program comprising of two awards: 1) the *President's Entrance Scholarship (PES)*; and 2) the *Trek Excellence Scholarship (TES)*. These two awards automatically extended to the Okanagan campus when it came online in 2005 and UBC Okanagan students began receiving both awards beginning in the 2005-2006 academic year.

Since 2005, a need has been identified to develop a scholarship specifically designed to recognize and reinvest in UBC Okanagan's continuing students and encourage retention. The *Deputy Vice-Chancellor Scholarship for Continuing Students* is proposed to replace the *TREK Excellence Scholarship* as a cost-similar award available to domestic continuing students. Its criteria are based upon a fixed level of achievement (at or above 80% on a minimum 24 credits) allowing students to set their academic goals at the beginning of the year with certainty of the reward (this is in contrast to the existing TREK Excellence scholarship, where the students do not have all the information necessary to determine their eligibility and only realize their qualification when the award is granted). The award values are:

- \$1,500 for 90% or higher
- \$1,000 for 85% to 89.99%
- \$500 for 80% to 84.99%

Proposed for approval:

**Deputy Vice Chancellor Scholarship for Continuing Students**

Scholarships ranging in value from \$500 to \$1500 are offered by The University of British Columbia Okanagan to continuing domestic students entering second, third or fourth year at The University of British Columbia Okanagan. These scholarships recognize the value of continuing students and their academic achievement. (First awards available for the 2009/2010 Winter Session)

Proposed for discontinuation:

**Trek Excellence Scholarships (TES)**

The Trek Excellence Scholarships for domestic students are \$1,500 awards given to the top 5% of students in each undergraduate year of each faculty and school.

*Moved: Dr. McCoubrey*  
*Seconded: Dr. Robinson*

*That Senate accept the Deputy Vice-Chancellor Scholarship for Continuing Students award as listed and forward it to the Board of Governors for approval; and*

*That Senate discontinue the Trek Excellence Scholarships (TES) award and forward notice of this discontinuance to the Board of Governors for approval, with such discontinuance to be effective upon the date of approval of the Deputy Vice-Chancellor Scholarship for Continuing Students award.*

*Note: The Deputy Vice-Chancellor Scholarship for Continuing Students award will be offered from the 2009/2010 Winter Session and thereafter and the Trek Excellence Scholarship will be discontinued at that time.*

### Discussion

Dr. McCoubrey summarized the proposal as one which addressed the ongoing challenge of retention, and allowed students to know much earlier in an academic year if they were eligible for an award (versus upon completion of the Winter Session).

Dr. Cioe proposed an amendment to the criteria for the award (shown underlined): that the current phrase “at or above 80% on a minimum of 24 credits” be amended to read “at or above 80% on 80% of a full course load”.

### **Proposed Amendment to Criteria for Award**

*Moved: Dr. Cioe*

*Seconded: Dr. Yannacopoulos*

*That the Deputy Vice-Chancellor Scholarship for Continuing Students award criteria be amended to replace the current phrase “at or above 80% on a minimum of 24 credits” with the proposed “at or above 80% on 80% of a full course load”.*

### Discussion on the Amendment

Mr. Vogt was asked if a “full course load” was determined for all programs. He replied that the term was applicable to most programs.

Dr. Robinson noted that in the School of Nursing not all students registered for a full course load due to transfer credit, and asked if the proposed amendment would disadvantage nursing students. Dr. McCoubrey assured Senate that the Committee had discussed programs with a heavy course load as well as those with a standard timetable.

Ms. Landry spoke in support of the original award criteria, that in her opinion it was equitable for all students. Dr. Cioe disagreed and observed that while Engineering students took a standard six courses per term, many Arts and Sciences students were able to register for less than five credits and could thereby increase their likelihood of a higher overall average and subsequent eligibility for the award.

*The motion to amend the award criteria was put and carried.*

### Discussion on the main motion

Dr. Rheault questioned the fiscal responsibility of the award and its sustainability over time. Dr. Owrap assured Senate of UBC Okanagan's financial commitment to the award.

Various Senators made suggestions for alternative award criteria to address concerns over fairness and the practice of grade inflation. Ms. Super supported Dr. Lalonde's suggestion for an award criteria based on comparative percentages within each faculty. Dr. Owrap explained the structuring of the *Deputy Vice-Chancellor Scholarship for Continuing Students*. It deliberately moved away from student-to-student competition in favour of competition against the standard and recognition of a fixed level of achievement. Dr. McCoubrey added that the ability for students to know their academic goal in advance of their academic year was key.

Dr. Yannacopoulos spoke in favour of the proposal as a positive initiative to retain strong students.

Dr. Owrap confirmed that the full award criteria and terms would be forwarded to the Board of Governors for approval.

*The motion to approve the Deputy Vice-Chancellor Scholarship for Continuing Students award as amended was put and carried.*

### ***Admissions Proposals***

#### ***Canadian Aboriginal Applicants***

A proposal had been received to revise the current policy for admission of Canadian Aboriginal applicants to UBC Okanagan first-year degree programs.

*Moved: Dr. McCoubrey*

*Seconded: Dr. Cioe*

*That Senate approve the proposed changes to Canadian Aboriginal Applicants.*

### Discussion

Dr. McCoubrey explained that the revised admission requirement of "18 university-level credits with a minimum 60% in each course and a 60% or C average overall" was proposed to ensure that applicants with more than 18 credits had both a 60% in each course of the 18 university-level credits, and a minimum 60% average overall.

*The motion was put and carried.*

***Faculty of Creative and Critical Studies – Bachelor of Fine Arts Program: Visual Arts and Interdisciplinary Performance***

A proposal had been received to change the admission requirements for Interdisciplinary Performance from a letter of intent to an audition, and change the Visual Arts portfolio and Interdisciplinary Performance audition dates to March 15 (from March 31).

*Moved: Dr. McCoubrey*

*Seconded: Dr. Rheault*

*That Senate approve the proposed changes to the Faculty of Creative and Critical Studies – Bachelor of Fine Arts Program: Visual Arts and Interdisciplinary Performance.*

*The motion was put and carried.*

***College of Graduate Studies – School of Engineering: Master of Applied Science (M.A.Sc.) and Doctor of Philosophy (Ph.D.)***

A proposal had been received to amend the English requirements in the Master of Applied Science (M.A.Sc.) and Doctor of Philosophy (Ph.D.).

*Moved: Dr. McCoubrey*

*Seconded: Dr. Yannacopoulos*

*That Senate approve the proposed changes to the College of Graduate Studies – School of Engineering: Master of Applied Science (M.A.Sc.) and Doctor of Philosophy (Ph.D.).*

*The motion was put and carried.*

***School of Social Work: Introduction***

A proposal had been received to remove reference to the second year of the Bachelor of Social Work program.

*Moved: Dr. McCoubrey*

*Seconded: Dr. Robinson*

*That Senate approve the proposed changes to the Calendar entry for the School of Social Work: Introduction.*

**Discussion**

In response to a request for clarification from Dr. Cioe, Mr. Vogt explained that the proposal addressed UBC Okanagan's movement away from granting as much advanced standing for college diplomas in the Bachelor of Social Work.

*The motion was put and carried.*

### **Curriculum Committee**

Committee Chair Dean Campbell presented the report.

*See also, 'Appendix A: Curriculum Summary.'*

*Moved: Dean Campbell*

*Seconded: Dr. Cioe*

*That Senate approve the new and revised courses, programs, and policies brought forward by the Faculties of Arts and Sciences, Creative and Critical Studies, and Education as set out in the attached proposals.*

*The motion was put and carried.*

### **Nominating Committee**

Committee Member Dr. Cioe presented the report.

#### ***Student Senator Committee Placements***

*Moved: Dr. Cioe*

*Seconded: Ms. Patterson*

*That the following standing committee appointments be made, effective until 31 March 2011 and thereafter until successors are appointed:*

*Academic Building and Resources\* Mr. Steven Joseph  
Mr. Dan Berry*

*Academic Policy Mr. Daniel Vineberg  
Ms. Laura Super  
Ms. Michelle Laviolette*

*Admissions and Awards Mr. Alex Hu  
Mr. Brendan Paton*

*Agenda Ms. Emily Landry  
Mr. Calvin Wain*

*Appeals of Standing and Discipline Mr. Dan Berry  
Ms. Samantha Larose  
Held vacant for Education Representative*

*Curriculum Mr. Steven Joseph  
Ms. Ana Weiss*



*Learning and Research*

*Ms. Laura Super  
Mr. Cecil Norman*

*\*The membership of this committee is the same as the membership of the Okanagan Sub-Committee of the Budget Committee of the Council of Senates.*

*The motion was put and carried.*

### ***Council of Senates Membership Adjustment: Convocation Representative***

*Moved: Dr. Cioe*

*Seconded: Ms. Patterson*

*That Senate elect Dr. Robert Mack to the Council of Senates as convocation representative for a term of three (3) years and thereafter until replaced.*

*The motion was put and carried.*

### **2009-2010 Annual Report from the Institute for Healthy Living and Chronic Disease Prevention**

The assembly recognized Dr. Joan Bottorff, Director of the Institute for Healthy Living and Chronic Disease Prevention, to present the Institute's Annual Report for information. The following is an extract from the Annual Report:

The mission of the Institute for Healthy Living and Chronic Disease Prevention is to create and use new knowledge to enhance healthy living and chronic disease prevention through the development of interdisciplinary and community-based collaborations.

[...]

The Institute for Healthy Living and Chronic Disease Prevention is an innovative and collaborative research institute that places UBCO in the forefront of community-based health promoting research through advancing research methods, building research capacity and fostering the use of knowledge in ways that benefit individuals, families and communities and reduce the burden of chronic disease.

Dr. Bottorff reported that the Institute for Healthy Living and Chronic Disease Prevention (IHLCDP) was in its first year of operation: launched in May 2008 it received institute status from the Okanagan Senate in April 2009. The focus of the last year has been on designing and launching collaborative research initiatives, building partnerships with UBC Okanagan academics and community organizations and researchers, and on providing research training opportunities; to this end the IHLCDP Advisory Committee was formed to advise the Director and assist in developing the Institute.

Dr. Bottorff addressed funding for the Institute, and the new initiatives supported by this funding. A seminar series entitled “Partnerships in Research” was supported by the Interior Health Authority and the Michael Smith Foundation for Health Research. In addition, a number of successful workshops were held, and the Institute participated in UBC’s Research Week funded by CIHR. Dr. Bottorff was pleased to report that the Institute welcomed 32 associates including academics, community members, health practitioners, and policy makers interested in healthy living and chronic disease prevention, and had established a website (see [www.web.ubc.ca/okanagan/provost-research/faculty/ihlcdp.html](http://www.web.ubc.ca/okanagan/provost-research/faculty/ihlcdp.html)).

### Discussion

Dr. Cioe remarked on the strong evidence of accomplishment in the Institute’s first year of operation. He inquired to what extent the decline in endowments offered through the Michael Smith Foundation had affected the Institute. Dr. Bottorff responded that the Foundation had yet to announce what initiatives it would support in the coming year.

### **2008-2009 Report from the University Librarian**

Chief Librarian for the UBC Okanagan Library Ms. Melody Burton presented the 2008-2009 Report of the University Librarian to Senate for information on behalf of Ingrid Parent, University Librarian (also available online at [www.library.ubc.ca/home/UBC\\_RS\\_2009\\_fa.pdf](http://www.library.ubc.ca/home/UBC_RS_2009_fa.pdf)).

Highlights in brief:

- The UBC Okanagan Library ranked second in terms of library transactions with over half a million visits (compared to the first ranking Koerner Library at UBC Vancouver);
- Over 3,300 students took part in a library session or workshop - over half the student body;
- Much content had been purchased and was available through the library portal; and
- Digital content requests increased eclipsing print circulation: 62 million page retrievals compared to 2.5 million print.

### Discussion

Dr. Owsram reported that while funding remained undetermined, the UBC Okanagan Library expansion ranked at the top of the future capital projects list. Ms. Burton expressed gratitude for the on-going support of the President, the

Deputy Vice-Chancellor and Principal, and all senior administrators and leaders in identifying the urgent need for expanded and renewed library facilities.

In response to a question from Dr. Rheault, Ms. Burton clarified that the new medical library followed the University of Victoria's decentralized model.

Ms. Burton confirmed that a Bloomberg terminal (a computer system that enables financial professionals to monitor and analyze real-time financial market data movements and place trades) would soon be added to the Library's resources.

### **Other Business**

#### ***Oral Report from the Learning and Research Committee - Writing Support for Graduate Students***

Committee Chair Dr. Peter Arthur reported that the Learning and Research Committee had met several times with various stakeholders (including the College of Graduate Studies) and had identified the need to support graduate student writing. The Committee had resolved to strike a sub-committee to prepare a proposal identifying short, medium, and long term solutions for Senate's consideration and endorsement and subsequent submission to senior administration for consideration.

Dr. Arthur invited questions and requested that any input be forwarded to the Secretariat.

#### ***Institute Proposal for Species at Risk and Habitat Studies (SARAHS)***

Dr. Lalonde reported that at its April meeting the Learning and Research Committee had considered the Species at Risk and Habitat Studies (SARAHS) institute proposal and had approved its recommendation to Senate. He inquired why the SARAHS proposal had not been included on the Senate agenda for Senate consideration.

The Vice-Chair of Senate recognized Ms. Rachael L'Orsa, former Student Senator and current Chair of the Agenda Committee. Ms. L'Orsa explained that as a result of concerns over a possible overlap in sustainability mandates between the SARAHS institute proposal and those of existing institutes, specifically the Institute for Health Living and Chronic Disease Prevention and the Okanagan Sustainability Institute, the Agenda Committee had resolved to postpone the SARAHS institute proposal until Senate could receive both existing institutes' annual reports. As the Institute for Health Living and Chronic Disease Prevention had already presented its annual report, and the annual report of the Okanagan Sustainability Institute was expected next month, the Agenda

Committee anticipated the SARAHS institute proposal coming forward for Senate's consideration in May.

Ms. Hager from the Secretariat was recognized. She noted that the Chair of the Learning and Research Committee anticipated considering the new issue of possible overlap in sustainability mandates between existing and proposed UBC Okanagan institutes at an upcoming Committee meeting attended by both the Director of the Okanagan Sustainability Institute and the Director of the current SARAHS Center.

### **Adjournment**

There being no further business, the meeting was adjourned. The following and final regular meeting of the Senate for the 2009-2010 academic year was scheduled for Wednesday May 19, 2010 at 3:30pm to 5:30pm in Science 333.

## **Appendix A: Curriculum Summary**

### **From the Faculty of Arts and Sciences**

1. The following new policy:
  - a. Academic Standing
2. The following new courses:
  - a. BIOL 358 (3) Plant Ecophysiology
  - b. CHEM 322 (3) Methods in Forensic Chemical Analysis

### **From the Faculty of Creative and Critical Studies**

1. The following new policy:
  - a. Academic Standing
2. The following new courses:
  - a. ARTH 375 (3) Encountering India: The Age of the Mughals
  - b. ENGL 341/CULT 341 (3) Globalization, Literature, and Culture
  - c. ENGL 437/CULT 437 (3-9) d Postcolonial Studies

### **From the Faculty of Education**

1. The following new courses:
  - a. EDUC 530 (3) Educating for Humanity: Citizenship through Service Learning; EDUC 560 (3/6) d Directed Studies in Education

### **From the Faculties of Arts and Sciences and Creative and Critical Studies (joint proposal)**

1. The following revised degree requirement:
  - a. B.A. Language Other Than English Requirement

# THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



## OKANAGAN SENATE SECRETARIAT Enrolment Services Senate and Curriculum Services

University Centre · UNC 322  
3333 University Way  
Kelowna, BC · V1V 1V7  
Tel: (250) 807-9259 · Fax: (250) 807-8007  
[www.senate.ubc.ca](http://www.senate.ubc.ca)

May 19, 2010

**To:** Okanagan Senate

**From:** Academic Policy Committee

**Subject:** Endorsement of Memorandum on Interdisciplinary Graduate Studies and the Recently Approved College of Graduate Studies Governance Structure (approval)

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At its April 2010 Meeting, Senate approved Policy O-4: *Governance of the College of Graduate Studies*. As a result of that policy, the Interim Director of the Interdisciplinary Graduate Studies (IGS) program drafted a memorandum to the College to elaborate upon the relationship between the two entities set out in the policy. This memorandum was reviewed by the Academic Policy Committee at its meeting in May, and being of the view that it properly reflects the relationship between the College and IGS recommends to Senate that its contents be endorsed as guidance to the College, the IGS program, and the faculties.

**Motion:** *That Senate receive and endorse the attached memorandum on the relationship between Interdisciplinary Graduate Studies and the College of Graduate Studies.*



# Memorandum

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**To:** Academic Policy

**CC:** Dean Krank, Graduate Studies

Dr. Alaa Abd-El-Aziz, Provost and Vice Principal Academic and Research

**From:** Daniel Keyes

**Date:** 5/6/2010

**Re:** Interdisciplinary Graduate Studies (IGS) and the Recently Approved College of Graduate Studies (COGS) Governance Structure

---

On April 28<sup>th</sup> 2010 Senate approved a governance structure for the College Graduate Studies (COGs) that clearly delineated the division between the duties and responsibilities of the COGs and Faculties. A footnote in “06a O-4 Governance of COGs package” notes “Faculties in these references shall be taken to include the Interdisciplinary Graduate Studies Program for the purposes of the administration of the program” (14). The following defines how IGS operates as a program within COGs and how in select number of administrative aspects it operates like a faculty. If the Senate Academic Policy Committee deems it necessary to codify this relationship as policy it is free to adapt the statements below that reflect the current state of IGS/COGs relationship.

## **Faculty Feature**

IGS’s reporting structure, whereby the director reports directly to the Provost while consulting with the Dean of COGs, gives it a faculty-like feature.

On April 7<sup>th</sup> 2010, COGs delegated to the newly constituted IGS committee the ability to set and review its program’s policy, manage awards and scholarship, and manage its curriculum like any other faculty.

IGS relies on other faculties’ ability to assess applicants, but ultimately IGS makes recommendation to COGs for admissions.



## **Program Features**

This committee operates within COGs as a subcommittee of COGs (see the governance structure below in the Appendix). Decisions made by the IGS committee continue to flow through to COGs. In the case of curriculum as with all Graduate level curriculum, new and revised IGS courses and themes approved by IGS council will flow through COGs to Senate's Curriculum committee.

Unlike other faculties, IGS relies on other faculties via its unit and departmental program coordinator for faculty level funding, space and human resources for program delivery. Given the integration of COGs and IGS website and reliance on COGs for administrative assistance, IGS will continue to draw on COGs for clerical support.

If you have questions, contact me at [daniel.keyes@ubc.ca](mailto:daniel.keyes@ubc.ca).

## Appendix: IGS Subcommittee of Graduate Studies

In order to avoid duplication of governance structures, the Interdisciplinary Graduate Studies Program shall be governed as a subcommittee of the College of Graduate Studies.

### Membership

1. Director of IGS- Chair
2. Faculty Members

#### *One graduate coordinator from each academic unit*

One graduate coordinator from each IGS theme  
Directors of IGS programs (e.g., Indigenous Summer School)

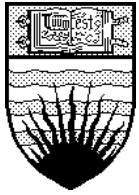
3. Student Members Appointed by the College of Graduate Studies Council (2 year terms)
  - a. One master level student elected by and from graduate students in the IGS masters program
  - b. One student elected by and from the graduate students in the IGS graduate doctoral program
4. Continuation of Membership
  - a. Notwithstanding the terms set above, elected members shall cease to be members of the Council if they cease to be a member of the constituency they represent.

### IGS Council – Terms of Reference

**COGs Curriculum that is IGS related (e.g. themes and IGS courses) is delegated to this subcommittee**

1. Establish, review and amend as needed guidelines, policy, and procedures for IGS
  - a. Develop rules and regulations for the IGS
  - b. Review the structure of IGS and recommend changes as required.
  - c. Periodically review all policies and procedures for the IGS and recommend amendments.
2. Provide on-going Curriculum review
  - a. Recommend IGS courses of instruction and thematic programs to the UBC Okanagan Senate in conjunction with the regular approval of curriculum via units/departments and faculties.
    - i. Review and recommend all new IGS themes, curriculum changes, and IGS courses.
    - ii. Periodically review standards for IGS courses and themes
3. Meetings of the IGS Council
  - a. Schedule for regular monthly meetings to be set by the Director of IGS, with the schedule distributed to members and posted at the start of fall term.
  - b. Extraordinary meetings may be called by the Director of IGS provided that five (5) days notice is given to members of the Council.
  - c. Quorum – 7 voting members
  - d. Deadline for submission of agenda items – one week prior to meeting. The meeting agenda shall be circulated to members of the Council a minimum of two (2) days prior to the meeting.

# THE UNIVERSITY OF BRITISH COLUMBIA



6 May 2010

ACADEMIC POLICY COMMITTEE  
Okanagan Senate  
c/o Enrolment Services

To: Senate

From: Academic Policy Committee

Re: Amendments to Policy O-2 for Graduate Council Apportionment

---

As directed by Senate at its last meeting, the Academic Policy Committee has reconsidered the issue of apportionment of members of the Graduate Council from the various faculties.

The Committee is recommending to Senate a new composition for faculty members on the committee devised by a formula comparing the number of faculty members in each faculty and their graduate student FTE numbers. To allow for both minimum representation and some degree of proportionality, this results in an expanded faculty membership of 19 persons.

These changes are represented in a new version of the policy on page 5 as attached, with text to be added marked in **bold** and removed text struck through ~~like this~~.

The three paragraphs recommended for amendment are as follows:

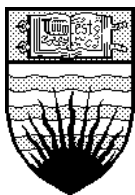
- |                     |   |
|---------------------|---|
| Section 5 (a)(i)(9) | The adjusted apportionments.  |
| Section 5 (a)(iii)  | Because the number of faculty members no longer corresponds with the number of academic units in each faculty, this directs faculties to apportion their members internally as they see fit.  |
| Section 5 (a)(iv)   | Adds a requirement for the Academic Policy Committee to review the apportionment and recommend to Senate any necessary changes every three years. This is more frequent than the five-year review term set for the entire policy and the Committee feels this is appropriate as the distribution of graduate students is still in flux as graduate studies grows at UBC Okanagan. |

As such, the Committee is pleased to recommend that Senate resolved as follows:

*That Section 5 of Policy O-4 be amended as set in the attached document.*



# THE UNIVERSITY OF BRITISH COLUMBIA



## SENATE POLICY:

### O-4

**DRAFT VERSION 2.0**

**OKANAGAN SENATE**  
c/o Enrolment Services  
University Centre  
UBC Okanagan Campus

#### **Number & Title:**

O-4: *Governance of the College of Graduate Studies*

#### **Effective Date:**

1 July 2010

#### **Approval Date:**

Proposed for consideration on 19 May 2010

#### **Review Date:**

This policy shall be reviewed five (5) years after approval and thereafter as deemed necessary by the *Responsible Committee*.

#### **Responsible Committee:**

Academic Policy

#### **Authority:**

*University Act, S. 37(1)*

*“The academic governance of the university is vested in the senate and it has the following powers:*

*(i) to recommend to the board the establishment or discontinuance of any faculty, department, course of instruction, chair, fellowship, scholarship, exhibition, bursary or prize;*

*(p) to deal with all matters reported by the faculties, affecting their respective departments or divisions;”*

*S. 47(2)*

*“A university must, so far as and to the full extent that its resources from time to time permit, do all of the following:*

(a) *establish and maintain colleges, schools, institutes, faculties, departments, chairs and courses of instruction;*

(f) *generally, promote and carry on the work of a university in all its branches, through the cooperative effort of the board, senate and other constituent parts of the university”.*

### **Purpose and Goals:**

This policy is designed to:

- 1) Provide direction to the *College of Graduate Studies* and the faculties on the structure and responsibilities of the *College of Graduate Studies*;
- 2) Set out regulations for faculty membership in the *College of Graduate Studies*; and
- 3) Set out the membership, structure, and responsibilities of the *Graduate Council*.

### **Applicability:**

This policy is applicable to all graduate *courses of study* and *courses of instruction* at *UBC Okanagan*.

### **Exclusions:**

*Senate* and the *Board* may, by resolution, declare the *College of Graduate Studies* to not be responsible for a graduate *course of study* and thus have all aspects of that *course of study*'s administration be the responsibility of its awarding faculty.

### **Definitions:**

For the purposes of this policy and in all other policies in which they are not otherwise defined:

- *College of Graduate Studies* or *College* means the coordinating body for graduate education at *UBC Okanagan* established by the *Senate* and *Board*.
- *Course of instruction* means a credit course offered by the *University* at its *UBC Okanagan* campus.
- *Course of study* means an academic degree, diploma, or certificate program or other activity resulting in an academic credential from the *University* granted at its *UBC Okanagan* campus.

- *Graduate Council* means the governance body established under this policy for the government, direction and management of the *College of Graduate Studies* and its affairs and business.

**Policy:**

- 1) The *College of Graduate Studies* shall coordinate between the faculties graduate educational matters as set out in the appendix to this policy.
- 2) The *College of Graduate Studies* shall administer the Interdisciplinary Graduate Program on behalf of those faculties participating as if it were a faculty, provided that any student registered in this program shall be formally registered in the faculty of their primary supervisor.
- 3) Membership in the *College of Graduate Studies*
  - a. The *College of Graduate Studies* shall consist of the President, the Deputy Vice-Chancellor, the Provost, the Dean of the *College of Graduate Studies*, Deans of Faculties and appropriately qualified members of the faculty from *UBC Okanagan* as set out in Sub-Sections 3 (b) and (c) of this policy.
  - b. Members of the *College of Graduate Studies* include all tenured or tenure-track (including grant tenured or grant tenure-track) faculty members holding the rank of Assistant Professor, Associate Professor, or Professor approved by their faculty for membership in the *College*.
  - c. Members of the *College of Graduate Studies* may continue as members upon retirement, provided they are approved by their faculty for membership in the *College* and continue to meet the criteria established by their graduate program for membership in the *College*. Membership notwithstanding, a retired faculty member may supervise or co-supervise graduate students as provided for by their faculty.
  - d. The *Responsible Committee* shall establish and revise procedures under this policy for the administration of membership in the *College of Graduate Studies*, including procedures for appealing a faculty decision to not approve membership or to suspend or cancel membership in the *College*.

- e. In establishing or revising a procedure under Sub-Section 3 (d) of this policy, the *Responsible Committee* shall consult with the faculties and all senior academic administrators at *UBC Okanagan*.
- f. Except for as set out in Sub-Section 3 (c) and this sub-section, only members of the *College of Graduate Studies* may supervise graduate students or chair examining committees:
  - i. Other appropriately qualified individuals (e.g., clinical professors, adjunct professors, senior instructors, visiting professors, or *UBC Vancouver* faculty) who are actively engaged in research and experienced with graduate education may be approved by the Dean of the *College of Graduate Studies*, upon the recommendation of their Head, Director or Dean to supervise or co-supervise master's and doctoral students and/or serve on doctoral student supervisory committees provided they meet criteria set by the *College*. These individuals are not members of the *College*.
  - ii. Individuals from outside the *University* may serve on supervisory committees or as secondary co-supervisors on the recommendation of the faculty and the approval of the Dean of the *College of Graduate Studies*. These individuals are not members of the *College*.
  - iii. In the case of co-supervision by an individual who is not a member of the *College of Graduate Studies*, a member of the *College* must serve as the primary supervisor.
- 4) Teaching of graduate *courses of instruction* is the responsibility of the faculties.
- 5) *The Graduate Council*
  - a. Membership and Terms of Office
    - i. The *Graduate Council*'s voting membership is as follows:
      1. Dean of the *College of Graduate Studies*;
      2. President;
      3. Deputy Vice-Chancellor;
      4. University Librarian or his or her designate;
      5. Provost;
      6. Associate Vice-President, Learning Services;



7. Deans of Faculties or his or her designate;
8. Director of Interdisciplinary Graduate Studies;
9. **Nineteen (19)** Faculty members, apportioned as follows:
  - a. **Eight (8)** ~~Six (6)~~ from the Faculty of Arts & Sciences, ~~with one from each academic unit therein;~~
  - b. **Three (3) each from the faculties of Applied Science and Creative & Critical Studies;**
  - c. **Two (2) each from the faculties of Education and Health & Social Development; and**
  - d. **One (1) from the Faculty of Management**
  - e. ~~Two (2) from Faculty of Creative & Critical Studies, with one from each department therein;~~
  - f. ~~One (1) each from the faculties of Applied Science, Education, Management, and Health & Social Development;~~
10. Student members, apportioned as follows provided that no more than one student may be registered in each faculty:
  - a. Two (2) doctoral students elected by and from the doctoral students; and
  - b. Two (2) master's students elected by and from the master's students.
- ii. The Registrar or his or her designate and the Director of Graduate Administration shall be non-voting members of the *Graduate Council*.
- iii. Faculty members serving under Section 5 (a)(i)(9) shall be appointed in a manner specified and under such terms **and further apportionments** as decided upon by their respective faculties.
- iv. **The apportionment of faculty members under Section 5 (a)(i)(9) shall be reviewed by the *responsible committee* every triennium, such a review shall be in consultation with the Graduate Council and the faculties and take into consideration the distribution of graduate students and faculty members across the faculties.**

- v. Student members serving under Section 5 (a)(i)(10) shall be elected for two (2) year terms and thereafter until replaced provided they remain registered as graduate students.
  - vi. The seat of an elected or appointed member shall be declared vacant should that member fail to attend three consecutive regularly-scheduled meeting of the *Graduate Council* without leave having been granted by the *Graduate Council*.
- b. Terms of Reference
- i. Subject to approval by the *Senate* and to this policy, the *Graduate Council* shall be responsible for the government, direction and management of the *College of Graduate Studies* and its affairs and business.
  - ii. Without limiting the generality of Section 1 or Sub-Section 5 (b)(i), the *Graduate Council* shall be responsible for:
    - 1. reviewing graduate-level *courses of instruction* and *courses of study* for academic quality and to make recommendations thereon to the appropriate committees of *Senate*;
    - 2. assuring uniformity of practices and standards for master's and doctoral theses defense oral examinations;
    - 3. Establishing and revising standards for graduate-level theses and comprehensive examinations;
    - 4. Establishing and revising standards for the admission to candidacy of doctoral students;
    - 5. Establishing and revising processes for determining admissibility to graduate *courses of study*.
    - 6. Establishing and revising processes for determining eligibility to graduate from graduate *courses of study*.
    - 7. Reviewing recommendations resulting from academic reviews of graduate *courses of study* and making recommendations thereon to the Dean of the *College*, the faculties, *Senate*, or others as appropriate;

8. Recommending the standards, criteria and terms of graduate scholarships and awards to the *Board and Senate*, and approving the granting of *College of Graduate Studies*-administered scholarships and awards to their recommended recipients; and
  9. Recommending procedures under this policy to the *Responsible Committee*.
  10. Establishing necessary standing and ad-hoc committees of the *Graduate Council*, setting out their compositions and terms of reference, and delegating to such committees such powers of the *Graduate Council* as the *Graduate Council* sees fit except for the power to further delegate.
- c. Meetings of the *Graduate Council*
- i. Regular meetings of the *Graduate Council* shall occur monthly, with the time and location for such meetings to be set by the Dean of the *College of Graduate Studies* for each year prior to the start of term 1 of each Winter Session and notice of such being given at that time to each member of the *Graduate Council*.
  - ii. Extraordinary meetings may be called by the Dean of the *College of Graduate Studies* provided that five (5) days notice is given to members of the *Graduate Council* and must be called by the dean upon receipt of a petition to that effect signed by a quorum of the *Graduate Council*.
  - iii. A quorum of the *Graduate Council* shall be ten (10) voting members.
  - iv. The agenda for each regular and extraordinary meetings of the *Graduate Council* shall be circulated at least two (2) days prior to the meeting.
  - v. The *Graduate Council* shall set such deadlines for submission of agenda items for regular and extraordinary meetings as it sees fit.

**Calendar Statement:**

<p><u>Faculty/School: College of Graduate Studies</u></p>	<p><b>Date: January 7, 2010</b>  <b>Contact Person: Dean Marvin Krank</b>  <b>Phone: 250.807.8773</b>  <b>Email: <a href="mailto:marvin.krank@ubc.ca">marvin.krank@ubc.ca</a></b></p>
<p>Proposed Calendar Entry:</p> <p>Faculties, Schools, and Colleges</p> <p>Homepage &gt; Faculties, Schools, and Colleges &gt; College of Graduate Studies &gt; Introduction</p> <p>Dean's Office  Dr. Marvin Krank, Dean  Erika Schulz, Director of Graduate Administration  Jennifer Cook, Assistant to the Dean  UBC Okanagan  Arts Building, 360  3333 University Way  Kelowna, BC V1V 1V7  Tel: 250.807.8772  Fax: 250.807.8799  Web: <a href="http://www.ubc.ca/okanagan/gradstudies">www.ubc.ca/okanagan/gradstudies</a></p> <p>The College of Graduate Studies works in conjunction with departments, academic units, schools, and faculties to coordinate and maintain the quality of master's and doctoral programs at UBC Okanagan. For more information on the responsibilities of the College, please see policy O-4: Governance of the College of Graduate Studies at URL.</p> <p>The College of Graduate Studies is responsible for the UBC Okanagan Interdisciplinary Graduate Studies program. Details of this, as well as graduate programs which operate within affiliated faculties, are provided at College of Graduate Studies.</p>	<p>Draft Calendar URL:  <a href="http://okanagan.students.ubc.ca/calendar/pr_oof/edit/index.cfm?tree=18,285,983,0">http://okanagan.students.ubc.ca/calendar/pr_oof/edit/index.cfm?tree=18,285,983,0</a></p> <p>Present Calendar Entry:</p> <p>Faculties, Schools, and Colleges</p> <p>Homepage &gt; Faculties, Schools, and Colleges &gt; College of Graduate Studies &gt; Introduction</p> <p>Dean's Office  Dr. Marvin Krank, Dean  Erika Schulz, Director of Graduate Administration  Jennifer Cook, Assistant to the Dean  UBC Okanagan  Arts Building, 360  3333 University Way  Kelowna, BC V1V 1V7  Tel: 250.807.8772  Fax: 250.807.8799  Web: <a href="http://www.ubc.ca/okanagan/gradstudies">www.ubc.ca/okanagan/gradstudies</a></p> <p>The College of Graduate Studies works in conjunction with departments, academic units, schools, and faculties to coordinate and maintain the quality of master's and doctoral programs at UBC Okanagan. <del>Among its functions with respect to graduate students and graduate programs are the following:</del></p> <ul style="list-style-type: none"> <li><del>● reviewing and recommending to Senate new graduate programs, curriculum changes, and graduate-level (500-699) courses;</del></li> <li><del>● determining or verifying the admissibility of students applying for graduate programs;</del></li> <li><del>● assisting departments and other</del></li> </ul>

	<p><del>units with recruitment of new graduate students;</del></p> <ul style="list-style-type: none"><li><del>• coordinating scholarships, fellowships, and awards for graduate students across the UBC Okanagan campus;</del></li><li><del>• approving requests for transfer between programs, leaves of absence, reinstatements after interruptions of study, and extensions after the maximum time in program has been exhausted;</del></li><li><del>• helping individual graduate students who encounter problems during their programs;</del></li><li><del>• assuring uniformity of practices and standards for master's and doctoral theses defense orals;</del></li><li><del>• maintaining records of the academic performance of graduate students;</del></li></ul> <p><del>and</del></p> <ul style="list-style-type: none"><li><del>• determining whether graduate students are eligible to graduate.</del></li><li><del>•</del></li></ul> <p><del>For some programs, the faculty offering the program may retain some of the above functions delegated to the College of Graduate Studies. These functions will be described in the program description.</del></p> <p>The College of Graduate Studies is responsible for the UBC Okanagan Interdisciplinary Graduate Studies program. Details of this, as well as graduate programs which operate within affiliated faculties, are provided at College of Graduate Studies.</p>
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**Consultations:**

The following groups have been consulted during the development of this policy:

Dean of the College of Graduate Studies

**History:**

This is the second version of this policy. The first version of 28 April 2010 contained a different apportionment of faculty members on the Graduate Council specified in Section 5 (a).

**Related Policies:**

None at this time.

**Appendix:**

**Coordination of Responsibilities for Graduate Education Matters**

<b>GRADUATE STUDIES</b>	<b>FACULTIES*</b>
<b>Student Recruitment</b>	
Promote graduate studies programs for UBC Okanagan; assist general advertising initiatives	Develop promotional materials for programs  Advertise and market programs
Maintain a web page for general information regarding available programs, application and admission standards, funding, etc.	
Outreach efforts to attract best students	Outreach efforts to attract best students

<b>Admissions, Re-Admission, &amp; Transfer</b>	
Receive, screen, sort, and process applications (follow up with missing items; make application materials available to programs; maintain files; track progress; remind program advisors of deadlines and deliverables)	Review applications and make decisions regarding preferred candidates for admission, re-admission, & transfer
Ensure general policies and regulations are adhered to (TOEFL criteria, average calculations, transcript interpretation, assessment of credentials, fraud detection)	Quality assessment, prerequisite assessment, evaluation of referee letters, etc., as well as general due diligence (e.g., phone interviews of foreign candidates to check language skills)
Manage application fee payments	
Send letters of acceptance and decline to students (a copy of each letter is sent to the program coordinator and to the supervisor), send funding letters for students in collaboration with the disciplinary faculty	Confirm faculty-level funding details for funding letter
Maintain contact with admitted students and forward orientation information	Maintain contact with admitted students and forward faculty or program-specific information kits (e.g., "Surviving Grad

	School”)
Manage and approve exception requests/extraordinary circumstances (in collaboration with the program and discipline faculty dean)	Request exceptions
<b>Student Financial Assistance</b>	
Endowment development	Endowment development
Develop and administer all financial aid instruments (scholarships, fellowships,) that are external or campus /university-wide, and are not employment related:  1. instruction in process 2. vetting of applications for competition 3. creating and managing the selection committees 4. notifying applicants 5. liaison function with UBC Vancouver’s Faculty of Graduate Studies a. allocation of applicants for UBC Okanagan in major competitions b. monitoring UBC-wide opportunities	Manage Teaching and Research Assistant opportunities in collaboration with each Faculty’s Dean’s Office (maintain strict adherence to work-related guidelines and union regulations, etc.)  Develop program-specific guidelines on overall financial packages for students (for competitiveness)*
Liaise and coordinate with programs regarding discipline-specific opportunities, especially as regards government requirements/limitations on scholarships	
<b>Student Progress Within Programs</b>	
Student Orientation (i.e. “Welcome to Grad School”)	Student Orientation (Welcome to the Program and to the Department/Unit)
Workshops (communication of University processes, professional development, ethics, funding, etc.)	Workshops (Teaching Assistant training, Research protocols, Getting a Job, Professionalization)
	Develop infrastructure to support student research and learning and provide adequate office and laboratory space
Maintain files on student milestones (master checklist with supplementary forms and signatures) and appropriate sanctions  Monitor compliance with Senate approved timelines	Develop mechanisms to keep track of student progress and to conduct effective advising (e.g., completion of course requirements, meeting critical timelines)*
Approve and track “leave of absence” and extension of maximum time in-program requests in collaboration with Programs	Recommend leaves of absence and extensions.

Administer withdrawal/dismissal requests	Initiate withdrawal/dismissal requests
Management of appeals (exemptions from the rules; resolution of conflicts relating to program; grades)	
Management of academic misconduct cases of students	
Maintain files on supervisors, co-supervisors, and appointments to supervisory committees	Approve and appoint faculty members to committees as required and in accordance with Senate policies
On the recommendation of faculties, approve supervisors, co-supervisors, and appointments to supervisory committees as required and in accordance with Senate policies.	Recommend faculty members to committees following Senate regulations*
Appoint chairs, internal (non-supervisory) members, and external members of thesis examining committees	Recommend internal (non-supervisory) members and external examiners of thesis examining committees to Graduate Studies for approval
Review and approve thesis examination results	
Final approval of thesis/abstracts for uploading to cIRcle.	
Convocation audits and recommend students to the Senate for graduation (As such, the graduate dean signs parchments)	
Foster and develop Graduate Culture & Community across faculties	Foster and develop Graduate Culture & Community within the faculty and with other faculties
<b>Program Development</b>	
Facilitate proposal development	Develop a comprehensive proposal including 5-year growth model and realistic budget projections, as well as Education Plan that demonstrates feasibility of graduate program
Provide interim proposal review and feedback	Coordinate with GS during program development*  Consult with Faculty Dean's Office
Provide consultation to the Faculty regarding program viability	Undertake thorough "market" analysis regarding need and viability of the proposed program  Secure consultation reports
	Undertake realistic assessment of faculty strengths and overall prospects for



	delivering a robust graduate experience for students
Review final program proposals for completeness, graduate program level and adherence to UBC Okanagan regulations and standards, and make recommendations to Senate or its committees thereon in a timely fashion.	Faculty to deliver final proposal to the Curriculum Committee of Senate
	NOTE: for new-to-UBC proposals, there is also a government (Ministry) process, which should move in parallel but NOT in advance of internal approvals.
Review course proposals for completeness, graduate program level, and adherence to UBC Okanagan regulations and standards and make recommendations to Senate or its committees thereon.	Develop new courses  Course approval

<b>Program Administration</b>	
Propose Guidelines, Rules, and Regulations that govern graduate programs at UBC Okanagan	Propose Guidelines, Rules, and Regulations that govern graduate programs at UBC Okanagan
Develop standardized metrics to track quality and effectiveness of UBC Okanagan graduate programs including conducting student satisfaction surveys.	Develop strategies for best learning outcomes, student satisfaction, short time to completion, and retention  Monitor and ensure quality outcomes for every student by performing annual assessments of student progress (in conjunction with supervisors)
Develop annual reporting requirements for programs	Monitor and track effectiveness of various elements of the program
Coordinate periodic program reviews (e.g., 5 years) in collaboration with the Faculty Deans and the Provost (should involve external review team)	
Make recommendations to Senate regarding discontinuance of programs	
Recommend to Senate requirements and expectations regarding policy and procedures for graduate studies.	

Maintain files of program procedures	
<b>Program Delivery</b>	
	Course assignments
	Develop the education plan for the program
	Develop procedures for program delivery including: expense reimbursements, etc.
<b>External and internal relations</b>	
Liaise with the Faculty of Graduate Studies in Vancouver and other administrative bodies (e.g., Registrar) with respect to general graduate studies policies and procedures	
Maintain external relations with national and international graduate studies bodies	
Approve all transfer credits	Recommend transfer credits
Approve external members of thesis and examination committees	Recommend external members of thesis and examination committees
<b>Academic discipline</b>	
Develop mechanisms and programs to support ethical and professional academic conduct	Develop policies and procedures to ensure ethical and professional academic conduct

\* Faculties in these references shall be taken to include the Interdisciplinary Graduate Studies Program for the purposes of the administration of that program.

## **Procedures:**

### **Procedures for the Administration of Membership in the *College***

- 1) Graduate programs have the primary responsibility for defining their specific criteria for membership in the *College of Graduate Studies*, provided they are approved by their Faculty, and are in agreement with the general criteria set by the *College of Graduate Studies*. These criteria are in addition to those of the *College of Graduate Studies*.
- 2) On an annual basis, each graduate program, in consultation with its Faculty will review and update a list of individuals provided by the *College of Graduate Studies* comprised of: (1) faculty who meet the criteria for membership in the *College of Graduate Studies* and (2) those other individuals (e.g. clinical professors, adjunct professors, senior instructors or visiting professors) who are approved to supervise or co-supervise master's or doctoral students or serve on doctoral student supervisory committees by the *College of Graduate Studies*. Each graduate program, in consultation with their Faculty will also determine: (1) whether any new faculty members should be added, (2) whether any members should be deleted because of death, resignation, illness, no longer fulfilling criteria for membership, etc.
- 3) Graduate programs may recommend other appropriately qualified individuals (e.g., clinical professors, adjunct professors, senior instructors or visiting professors) who do not meet the criteria for membership in the *College of Graduate Studies* to supervise or co-supervise master's or doctoral students or serve on doctoral student supervisory committees, to the *College of Graduate Studies* for approval, providing the faculty member meets the relevant criteria and is approved by the Faculty.
- 4) The *College of Graduate Studies* may review the lists of members submitted by the Faculties to determine whether the membership lists are consistent with membership criteria. Upon request the graduate program will supply the *College of Graduate Studies* with evidence that a particular appointment is consistent with the criteria.
- 5) Where there is a complaint that a faculty member is not satisfactorily performing his or her duties and obligations as a member of the *College of Graduate Studies*, the Head or Director through their Dean, in agreement with the Dean of the *College of Graduate Studies*, or the Dean of the *College of Graduate Studies*, in agreement with the Faculty Dean, may initiate an inquiry and take appropriate action including recommending to the President that the individual's membership in the *College of Graduate Studies* be suspended or cancelled. Unsatisfactory performance includes, but is not limited to, inattentive or poor graduate student supervision as well as violations of the bounds of appropriate conduct between a faculty member and student such as:

- allowing a conflict of interest to develop between the interests of the student and the interests of the faculty member,
- placing inappropriate demands upon a student, or
- failing to follow principles of scholarly integrity with respect to the research and work of students.

A faculty member has the right to appeal a decision regarding his or her membership in the *College of Graduate Studies* under the grievance and arbitration procedures set out in Article 21 (Grievance and Arbitration under Agreements) of the Framework Collective Agreement between *UBC* and the Faculty Association of *UBC*.

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



OKANAGAN SENATE SECRETARIAT

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May 19, 2010

**To:** Okanagan Senate  
**From:** Admissions and Awards Committee  
**Subject:** New Awards (approval)

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The Admissions and Awards Committee is pleased to recommend the following:

**Motion:** *That Senate accept the new awards as listed and forward them to the Board of Governors for approval; and that letters of thanks be sent to the donors.*

**Donna Elliot Memorial Entrance Scholarship in Nursing:** A \$1,000 scholarship has been endowed by family, friends, and colleagues of Donna Elliot for a student entering the School of Nursing in the Faculty of Health and Social Development at The University of British Columbia Okanagan from secondary school, with preference given to a student entering from a secondary school in the central Okanagan region. The scholarship is established in loving memory of Donna Elliot, whose compassion and excellence during 28 years in nursing at Kelowna General Hospital exemplified this caring profession. (First award available for the 2010/11 Winter Session)

**Henderson Award in International Development:** A \$1,000 award is offered by the Henderson family through the Shuswap Community Foundation to an undergraduate or graduate student at The University of British Columbia Okanagan who is involved in international health and/or international community development initiatives, with preference given to an international student. The award is made on the recommendation of the Faculty of Health and Social Development in consultation with Go Global and the College of Graduate Studies. (First award available for the 2010/11 Winter Session)

**UBC Okanagan Alumni Bursary:** Bursaries totalling \$1,000 are offered by alumni and friends for third or fourth year students at The University of British Columbia Okanagan. (First awards available for the 2010/11 Winter Session)

# THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



## OKANAGAN SENATE SECRETARIAT Enrolment Services Senate and Curriculum Services

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3333 University Way  
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May 19, 2010

**To:** Okanagan Senate

**From:** Admissions and Awards Committee

**Subject:** Admissions Proposals (approval)

- i. Bachelor of Human Kinetics – Admission Requirements; and Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum (Math)
- ii. School of Engineering: Bachelor of Applied Science Program (Admission from Camosun Bridging Program)
- iii. Student Declaration

---

The Admissions and Awards Committee is pleased to recommend the following to Senate:

- i. **Bachelor of Human Kinetics – Admission Requirements; and Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum (Math)**

Modify the Bachelor of Human Kinetics admission criteria, based on new BC high school mathematics curriculum.

*Motion:* That Senate approve the proposed changes to the Bachelor of Human Kinetics – Admission Requirements; and Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum to the Bachelor of Human Kinetics in the Faculty of Health and Social Development.

**ii. School of Engineering: Bachelor of Applied Science Program  
(Admission from Camosun Bridging Program)**

Modify the Bachelor of Applied Science program admission requirements to reflect current practice and inform students coming via the Camosun Bridging program that they will be required to take extra courses which will normally require them to complete 5 terms of coursework at UBC Okanagan.

*Motion: That Senate approve the proposed changes to the School of Engineering: Bachelor of Applied Science Program (Admission from Camosun Bridging Program).*

**iii. Student Declaration**

Remove reference to the Association of Universities and Colleges of Canada (AUCC) and clarify of current language on disclosure of information on the UBC Application Form for Undergraduate Admission.

*Motion: That Senate approve the revised Calendar entry: UBC Admissions Student Declaration.*

For the Committee,  
Dr. Sharon McCoubrey  
Chair, Admissions and Awards Committee



## UBC Admission Proposal Form

<b>Faculty:</b> Health and Social Development <b>Department:</b> Human Kinetics <b>Faculty Approval Date:</b> February, 2010 <b>Effective Session:</b> 2010W	<b>Date:</b> May 3, 2010 (revised) <b>Contact Person:</b> G. Binsted <b>Phone:</b> 807-9642 <b>Email:</b> <a href="mailto:Gordon.binsted@ubc.ca">Gordon.binsted@ubc.ca</a>
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**Type of Action:** Provide information about appropriate BC Secondary Math courses required for entrance for the Bachelor of Human Kinetics as new BC Secondary School math curriculum is implemented.

**Rationale:** This proposal reflects the new mathematics stream Pre-Calculus that will be introduced in the BC high schools in 2012. This information is provided in advance of 2012 in the interest of advising prospective students currently studying in the BC secondary school system so that they can select the appropriate stream of studies in math.

**Draft Calendar URL:**

<http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,22,68,0>

**Present Calendar Entry:**

[Homepage](#) > [Admissions](#) > [Applicants Following the BC/Yukon High School Curriculum](#) > [Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum](#)

### *Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum*

**[334]** This table shows the required courses used in the calculation of the admission average for specific programs, as well as courses that are required but are not used in the calculation of the average.

Program	Degree	Faculty/School	Average Calculated on the Following Required Courses or IB/AP Equivalents	Courses Required but Not Included in the Calculation of the Average
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[...]

<a href="#">Human Kinetics</a>	B.H.K.	<a href="#">Health and Social Development</a>	English 12 or English 12 First Peoples; One of: Principles of Mathematics 12, Biology 12, Chemistry 12, Geology 12, or Physics 12; Two other approved <del>provincially examinable</del> Grade 12 courses	Principles of Mathematics 11; One of: Biology 11, Chemistry 11, or Physics
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[...]





**Proposed Calendar Entry:**

[Homepage](#) > [Admissions](#) > [Applicants Following the BC/Yukon High School Curriculum](#) > [Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum](#)

***Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum***

**[334]** This table shows the required courses used in the calculation of the admission average for specific programs, as well as courses that are required but are not used in the calculation of the average.

Program	Degree	Faculty/School	Average Calculated on the Following Required Courses or IB/AP Equivalent	Courses Required but Not Included in the Calculation of the Average
---------	--------	----------------	--	---

[...]

<a href="#">Human Kinetics</a>	B.H.K.	<a href="#">Health and Social Development</a>	English 12 or English 12 First Peoples; One of: Principles of Mathematics 12, <b>Pre-Calculus 12</b> , Biology 12, Chemistry 12, Geology 12, or Physics 12; Two other <b>UBC</b> -approved Grade 12 courses	<b>Either</b> Principles of Mathematics <b>11</b> or <b>Pre-Calculus 11</b> ; One of: Biology 11, Chemistry 11, or Physics <b>11</b>
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[...]



**Proposed Calendar Entry:**

[Homepage](#) > [Faculties, Schools, and Colleges](#) > [Faculty of Health and Social Development](#) > [Bachelor of Human Kinetics](#) > [Admission Requirements](#)

**Admission Requirements**

**[14513]** Admission to the Bachelor of Human Kinetics (B.H.K.) program is based on a competitive entry model: achievement of the minimum requirements for admission does not guarantee acceptance. Students applying to enter the program must make formal application to Enrolment Services no later than February 28, with a documentation deadline of June 30.

**[14514]** Competitive entry will be based on **an admission average** calculated on the following **Grade 12 courses (or equivalents)**:

**[14515]**

- English 12 **or English 12 First Peoples**;
- one of Principles of Mathematics 12, **Pre-Calculus 12**, Biology 12, Geology 12, Chemistry 12, Physics 12;
- two other **UBC**-approved Grade 12 courses.

**[14516]** The following additional courses are required but are not used to calculate **the applicant's admission average**:

**[14517]**

- **Either** Principles of Mathematics 11 **or Pre-Calculus 11**;
- **One of: Biology 11, Chemistry 11, or Physics 11.**

[...]

**Draft Calendar URL:**

<http://okanagan.students.ubc.ca/calendar/proof/edit/index.cfm?tree=18,286,1016,1250>

**Present Calendar Entry:**

[Homepage](#) > [Faculties, Schools, and Colleges](#) > [Faculty of Health and Social Development](#) > [Bachelor of Human Kinetics](#) > [Admission Requirements](#)

**Admission Requirements**

**[14513]** Admission to the Bachelor of Human Kinetics (B.H.K.) program is based on a competitive entry model: achievement of the minimum requirements for admission does not guarantee acceptance. Students applying to enter the program must make formal application to Enrolment Services no later than February 28, with a documentation deadline of June 30.

**[14514]** Competitive entry will be based on a **GPA** calculated on the following **approved examinable Grade 12 courses or IB/AP equivalents**:

**[14515]**

- English 12;
- one of Principles of Mathematics 12, Biology 12, Geology 12, Chemistry 12, Physics 12;
- two other approved **provincially examinable** Grade 12 courses.

**[14516]** The following additional courses are required but are not used to calculate **applicant averages**:

**[14517]**

- Principles of Mathematics 11;
- ~~Grade 11 Science.~~

[...]

## UBC Okanagan Admission Proposal Form Change to Calendar

<p><b>Faculty/School:</b> School of Engineering <b>Department/Unit:</b> N/A <b>Faculty/School Approval Date:</b> Apr. 6, 2010 <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> March 23, 2010 <b>Contact Person:</b> Dwayne Tannant <b>Phone:</b> 250.807.8067 <b>Email:</b> <a href="mailto:dwayne.tannant@ubc.ca">dwayne.tannant@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><a href="#">Homepage</a> &gt; <a href="#">Faculties, Schools, and Colleges</a> &gt; <a href="#">School of Engineering</a> &gt; <a href="#">Bachelor of Applied Science Program</a> &gt; Admission Requirements</p> <p><b>Admission Requirements</b></p> <p><b>[13600]</b> Application for admission to the School of Engineering must be made through Enrolment Services. Procedures, policies, and admission requirements of UBC and the School of Engineering are specified in <a href="#">Admissions</a>.</p> <p>[...]</p> <p><b>[13608] Admission from UBC Engineering Transfer Programs</b></p> <p><b>[13609]</b> Students who have completed first-year Engineering at a college offering a UBC transfer program are eligible to be considered for admission to second-year Engineering provided that they have obtained an overall GPA of at least 2.5.</p> <p><b><u>Admission from Camosun Bridging Program</u></b></p> <p><b><u>Students with a two-year diploma in Civil or Mechanical Technology may be</u></b></p>	<p><b>Draft Calendar URL:</b> <a href="http://okanagan.students.ubc.ca/calendar/proof/edit/index.cfm?tree=18,317,989,1183">http://okanagan.students.ubc.ca/calendar/proof/edit/index.cfm?tree=18,317,989,1183</a></p> <p><b>Present Calendar Entry:</b></p> <p><a href="#">Homepage</a> &gt; <a href="#">Faculties, Schools, and Colleges</a> &gt; <a href="#">School of Engineering</a> &gt; <a href="#">Bachelor of Applied Science Program</a> &gt; Admission Requirements</p> <p><b>Admission Requirements</b></p> <p><b>[13600]</b> Application for admission to the School of Engineering must be made through Enrolment Services. Procedures, policies, and admission requirements of UBC and the School of Engineering are specified in <a href="#">Admissions</a>.</p> <p>[...]</p> <p><b>[13608] Admission from UBC Engineering Transfer Programs</b></p> <p><b>[13609]</b> Students who have completed first-year Engineering at a college offering a UBC transfer program are eligible to be considered for admission to second-year Engineering provided that they have obtained an overall GPA of at least 2.5.</p>

admitted to the third year of the B.A.Sc. program in Civil Engineering or Mechanical Engineering upon successful completion of the Engineering Bridging program offered by Camosun College. Admitted students will be required to take additional UBC Okanagan courses from a list provided by the School of Engineering to fulfill B.A.Sc. degree requirements. Typically, students admitted from the Bridging Program will require two and a half years of additional study at UBC Okanagan to complete the B.A.Sc. degree requirements

**[13610]** Admission Following Two-Year Technology Diploma Programs

**[13611]** Students are eligible to be considered for admission if they have completed an appropriate two-year technology diploma program with an overall average of at least 70%. Admission is normally into first-year Engineering, unless the student has completed an approved bridging program for entry into third-year Engineering.

**[13610]** Admission Following Two-Year Technology Diploma Programs

**[13611]** Students are eligible to be considered for admission if they have completed an appropriate two-year technology diploma program with an overall average of at least 70%. Admission is normally into first-year Engineering, unless the student has completed an approved bridging program for entry into third-year Engineering.

**Type of Action:** Update calendar with information on the Camosun Bridging Program for admission to the B.A.Sc. in Civil or Mechanical Engineering.

**Rationale:** Add Calendar description to reflect current practice and to inform students coming via the Camosun Bridging program that they will be required to take extra courses, which will normally require them to complete 5 terms of coursework at UBCO.



## Undergraduate Admissions Proposal Form Change to Admission Requirements

<p><b>Effective Session:</b> 2011 Admission <b>Year for Change:</b> To be posted to the calendar upon approval for the purpose of advising prospective students</p>	<p><b>Date:</b> April 28, 2010 <b>Contact Person:</b> Rosalie Vlaar Senior Policy Analyst Undergraduate Admissions 604-822-4240 <a href="mailto:rosalie.vlaar@ubc.ca">rosalie.vlaar@ubc.ca</a></p>
<p><b>Type of Action:</b></p> <ol style="list-style-type: none"> <li>1) Remove reference to the Association of Universities and Colleges of Canada (AUCC) in the applicant declaration that appears both in the Calendar and in the application for undergraduate admission and replace with text recommended by the Office of the University Counsel.</li> <li>2) Ensure that applicants provide the University with up-to-date information on the prior education, both secondary and post-secondary</li> </ol> <p><b>Rationale:</b></p> <ol style="list-style-type: none"> <li>1) The Association of Universities and Colleges of Canada (AUCC) has asked that all institutions remove reference to their association in the declaration that appears on applications for admission. The specific part of the declaration to be changed currently reads: "I accept that information on falsified documents is shared with the Association of Universities and Colleges of Canada". UBC shares this information with other Canadian post-secondary institutions through a "document alert" posting to the "DocAlert-L" listserv. The posting contains only the applicant name and date of birth.</li> </ol> <p>AUCC advises that "the purpose of DocAlert-L is to function as a closed, national electronic forum available only to regular member institutions of the Association. Its sole purpose is for the issuing of document alerts by regular member institutions in good standing when a member institution has received documents of questionable authenticity." They go on to say that "The document alert has no official status; it is simply a service to alert you to those cases where you may wish to pay particular attention to the application and its supporting documents."</p> <p>The proposed text, below, is recommended by the Office of the University Counsel as an acceptable alternative to the current text.</p> <ol style="list-style-type: none"> <li>2) Changes in both secondary and post-secondary education prior to admission are relevant to the selection of students, particularly in relation to the completion of necessary pre-requisite courses and the calculation of an admission average that accurately reflects prior academic performance.</li> </ol>	



**Proposed Calendar Entry:**

[Homepage](#) > [Admissions](#) > Student Declaration

**Student Declaration**

**[13996]** The following Student Declaration appears on the UBC application form for undergraduate admission. The Admissions Office will not process an application unless the applicant has accepted the Student Declaration as part of completing the application form.

**[13997]**

- I agree that my secondary and post-secondary grades may be released to UBC.
- I will notify Undergraduate Admissions of any additional **secondary and/or** post-secondary studies taken subsequent to the date of this application.
- I **agree** that if I knowingly or carelessly provided untrue or incomplete information **with this application then UBC may in its sole discretion do any or all of the following: (a) withdraw any offer of admission, whether accepted or not; (b) require me to withdraw from UBC; (c) subject me to academic discipline; (d) share the information I provided with other post-secondary institutions, law enforcement agencies, or other third parties.**
- I agree that UBC may verify the information provided by contacting

**Draft Calendar URL:**

<http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,319,0,0>

**Present Calendar Entry:**

[Homepage](#) > [Admissions](#) > Student Declaration

**Student Declaration**

**[13996]** The following Student Declaration appears on the UBC application form for undergraduate admission. The Admissions Office will not process an application unless the applicant has accepted the Student Declaration as part of completing the application form.

**[13997]**

- I agree that my secondary and post-secondary grades may be released to UBC.
- I will notify Undergraduate Admissions of any additional post-secondary studies taken subsequent to the date of this application.
- I ~~accept~~ that if, ~~in reading and completing this application,~~ I knowingly or carelessly provided untrue or incomplete information, ~~(a) any offer of admission, whether accepted or not, may be withdrawn by UBC; (b) I may be required to withdraw from UBC; (c) I may be subject to academic discipline.~~
- I agree that UBC may verify the information provided by contacting



<p>the relevant institution or any secondary or post-secondary institutions not listed in this application.</p> <ul style="list-style-type: none"> <li>• I agree that my name may be released to my school or school district if I am a Scholarship recipient.</li> <li>• I agree, if admitted to UBC, to comply with all rules and regulations of the University, present and future.</li> </ul>	<p>the relevant institution or any secondary or post-secondary institutions not listed in this application.</p> <ul style="list-style-type: none"> <li>• <del>I accept that information on falsified documents is shared with the Association of Universities and Colleges of Canada.</del></li> <li>• I agree that my name may be released to my school or school district if I am a Scholarship recipient.</li> <li>• I agree, if admitted to UBC, to comply with all rules and regulations of the University, present and future.</li> </ul>
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**May 19, 2010**

**To: Okanagan Senate**

**From: Admissions and Awards Committee**

**Subject: Annual Report – Appeals on Applications for Admission and Readmission to Programs (information)**

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Pursuant to section 37(1) (b) of the *University Act*, the Okanagan Senate has delegated to the Admissions and Awards Committee the power to hear final appeals on applications for admission and readmission to the University.

Between May 1, 2009 and April 30, 2010, the Admissions and Awards Committee heard ten (10) student appeals for admission to a degree program:

- Two (2) to the Bachelor of Applied Science, Okanagan Campus;
- Two (2) to the Bachelor of Arts;
- One (1) to the Bachelor of Science;
- One (1) to the Bachelor of Science in Nursing;
- One (1) to the Bachelor of Social Work; and
- Three (3) to the Bachelor of Management.

Of the appeals heard by the Committee, five (5) were allowed and five (5) were dismissed.

For the Committee,  
Dr. Sharon McCoubrey  
Chair, Admissions and Awards Committee



# THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



## OKANAGAN SENATE SECRETARIAT

### Enrolment Services

### Senate and Curriculum Services

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**May 19, 2010**

**To: Okanagan Senate**

**From: Appeals of Standing and Discipline Committee**

**Subject: 2009-2010 Annual Report on Committee Activities (information)**

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#### **Committee Terms of Reference:**

Delegated authority over the following by Senate:

- A. Appeals of decisions of the President on student discipline;
- B. Appeals of final decisions of Faculties on academic standing; and
- C. Appeals of final decisions of Faculties on promotion/advancement.

Following general legislative practice for a standing committee exercising delegated authority of a larger assembly, the Committee makes an annual report to Senate including the number of appeals heard, their disposition, and the general nature of the appeals.

The Okanagan Senate Appeals of Standing and Discipline Committee is a standing committee of the Okanagan Senate established under section 37(1)(v) of the *University Act*, R.S.B.C. 1996, c.468 as the “standing committee in the final appeal for students in matters of academic discipline.” The Committee also serves as the mechanism for student appeals of faculty decisions under section 40(g).

#### **A. Student Discipline**

Under section 61(1) of the *University Act*, the “president has power to suspend a student and to deal summarily with any matter of student discipline.” Under section 61(2), the President “must promptly report the action of the standing committee established under section 37(1)(v) with a statement of his or her reasons.” Under section 6(3), the “action of the president is final and subject in all cases to an appeal to the Senate.”

Student discipline is governed by the Policies and Regulations section of the UBC Calendar (see Policies and Regulations, Student Discipline <http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,54,0,0>).

### **1. Academic Misconduct:**

Since May of 2009, the Committee has heard one (1) appeal. Appeals can be dismissed or allowed; this appeal was dismissed.

#### **Appeals Dismissed:**

The student was disciplined for failing to disclose attendance at another university. The discipline imposed by the President was a suspension from the University for a period of 8 months and a notation of academic misconduct entered on the student's transcript. The student appealed with respect to the severity of the disciplinary action, namely that the period of suspension was excessive.

### **2. Non-Academic Misconduct:**

The Committee shall allow an appeal where it is decided that one or more of the following has occurred:

1. The President incorrectly determined that the conduct of the student, either admitted or as found by the President, constitutes misconduct or the President incorrectly applied a University policy or procedure.
2. The student has material evidence that was not reasonably available at the time of the President's Committee hearing.
3. There was a breach or unfair application of the University's procedure prior to the President's Committee hearing that was raised before the President's Committee but not adequately remedied through the President's Committee.
4. The procedure of the President's Committee was unfair or operated unfairly, in that there was bias or a lack of independence in the President's Committee, or the President's Committee's procedures were unfairly applied or breached, or that the President gave insufficient reasons for his or her decision.
5. The President erred in the President's assessment of the evidence in the President's Committee's report, including any factual inferences made by the President, or the credibility of the student or other witnesses.
6. The discipline imposed by the President was excessive.

Since May of 2009, the Committee has heard five (5) appeals. Appeals can be dismissed or allowed: three (3) appeals were allowed, two (2) were dismissed.

### **Appeals Allowed:**

The student appealed discipline issued by the President for involvement in a violent confrontation on campus. The discipline imposed by the President was a letter of reprimand, suspension from the University for a period of 16 months, a notation of discipline entered on the student's transcript, the requirement of proof of counseling for prevention of alcohol abuse and violence prior to the student being permitted to register for further courses, and the placement of the student on probation for the remainder of the student's studies at UBC.

Appeal allowed: The Committee held that the President erred in the assessment of the evidence and remitted the matter back to the President for reconsideration of the discipline.

The student appealed discipline issued by the President for involvement in a violent confrontation on campus. The discipline imposed by the President was a letter of reprimand, a notation of discipline entered on the student's transcript, the requirement of proof of counseling for prevention of alcohol abuse and violence prior to the student being permitted to register for further courses, and the placement of the student on probation for the remainder of the student's studies at UBC.

Appeal allowed: The Committee held that the President erred in the assessment of the evidence and quashed the decision of the President.

The student appealed discipline issued by the President for involvement in a violent confrontation on campus. The discipline imposed by the President was a letter of reprimand, the requirement of proof of counseling for prevention of alcohol abuse and violence prior to the student being permitted to register for further courses, and the placement of the student on probation for the remainder of the student's studies at UBC.

Appeal allowed: The Committee held that the President erred in the assessment of the evidence and quashed the decision of the President.

### **Appeals Dismissed**

The student was disciplined for non-academic misconduct for being involved in a violent confrontation on campus. The discipline imposed by the President was a letter of reprimand, suspension from the University for a period of 12 months, a notation of discipline entered on the student's transcript, the requirement of proof of counseling for prevention of alcohol abuse and violence prior to the student being permitted to register for further courses, and the placement of the student on probation for the remainder of the student's studies at UBC. The student appealed with respect to the severity of the disciplinary action, namely that the period of suspension as excessive.

The student was disciplined for non-academic misconduct for being involved in a violent confrontation on campus. The discipline imposed by the President was suspension from

the University for a period of 8 months, a notation of discipline entered on the student's transcript, the requirement of proof of counseling for prevention of alcohol abuse and violence prior to the student being permitted to register for further courses, the placement of the student on probation for the remainder of the student's studies at UBC, and a ban preventing the student from attending The Well for the duration of the student's time on campus. The student appealed with respect to the severity of the disciplinary action, namely that the period of suspension as excessive.

## **B. Academic Standing**

The Okanagan Senate has delegated to the Appeals of Standing and Discipline Committee the authority to hear and dispose of student appeals from decisions of faculties in matters of academic standing. The Committee shall allow an appeal where it is decided that the decision of the Faculty was arrived at through improper or unfair procedures, and that as a result, a wrong decision may have been arrived at; however, the Committee has no jurisdiction where the sole question raised in an appeal turns on the exercise of academic judgment by a faculty member. The Okanagan Senate has conferred on the Committee the power of making final decisions pursuant to section 37(1)(b) of the *University Act* (see UBC Okanagan Calendar, Policies and Regulations, Senate Appeals on Academic Standing, section 2: <http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,53,106,0>).

Students may also appeal to the Committee for contravention of procedure with respect to Grade Appeals (see UBC Okanagan Calendar, Policies and Regulations, Grade Appeals <http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,294,879,0>).

Since May of 2009, the Committee has heard one (1) appeal. Appeals can be dismissed or allowed; this appeal was allowed.

### **Appeals Allowed:**

The student appealed the decision of the Grade Appeal Committee dismissing the student's grade appeal of a failing course grade. The Committee held that the decision had been arrived at through improper or unfair procedures and that, as a result, a wrong decision on the merits had or may have been arrived at. The Committee quashed the decision of the Grade Appeal Committee and remitted the matter back to the Grade Appeal Committee for a re-hearing.

## General Observations

### *Student Discipline*

The Committee acknowledges the rapid growth of UBC Okanagan and the campus' relative inexperience in handling serious offences, but would like to express several concerns around the handling of the series of non-academic misconduct cases by Campus Security and the Okanagan President's Advisory Committee on Student Discipline (PACSD).

The Committee found that students were not made aware of the seriousness of the allegations against them and of the discipline they would face were they found to have misconducted themselves. Reports from Campus Security were at times inaccurate, incomplete, and difficult to reply upon for factual information. With regards to PACSD, deadlines and processes were not always properly followed and the Committee found the hearings to have breached several principles of natural justice. The Committee finds that were it not for these errors fewer cases would have proceeded to appeal.

The Committee is pleased to acknowledge several initiatives undertaken in the past year in part as a response to the seriousness of the misconduct cases and in support of students:

1. A new Discipline for Non-Academic Misconduct: Student Code of Conduct (included in the online Calendar at [www.okanagan.students.ubc.ca/calendar/index.cfm?tree=3,54,1030,0](http://www.okanagan.students.ubc.ca/calendar/index.cfm?tree=3,54,1030,0));
2. Offering of a one-day workshop in the Okanagan on Administrative Justice sponsored jointly by the Office of the University Counsel, the Provost, the Vice-President, Research, the Vice-President, Students, and the Office of the Deputy Vice-Chancellor; and
3. The opening of a community policing station to help the existing Campus Security personnel work in partnership with the RCMP by sharing the delivery of policing services on campus.

### *Academic Misconduct*

The Committee wishes to draw to the attention of faculty and departments the importance of following due process in all matters relating to student assessment, promotion and appeal; of maintaining scrupulous records of course requirements, grade schemes, and student performance; as well as drawing such regulations and requirements to the attention of students. The Committee would also like to emphasize the importance of notifying students of their right of appeal to the Senate Committee when issuing faculty decisions on academic standing.

*Overall*

On a system level, the Committee would like to recognize the need and express its support for access to ombudsperson services for UBC Okanagan students.

And finally, as a critique of itself, the Committee would like to further commit to ensuring that students engaged in the appeals process receive justice in as swift a manner as possible under the rules.

For the Committee,  
Mr. Neil Cadger  
Chair, Appeal of Standing and Discipline Committee

**2009-2010 Committee Members:**

Mr. Neil Cadger (Chair)  
Ms. Lindsay Amantea  
Ms. Stephanie Bertrand  
Dr. Fes de Scally  
Ms. Lesley Driscoll  
Dr. Gareth Jones  
Mr. Jon Kent  
Ms. Laura Patterson  
Dr. Bernard Schulz-Cruz  
Mr. James Ridge (non-voting)

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



OKANAGAN SENATE SECRETARIAT

Enrolment Services

Senate and Curriculum Services

3333 University Way

Kelowna, BC · V1V 1V7

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[www.senate.ubc.ca](http://www.senate.ubc.ca)

19 May 2010

**To:** Okanagan Senate

**From:** Senate Curriculum Committee

**Subject:** May Curriculum Proposals (approval)

---

The Senate Curriculum Committee has reviewed the material forwarded to it by the faculties, and encloses those proposals it deems ready for approval.

As such, the following is recommended to Senate:

**Motion:** *That Senate approve the new and revised courses and programs brought forward by the Faculties of Applied Science, Arts and Sciences, Health and Social Development, and the College of Graduate Studies as set out in the attached proposals.*

Respectfully submitted,

Dr. Robert Campbell  
Chair, Curriculum Committee







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**19 May 2010**

**To: Okanagan Senate**

**From: Senate Curriculum Committee**

**Subject: May Curriculum Proposals (approval)**

---

Attached please find the following for your consideration:

**From the Faculty of Applied Science**

1. The following new courses:
  - a. ENGR 342 (3) Open Channel Flow
  - b. ENGR 516 (3) Advanced Manufacturing
  - c. ENGR 575 (3) Analytical Techniques in Materials Characterization
  - d. ENGR 576 (3) Mechanical Behaviour of Solids
  - e. ENGR 577 (3) Theory of Elasticity and Plasticity
  - f. ENGR 579 (3) Combustion
  - g. ENGR 585 (3) Turbulence
  - h. ENGR 590 (3) Advanced Fluid Mechanics
  - i. ENGR 595 (3) Solidification: Science and Processing

**From the Faculty of Arts and Sciences**

1. The following new courses:
  - a. ANTH 425 (3) Seminar in Medical Anthropology
  - b. GEOG 421 (3) Geography of Food Systems

**From the Faculty of Health and Social Development**

1. The following new courses:
  - a. HMKN 313 (3) Exercise Metabolism
  - b. HMKN 314 (3) Body Composition
  - c. HMKN 400 (3) Ethics for Health Practitioners
  - d. HMKN 401 (3) Community Placement Experience
  - e. HMKN 411 (3) Environmental Physiology
  - f. HMKN 412 (3) Neuromuscular Physiology

- g. HMKN 413 (3) Cortical Control of Movement
- h. HMKN 414 (3) Advanced Circulatory Physiology
- i. HMKN 422 (3) Health Promotion II: Applications
- j. HMKN 423 (3) Applied Nutrition: Exercise and Chronic Disease
- k. HMKN 431 (3) Exercise Rehabilitation for Clinical Disorders of Aging
- l. HMKN 501 (3) Colloquium in Exercise Sciences

**From the College of Graduate Studies**

1. The following new course:
  - a. VGRS 599 Visiting Graduate Research Students
2. The following revised Interdisciplinary Graduate Studies theme:
  - a. Health and Exercise Sciences



## UBC Okanagan Curriculum Proposal Form New or Change to Course or Program

Category: 1

<p><b>Faculty/School:</b> Applied Science  <b>Dept/Unit:</b> School of Engineering  <b>School Approval Date:</b> March 17, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> March 15, 2010  <b>Contact Person:</b> Dwayne Tannant  <b>Phone:</b> 250.807.8067  <b>Email:</b> <a href="mailto:dwayne.tannant@ubc.ca">dwayne.tannant@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b><u>ENGR 342 (3) Open Channel Flow</u></b>  <u>Channel characteristics, flow classification, specific energy and momentum, uniform flow, critical flow, hydraulic jump, flow control structures, channel design, unsteady flow, contaminant transport. [3-2*-0]</u>  <u>Prerequisite: APSC 253.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This new course will replace ENGR 310 as a compulsory course for civil engineering students. The course content will include materials related to the labs and curriculum appropriate to civil engineering students. All hydraulics-related labs will be moved from ENGR 331 to this course and ENGR 331 will be discontinued.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>ENGR 516 (3) Advanced Manufacturing Product manufacturing, powder metallurgy, Computer-Aided Design (CAD) and Computer-Aided Manufacturing (CAM), Computer Numeric Control (CNC) tools, process planning, micro and nano manufacturing, optical and electron measurement techniques.</u></b></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This new course is added to support graduate students at the School of Engineering, Faculty of Applied Science.</p> <p>Currently, there is no course with the proposed curriculum offered to the SOE students and UBC-O. The course will be offered once every two years.</p> <p>The course will include laboratory sessions using new equipment recently acquired by the SOE.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>ENGR 575 (3) Analytical Techniques in Materials Characterization</u></b>  <u>Analytical transmission electron microscopy, scanning electron microscopy, X-ray dispersive spectroscopy and diffraction, neutron diffraction, thermogravimetric analysis and differential thermal analysis.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This new course is added to support graduate students in engineering and science. This course will cover theoretical aspects of analytical characterization of materials. As the SOE is acquiring new instruments, the course will incorporate practical demonstrations / tests with analytical tools.</p> <p>Currently, there is no course offered at SOE with this curriculum. This course is expected to be offered every year.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>ENGR 576 (3) Mechanical Behaviour of Solids</u></b></p> <p><b><u>Physical and mechanical metallurgy of material behaviour; failure by yielding, ductile and brittle fracture, strengthening mechanisms, strength-structure relationships, dislocation mechanics, application of theory to fatigue and creep.</u></b></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This new course is added to support graduate students in Science and Engineering programs in the Faculty of Applied Science. The course will be offered once every two years.</p> <p>The SOE currently does not offer a course on advanced topics in mechanical behaviour of solids.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>ENGR 577 (3) Theory of Elasticity and Plasticity</u></b></p> <p><b><u>Linear and nonlinear elasticity equations for small and large deformations, generalized Hooke's law, Airy's stress function, theory of plasticity, yield criteria, finite element implementations.</u></b></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This new course is added to provide graduate students with a background in elasticity and plasticity. At the present time such a course is not available on campus. This information is required in order to support research activities in the areas of materials science, mechanics and structural engineering. The course would most likely be taught every second year.</p>



**UBC Okanagan Curriculum Proposal Form  
New or Change to Course or Program**

**Category: 1**

<p><b>Faculty/School:</b> Applied Science  <b>Department/Unit:</b> School of Engineering  <b>School Approval Date:</b> March 17, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> May 3, 2010  <b>Contact Person:</b> Dwayne Tannant  <b>Phone:</b> 250.807.8067  <b>Email:</b> <a href="mailto:dwayne.tannant@ubc.ca">dwayne.tannant@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b><u>ENGR 579 (3) Combustion</u></b>  <u>Physics and chemistry of combustion phenomena; thermochemistry, chemical kinetics, laminar, premixed and non-premixed flames; ignition, detonation, and spray combustion; introduction to turbulent combustion.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This new course is added to support graduate mechanical engineering students. Due to the significance of fossil fuels and the extensive use of combustion in various industries, it is expected that the course will be taken by most graduate students with combustion-related research, and will be offered every year.</p>





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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>ENGR 585 (3) Turbulence</u></b>  <u>Statistical descriptions of turbulence and its scales, mechanisms of turbulence generation and evolution, characteristics of common turbulent flows, turbulence modelling: direct numerical and large eddy simulations, and Reynolds average Navier-Stokes.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This new course is added to support graduate students in the Mechanical Engineering program at UBC Okanagan. Despite its fundamental significance in fluid mechanics research, it is expected to be mainly taken by graduate students with turbulence-related research, and will be offered every other year.</p>



## UBC Okanagan Curriculum Proposal Form New or Change to Course or Program

**Category:** 1

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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>ENGR 590 (3) Advanced Fluid Mechanics</u></b>  <u>Derivation of the compressible Navier-Stokes equations, exact and approximate solutions, boundary layer flows, turbulence and its modelling.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This new course is added to support graduate students in the Mechanical Engineering program at UBC Okanagan. This course is fundamental for mechanical and civil engineering graduate students with fluids/hydraulics-related research, and it is expected to be offered every year.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>ENGR 595 (3) Solidification: Science and Processing</u></b>  <u>Physical phenomena controlling solidification, defect formation, industrial casting and welding processes, derivation of conservation equations, and development of simple phase transformation models.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This new course is added to provide graduate students with a background in industrial casting and solidification processing. At the present time such a course is not available on campus. This information is required in order to support research activities in the areas of solidification science and metallic alloy systems. The course would most likely be taught every second year.</p>



## UBC Okanagan Curriculum Proposal Form New or Change to Course or Program

Category: 1

<p><b>Faculty:</b> Arts and Sciences  <b>Unit:</b> Unit 1, CCS  <b>Faculty Approval Date:</b> March 30, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> March 8, 2010  <b>Contact Person:</b> Hugo De Burgos  <b>Phone:</b> 250.807.9328  <b>Email:</b> <a href="mailto:hugo.deburgos@ubc.ca">hugo.deburgos@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b><u>ANTH 425 (3) Seminar in Medical Anthropology</u></b>  <u>Critical exploration of health, illness, and healing from the perspective of contemporary theory and methods in medical anthropology and cross-cultural contexts. [0-0-3]</u>  <u>Prerequisite: Third-year standing.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This course is an indispensable part of the general offering of medical anthropology courses at a fourth-year level. Although it is primarily designed to meet the theoretical needs of both undergraduate and graduate students seeking an interdisciplinary M.A. or Ph.D. with a medical anthropology component, it is also open to any student interested in exploring the bio-cultural basis of health and the applications of anthropology in medicine, nursing, and public health both in Canada and abroad. This course is fundamentally different from ANTH 429 (Medical Anthropology and International Development) in its broad scope, multiple focus, extended content, and teaching format (i.e., it is a seminar).</p>



## UBC Okanagan Curriculum Proposal Form New or Change to Course or Program

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<p><b>Faculty:</b> Arts and Sciences  <b>Unit:</b> 1, CCGS  <b>Faculty Approval Date:</b> March 30, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> March 22, 2010  <b>Contact Person:</b> Jon Corbett  <b>Phone:</b> 250.807.9348  <b>Email:</b> <a href="mailto:jon.corbett@ubc.ca">jon.corbett@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b><u>GEOG 421 (3) Geography of Food Systems</u></b>  <u>Contemporary issues in food systems, their relation to nutritional health and social, cultural, economic, and environmental sustainability. Case studies illustrate different components (from production to consumption) and scales (from community to global). Field trip required. [2-0-1]</u>  <u>Prerequisites: All of GEOG 128, GEOG 129 and third-year standing.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This course is designed to build on a new faculty member's expertise and strengthen the resource/environmental stream in the geography programme.</p>



## UBC Okanagan Curriculum Proposal Form New or Change to Course or Program

Category: 1

<p><b>Faculty:</b> Health and Social Development  <b>Department:</b> Human Kinetics  <b>Faculty Approval Date:</b> April 9, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> April 9, 2010  <b>Contact Person:</b> G. Binsted  <b>Phone:</b> 250.807.9642  <b>Email:</b> <a href="mailto:gordon.binsted@ubc.ca">gordon.binsted@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 313 (3) Exercise Metabolism</u></b>  <b><u>The underlying metabolic events associated with exercise and nutritional challenges. Substrate delivery and skeletal muscle metabolism with respect to exercise. [3-0-0]</u></b>  <b><u>Prerequisite: Third-year standing in Human Kinetics.</u></b></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> Knowledge of metabolic processes associated with physical activity is central to a Human Kinetics student's understanding of exercise-related prescription, adaptation, and limitations.</p> <p>This course increases elective offerings to permit sufficient credit counts for graduation of the first HMKN class in 2011.</p>



## UBC Okanagan Curriculum Proposal Form New or Change to Course or Program

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<p><b>Faculty:</b> Health and Social Development  <b>Department:</b> Human Kinetics  <b>Faculty Approval Date:</b> April 9, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> April 9, 2010  <b>Contact Person:</b> G. Binsted  <b>Phone:</b> 250.807.9642  <b>Email:</b> <a href="mailto:gordon.binsted@ubc.ca">gordon.binsted@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 314 (3) Body Composition</u></b>  <u>Body composition, with particular emphasis on the influence of physical (in)activity. Techniques for measuring the amounts of adipose tissue, muscle, and bone in the body. [3-0-0]</u>  <u>Prerequisite: Third-year standing in Human Kinetics.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> Knowledge of changes in body composition associated with physical activity, and how to measure these changes, is central to a Human Kinetics student's understanding of exercise-related prescription, adaptation, and limitations.</p> <p>This course increases elective offerings to permit sufficient credit counts for graduation of the first HMKN class in 2011.</p>



## UBC Okanagan Curriculum Proposal Form New or Change to Course or Program

Category: 1

<p><b>Faculty:</b> Health and Social Development  <b>Department:</b> Human Kinetics  <b>Faculty Approval Date:</b> April 9, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> April 9, 2010  <b>Contact Person:</b> G. Binsted  <b>Phone:</b> 250.807.9642  <b>Email:</b> <a href="mailto:gordon.binsted@ubc.ca">gordon.binsted@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 400 (3) Ethics for Health Practitioners</u></b>  <u>Ethics and Canadian law relating to consent, negligence, record keeping, trust and confidentiality, standards of care, professionalism, beneficence and non-maleficence, the just distribution of health care resources and responsibility for health outcomes. [3-0-0]</u>  <u>Prerequisite: Third-year standing in Human Kinetics.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> Knowledge of professional ethics is core to any allied health discipline, informing in particular a Human Kinetics student's ability to reasonably and ethically address issues of health promotion and disease management.</p> <p>This is a core, capstone course for all Human Kinetics majors.</p>





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Category: 1

<p><b>Faculty:</b> Health and Social Development  <b>Department:</b> Human Kinetics  <b>Faculty Approval Date:</b> April 9, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> April 9, 2010  <b>Contact Person:</b> G. Binsted  <b>Phone:</b> 250.807.9642  <b>Email:</b> <a href="mailto:gordon.binsted@ubc.ca">gordon.binsted@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 401 (3) Community Placement Experience</u></b>  <u>Practical work experience in a supervised health/human kinetics-related work setting with a cooperating agency, private business, or industry. [0-10-0]</u>  <u>Prerequisite: Fourth-year standing in Human Kinetics.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> Practical experience is critical to framing the theoretical exposure students receive throughout their degree. This capstone course exposes students to the professional environment within the scope of academic study, permitting consideration of the professional scope of their chosen field of study.</p> <p>This is a core, capstone course for all Human Kinetics majors.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 411 (3) Environmental Physiology</u></b>  <u>Regulation and adaptation of the cardiovascular, circulatory, and respiratory systems during environmental extremes. [3-0-0]</u>  <u>Prerequisite: All of HMKN 310, HMKN 312.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> The physiological processes associated with exercise are known to adapt significantly to the external environment. An important tool for physical activity practitioners is to be able to consider these changes when prescribing exercise.</p> <p>This course increases elective offerings to permit sufficient credit counts for graduation of the first HMKN class in 2011.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 412 (3) Neuromuscular Physiology</u></b></p> <p><b><u>Integrated actions of the neural, somatosensory, and motor systems underlying human movement in healthy, diseased, and aged individuals. Emphasis will be placed upon motor unit physiology, reflexes, and the descending motor system. [3-0-0]</u></b></p> <p><b><u>Prerequisite: All of HMKN 310, HMKN 312.</u></b></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> The physiological processes within the spinal cord and muscles are critical to the production of movement; they are also highly susceptible to disease. Understanding of pathologies and injuries to the nervous system, as well as its normal function, is important for health practitioners.</p> <p>This course increases elective offerings to permit sufficient credit counts for graduation of the first HMKN class in 2011.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 413 (3) Cortical Control of Movement</u></b></p> <p><b><u>Cortical events associated with sensation and motor planning associated with goal-directed movement. Particular focus on plasticity associated with disease and injury. [3-0-0]</u></b></p> <p><b><u>Prerequisite: Third-year standing in Human Kinetics.</u></b></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> The cortical processes within movement and sensation are critical for the maintenance activities of daily living; they are also highly susceptible to disease and injury.</p> <p>Understanding of pathologies and injuries to the nervous system, as well as its normal function, is important for health practitioners.</p> <p>This course increases elective offerings to permit sufficient credit counts for graduation of the first HMKN class in 2011.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 414 (3) Advanced Circulatory Physiology</u></b>  <u>Regulation and adaptation of the circulatory systems at rest, during exercise. Focus on adaptations and prescription implications following pathology. [0-0-3]</u>  <u>Prerequisite: All of HMKN 310, HMKN 312.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> A core understanding of the circulatory system is critical to appropriately prescribing exercise and understanding pathology of both clinical and normal populations.</p> <p>This course increases elective offerings to permit sufficient credit counts for graduation of the first HMKN class in 2011.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 422 (3) Health Promotion II: Applications</u></b>  <u>Advanced strategies for health promotion in various arenas, particularly health education and communication aimed at encouraging physical activity. [0-0-3]</u>  <u>Prerequisite: HMKN 322 and third-year standing in Human Kinetics.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> The ability to promote health by appropriate strategies of communication and public education are core to the successful prevention of chronic disease and maintenance of a healthy population.</p> <p>This course increases elective offerings to permit sufficient credit counts for graduation of the first HMKN class in 2011.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 423 (3) Applied Nutrition: Exercise and Chronic Disease</u></b>  <u>Application of principles of nutrition to chronic disease and exercise. Practical considerations of prescription toward sport performance and disease prevention. [3-0-0]</u>  <u>Prerequisite: HMKN 323.</u></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> Although Human Kinetics students devote a significant portion of their studies to physical activity, it is critical that students understand the role of nutrition, both as a determinant of health and as a contributor to exercise.</p> <p>This course increases elective offerings to permit sufficient credit counts for graduation of the first HMKN class in 2011.</p>



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<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 431 (3) Exercise Rehabilitation for Clinical Disorders of Aging</u></b>  <b><u>Consideration of disabilities and pathologies associated with aging. Particular focus on physiological changes and how they affect quality of life and activities of daily living. [0-0-3]</u></b>  <b><u>Prerequisite: HMKN 331.</u></b></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> Increased longevity does not necessarily reduce age-associated chronic morbidity. This course will introduce students to health-related gerontological issues that may ultimately influence the course of health care in the future.</p> <p>This course increases elective offerings to permit sufficient credit counts for graduation of the first HMKN class in 2011.</p>





## UBC Okanagan Curriculum Proposal Form New or Change to Course or Program

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<p><b>Faculty:</b> Health and Social Development  <b>Department/Unit:</b> Human Kinetics  <b>Faculty Approval Date:</b> April 9, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> April 9, 2010  <b>Contact Person:</b> J. Jacobi  <b>Phone:</b> 250.807.9884  <b>Email:</b> <a href="mailto:jennifer.jacobi@ubca.ca">jennifer.jacobi@ubca.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b><u>HMKN 501 (3) Colloquium in Exercise Sciences</u></b>  <b><u>Seminar examining current topics, controversies, and arising research trends in health and exercise sciences. [0-0-3]</u></b>  <b><u>Prerequisite: Graduate standing and permission of the instructor.</u></b></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> Due to the interdisciplinary nature of Health and Human Kinetics it is critical that graduate students are exposed to a large breadth of research and methods. This course will provide a forum for the discussion of research and controversies within health and exercise.</p>



## UBC Okanagan Curriculum Proposal Form New or Change to Course or Program

Category: 1

<p><b>Faculty:</b> College of Graduate Studies  <b>Department/Unit:</b> N/A  <b>Faculty Approval Date:</b> January 28, 2010  <b>Effective Session:</b> 2010S</p>	<p><b>Date:</b> March 25, 2010  <b>Contact Person:</b> Dean Marvin Krank  <b>Phone:</b> 250.807.8773  <b>Email:</b> <a href="mailto:marvin.krank@ubc.ca">marvin.krank@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b><u>VGRS 599 (0) Visiting Graduate Research Students</u></b>  <b><u>Restricted to visiting graduate students.</u></b></p>	<p><b>Draft Calendar URL:</b> N/A</p> <p><b>Present Calendar Entry:</b></p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> There is a need to facilitate participation of visiting graduate students for short-term research projects.</p> <p>This course will provide an option to allow students to be formally recognized in the system and gain access to UBC services on campus. Registration in this course will also help with the liability coverage for unregistered students working in UBC labs</p> <p>The visiting graduate students are classified as non-degree seeking students and are not allowed to register or audit any other courses. Therefore, there should be no budgetary impacts.</p> <p>A similar course for undergraduates has been approved by Curriculum Committee.</p>



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Category: 1

<p><b>Faculty:</b> College of Graduate Studies  <b>Department/Unit:</b> N/A  <b>Faculty Approval Date:</b> April 14, 2010  <b>Effective Session:</b> 2010W</p>	<p><b>Date:</b> April 14, 2010  <b>Contact Person:</b> Dr. Daniel Keyes  <b>Phone:</b> 250.807.9320  <b>Email:</b> <a href="mailto:daniel.keyes@ubca.ca">daniel.keyes@ubca.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><a href="#">Homepage</a> &gt; <a href="#">Faculties, Schools, and Colleges</a> &gt; <a href="#">College of Graduate Studies</a> &gt; <a href="#">Interdisciplinary Graduate Studies</a> &gt; Program Overview</p> <p><b>[12102]</b>  <i>Degrees offered: M.A., M.Sc., M.F.A., Ph.D.</i></p> <p>[...]</p> <p><b>[14969]</b> Students completing an IGS degree must select one of two program options: Individualized or Themed.</p> <p>[...]</p> <p><b>[14971]</b> In the Themed option, a number of defined themes have been established to assist students in focusing their studies towards particular areas of interest. A theme is defined as an area of research with courses specified to further students' educations in that area, with a cluster of interested faculty associated with it to assist students in their program. Students admitted to an IGS program (M.A., M.Sc., M.F.A., Ph.D.) have an option of completing a theme while completing their program of study.</p>	<p><b>Draft Calendar URL:</b>  <a href="http://okanagan.students.ubc.ca/calendar/index.cfm?tree=18,285,898,1058">http://okanagan.students.ubc.ca/calendar/index.cfm?tree=18,285,898,1058</a></p> <p><b>Present Calendar Entry:</b></p> <p><a href="#">Homepage</a> &gt; <a href="#">Faculties, Schools, and Colleges</a> &gt; <a href="#">College of Graduate Studies</a> &gt; <a href="#">Interdisciplinary Graduate Studies</a> &gt; Program Overview</p> <p><b>[12102]</b>  <i>Degrees offered: M.A., M.Sc., M.F.A., Ph.D.</i></p> <p>[...]</p> <p><b>[14969]</b> Students completing an IGS degree must select one of two program options: Individualized or Themed.</p> <p>[...]</p> <p><b>[14971]</b> In the Themed option, a number of defined themes have been established to assist students in focusing their studies towards particular areas of interest. A theme is defined as an area of research with courses specified to further students' educations in that area, with a cluster of interested faculty associated with it to assist students in their program. Students admitted to an IGS program (M.A., M.Sc., M.F.A., Ph.D.) have an option of completing a theme while completing their program of study.</p>



**[14972]** All themes require the production of a theme-appropriate IGS thesis/dissertation and several courses specific to that theme of study as specified by the theme committee. For the purposes of specifying required coursework, the theme committee, in conjunction with the supervisor, approves the program plan.

**[14973]** Themes for IGS programs are set from time to time by the College of Graduate Studies, and are areas of research and study without their own degree programs at UBC Okanagan but are specific enough to warrant concentrated and defined areas of study. Upon completing an IGS degree to the satisfaction of the theme committee, the following notation is added to a student's transcript: "As part of their Interdisciplinary Graduate Studies degree program, this student completed a theme entitled NAME OF THEME."

**[14974]** At present, the following themes have been identified as part of the IGS program:

**[14975]**

- Health **and Exercise Sciences**
- Indigenous Studies
- Latin American and Iberian Studies
- Optimization
- Studies in Cultures and Texts
- Sustainability

**[14976]** For more information on a theme, prospective students are asked to contact the College of Graduate Studies.

**[13828]** IGS is presently available in the Faculties of Arts and Sciences, Creative and Critical Studies, Education, Health and Social Development, and Management.

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**Type of Action:** Modify a thematic option to the IGS graduate program degree offerings.

**Rationale:** Human Kinetics and Health Studies have administratively merged, and to reflect this amalgamation and the multidisciplinary research culture that is being facilitated, a unified graduate program is being modeled that meets the needs of research expertise in the area of physiology, kinesiology, psychology, exercise, wellness, and health (population and individual). The program created in 2006, does not reflect the current interest of members due to the directional change undertaken between Human Kinetics and Health Studies. This amalgamation of units creates a critical mass of investigators to mentor IGS students. The anticipated enrolment for the fall of 2010 is 6 doctoral students; 8 applications have been received to date. Twelve enquiries were fielded at the doctoral level, and three at the master's level regarding graduate studies for 2010.

The interdisciplinary foundation of 'Health' and 'Human Kinetics' affords creation of a theme that is in high demand by incoming students and presents a unique opportunity for the UBCO campus to recruit graduate students. Trainees will be competent in both the promotion of health and prevention of chronic disease through individual behaviours (Exercise) and societal actions. This theme will provide students with foundational and practical background, knowledge, theory, and skills for significant postings in health, education, research, and policy professions.

The following is a list of UBC O faculty who have committed to serving on the Program committee and to offering the IGS theme in Health and Exercise Sciences:

**Phil Ainslie** (Ph.D. Oxford / John Moores



University) Research is directed to the integrated mechanisms which regulate human cerebral blood flow in health and disease.

**Gordon Binsted** (PhD University of Alberta). Research is directed toward understanding the role of cortical brain structures in the use sensation for movement control.

**Alan Davidson** (Ph.D. University of British Columbia). Research expertise in health policy, social determinants of human health and health services research. Research foci is on issues of equity, social justice and access to resources supportive of human health and welfare.

**Jennifer Jakobi** (Ph.D. University of Western Ontario). Research expertise in neuromuscular physiology and exercise with a concentration in aging, sex-related differences and frailty.

**Rob Johnson** (MPE, University of British Columbia). Expertise in physical education and optimal environment for development of movement skills.

**Mary Jung** (Ph.D. University of Alberta) Research interests associated with group dynamics in physical activity and exercise adherence.

**Colin Reid** (Ph.D. University of Victoria) Research interest in quality of care and outcomes for institutionalized seniors with dementia and health services research with a focus on seniors populations.

**Sally Stewart** (Ph. D. University of British Columbia) Research interests in health promotion and physical activity associated with body composition.

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN



OKANAGAN SENATE SECRETARIAT  
Enrolment Services  
Senate and Curriculum Services

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3333 University Way  
Kelowna, BC · V1V 1V7  
Tel: (250) 807-9259 · Fax: (250) 807-8007  
[www.senate.ubc.ca](http://www.senate.ubc.ca)

May 19, 2010

**To: Okanagan Senate**

**From: Nominating Committee**

**Subject: Council of Senates Membership Adjustments: Student Senators  
(approval)**

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The Nominating Committee is pleased to recommend the following to Senate:

*Motion: That Senate elect the following student to the Council of Senates under the University Act, S. 38.1(1)(f) for a three-year term: Mr. Calvin Wain;*

*And*

*That Senate elect the following student (who must be a graduate student) to the Council of Senates under the University Act, S. 38.1(1)(f) for a three-year term: Ms. Laura Super;*

*And*

*That Senate appoint the following student to the Council of Senates Okanagan appointed Student Senator to replace Ms. Rachael L'Orsa as representative of Okanagan Senate Committee Five under the University Act, S. 38.1(1)(i): Mr. Cecil Norman.*

For the Committee,  
Dr. Mercedes Duran-Cogan  
Chair, Nominating Committee