Vancouver Senate

AGENDA

THE SIXTH REGULAR MEETING OF THE VANCOUVER SENATE
FOR THE 2011/2012 ACADEMIC YEAR

WEDNESDAY, FEBRUARY 15, 2012
6:00 P.M.

ROOM 182, IRVING K. BARBER LEARNING CENTRE, 1961 EAST MALL

1. Tributes Committee -- Dr. Sally Thorne
   Memorial Minute for Dr. Ruth McConnell (approval) (circulated)

2. Minutes of the Meeting of December 14, 2011 -- Prof. Stephen J. Toope
   (approval) (circulated)

3. Business Arising from the Minutes

4. Remarks from the Chair and Related Questions -- Prof. Stephen J. Toope
   a. Record of President’s Activities 29 October to 23 December 2011 (information)
      (circulated)

5. From the Board of Governors -- Prof. Stephen J. Toope
   Confirmation that the following items approved by the Vancouver Senate were subsequently approved by the Board of Governors as required under the University Act (information)

   Senate Meeting of December 14, 2011
   Curriculum proposals from the Faculties of Applied Science, Arts, Graduate Studies (Applied Science, Arts, College for Interdisciplinary Studies, Education, Forestry, Land and Food Systems, Medicine, and Science), and Science.
   Student Awards
   Renaming of the Department of Earth and Ocean Sciences to the Department of Earth, Ocean, and Atmospheric Sciences in the Faculty of Science, effective 1 April 2012.

6. Academic Policy Committee -- Dr. Paul G. Harrison
   (approval) (circulated)
   a. Rolling Graduation -- Faculty of Graduate Studies
   b. Medical Resident Status
   c. Changes to the Mandate and Structure of the College for Interdisciplinary Studies

   .../continued
7. **Admissions Committee -- Dr. Richard Anstee**  
   (approval) (circulated)
   a. Calendar Change on Admission -- Forestry  
   b. Music (Doctor of Philosophy, Doctor of Musical Arts, Master of Arts, and Master of Music)  
   c. Cell and Developmental Biology (Doctor of Philosophy and Master of Science)  
   d. Measurement, Evaluation, and Research Methodology (Doctor of Philosophy and Master of Arts)  
   e. Physics (Doctor of Philosophy)  
   f. Juris Doctor  
   g. Maximum Allowable Transfer Credit

8. **Curriculum Committee -- Dr. William McKee**  
   Curriculum Proposals from the Faculties of Commerce and Business Administration, Dentistry, Education, Graduate Studies (Arts, College for Interdisciplinary Studies, Education, Graduate Studies, Law, and Medicine), and Law (approval) (circulated)

9. **Joint Admissions and Curriculum Committees -- Dr. William McKee**  

10. **Nominating Committee -- Dr. Rhodri Windsor-Liscombe**  
    (approval) (circulated)
    a. Amendments to Joint Senate and Board Policy #17 - Appointment of Registrar and Librarians  
    b. Amendments to Joint Senate and Board Policy #18 - Appointment of Designated Senior Academic Administrators

11. **Student Awards Committee -- Dr. Brian Stelck**  
    (approval) (circulated)
    a. New Awards from January 2012  
    b. New Awards from February 2012

12. **Report from the President -- Prof. Stephen J. Toope**  
    Restructuring of Competitive Arrangements in Canada West and Canadian Inter-University (CIS) Sport¹ (information) (circulated)

13. **Reports from the Associate Vice-President, Enrolment Services & Registrar -- Mr. James Ridge**  
    (information) (circulated)
    a. 2012/2013 Academic Year  
    b. Annual Report on Enrolment 2011/2012 (with Dr. David Farrar, Provost and Vice-President, Academic)

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¹. Suggested time limit: 30 minutes.
14. Report from the Vice-President, Students
Changes to the UBC Vancouver Non-Academic Conduct Systems\(^2\) (information)
The Agenda Committee recommends recognition of Dr. Louise Cowin, Vice-President, Students, and Mr. Hubert Lai, University Counsel

15. Proposed Agenda Items

16. Other Business

Section 16 (b) of the *Rules and Procedures of the Vancouver Senate* states that meetings will adjourn no later than 8:30 p.m.
Regrets: Kristen Elder, telephone 604.822.5239 or e-mail: kristen.elder@ubc.ca

*UBC Senates and Council of Senates website: http://www.senate.ubc.ca*

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2. Suggested time limit: 20 minutes.
3 February 2012

To: Vancouver Senate

From: Tributes Committee

Re: Memorial Minute – Dr. Ruth Ethel McConnell

The Tributes Committee has prepared a memorial minute for Dr. Ruth Ethel McConnell.

**Motion:** That Senate approve the Memorial Minute for Dr. Ruth Ethel McConnell, that it be entered into the Minutes of Senate and that a copy be sent to the family of the deceased.

Respectfully submitted,

Dr. Sally Thorne, Chair
Senate Tributes Committee
Dr. Ruth Ethel McConnell

Born in Vancouver, Dr. McConnell received Bachelor of Arts and Master of Arts degrees from UBC and went on to complete doctoral studies in English Language and Literature from UC Berkeley (1967), with a research focus on the fiction of Joseph Conrad. Following completion of a PhD, Dr. McConnell taught in BC And Ontario public schools for 19 years before joining the UBC Department of Language and Education in 1958, where she remained until her retirement in 1980.

At the University, her many service activities included membership on the Senate (1972-1975) and the Senior Appointments Committee, in addition to leadership roles within the Faculty of Education and on various professional and learned societies.

Along with the then Acting Dean of Education, Dr. Roy Bentley, Dr. McConnell founded the UBC Composition Workshops, which were instrumental in improving the teaching of composition in the province.

In 1989, Dr. McConnell was awarded the Merron Chorny Award for outstanding contribution to the teaching of English in Canada by the Canadian Council of Teachers of English. The citation read, in part: “Dr. McConnell’s textbooks have had a significant impact on Canadian English education. Her text with Phillip Penner, Learning English, first published in 1963, is still being used in many English classes because of its clear and straightforward presentation of linguistic concepts. Her pioneering text in the study of Canadian dialects, Our Own Voice: Canadian English and How It Is Studied, brought a new dimension to language study in the classroom.”
VANCOUVER SENATE
MINUTES OF 14 DECEMBER 2011

Attendance

Present: Mr S. Heisler (Vice-Chair), Mr J. Ridge (Secretary), Mr T. Ahmed, Dr R. Anstee, Dr K. Baimbridge, Dr J. Belanger, Ms E. Biddlecombe, Mr R. Bredin, Mr T. Brennan, Principal H. Brock, Dr G. Chapman, Dr P. Choi, Prof. B. Craig, Ms C. Dickson, Dr W. Dunford, Dr D. Farrar (Provost and Vice-President, Academic), Mr D. Fernandez, Dean B. Frank, Prof. B. Goold, Dr S. Grayston, Mr I. Habib, Mr S. Haffey, Rev. Dr M. Hagemoen, Dr E. Hall, Dr P. Harrison, Dr U. Kumar, Dr P. Loewen, Dr B. MacDougall, Dr W. McKee, Dr D. O'Donoghue, Dr K. Patterson, Dean S. Peacock, Dr N. Perry, Dr J. Plessis, Dean pro tem. S. Porter, Mr S. Rasmussen, Dr R. Reid, Mr C. Roach, Ms T. Rosseel, Mr D. Simunic, Dr S. Singh, Dr R. Sparks, Ms S. Sterling, Dr L. Walker, Dr R. Windsor-Liscombe, Dr R. Winter, Mr J. Yang.

Regrets: Dean G. Averill, Dean M.A. Bobinski, Dr L. Burr, Ms C. Changfoot, Mr B. Craig, Ms L. Eccott, Rev. Dr S. Farris, Mr T. Gibson, Mr F. Grajales, Dr W. Hall, Dean J. Innes, Dean M. Isman, Dr A. Ivanov, Dr S. Knight, Dr B.S. Lali, Dr D. Lehman, Mr J. Leung, Dr P. Leung, Dr P. Marshall, Ms S. Marzara, Mr W. McNulty, Ms S. Morgan-Silvester (Chancellor), Dean D. Muzyka, Dr L. Nasmith, Dr I. Parent, Mr R. Parhar, Dr A. Riseman, Dr L. Rucker, Ms N. Seyednejad, Dean C. Shuler, Mr A. Sihota, Dean R. Sindelar, Dr B. Stelck, Dean G. Stuart, Mr M. Thom, Prof. S.J. Toope (President and Chair), Mr K. Truong, Mr D. Verma, Dr M. Vessey, Dr R. Wilson.

Guests: Ms C. Lin

Recording Secretary: Mr C. Eaton.

Call to Order
The Vice-Chair welcomed the Senate to the fourth regular meeting of the 2011/12 Academic Year. He apologized for the brevity of the agenda, noting that two presentations were withdrawn after the agenda was prepared.

Senate Membership
The Secretary welcomed Mr Christopher Roach, Student Representative for the College for Interdisciplinary Studies, to Senate.

Minutes of the Previous Meeting

Richard Anstee
Kenneth Baimbridge

That the Minutes of the Meeting of 16 November 2011 be adopted as presented.
From the Board of Governors

The Vice-Chair confirmed that the following items approved by the Vancouver Senate were subsequently approved by the Board of Governors as required under the University Act:

**Senate Meeting of November 16, 2011**

Curriculum proposals from the Faculties of Graduate Studies (Arts, Education, Medicine) and Law

New Programs from the Faculty of Graduate Studies (Forestry), Master of International Forestry (M.I.F.) and Master of Sustainable Forest Management (M.S.F.M.)

Student Awards

The Vice-Chair noted that the Senate and Board of Governors committee chairs had recently met to discuss the University’s budget.

**Admissions Committee**

*See Appendix A: Admissions Summary*

The Committee Chair, Dr Richard Anstee, presented.

Richard Anstee
Robert Sparks

{ That Senate approve the revised calendar entry on admission for applicants to the Bachelor of Education program, effective for the 2012 Winter Session and thereafter;
That Senate approve the revised calendar entry on application and document deadlines for applicants to the Bachelor of Music program, effective for entry to the 2012 Winter Session and thereafter; and
That Senate approve changes in admission requirements for applicants following the BC/Yukon secondary school curriculum, effective for admission to the 2012 Winter Session and thereafter. }
Senator Belanger asked for details with regard to the deletion of the 2-year elementary program for the Bachelor of Education, noting that many schools had kept these programs.

Senator Anstee noted that his committee focused on admissions considerations, and the formal deletion of the program was the responsibility of the Curriculum Committee.

Dean Frank replied that this change was to bring UBC more into line with other provinces and other Education programs in BC, where 12 or 14 month programs are the norm. Of the nine Education programs in BC all others have 12 month programs.

Approved.

Curriculum Committee

See Appendix B: Curriculum Summary

Dr William McKee presented on behalf of the committee chair, Dr Peter Marshall. In noting that this month’s proposal was 82 pages long, he apologized for the Committee’s brevity.

That the new courses and program changes brought forward by the Faculties of Applied Science, Arts, Graduate Studies (Applied Science, Arts, College for Interdisciplinary Studies, Education, Forestry, Land and Food Systems, Medicine, and Science) and Science be approved.

Senator McKee explained the rationale for each Faculty’s proposals.

By general consent, the proposal from the Faculty of Arts was amended as follows:

Under the “Bachelor of Arts program requirements”, to add a new third bullet to read
“Students in Mathematics or Computer Science majors or honours programs may be granted a further relaxation of the Arts credit requirement (up to a maximum of 6
credits) by the Faculty of Arts on the recommendation of the Department(s). Requests must be made before course registration.”

Nominating Committee
The Committee Chair, Dr Rhodri Windsor-Liscombe, presented.

Rhodri Windsor-Liscombe
Erin Biddlecombe

That Senate appoint Mr Sean Heisler, Dr Darrin Lehman, and Dr Louise Nasmith to the President’s Advisory Committee for the extension of the appointment of the Provost and Vice-President Academic;

Approved.

Rhodri Windsor-Liscombe
Shannon Sterling

That Senate appoint Dr. Joe Belanger, Dr. Katharine Patterson, Mr. Des Verma, and Mr. Justin Yang to the President’s Advisory Committee for the selection of a Vice-Provost and Associate Vice-President Academic Facilities and Enrolment; and

Approved.

Rhodri Windsor-Liscombe
Sally Thorne

That Senate approve the revisions to the membership of Committees of Senate as presented.

Approved.

Student Awards Committee
See Appendix C: Awards Summary

Dr Sue Grayston presented on behalf of Dr Brian Stelck, the committee chair.
That Senate accept the awards as listed and forward them to the Board of Governors for approval; and that letters of thanks be sent to the donors.

Senator Loewen asked about the lack of dollar amounts specified for some new graduate awards.

Senator Grayston replied that they were funded internally from the Faculty of Graduate Studies using approximately $50 000 in internal funding.

Tributes Committee
See appendix D

EMERITUS STATUS

That the attached list of individuals for emeritus status – with the addition of – Dr Chi Yu Gregory Lee as Professor Emeritus of Obstetrics and Gynaecology – be approved and that, pursuant to section 9(2) of the University Act, all persons with the ranks of Professors Emeritus, Associate Professors Emeritus, Assistant Professors Emeritus, Senior Instructors Emeritus, Instructors Emeritus, General Librarians Emeritus Administrative Librarians Emeritus, and Program Directors emeritus be added to the Roll of Convocation.

Senator Belanger noted that the proposed rank for Dr De Haan was in error; by general consent the proposal was amended as follows

That the rank for Dr De Haan be specified as Assistant Professor Emeritus of Medicine.

In response to a question from Senator Belanger, Dr Thorne explained the bases of awarding emeritus status at UBC.
Report from the Provost

CHANGE OF NAME FROM THE DEPARTMENT OF EARTH AND OCEAN SCIENCES TO THE DEPARTMENT OF EARTH, OCEAN, AND ATMOSPHERIC SCIENCES

David Farrar
Philip Loewen

That Senate approve the change of name from the Department of Earth and Ocean Sciences to the Department of Earth, Ocean, and Atmospheric Sciences, effective 1 April 2012.

Adjournment

There being no further business, the meeting was adjourned.
Appendix A

ADMISSIONS SUMMARY

Faculty of Education
Change to Bachelor of Education to delete 2-year option admission requirements.

Faculty of Arts
Change to Bachelor of Music admission dates and ancillary information

Addition of the following first nations languages to list of suitable grade 11 languages for admission to undergraduate direct-entry programs: Halq’eméylem, Heiltsuk, Hul’q’umi’num’, Kwak’wala, Liqwalal/Kwakwala, nsiylxwcən, Nte?kepmxcin, Secwepemctsin (Shuswap), Shashishalhem (Sechelt Language), Sim’algaxhl Nisga’a, Tsek’ene, and Upper St’a’timcets.
Appendix B

CURRICULUM SUMMARY

Faculty of Applied Science

Program Changes

- Bachelor of Applied Science > Electrical and Computer Engineering > Electrical Engineering Third Year
- Bachelor of Applied Science > Electrical and Computer Engineering > Biomedical Engineering Option Third Year
- Bachelor of Applied Science > Electrical and Computer Engineering > Electrical Engineering > Electrical Energy Systems Option Third Year
- Bachelor of Applied Science > Electrical and Computer Engineering > Electrical Engineering > Nanotechnology and Microsystems Option Third Year
- Bachelor of Applied Science > Electrical and Computer Engineering > Computer Engineering > Software Engineering Option Third Year

NEW COURSES

- EECE 309 (4)
- EECE 362 (3)
- EECE 380 (4)
- EECE 381 (5)

Faculty of Arts

Program Changes

- Bachelor of Arts > Program Requirements
- Bachelor of Arts > Dual Degree Program in Arts and Applied Science
- Bachelor of Arts > Environment and Society
- Bachelor of Arts > Interdisciplinary Studies
- Bachelor of Arts > Academic Regulations > Outside Credits

NEW COURSES

- ANTH 333 (3)
- ASIA 211 (3)
- ASIA 212 (3)
- ASIA 331 (3)
- ASIA 334 (3)
- ASIA 362 (3/6) D
- CLST 260 (3)
- ECON 468 (3/6) D
Faculty of Graduate Studies

NEW AND CHANGED COURSES

EECE 534 (3)
NEST 505 (3)
POLI 517 (3)
PSYC 549 (18)
PLAN 517 (3)
PLAN 519 (3/6)
PLAN 542 (3)
RMES 501 (3)
RMES 505 (3)
RMES 506 (3)
RMES 508 (3)
RMES 510 (3)
EDCP 569 (3)
EDCP 532 (3)
FRST 501 (3)
FOOD 515 (3)
SPPH 547 (3)
MATH 559 (3)

NEW SUBJECT CODE

PHTH – Physical Therapy
Appendix C

AWARDS SUMMARY

**ABORIGINAL Major Entrance Scholarship** - The University of British Columbia offers two renewable scholarships of $5,000 each to Canadian Aboriginal students of academic distinction entering an undergraduate program from secondary school. A candidate's eligibility is primarily based on their character and leadership qualities as demonstrated by significant contributions they have made to the community. Subject to continued scholarship standing, the awards are renewed for a further three years of study or until the first undergraduate degree is obtained (whichever is the shorter period). (First Award Available in the 2012/13 Winter Session)

**ABORIGINAL Transfer Scholarship** - Entrance scholarships valued at $2,500 each are available to eligible Canadian Aboriginal students transferring into the Bachelor of Arts program in the Faculty of Arts at UBC from Langara College. To be eligible for this scholarship, Aboriginal students must meet the University's admission requirements under the UBC-Langara Aboriginal Transfer Program, have attained an average at the point of admission to UBC of B+ or higher (3.66 on Langara grade scale) and register in a minimum of 24 credits during the upcoming Winter session. (First award available in the 2013/14 Winter Session)

**ABORIGINAL Transfer Award** - Awards ranging in value from $1,500 to $2,500 are available to continuing eligible Canadian Aboriginal students who were admitted to the Bachelor of Arts program in the Faculty of Arts at UBC under the UBC-Langara Aboriginal Transfer Program and are involved in community service learning through the Program. Awards are made on the recommendation of the First Nations House of Learning and the Faculty of Arts. (First award available in the 2014/15 Winter Session)

**Master of ARCHITECTURE Awards** - Merit/Needs based awards in the Master of Architecture are offered to domestic and international students who are registered full-time in the Master of Architecture degree program at The University of British Columbia. The funding may be given as entrance awards, multi-year funding awards, tuition awards, or scholarship top-up awards. Awards are made on the recommendation of the School of Architecture and Landscape Architecture in consultation with the Faculty of Graduate Studies. These awards may be given out as merit or needs based or a combination of both. (First Award Available for the 2011/12 Winter Session)

**Terry EASTWOOD SLAIS Award** - One award of $1,000 is offered to a student upon completion of the first year Master of Archival Studies Program or Joint MAS/MLIS program in the School of Library, Archival and Information Studies who demonstrates scholarly excellence and leadership promise. Professor Terry Eastwood was the first professor hired to teach in the Master of Archival Studies Program and served as Chair of the Program from 1981 until June 2000. As Interim Director, Chair of Program, teacher and mentor he was a tireless advocate of archival education and as such has been recognized nationally and internationally. Recommendations are made
GLOBALINK Graduate Fellowships - Funded by the Graduate Support Initiative, awards valued up to $10,000, to a maximum of ten awards per year, are offered to international students who are graduates of the Globalink MITACS program in India and who are registered full-time in PhD, DMA, and Master's (except full-cost-recovery) degree programs at The University of British Columbia. The funding may be given as entrance awards, multi-year funding awards, tuition awards, or scholarship top-up awards. Awards are made on the recommendation of Faculties or graduate programs in consultation with the Faculty of Graduate Studies. (First Award Available in the 2011/12 Winter Session)

GRADUATE Global Leadership Fellowships - Fellowships of $16,000 each plus tuition are available to full-time PhD students during the first four years of their PhD program to enable promising leaders from developing countries to pursue graduate studies at UBC. They are to support doctoral study for international students showing outstanding leadership in humanitarian and development work in their home country. Fellowships may be held for up to four years subject to satisfactory academic progress. Students should contact their graduate program for further information. Recommendations are made by the Faculty of Graduate Studies. (First Award Available in the 2011/12 Winter Session)

Master of JOURNALISM Awards - Merit/Needs based awards are offered to domestic and international students who are registered full-time in the Master of Journalism degree program at The University of British Columbia. The funding may be given as entrance awards, multi-year funding awards, tuition awards, or scholarship top-up awards. Awards are made on the recommendation of the School of Journalism in consultation with the Faculty of Graduate Studies. These awards may be given out as merit or needs based or a combination of both. (First Award Available for the 2011/12 Winter Session)

Master of LANDSCAPE Architecture Awards - Merit/Needs based awards in the Master of Landscape Architecture and the Master of Advanced Studies in Landscape Architecture are offered to domestic and international students who are registered full-time in the MLA or MASLA degree programs at The University of British Columbia. The funding may be given as entrance awards, multi-year funding awards, tuition awards, or scholarship top-up awards. Awards are made on the recommendation the School of Architecture and Landscape Architecture in consultation with the Faculty of Graduate Studies. These awards may be given out as merit or needs based or a combination of both. (First Award Available for the 2011/12 Winter Session)

Andrew NORD Fellowships in Rheumatology - Fellowships totalling $20,000 have been endowed through a bequest from the Estate of Andrew Nord. Andrew Nord suffered from the effects of arthritis from the age of 15 and the goal for his bequest is “to prevent the disease from its devastating onslaught, to find better ways to live with the disease, and to find the cause, leading to a cure once and for all.” Doctoral students engaged in rheumatology research in any faculty at UBC are eligible to apply
for the fellowships. Recommendations are made by the Faculty of Graduate Studies. (First Award Available in the 2012/13 Winter Session)

**QUADRA FNX Mining Scholarship in Mining and Geological Engineering** - A $3,000 scholarship is offered to a student in 2nd, 3rd or 4th year of an undergraduate degree program in mining or geological engineering. Recipients will be selected on the basis of academic achievement and demonstrated leadership. The recipient may have the opportunity to hold a Summer Internship with Quadra FNX Mining Ltd. at one of the Sudbury mines. Recommendation is made by the Department of Mining and Geological Engineering. (First Award Available in the 2011/12 Winter Session)

**QUADRA FNX Mining Ltd. Scholarship in Geosciences** - A $3,000 scholarship is offered to a student in 2nd, 3rd or 4th year of either a geology or mining related program within Geosciences. Recipients will be selected on the basis of academic achievement and demonstrated leadership. Recommendation is made by the Faculty of Science. (First Award Available for the 2011/12 Winter Session)

**Ranjeet (Ron) and Jas SANGARA Award for Entrepreneurship** - An annual award of $1,000 is offered by Ranjeet (Ron) and Jas Sangara to an undergraduate student enrolled in the Bachelor of Commerce program at the Sauder School of Business. This award is made on the recommendation of the Sauder School of Business to a student in a good academic standing who has demonstrated an interest in entrepreneurship. Preference will be given to a student who has demonstrated an interest in forestry. Recommendation is made by the Sauder School of Business. (First Award Available in the 2012/13 Winter Session)

**Master of SOFTWARE SYSTEMS** - Merit/Needs based awards are offered to domestic and international students who are registered full-time in the Master of Software Systems degree program at The University of British Columbia. The funding may be given as entrance awards, multi-year funding awards, tuition awards, or scholarship top-up awards. Awards are made on the recommendation of the Master of Software Systems graduate program in consultation with the Faculty of Graduate Studies. These awards may be given out as merit or needs based or a combination of both. (First Award Available for the 2011/12 Winter Session)

**SOUTHERN INTERIOR Development Initiative Trust Southern Medical Program Bursary** - Bursaries ranging from $1,000 to $5,000 to a maximum of $25,000 are offered by the Southern Interior Development Initiative Trust to undergraduate students enrolled in the Southern Medical Program at the University of British Columbia. Preference is given to a student or students from the Southern Interior region of BC. Recommendations are made by the Office of Student Financial Assistance and Awards. (First Award Available for the 2011/12 Winter Session)

**PREVIOUSLY-APPROVED AWARDS WITH CHANGES IN TERMS OR FUNDING SOURCE:**

**Dr. Morton DODEK Award in Family Practice** - A $1,000 award has been endowed to a resident in the Department of Family Practice who demonstrates care, compassion, and competency. The award was created by Dr. Arthur and Judith Dodek in honor of Dr. Morton Dodek, a graduate of UBC’s first medical class in 1954 who spent many years as a full service family physician and exemplified commitment to
family medicine. The award is made on the recommendation of the Director of the Family Practice Residency Program in the Faculty of Medicine.

_How Amended: An annual award that is moving to being endowed._

**Lieutenant James Douglas HAMILTON Prize** - A book prize of approximately $250 in memory of Lieutenant James Douglas Hamilton, a graduate in Physical Education and former member of the C.O.T.C. of this University, who on April 13, 1952 was killed in action in Korea, is offered by the Kinesiology Alumni and Undergraduate Societies. The award is open to third-year students in the Physical and Health Education Program showing academic and physical proficiency in the program. The prize is made on the recommendation of the School.

_How Amended: Replace Human Kinetics Alumni and Undergraduate Societies with Kinesiology Alumni and Undergraduate Societies._

**INTERNATIONAL Entrance Scholarship in Kinesiology** - Two scholarships of $1,000 each are offered by the School of Kinesiology to international students entering the Bachelor of Kinesiology program. The awards are made primarily on the basis of the students’ scholarly achievement, with preference given to students who demonstrate strong leadership abilities and community involvement. The awards are made on the recommendation of the School of Kinesiology.

_How Amended: The School of Kinesiology requested approval to rename and vary endowments with deeds and terms of reference to reflect the change of the name of the School. The original award name has been changed from International Entrance Scholarship in Human Kinetics to International Entrance Scholarship in Kinesiology._

**INTERNATIONAL Tuition Award from International Partial Tuition Scholarship** - Tuition scholarships of up to $3,200 are offered by the Faculty of Graduate Studies to international graduate students in research-oriented programs. The awards are made by the Faculty of Graduate Studies.

_How Amended: Award value and Name change from International Partial Tuition Scholarship to International Tuition Award from International Partial Tuition Scholarship._

**Mary ISDALE Memorial Scholarship** - A $350 scholarship is offered to a student who achieves high academic standing in the third year of any field of study. Consideration is given to eligible students who, over a period of years, have demonstrated particular interest in highland dancing, Scottish country dancing, piping or drumming. The award is made on the recommendation of the School of Kinesiology.

_How Amended: Replace Human Kinetics with Kinesiology._

**KINESIOLOGY Faculty Scholarships** - One or more scholarships totalling approximately $2,100 have been endowed by donations from the School of Kinesiology faculty, past and present. The scholarships are awarded to undergraduate students in the Bachelor of Kinesiology degree program who have displayed academic achievement, leadership, or competency in their field of specialization. The scholarships are made on the recommendation of the School.
KINESIOLOGY Undergraduate Society Prize - These prizes have been initiated by members of the Kinesiology Undergraduate Society and are intended to recognize students who have made unselfish contributions to student and faculty life. These prizes in the amount of approximately $250 will be awarded annually to students in third or fourth year of the Bachelor of Kinesiology degree program, who have maintained a high overall academic average and have demonstrated leadership qualities through extra-curricular activities within the field of Kinesiology. Reference letters by professionals in the field should support the application. The prizes will be made on the recommendation of the School in consultation with the Kinesiology Undergraduate Society.

William B. McNulty Kinesiology Scholarship - Two $500 scholarships have been made available by William B. McNulty, B.P.E. '68, M.P.E. '70, M.A. '83. The awards are made to students entering the second, third or fourth year who have combined academic excellence with an outstanding contribution in student or community affairs. Emphasis is put upon "service above self". One award is made to a male student, the other to a female student. The awards are made on the recommendation of the School of Kinesiology.

J. J. McRae Memorial Prize - A $400 prize, endowed by Mrs. Robert F. Osborne in memory of her father, J. J. McRae, is awarded to a student in second or third year of the Physical Education option of the Bachelor of Kinesiology degree program with general academic proficiency who has made a contribution to youth work. Special consideration is given to a student who has worked with the blind or other handicapped groups.

Leonard Osborne Memorial Prize - A $450 prize, endowed by Robert F. Osborne in memory of his father J. Leonard Osborne, is awarded to a student in the second or third year of the Physical Education option of the Bachelor of Kinesiology degree program with general academic proficiency, who has demonstrated expertise and leadership in the field of coaching.

R. F. Osborne Prize – A prize of approximately $400, in recognition of Robert F. Osborne’s long and dedicated service to Physical Education, is awarded to a student in the Bachelor of Kinesiology degree program, with general academic proficiency, leadership and service in the field of Physical and Health Education. The prize is made on the recommendation of the School.

Robert F. Osborne Memorial Award in Kinesiology - A $2,975 award has been endowed in memory of Dr. Robert F. Osborne's outstanding service as coach, teacher
and administrator during his 33 years as a faculty member at UBC, 27 of them as Director of the School of Physical Education and Recreation. The award is available to undergraduate students entering the final year of the Bachelor of Kinesiology who have exhibited excellence in academics, athletics, and service in sport and recreation. The award is made on the recommendation of the School of Kinesiology.

How Amended: The School of Kinesiology requested approval to rename and vary endowments with deeds and terms of reference to reflect the change of the name of the School. The original award name has been changed from Robert F. Osborne Memorial Award in Human Kinetics to Robert F. Osborne Memorial Award in Kinesiology.

PHILLIPS Farevaag Smallenberg Entrance Award - A $2,000 award is offered by Phillips Farevaag Smallenberg to a student entering the Master of Landscape Architecture Program who has demonstrated leadership in advocacy for landscape architecture and related service to the community. Due consideration will be given to the financial need of the student selected. The award is made on the recommendation of the School of Architecture and Landscape Architecture.

How Amended: Removed ‘service’ and replaced it with ‘entrance’ and increased the award to offer $2000 as per the donor’s wish.

Barbara SCHRODT Award in Kinesiology - A $375 award has been endowed by Barbara Schrodt for an undergraduate student entering the second, third or fourth year in the School of Kinesiology, with preference for a student who has been an outstanding playing member of a women’s field hockey team at UBC and is taking courses related to teaching physical and health education. If, in any year, there is no student who fulfills the preferred criteria, the award is given to a student who is an outstanding playing member on any women’s athletics team. The award is made on the recommendation of the School in consultation with the Intercollegiate Coordinator, Department of Athletics.

How Amended: The School of Kinesiology requested approval to rename and vary endowments with deeds and terms of reference to reflect the change of the name of the School. The original award name has been changed from Barbara Schrodt Award in Human Kinetics to Barbara Schrodt Award in Kinesiology.

Robert W. SCHUTZ Faculty Prize in Kinesiology - A medal and $200 prize, made available by the faculty of the School of Kinesiology, is awarded to the head of the graduating class for the Bachelor of Kinesiology.

How Amended: Certain endowments for the School were created before UBC adopted its policy that all endowments be documented with standard form documentation approved by the Office of the University Counsel. The School requested approval to rename and vary endowments without deeds or terms of reference to reflect the change of name of the School. The original award name has been changed from Robert W. Schutz Faculty Prize in Humans Kinetics to Robert W. Schutz Faculty Prize in Kinesiology.
Janie and Hector WRIGHT Memorial Scholarship - A $650 scholarship has been endowed by Janie D. Wright BPE ’56, in memory of her parents. The award is offered to an undergraduate student in Kinesiology and is made on the recommendation of the School.

*How Amended: The School of Kinesiology requested approval to rename and vary endowments with deeds and terms of reference to reflect the change of the name of the School.*

Captain C. Y. WU Scholarship in Kinesiology - A $475 scholarship is offered by Captain C. Y. Wu and Dr. C. H. Wu, to a third or fourth year student in the BKin degree program who has demonstrated an interest in aquatic coaching or management. Preference is given to a student with a background in an aquatic centre. The award is made on the recommendation of the School of Kinesiology, in consultation with the Manager of the UBC Aquatic Centre.

*How Amended: The School requested approval to rename and vary endowments without deeds or terms of reference to reflect the change of name of the School. The original award name has been changed from Captain C. Y. Wu Scholarship in Humans Kinetics to Captain C.Y. Wu Scholarship in Kinesiology.*
## Appendix D

### EMERITUS STATUS

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Emeritus Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Armstrong</td>
<td>Robert W.</td>
<td>Professor Emeritus of Paediatrics</td>
</tr>
<tr>
<td>Bomke</td>
<td>Arthur A.</td>
<td>Associate Professor Emeritus of Applied Biology</td>
</tr>
<tr>
<td>Butler</td>
<td>Gregory</td>
<td>Professor Emeritus of Music</td>
</tr>
<tr>
<td>Cheng</td>
<td>Kimberly M.</td>
<td>Professor Emeritus of Applied Biology</td>
</tr>
<tr>
<td>Curry</td>
<td>M. Ann</td>
<td>Professor Emeritus of Library, Archival and Information Studies</td>
</tr>
<tr>
<td>De Haan</td>
<td>Marie Jeannette</td>
<td>Assistant Professor Emeritus of Medicine</td>
</tr>
<tr>
<td>Dorcey</td>
<td>Anthony H.</td>
<td>Professor Emeritus of Community and Regional Planning</td>
</tr>
<tr>
<td>Evans</td>
<td>Barbara</td>
<td>Dean Emeritus of Graduate Studies</td>
</tr>
<tr>
<td>Ferguson</td>
<td>Alexander</td>
<td>Professor Emeritus of Paediatrics</td>
</tr>
<tr>
<td>Fraser</td>
<td>Joan</td>
<td>Clinical Associate Professor Emeritus of Paediatrics</td>
</tr>
<tr>
<td>Friesen</td>
<td>Margaret E.</td>
<td>Administrative Librarian Emeritus</td>
</tr>
<tr>
<td>Hawkes</td>
<td>Mary Beth</td>
<td>Program Director Emeritus of Continuing Studies</td>
</tr>
<tr>
<td>Mauzy</td>
<td>Diane</td>
<td>Professor Emeritus of Political Science</td>
</tr>
<tr>
<td>Pakalnis</td>
<td>Rimas C.T.</td>
<td>Associate Professor Emeritus of Mining Engineering</td>
</tr>
<tr>
<td>Perry</td>
<td>Gloria Lee</td>
<td>General Librarian Emeritus</td>
</tr>
<tr>
<td>Piper</td>
<td>William E.</td>
<td>Professor Emeritus of Psychiatry</td>
</tr>
<tr>
<td>Pulfrey</td>
<td>David L.</td>
<td>Professor Emeritus of Electrical and Computer Engineering</td>
</tr>
<tr>
<td>Rees</td>
<td>William E.</td>
<td>Professor Emeritus of Community and Regional Planning</td>
</tr>
<tr>
<td>Rolfsen</td>
<td>Dale Preston</td>
<td>Professor Emeritus of Mathematics</td>
</tr>
<tr>
<td>Stapells</td>
<td>David R.</td>
<td>Professor Emeritus of Audiology and Speech Sciences</td>
</tr>
<tr>
<td>Stephenson</td>
<td>Catherine</td>
<td>Clinical Associate Professor Emeritus of Anesthesiology, Pharmacology and Therapeutics</td>
</tr>
<tr>
<td>Stiver</td>
<td>Grant</td>
<td>Professor Emeritus of Medicine</td>
</tr>
<tr>
<td>Swenerton</td>
<td>Jean</td>
<td>Clinical Associate Professor Emeritus of Anesthesiology, Pharmacology and Therapeutics</td>
</tr>
<tr>
<td>Wadsworth</td>
<td>Louis</td>
<td>Clinical Professor Emeritus of Pathology</td>
</tr>
<tr>
<td>Ward</td>
<td>W. Peter</td>
<td>Professor Emeritus of History</td>
</tr>
<tr>
<td>Williams</td>
<td>Geoffrey</td>
<td>Professor Emeritus of Language and Literacy Education</td>
</tr>
<tr>
<td>Zis</td>
<td>Anastasiou</td>
<td>Professor Emeritus of Psychiatry</td>
</tr>
</tbody>
</table>
## Record of President’s Activities
### Period of: 29 October 2011 to 23 December 2011

### External Group

<table>
<thead>
<tr>
<th>Date</th>
<th>Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 1</td>
<td>Andrew Petter, President and Vice-Chancellor, Philip Steenkamp, Vice President, External Relations, Simon Fraser University (SFU), and Robin Ciceri, President, The Research Universities' Council of British Columbia (RUCBC)</td>
</tr>
<tr>
<td>November 4</td>
<td>Richard Smith, Director, Masters of Digital Media Program, and Jeannette Kopak, Director, Operations and Business Development, Centre for Digital Media, Great Northern Way Campus</td>
</tr>
<tr>
<td>November 4</td>
<td>Paul Orzeske, President, and Bill Maginas, Vice-President and General Manager, Honeywell Building Solutions</td>
</tr>
<tr>
<td>November 4</td>
<td>David Naylor, President, University of Toronto</td>
</tr>
<tr>
<td>November 8</td>
<td>Paul Davidson, President and CEO, Association of Universities and Colleges of Canada (AUCC)</td>
</tr>
<tr>
<td>November 9</td>
<td>Robert (Bob) Lee, Founder and Chairman, Prospero International Realty Inc.</td>
</tr>
<tr>
<td>November 9</td>
<td>Chaviva Hosek, President, Canadian Institute for Advanced Research (CIFAR)</td>
</tr>
<tr>
<td>November 11</td>
<td>Federation of Indian Chambers of Commerce and Industry (FICCI) Higher Education Summit 2011 (New Delhi, India)</td>
</tr>
<tr>
<td>November 11</td>
<td>Dinesh Singh, Vice-Chancellor, University of Delhi</td>
</tr>
<tr>
<td>November 12</td>
<td>Arvind Gupta, CEO and Scientific Director, Mathematics of Information Technology and Complex Systems Inc. (MITACS), and David Naylor, President, University of Toronto</td>
</tr>
<tr>
<td>November 14</td>
<td>Pankaj Chandra, Director, India Institute of Management (IIM)-Bangalore</td>
</tr>
<tr>
<td>November 15</td>
<td>Christopher Tremewan, Secretary General, Association of Pacific Rim Universities (APRU)</td>
</tr>
<tr>
<td>November 17</td>
<td>Morgan Sturdy, Chair, Board of Directors, Great Northern Way Campus</td>
</tr>
<tr>
<td>November 18</td>
<td>John Sheridan, President and CEO, Ballard Power Systems</td>
</tr>
<tr>
<td>November 19</td>
<td>Robert (Bob) Lee, Founder and Chairman, Prospero International Realty Inc., and Lily Lee</td>
</tr>
</tbody>
</table>
### Record of President’s Activities

**Period of: 29 October 2011 to 23 December 2011**

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 21</td>
<td>Robin Ciceri, President, The Research Universities’ Council of British Columbia (RUCBC)</td>
</tr>
<tr>
<td>November 21</td>
<td>Robert H.N. Ho, Founder, Robert H.N. Ho Family Foundation, and President, The Tung Lin Kok Yuen Canada Foundation</td>
</tr>
<tr>
<td>November 22</td>
<td>Heather Travis, Manager of Philanthropy, United Way of the Lower Mainland (UWLM)</td>
</tr>
<tr>
<td>November 23</td>
<td>Paul Davidson, President and CEO, Association of Universities and Colleges of Canada (AUCC)</td>
</tr>
<tr>
<td>November 24</td>
<td>Rod Macdonald, President, The Royal Society of Canada</td>
</tr>
<tr>
<td>November 27</td>
<td>David Naylor, President, University of Toronto, and Indira Samarasekera, President and Vice-Chancellor, University of Alberta</td>
</tr>
<tr>
<td>November 29</td>
<td>Amit Chakma, President and Vice-Chancellor, The University of Western Ontario</td>
</tr>
<tr>
<td>November 29</td>
<td>Samira Alibhai, President, Ismaili Council for British Columbia</td>
</tr>
<tr>
<td>November 29</td>
<td>Yansong Li, Vice-President, International Affairs, Peking University, and accompanying delegation</td>
</tr>
<tr>
<td>November 30</td>
<td>The Research Universities' Council of British Columbia (RUCBC) Presidents Meeting</td>
</tr>
<tr>
<td>November 30</td>
<td>Andrew Petter, President and Vice-Chancellor, Simon Fraser University (SFU)</td>
</tr>
<tr>
<td>November 30</td>
<td>Universitas 21 Executive Committee Meeting</td>
</tr>
<tr>
<td>December 5</td>
<td>George Hungerford, Hungerford Group International Holdings Corp., and Jane Hungerford</td>
</tr>
<tr>
<td>December 5</td>
<td>Elizabeth Cannon, President, University of Calgary</td>
</tr>
<tr>
<td>December 5</td>
<td>Kasi Rao, Coordinator, U15</td>
</tr>
<tr>
<td>December 5</td>
<td>Lyall Knott, Partner, Clark Wilson LLP, Susan Knott, Lindsay Gordon, President and CEO, HSBC Bank Canada, Elizabeth Gordon, Director &amp; Board Member, Gordon Kehler, Scott Sheperd, B.C. Chair, Canadian Forces Liaison Council, and Caroline Shepherd</td>
</tr>
<tr>
<td>Date</td>
<td>Name and Title</td>
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<tr>
<td>------------</td>
<td>-------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>December 6</td>
<td>Pierre Lapointe, President and CEO, FPInnovations</td>
</tr>
<tr>
<td>December 6</td>
<td>Marjorie-Anne Sauder</td>
</tr>
<tr>
<td>December 6</td>
<td>Robin Ciceri, President, The Research Universities' Council of British Columbia (RUCBC)</td>
</tr>
<tr>
<td>December 6</td>
<td>Peter Y.L. Eng, Chairman and CEO, Allied Holdings Group of Companies</td>
</tr>
<tr>
<td>December 6</td>
<td>Jussi Westergren, Founder, Lateral Logic, G-Cluster, Capacity Networks and Scientific Research Capital</td>
</tr>
<tr>
<td>December 7</td>
<td>David Black, Founder, President and Owner, Black Press Ltd.</td>
</tr>
<tr>
<td>December 7</td>
<td>Stewart Blusson, President, Archon Minerals Ltd.</td>
</tr>
<tr>
<td>December 8</td>
<td>Michael Audain, Chairman, Polygon Homes Ltd.</td>
</tr>
<tr>
<td>December 8</td>
<td>Arvind Gupta, CEO and Scientific Director, Mathematics of Information Technology and Complex Systems Inc. (MITACS)</td>
</tr>
<tr>
<td>December 8</td>
<td>Paul Hollands, President and CEO, A&amp;W Food Services of Canada</td>
</tr>
<tr>
<td>December 8</td>
<td>David Naylor, President, University of Toronto, and Indira Samarasekera, President and Vice-Chancellor, University of Alberta</td>
</tr>
<tr>
<td>December 9</td>
<td>Paul Davidson, President and CEO, Association of Universities and Colleges of Canada (AUCC)</td>
</tr>
<tr>
<td>December 11</td>
<td>Tom Chan, Co-Founder, Burrard International Holdings Inc., and Bonita Chan</td>
</tr>
<tr>
<td>December 12</td>
<td>Philip Lee, CEO, Sun Hing Group of Companies, Mabel Lee, and Jason Lee (Hong Kong)</td>
</tr>
<tr>
<td>December 12</td>
<td>Victor Chu, Chairman, First Eastern Investment Group (Hong Kong)</td>
</tr>
<tr>
<td>December 12</td>
<td>Joseph Yu, Chairman, Roseville Group of Companies (Hong Kong)</td>
</tr>
<tr>
<td>December 12</td>
<td>Anthony Cheng, Co-Founder and Chairperson, Suen Mei Speech and Hearing Centre, and Sandra Cheng (Hong Kong)</td>
</tr>
<tr>
<td>December 14</td>
<td>Carol Lee, President and CEO, Linacare Cosmetherapy Inc., and Helmut Sohmen, Chairman, BW Group Ltd. (Hong Kong)</td>
</tr>
</tbody>
</table>
### Record of President’s Activities
**Period of: 29 October 2011 to 23 December 2011**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 15</td>
<td>Sheldon Trainor, Owner, PacBridge Capital Partners Hong Kong Ltd. and Chairman, Renaissance Capital (Hong Kong), Emelda Trainor, and Carol Lee, President and CEO, Linacare Cosmetherapy Inc.</td>
</tr>
<tr>
<td>December 16</td>
<td>Raymond Lee, CEO, Lee and Man Paper Manufacturing Ltd. (Hong Kong)</td>
</tr>
<tr>
<td>December 19</td>
<td>Ian Fok, Chairman and CEO, Fok Ying Tung Group (Hong Kong)</td>
</tr>
<tr>
<td>December 20</td>
<td>Paul Meyer, Fellow in International Security, Centre for Dialogue, Adjunct Professor of International Studies, Simon Fraser University Senior Fellow, The Simons Foundation</td>
</tr>
<tr>
<td>December 20</td>
<td>The Research Universities' Council of British Columbia (RUCBC) Presidents Meeting</td>
</tr>
<tr>
<td>December 20</td>
<td>Association of Pacific Rim Universities (APRU) Steering Committee Meeting</td>
</tr>
<tr>
<td>December 21</td>
<td>Lindsay Gordon, President and CEO, HSBC Bank Canada</td>
</tr>
<tr>
<td>December 21</td>
<td>Taleeb Noormohamed, President and CEO, Serebra Learning</td>
</tr>
<tr>
<td>December 22</td>
<td>Meeting re. Centre for Global Pluralism hosted by the Association of Universities and Colleges of Canada (AUCC)</td>
</tr>
<tr>
<td>December 22</td>
<td>David McLean, Chairman of the Board, The McLean Group of Companies</td>
</tr>
<tr>
<td>December 23</td>
<td>David Naylor, President, University of Toronto, and Indira Samarasekera, President and Vice-Chancellor, University of Alberta</td>
</tr>
</tbody>
</table>

### Government

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 29</td>
<td>Dinner for Anne Callaghan, U.S. Consul General in Vancouver, Government of the U.S.A., Hosted by Moura Quayle, Professor, UBC Sauder School of Business</td>
</tr>
<tr>
<td>November 1</td>
<td>Alain Beaudet, President, Canadian Institutes of Health Research (CIHR)</td>
</tr>
<tr>
<td>November 1</td>
<td>Anne Callaghan, U.S. Consul General in Vancouver, Government of the U.S.A.</td>
</tr>
<tr>
<td>Date</td>
<td>Activity Description</td>
</tr>
<tr>
<td>-------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>November 7</td>
<td>Moira Stilwell, MLA (Vancouver-Langara), and Parliamentary Secretary for Industry, Research and Innovation, Ministry of Jobs, Tourism and Innovation, Province of British Columbia</td>
</tr>
<tr>
<td>November 8</td>
<td>Morris Rosenberg, Deputy Minister, Foreign Affairs, Government of Canada</td>
</tr>
<tr>
<td>November 8</td>
<td>Wayne Wouters, Clerk of the Privy Council and Secretary to the Cabinet, Government of Canada</td>
</tr>
<tr>
<td>November 8</td>
<td>Simon Kennedy, Senior Associate Deputy Minister, Industry Canada, Government of Canada</td>
</tr>
<tr>
<td>November 8</td>
<td>Francoise Ducros, Assistant Deputy Minister, Education and Social Development, Programs and Partnerships Section, Aboriginal Affairs and Northern Development Canada (AAND), Government of Canada</td>
</tr>
<tr>
<td>November 8</td>
<td>David Malone, President, International Development Research Centre (IDRC)</td>
</tr>
<tr>
<td>November 9</td>
<td>Sean Speer, Director, Stakeholder Relations, Prime Minister’s Office, Government of Canada</td>
</tr>
<tr>
<td>November 11</td>
<td>B.C. University Presidents Lunch and the Canada-India Education Council, with Christy Clark, Premier, Province of British Columbia, and Stewart Beck, High Commissioner to the Republic of India, Government of Canada</td>
</tr>
<tr>
<td>November 11</td>
<td>Networking Reception hosted by Stewart Beck, High Commissioner to the Republic of India, Government of Canada</td>
</tr>
<tr>
<td>November 12</td>
<td>Sam Pitroda, Advisor to the Prime Minister of India on Public Information Infrastructure and Innovations, Republic of India, Arvind Gupta, CEO and Scientific Director, Mathematics of Information Technology and Complex Systems Inc. (MITACS), and David Naylor, President, University of Toronto</td>
</tr>
<tr>
<td>November 15</td>
<td>B.C. Premier’s Lunch and UBC India Office Opening</td>
</tr>
<tr>
<td>November 25</td>
<td>Roundtable with Stephen Harper, Prime Minister, Government of Canada</td>
</tr>
<tr>
<td>December 5</td>
<td>Wai Young, MP (Vancouver-South), Province of British Columbia</td>
</tr>
</tbody>
</table>
## Record of President’s Activities
### Period of: 29 October 2011 to 23 December 2011

<table>
<thead>
<tr>
<th>Date</th>
<th>Name and Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 6</td>
<td>Michelle Mungall, MLA (Nelson-Creston), Province of British Columbia</td>
</tr>
<tr>
<td>December 7</td>
<td>Cheryl Wenezenki-Yolland, Deputy Minister, Ministry of Advanced Education, Province of British Columbia</td>
</tr>
<tr>
<td>December 7</td>
<td>HE Joo-Hong Nam, Ambassador of the Republic of Korea to Canada</td>
</tr>
<tr>
<td>December 22</td>
<td>Suzanne Fortier, President, The Natural Sciences and Engineering Research Council of Canada (NSERC)</td>
</tr>
<tr>
<td>December 22</td>
<td>HE Fei Liu, Ambassador and Consul General, Chinese Consulate General in Vancouver, People’s Republic of China</td>
</tr>
</tbody>
</table>

### Travel

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 1 – 2</td>
<td>Ottawa, ON – Canada-U.S. Partnership Panel</td>
</tr>
<tr>
<td>November 8 – 9</td>
<td>Ottawa, ON – Government Relations Meetings</td>
</tr>
<tr>
<td>November 9 – 13</td>
<td>New Delhi, India – B.C. Premier’s Mission to India</td>
</tr>
<tr>
<td>November 13 – 16</td>
<td>Bengaluru, India – B.C. Premier’s Mission to India and UBC India Office Opening</td>
</tr>
<tr>
<td>December 2</td>
<td>Kelowna, B.C. – Internal Meetings</td>
</tr>
<tr>
<td>December 9 – 19</td>
<td>Hong Kong, China – Development and Alumni Meetings, and The University of Hong Kong (HKU) Centenary Celebrations: “Presidents Summit – East Meets West”</td>
</tr>
<tr>
<td>December 16</td>
<td>Dongguan, China – Development Meeting</td>
</tr>
</tbody>
</table>
## Record of President’s Activities
### Period of: 29 October 2011 to 23 December 2011

### Speeches / Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 30</td>
<td>40 Minute Forum at Christ Church Cathedral, Vancouver</td>
</tr>
<tr>
<td>October 31</td>
<td>Remarks and Reception for the 4th Canada-China Joint Science and Technology Committee (UBC hosted event; the President is a member of the Joint Committee)</td>
</tr>
<tr>
<td>November 1</td>
<td>Indian Residence School Discussion: Dialogue on the History of Indian Residential Schools in Canada</td>
</tr>
<tr>
<td>November 2</td>
<td>The Canada-U.S. Partnership: Enhancing the Innovation Ecosystem, attended as a panelist in the “Canada-U.S. University Partnerships” session</td>
</tr>
<tr>
<td>November 3</td>
<td>The Centre for Interactive Research on Sustainability (CIRS) Building Opening</td>
</tr>
<tr>
<td>November 3</td>
<td>Reception for the Killam Annual Dinner</td>
</tr>
<tr>
<td>November 4</td>
<td>Royal Society of Canada Reception</td>
</tr>
<tr>
<td>November 17</td>
<td>Academic All-Canadian “Breakfast of Champions”</td>
</tr>
<tr>
<td>November 17</td>
<td>New Faculty and Staff Reception</td>
</tr>
<tr>
<td>November 22</td>
<td>Farewell Dinner for Tyseer Aboulnasr, Dean of Applied Science, UBC</td>
</tr>
<tr>
<td>November 23 – 25</td>
<td>Fall Convocation, UBC Vancouver Campus</td>
</tr>
<tr>
<td>November 23</td>
<td>Campaign Leadership Dinner hosted by Marjorie-Anne Sauder</td>
</tr>
<tr>
<td>November 24</td>
<td>Centre for the Study of Democratic Institutions (CSDI) Dinner with The Right Honourable Paul Martin for “Why Don’t (More) Good People Enter Politics? …and what might be done about it”</td>
</tr>
<tr>
<td>November 24</td>
<td>Honorary Degree Reception</td>
</tr>
<tr>
<td>November 25</td>
<td>47th Vanier Cup Championship (attended as a guest of Marg McGregor, CEO, Canadian Interuniversity Sport (CIS))</td>
</tr>
<tr>
<td>November 26</td>
<td>Grey Cup Luncheon hosted by Douglas Mitchell, National Co-Chair, Borden Ladner Gervais and Co-Owner of the Calgary Stampeders Football Club, and Lois Mitchell, President, Amherst Consultants Ltd.</td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
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<tr>
<td>--------------</td>
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</tr>
<tr>
<td>November 28</td>
<td>Seasonal Reception – Cocktails and Conversation</td>
</tr>
<tr>
<td>November 29</td>
<td>BMO Financial Group Gift Announcement</td>
</tr>
<tr>
<td>November 29</td>
<td>President’s Research Lunch</td>
</tr>
<tr>
<td>November 30</td>
<td>Board Dinner with Vancouver Coastal Health Board</td>
</tr>
<tr>
<td>December 1</td>
<td>UBC Alumni Reception - A Night at the Opera: Romeo and Juliet</td>
</tr>
<tr>
<td>December 13</td>
<td>Campaign Leadership Dinner (Hong Kong)</td>
</tr>
<tr>
<td>December 14</td>
<td>UBC Campaign Asia Celebration (Hong Kong)</td>
</tr>
<tr>
<td>December 18</td>
<td>The University of Hong Kong (HKU) Centenary Celebrations: “Presidents Summit – East Meets West” and HKU Centenary Gala (Keynote Speech)</td>
</tr>
<tr>
<td>December 22</td>
<td>Holiday Celebration for the UBC Alumni Association</td>
</tr>
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</table>

**Student Events/Meetings**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 28</td>
<td>Alma Mater Society (AMS) Executive</td>
</tr>
<tr>
<td>November 29</td>
<td>Graduate Student Society (GSS) Executive</td>
</tr>
<tr>
<td>December 8</td>
<td>Kalyeena Makortoff and Micki Cowan, News Editors, The Ubyssey</td>
</tr>
</tbody>
</table>

**Media Interviews**

<table>
<thead>
<tr>
<th>Date</th>
<th>Interviewee Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 31</td>
<td>Valerie MacTavish, Host, CBC Daybreak Okanagan</td>
</tr>
<tr>
<td>November 3</td>
<td>Ian Mulgrew, Writer (working on a biography on Robert Lee)</td>
</tr>
<tr>
<td>November 12</td>
<td>Marie-France Belanger, Reporter, Radio Canada</td>
</tr>
<tr>
<td>November 12</td>
<td>Narayanan Madhaven, Associate Editor and Reporter, Hindustan Times</td>
</tr>
<tr>
<td>November 12</td>
<td>M. Saraswathy, Reporter, Business Standard Mumbai</td>
</tr>
<tr>
<td>November 17</td>
<td>Sunny Dhillon, Reporter, Globe and Mail</td>
</tr>
</tbody>
</table>
15 December 2011

To: Vancouver Senate

From: Senate Academic Policy Committee

RE: Rolling Graduation – Faculty of Graduate Studies

The Faculty of Graduate Studies has brought forward a proposal to allow graduate degrees to be approved at any regular meeting of the Vancouver Senate. Thesis-based graduate students can defend at any time during the year. Rolling graduation would allow for the degree to be granted and appear on the student transcript after approval by Senate. This proposal is in response to numerous requests from students to inform their prospective employers that they have completed all their degree requirements in advance of convocation ceremonies. Parchments would continue to be given out at the two convocation ceremonies.

The Senate Academic Policy Committee has reviewed this proposal and is pleased to recommend the following to Senate:

Motion: “That rolling graduation for graduate programs be approved as set out in the attached proposal.”

Respectfully submitted,

Dr. Paul Harrison, Chair
Senate Academic Policy Committee
UBC Curriculum Proposal Form
Change to Course or Program

Category: (1)

Faculty: N/A
Department: N/A
Effective Session 2012W

Date: 12 December 2011
Contact Person: Stephanie Oldford
Phone: 7-0003
Email: Stephanie.oldford@ubc.ca

Proposed Calendar Entry:
Graduation

Every candidate for a degree must make a formal application for graduation. Students can make a formal application for graduation via the Student Service Centre (SSC).

The application deadline for May Congregation is February 28. The earliest date to make an application for May Congregation is December 15 of the previous year. The application deadline for November Congregation is August 31. The earliest date to make an application for November Congregation is June 15.

If a student plans to graduate, they must submit an application regardless of whether or not they intend to participate in the scheduled ceremonies. If the request to graduate is not approved by the candidate's faculty, a reapplication for the next congregation will be required.

Applications for May are not acknowledged until the end of March when Graduation Ceremony information is emailed. Acknowledgment for November applications will be emailed at the end of September. The receipt of graduation information does not confirm the satisfactory completion of the degree program. The faculty completes this approval process and Senate then confers successful candidates. Students can access the SSC one week prior to the ceremonies.

URL:
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=3,44,0,0

Present Calendar Entry:
Homepage Policies and Regulations
Graduation

Every candidate for a degree must make a formal application for graduation. Students can make a formal application for graduation via the Student Service Centre (SSC).

The application deadline for May Congregation is February 28. The earliest date to make an application for May Congregation is December 15 of the previous year. The application deadline for November Congregation is August 31. The earliest date to make an application for November Congregation is June 15.

If a student plans to graduate, they must submit an application regardless of whether or not they intend to participate in the scheduled ceremonies. If the request to graduate is not approved by the candidate's faculty, a reapplication for the next congregation will be required.

Applications for May are not acknowledged until the end of March when Graduation Ceremony information is emailed. Acknowledgment for November applications will be emailed at the end of September. The receipt of graduation information does not confirm the
to confirm conferral of the degree. No student will receive a graduation diploma until all academic fees have been fully paid (see Financial Hold).

**Graduate Programs – Rolling Graduation**

The general regulations for graduation notwithstanding, graduate degrees may be approved at any regular meeting of the Senate during the Winter Session; however, graduation ceremonies (Congregation) are only held in May and November of each year. Although the granting of a degree will be noted on the student’s transcript once approved by the Senate, degree certificates will normally only be issued once the degree is conferred at or after the Congregation following approval.

For application deadlines and expected approval dates please see the Faculty of Graduate Studies Website (link to: http://www.grad.ubc.ca/faculty-staff/policies-procedures/graduation).

**Students Completing their Science Degree while Enrolled in Medicine**

Students are reminded that because of the extended Winter Session in the Faculty of Medicine, academic results for the first year are not available from this Faculty in time for spring graduation. Thus, all applications for degrees by students completing their Science degrees while registered in the first year of Medicine will be treated by the Faculty of Science as applications for fall graduation.

**Students Completing Degree Requirements at other Institutions**

Students completing degree requirements satisfactory completion of the degree program. The faculty completes this approval process and Senate then confers successful candidates. Students can access the SSC one week prior to the ceremonies to confirm conferral of the degree.

No student will receive a graduation diploma until all academic fees have been fully paid (see Financial Hold).

**Type of Action:**
Change to academic regulations to allow for rolling graduation. Also headings were inserted to be clear about this and another exceptional provision in the original calendar language for students taking courses at other institutions. The pre-existing provision for students entering Medicine while completing their Science degree has been removed.

**Rationale for Proposed Change:**
Rolling graduation is a mechanism by which students can be formally awarded a degree more than twice a year. As a result, approving list of graduates would become regular business of Graduate Council, which has a minimum of 4 meetings and a maximum of 5 meetings each year. This would provide an additional 4 to 5 exit points for graduates.

**Benefits:**
- The idea of Rolling Conferral of Degrees has been well received by members of the Graduate Council Academic Policy Committee as well as members of Graduate Council.
- Since thesis-based students can defend at any time during the year, the rolling conferral of degrees would be
At another institution are also reminded that, because of the delay in obtaining official transcripts, all applications for degrees for such students will be treated by Enrolment Services as applications for fall graduation.

Please see Current Students and Graduation at UBC for the latest information on graduation.

beneficial because once the defended copies of the thesis or dissertation have been submitted to the Faculty of Graduate Studies, the student will need to wait only a relatively short time before their name goes forward for the granting of the degree.

- Students also will not need to wait up to 6 months before the degree will show on their transcript.

- We have many requests from students to inform their prospective employers that they have completed all their degree requirements. Rolling graduations should reduce this need.

- Students would not actually receive their degree parchments at this time. Parchments would continue to be given out at the two convocation ceremonies (one in Spring, one in Fall). If students require their degree parchment before the next convocation ceremony, they would need to make a request to have an early release of the parchment at a cost to be set by Enrollment Services. Approved by Graduate Academic Policy Committee on January 22, 2008 Approved by Graduate Council on January 31, 2008
27 January 2012

To: Vancouver Senate

From: Senate Academic Policy Committee

RE: Medical Resident Status

The Committee has considered a proposal from the Faculty of Medicine to remove medical residents from the Classification of Students. Given that the relationship between a resident and the University is significantly different from the relationship between a student and the University, the Faculty of Medicine does not feel it appropriate that medical residents remain classified as students. Removing them from this classification will not affect the residents nor will it affect the University’s central allocation of funding. The rationale for the proposal is expanded further in the attached document.

As such, the Senate Academic Policy Committee is pleased to recommend the following to Senate:

Motion: “That ‘medical resident or intern’ be removed from the Classification of Students as laid out in the UBC Vancouver Academic Calendar.”

Respectfully submitted,

Dr. Paul Harrison, Chair
Senate Academic Policy Committee
JOINT BRIEF TO SENATE REGARDING STATUS OF MEDICAL RESIDENTS

CLASSIFICATION OF MEDICAL RESIDENTS AS STUDENTS

The University Act defines a student as a person who is presently enrolled at a university in a credit course or who is designated by resolution of the senate as a student.

In 1992 a Senate resolution designated residents in postgraduate residency training programs in the Faculty of Medicine as a classification of students. The resolution, “that the proposed changes to the “General Information” section of the Calendar be approved” was responsive to recommendations in the report of the Academic Policy Committee regarding classification of students. The minutes of the Senate meeting record that the report made the following observations: “although Residents are not in UBC degree programs they are considered UBC students and are required to register; they are listed in the calendar by the Registrar’s Office under the student category “Resident”; they are not adequately covered by any existing student category”.

It is not clear why the Academic Policy Committee determined that medical residents should be classified as students other than the fact that they are registered at the University and are “considered UBC students”. The limited information available does not indicate that there would be any particular benefit to classifying residents as students. There does not seem to have been widespread consultation regarding the recommendation and it seems likely that the ramifications of making such a designation were not fully considered.

While residents may have been “considered UBC students” there are significant differences in the relationship between the resident and the university and between a student and the university and classification of residents as students is not appropriate given these differences and the nature of the relationship between residents and the University.

On behalf of the Faculty of Medicine and the Office of the Registrar, Dean Gavin Stuart and Registrar James Ridge make this joint request to the Senate to revoke the 1992 resolution and to remove “medical resident or intern” from the student category “Resident” in the Admissions: Classification of Students section of the University Calendar. Item 8 in the list of classes of students would then read:

“Resident. A dental resident or pharmacy resident registered in a postgraduate training program in the Faculty of Dentistry or the Faculty of Pharmaceutical Sciences.”

There are differences in the nature of a residency program among the three faculties mentioned. The reasons why we believe it is appropriate to revoke the classification of medical residents or interns as students are set out below.
POSTGRADUATE RESIDENCY TRAINING PROGRAMS

Residents are medical doctors who are completing their medical training in a Royal College of Physicians and Surgeons and College of Family Physicians accredited residency programs to allow them to meet the certification requirements of their governing College. The Royal College of Physicians and Surgeons (“RCPS”) and the College of Family Practice of Canada (“CFPC”), the Colleges responsible for the setting of training standards, evaluation, and certification of residents in medicine, have formal programs for accreditation of postgraduate education programs. Since 1975 the RCPS has required that all accredited programs be university-based and under the direction of a Canadian university medical school. The Colleges have developed national standards for the training, evaluation and accreditation of postgraduate residency training programs sponsored by Canadian universities. The Colleges assess the various postgraduate residency training programs based on compliance with these standards. Every postgraduate medical training program must be accredited by the two Colleges every 6 years in order to continue offering these programs.

The College requirement for a university structure suitable for the conduct of postgraduate residency programs includes the requirement that there must be a senior faculty officer, such as an assistant, associate or vice dean responsible for the overall conduct and supervision of postgraduate medical education. There must also be a multidisciplinary postgraduate medical education committee to develop and review all aspects of residency education. The responsibilities of the postgraduate medical education committee must include establishing and maintaining an appeal mechanism for matters related to postgraduate medical education decisions.

The Colleges also set standards for the clinical, academic and scholarly content of the postgraduate training programs to ensure that residents are prepared to fulfill all of the core competencies of their specialty. Over the past 35 years the model used by the Colleges for postgraduate specialty training has moved from one of apprenticeship to adult learner with a significant and essential role in patient care. Evaluation of residents is one of the six major standards by which programs are assessed in the accreditation process.

Residents in postgraduate training programs offered by Postgraduate Medical Education in the Faculty of Medicine at the University of British Columbia are not registered in a university degree granting program. They receive no official designation from the University at the completion of their postgraduate training. Completion of the postgraduate training program allows the resident to sit the RCPS and CCFP certification examinations in the resident’s specialty area. Full licensure to practice is dependent on certification by either the RCPS or CFPC.

Postgraduate training positions are funded by the provincial/territorial Ministries of Health in furtherance of an integrated national strategy to improve the management of physician resources in Canada. As an integral component of the postgraduate training process residents are employed by the various Health Authorities in the Province and in their capacity as employees are members of a trade union, the Professional Association of Residents of British Columbia (“PAR-BC”).
The residents’ employment is subject to the terms of the collective agreement between the Health Authorities and PAR-BC. The employment and training components create a hybrid relationship amongst the residents, the employers, and the University which is unlike either a regular employment or a regular student relationship. This creates unique challenges in managing the relationship amongst these entities.

**RESIDENT EVALUATION PROCESS**

Residents are fundamentally different from students and their training programs are unlike those in University degree granting programs. The RCPSC and the CFPC have adopted the CanMEDS framework to identify the essential competencies for Canadian specialist physicians. These competencies form the foundation for training and evaluation in the postgraduate training programs. In addition to establishing competencies in academic and clinical roles the resident must demonstrate competency in the role of professional. This requires the trainee to demonstrate the ability to deliver the highest quality care with integrity, honesty and compassion; to exhibit appropriate personal and interpersonal professional behaviours and to practice medicine ethically consistent with the obligations of a physician. The standards to which a resident is held accountable even during his or her period of training differs qualitatively and quantitatively from the standards to which a student in a university program is normally held. The process for evaluation of a resident’s ability to meet these standards and to demonstrate core competencies also differs in significant ways from the evaluation processes routinely employed in the university setting.

The Faculty of Medicine has developed several processes to provide a fair system of evaluation and appeal as required by the College accreditation standards. The Program Director has overall responsibility for resident training and evaluation. Each program has a Residency Training Committee (“RTC”) to assist the Program Director and to consider issues related to residency training and evaluation. This committee includes elected resident representation. Under the Resident Evaluation and Appeals Policy the Program Director is required to identify resident weaknesses and to implement a period of remediation or probation as appropriate. The Policy also provides for an Appeals Committee to hear resident appeals of a postgraduate training program’s decision to dismiss a resident from the program. A resident can appeal a decision on the basis of procedural fairness or on the basis that the decision was not sound or fair. The Committee’s decisions are final and not subject to review.

**CLASSIFYING RESIDENTS AS STUDENTS**

When the RCPS requirement was first introduced, the impact on the medical schools was not known. It was initially thought that, at a minimum, residents should register with the university to allow for identification of those individuals enrolled in postgraduate training programs. However, it was not felt that they needed to be classified as students. Whether or not residents are counted in the University’s enrolment numbers will not affect the University’s central allocation of funding. As previously noted the budget for postgraduate training is provided by the Ministry of Health with input from Postgraduate Medical Education.
Residents pay a registration fee to the University and can continue to do so even if they are no longer classified as students. The registration fee is set by the Board of Governors and the fee for 2011-2012 is $373.89. In exchange for this fee the resident receives liability insurance coverage under the University’s Liability Insurance Program for medical malpractice risks and a UBCcard to allow access to the University libraries and facilities. The insurance plan specifically identifies residents as a distinct category; they are not required to be students to obtain coverage.

As previously noted the reasons for seeking the 1992 resolution are not clear. After careful consideration neither the Faculty of Medicine nor the Office of the Registrar can identify any reason to continue to classify residents as students. It is significant that from 1975 until 1992 residents did register with the university through the Registrar’s office but they were not classified as students under the University Act.

We submit that there is no detriment to residents if they are de-classified as students by a Senate resolution. There is no discernible benefit to having residents classified as students and in many ways such a classification is inappropriate given the marked differences between residents and students. As previously noted there are many significant ways in which residents differ from students including: the hybrid nature of their training; the relationship amongst the residents, the University and the Health Authorities; and the fact that residents do not pay tuition and pay only nominal registration fees to the University. The following summarizes the relevant ways in which residents are distinguishable from students:

1. Although the postgraduate training programs are “sponsored, organized and directed by a university medical school” as required by the Colleges, they are not credit or degree granting programs but are training programs to prepare the residents to meet the College certification requirements. Residents do not receive any degree, diploma or other recognition from the University of their participation in, or completion of, postgraduate training. After completion of an accredited training program, residents may take the specialty certification exams and if successful, be certified to practice this discipline of medicine in Canada. The opportunity to take these exams requires approval of the Program Director.

2. The postgraduate training programs are funded by the Ministry of Health and administered by the Office of Postgraduate Medical Education under the Associate Dean of Postgraduate Education. This is a discrete division in the Faculty of Medicine that operates relatively independently from the rest of the Faculty. The Office of Postgraduate Medical Education administers the Family Medicine Program and 63 specialty and subspecialty training programs. Decisions related to the programs are made by the Program Directors with support from the Postgraduate Deans. The Dean and the rest of the Faculty are not involved in such decision-making.

3. The postgraduate training programs must meet RCPS and CFPC accreditation standards. The various departments develop the postgraduate training programs offered through Postgraduate Medical Education and the programs are reviewed by the Royal College or College of Family Physicians as appropriate. Before new programs are offered, a department
will submit its proposal to the appropriate College for approval. Only programs that meet College approval are offered through Postgraduate Medical Education.

4. Postgraduate Medical Education has provided a process for Resident appeals of decisions to dismiss from the program made by the Program Director and Residency Training Committee. The appeal lies to the Resident Appeals Committee which is comprised of a delegate of the Associate Dean Postgraduate and two Program Directors.

5. Residents who accept positions in a training program offered through Postgraduate Medical Education do so pursuant to a contract with the University. During the training program, and as a condition of being in the program, residents are employed by the Health Authorities who operate the teaching hospitals. The residents’ employment is subject to the terms of a collective agreement with PAR-BC. The residents are also given a University appointment which is renewed annually. A resident's position and progress in his or her postgraduate training program is dependent upon the maintenance of his or her standing as an employee with the Health Authority, as a licensed physician with the College of Physicians and Surgeons of British Columbia (CPSBC), and as a resident under the Postgraduate Resident Evaluation and Appeals Policy.

CONSULTATIONS

In order to ensure that input was received from the residents, consultation was requested from the Office of Postgraduate Medical Education (PGME) which includes all of the Program Directors and resident representation. Also all Department Heads were asked to bring forward any additional specific resident concerns. Two issues were raised (federal tax status implications and eligibility for alumni status) which were both addressed satisfactorily with no changes.

SUMMARY

The University, through the Office of Postgraduate Medical Education, sponsors postgraduate training programs in compliance with RCPS and CFPC accreditation standards. These programs provide training to medical graduates who wish to complete their medical training, certify as a specialist or sub-specialist and register to practice. The Office of Postgraduate Medical Education administers these programs and is uniquely qualified to address the needs of residents in the postgraduate training program. While registration with the University provides certain benefits, such as liability coverage and library access, classification of the resident as a student under the University Act is not necessary to secure those benefits and the classification itself does not provide any benefits to the residents. Classifying residents as students under the University Act is not only unnecessary but inappropriate given the true nature of the relationship between the University and the resident and the significant differences between residents and students.

We ask that Senate revoke the 1992 resolution and eliminate “medical resident” from the student category “Resident” in the Admissions: Classification of Students section of the University Calendar.
Preamble:

The following proposal concerns two items of business: proposed changes to the mandate and structure of the College for Interdisciplinary Studies and the transfer of some units from the College for Interdisciplinary Studies to faculties. There are a number of units that will, at this time, remain with the College for Interdisciplinary Studies; motions for the transfer of these units will come forward to Senate at a later date.

Background:

The College for Interdisciplinary Studies (CfIS) was established by Senate in 2006. CfIS had two mandates: to support interdisciplinary units holding faculty appointments and stand-alone graduate programs and to promote interdisciplinarity across campus.

After five years, Senate mandated an external review of CfIS which was completed in December 2010. Two fundamental problems were identified in the review. CfIS units were not satisfied with the level of support received from CfIS and concerns were raised about the effectiveness of the College’s engagement with faculties in the advancement of interdisciplinarity campus-wide.

In response to the concerns and acting on advice received through the consultation process with colleagues and students within and outside of CfIS, a committee consisting of the Provost, the Vice-President Finance, the Vice-Provost and Associate Vice-President Academic Affairs and Resources, the deans of Applied Science, Arts, and Science, and the Principal of CfIS proposed that:

1. CfIS should, in collaboration with the faculties, focus its mission on encouraging, enabling, and supporting interdisciplinarity campus-wide;

2. Interdisciplinary centres and institutes and corresponding faculty appointments should be transferred from CfIS to the allied faculties for administrative support and formal reporting relationships; and,
3. At the present time CfIS should retain the oversight of its stand-alone interdisciplinary graduate programs.

The Senate Academic Policy Committee has reviewed this proposal and therefore recommends the following two motions to Senate:

Motions:

“That Senate approve changes to the mandate and structure of the College for Interdisciplinary Studies as set out in the ‘Proposal to Change the Mandate and Structure of the College for Interdisciplinary Studies’, effective April 1, 2012;”

and,

“That Senate approve that the Fisheries Centre be transferred from the College for Interdisciplinary Studies to the Faculty of Science, effective April 1, 2012;”

and,

“That Senate approve and recommend to the Board of Governors the following, effective April 1, 2012:

1. That the Centre for Women and Gender Studies be transferred from the College for Interdisciplinary Studies to the Faculty of Arts;

2. That the Centre for Women and Gender Studies be merged with Women and Gender Studies to create a new institute named the Institute for Gender, Race, Sexuality and Social Justice;

3. That the Institute of Applied Mathematics be transferred from the College for Interdisciplinary Studies to the Faculty of Science;

4. That the Institute for Resources, Environment and Sustainability be transferred from the College for Interdisciplinary Studies to the Faculty of Science;

5. That the Institute for European Studies be transferred from the College for Interdisciplinary Studies to the Department of Political Science in the Faculty of Arts;

6. That the Liu Institute for Global Issues be transferred from the College for Interdisciplinary Studies to the Faculty of Arts; and,
7. That the Media and Graphics Interdisciplinary Centre be transferred from the College for Interdisciplinary Studies to the Institute for Computing, Information and Cognitive Systems;”

and,

“That Senate recommend to the President that the appointment of Dr. Huebner be transferred from the College for Interdisciplinary Studies to the Department of Political Science.”

The above motions do not cover all of the current CfIS units. A motion or motions to transfer the remaining units from CfIS to faculties will be brought forward subsequently.

Respectfully submitted,

Dr. Paul Harrison, Chair
Senate Academic Policy Committee

Enclosed:

Appendix A Proposal to Change the Mandate and Structure of the College for Interdisciplinary Studies
Appendix B Review of Consultative Process
Appendix C Proposal to Transfer the Fisheries Center
Appendix D Proposal to Transfer the Centre for Women and Gender Studies and Create a New Institute for Gender, Race, Sexuality and Social Justice
Appendix E Proposal to Transfer the Institute for Resources, Environment and Sustainability
Appendix F Proposal to Transfer the Institute of Applied Mathematics
Appendix G Proposal to Transfer the Appointment of Dr. Kurt Huebner and the Institute for European Studies
Appendix H Proposal to Transfer the Liu Institute for Global Issues
Appendix I Proposal to Transfer the Media and Graphic Interdisciplinary Centre
Appendix A:

Proposal to change the mandate and structure of the College for Interdisciplinary Studies (CfIS)

Executive Summary

CfIS was established by Senate in 2006. The Faculty of Graduate Studies formerly held interdisciplinary research units with faculty appointments, and graduate programs with no faculty appointments. These were transferred to CfIS, which became a Faculty-like home for units and graduate programs. CfIS had two mandates: to support these units and graduate programs, and to support interdisciplinarity across campus.

Senate mandated an external review of CfIS after five years, which was completed in December 2010. This review noted that a College like CfIS is unique in North America. CfIS is not the sole home for interdisciplinary units at UBC. Over 30 non-CfIS interdisciplinary units are housed in Faculties or report to multiple Deans. The review noted that Faculties felt that important interdisciplinary work conducted within Faculties was not sufficiently recognized and that CfIS units felt their interests were being overlooked because of CfIS’s attention to the campus-wide mandate. In short, the College did not demonstrate the capacity to effectively fulfill both of its functions.

In response, the Provost established and chaired a committee that included the Vice-Provost and AVP Academic Affairs and Resources, the Vice-President Finance, the Deans of Applied Science, Arts, Medicine and Science, and the CfIS Principal. This committee sought additional feedback from colleagues and students within CfIS and outside of the CfIS units and proposed that CfIS should focus its mandate on advancing interdisciplinarity at UBC, including: supporting incubation, implementation and dissemination of interdisciplinary initiatives, programs and activities; that CfIS units should transfer to Faculties to allow for this new focus to be maintained and to create better administrative and logistic support for CfIS units while placing them closer to the distributed interdisciplinary activity across campus; and that CfIS should continue to house the graduate programs that are not attached to existing units on campus (“stand-alone interdisciplinary graduate programs”). After these transfers, CfIS will no longer hold faculty appointments.

We believe that these changes to the mandate and structure of CfIS will provide significant benefits to faculty, students, and staff now in CfIS, as well as to Faculties, the university and external stakeholders. The major benefits of moving units from CfIS to Faculties arise from integrating the interdisciplinary units in the Faculty administrative structure to enhance service provision to the units, and ending the apparent conflict of interest of CfIS supporting interdisciplinary units in a Faculty-like home while supporting interdisciplinarity across campus. Changing the role of CfIS will increase the academic reach and scope for
interdisciplinary units and thus will foster new research and teaching opportunities. Undergraduate and graduate students at UBC will be exposed to greater opportunities for teaching and learning experiences in interdisciplinary, problem-based, and community-focused research.

We propose the following:

- CfIS will incubate new interdisciplinary initiatives at UBC;
- CfIS will extend its support to the activities of all interdisciplinary units on campus;
- CfIS will support Faculties in planning and development of undergraduate and graduate interdisciplinary programs;
- CfIS, at this time, will continue to be the academic home of existing stand-alone interdisciplinary graduate programs (Bioinformatics Graduate Program, Cell and Developmental Biology Graduate Program, Genome Science and Technology Graduate Program, Interdisciplinary Oncology Graduate Program, Neuroscience Graduate Program, Sustainable Building Science Program);
- CfIS will no longer hold faculty appointments, or provide administrative services to interdisciplinary units;
- CfIS units will have their faculty appointments or share of joint appointments, endowed chairs, endowments, and budgets transferred with them to Faculties (details in the accompanying motion).

In the future, the roles of CfIS and the Principal will change. The Principal will have stewardship of interdisciplinary activities at UBC, and will serve on the advisory or steering committees for all interdisciplinary units. CfIS will provide support for individual faculty members and interdisciplinary units for appointments, and for promotion and tenure. CfIS will have a budget and space to incubate new interdisciplinary initiatives on campus in cooperation with Faculties, by providing administrative support, assistance with applications for funding, and coordination of activities.

**Rationale**

1. **Benefits to the university**

The university is committed to supporting interdisciplinary approaches across UBC Vancouver to achieve its goal of being a global leader in interdisciplinary research and learning. Interdisciplinary research grapples with complex issues, makes new connections, and solves important societal problems that affect local, national, and international communities. Interdisciplinary research and teaching lie at the heart of the commitments in Place and Promise to student learning,
research excellence, community engagement, aboriginal engagement, intercultural understanding, and international engagement.

There are over 45 interdisciplinary units on campus, eleven in CfIS, and about 35 outside CfIS. After the transfer of CfIS units to Faculties, the new CfIS will not hold faculty appointments. Transferring CfIS units to Faculties, and changing the role of CfIS to focus on UBC V-wide support for interdisciplinary teaching and research will allow unified, consistent, and coordinated facilitation of interdisciplinary, increase opportunities and connections across campus, and with the community. This transfer will strengthen Faculties, and the overall support for interdisciplinarity.

To maintain UBC’s leadership position in interdisciplinarity, it is essential that the restructured CfIS act in concert with Faculties to identify promising new initiatives, and to rapidly and effectively support them until they can be self-sustaining, and integrated into a Faculty. Interdisciplinary units often have overlapping goals and approaches, but lack of coordination has prevented optimal pooling of resources and experience.

It is equally important that the units transferred from CIFS and future CIFS-incubated units benefit from opportunities to thrive in a Faculty-based home. To this end, interdisciplinary advisory committees will be formed to assist Deans as they support the interdisciplinary centres and institutes and their faculty members in the achievement of their goals.

2. Benefits to the student and teaching experience

Undergraduate and graduate students currently at the university will gain from the increasing focus on interdisciplinary approaches to learning. Students will be exposed to an interdisciplinary outlook, have increased opportunities to work as part of interdisciplinary teams, learn about sustainability and the theory and practice of interdisciplinarity, and receive exposure to community engagement and thus contribute to enriched educational experiences.

Students in programs within CfIS units will benefit from their units’ administrative transfer to Faculties in that the students become part of a larger, more diverse community. There will be increased opportunities for networking, teaching assistantships, other forms of financial support, as well as greater exposure to a wide diversity of faculty. There will be new opportunities for interdisciplinary connections for undergraduate students, including those among undergraduate and graduate students and post-doctoral fellows.
Graduate students in CFIS stand-alone interdisciplinary programs already enjoy the advantages of multi-department and multi-Faculty association. These programs provide access to an abundant array of interdisciplinary educational opportunities and encourage and facilitate interaction between students and faculty whose paths would not normally cross. The historical funding anomalies have been addressed. Ongoing funding will continue for graduate program assistants, student activities and teaching assistantships. Graduate students’ desire to undertake problem-based research often brings together supervisors and committee members from different Faculties for the first time and it is from these interactions that interdisciplinary initiatives, including new programs, emerge. Graduate students in CfIS stand-alone interdisciplinary graduate programs can provide a wealth of opportunities for undergraduate students to experience interdisciplinary studies, and gain access to community service learning.

Students in all the stand-alone interdisciplinary graduate programs were consulted in December 2011 regarding the proposal to remain in CfIS and the responses were overwhelmingly in favour of the status quo at this time.

3. Strategic Opportunities

The refocused and restructured CfIS can align more effectively with the offices of the Provost, and Vice-President Research and International to promote interdisciplinarity, learning and research across UBC Vancouver.

4. Resource Management and Efficiency

When units are transferred from CfIS to Faculties to receive administrative support, they will benefit from the wider base of support, and presence of expertise in Faculties. This will allow reduction in the staff in the Principal’s Office, and the savings will provide additional resources to support the units and the Faculties’ support functions.

Physical Context

The space required to house the Principal’s staff will be greatly reduced, thus returning space on the first floor of the Choi Building at 1855 West Mall to the university space inventory.
Appendix B:

Review of Consultative Process

Consultation processes for each unit listed in the motion are detailed below.

The Centre for Women and Gender Studies

The Centre for Women and Gender Studies (CWAGS) and Women and Gender Studies (WAGS) held a joint retreat on May 3, 2011 to discuss the possible merger of the two units. Faculty, staff, and (elected) representatives from sessional instructors, graduate students and undergraduate students unanimously agreed to merge the two units. On June 6, 2011 the units held an open meeting with faculty, Faculty Associates, sessional instructors and students to discuss the merger and renaming of the Institute. Consultations continued in the fall at regular joint meetings with CWAGS and WAGS (September 27, November 1 and December 8), with Critical Studies in Sexuality (December 6), a separate meeting with graduate students (December 8), and a vote on a revised name (December 9-12). This proposal was agreed to in principle by the Principal of CfIS and the Dean of Arts in July, 2011, and approved by a vote of the Governing Council of CfIS on December 1, 2011. The proposed transfer was discussed with the Heads and Directors of the Faculty of Arts at a retreat on September 15, 2011, and at subsequent meetings on November 10, 2011 and December 1, 2011. The transfer was discussed as part of the Dean of Arts’ presentation at the Faculty Council on October 11, 2011 and as part of the Strategic Plan presentation on October 25, 2011. The Strategic Plan was approved with no dissent concerning the proposed transfer to the Faculty of Arts.

The Fisheries Centre

Beginning in January 2011, members of the Fisheries Centre (FC) considered transfer to several different UBC Faculties and concluded that the best fit was with the Faculty of Science. FC graduate students were consulted and concurred with the proposed transfer to the Faculty of Science. An agreement in principle was reached between the Principal of CfIS and the Dean of Science in October, 2011. The proposed transfer was approved by the Governing Council of CfIS on December 1, 2011 was discussed and unanimously approved by the Faculty of Science Heads and Directors on December 21, 2011.

The Institute for Applied Mathematics

In May 2011, the Institute for Applied Mathematics (IAM) Steering Committee, consisting of representatives of the main constituent research groups, met with the Head of the Department of Mathematics to discuss whether the Faculty of Science could
provide a better and more natural home for the IAM. This discussion prompted the IAM Director to consult with the Dean of the Faculty of Science in August 2011 about the feasibility of attaching the IAM to Science. Further discussion of the transfer occurred at a forum of IAM students and faculty in September, 2011, and in two more detailed meetings with the IAM graduate student committee. The consensus arrived at during the course of these discussions was that the IAM should be transferred to the Faculty of Science. This proposal was agreed to in principle by the Principal of CfIS and the Dean of Science in October 2011. The proposed transfer was approved by the Governing Council of CfIS on December 1, 2011 and was discussed and unanimously approved by the Faculty of Science Heads and Directors on December 21, 2011.

**Dr. Kurt Huebner and the Institute for European Studies**

After consultation with the Principal of CfIS, the head of the Department of Political Science, and the Dean of Arts, Professor Huebner elected to join Department of Political Science in the Faculty of Arts. This proposal to transfer Dr. Huebner’s appointment and the Institute for European Studies (IES) to the Faculty of Arts was agreed to in principle by the Principal of CfIS and the Dean of Arts in July 2011, approved by the governing council of CfIS on December 1, 2011, and by the Department of Political Science on August 3, 2011. The transfer was discussed as part of the Dean of Arts’ presentation at the Faculty Council on October 11, 2011 and as part of the Strategic Plan presentation on October 25, 2011. The Strategic Plan was approved with no dissent concerning the proposed transfer of IES to the Faculty of Arts. As there are currently no graduate students in IES, consultation with students is not required.

**The Institute for Resources, Environment and Sustainability**

Members of the Institute for Resources, Environment and Sustainability (IRES) consulted with the Deans of Applied Science, Arts, and Science commencing in January 2011. This extensive period of consultation included numerous faculty meetings, discussion with student representatives and a survey of student opinion. These consultations resulted in a proposal to transfer the IRES to the Faculty of Science. An agreement in principle was reached between the Principal of CfIS and the Dean of Science in October, 2011. The proposed transfer was approved by the Governing Council of CfIS on December 1, 2011 and was discussed and unanimously approved by the Faculty of Science Heads and Directors on December 21, 2011.
The Liu Institute for Global Issues

The Liu Institute for Global Issues Executive Committee voted unanimously in June 2011 to transfer the Liu Institute to the Faculty of Arts. No other faculties were considered. Follow-up to this decision included an Institute-wide consultative meeting with the Dean of Arts in September 2011, to further explore opportunities and challenges. As the Liu Institute does not have an independent graduate program, consultation with students is not required. An agreement in principle was reached between the Principal of CfIS and the Dean of Arts in September, 2011, and was approved by the Governing Council of CfIS on December 1, 2011. The proposed transfer was discussed with the Heads and Directors of the Faculty of Arts at a retreat on September 15, 2011, and at subsequent meetings on November 10, 2011 and December 1, 2011. The transfer was discussed as part of the Dean of Arts’ presentation at the Faculty Council on October 11, 2011 and as part of the Strategic Plan presentation on October 25, 2011. The Strategic Plan was approved with no dissent concerning the proposed transfer of the Liu Institute to the Faculty of Arts.

The Media and Graphics Interdisciplinary Centre

In the external review for the Institute of Computing, Information and Cognitive Systems (ICICS) in 2006, the committee recommended that the university should incorporate the Media and Graphics Interdisciplinary Centre (MAGIC) within ICICS to better consolidate the resources used by researchers who tend to be members of both MAGIC and ICICS. After discussions between the Directors of MAGIC and ICICS and their affiliated faculty members, it was proposed to the Directors of MAGIC and ICICS and their affiliated faculty members to attach MAGIC to ICICS. An agreement in principle was signed between the Director of ICICS, the Dean of Applied Science, and the Principal of CfIS on November 30, 2011, and approved by the Governing Council of CfIS on December 1, 2011.
Appendix C:

Proposal to transfer the Fisheries Centre from CfIS to the Faculty of Science for administrative support and reporting relationships

Executive Summary

The FC researches the options for restoring fisheries, conserving aquatic life, and rebuilding ecosystems. It promotes the multidisciplinary study of aquatic ecosystems and engages in broad-based collaboration with maritime communities, government, NGOs, and other partners. Policy and planning for ecosystem-based management is informed by knowledge of the interplay between human, biotic, and environmental factors that affect ecosystem structure and function. The FC comprises several research units: Aboriginal Fisheries, Policy and Ecosystem Restoration for Fisheries, Fisheries Economics Research Unit, Marine Mammal Research Unit, Nereus Program, Project Seahorse, Sea Around Us, and Quantitative Analysis & Modeling.

We propose the following, effective April 1, 2012:

- The FC be transferred from CfIS to the Faculty of Science;
- All existing resources, including budget, faculty appointments or share of joint appointments, research, post-doctoral and student appointments, endowed or externally funded chairs, or endowments, be transferred with the FC;
- The name of the FC will remain and that the FC remain autonomous with its own Director;
- The Director of the FC will report to the Dean of the Faculty of Science;
- The FC will receive advice and support from a pan-university Interdisciplinary Advisory Committee;
- Faculty from the FC (with secondments as necessary to meet quorum) form the body for promotion and tenure cases carried out at the unit level. At the Faculty level, promotion and tenure cases will be reviewed according to University policy and procedure with assurance that members versed in interdisciplinarity will be represented on the faculty-level committee. Individual faculty members' offer letters will contain specific details about promotion and tenure.
- Faculty in the FC will contribute to undergraduate teaching;
- Space currently occupied by the FC in the AERL Building at 2202 Main Mall will be transferred to the Faculty of Science.

All elements are described below.
Rationale

1. Benefits to the academic mission and organization of the FC

The FC will benefit from informal interaction with disciplinary units, and vice versa. The Faculty of Science has faculty members in the Department of Zoology and other departments who welcome greater interaction with the FC. In turn, this will increase the possibilities for research collaboration and group grants for the FC with faculty members in the Faculty of Science. Hosting visiting scholars and seminar speakers is an important part of the academic experience for faculty members and students. Small units lack the resources to fund significant numbers of visitors. When the FC is transferred to the Faculty of Science, it should be possible to partner with departments with overlapping interests and arrange joint funding for visitors. The FC will benefit from a greater access to resources. For example, the Faculty of Science has a research-focused unit, Skylight, engaged in the scholarship of teaching and learning. Science is also engaged in a variety of outreach programs targeting K-12 students and teachers, special communities and the general public. FC graduate students will also benefit from the transfer of the FC to the Faculty of Science. There are also direct financial opportunities, including fund-raising through the Faculty of Science’s Development Office and access to Science’s travel awards for postdoctoral scholars.

2. Benefits to the academic mission and organization of the Faculty of Science

The FC comprises multiple research projects. All have a strong emphasis on sustainability. For example, Project Seahorse advances marine conservation by undertaking biological and social research, then applying its findings to the management of populations, habitats, fisheries, and trades. The Marine Mammal Research Unit investigates interactions between humans and marine mammals, marine mammals as indicators of ecosystem change, and the natural history, biology and conservation of marine mammals. The Sea Around Us Project documents large-scale impacts on marine ecosystems and finds solutions to the challenges they pose. The NF-UBC Nereus program was created to help address the global issue of overfishing and a decline in the world’s fish populations to bring about change to how we exploit the oceans in order for future generations to enjoy seafood and experience a healthy ocean. Thus, the Faculty of Science will gain an important and effective addition to sustainability and to international engagement.

The Aboriginal Fisheries Research Unit (AFRU) combines traditional ecological knowledge and modern science to support more effective ecosystem and aquatic resource management. The unit employs a multi-disciplinary approach including aquatic ecology and fish physiology directed toward the maintenance of sustainable aquatic resources that support aboriginal communities, one of the foundations of Place and Promise.
Researchers in the FC are skilled at bringing consistent and positive media attention. Professors Pauly, Sumaila, and Christensen have reached millions with local, national and international media. Three of the eight UBC researchers invited to present at the American Association for the Advancement of Science (AAAS) meetings were from the FC. One fisheries researcher, Villy Christensen, gave over 35 interviews at the 2011 AAAS meeting, garnering coverage in the Washington Post, the BBC, CBC, Radio New Zealand, and beyond.

With collaboration as a hallmark of its activities, the FC brings a wealth of connections. With 49 associated and adjunct faculty, active participation in research networks, formal Memoranda of Understanding with organizations around the world, and a host of inter-faculty collaborations, the FC brings a potentially new network of associations and potential collaborators to the Faculty of Science. With an exceptional ability to share research broadly, new opportunities for collaboration arise regularly, thus increasing the Faculty’s role in international engagement.

3. Benefits to the student and teaching experience

Faculty members in the FC are particularly well-positioned to contribute to new interdisciplinary offerings. They are able to help students gain an interdisciplinary outlook as well as learn about the theory and practice of interdisciplinarity in various contexts. Faculty members in the FC are also able to contribute to the enriched educational experiences (E3s), so undergraduate students will gain exposure to community engagement through problem-solving activities, fulfilling one of the goals in UBC’s Place and Promise. FC faculty could also contribute to existing courses offered by the Faculty of Science, covering topics related to fish, oceans, aquatic and marine ecology, as well as fisheries conservation.

4. Strategic Opportunities

UBC has committed to sustainability as a university-wide strategic priority to which the FC’s research projects contributes substantially. The FC’s work is inherently international and with work and connections that span the globe, the FC contributes in many ways to UBC’s and the Faculty of Science’s strategic international engagement goals.

Physical Context

The FC is housed in the Aquatic Ecosystems Research Laboratory (AERL) at 2202 Main Mall. After the transfer, the Faculty of Science will acquire 19,617 sq. ft. of space.
Appendix D:

Proposal to transfer the Centre for Women and Gender Studies (CWAGS) from CfIS to the Faculty of Arts, merge CWAGS with Women and Gender Studies (WAGS), and rename the combined units the Institute for Gender, Race, Sexuality and Social Justice (IGRSSJ)

Executive Summary

We propose that CWAGS be transferred from CfIS to the Faculty of Arts, merged with WAGS in the Faculty of Arts, and that the combined unit be renamed the Institute for Gender, Race, Sexuality and Social Justice (IGRSSJ).

CWAGS and WAGS already share space, staff, resources, and a collective enterprise of feminist research and teaching with a significant focus on anti-racist, post-colonial, queer, community-based and other critical feminist approaches that explore the intersections of gender with other forms of social inequality. However, at present the units have separate administrative homes with CWAGS in the College for Interdisciplinary Studies and WAGS in the Faculty of Arts. This separation in two distinct administrative homes is an artifact of historic organizational structures at UBC. For reasons outlined below, faculty members strongly believe it is time to formally merge into one unit.

The IGRSSJ will have its administrative home in the Faculty of Arts and will report to the Dean of Arts. The IGRSSJ will maintain an ongoing connection with the Provost’s Office, and will receive advice and support from a pan-university Interdisciplinary Advisory Committee. The IGRSSJ will retain a university-wide mandate to foster feminist research and graduate education and it will form strong linkages with other faculties through secondments and joint appointments.

The IGRSSJ will combine existing budgets and faculty currently appointed in CWAGS and WAGS. Faculty appointments will all be transferred to the IGRSSJ. IGRSSJ faculty (and secondments) will form the body for promotion and tenure decisions within the unit. In the short term, the existing complement of IGRSSJ faculty will be supplemented with the secondment of 5 faculty from other units, at least 3 of which will come from the faculties of Applied Science, Education, Law, Medicine, Sauder School of Business and/or Science. These secondments will be for a period of 3 years, and renewable.

IGRSSJ will continue to have 3 foci: running an undergraduate program (BA and Minor), a graduate program (MA and PhD) and research and community engagement (GRSJ Research Centre, RAGA, Visiting Scholars, Community Visitors, Faculty Associates and Research Associates).

We propose the following, effective April 1, 2012:
• The Centre for Women’s and Gender Studies (CWAGS) and the Women’s and Gender Studies program (WAGS) will merge into a single unit renamed the Institute for Gender, Race, Sexuality and Social Justice (IGRSSJ) in the Faculty of Arts;
• The Institute for Gender, Race, Sexuality and Social Justice (IGRSSJ) will be an autonomous Institute in the Faculty of Arts;
• Administration of the IGRSSJ will be managed under a single Director who will report to the Dean of the Faculty of Arts;
• Physical space occupied by CWAGS will be transferred to the Faculty of Arts.

All elements specific to this proposal are described below.

Rationale

1. Benefits to the academic mission and organization of the IGRSSJ

Previous external reviewers have observed that the separation of CWAGS and WAGS into two distinct administrative units lacks an obvious academic rationale. When CWAGS and WAGS transferred into the Jack Bell Building in December 2009, they were encouraged by the Provost to develop a plan to merge into one unit. This proposal emerges from those discussions, and from the proposal to change the mandate and structure of CfIS.

Sharing space by CWAGS and WAGS has already facilitated a high degree of interdependence. Regardless of formal appointment, all C/WAGS faculty are involved in some way with the program run by their sister unit. Faculty in WAGS form the backbone of supervisors in the CWAGS graduate program, and are sometimes bought out to teach graduate courses for CWAGS. Similarly, some CWAGS faculty teach in the undergraduate program. CWAGS graduate students and PhD’s are routinely hired as TA’s and sessional instructors in the WAGS program. The Chair of WAGS sits on the CWAGS Advisory Committee, and the Director of CWAGS sits on the WAGS Coordinating Committee. The two units routinely co-organize special events, and sit on each other’s hiring committees, promotion and tenure committees, and graduate admissions committees. In addition, CWAGS and WAGS hold a joint annual planning retreat each spring. This long history of cooperation continues to be very productive and is essential for the success of both units. Informally, CWAGS and WAGS have demonstrated the ability to cooperate and strengthen each other. Thus, creation of the IGRSSJ will formalize an already existing partnership.

2. Benefits to the academic mission and organization of the Faculty of Arts

CWAGS’ mandate and organizational structure, with 90 Faculty Associates drawn from the Faculties of Applied Science, Arts, CfIS, Education, Land and Food Systems, Law, Medicine and Science, represents a creative and powerful interdisciplinary resource that will increase outreach from the Faculty of Arts, and forge greater connections with the
rest of campus. The IGRSSJ will be uniquely positioned at the centre of UBC’s mandate outlined in *Place and Promise*, making critical contributions to the strategic initiatives of Social Sustainability, Intercultural Understanding, International Engagement and Aboriginal Engagement, thus strengthening the contribution of the Faculty of Arts to these important goals.

CWAGS and WAGS have particular strengths in the area of community engagement, a pillar of *Place and Promise*. CWAGS has 22 Research Associates, some of whom have appointments in other post-secondary institutions (including Emily Carr, Douglas College, Simon Fraser, and the University of Victoria), and others of whom are community researchers. In the past 3 years CWAGS Community Visitors Program has supported researchers from a range of local community organizations: Women Against Violence Against Women, Vancouver Status of Women, the Philippine Women’s Centre, the YWCA Legal Educator, the Filipino Canadian Youth Alliance and Justice for Girls.

3. Benefits to the student and teaching experience

Many CWAGS and WAGS faculty and students work directly with community organizations in research projects as well as in volunteer initiatives. For the past decade a practicum has been offered as a credit course option at the undergraduate and graduate levels. The practicum places students within non-profit equity-seeking organizations where they learn from and contribute to community groups. In addition, CWAGS runs a Community Visitors program to facilitate research among non-profit social justice organizations. The IGRSSJ will thus increase opportunities for undergraduate and graduate students to have enriched educational experiences.

At the undergraduate level WAGS plans to develop an honours program and expand cross-faculty course offerings. Two WAGS courses are already offered jointly in the Faculties of Applied Science and Law. The IGRSSJ hopes to second faculty to enhance graduate and undergraduate courses offered in these areas, and also to expand into Medicine and Science with the goal of developing a research focus, and eventually a minor, in the areas of Gender and Health and Gender and Technology. WAGS courses are already listed as part of the Arts minor in Law and Society, and WAGS would like to extend their focus in this area as well.

At the graduate level, faculty members in CWAGS teach many students from other programs and students also take courses and work with supervisors across UBC. The IGRSSJ would like to enhance their role in graduate education by developing a Graduate Certificate in Gender, Race and Social Justice that graduate students in other programs, and potentially from other institutions, would be able to take to supplement their background in feminist scholarship. Developing a Graduate Certificate in Gender, Race and Social Justice may involve combining a suite of existing CWAGS graduate courses, or offering short mini-courses during the summer.
4. Strategic Opportunities

Merging CWAGS and WAGS provides the opportunity to rename the resulting Institute to better reflect the increased emphasis on the broader issues of equality and social justice, and will position the IGRSSJ to deepen relationships with other equity-related units with common interests. In particular, the IGRSSJ will have close relationships with the Critical Studies in Sexuality program, the First Nations House of Learning and the First Nations Studies Program. All of these partners were centrally involved in a Green College symposium on *Colonialism, Marginalization and Gendered Violence: Dialogues for Change* in 2011.

The revamped Institute for Gender, Race, Sexuality and Social Justice will expand and broaden its contributions to UBC’s strategic initiatives around Aboriginal Engagement, Intercultural Understanding, International Engagement, and Social Sustainability. Key to expanding its reach is a plan to enhance the IGRSSJ’s faculty complement through strategic secondments from across the university. This will allow the IGRSSJ to broaden the scope and impact of its research and teaching. The IGRSSJ will strengthen and formalize relationships with Faculties from which there are already significant numbers of Faculty Associates (such as Education, Law, and the School of Nursing in Applied Science), and will expand the number and diversity of Faculty Associates in those areas where there is currently less representation (other fields in Applied Science, Medicine and Science). The IGRSSJ will mount more special events linked to local and global Indigenous issues and international development. It anticipates spearheading more joint research and applications through SSHRC and, as its reach extends further across Applied Science, Medicine and Science, through CIHR and NSERC, while continuing to work with the Development Office, to identify other sources of funding for various social justice projects.

5. Resource Management and Efficiency

CWAGS and WAGS have a long and rewarding history in sharing physical space and administrative resources. The units already share two support staff: one administrator, and one secretary for undergraduate and graduate students. Administration of the IGRSSJ will be managed under a single Director, so there will no longer be any need for a separate Chairs of WAGS and CWAGS. Officially merging WAGS and CWAGS will ensure consistent policies and procedures, and management of staff and finances, and remove any small inequities that may now exist between these units.

Physical Context

WAGS and CWAGS are currently housed in contiguous space in 2 floors of the Jack Bell Building, 1896 East Mall. After the transfer of CWAGS to the Faculty of Arts, the Faculty will acquire 2,379 sq. ft. of space.
Appendix E:

Proposal to transfer the Institute for Resources, Environment and Sustainability (IRES) from CfIS to the Faculty of Science for administrative support and reporting relationships

Executive Summary

The mission of the IRES is to foster sustainable futures through integrated research and learning about the linkages among human and natural systems in order to support decision-making from local to global scales. Research is done in close collaboration with a large variety of stakeholders from local enterprises and decision-makers to governmental bodies, NGOs, and international businesses to produce high quality research in areas of societal interest. These include a wide range of environment and sustainability issues with a focus on integrated, qualitative analyses of human and natural systems dealing with governance, decision-making and risk analysis in the built environment, energy, ecosystem services, and water resources.

We propose the following, effective April 1, 2012:

- The IRES be transferred from CfIS to the Faculty of Science;
- All existing resources including budget, faculty and shared-faculty appointments, post-doctoral, student, and research appointments, endowed chairs, and endowments be transferred with the IRES;
- The name of the Institute for Resources, Environment and Sustainability will remain and that the IRES will remain autonomous with its own Director;
- The IRES will report to the Dean of the Faculty of Science;
- The IRES will receive advice and support from a pan-university Interdisciplinary Advisory Committee;
- Faculty from the IRES (with secondments as necessary to meet quorum) form the body for promotion and tenure cases carried out at the unit level. At the Faculty level, promotion and tenure cases will be reviewed according to University policy and procedure with assurance that members versed in interdisciplinarity will be represented on the faculty-level committee. Individual faculty members' offer letters will contain specific details about promotion and tenure.
- Faculty in the IRES will contribute to undergraduate teaching, particularly in the areas of sustainability and policy;
- Space currently occupied by the IRES in the AERL Building at 2202 Main Mall will be transferred to the Faculty of Science.

All elements are described below.
Rationale

1. Benefits to the academic mission and organization of the IRES

Faculty members in the IRES collaborate broadly across disciplines. Several members have engineering backgrounds and have collaborations with those in Applied Sciences; others with a social science background collaborate with those in Arts. IRES will continue to maintain these links. Transfer to the Faculty of Science will not supplant these relationships; rather IRES could become an important hub for evidence-based sustainability research on campus, with the institutional support from the Faculty of Science. In addition, IRES will benefit from informal interaction with disciplinary units within the Faculty of Science and vice versa. Faculty members in the Departments of Earth and Ocean Science, Zoology, and other departments welcome greater interaction with the IRES. In turn, this will increase the possibilities for research collaboration and group grants for the IRES with faculty members in the Faculty of Science.

2. Benefits to the academic mission and organization of the Faculty of Science

The IRES is engaged in activities that directly support UBC’s strategic plan, *Place and Promise*, and the Faculty of Science’s strategic plan, *Advancing Science*. Both strategic plans place sustainability among its core commitments and the IRES faculty members have been deeply involved in fulfilling our collective commitment to sustainability. The IRES plays a central role in sustainability-related research and education at UBC, with affiliated students and faculty engaged with these activities across the campus. Collaboration across students and faculty is widespread in the unit, and interdependency across faculty in addressing real world problems is strongly encouraged and realized.

Intellectual and cultural diversity, in a wide sense, are cornerstones for successful interdisciplinary research and education related to environmental issues and sustainable development. Intercultural and interdisciplinary aptitudes are likewise an important part of being successful in the IRES research.

The IRES faculty and students conduct research on a wide range of environment and sustainability issues of contemporary concern, often relying on integrated, qualitative and quantitative analyses of human and natural systems. The research is often conducted in close collaboration with stakeholders and partners – from local enterprises and decision-makers to governmental bodies, NGOs and international businesses. Research presently conducted at the IRES is, in one way or another, related to governance, decision-making, risk analysis or the interaction between science and policy. Additionally, some scholarship has community engagement as its core mandate.

The IRES enjoys a very strong reputation for conducting high quality interdisciplinary research and providing a creative, stimulating and collegial environment for its students, visitors and faculty members. The IRES faculty members are often asked to act as experts on various panels and to give keynote lectures. They also serve on boards, are members of think-tanks, participate in public debate and are actively engaged in UBC’s strategic
development. Other indicators of the unit’s reputation are the number of students who apply for admission to the RMES program (120 for 15 places) and the career paths taken by students after completing their degrees. Thus the IRES will be an outstanding addition to an already strong Faculty.

While the IRES enjoyed success in obtaining Tri-council funding, there was also notable success in attracting funds from other sources. For example, in 2009-10, IRES attracted about $250,000 in Tri-Council funding and $1.25M in other kinds of research funding (not including gifts). Researchers in the IRES are skilled at bringing consistent and positive media attention. That media awareness meant over two million people received media reports (via print, radio, and internet blogs) related to research conducted by the IRES faculty, according to the FP Informart media monitoring tool.

With collaboration as a hallmark of its activities, the IRES brings a wealth of connections. In addition to the core faculty members, the IRES has thirty-three faculty associates in eight of UBC’s Faculties potentially bringing a new network of associations and potential collaborators to the Faculty of Science. With an exceptional ability to share research broadly, new opportunities for collaboration arise regularly.

3. Benefits to the student and teaching experience

Many IRES faculty members are or have been responsible for teaching undergraduate courses in other departments such as Earth and Ocean Sciences, Geography, Anthropology and various engineering programs. Faculty members have also been driving in the strategic development of new and innovative interdisciplinary courses and programs across campus such as the new master’s program in Engineering and Public Policy (EPP) which was approved by the Senate in 2011 or the newly-launched undergraduate course Applied Sustainability – the UBC campus as a living laboratory (APSC 364), which is conducted in collaboration with UBC Planning and Operations and is open for students from six Faculties. All aspects of this cross-campus teaching activity will be supported and flourish under the transfer to Faculty of Science.

4. Strategic Opportunities

UBC has committed to sustainability as a university-wide strategic priority. The current leader of UBC’s sustainability initiatives is an IRES faculty member. The IRES has created a culture and mechanisms for collaboration and attracts world class students. Thus the IRES provides a level of excellence in research and graduate education that is the essential complement to UBC’s sustainability priority that could act as the hub of networks for faculty collaboration.

Physical Context

The IRES is housed in the Aquatic Ecosystems Research Laboratory (AERL) building at 2202 Main. After the transfer, the Faculty of Science will acquire 13,313 sq. ft. of space.
Appendix F:

Proposal to transfer the Institute for Applied Mathematics (IAM) from CfIS to the Faculty of Science for administrative support and reporting relationships

Executive Summary

The IAM oversees the development of interdisciplinary educational and research programs in applied mathematics. The IAM provides excellent opportunities for interdisciplinary research that combines mathematics with another field, including the physical, chemical, and biological sciences, engineering, finance, and business. One of the objectives of the Institute is the development and application of mathematical methods to the solution of practical problems in industry and nature.

The transfer to the Faculty of Science will significantly streamline current administration of the unit's budget and computer infrastructure. This will eliminate redundancies and reduce budgetary costs, thereby freeing up resources to better support graduate student research and training. Housing the IAM within the Faculty of Science will further emphasize and highlight its mission and future goals, at the same time as establishing closer links with other units in the Faculty.

We propose the following, effective April 1, 2012:

- The IAM be transferred from CfIS to the Faculty of Science;
- The IAM name continue to be used and the program administered within the Faculty of Science;
- All existing resources including budget, appointments and space be transferred with the IAM.

All elements are described below.

Rationale

1. Benefits to the academic mission and organization of the IAM

The change in the mandate of CfIS provides an opportunity to transfer the IAM to the Faculty of Science and correct an administrative anomaly. The IAM is currently administered by CfIS, but its faculty and students largely reside in Science, and a substantial proportion of the operating budget comes from that Faculty (either directly or through the Department of Mathematics). While the IAM will be administered by the Faculty of Science, the program will continue to attract students and faculty members from the Faculty of Applied Science, creating bridges between the two Faculties. When the IAM is transferred to the Faculty of Science, it will benefit from being part of a major, continuing administrative unit with greater visibility and resources, and with ongoing opportunities to connect with other Faculties.
2. Benefits to the academic mission and organization of the Faculty of Science

The transfer of the IAM to the Faculty of Science will allow the Faculty to achieve recognition for the financial and administrative support that it has provided to the IAM for many years and will continue to provide in the future. In addition, Science will be recognized for the interdisciplinary activities and research of the IAM in the past, present and future, which have been accomplished by Science’s own faculty members. The IAM is engaged in community and applied problem-solving activities that are part of UBC’s strategic plan, *Place and Promise*; the transfer will locate these activities more centrally in the Faculty of Science.

3. Benefits to student research, training and experience

Locating the IAM within the Faculty of Science will streamline current administration and increase efficiencies; thereby liberating resources to better support graduate student research and training, and improve the student experience.

4. Strategic Opportunities

The IAM is currently an independent unit that has been providing a resource for graduate student training to departments in the Faculty of Science for forty years. Such a long history can suffer from the natural tendency towards conservatism and complacency. The transfer of the IAM to a new home offers an opportunity to reinvigorate the unit. In particular, it provides the opportunity to restructure and rethink the direction and outlook of the IAM. The Faculty of Science provides a unique setting for this revision, in view of its wealth of closely related and complementary initiatives with which the IAM could align. It makes strategic sense to anchor the IAM firmly in the Faculty of Science, while strengthening connections with other Faculties.

5. Resource Management and Efficiency

The transfer of the IAM to the Faculty of Science removes an unnecessary layer of administration of its general operation and budget, as the IAM will no longer be supported from multiple sources, or required to report to both the Principal of CIIS and the Faculty of Science. Because the main administration for the IAM students already takes place in their home departments, no new administration in the Faculty of Science is required. Simultaneously, the transfer will improve coordination of computer infrastructure and support.

**Physical Context**

The IAM is housed in the Leonard S. Klinck Building at 311-6356 Agricultural Road. After the attachment, the Faculty of Science will acquire 2,924 sq. ft. of space in the Leonard S. Klinck Building.
Appendix G:

Proposal to transfer the appointment of Dr. Kurt Huebner from CfIS to the Department of Political Science; and to transfer the Institute for European Studies from CfIS to the Faculty of Arts for administrative support and reporting relationships

Executive Summary

The IES was founded in 1998 to advance international knowledge and research about Europe. The mandate of IES is to promote the exchange of ideas, students, and scholars between Canada and Europe, and to provide a forum for public debate on European issues. Currently, the IES has one full-time faculty member, who is Director of the Institute, as well as 15 associate members, most of whom hold appointments in the Faculty of Arts. In the last five years, IES has developed a strong social sciences-oriented focus. Research areas in IES include trade, investment, and currency relations of Europe; Europe as global political and economic actor; immigration policies; centre-periphery relations in Europe; Innovation, sustainability and EU climate policies in a comparative perspective. The IES was very successful in attracting competitive grants, especially from the European Commission, the German Academic Exchange Service, and from SSHRC. The IES offers a Master of Arts in European Studies, but this program is currently suspended.

We expect the transfer to the Department of Political Science to provide significant benefits to IES and faculty because it will increase the potential for interaction of IES with existing units within Arts, including the Departments of Political Science; Geography; Central, Eastern, and Northern European Studies; French, Hispanic and Italian Studies; and the interdisciplinary program in Modern European Studies. After the transfer, the IES will benefit from access to staff in the Department of Political Science. The Director, the Department, and the Faculty will study the issues involved in the graduate program and determine whether to attempt to revitalize or to seek a sunset of the graduate program. If it is revitalized, students will benefit from increased interaction with student and faculty colleagues, and better access to research support and teaching assistantships. Dr. Huebner will contribute to teaching courses in the department of Political Science.

We propose the following, effective April 1, 2012:

- Professor Huebner’s appointment will be held in the Department of Political Science in the Faculty of Arts, and he will report to the Department head;
- IES be transferred from CfIS to the Department of Political Science in the Faculty of Arts;
- IES will remain a Centre and will maintain a Director;
- IES will maintain a dotted line report to the Associate Dean (Communications and Strategy) of the Faculty of Arts and the Dean and Associate Dean; it will receive advice and support from the pan-university Interdisciplinary Advisory Committee;
• Research and post-doctoral appointments in IES will be transferred to the Faculty of Arts;
• Space currently occupied by IES on the third floor of 1855 West Mall will be transferred to the Faculty of Arts.

All elements are described below.

**Rationale**

1. **Benefits to the academic mission and organization of the Institute for European Studies**

   As currently constituted IES is too small make full use of its potential. Professor Huebner is in CfIS, but most of the associate faculty are either in the Faculty of Arts or in professional faculties. Having the vast majority of members of IES in the same Faculty will make it easier to coordinate activities, and partner with other Centres, Institutes and Departments in the Faculty. For example, it should be possible to improve seminar programs by leveraging IES funds with contributions from other units in Arts. A location within the Faculty of Arts will make it simpler to recruit graduate students, post-doctoral fellows and visiting scholars because there will be a richer network of academic colleagues and opportunities for collaboration and interdisciplinary work.

   Professor Huebner has been Director for five years, and if IES is to continue, a new Director will have to be appointed. Having IES in the Faculty of Arts will facilitate succession planning. It will also facilitate delegation of responsibilities for different aspects of the program.

2. **Benefits to the academic mission and organization of the Faculty of Arts**

   The Faculty of Arts takes seriously the commitment by the University to International Engagement, particularly around India, China, and Europe (as specified in *Place and Promise* and the strategic plan on International Engagement from the Vice-President Research and International). The Faculty already incorporates significant assets for the study of Europe and engagement with Europe, including reciprocal exchange programs with European universities (e.g. Science Po), research and graduate study agreements with European universities (e.g. Humboldt University), the language-based departments (Central, Eastern, and Northern European Studies and French, Hispanic, and Italian Studies), and interdisciplinary programs such as Medieval Studies, Modern European Studies and Holocaust Studies. Finally, there are many European specialists in other units in the Faculty of Arts as well as faculty with research projects that involve European researchers. We will look to the Institute’s connections and to the experience of its Director and affiliated faculty to advance the conversation on Europe within the Faculty and across the Arts. How can Arts and UBC better articulate its investments in Europe, connect with consulates and embassies, and foster an academic and a public dialogue on Europe and on its relationship to Canada? The IES and its Director will have ample opportunities to contribute and foster UBC’s relations to Europe and Europe-related academic research. The current director of IES holds the Jean Monnet Chair for
European Integration at UBC; the broad research network of IES and its strong relations to the European Commission, the Delegation of the EU in Canada, European embassies as well as to European post-secondary institutions and public foundations will significantly add to the already existing opportunities to engage more fully on Europe.

3. Benefits to the student and teaching experience

The IES has attracted some high quality MA students since its inception, and in 2008-2010 averaged about 15 new students a year, equally divided between international and domestic students. In those years, 5 students attracted UBC funding, and 2 attracted external funding. Professor Huebner was successful in attracting international funding for enrichment experiences, notably the pan-Canadian EU Study Tour and an internship program in Europe. Additional student funding was provided by Research Assistantships from research grants obtained by the Director. If the MA in European Studies Program is continued, new students should contribute to European Studies in the Faculty of Arts.

4. Strategic Opportunities

The major strategic opportunities for IES within the Faculty of Arts are: to grow both the diversity and scope of its research interests; to invigorate and improve the graduate program; to use the resources of the Faculty of Arts to broaden a campus-wide mandate and to foster not only academic but public discourse on European issues. The IES will join a department that has two other small but very visible and active Centres (Centre for the Study of the United States and the Centre for the Study of Democratic Institutions); the Department has a demonstrated capacity to manage such resources. Departments in the Faculty of Arts including Political Science, Geography, Central, Eastern, and Northern European Studies and other units as noted previously will benefit from collaboration with IES when IES is housed within the Faculty. Professor Huebner brings a demonstrated ability to raise funds in the European arena, and thus to increase the opportunities available to the Faculty.

5. Resource Management and Efficiency

There are structural problems providing administrative support for small units with small budgets. If IES is embedded within the Department of Political Science, synergies in regards to staffing arise. Therefore IES can expect a much more effective level of service and support in the Faculty of Arts. The Department of Political Science has 29 faculty members currently, with another named chair in progress, so adding one more professor should not significantly affect departmental staffing resources.

Physical Context

The IES is housed in the Choi Building at 1855 W. Mall, and the Department of Political Science is located in the Buchanan Building at 1866 Main Mall. After the attachment, the Faculty of Arts will acquire 1,283 sq. ft. of space in the Choi building that is currently used by IES.
Appendix H:

Proposal to transfer the Liu Institute for Global Issues (Liu Institute) from CfIS to the Faculty of Arts for administrative support and reporting relationships

Executive Summary

The Liu Institute for Global Issues conducts and facilitates leading edge research and debate on global issues: mobilizing knowledge into solutions and policy. The three main areas of strategic focus include Sustainability, Security, and Social Justice. The Institute serves as a hub for global issues research at UBC and is designed to engage researchers and students across disciplines through partnerships with governments, NGOs and the private sector. The Institute also houses an interdisciplinary group of exceptional scholars, with over 10 cross-faculty appointments conducting global research in cross-cutting fields including law, business, political economy, international relations, comparative public policy, socio-cultural analysis, and socio-technical studies.

Through the Liu Global Policy Dialogue, the Institute actively engages in global policy dialogue with the broader community including practitioners from government, industry and civil society. Additionally, the Liu Institute invites leading scholars and distinguished practitioners to take up residence and engage in research and teaching activities at the Institute and has visiting scholars and distinguished fellows in corporate social responsibility; transitional justice and reconciliation; conflict and development; conflict financing; climate and environmental governance; and international law and civil society.

The Institute has post-doctoral Fellows in the areas of corporate social responsibility, human security, disarmament and non-proliferation, Canadian security and foreign policy, the bottom billion, and energy, climate and development. The Liu Scholar Program brings together exceptional graduate students from across UBC (Law, Forestry, Education, Engineering, Medicine as well as the Departments of Geography, Political Science, Anthropology, Sociology and History) to collaborate in cross-disciplinary research on global issues.

We propose the following, effective April 1, 2012:

- The Liu Institute be transferred from CfIS and attached to the Faculty of Arts;
- Name of the Liu Institute for Global Issues will remain, the Liu Institute will be autonomous and will maintain a Director;
- The Liu Institute will report to the Dean of the Faculty of Arts and receive advice and support from a pan-university Interdisciplinary Advisory Committee;
- At the Faculty level, promotion and tenure cases will be reviewed according to University policy and procedure with assurance that members versed in interdisciplinarity will be represented on the faculty-level committee. Individual faculty members' offer letters will contain specific details about promotion and tenure.
- Faculty in the Liu Institute will contribute to undergraduate teaching;
• Space currently occupied by the Liu Institute at 6476 NW Marine Drive will continue and will become part of the Faculty of Arts.

All elements are described below.

**Rationale**

1. **Benefits to the academic mission and organization of the Liu Institute**

   The Liu Institute will benefit from informal interaction with disciplinary units in the Faculty of Arts, and vice versa. The Faculty of Arts has faculty members in the Departments of Anthropology, Economics, Political Science and Sociology, who are likely to welcome interaction with the Liu Institute.

   The Liu Institute runs a renowned series of talks and events open to the UBC community and beyond. However, small units lack the resources to fund significant numbers of visiting speakers. As part of the Faculty of Arts, the Liu Institute should be able to partner with Departments with overlapping interests, arrange joint funding for visitors and increase the number of speakers.

2. **Benefits to the academic mission and organization of the Faculty of Arts**

   The Liu Institute is engaged in exactly the kinds of activities that form the pillars of *Place and Promise*. Through its public dialogues, interaction with the community, and community service learning, the Liu Institute embodies the ideals of Community Engagement. Similarly, the Liu Institute has a history of important research and activities around the theme of Sustainability, often leading the way for change at UBC, and far beyond our own environs. The Liu Institute has also advanced the *Place and Promise* goal of intercultural understanding though activities such as the Justice and Reconciliation Project, which works with war-affected children and youth in Uganda. The Project also assists young ex-combatants from Uganda’s civil conflict as they return to their communities.

   The Liu Institute is already engaged with the School of Social Work, Departments of Economics, Geography, Sociology, Political Science and Journalism and proposes to increase linkages throughout the faculty while maintaining its strong linkages with faculty in the IRES, Land and Food Systems, Law, Fisheries, School of Population and Public Health, and the Clean Energy Research Centre.

3. **Benefits to the student and teaching experience**

   The Liu Institute does not have a graduate program, but it has recently launched a partnership with the Interdisciplinary Studies Graduate Program (ISGP) in the Faculty of Graduate Studies to recruit interdisciplinary PhD students interested in pursuing global issues research at UBC.
This partnership is designed to attract students from across disciplines who are interested in conducting and facilitating issue-based research. In addition, the Liu Scholars Program is an award-winning network of interdisciplinary PhD Scholars at the Institute. This program offers membership in a number of research networks, office space, and funding for various activities including field research.

A hallmark of the Liu Institute is to provide innovative learning and research opportunities for UBC graduate students, postdoctoral fellows, faculty, and community members that help to bridge the gap between academics and practitioners. By the transfer of the Liu Institute to the Faculty of Arts, faculty in the Liu Institute will have the opportunity to teach both undergraduate and graduate courses and students in the Faculty of Arts will gain exposure to community engagement through problem-solving activities, fulfilling one of the goals in Place and Promise.

Student feedback through the Liu Scholar Program supports the Institute’s mission to offer an intellectual commons for dialogue on global issues and space to express different perspectives and break down disciplinary barriers to understanding the world’s problems and identifying what to do about it. Additionally, transfer of the Institute’s 12 research networks and groups will increase interest and broaden research areas within Arts.

4. Strategic Opportunities

Joining the Faculty of Arts has the potential to create new academic programming through a larger umbrella of expertise and greater capacity to tackle all themes under global issues. Transfer of the Liu Institute to the Faculty of Arts will bring a larger pool of research and teaching expertise on global development.

Liu Institute staff are well-versed in communications and business development bringing an experienced and knowledgeable team to work with Arts staff in cross-training and quality improvement. In addition, Liu Institute staff can provide global issues researchers with research services that support grant-writing, study design, implementation, knowledge translation, and communication activities. The Institute brings capacity to run summer institutes/programs/courses to further utilize its space and support for summer-term programming.

Physical Context

The Liu Institute building is at 6476 NW Marine Drive and contains 9,808 sq. ft. of space. Space currently occupied by Liu Institute faculty, staff and students and managed by the Liu Institute will continue and become part of the Faculty of Arts.
Appendix I:

Proposal to transfer the Media and Graphics Interdisciplinary Centre (MAGIC) from CfIS to the Institute for Computing, Information and Cognitive Systems (ICICS) for administrative support and reporting relationships

Executive Summary

MAGIC highlights the commitment of UBC to the use of advanced media technology and brings together existing efforts and new initiatives from various research programs. MAGIC serves as a catalyst to assimilate and exploit new technology in research and education at UBC and to strengthen interaction with industry through collaborative research. MAGIC was created to foster research covering the entire spectrum of new computer-based and computer-associated media. Some examples include multimedia, mobile computing, computer animation, 3-D modeling, interactive web-based applications, hypermedia, computer music, and computer-based tools for collaboration in education, medicine and entertainment.

MAGIC has over 30 affiliates from UBC and SFU, whose home departments range from Computer Science and Electrical and Computer Engineering to Music, Forestry, Psychology, Medicine, Education, Commerce and Fine Arts.

MAGIC does not have its own degree program, but it does administer the Sub-Specialization in Human Computer Interaction for Master’s students. Currently, the Sub-Specialization is open to Master’s students in Electrical & Computer Engineering, Computer Science, Psychology, Forestry, School of Library, Archival and Information Studies and Educational Psychology and Special Education, but it is intended to be easy to extend to any Masters student in any discipline.

For almost 20 years, MAGIC has worked in areas similar to those of ICICS, particularly with regard to graphics and human computer interaction. Therefore, the transfer of MAGIC to ICICS will reduce overlap.

We propose the following, effective April 1, 2012:

- MAGIC will be transferred from CfIS to ICICS;
- Name of MAGIC will remain, MAGIC will be an autonomous unit, and will maintain a Director;
- MAGIC will report to the Director of ICICS;
- All affiliated faculty members have appointments in Departments in various Faculties, who will continue to handle promotion and tenure;
- Faculty in MAGIC will contribute to undergraduate teaching through their home departments;
- Space currently occupied by MAGIC in the Forest Sciences Centre at 3640-2424 Main Mall will be transferred to ICICS.
All elements are described in the proposal that follows.

**Rationale**

1. **Benefits to the academic mission and organization of MAGIC**

   MAGIC will benefit from informal interaction with disciplinary units, and vice versa; faculty members in ICICS are likely to welcome interaction with MAGIC’s affiliates. In turn, this will increase the possibilities for research collaboration and group grants for MAGIC with faculty members in ICICS.

2. **Benefits to the academic mission and organization of ICICS**

   As part of ICICS, MAGIC could build upon its history and relationships to play a significant role in outreach and support for ICICS researchers in Media, Graphics and Human Interaction. With collaboration as a hallmark of its activities, MAGIC brings a wealth of connections within UBC as well as to other academic institutions and local, national and multi-national companies. A sizable list of research affiliates and inter-faculty collaborations brings a potentially new network of associations and potential collaborators to ICICS, with an exceptional ability to share research broadly; new opportunities for collaboration arise regularly.

   MAGIC has been planning a new program in Innovation focused on Media Graphics and Information and communication technologies that fits very well with the objectives and organization of ICICS’s Master of Software Systems program. Thus, having MAGIC within ICICS will support expanding the educational offerings that ICICS is promoting, providing unique value to UBC and the local industry.

   While MAGIC enjoyed success in obtaining tri-council funding, there was also considerable success in attracting funds from other sources. For example, in 2009-10, MAGIC attracted $44,000 in Tri-Council funding and $538,800 in other kinds of research funding (not including gifts). The research of MAGIC has attracted sizable donations and the very substantial groundwork laid by the CfIS Development team can be passed to ICICS to continue to build long-term, productive relationships with donors.

3. **Benefits to the student and teaching experience**

   Graduate students currently in ICICS will gain enormously from access to the faculty affiliates in MAGIC. Students in the Sub-Specialization in Human Computer Interaction run by MAGIC will see immediate benefits from the transfer to ICICS. The increased possibilities for networking, peer support, and speaking at, or attending departmental seminars will enrich the student experience. A key advantage is that MAGIC will be more visible to potential students when it is embedded in ICICS. As well, MAGIC plans to extend the Sub-Specialization in HCI to align with the Master of Software Systems to complement ICICS’s educational offerings to benefit a larger range of students. The
proposed transfer will reinforce and enhance much broader multidisciplinary scholarly work at UBC.

4. Strategic Opportunities

The major opportunities available to MAGIC after transfer to ICICS will be the ability to design and contribute to programs in partnership with ICICS. This will extend their integration within ICICS and the university, and give them access to greater resources. Conversely, the major strategic opportunity for ICICS is to increase the access of their graduate students to teaching and learning experiences in interdisciplinary, problem-based and industry-focused research.

Physical Context

MAGIC is housed at 3640-2424 Main Mall and the ICICS building is located at 2366 Main Mall. After the attachment, ICICS will acquire 3,259 sq. ft. of space in the Forest Sciences Centre.
3 February 2012

To: Vancouver Senate

From: Admissions Committee

Re: Calendar Change on Admission – Faculty of Forestry (Bachelor of Science in Forest Sciences, Bachelor of Science in Natural Resources Conservation and Bachelor of Science in Forestry)(approval)

TOEFL Requirements – Music (Doctor of Philosophy, Doctor of Musical Arts, Master of Arts and Master of Music)(approval)

TOEFL Requirements – Cell and Developmental Biology (Doctor of Philosophy and Master of Science)(approval)

a) Faculty of Forestry (Bachelor of Science in Forest Sciences, Bachelor of Science in Natural Resources Conservation and Bachelor of Science in Forestry)(approval)(circulated)

The Admissions Committee has reviewed and recommends for approval the revised calendar entry on admission requirements for applicants to the Bachelor of Science in Forest Sciences, Bachelor of Science in Natural Resources Conservation and Bachelor of Science in Forestry programs. Information previously collected under a supplementary application process will now be requested as part of the general undergraduate admission application process.

Motion: That Senate approve the revised calendar entry on admission for applicants to the Bachelor of Science in Forest Sciences, Bachelor of Science in Natural Resources Conservation and Bachelor of Science in Forestry programs, effective for the 2012 Winter Session and thereafter.

b) TOEFL Requirements – Music (Doctor of Philosophy, Doctor of Musical Arts, Master of Arts and Master of Music)(approval)(circulated)

The Admissions Committee has reviewed and recommends for approval changes in admission requirements for applicants to graduate programs in Music. The circulated document differentiates TOEFL standards between graduate programs in Music.

Motion: That Senate approve changes in admission requirements for applicants to graduate programs in Music (Doctor of Philosophy, Doctor of Musical Arts, Master of Arts and Master of Music) effective for entry to the 2012 Winter Session and thereafter.
e) TOEFL Requirements – Cell and Developmental Biology (Doctor of Philosophy and Master of Science) (approval) (circulated)

The Admissions Committee has reviewed and recommends for approval changes in admission requirements for applicants to graduate programs in Cell and Developmental Biology (Doctor of Philosophy and Master of Science). The circulated document updates the program title and outlines changes to TOEFL requirements.

**Motion:** That Senate approve changes in admission requirements for applicants to graduate programs in Cell and Developmental Biology (Doctor of Philosophy and Master of Science), effective for admission to the 2012 Winter Session and thereafter.

Respectfully submitted,

Dr. Richard Anstee  
Chair, Admissions Committee
FACULTY OF FORESTRY
Admission Change Proposal

Faculty: Forestry
Departments:
Faculty Approval Date: Nov. 3, 2011
Effective Session_Winter Term_1_ Year_2012_ for Change

Date: 27/10/2011
Contact Person: Peter Marshall
Phone: 604-822-4918
Email: peter.marshall@ubc.ca

URL:
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,203,907,0

Proposed Calendar Entry:
Homepage  Faculties, Colleges, and Schools  The Faculty of Forestry  Admission

Admission
Application for admission to the Faculty of Forestry must be made through Enrolment Services. Procedures, policies and admission requirements for the University of British Columbia and the Faculty of Forestry are specified in the Admissions section of the Calendar. Admission requirements specific to each degree program are provided in the section describing the specific degree.

URL:
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,203,907,0

Present Calendar Entry:
Homepage  Faculties, Colleges, and Schools  The Faculty of Forestry  Admission

Admission
Application for admission to the Faculty of Forestry must be made through Enrolment Services. Procedures, policies and admission requirements for the University of British Columbia and the Faculty of Forestry are specified in the Admissions section of the Calendar. Admission requirements specific to each degree program are provided in the section describing the specific degree.

Broader-based Admission
Up to ten applicants from secondary school who meet minimum academic requirements, but who do not meet the required competitive average for admission, may be selected for admission by the admissions committee of the Faculty on the basis of additional information provided in a supplemental application which is an optional part of the online application process. The Forestry Admissions Committee will consider all applicants who submit a supplementary application form and who have a final grade minimum average within 5% of the competitive average for admission into the Forestry program to which they applied or above the minimum average for admission to the University, whichever is higher. The Forestry Admissions Committee will consider the following:

1. Letters of reference
2. Additional work experience
3. Relevant research experience
4. Relevant community service
5. Relevant volunteer work

These candidates will be selected on the basis of their potential to succeed in the program and their potential to contribute to the Forestry program.
information when making their decision:

- program-related work, community or volunteer experience
- field experience
- completion of high school courses related to program (if offered)
- recent awards, honours or recognition
- participation in school clubs and organizations
- two reference letters from people who can give further information about your academic performance, extra-curricular activities, or work/volunteer experience
- your reasons for choosing the Faculty of Forestry (as outlined in a brief essay)
- extenuating circumstances that may have affected your GPA

**Type of Action:**
Remove portion of the admissions description that refers to broader-based admissions.

**Rationale for Proposed Change:**
Broader-based admissions are now incorporated into all UBC direct entry applications so the Forestry-specific approach is no longer applicable. The sole remaining paragraph simply directs interested individuals to the Admissions section of the calendar where the application process is described.

**URL:**
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,203,330,177

**Proposed Calendar Entry:**

Homepage ➔ Faculties, Colleges, and Schools ➔ The Faculty of Forestry ➔ B.Sc. in Forest Sciences ➔ Admission

**Admission**

Students entering from secondary school must have met the general University entrance requirements (see Admission) and have completed Principles of Mathematics 12 or Pre-Calculus 12. They must also complete one of Biology 12, Chemistry 12, or Physics 12, as well as two of Biology 11, Chemistry 11, and Physics 11.

To be eligible for second year of the Forest Science Major, students must have completed 6 credits of
first-year English; BIOL 121 and 140 and one of BIOL 111 or Biology 12; MATH 100 and 101 (or 102 or 103); and CHEM 111 and 113 or 121 and 123. The program is designed to allow completion in three years following at least one year (30 credits) of university-level work.

See also [Program Approval and Advising](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,203,418,173).

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The Faculty will accept applications from students with varying educational preparation:

- directly from secondary school graduation,
- following completion of at least 24 credits at UBC or its equivalent at another post-secondary institution.

See also [Program Approval and Advising](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,203,418,173).

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<td><strong>Admission</strong></td>
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The Faculty will accept applications from students with varying educational preparation:

- directly from secondary school graduation, or
- following completion of at least 24 credits at UBC or its equivalent at another post-secondary institution

See also [Broader Based Admission](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,203,418,173) and [Program Approval and Advising](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,203,418,173).

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**Type of Action:** Remove reference to broader-based admissions.

**Rationale for Proposed Change:**

Broader-based admissions are now incorporated into all UBC direct entry applications and the Faculty of Forestry no longer has its own broader-based admissions approach.
Proposed Calendar Entry:

Homepage ➔ Faculties, Colleges, and Schools ➔ The Faculty of Forestry ➔ B.S.F. (Bachelor of Science in Forestry) ➔ Admission

Admission

Students may apply to enter the B.S.F. program with varying educational preparation:

1. directly from secondary school graduation;
2. following completion of university-level work at UBC or the equivalent at another post-secondary institution;
3. after the completion of a two-year forestry diploma program at a recognized college or institute of technology;
4. from an approved one- or two-year forestry transfer program at a BC college; or
5. following completion of a specified suite of courses at Nanjing Forestry University.¹

Present Calendar Entry:

Homepage ➔ Faculties, Colleges, and Schools ➔ The Faculty of Forestry ➔ B.S.F. (Bachelor of Science in Forestry) ➔ Admission

Admission

Students may apply to enter the B.S.F. program with varying educational preparation:

1. directly from secondary school graduation;
2. following completion of university-level work at UBC or the equivalent at another post-secondary institution;
3. after the completion of a two-year forestry diploma program at a recognized college or institute of technology;
4. from an approved one- or two-year forestry transfer program at a BC college; or
5. following completion of a specified suite of courses at Nanjing Forestry University.¹

See also See also Broader-based Admission.

Type of Action:
Remove reference to broader-based admissions.

Rationale for Proposed Change:
Broader-based admissions are now incorporated into all UBC direct entry applications and the Faculty of Forestry no longer has its own broader-based admissions approach.
THE UNIVERSITY OF BRITISH COLUMBIA

UBC Admission Proposal Form

Faculty: Arts  
Department: Music  
Faculty Approval Date:  
Effective Session 2012 Winter Term 1  
Year for Change: 2011  
Date: 4 November 2011  
Contact Person: Alex Fisher  
Phone: 2-3524  
Email: fisher@mail.ubc.ca  

URL:  
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,345,0

Proposed Calendar Entry:

**English Language Proficiency Standards and GRE Requirements**

**TOEFL and GRE Requirements**

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<th>Internet-based TOEFL Overall</th>
<th>TOEFL (Paper)</th>
<th>GRE</th>
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9 Ph.D. programs in Musicology, Music Theory, and Ethnomusicology; M.A. programs in Musicology and Music Theory

URL:  
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,345,0

Present Calendar Entry:

**English Language Proficiency Standards and GRE Requirements**

**TOEFL and GRE Requirements**

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**Type of Action:**  
Differentiate TOEFL standards between the MA, PhD, and DMA [Doctor of Musical Arts] degrees on the one hand, and the M. Mus [Master of Music] on the other. Add GRE requirement for Ph.D. programs in Musicology, Music Theory, and Ethnomusicology, as well as for M.A. programs in Musicology and Music.
Rationale:
For the M. Mus, the Faculty of Graduate Studies minimums of 80/550 are appropriate, with higher standards of 93/580 for the M.A., Ph.D. and D.M.A. The M. Mus requires significantly less academic course work and writing than the M.A., Ph.D. and D.M.A, which are more academically oriented.

With respect to GRE requirements, the faculty in the divisions of Musicology, Music Theory, and Ethnomusicology believe that the GRE provides useful information on academic aptitude for applicants to Ph.D. programs. This is also the case with M.A. programs, with the exception of Ethnomusicology, a field which sees applicants from a more diverse array of academic and cultural backgrounds.
UBC Admission Proposal Form

Faculty: College for Interdisciplinary Studies
Department: Graduate Program in Cell & Developmental Biology
Faculty Approval Date: 28 October 2011
Effective Session: 2012 Winter Term 1
Year for Change: 2011

Date: 21 October 2011
Contact Person: Alan Jay
Phone: 604-822-2671
Email: alanj@exchange.ubc.ca

URL:
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,345,0

Proposed Calendar Entry:

English Language Proficiency Standards and GRE Requirements

TOEFL and GRE Requirements

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<tr>
<th>Program</th>
<th>Reading/Writing/Listening/Speaking - Component Scores for Internet-based TOEFL</th>
<th>Internet-based TOEFL Overall</th>
<th>TOEFL (Paper)</th>
<th>GRE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cell and Developmental Biology</td>
<td></td>
<td>80</td>
<td>550</td>
<td></td>
</tr>
</tbody>
</table>

URL:
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,345,0

Present Calendar Entry:

English Language Proficiency Standards and GRE Requirements

TOEFL and GRE Requirements

<table>
<thead>
<tr>
<th>Program</th>
<th>Reading/Writing/Listening/Speaking - Component Scores for Internet-based TOEFL</th>
<th>Internet-based TOEFL Overall</th>
<th>TOEFL (Paper)</th>
<th>GRE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cell and Molecular Biology</td>
<td></td>
<td>100</td>
<td>600</td>
<td></td>
</tr>
</tbody>
</table>

Type of Action:
Update program title and change TOEFL Requirements.

Rationale for Proposed Change:
Program name was input incorrectly.
The Graduate Program in Cell & Developmental Biology has decided that it is best follow the minimum requirements as outlined by the Faculty of Graduate Studies for all English as a second language tests.
To: Vancouver Senate

From: Admissions Committee

Re: Changes in Admission Requirements – Measurement, Evaluation and Research Methodology (Doctor of Philosophy and Master of Arts) (approval)

Changes in Admission Requirements – Physics (Doctor of Philosophy) (approval)

Calendar Change on Admission – Juris Doctor (approval)

Calendar Change on Admission – Maximum Allowable Transfer Credit (approval)

d) Changes in Admission Requirements – Measurement, Evaluation and Research Methodology (Doctor of Philosophy and Master of Arts) (approval) (circulated)

The Admissions Committee has reviewed and recommends for approval the revised calendar entry on admission requirements for applicants to graduate programs in Measurement, Evaluation and Research Methodology. The circulated document outlines a number of editorial changes and clarifies the GRE requirement for applicants to the Ph.D. program.

Motion: That Senate approve the revised calendar entry on admission requirements for applicants to graduate programs in Measurement, Evaluation and Research Methodology (Doctor of Philosophy and Master of Arts), effective for the 2012 Winter Session and thereafter.

e) Changes in Admission Requirements – Physics (Doctor of Philosophy) (approval) (circulated)

The Admissions Committee has reviewed and recommends for approval changes in admission requirements for applicants to Ph.D. program in Physics. Students admitted to the M.Sc. program may transfer to the Ph.D. program after one year and following completion of 12 credits of 500-level coursework, to be completed with an overall average of 85%.

Motion: That Senate approve changes in admission requirements for applicants to the Doctor of Philosophy in Physics program, effective for entry to the 2012 Winter Session and thereafter.
f) Calendar Change on Admission – Juris Doctor (approval)(circulated)

The Admissions Committee has reviewed and recommends for approval the revised calendar entry on admission to the Juris Doctor program. The proposed change is to remove reference to an overall standing of 65% for admission to the program.

Motion: That Senate approve the revised calendar entry on admission for applicants to the Juris Doctor program, effective for the 2012 Winter Session and thereafter.

g) Calendar Change on Admission – Maximum Allowable Transfer Credit (approval)(circulated)

The Admissions Committee has reviewed and recommends for approval the revised calendar entry on Maximum Allowable Transfer Credit. The circulated document outlines a number of editorial changes for clarity and consistency.

Motion: That Senate approve the revised calendar entry on Maximum Allowable Transfer Credit, effective for entry to the 2012 Winter Session and thereafter.

Respectfully submitted,

Dr. Richard Anstee
Chair, Admissions Committee
### Proposed Calendar Entry:

Measurement Evaluation and Research Methodology

Program Overview

The graduate program in Measurement, Evaluation, and Research Methodology (MERM) offers Ph.D., M.A., and M.Ed. degrees. The MERM area focuses on the preparation of graduate students to be methodological and measurement specialists. We strive to promote in our research, student supervision, and teaching the highest standards of measurement and research methodology in our discipline. Upon degree completion, our master's and Ph.D. students are employed as university faculty, data analysts, research scientists, test developers, directors of research in school districts or government, research consultants, assessment and testing specialists in business, industry, and education, certification and credentialing professionals, and psychometricians at research and testing organizations.

MERM students generally fit into one of...
three categories:

1. Students who have an applied interest in educational and psychological measurement, program evaluation, or data analysis. Although they may have some preparation in measurement and data analysis in their undergraduate studies, this is not always the case. These students are more oriented toward the use of measurement, program evaluation, or data analysis techniques in fields such as education, psychology, or health.

2. Students who have strong theoretical interests in technical problems related to areas such as test theory, item response theory, assessment, statistics, factor analysis, and multi-level modeling. Although some of these students come to the Program with some statistical and/or mathematical background, often obtained while studying in another social science discipline such as psychology or sociology, other students arrive with degrees in statistics or mathematics as well.

3. Students who find it compatible with their career goals to give equal attention to both applied and theoretical aspects of this program.

Doctor of Philosophy

Admission Requirements

In addition to the Faculty of Graduate Studies general Academic Requirements for the Ph.D. program, the following requirements must be satisfied: a master's degree in ECPS or in a closely related discipline (e.g., education, psychology, statistics, health sciences) with a First Class average (80% or better) in all senior-level coursework, relevant training or experience in area of specialization, GRE (General Test), evaluation of research potential from three qualified referees, and a match in the
**Master of Arts**

**Admission Requirements**

Admission into the M.A. program is granted to applicants who meet the minimum **Academic Requirements** of the Faculty of Graduate Studies. In addition, academic background in any domain of educational or counselling psychology, psychology, education, statistics, health, or related fields is necessary. Students lacking appropriate background or academic preparation may be required to complete courses in addition to the normal 30-credit requirement.

**Program Requirements**

Students must complete EPSE 481 (Introduction to Research in Education) and EPSE 482 (Introduction to Statistics for Research in Education) or equivalent with 80% or better. Students who have not taken these courses may apply to the program, but if admitted will be required to complete the appropriate courses with 80% or better within the first year of the graduate program, in addition to the usual course requirements. The M.Ed. in MERM is a 30-credit program. It is entirely based on coursework in core MERM courses, methodology electives, and approved non-MERM courses. The coursework enables qualified referees, and a matching of research and professional interests between student and a faculty member.

**Master of Education**

**Admission Requirements**

Same as for the M.A.

**Program Requirements**

Students must complete EPSE 481 (Introduction to Research in Education) and EPSE 482 (Introduction to Statistics for Research in Education) or equivalent with 80% or better. Students who have not taken these courses may apply to the program, but if admitted will be required to take the appropriate courses early in the graduate program, in addition to the usual course requirements. The M.Ed. in MERM is a 30-credit program. It is entirely based on coursework in core MERM courses, methodology electives, and approved non-MERM courses. The coursework enables an individualized Program of Graduate
An individualized Program of Graduate Studies (PGS) developed for each student, in consultation with the Academic Advisor and a Faculty Advisory Committee.

Studies (PGS) developed for each student, in consultation with the Academic Advisor and a Faculty Advisory Committee.

**Type of Action:**
Revisions to admission and program requirements descriptions

**Rationale:** These revisions to the admission and program requirements descriptions are intended to improve clarity, language, and consistency of information. Please note that the revision to the listing of credits for the M.A. program is not a change to the program; rather, this change is intended to simplify (and improve clarity about) the required methodology electives as the original language in the calendar was confusing to students.

**URL:**
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,345,0

**Proposed Calendar Entry:**

Homepage ➔ Faculties, Colleges, and Schools ➔ The Faculty of Graduate Studies ➔ English Language Proficiency Standards and GRE Requirements

**English Language Proficiency Standards and GRE Requirements**

**TOEFL and GRE Requirements**

<table>
<thead>
<tr>
<th>Program</th>
<th>Reading/Writing/Listening/Speaking - Component Internet-based TOEFL</th>
<th>Internet-based TOEFL Overall</th>
<th>TOEFL (Paper)</th>
<th>GRE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measurement, Evaluation and Research Methodology</td>
<td>21/20/21/20</td>
<td>82</td>
<td>553</td>
<td>Yes *</td>
</tr>
</tbody>
</table>

3- Ph.D. program only.

**URL:**
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,345,0

**Present Calendar Entry:**

**English Language Proficiency Standards and GRE Requirements**

**TOEFL and GRE Requirements**
<table>
<thead>
<tr>
<th>Program</th>
<th>Reading/Writing/Listening/Speaking - Component Scores for Internet-based TOEFL</th>
<th>Internet-based TOEFL Overall</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Measurement, Evaluation and Research Methodology</td>
<td>21/20/21/20</td>
<td>82</td>
<td>553</td>
<td></td>
</tr>
</tbody>
</table>

**Type of Action:**
Correction to table.

**Rationale:**
This correction is to ensure consistency across different sections of the UBC calendar. The GRE requirement for PhD applicants to MERM is currently listed elsewhere in the 2011/2012 calendar: [http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1196](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1196);

**Homepage** ➔ **Faculties, Colleges, and Schools** ➔ **The Faculty of Graduate Studies** ➔ **Degree Programs** ➔ Measurement Evaluation and Research Methodology
## UBC Admission Proposal Form

<table>
<thead>
<tr>
<th>Faculty: Science</th>
<th>Date: November 1, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department: Physics</td>
<td>Contact Person: Dr. Bill Ramey</td>
</tr>
<tr>
<td>Faculty Approval Date: November 1, 2011</td>
<td>Phone: 822-3300</td>
</tr>
<tr>
<td>Effective Session: 2012 Summer Session</td>
<td>Email: <a href="mailto:wramey@interchange.ubc.ca">wramey@interchange.ubc.ca</a></td>
</tr>
</tbody>
</table>

**URL:**
http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1216

### Proposed Calendar Entry:
Homepage → Faculties, Colleges, and Schools → The Faculty of Graduate Studies → Degree Programs → Physics

### Physics

... 

Doctor of Philosophy

Admission Requirements

Students are normally admitted to the Ph.D. program after obtaining an M.Sc. or M.A.Sc. and meeting the admission requirements set by the Faculty of Graduate Studies. Alternatively, well-qualified students admitted to the M.Sc. program may transfer to the Ph.D. program after a year's residence at UBC if they have at least **12 credits in 500-level coursework** with an overall average of at least 85%, clear evidence of research ability, and approval of the dissertation supervisor.

... 

### Present Calendar Entry:
Homepage → Faculties, Colleges, and Schools → The Faculty of Graduate Studies → Degree Programs → Physics

### Physics

... 

Doctor of Philosophy

Admission Requirements

Students are normally admitted to the Ph.D. program after obtaining an M.Sc. or M.A.Sc. and meeting the admission requirements set by the Faculty of Graduate Studies. Alternatively, well-qualified students admitted to the M.Sc. program may transfer to the Ph.D. program after a year's residence at UBC if they have at least **18 credits in M.Sc. coursework** with an overall average of at least 85%, clear evidence of research ability, and approval of the dissertation supervisor.

... 

**Action:** Change minimum required 18 credits to 12 credits for students who make a direct transfer to Ph.D. program.

**Rationale:** Faculty of Graduate Studies requires 9 credits of graduate-level coursework and 80% average for the direct transfer option (http://www.grad.ubc.ca/faculty-staff/policies-procedures/transfer-masters-doctoral-programs). In a series of Departmental meetings we have
determined that 12 credits of graduate-level coursework and 85% overall average constitute an optimal requirement for direct transfer students in Physics and Astronomy. Combined with the additional 12-credit requirement in the PhD program this provides doctoral students with sufficient background and typically also exhausts departmental course offering in any given specialty.
## UBC Undergraduate Admissions Proposal Form
### Change to Admission Requirements

| Faculty: Law | Date: 23 January 2012 |
| Department: Admissions | Contact Person: Elaine Borthwick |
| Faculty Approval Date: Jan. 19, 2012 | Phone: 2-3848 |
| Effective Session: 2012 Winter Term 1 | Email: elborthwick@law.ubc.ca |
| Year for Change: 2012 | |

**URL:**

**Homepage** ➔ Faculties, Colleges, and Schools ➔ The Faculty of Law ➔ Juris Doctor ➔ Admission

### Proposed Calendar Entry:
**Admission**

**Regular Applicants**

To be eligible for selection, an applicant must have:

1. obtained an undergraduate degree in an approved course of studies from a degree-granting university; or
2. successfully completed the first three years (minimum 90 credits) or more of an approved course of studies leading to an undergraduate degree at UBC or completed the equivalent at a degree-granting university; or
3. successfully completed the first two years of studies leading to an undergraduate degree at UBC or other degree-granting university, and be currently enrolled in the third year of the degree program. (An offer of admission will be conditional on successful completion of the third year by June 30 with a minimum of 90 credits at UBC, or the equivalent at a degree-granting university, and maintenance of the academic average obtained in the first two years of studies. 30 of the 90 credit requirement

**Present Calendar Entry:**

**Admission**

**Regular Applicants**

To be eligible for selection, an applicant must have:

1. obtained an undergraduate degree in an approved course of studies from a degree-granting university; or
2. successfully completed the first three years (minimum 90 credits) or more of an approved course of studies leading to an undergraduate degree at UBC or completed the equivalent at a degree-granting university; or
3. successfully completed the first two years of studies leading to an undergraduate degree at UBC or other degree-granting university, and be currently enrolled in the third year of the degree program. (An offer of admission will be conditional on successful completion of the third year by June 30 with a minimum of 90 credits at UBC, or the equivalent at a degree-granting university, and maintenance of the academic average obtained in the first two years of studies. 30 of the 90 credit requirement
must be completed at the senior level; and
4. an overall standing of no less than 65%.

**Type of Action:** remove reference to overall standing of no less than 65%.

**Rationale:** All successful applicants present admission averages significantly higher than 65%.
### UBC Undergraduate Admissions Proposal Form

**Change to Admission Requirements**

<table>
<thead>
<tr>
<th>Faculty/Department:</th>
<th>Undergraduate Admissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective Session:</td>
<td>2012 Admission Year for Change:</td>
</tr>
<tr>
<td>Date:</td>
<td>19 December 2011</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Nicole McDonald Transfer Credit Coordinator, Undergraduate Admissions</td>
</tr>
<tr>
<td>Phone:</td>
<td>2-2382</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:Nicole.mcdonald@ubc.ca">Nicole.mcdonald@ubc.ca</a></td>
</tr>
</tbody>
</table>

**URL:**

- [http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,25,74,0](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,25,74,0)
- [http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,25,74,0](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,25,74,0)

### Proposed Calendar Entry:

- Homepage ➔ Admissions ➔ Applicants from a College or University ➔ Maximum Allowable Transfer Credit

### Maximum Allowable Transfer Credit

In general, transfer credit is limited to the first two years of an undergraduate degree program, but credit at a more senior level is possible with the approval of the faculty concerned. No more than 60 credits of transfer credit, or 50% of required program credits, are allowed in any program, and in some programs the maximum may be less.

Courses successfully completed at recognized colleges in BC and Yukon are granted transfer credit in accordance with agreed-upon equivalencies published in the BC Transfer Guide. Courses successfully completed at recognized universities and university colleges in BC are likewise granted credit on the basis of established equivalencies. Courses successfully completed at colleges and universities outside BC and Yukon will be assessed for transfer credit on a course-by-course basis. Students applying for transfer credit may be required to supply a copy of the current calendar of the college or university at which they have previously studied in order that an assessment can be made.
<table>
<thead>
<tr>
<th><strong>Type of Action:</strong> editorial change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rationale:</strong> University colleges are no longer in place in the BC transfer system and so reference to this type of institution needs to be updated. The language also needs to be updated to reflect that fewer transfer credit assessments are made on a case-by-case basis and more are made on the basis of established equivalencies.</td>
</tr>
</tbody>
</table>
02 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: February Curriculum Proposals (approval)

The Senate Curriculum Committee has reviewed the material forwarded to it by the Faculties, and encloses those proposals it deems as ready for approval.

As such, the following is recommended to Senate:

**Motion:** That the new courses and program changes brought forward by the Faculties of Commerce and Business Administration, Dentistry, Education, Graduate Studies (Arts, College for Interdisciplinary Studies, Education, Graduate Studies, Law, and Medicine) and Law be approved.

Respectfully submitted,

Dr. Peter Marshall, Chair
Senate Curriculum Committee
01 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: CURRICULUM PROPOSALS FROM THE FACULTY OF COMMERCE AND BUSINESS ADMINISTRATION

The Senate Curriculum Committee has reviewed the attached Category 1 proposals from the Faculty of Commerce and Business Administration and is pleased to submit them for your consideration.

New course:
BUSI 398 (4)

Program change:
Bachelor of Business in Real Estate
## UBC Curriculum Proposal Form
### Change to Course or Program

<table>
<thead>
<tr>
<th>Category: 1</th>
</tr>
</thead>
</table>
| **Faculty:** Sauder School of Business  
**Department:** Real Estate  
**Faculty Approval Date:** November 10, 2011 |

| Date: April 7, 2011  
**Contact Person:** John Bridal  
**Phone:** 250.642.2587  
**Email:** john.bridal@sauder.ubc.ca |

| Effective Session 2011/12 Term _WT1_ Year 2011/12 for Change |

### Proposed Calendar Entry:

**BUSI 398 (4)** Residential Property Guided Case Study
The residential property appraisal process, focusing both on valuation techniques as well as general research and report writing skills.  
**Prerequisite:** BUSI 330.

### Type of Action:

Adding BUSI 398 as a 4.0 credit course in the Bachelor of Business in Real Estate (BBRE) degree program.

### Rationale for Proposed Change:

The non-credit course AIC 399 has been modified such that it is eligible for credit in the Bachelor of Business in Real Estate (BBRE) degree program.

Course outline is attached below.

- [Not available for Cr/D/F grading.](#)  
  (Check the box if the course is NOT eligible for Cr/D/F grading. Note: Not applicable to graduate-level courses.)

- [Pass/Fail or Honours/PASS/Fail grading](#)  
  (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)

### Proposed Calendar Entry:

**Real Estate Courses**

<table>
<thead>
<tr>
<th>Plus at least 15 credits from the following specialty courses:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BUSI 441^2</strong> 3</td>
</tr>
</tbody>
</table>

### Present Calendar Entry:

**Real Estate Courses**

<table>
<thead>
<tr>
<th>Plus at least 15 credits from the following specialty courses:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BUSI 441^2</strong> 3</td>
</tr>
</tbody>
</table>
### Type of Action:
Specify three course alternatives for achieving credit within the Bachelor of Business in Real Estate (BBRE).

### Rationale for Proposed Change:
These three courses are variations of each other, for different property types: residential, agricultural, or commercial. Each is worthy of degree credit, though there is enough duplication of content that students will not be awarded credit for more than one. BUSI 398 is a new course; BUSI 497 was omitted from the listing in error.

#### Not available for Cr/D/F grading.
(Check the box if the course is NOT eligible for Cr/D/F grading. Note: Not applicable to graduate-level courses.)

#### Pass/Fail or Honours/Pass/Fail grading
(Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSI 442</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 443</td>
<td>6</td>
</tr>
<tr>
<td>BUSI 444</td>
<td>6</td>
</tr>
<tr>
<td>BUSI 445</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 446</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 451</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 452</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 460</td>
<td>3</td>
</tr>
<tr>
<td>One of BUSI 398, BUSI 497, or BUSI 499</td>
<td>4 – 6</td>
</tr>
<tr>
<td>GEOG 350 or URST 400</td>
<td>3</td>
</tr>
<tr>
<td>Total Credits</td>
<td>15</td>
</tr>
</tbody>
</table>

### Specifications:
- BUSI 442
- BUSI 443
- BUSI 444
- BUSI 445
- BUSI 446
- BUSI 451
- BUSI 452
- BUSI 460
- One of BUSI 398, BUSI 497, or BUSI 499
- GEOG 350 or URST 400
- Total Credits 15

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UBC Curriculum Proposal (v1/02/09/04) 2
01 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: CURRICULUM PROPOSALS FROM THE FACULTY OF DENTISTRY

The Senate Curriculum Committee has reviewed the attached Category 1 proposals from the Faculty of Dentistry and is pleased to submit them for your consideration.

Program change:
Doctor of Dental Medicine > Degree Requirements
UBC Curriculum Proposal Form
Change to Course or Program

Category: (1)

Faculty: Dentistry
Department: Oral Health Sciences and Oral Biological and Medical Sciences
Faculty Approval Date: January 19, 2012

Effective Session: 2012 Winter Term 2
Year_2012-13 academic yr for Change

Date: December 9, 2011
Contact Person: Leandra Best
Phone: 604 822-1729
Email: lbest@dentistry.ubc.ca

URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,201,314,153

Proposed Calendar Entry:
The Faculty of Dentistry > Doctor of Dental Medicine > Degree Requirements
…
Second Year
In second year, students take the following courses:

1. DENT 420 (Dentistry II)
2. FMED 421 (Blood and Lymphatics)
3. FMED 422 (Integument)
4. FMED 423 (Musculoskeletal and Locomotor)
5. FMED 424 (Gastrointestinal)
6. FMED 425 (Endocrine and Metabolism)
7. FMED 426 (Brain and Behaviour)
8. FMED 428 (Nutrition, Growth & Development)

Present Calendar Entry:
The Faculty of Dentistry > Doctor of Dental Medicine > Degree Requirements
…
Second Year
In second year, students take the following courses:

1. DENT 420 (Dentistry II)
2. FMED 421 (Blood and Lymphatics)
3. FMED 422 (Integument)
4. FMED 423 (Musculoskeletal and Locomotor)
5. FMED 424 (Gastrointestinal)
6. FMED 425 (Endocrine and Metabolism)
7. FMED 426 (Brain and Behaviour)
8. FMED 427 (Reproduction)
9. FMED 428 (Nutrition, Growth & Development)

Type of Action:
Delete FMED 427 from list of required courses for 2nd year Doctor of Dental
Rationale for Proposed Change:

In May 2010, the Commission on Dental Accreditation suggested “That the course load delivered by the Faculty of Medicine be revisited to reduce medical course content that is not relevant to education in and the practice of Dentistry.” (Requirement 2.2.2)

In Nov 2010, the Faculty of Dentistry implemented a UBC TLEF (Teaching and Learning Enhancement Fund) funded one year study to identify the foundational biomedical sciences learning objectives required for new graduates of the UBC Dentistry program by surveying 4th year UBC dental students and faculty (dental specialists, general dentists, basic scientists). The Delphi method was employed to facilitate reaching a 75% consensus among panelists within each of the 13 Year 1 and 2 combined MD/DMD courses reviewed.

From the 81 learning objectives in the FMED 427 Reproduction course, there was a 95% consensus that 76/81 learning objectives were not relevant to the practice of dentistry, while 4 learning objectives were “need to know”, leaving 1 objective where consensus could not be reached. The 5 outliers are either currently covered elsewhere in the curriculum or can be incorporated in the DENT course curriculum.

Deleting the 4 week FMED 427 Reproduction Course from the DMD program opens up time in the DMD program curriculum to enrich the dentally relevant content in the DENT courses in the DMD program. DENT 420 will increase by 4 credits.
01 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: CURRICULUM PROPOSALS FROM THE FACULTY OF EDUCATION

The Senate Curriculum Committee has reviewed the attached Category 1 proposals from the Faculty of Education and is pleased to submit them for your consideration.

New course:
EPSE 456 (6)
# UBC Curriculum Proposal Form

## Change to Course or Program

<table>
<thead>
<tr>
<th>Category: 1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Faculty:</strong> Education</td>
</tr>
<tr>
<td><strong>Department:</strong> ECPS</td>
</tr>
<tr>
<td><strong>Faculty Approval Date:</strong></td>
</tr>
<tr>
<td><strong>Effective Session:</strong> S____ Term <em>1</em> Year_2012__ for Change</td>
</tr>
</tbody>
</table>

| **Date:** April 12, 2011  |
| **Contact Person:** Kim Zebehazy  |
| **Phone:** 604-822-4506  |
| **Email:** kim.zebehazy@ubc.ca  |

**Proposed Calendar Entry:**
EPSE 456 (6) Advanced Orientation and Mobility Techniques. Prerequisite EPSE 455.

**URL:**

**Type of Action:**
New course

**Rationale for Proposed Change:**
This course will be used for preparation of teachers of students with visual impairments as an elective in orientation and mobility. This course builds on content in EPSE 455 by providing greater depth and specialization in the area. Students who complete the series of O&M electives will be dually qualified in teaching students with visual impairments and Orientation and Mobility.

- **Not available for Cr/D/F grading.**
  (Check the box if the course is NOT eligible for Cr/D/F grading. Note: Not applicable to graduate-level courses.)

- **Pass/Fail** or **Honours/Pass/Fail grading**
  (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)
01 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: CURRICULUM PROPOSALS FROM THE FACULTY OF GRADUATE STUDIES

The Senate Curriculum Committee has reviewed the attached Category 1 proposals from the Faculty of Graduate Studies and is pleased to submit them for your consideration.

Arts
New courses:
ECON 523 (3)
ECON 544 (3)

College for Interdisciplinary Studies
Program change:
Resource Management and Environmental Studies

New courses:
FISH 599 (18)
FISH 699 (0)
PLAN 538 (3)
PLAN 539 (6)

Education
Program changes:
Educational Administration and Leadership
Academic Units>Department of Educational Studies
Graduate Studies>Degree Programs>Educational Studies

Graduate Studies
Program change:
Digital Media

Course change:
DMED 530 (6)
Law

*New course:*
LAW 530 (4)

Medicine

*Course change:*
RSOT 545 (5)
UBC Curriculum Proposal Form
Change to Course or Program

<table>
<thead>
<tr>
<th>Category: 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty: Arts</td>
</tr>
<tr>
<td>Department: Economics</td>
</tr>
<tr>
<td>Faculty Approval Date: October 12, 2010</td>
</tr>
<tr>
<td>Effective Session: 2012 Winter for Change</td>
</tr>
</tbody>
</table>

| Date: April 14, 2011 |
| Contact Person: Kevin Milligan |
| Phone: 2-6747 |
| Email: kevin.milligan@ubc.ca |

| Proposed Calendar Entry: |
| ECON 523 (3) Behavioural Economics |

| URL: n/a |
| Present Calendar Entry: n/a |

| Type of Action: Create New Course |

**Rationale:**
In recent years, economists have devoted more attention to insights provided by Psychologists, and with the development of experimental economics, economic theory has taken a keen interest in explaining these observations. UBC economics currently does not have a course on the books in this burgeoning area. It is important that we give our graduate students an introduction to this field and, for some, a first step making this area their main research focus.

We have offered a behavioural/experimental economics course as a special topics (ECON 590) in the last two years. That course attracted PhD students from Economics, Business Administration/Finance, and Computer Science. Two students who took the course in the first year it was offered are currently working on their dissertation in this field, and 3 students from last year will hopefully get to this stage next year. In addition, a student from Computer Science who took the course two years ago is working on a dissertation that applies tools developed by behavioural economics to Computer Science. Thus, there seems to be a real
The special topics course is currently in the field of Economic Theory, but the new course can serve as part of a field in “Behavioural and Experimental Economics.”

**Instructional Format:** Seminar
There will be specific papers assigned to each class. Students are expected to actively participate in the discussion of the topic and papers.
**UBC Curriculum Proposal Form**  
Change to Course or Program

<table>
<thead>
<tr>
<th>Category: 1</th>
</tr>
</thead>
</table>
| **Faculty:** Arts  
**Department:** Economics  
**Faculty Approval Date:** October 11, 2011  
**Effective Session Summer 2012** |
| **Date:** May 6, 2011  
**Contact Person:** Kevin Milligan  
**Phone:** 2-6747  
**Email:** kevin.milligan@ubc.ca |

**Proposed Calendar Entry:**

ECON 544 (3) Political Economy, Institutions, and Business

**URL:** N/A

**Present Calendar Entry:** N/A

**Type of Action:** Create New Course

**Rationale:**

There is currently no graduate course connecting purely economic issues to political issues. This is at the core of this political economics course.

Specifically, this course addresses the interactions between profit-maximizing firms and a vast class of non-market agents, such as governments, political, legal and regulatory institutions, and the public. The focus of the course is on both international and domestic environments. The course emphasizes the operative implications of non-market institutions in affecting and constraining firm strategy. Topics and cases cover the analysis of economic and political institutions, economic policy, lobbying and special interest activity, regulation and antitrust, activism and media. The course aims at corroborating the analytical framework with real-world applications, ranging from the Canadian and United States' historical experience to cross-country comparisons, to develop insight in interpreting fundamental politico-economic constraints.

We have offered a political economics course as a special topics course (ECON 590) in years 2008/09 and 2010/2011. That course attracted MA and PhD students.
from Economics, Business Administration/Finance, and Political Science. Course enrollment was arguably one of the highest in the Economics department (between 22 and 30 graduate students).
**Category:** (1)

<table>
<thead>
<tr>
<th>Faculty: College for Interdisciplinary Studies (CFIS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department: Fisheries Centre</td>
</tr>
<tr>
<td>Faculty Approval Date: 2 December 2011</td>
</tr>
<tr>
<td>Effective Session Winter 2012</td>
</tr>
<tr>
<td>Date: 24 November 2011</td>
</tr>
<tr>
<td>Contact Person: Dr. Murdoch McAllister</td>
</tr>
<tr>
<td>Phone: 604-822-3693</td>
</tr>
<tr>
<td>Email: <a href="mailto:m.mcallister@fisheries.ubc.ca">m.mcallister@fisheries.ubc.ca</a></td>
</tr>
</tbody>
</table>

**Proposed Calendar Entry:**

**Program Overview**

The Institute for Resources, Environment and Sustainability (IRES) provides interdisciplinary graduate studies through the Resource Management and Environmental Studies program (RMES). The mission of IRES is to foster sustainable futures through integrated research and learning concerning the linkages among human and natural systems and to support decision making for local to global scales. RMES provides a home for graduate students focusing on the integration of the biophysical (ecological), socio-economic, and political realities of resource management within the context of a sustainable, healthy environment.

Students in RMES develop tailored academic programs for their graduate degrees to draw on the expertise of faculty from across the campus, as well as the private and public sectors. To enable students to develop unique graduate programs that capture the breadth of their previous educational experience and their academic and career goals, RMES offers either a Master of Arts or Science degree as well as a Ph.D. Graduate student supervisors, as well as members of the

**Present Calendar Entry:**

**Program Overview**

The Institute for Resources, Environment and Sustainability (IRES) provides interdisciplinary graduate studies through the Resource Management and Environmental Studies program (RMES). The mission of IRES is to foster sustainable futures through integrated research and learning concerning the linkages among human and natural systems and to support decision making for local to global scales. RMES provides a home for graduate students focusing on the integration of the biophysical (ecological), socio-economic, and political realities of resource management within the context of a sustainable, healthy environment.

Students in RMES develop tailored academic programs for their graduate degrees to draw on the expertise of faculty from across the campus, as well as the private and public sectors. To enable students to develop unique graduate programs that capture the breadth of their previous educational experience and their academic and career goals, RMES offers either a Master of Arts or Science degree as well as a Ph.D. Graduate student supervisors, as well as members of the
The supervisory committee, are selected from various units and departments across the University representing the faculties of Arts, Science, Forestry, Land and Food Systems, Commerce and Business Administration, Applied Science, Law, and Education, and from the College for Interdisciplinary Studies.

A Fisheries Stream within RMES graduate programs allows interested students to focus on issues of fisheries science management and conservation. Graduate advising, admissions, and awards as well as the facilitation of the progress of students enrolled in or applying to the Fisheries Stream will be governed and administered by the Fisheries Centre.

Type of Action:
Add Fisheries Stream to RMES program.

Rationale for Proposed Change:
Given the global importance of fisheries and numerous crises facing them and the importance of UBC as a globally and nationally recognized university for graduate training of fisheries professionals and academics, there has been a growing interest to develop a graduate program at UBC that focuses specifically on training graduate students as future academics and professionals in fisheries management, research and conservation. None of the graduate programs in which students who study fisheries are registered are tailored specifically to foster interdisciplinary training of fisheries graduate students. The RMES program for example provides interdisciplinary training in resource management and sustainability for students interested in a variety of focal areas but currently has no curriculum options designed specifically for students interested in fisheries. The RMES graduate program
thus offers a natural conduit for the development of a graduate program stream that focuses specifically on fisheries. The proposed new fisheries stream in RMES is thus offered to provide direct training in the research and interdisciplinary approaches to understanding and solving generic problems faced in fisheries management, science and conservation.

<table>
<thead>
<tr>
<th>Proposed Calendar Entry:</th>
<th>URL: (from the current web Calendar) <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1406#16311">http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1406#16311</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>[Master’s Degree]Program Requirements</td>
<td>Present Calendar Entry: [Master’s Degree]Program Requirements</td>
</tr>
<tr>
<td>The master's degree requirement is a minimum of 36 credits, including a 12-credit thesis (RMES 599). Of the remaining 24 credits of coursework, at least 16 credits must be in courses numbered 500 or above. The academic program must be approved by the supervisory committee and the graduate program chair. The intent of the program is to ensure that the student research and write an integrative thesis. Upon completion of the thesis, an external examiner (on or off campus) will be appointed to the examination committee for the thesis defense.</td>
<td>The master's degree requirement is a minimum of 36 credits, including a 12-credit thesis. Of the remaining 24 credits of coursework, at least 16 credits must be in courses numbered 500 or above. The academic program must be approved by the supervisory committee and the graduate program chair. The intent of the program is to ensure that the student research and write an integrative thesis. Upon completion of the thesis, an external examiner (on or off campus) will be appointed to the examination committee for the thesis defense.</td>
</tr>
</tbody>
</table>

For students in the Fisheries Stream, the master's degree requirement is a minimum of 36 credits, including an 18-credit thesis (FISH 599). Of the remaining 18 credits of coursework, students must complete FISH 500 and 520, and 9 credits of electives from RMES, FISH and other courses. At least 15 Credits of coursework must be in courses numbered 500 or above. The academic program must be approved by the supervisory committee and the Fisheries Stream graduate advisor. The intent of the program is to ensure that

| Type of Action: | Identify program requirements for Master’s students in Fisheries Stream of RMES program. |
Students research and write an integrative thesis. Upon completion of the thesis, an external examiner (on or off campus) will be appointed to the examination committee for the thesis defense.

<table>
<thead>
<tr>
<th>Rationale for Proposed Change: Masters students seeking careers as academics or professionals in fisheries require interdisciplinary training specifically on fisheries ecology, economics, management science, and conservation biology. The proposed new curriculum is designed specifically to provide this training.</th>
</tr>
</thead>
</table>

**Proposed Calendar Entry:**

**[Ph.D.] Program Requirements**

The Ph.D. program involves intensive research resulting in an original and scholarly contribution to knowledge in the field of study. The student is expected to initiate and develop a research plan in consultation with his/her supervisory committee. The program, because of its comprehensive nature, normally requires four years for completion. Students admitted to the RMES program will be required to take RMES 501 and RMES 502, plus a methods course decided in consultation with the supervisory committee. Additional coursework may be selected in consultation with the student's supervisory committee and approved by the graduate program chair.

Students admitted to the Fisheries Stream of the RMES Ph.D. program will be required to take FISH 500 and 520 in lieu of RMES 501 and 502 plus two methods courses decided in consultation with the supervisory committee. FISH 520 may be waived for students who have previously completed it. If a newly

**URL:** (from the current web Calendar) ([http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1406#16311](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1406#16311))

**Present Calendar Entry:**

**[Ph.D.] Program Requirements**

The Ph.D. program involves intensive research resulting in an original and scholarly contribution to knowledge in the field of study. The student is expected to initiate and develop a research plan in consultation with their supervisory committee. The program, because of its comprehensive nature, normally requires four years for completion. Students admitted to the RMES program will be required to take RMES 501 and RMES 502, plus a methods course decided in consultation with the supervisory committee. Additional coursework may be selected in consultation with the student's supervisory committee and approved by the graduate program chair.
<table>
<thead>
<tr>
<th>Proposed Change</th>
<th>Rationale for Proposed Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arrived student has not previously taken and passed graduate courses in fisheries ecology, economics and quantitative analysis, the student is expected to acquire expertise in these areas via additional course work within the first two years studies. Suitable courses include FISH 504, FISH 505, FISH 506. In this regard, such additional coursework is to be selected in consultation with the student’s supervisory committee and is to be approved by the graduate advisor of the Fisheries Stream.</td>
<td>Doctoral students are required to successfully complete a comprehensive examination and required coursework within 24 months of entering into the Program. The major requirement for the Ph.D. is completion of a research dissertation that meets requirements of the Faculty of Graduate Studies.</td>
</tr>
<tr>
<td><strong>Type of Action:</strong> Identify course requirements for Ph.D. students in Fisheries Stream of RMES program.</td>
<td><strong>Rationale for Proposed Change:</strong> Ph.D students who seek careers in fisheries research, management and conservation require broad interdisciplinary training in fisheries ecology, economics and methods of fisheries quantitative analysis to work effectively and efficiently in collaboration with others professionals and researchers from a variety of fields. The proposed curriculum is designed to provide this essential training.</td>
</tr>
</tbody>
</table>
### UBC Curriculum Proposal Form

**Change to Course or Program**

<table>
<thead>
<tr>
<th>Category: (1)</th>
</tr>
</thead>
</table>

| **Faculty:** College for Interdisciplinary Studies | **Date:** 1 August 2011 |
| **Department:** Fisheries Centre | **Contact Person:** Murdoch McAllister |
| **Faculty Approval Date:** 2 Dec 2011 | **Phone:** 604 822-3693 |
| **Effective Session** Winter 2012 | **Email:** m.mcallister@fisheries.ubc.ca |

**Proposed Calendar Entry:**

(F40 word limit.)

FISH 599 (18) Master’s Thesis

*This course is not eligible for Credit/D/Fail grading.*

**URL:**

FISH

**Present Calendar Entry:**

N/A

**Type of Action:**

Create new course.

**Rationale for Proposed Change:**

Along with the creation of the Fisheries Stream within the Resource Management and Environmental Studies program (comprised of MA, MSc and PhD degree offerings), there must be the creation of an 18-credit Fisheries master’s thesis course.

☑ Not available for Cr/D/F grading.

☐ Pass/Fail or ☐ Honours/Pass/Fail grading

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**Proposed Calendar Entry:**

(F40 word limit.)

FISH 699 (0) Doctoral Dissertation

*This course is not eligible for Credit/D/Fail grading.*

**URL:**

FISH

**Present Calendar Entry:**

N/A

**Type of Action:**

Create new course.

**Rationale for Proposed Change:**

Along with the creation of the Fisheries Stream within the Resource Management and Environmental Studies program (comprised of MA, MSc and PhD degree offerings), there must be the creation of a 0-credit Fisheries doctoral dissertation course.

☑ Not available for Cr/D/F grading.

☐ Pass/Fail or ☐ Honours/Pass/Fail grading
| Offerings), there must be the creation of a Fisheries doctoral dissertation course. |
| Not available for Cr/D/F grading. |
| Pass/Fail or Honours/Pas/Fail grading |
UBC Curriculum Proposal Form
Change to Course or Program

<table>
<thead>
<tr>
<th>Category: (1)</th>
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</thead>
<tbody>
<tr>
<td>Faculty: College for Interdisciplinary Studies</td>
</tr>
<tr>
<td>Department: School of Community &amp; Regional Planning</td>
</tr>
<tr>
<td>Faculty Approval Date: Feb. 24, 2011</td>
</tr>
<tr>
<td>Effective Session Summer 2012</td>
</tr>
</tbody>
</table>

| Date: February 24, 2011 |
| Contact Person: Rhoda Thow |
| Phone: 604-822-5326 |
| Email: rhoda@interchange.ubc.ca |

**Proposed Calendar Entry:**
PLAN 538 (3) – Understanding of the visible landscapes of the multicultural city and less visible inner landscapes applicable to cross-cultural planning.

**Present Calendar Entry:**
N/A

**Type of Action:**
Create new course

**Rationale for Proposed Change:**
This course has been taught as PLAN 548E for the past nine years as a special topics course with an average enrollment of 11 students. The faculty and school strongly recommend adding this course with a permanent number. Due to its popularity, the course will continue to be offered in the future. It is also highly beneficial and desirable that the correct name and description appear on the student’s transcripts.

**Not available for Cr/D/F grading.**
(Check the box if the course is NOT eligible for Cr/D/F grading. Note: Not applicable to graduate-level courses.)

☐ Pass/Fail or ☐ Honours/Pass/Fail grading
(Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)
UBC Curriculum Proposal Form  
Change to Course or Program  

Category: (1)  

| Faculty: College for Interdisciplinary Studies  
Department: School of Community & Regional Planning  
Faculty Approval Date: Feb.24, 2011  
Effective Session Summer 2012 | Date: February 24, 2011  
Contact Person: Rhoda Thow  
Phone: 604-822-5326  
Email: rhoda@interchange.ubc.ca  

Proposed Calendar Entry:  
PLAN 539 (6) – Social Learning Studio. Community development, gentrification theory, and social learning; engagement with community organizations.  

URL:  
N/A  

Present Calendar Entry:  
N/A  

Type of Action:  
New Course  

Rationale for Proposed Change:  
This course has been taught as PLAN 548B for the past four years as a special topics course with an average enrollment of 15 students. The faculty and school strongly recommend adding this course with a permanent number. Due to its popularity, the course will continue to be offered in the future. It is also highly beneficial and desirable that the correct name and description appear on the student’s transcripts.  

☑ Not available for Cr/D/F grading.  
(Check the box if the course is NOT eligible for Cr/D/F grading. Note: Not applicable to graduate-level courses.)  

☐ Pass/Fail or ☐ Honours/Pass/Fail grading  
(Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)
# UBC Curriculum Proposal Form

**Change to Course or Program**

<table>
<thead>
<tr>
<th>Category: 1</th>
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<tbody>
<tr>
<td><strong>Faculty:</strong> Education</td>
</tr>
<tr>
<td><strong>Department:</strong> Educational Studies</td>
</tr>
<tr>
<td><strong>Faculty Approval Date:</strong> January 25, 2011</td>
</tr>
<tr>
<td><strong>Effective Session for Change:</strong> Summer 2012</td>
</tr>
<tr>
<td><strong>Date:</strong> October 18, 2010</td>
</tr>
<tr>
<td><strong>Contact Person:</strong> Wendy Poole</td>
</tr>
<tr>
<td><strong>Phone:</strong> 604-822-5462</td>
</tr>
<tr>
<td><strong>Email:</strong> <a href="mailto:wendy.poole@ubc.ca">wendy.poole@ubc.ca</a></td>
</tr>
</tbody>
</table>

**Proposed Calendar Entry:**

**Program Title:** Educational Administration and Leadership

**Degrees Offered:** M.Ed.

**Program Overview**

The Educational Administration and Leadership graduate program offers a Master of Education (M.Ed.) in Educational Administration and Leadership. The Master of Arts (M.A.) in Educational Studies also offers a concentration in educational administration and leadership. Both M.Ed. and M.A. programs are also available as part-time studies.

**Master of Arts**

**Admission Requirements**

In addition to meeting the general admission requirements for master's degree programs set by the Faculty of Graduate Studies, students with academic strength and ample evidence of leadership among adults demonstrated in a school setting are

**Present Calendar Entry:**

**Program Title:** Educational Administration

**Degrees Offered:** M.A., M.Ed.

**Program Overview**

The Educational Administration graduate program offers a Master of Education (M.Ed.) in Educational Administration. The Master of Arts (M.A.) in Educational Studies also offers a concentration in educational administration. Both M.Ed. and M.A. programs are also available as part-time studies.

**Master of Arts**

**Admission Requirements**

In addition to meeting the general admission requirements for master's degree programs set by the Faculty of Graduate Studies, students with academic strength and ample evidence of leadership among adults demonstrated in a school setting are
Students are no longer being admitted into the M.A. program in **Educational Administration and Leadership**. M.A. students who are interested in educational administration should apply to the M.A. in Educational Studies as of September 2011. The current M.A. program is being merged into the M.A. in Educational Studies.

<table>
<thead>
<tr>
<th>Master of Education</th>
<th>Master of Education</th>
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<tbody>
<tr>
<td>The M.Ed. program is considered a professional degree for people working in <strong>educational administration and leadership</strong>.</td>
<td>The M.Ed. program is considered a professional degree for people working in <strong>educational administration and leadership</strong>.</td>
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<tr>
<th>Program Requirements</th>
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</thead>
<tbody>
<tr>
<td><strong>Master of Arts</strong></td>
<td><strong>Master of Arts</strong></td>
</tr>
<tr>
<td>The M.A. in Educational Administration is for students who want a more academic focus and the opportunity to complete an in-depth research-based thesis. Students must complete 30 credits of coursework that includes 24 credits of coursework plus a 6-credit thesis. A minimum of 18 credits of coursework must be at the 500-level or above. M.A. students must complete 6 credits of research methods courses. For details on required and elective courses see the Program.</td>
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</tbody>
</table>

For B.C. teachers: Teacher Qualification Service requires a capstone experience (thesis).
M. Ed. students proceed at their own pace but start with a group whose members tend to share classes. Students can also take courses from other recognized universities. Completion may be as short as two and one-half years but most students take three years to finish. Another way to take the program is in a cohort format on Saturdays for 24 months.

Contact Information
Educational Administration and Leadership, Department of Educational Studies
2125 Main Mall
Vancouver, BC, Canada V6T 1Z4
Tel: 604.822.6647
Fax: 604.822.4244
Email: grad.edst@ubc.ca
Web: www.edst.educ.ubc.ca/future/programs/eadm
Christine Adams, Graduate Secretary

Type of Action:
Change in specialization title

Rationale for Proposed Change:
The revised title better represents the dual focus on administration and leadership in the program content and reflects the
<table>
<thead>
<tr>
<th>Proposed Calendar Entry:</th>
<th>Present Calendar Entry:</th>
</tr>
</thead>
</table>
| **Department of Educational Studies**
Degrees Offered: Ph.D., Ed.D., M.A., M.Ed.

Program Overview

**The Department of Educational Studies** is concerned with the study of education in a broad sense. It presents a combination of programs in Adult Learning and Education, Higher Education, Educational Administration and Leadership, and an interdisciplinary program in Society, Culture and Politics in Education. The department is committed both to meeting traditional program needs and to developing innovative and integrated approaches to emerging issues in education. **The Master’s degree programs in Adult Learning and Education, and in Higher Education** develop scholars and reflective practitioners able to shape society and its institutions in ways that promote lifelong education and learning for all. The **Master’s degree programs in Educational Administration and Leadership** prepare students for leadership positions in K-12 education administrative and teaching roles. The **Society, Culture, and Politics in Education (SCPE) Master’s degree programs** offer opportunities for interdisciplinary study of social justice issues through core themes of gender and feminist perspectives, multiculturalism and anti-racism, First Nations Studies and class.


| Informal title currently used within the Department of Educational Studies. | Program Overview

**The Department of Educational Studies** is concerned with the study of education in a broad sense. It presents a combination of programs in adult and higher education and in educational administration and an interdisciplinary program in society, culture, and politics in education. The department is committed both to meeting traditional program needs and to developing innovative and integrated approaches to emerging issues in education. **The M.A./M.Ed. programs in Adult and Higher Education** develop scholars and reflective practitioners able to shape society and its institutions in ways that promote lifelong education and learning for all. The **M.A./M.Ed. programs in Educational Administration** prepare students for leadership positions in K-12 education administrative and teaching roles. The **Society, Culture, and Politics in Education (SCPE) M.A./M.Ed. programs** offer opportunities for interdisciplinary study of social justice issues through core themes of gender and feminist perspectives, multiculturalism and anti-racism, First Nations Studies and class.

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<tr>
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<tbody>
<tr>
<td><strong>Educational Studies</strong></td>
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<tr>
<td>Degrees Offered: <strong>Ph.D., Ed.D., M.A., M.Ed.</strong></td>
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<tr>
<td><strong>Program Overview</strong></td>
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</tr>
<tr>
<td>The Ph.D. in Educational Studies is a flexible, research-oriented doctoral program that can be pursued by students interested in any of the fields of study offered in the Educational Studies Department. These include: <strong>Adult Learning and Education</strong>, <strong>Educational Administration and Leadership</strong>, <strong>Higher Education</strong>, and <strong>Society, Culture and Politics in Education</strong>.</td>
<td>The Ph.D. in Educational Studies is a flexible, research-oriented doctoral program that can be pursued by students interested in any of the fields of study offered in the Educational Studies Department. These include: <strong>Adult Education</strong>, <strong>Educational Administration</strong>, <strong>Higher Education</strong>, and <strong>Society, Culture and Politics in Education</strong>.</td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Master of Arts</strong></td>
<td><strong>Master of Arts</strong></td>
</tr>
<tr>
<td><strong>Admission Requirements</strong></td>
<td><strong>Admission Requirements</strong></td>
</tr>
<tr>
<td>Applicants to the M.A. program are expected to meet the admission requirements of the <strong>Faculty of Graduate Studies</strong>.</td>
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</tr>
<tr>
<td><strong>Program Overview</strong></td>
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</tr>
<tr>
<td>The Department of Educational Studies (EDST) offers an M.A. program in Educational Studies that can be taken full-</td>
<td>The Department of Educational Studies (EDST) offers an M.A. program in Educational Studies that can be taken full-</td>
</tr>
</tbody>
</table>

**Type of Action:**
Change in specialization title

**Rationale for Proposed Change:**
Updates changes that have happened in specialization titles in the department.

**URL:**
[http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1153#13147](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1153#13147)
time over a two-year period or over a longer period for part-time students. The EDST M.A. is a flexible program designed to meet the needs of a whole range of people interested in conducting and learning about educational research. The emphasis on educational research provides students opportunities and training to conduct their own small-scale research projects. M.A. students can focus their studies in a number of M.A. program area concentrations, or develop an independent concentration with the support and approval of a faculty advisor ("Open Option"). Current M.A. program area concentrations include: **Adult Learning and Education**; Higher Education; Society, Culture and Politics in Education (SCPE); and **Educational Administration and Leadership**.

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**Type of Action:**
Change in program title

**Rationale for Proposed Change:**
Updates changes that have happened in specialization titles in the department.
UBC Curriculum Proposal Form
Change to Course or Program

<table>
<thead>
<tr>
<th>Faculty: Graduate Studies</th>
<th>Date: December 20, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department: Digital Media</td>
<td>Contact Person: Richard Smith</td>
</tr>
<tr>
<td>Faculty Approval Date: November 29, 2011</td>
<td>Phone: 778-370-1012</td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:smith@gnwc.ca">smith@gnwc.ca</a></td>
</tr>
</tbody>
</table>

Effective Session Winter 2012

#### Proposed Calendar Entry:

**Digital Media**

Degree Offered: M.D.M.

Members

Executive Director

**R. Smith**

Program Overview

The Master of Digital Media (M.D.M.) degree is a terminal professional degree intended for students who wish to pursue careers in fields related to computer-mediated arts and entertainment technologies.

The M.D.M. degree is a full-time, **16-month** program at the Great Northern Way Campus (GNWC)’s Centre for Digital Media. It is offered jointly by UBC, Emily Carr University of Art + Design, the British Columbia Institute of Technology, and Simon Fraser University.

Master of Digital Media

Admission Requirements

The equivalent of a four-year baccalaureate degree acceptable to all four GNWC partner institutions is required for admission.

Applicants are evaluated on the following:

- academic transcripts

#### Present Calendar Entry:

**Digital Media**

Degree Offered: M.D.M.

Members

Executive Director

**G. Sinclair**

Program Overview

The Master of Digital Media (M.D.M.) degree is a terminal professional degree intended for students who wish to pursue careers in fields related to computer-mediated arts and entertainment technologies.

The M.D.M. degree is a full-time, **20-month** program at the Great Northern Way Campus (GNWC). It is offered jointly by UBC, Emily Carr University of Art + Design, the British Columbia Institute of Technology, and Simon Fraser University.

Master of Digital Media

Admission Requirements

The equivalent of a four-year baccalaureate degree acceptable to all four GNWC partner institutions is required for admission.

Applicants are evaluated on the following:

- academic transcripts
• sample of works
• evidence of ability in computing
• statement of intent
• letters of reference
• writing ability
• TOEFL (or equivalent) where applicable

Specific information about application requirements and process is available from the Program.

Program Requirements
The program consists of 42 required and 3 elective course credits of instruction taken over three terms, followed by a mandatory 6-credit, 4-month internship, for a total of 51 credits.

For additional information, see the Program.

Contact Information
Master of Digital Media Program
577 Great Northern Way
Vancouver, BC V5T 1E1
Tel: 778.370.1001
Email: admissions@gnwc.ca
Web: mdm.gnwc.ca

• portfolio
• evidence of ability in computing
• statement of intent
• letters of reference
• writing ability
• TOEFL (or equivalent) where applicable

Specific information about application requirements and process is available from the Program.

Program Requirements
The program consists of 57 required and 6 elective course credits of instruction and studio practica taken over four terms, including a mandatory internship normally taken during the Summer Session following the first two terms.

For additional information, see the Program.

Contact Information
Master of Digital Media Program
577 Great Northern Way
Vancouver, BC V5T 1E1
Tel: 778.370.1001
Email: admissions@gnwc.ca
Web: mdm.gnwc.ca

Type of Action:
Update program requirements
Update leadership changes
Minor wording clarifications

Rationale:
Summer mid-program internships have proven unwieldy and a poor fit for local employers who prefer to hire students immediately following the internship and often prefer an 8 month internship.

The total number of credits, and the length of time to complete them, is high relative to other professional graduate programs in British Columbia (the UBC MBA is 16 months). 20 months, with a summer
internship effectively means almost two years out of the workforce as well as multiple moves for those students coming from out of town (most of our student body).

The proposal below seeks to reduce the total cost of the program (tuition in the new model is now approx. $35,000, down from $40,000) and the time spent (16 months instead of 20) by removing a course and an elective, effectively shortening the program by a whole semester.

Moving the internship to the end of the program and adding credits to the internship partly mitigates the effect of lost credits from the courses being dropped and it also increases the importance of the internship project, faculty supervision, and the sense of a “capstone” to the program.

The proposed changes are designed to streamline the program and make the program more accessible to working professionals in the digital media industries - one of the core drivers for the initiation of the MDM program. During our recent program review exercise, increased accessibility was a key recommendation identified by our industry colleagues and partners.

A transition plan is in place for current students.
UBC Curriculum Proposal Form  
Change to Course or Program

<table>
<thead>
<tr>
<th>Category: (1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty: Graduate Studies</td>
</tr>
<tr>
<td>Department: Digital Media</td>
</tr>
<tr>
<td>Faculty Approval Date: November 29, 2011</td>
</tr>
<tr>
<td>Effective Session Winter 2012</td>
</tr>
<tr>
<td>Date: December 20, 2011</td>
</tr>
<tr>
<td>Contact Person: Richard Smith</td>
</tr>
<tr>
<td>Phone: 778-370-1012</td>
</tr>
<tr>
<td>Email: <a href="mailto:smith@gnwc.ca">smith@gnwc.ca</a></td>
</tr>
</tbody>
</table>

**Proposed Calendar Entry:**
DMED 530 (6) Internship  
Full-time work experience related to digital media or entertainment technology, outside the university.  
Students learn effective communication, collaboration, project management, and team cooperation. Pass/Fail.  
*This course is not eligible for Credit/D/Fail grading.*

**Present Calendar Entry:**
DMED 530 (3) Internship  
*This course is not eligible for Credit/D/Fail grading.*

**Type of Action:**
Increase number of credit from 3 to 6; add course description; change to Pass/Fail grading

**Rationale:**
Proposal is to change the number of credits for internship, reflecting a significant increase in the level of direct faculty supervision of each intern placement and the requirement of a more substantial final report.

The combination of greater direct faculty supervision, formalization of student learning activities, and increased emphasis on formative and summative evaluation will ensure that the revised internship will form the “capstone” of the MDM degree.

Greater faculty emphasis on the internship will also support more interaction with internship employers and intern supervisors.

By way of comparison with a UBC
program, SCARP internships are 3 credits but contemplate a one day per week commitment from the students. Our internships are full time (typically 4+ days per week).

Faculty supervision is weekly with a final presentation by the student. Sponsoring organizations nominate a supervisor, who is the day to day supervisor and is appointed by the school as a supervisor of the educational objectives.

Please see attached course outline.
## UBC Curriculum Proposal Form

**Change to Course or Program**

<table>
<thead>
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<tr>
<td><strong>Faculty:</strong> Law</td>
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<tr>
<td><strong>Department:</strong> n/a</td>
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<td><strong>Faculty Approval Date:</strong> 2011/10/20</td>
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<tr>
<td><strong>Effective Session</strong> <em>W</em> <strong>Term</strong> <em>1</em> <strong>Year</strong> <em>2012</em> for Change</td>
</tr>
</tbody>
</table>

| Date: October 2011  |
| **Contact Person:** Douglas Harris  |
| **Phone:** 604.822.1991  |
| **Email:** harris@law.ubc.ca  |

| **Proposed Calendar Entry:**  |
| LAW 530 (4) Advanced Legal Research and Writing |

| **URL:** n/a  |
| **Present Calendar Entry:** n/a  |

| **Type of Action:** Create New Course |

| **Rationale:**  |
| To provide graduate students in Law, particularly those in the LLM CL program, with a course that offers advanced instruction in legal research and writing. The course focuses on Canadian legal research, but also covers research in other common law jurisdictions and in international legal forums. Instruction in writing focuses on common forms of writing in legal practice and for legal academics. |
## UBC Curriculum Proposal Form
### Change to Course or Program

**Category:** (1)

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<thead>
<tr>
<th>Faculty:</th>
<th>Medicine</th>
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<tbody>
<tr>
<td><strong>Department:</strong></td>
<td>Occupational Science &amp; Occupational Therapy</td>
</tr>
<tr>
<td><strong>Faculty Approval Date:</strong></td>
<td>February 14, 2008</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>September 30, 2008</td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Michael Lee</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>604-827-7029</td>
</tr>
<tr>
<td><strong>Email:</strong></td>
<td><a href="mailto:michael.lee@ubc.ca">michael.lee@ubc.ca</a></td>
</tr>
<tr>
<td><strong>Effective Session:</strong></td>
<td>2012 Summer</td>
</tr>
</tbody>
</table>

**Proposed Calendar Entry:**
RSOT 545 (5) **Theory, Practice Skills, and Therapeutic Procedures: Advanced Applications**

**Present Calendar Entry:**
RSOT 545 (4) **Practice Skills and Therapeutic Procedures III: Advanced Applications**

**Type of Action:**
Change Course Title, Description & Credit value of RSOT 545

There is no substantial resource change associated with the suggested change, as the curriculum still includes the same content, but delivered in different format, with better content integration.

**Rationale:**
While RSOT 541 and RSOT 545 are delivered closely together during term 4 of the MOT program, RSOT 541 is offered only in term 4; while RSOT 545 continues from term 4 to term 6. Integrating the two courses in RSOT 545 will enable:

a) Learners to link the theory to practice more effectively;
b) A better balance between lecture, tutorial and lab hours across the three terms of RSOT 545,
c) A reduction of contact hours that will better align contact hours with established university practices for assigning credits, and
d) Improved instructional design and thus pedagogy.
01 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: CURRICULUM PROPOSALS FROM THE FACULTY OF LAW

The Senate Curriculum Committee has reviewed the attached Category 1 proposals from the Faculty of Law and is pleased to submit them for your consideration.

Program change:
Juris Doctor > Degree Requirements

Course changes:
LAW 100 (5)
LAW 150 (2.5)
LAW 160 (2.5)
LAW 170 (2)
### UBC Curriculum Proposal Form

**Change to Course or Program**

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<tr>
<td>Date:</td>
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<tr>
<td>Contact Person: Claire Young</td>
</tr>
<tr>
<td>Phone: 604.822.4669</td>
</tr>
<tr>
<td>Email: <a href="mailto:young@law.ubc.ca">young@law.ubc.ca</a></td>
</tr>
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</table>

### Present Calendar Entry:

**Degree Requirements**

#### Regular Program

The Juris Doctor program requires a student to acquire a minimum of 92 credits in three Winter Sessions in the Faculty of Law. First year consists of compulsory courses totaling **32** credits. The second and third years (or upper years) consist of two Winter Sessions in each of which a minimum of 28 and a maximum of 34 credits shall be taken. Each session consists of two consecutive terms in each of which a minimum of 12 and a maximum of 18 credits shall be taken.

In the upper years, students must take five compulsory courses, one from each of the following lists:

1. Public Regulation: LAW 200 Aboriginal Peoples and Canadian Law, LAW 210 Administrative Law, LAW 220 Taxation I.
2. Private Regulation: LAW 230 Corporations 1, LAW 240 Family Law, LAW 250 Trusts.
4. Law and Society Studies: The

A student may not enrol in a course for which another subject is a prerequisite, unless the required course was taken and passed earlier. In special circumstances the Associate Dean, Academic Affairs, in consultation with the Faculty member teaching the subject, may waive this stipulation.

Seminar or Directed Research: A student must undertake, in either the second or third year, at least one independent research project and submit a substantial paper (or series of papers) embodying the results of this research. This obligation usually will be satisfied within the seminar program but students may fulfill this obligation by completing a project, for at least 4 credits, under LAW 493, 494, 495, or 496 (Directed Research).

Business Law Concentration

During the Juris Doctor program, students may undertake a range of courses (outlined below) that emphasize areas of law are essential to the practice of business law. This cluster of courses constitutes the "Business Law Concentration."
It is an optional program signaling that students have completed legal studies providing them with a solid theoretical, doctrinal, and practical education in business law.

Business Law Concentration Requirements

To complete a Business Law Concentration, students must take nine out of their required upper year courses in the following way (in addition to the compulsory J.D. courses detailed above):

1. Six courses in at least three of the four Foundational Business Law categories:

<table>
<thead>
<tr>
<th>Category 1: Business Organisations Law</th>
</tr>
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<tbody>
<tr>
<td>Law 230 Corporations I</td>
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<tr>
<td>Law 460 Corporations II</td>
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<td>Law 462 Close Corporations</td>
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<th>Category 2: Business Finance Law</th>
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<tbody>
<tr>
<td>Law 438 Secured Transactions</td>
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<td>Law 328 International Business</td>
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<tr>
<td>Transactions</td>
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<td>Law 408 Taxation II</td>
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<tr>
<td>Law 437 Commercial Transactions</td>
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<tr>
<td>Law 310 Economic Analysis of Law</td>
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<td>Law 414 Competition Policy</td>
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<tr>
<td>Law 463 Securities Regulation</td>
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<td>Law 467 Topics in Corporate Law</td>
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2. Two courses out of one of the following specialized upper-year stream categories:
   - Tax and Trust Law

---

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2. Two courses out of one of the following specialized upper-year stream categories:
   - Tax and Trust Law
• Asian and European Law and Trade
• Intellectual Property
• Environmental/Natural Resources Law
• Labour Relations and Employment Law
• Dispute Resolution
• Land Use Law

These specialized upper-year streams cover a broad range of course selections relating to specific aspects of business law at a concentrated or advanced level, and are determined based on available course offerings in a given year. See the Faculty.

3. Law 466 Business Law Capstone
The Business Law Capstone is designed to draw together all the elements of the business law curriculum, in a practical manner. In order to undertake this course, students must have completed five courses from the Business Law Concentration (15-20 credits), four of those being designated "Foundational" Business Law courses. This course is required for completion of the optional Business Law Concentration. The Business Law Concentration constitutes approximately 50% of the total upper-year requirements to fulfil the J.D. Program and will be awarded if students complete and pass nine courses as outlined above.

Other Courses for Credit to the Juris Doctor Program

Students may, in their second and third years (which may include the Summer Sessions between first year, second year, and third year), take courses in other departments and schools of the University for credit in the Faculty of Law. Such courses may be credited for not more than 6 credits toward the second or third-year credit requirements, but shall not reduce the hours or credits in the winter sessions below the minimum

• Asian and European Law and Trade
• Intellectual Property
• Environmental/Natural Resources Law
• Labour Relations and Employment Law
• Dispute Resolution
• Land Use Law

These specialized upper-year streams cover a broad range of course selections relating to specific aspects of business law at a concentrated or advanced level, and are determined based on available course offerings in a given year. See the Faculty.

3. Law 466 Business Law Capstone
The Business Law Capstone is designed to draw together all the elements of the business law curriculum, in a practical manner. In order to undertake this course, students must have completed five courses from the Business Law Concentration (15-20 credits), four of those being designated "Foundational" Business Law courses. This course is required for completion of the optional Business Law Concentration. The Business Law Concentration constitutes approximately 50% of the total upper-year requirements to fulfil the J.D. Program and will be awarded if students complete and pass nine courses as outlined above.

Other Courses for Credit to the Juris Doctor Program

Students may, in their second and third years (which may include the Summer Sessions between first year, second year, and third year), take courses in other departments and schools of the University for credit in the Faculty of Law. Such courses may be credited for not more than 6 credits toward the second or third-year credit requirements, but shall not reduce the hours or credits in the winter sessions below the minimum
requirement of 28 credits. Each student must receive advance permission to register in such courses from the Associate Dean, Academic Affairs, who will base their judgement on the relevance of the proposed course or seminar to the study of law or to a career in law and of the appropriateness of the proposed course or seminar in the light of the student's course of study in the Faculty of Law.

Part-Time Students

Ordinarily, part-time students must complete not less than 50% of the normal course load in each academic year. In first year, 50% of the normal course load is 16 credits. In the upper years, 50% of the normal course load is 14 to 17 credits.

Part-Time J.D. Program

The part-time program enables students to take a reduced course load. In first year, the student may opt for a part-time course load that ranges from 15 to 26 credits instead of the 35-credit, full-time course load. In the upper years, a part-time student may select a course load ranging from 14 to 27 credits. To be eligible for the part-time program, a student must demonstrate special needs. A maximum of ten students per year (30 students in total) will be admitted on this basis. Students admitted in the categories of the National Committee, Advanced Standing, Transfer, or Visiting (Letter of Permission) are ineligible for this program.

Ordinarily, students on this program must complete not less than 50% of the normal course load for full-time students in each academic year. In first year, 50% of the normal course load is 17 credits. In the upper years, 50% of the normal course load is 14 to 17 credits. However, in order to facilitate access to funding programs, housing, or to complete J.D. program sooner, students may at their option take from 60% to 80% of the normal full-time number of credits per Winter Session. Part-time students are ineligible for scholarships that are based on standing in the year or class. However, part-time students are eligible for course prizes and other scholarships.
At the commencement of the first or second term of the Winter Session, students in the program may transfer to full-time status with the approval of the Associate Dean, Academic Affairs. Similarly, a full-time student in good standing may, for compelling reasons, transfer to the part-time program provided the maximum number of part-time students will not be exceeded, and subject to the approval of the Associate Dean, Academic Affairs.

Part-time students will make a transition to the new curriculum requirements through consultation with the Associate Dean, Academic Affairs.

**Type of Action:**
Change to structure of J.D. Program and degree requirements.

**Rationale for Proposed Change:**
See Appendix A

### Proposed Calendar Entry:
(40 word limit.)

**LAW 100 (5)** Canadian Constitutional Law

The general principles of Canadian constitutional law; the nature of Canadian federalism, with emphasis on the division of powers; the protection of civil liberties, with primary emphasis on the Charter of Rights and Freedoms.

### Present Calendar Entry:

**LAW 100 (6)** Canadian Constitutional Law

The general principles of Canadian constitutional law; the nature of Canadian federalism, with emphasis on the division of powers; the protection of civil liberties, with primary emphasis on the Charter of Rights and Freedoms. [3-0]

**Type of Action:**
Change credit value; remove vector

**Rationale for Proposed Change:**
Currently all full year first year courses are 5
<table>
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<tr>
<th>Proposed Calendar Entry:</th>
<th>URL: <a href="http://www.calendar.ubc.ca/vancouver/courses.cfm?code=LAW">http://www.calendar.ubc.ca/vancouver/courses.cfm?code=LAW</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 150 (2.5) Transnational Law</td>
<td>Present Calendar Entry: LAW 150 (3) Transnational Law</td>
</tr>
<tr>
<td>Introduction to principles of public and private international law and research methods for international legal materials.</td>
<td>Introduction to principles of public and private international law and research methods for international legal materials.</td>
</tr>
<tr>
<td><strong>Type of Action:</strong></td>
<td><strong>Rationale for Proposed Change:</strong></td>
</tr>
<tr>
<td>Change credit value</td>
<td>This course is currently taught in the Spring term and is being reduced by .5 of a credit to reflect a reduction in class room hours</td>
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</thead>
<tbody>
<tr>
<td>LAW 160 (2.5) The Regulatory State</td>
<td>Present Calendar Entry: LAW 160 (3) The Regulatory State</td>
</tr>
<tr>
<td>Statutory interpretation and research methods.</td>
<td>Statutory interpretation and research methods.</td>
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<td><strong>Rationale for Proposed Change:</strong></td>
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<tr>
<td>Change credit value</td>
<td>This course is currently taught in the Fall term and is being reduced by .5 of a credit to reflect a reduction in class room hours</td>
</tr>
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**Proposed Calendar Entry:**
(40 word limit.)

LAW 170 (2) Law in Context

The legal profession and professional ethics. Critical theoretical perspectives on the law.

**URL:**
http://www.calendar.ubc.ca/vancouver/courses.cfm?code=LAW
Subject Code = LAW

**Present Calendar Entry:**

LAW 170 (3) Law in Context

The legal profession and professional ethics. Critical theoretical perspectives on the law.

**Type of Action:**
Change credit value

**Rationale for Proposed Change:**

The component on ethics and professional responsibility currently in Law in Context is being removed from Law in Context and added to an upper year course, Law 468B Professional Responsibility. That course will become mandatory for all students entering the JD program as of 2012.
To: Vancouver Senate  

From: Senate Curriculum & Admissions Committees  


Master of Land and Water Systems (M.L.W.S.)  

The Senate Curriculum and Admissions Committees have reviewed the material forwarded to them by the Faculty of Graduate Studies (Faculty of Land and Food Systems) and are pleased to recommend the following:  

That Senate approve the new Master of Land and Water Systems and its associated course.  

Respectfully Submitted,  

Dr. Richard Anstee, Chair, Senate Admissions Committee  
Dr. Peter Marshall, Chair, Senate Curriculum Committee
Proposal for a Master of Land and Water Systems (MLWS)

September 20, 2010
Revised - January 21, 2011
- February 7, 2011
- October 31, 2011
- November 22, 2011

Background:
The Faculty of Land and Food Systems proposes to launch a Master of Land and Water Systems (MLWS) professional degree in September 2012. The professional Masters program is modeled after two Professional Masters programs offered by the Faculty of Land and Food Systems in the areas of Food Science (MFS) and Food and Resource Economics (MFRE). With recent program changes, most universities, including UBC, no longer offer baccalaureate degrees in Soil Science (and water conservation) in the context of integrated systems management. This has been, in part, the recognition that the professional working level for land and water systems is better served by post-baccalaureate training and education. With the emergent recognition of global soil degradation, water scarcity, ecological restoration and concerns regarding food security, there has been a growing demand for post-baccalaureate training in land and water systems.

Working professionals in both the private and public sectors are requesting information on mechanisms by which they could receive advanced and specialized programs in water systems and sustainable land management. We have, over the past decade, developed and offered most successful CD-ROM based /Web CT distance education courses in integrated watershed management. Over 900 students completed one or more of the CD based distant education courses. Students have enrolled from about 30 countries – USA, (EPA), Columbia, Brazil, Indonesia, Ecuador, Cambodia, Bhutan, Philippines, Panama, Costa Rica, Australia, New Zealand, Japan, The Netherlands, India, Pakistan, Italy, Ethiopia, Congo, South Africa, Kyrgyzstan, Vietnam, Jamaica, Norway, China, Norway and Sweden. In addition, we are in the process of adapting more of the graduate offerings in the Faculty of Land and Food Systems to distance education formats.

These alternative course delivery methods provide an opportunity for professional students to take courses for credit while gainfully employed, both locally and globally. What is lacking is
academic accreditation. The Master in Land and Water Systems will meet that need. The development of a professional Masters program will attract, in addition, the more mature student, as well as strengthen the existing Inter-Faculty Soil Science Graduate Program within the Faculty of Land and Food Systems and Faculty of Forestry and other academic units at UBC, notably the Department of Earth and Ocean Sciences.

Objectives

1. To provide an opportunity for students to obtain science based skills, training and knowledge in the area of Land and Water Systems to address the emerging environmental issues of food security, maintenance of ecological services, restoration of degraded lands, climate change, and resource conservation. Target students will be both recent graduates and practicing professionals who elect to gain additional academic qualification.

2. To strengthen the present Inter-Faculty Soil Science Graduate Program within the Faculty of Land and Food Systems and Faculty of Forestry; to expand the interdisciplinarity of graduate education in Land and Water Systems; to integrate with other academic units at UBC, notably Earth and Ocean Sciences; and, to attract highly qualified students to distance education initiatives and enrolment at UBC.

The MLWS will be a full cost recovery program and will provide discretionary revenue to support the teaching and research of the academic group in Soil Science and its associates. As a result of increased enrolment, students in the Inter-Faculty Soil Science Graduate Program will benefit from the certainty that a full complement of graduate courses will be offered each year.

Learning Outcomes

Graduates will:

1. Have the necessary background and analytical skills to address the issues related to land and water systems based on an understanding of the integration of the ecological, carbon (energy), hydrological and pedagogical cycles and the impacts of human activity.

2. Obtain proficiency in developing analytical frameworks for the identification, articulation and analysis of land and water resource issues and concerns,
3. Develop skills to develop, apply, evaluate, adapt alternate practices through computer based information technology scenario frameworks, and
4. Develop communication skills for public communication and policy formulation.

**Admission Requirements:**

To be eligible for admission to the Master of Land and Water Systems (M.L.W.S.) degree program, applicants must (1) meet the admissions requirements of the Faculty of Graduate Studies and (2) have a science-based bachelor’s degree preferably in one of the following disciplines: soil science, agricultural sciences, environmental science, geology, geography, ecology, forestry, or civil engineering. In addition, a background in introductory (first-year university equivalence) economics, geology, physical geography and soil science is beneficial but not required for admission into the program.

Application for admission must include a statement or letter outlining the applicant’s career objectives and job experience. All applicants will be interviewed by an advisor from the M.L.W.S. degree program to determine their candidacy and suggest ways to address any subject matter deficiencies.

A total of 25 applicants will be admitted to the program yearly. Admission may be contingent on concurrent completion of first-year introductory courses in deficient area(s) at UBC or a recognized post-secondary institution to meet the graduating requirements of the program.

**Program Requirements:**

The MLWS degree requires 32 credits of coursework consisting of 23 credits of required courses plus 9 credits of restricted electives depending on which research stream the student has chosen. Of the 32 credits, 6 credits may be at the 300 - 400 level, and 26 credits must be at the 500 - level or higher.

The MLWS degree offers two fields of concentration:

a) Land and Water Systems
b) Sustainable Soil Systems

Vancouver Senate 15 February 2012
Item 9 Page 4 of 16
They are available on a full time or part time basis. Full time students will normally begin in September and complete their program at the end of August in the following year, thus completing the degree in 12 months of intensive study. Part time students can proceed at their own pace, except that they must complete, as a minimum, one academic term at UBC Vancouver campus. Each student will be required to complete a “major paper” registering into Soil 548 (6) This may be conducted off-campus and co-supervised by a recognized professional, (such as, Professional; Agrologist, Biologist, Forester, Geoscientist), and a member of the UBC Soil Science group.

The Masters program will allow students to gain credit towards accreditation in existing appropriate professional organizations and does not propose any new professional accreditation.

*The MLWS degree is a 32 credit program:*

1. **Required courses (23 credits)**
   - SOIL 500 (2) Seminar on Professional Activities
   - SOIL 501 (3) Advanced Soil Processes
   - SOIL 503 (3) Advanced Field and Laboratory Methods
   - SOIL 520 (3) Agricultural Watershed Management
   - FRE 302 (3) Small Business Management
   - FRST 544 (3) Technical Communication
   - SOIL 548 (6) Major Project

2. **There are two options available in this program**
   a) Land and Watershed Systems and
   b) Sustainable Soil Systems

   *Each of these options has a separate set of 9 credits of option electives.*

   **Land and Water Systems**
   - SOIL 515 (3) Integrated Watershed Management *
   - SOIL 516 (3) Urban Watershed Management *
   - SOIL 518 (3) Water in International Development
   - EOSC 329 (3) Groundwater Hydrology
   - EOSC 429 (3) Groundwater Contamination
   - EOSC 474 (3) Marine Pollution
EOSC 537 (3) Topics in Groundwater Hydrology
FRST 588 (3) Headwater Systems
RMES 542 (3) Integrated Assessment
* cross listed with IRES as RMES courses

**Sustainable Soil Systems**

SOIL 502 (3) Advanced Sustainable Soil Management
SOIL 514 (3) Biometeorology
FRST 495 (3) Biological Diversity and Forest Management
FRST 512 (3) Below Ground Forest Ecosystems
FRST 522 (3) Indigenous Peoples and Forest Land Management
PLNT 525 (3) Analysis of Plant performance
PLNT 531 (3) Biological Control

*Other courses may be substituted with permission of Academic supervisor.*

**Program Instructors:**

The professorial staff include:

Dr. T.A. Balck, Professor, Biometeorology
Dr. A.A. Bomke, Associate Professor, Sustainable Soil Management (P. Agrologist)
Dr. Sie Tan Chieng, Professor Irrigation/drainage/hydrology, (Land and Food Systems and Civil Engineering) (Professional Engineer)
Dr. Chris Chanway, Professor (Land & Food Systems and Forestry)
Dr. S. Graystone, Professor, Chair, Forest Sciences, Below Ground Ecology (negotiating for joint appointment with Land and Food Systems)
Dr. Maja Krzic, Associate Professor, Land quality and Rangelands
Dr. M.D. Novak, Associate Professor, Soil Physics and Water Relations

Sessional
Dr. S. J. Brown, Land water and Communities
Dr. H.E. Schreier. Land-water integration, Integrated Watershed Management

Adjuncts (Professionals, approached to supervise Professional Project/Paper)
Dr. Shannon Berch, B.C. Ministry Forests, Victoria
Dr. Klaas Broesma, Agriculture and Agri Food Canada, Kamloops, B.C.
Mr. Brian Carson (P. Ag, P.Geo/P.Biol.) Consultant Gibsons, BC.
Dr. M.C. Curran, B.C. Forest Service, Nelson, B.C.
Dr. T. Forge, Agriculture and Agri-Food Canada Agassiz, B.C.

Several others contacted but no negotiations until program in place, including Professorial staff at UNBC, Thomson Rivers, SFU and U. Victoria

**Employment for graduates and future opportunities**

There is demand in Canada and around the world for professionals who can understand and analyze the relationships between the resource sectors and the realities of human population growth, increased demand for land and water systems and the added uncertainty brought by climate change. This demand has been increasing due to the prevalence and complexity of issues related to land degradation, food and water security, and the global concern of sustaining ecological biodiversity and services. There is a frustration expressed by narrowly trained professionals in their abilities to address the dynamics of systems management issues resulting from scarcity, uncertainty and impacts of globalization and how to acquire and apply the necessary scientific skills in a more integrated and holistic manner. Governments and private industry, both in developed and developing countries, need professionals with resource management skills and knowledge of institutions, policies and ecological constraints of the resource sectors. The degree is designed to meet the needs of resource practitioners in these sectors.

**Delivery methods**

Initially, the program will be delivered using standard scheduling and classroom delivery, including a part-time option, with more flexible scheduling and delivery methods.

It is anticipated that elements of distance education and distributed learning will be incorporated as appropriate. In addition equivalent courses at other institutions may be substituted for UBC
courses and students may elect to conduct their Major Project (SOIL 548) under the co-supervision of an approved faculty member at another institution, especially at universities within British Columbia.

Program strengths
Students will learn land and water theory relevant to applications in the resource sectors through their SOIL graduate courses. These graduate courses will be taught by regular Soil Science faculty, who will bring their areas of research expertise to the classroom. Three graduate courses will be taught by sessional lecturers drawn from professional organizations from the private and public sectors. This will complement the student experience by association with practicing professionals who deal with real challenges. The program therefore provides the framework for the integration of a sound and rigorous theoretical and academic base, with practice. The major project will contribute to the communication skills necessary for professional practice. Twenty academic credits will provide the academic scientific base, and SOIL 500, 501, FRE 302, FRST 544 or RMES 542 will provide the academic foundation for practice.

Relation to other established programs
A search of the INTERNET and consultation with colleagues in North America resulted in identifying one professional Soil and Water program at the University of Florida, USA, one Soil and Water Management program at Uppsala, Sweden and one at Lleida in Spain. There are two comprehensive Soil Science programs in Canada - the University of Saskatchewan and the University of Manitoba, both along with other Universities examined offer the M.Sc. with thesis with the primary goal of training research based graduates. The Universities of Alberta and Saskatchewan offer Professional Masters degrees in Agriculture but not in land and water management. At UBC the only complementary programs are the M.Sc. in Soil Science and the M.F. in Forestry. From this careful analysis, it appears there is only one somewhat comparable program in North America– the University of Florida, USA, and two in Europe.

Implementation
It is prudent to implement the MLWS professional degree program as soon as feasible as there is a real need and an opportunity to offer this program in this important area of concentration as
societal concerns grow with respect to the uncertainties of food and water security, and loss of ecological diversity and services.

It is therefore recommended that the program be implemented September 2012.

**Resources**
The new degree will be full cost recovery with all additional resources required for the program to be paid from program tuition. These include program administrators, sessional instructors, professional project supervisors, summer project coordinators, teaching assistants, and any space or library requirements.

**Faculty**
Additional responsibilities imposed on Soil Science and Faculty of Forestry faculty as a result of this new degree will be compensated by “fee for service”. This may be achieved through hiring additional human resources. The program Director will be appointed initially for a three year term with the major responsibility of ensuring the development of a viable program and implementing policy regarding non-UBC involvement in the program. A major responsibility of the program Director will be to maintain close communication with the students enrolled. Sessional instructors will be employed to teach three graduate courses and to assist with the supervision of summer research projects. The Soil Science group already has a small pool of qualified sessionals who have teaching, research, and industry experience.

**Space requirements**
As the program is primarily course-based, the space requirements will be classrooms, temporary office space for sessional appointees, and some flex space for MLWS students to study. The Faculty has a computer lab which the MLWS students may use. It is anticipated that with the recent innovative renovations by the Faculty of Land and Food Systems, space is not an issue.
Library resources
The current undergraduate and graduate courses offered by the SOIL’s group are well served by the excellent library resources at the University. No additional resources are deemed to be required.

Administrative and support staff
The MLWS program will hire an Academic Advisor/Director to oversee all operations of the new degree, to liaise with potential supervisors and implement the professional project program requirement (SOIL 548), to coordinate the summer orientation program for international students and to arrange for placements for the research projects.

Proposed fee structure:
1. Tuition

Based on the costs to deliver this new program and the projected demand for it, the proposed tuition levels for the degree program are $17,877 for domestic students and $28,952 for international students.

The tuition level for domestic students is lower than for international students in recognition of Canadian taxpayers’ contribution to this program. The tuition level for international students is identical to the Master of Food Science and the Master of Food and Resource Economics programs within the Faculty of Land and Food Systems. The proposed tuition levels for degree are consistent with what UBC and other universities are charging for professional master’s degree programs in related areas.

The above tuition levels for the MLWS degree apply to the 12-month period (from the beginning of September to the end of August) required to complete the degree. During this period, it is expected that the students complete the 32 credits of required course work. Tuition levels do not vary with the number of credits taken. Tuition fees and student fees are divided into three installments, due in September, January and May. For each installment, domestic students will be assessed $5,959.00 plus student fees, and international students will be
assessed $9,650.66 plus student fees. For students who become ill and are required to leave for a term or two, the regular domestic and international graduate student On-Leave fee will apply.

1. Continuing Tuition (after the first 12-months)
Although the MLWS program has been designed to be completed in one 12-month period, there may be cases where students need to take courses in the subsequent Academic Year in order to complete the requirements for the degree. Continuing students will continue to pay their regular installments: $5,959.00 plus student fees for domestic students and $9,650.66, plus student fees for international students, due in September, January and May.

2. Revenue Sharing
The revenue received from MLWS student tuition will be split 72% to the Faculty of Land and Food Systems and 28% to UBC central. For the 28% going to central, 20% (of total tuition) will be earmarked for financial aid, and the other 8% to central. The financial aid funds will be transferred to the Faculty of Land and Food Systems with the restriction that they be used only for financial aid for MFWR students. These proportions are subject to adjustments after review by University Treasury.

Financial aid:
The MLWS program will use scholarships and other forms of financial aid for both domestic and international students to increase the affordability for this professional master’s degree. As mentioned above, funding for the financial aid program will come from the portion of gross tuition revenue that UBC central holds back for this purpose.

Budgetary impact of the proposal:
The new degree program is expected to be full cost recovery or show a slight positive balance and for each year will be a net contributor of revenue to the Faculty. This new source of revenue will be used to support the academic mission of the Soils Group and the Faculty. The budgetary impact statement plus an annual budget of the program are given in Appendix

Consultations:
Curriculum consultation included the following UBC units:

Geography
Faculty of Forestry
College for Interdisciplinary Studies (IRES, Liu Centre, Community and Regional Planning, Fisheries)
School of Population and Public Health
Faculty of Applied Science
Library

Curriculum consultations with the following units were sought with no response:
Faculty of Commerce & Business Administration
Faculty of Science, Department Earth & Ocean Sciences

Name, title, phone number and e-mail address of contact persons:

L. M. Lavkulich, Interim Director
Land and Food Systems, Room 127
lml@interchange.ubc.ca; 604-822-3477
## UBC Curriculum Proposal Form

**Change to Course or Program**

<table>
<thead>
<tr>
<th>Category: (1)</th>
</tr>
</thead>
</table>

| Faculty: | Land & Food Systems |
| Department: | |
| Faculty Approval Date: | April 08, 2011 |
| Effective Session: | Winter 2012 |
| Date: | September 15, 2010 |
| Contact Person: | L.M. Lavkulich |
| Phone: | 2-3477 |
| Email: | lml@interchange.ubc.ca |

### Proposed Calendar Entry:

**Soil Science**

Degrees Offered: Ph.D., M.Sc., **M.L.W.S.**

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**Program Overview**

Soil Science offers opportunities for advanced study and research leading to Ph.D. and M.Sc. degrees in the areas of soil microbial ecology, organic matter, soil physics, irrigation and drainage, biometeorology, soil pollution, soil and water conservation, soil management, and land use, with application to forest, agricultural, urban, and range soils, as well as a professional Master of Land and Water Systems (M.L.W.S.) degree.

The Ph.D. and M.Sc. degrees include a combination of courses in both basic and applied sciences, with research leading to the completion of a thesis/dissertation. The M.L.W.S. degree is intended for students seeking a post-baccalaureate degree for professional practice in the land and water resources management realm. The program is designed to be completed in one calendar year.

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**Master of Land and Water Systems**

**Admission Requirements:**

To be eligible for admission to the Master of Land and Water Systems (M.L.W.S.) degree program, applicants

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### Present Calendar Entry:

**Soil Science**

Degrees Offered: Ph.D., M.Sc.

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**Program Overview**

Soil Science offers opportunities for advanced study and research leading to M.Sc. and Ph.D. degrees in the areas of soil microbial ecology, organic matter, soil physics, irrigation and drainage, biometeorology, soil pollution, soil and water conservation, soil management, and land use, with application to forest, agricultural, urban, and range soils.

Graduate training in Soil Science normally involves a combination of courses in both basic and applied sciences, with research leading to the completion of a thesis/dissertation.

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**Type of Action:** Create New Program

**Rationale:**

Most universities, including UBC, no longer offer baccalaureate degrees in Soil Science (and water conservation) in the context of integrated systems management. This has been, in part, the recognition that the professional working level for land and water systems is better served by post-baccalaureate training and education. With the emergent recognition

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**URL:** [http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1234](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1234)
must (1) meet the admissions requirements of the Faculty of Graduate Studies and (2) have a science-based bachelor’s degree preferably in one of the following disciplines: soil science, agricultural sciences, environmental science, geology, geography, ecology, forestry, or civil engineering. In addition, a background in introductory (first-year university equivalence) economics, geology, physical geography and soil science is beneficial but not required for admission into the program.

Application for admission must include a statement or letter outlining the applicant’s career objectives and job experience. All applicants will be interviewed by an advisor from the M.L.W.S. degree program to determine their candidacy and suggest ways to address any subject matter deficiencies.

A total of 25 applicants will be admitted to the program yearly. Admission may be contingent on concurrent completion of first-year introductory courses in deficient area(s) at UBC or a recognized post-secondary institution to meet the graduating requirements of the program.

Program Requirements:

The M.L.W.S. degree requires 32 credits of coursework consisting of 23 credits of required courses (SOIL 500, SOIL 501, SOIL 503, SOIL 520, FRE 302, FRST 544 and SOIL 548) plus 9 credits of restricted electives depending on which research stream the student has chosen. Of the 32 credits, a maximum of 6 credits may be at the 300 - 400 level, and 26 credits must be at the 500 - level or higher.

of global soil degradation, water scarcity, ecological restoration and concerns regarding food security, there has been a growing demand for post-baccalaureate training in land and water systems. Working professionals in both the private and public sectors are requesting information on mechanisms by which they could receive advanced and specialized programs in water systems and sustainable land management.

The distant course delivery methods provide an opportunity for professional students to take courses for credit while gainfully employed, both locally and globally. What is lacking is academic accreditation. The Master in Land and Water Systems will meet that need. The development of a professional Master’s program will attract, in addition, the more mature student, as well as strengthen the existing Inter-Faculty Soil Science Graduate Program within the Faculty of Land and Food Systems and Faculty of Forestry and other academic units at UBC, notably the Department of Earth and Ocean Sciences.
The M.L.W.S. degree offers two fields of concentration:
   a) Land and Water Systems
   b) Sustainable Soil Systems
Each of these options has a separate set of 9 credits of option electives. Please check with the Program’s website for details.

The M.L.W.S. degree is available on a full time or part time basis. Full time students will normally begin in September and complete their program at the end of August in the following year, thus completing the degree in 12 months of intensive study. Part time students can proceed at their own pace, except that they must complete, as a minimum, one academic term at UBC Vancouver campus.

Each student will be required to complete a “professional paper” by registering into SOIL 548 (6). This may be conducted off-campus and co-supervised by a recognized professional, (such as, Professional; Agrologist, Biologist, Forester, Geoscientist), and a member of the UBC Soil Science group.

The M.L.W.S. program will allow students to gain credit towards accreditation in existing appropriate professional organizations and does not propose any new professional accreditation.
**UBC Curriculum Proposal Form**

**Change to Course or Program**

**Category:** (1)

<table>
<thead>
<tr>
<th>Faculty: Land and Food Systems</th>
<th>Date: November 4, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department: SOIL</td>
<td>Contact Person: L.M. (Les) Lavkulich</td>
</tr>
<tr>
<td>Faculty Approval Date: July 13, 2009</td>
<td>Phone: 2-3477</td>
</tr>
<tr>
<td>Effective Session: Winter 2012</td>
<td>Email: <a href="mailto:lml@interchange.ubc.ca">lml@interchange.ubc.ca</a></td>
</tr>
</tbody>
</table>

**Proposed Calendar Entry:**

SOIL 548 (6) Major Project
Professional paper on topics focusing on emerging issues in water and land resources.

**URL:** SOIL

**Present Calendar Entry:** N/A

**Type of Action:** create new course

**Rationale:** This is a required course that addresses current and emerging issues that integrates water and land resource management. The course will be supervised by the Coordinator of the program. Each student will prepare a report on issues incorporating challenges of land degradation, salinization, water dynamics in watersheds, loss of wetlands and biodiversity, urbanization and food security under conditions of uncertainty (including climate change).

The subject matter will be tailored to each student and the instructor. The focus on “issues” allows the opportunity to have adjuncts, who are practicing professionals, play a significant role in the program.

Soil 548 is the capstone course for the professional Masters in Land and Water Systems. The academic expectation of SOIL 548 is a demonstration by the candidates that they can formulate and articulate a water or land resource concern or issue and develop a framework that analyzes the issue, provides a synthesis of how the issue may be addressed and provides recommendations for the resolve of the concern or issue. The analysis will consist largely but not exclusively of existing (published) information and integration with reasonable field experience. SOIL 548 will be supervised by either a UBC faculty member, or an approved “adjunct” faculty member (an approved professional). In the latter case a UBC faculty member will be the second reviewer. In all cases there will be a minimum of two supervisors/reviewers. The final mark will be set by the two reviewers and final mark will be approval by the Director of MLWS.
February 1 2012

To: Senate

From: Nominating Committee

Re: Amendments to Policy #17 – Appointment of Registrar and Librarians (Joint Senate and Board Policy);

Amendments to Policy #18 – Appointment of Designated Academic Administrators (Joint Senate and Board Policy) (approval)

As senators will note, these policy changes were circulated for email approval by the Senate due to the cancellation of its January meeting. During that circulation, objections to both policy revisions were raised by a senator. Therefore, the proposals were not approved and are now brought to Senate for consideration in person.

The Nominating Committee has reviewed the proposed amendments to Joint Senate and Board Policies #s 17 and 18 and is pleased to recommend them to Senate for approval. Approval has already been granted by the Okanagan Senate and by the Board of Governors. For details on the proposed changes, please refer to the attached memorandum from Hubert Lai, University Counsel.

The Nominating Committee requests that Senate resolve as follows:

That Senate approve the amendments to Policy #17 – Appointment of Registrar and Librarians (Joint Senate and Board Policy) as presented;

and

That Senate approve the amendments to Policy #18 – Appointment of Designated Academic Administrators (Joint Senate and Board Policy) as presented.

Respectfully submitted,

Rhodri Windsor-Liscombe
Chair
Senate Nominating Committee
Memorandum

Date January 13, 2012
To Okanagan Senate
Vancouver Senate
From Hubert Lai, University Counsel

subject Amendments to:
Policy #17 - Appointment of Registrar and Librarians (Joint Senate and Board Policy); and to
Policy #18 - Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy)

BACKGROUND:

The main purposes of the proposed amendments to the existing versions of Policy #17 and Policy #18 (the "Existing Policies") are:

1. to reflect the re-organization of the Registrar's position from the Vice President, Students portfolio to both the Provost and Vice President Academic (UBC Vancouver) and Deputy Vice Chancellor and Principal (UBC Okanagan);
2. to increase faculty member representation on the advisory committees; and
3. to re-allocate the responsibility for selecting members on the advisory committees from the Council of Senates to other groups.

In addition, two related policies, Policy #24 - Extension of Appointments for Designated Senior Academic Administrators and Policy #43 - Extension of Appointments for Registrar and Librarians (the "Extension Policies") were recently amended. The proposed amendments have been structured so as to use structure, organization, and language that are consistent with the Extension Policies.
CONSULTATION:

The Proposed Policies have received positive feedback from the Chair of the Council of Senates Executive Committee and the Vancouver Senate Academic Policy Committee. They are supported by the University Counsel, the President, the Provost and Vice President, Academic (UBC Vancouver) and the Deputy Vice-Chancellor and Principal (UBC Okanagan).

The proposed amendments were reviewed by the Nominating Committee of the Okanagan Senate, the Nominating Committee of the Vancouver Senate, and the Governance Committee of the Board of Governors in the autumn of 2011. No concerns were expressed by the Committees, so the University administration then engaged in a broader consultation process as follows:

- The proposed amendments were published on the University's website with a call for comments. The comment period was open from October 13, 2011 until November 30, 2011.

- The Office of the University Counsel sent an email highlighting key elements of the proposed amendments and inviting responses to the call for comments via the "HEADS UP" email list on both campuses to:
  
  - the UBC executive team;
  - associate vice presidents;
  - principals;
  - deans;
  - associate deans;
  - directors;
  - heads of units;
o student leaders; and
o union leaders.

The proposed amendments appear to be uncontroversial, as they attracted very few comments, especially in comparison to some other policy proposals that were published during the same period. The few comments that were received were supportive of the amendments. The only change that resulted from the feedback is in Article 2.1 of the proposed Procedures for Policy #17, where the reference to the "Associate Vice-President, Learning Services (UBC Okanagan)" was amended to "Provost and Vice Principal (UBC Okanagan)" in order to recognize the elimination of the former position from UBC Okanagan's organizational structure.

**NEXT STEPS:**

As the Existing Policies were jointly approved by the two Senates and the Board of Governors, the proposed amendments are being submitted to all three bodies simultaneously.

Upon approval of the proposed amendments by the Board of Governors and both of the Senates, the Office of the University Counsel will publish the revised versions of Policy #17 and Policy #18 on the University website and distribute the revised Policies to affected stakeholders.

The revised versions of Policy #17 and Policy #18 will then apply effective February 3, 2012, to all appointments made pursuant to the Policies - for which the selection process has not yet commenced.

**ATTACHMENTS:**

Attachment "A" - Policy #17 - Appointment of Registrar and Librarians (Joint Senate and
Board Policy) (Existing Version)

Attachment "B" - Policy #18 - Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy) (Existing Version)

Attachment "C" - Policy #17 - Appointment of Registrar and Librarians (Joint Senate and Board Policy) (Proposed Version)

Attachment "D" - Policy #18 - Appointment of Designated Senior Academic Administrator (Joint Senate and Board Policy) (Proposed Version)
The University of British Columbia
Board of Governors

Okanagan Senate
Vancouver Senate

Policy #17

History:
1) 2008 Approvals
   • UBCO Senate January 16, 2008
   • UBCV Senate January 23, 2008
   • Board February 7, 2008

Next Review: TBD

Responsible Executives:
• Provost and Vice President Academic (UBC Vancouver)
• Vice President. Students

Title:
Appointment of Registrar and Librarians
(Joint Senate and Board Policy)

Background and Purpose
Section 27(2)(f) of the University Act, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for the Registrar and Librarians.

Note: Who Should Read This Policy
Generally:
• Registrar
• Librarians
• Deans
• Principals

Specifically:
• Responsible Executives
• Members of Advisory Committees

Related Policies, Materials, and Notes
Note: Approvals from the Senates are required for this Policy per section 27(2)(f) of the University Act, R.S.B.C. 1996 c. 468.

The next lower page / Previous pages
POLICY TITLE: Appointment of Registrar and Librarians (Joint Senate and Board Policy)

1. Governing Principles

   1.1. Purpose: This Policy is intended to:

       1.1.1. comply with section 27(2)(f) of the University Act, R.S.B.C. 1996 c. 468 and, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the selection and recommendation of candidates for the Registrar and Librarians; and

   1.2. Method: To succeed in this purpose this Policy:

       1.2.2. must be approved by the UBC Okanagan Senate, the UBC Vancouver Senate, and the Board of Governors, and not be amended without the same approvals; and

       1.2.3. will describe the creation of committees advising the President on recruitment and selection of the Registrar and the University Librarian, before the President makes a recommendation to the Board of Governors.

2. Definitions and Interpretation Rules: A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

3. Scope

   3.1. General:

       3.1.1. This Policy applies to all appointments of the Registrar, the University Librarian, and all other Librarians.

       3.1.2. Librarians other than the University Librarian are appointed in accordance with the Collective Agreement between the University and the Faculty Association.

       3.1.3. The appointment of the Registrar and the appointment of the University Librarian are subject to the approval of the Board of Governors. The President shall provide advice and recommendations to the Board of Governors on the selection of the Registrar and the University Librarian.

       3.1.4. Advisory Committees are to be established at the call of the President to consider candidates for an appointment as the Registrar and the University Librarian and to advise the President on recommendations to the Board of Governors.

   3.2. Exclusions: This Policy does not apply to appointments for positions other than the Registrar and Librarians.

4. Advisory Committees

   4.1. President Convenes: For the selection of candidates for the Registrar and the University Librarian, the President shall convene an Advisory Committee to
consider and advise the President on the candidates before the President makes a recommendation to the Board of Governors ("Advisory Committee").

5. **University Librarian**

5.1. For the selection of the **University Librarian**, the President will convene an Advisory Committee with the following membership:

<table>
<thead>
<tr>
<th>Position</th>
<th>#</th>
<th>Source/Composition</th>
<th>Appointed by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>1</td>
<td>Provost and Vice President Academic (UBC Vancouver)</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td>*</td>
<td>A member of the administrative staff of the Provost and Vice President Academic (UBC Vancouver) * non-voting and not counted in quorum</td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>1</td>
<td>Associate Vice-President, Learning Services (UBC Okanagan)</td>
<td>Ex Officio</td>
</tr>
<tr>
<td></td>
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<td>Persons</td>
<td>President</td>
</tr>
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<td></td>
<td>1</td>
<td>Librarian elected by and from the Librarians associated with UBC Okanagan, other than the University Librarian</td>
<td>Librarians</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Librarians elected by and from the Librarians associated with UBC Vancouver, other than the University Librarian</td>
<td>Librarians</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Student elected by and from the students registered at UBC Okanagan</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student elected by and from the students registered at UBC Vancouver</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Person selected by and from the UBC Okanagan Senate</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Person selected by and from the UBC Vancouver Senate</td>
<td>Senate</td>
</tr>
<tr>
<td>Additional Members</td>
<td>NIA</td>
<td>Such other person(s) as the President may choose to appoint</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td>NIA</td>
<td>One Librarian elected by and from the Librarians, other than the University Librarian, for each Additional Member appointed by the President</td>
<td>Librarians</td>
</tr>
<tr>
<td></td>
<td>NIA</td>
<td>One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>NIA</td>
<td>One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>NIA</td>
<td>One person selected by and from the UBC Okanagan Senate for every four Additional Members appointed by the President</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>NIA</td>
<td>One person selected by and from the UBC Vancouver Senate for every four Additional Members appointed by the President</td>
<td>Senate</td>
</tr>
</tbody>
</table>
S.2. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.

S.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

S.4. **Appointment Term:** The *University Librarian* may be appointed for up to 6 years per term.

6. **Registrar**

6.1. **Registrar:** For the selection of the Registrar, the President will convene an *Advisory Committee* with the following membership:

<table>
<thead>
<tr>
<th>Position</th>
<th>#</th>
<th>Source/Composition</th>
<th>Appointed by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>1</td>
<td>Vice President, Students</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td>*</td>
<td>A member of the administrative staff of the Vice President, Students <em>(non-voting and not counted in quorum)</em></td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>1</td>
<td>Associate Vice-President, Students (UBC Okanagan)</td>
<td>Ex Officio</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Persons</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Members of the staff of the Registrar's Office elected by and from the members of the staff of the Registrar's Office, other than the Registrar</td>
<td>Staff</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Student elected by and from the students registered at UBC Okanagan</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Student elected by and from the students registered at UBC Vancouver</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Person selected by and from the UBC Okanagan Senate</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Person selected by and from the UBC Vancouver Senate</td>
<td>Senate</td>
</tr>
<tr>
<td>Additional Members</td>
<td>N/A</td>
<td>Such other person(s) as the President may choose to appoint</td>
<td>President</td>
</tr>
<tr>
<td>NIA</td>
<td>One member of the staff of the Registrar's Office elected by and from the members of the staff of the Registrar's Office, other than the Registrar, for each Additional Member appointed by the President</td>
<td>Staff</td>
<td></td>
</tr>
<tr>
<td>NIA</td>
<td>One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President</td>
<td>Students</td>
<td></td>
</tr>
</tbody>
</table>
**Title: Appointment of Registrar and Librarians (Joint Senate and Board Policy)**

<table>
<thead>
<tr>
<th>NIA</th>
<th>One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIA</td>
<td>One person selected by and from the UBC Okanagan Senate for every four Additional Members appointed by the President</td>
<td>Senate</td>
</tr>
<tr>
<td>NIA</td>
<td>One person selected by and from the UBC Vancouver Senate for every four Additional Members appointed by the President</td>
<td>Senate</td>
</tr>
</tbody>
</table>

6.2. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Vice President, Students. The Vice President, Students may authorize the incumbent Registrar or another person or entity, including a student society to conduct the nominations and/or elections processes on his or her behalf, notwithstanding the fact that the incumbent Registrar may be a candidate for appointment.

6.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

6.4. **Appointment Term:** The Registrar may be appointed for up to 6 years per term.

7. **Replacement of Advisory Committee Members**

7.1. **Vacancy or Inability to Participate:** If a member of an Advisory Committee becomes unwilling or unable to serve as a member of the Advisory Committee before it has completed its work the President may appoint a replacement member in his/her discretion. While the replacement member may be any person whose participation is expected to contribute significantly to the Advisory Committee’s activities, the usual practice is for the President to replace a member from a stakeholder group with a person from that group. If the President does not appoint a replacement member, the Advisory Committee may complete its work notwithstanding the vacancy.

7.2. **Student Status:** If a student member of an Advisory Committee ceases to be a student at the University but remains willing and able to continue to serve as a member of the Advisory Committee, the President may permit the student to continue to serve or may appoint a replacement student member at his or her discretion.

8. **Customary Practices:** In making appointments to an Advisory Committee, including replacement appointments under Section 7, the President will consider gender balance.
9. **Procedures Not to Conflict:** Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.
Title: Appointment of Registrar and Librarians (Joint Senate and Board Policy)

**Schedule to Policy # 17**

Definitions and Other Interpretation Rules

1. **Definitions**
   In Policy# 17 - Appointment of Registrar and Librarians (Joint Senate and Board Policy), the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:
   a. "Advisory Committee" means an advisory committee to the President as defined in section 4.1.
   b. "Librarians" means the members of UBC's professional librarian staff.
   c. "Registrar" means the Associate Vice President, Enrolment Services and Registrar.
   d. "University Librarian" means the person who is responsible for UBC's overall library system across both UBC Okanagan and UBC Vancouver.
   e. "Responsible Executive" means:
      1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
      2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.

<table>
<thead>
<tr>
<th>Approval of Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Approved by Board of Governors</td>
</tr>
<tr>
<td>“Reny Kahlon”</td>
</tr>
<tr>
<td>Board Secretary</td>
</tr>
<tr>
<td>Date Approved</td>
</tr>
</tbody>
</table>
I

Authorized Procedures
to
Policy # 17 Version:

Procedure
Version #: 1

Procedure History:
(counted from
adoption of last
version)

Next Review:
TBD

Related Procedures, Materials, And Notes
Pursuant to Policy #1: Administration of Policies, "Procedures may be amended by the President, provided the new procedures conform to the approved policy. Such amendments are reported at the next meeting of the Board of Governors and are incorporated in the next publication of the UBC Policy and Procedure Handbook."

Pursuant to Policy #17 the President may delegate certain power to amend schedules.

End of Cover page / Cover Notes

PROCEDURES

1. Responsible Executive

1.1. Appointment: The individuals assigned by the President to be responsible for Policy #17 and these associated Procedures are the Provost and Vice President Academic (UBC Vancouver) and the Vice President, Students.

1.2. Sub-Delegation: The Responsible Executives are not limited in sub-delegation of the duties hereunder but remain responsible for oversight and answerable to the President.

2. Remuneration: The form and amount of remuneration of the Registrar and the University Librarian must be established and documented in writing at or before the effective date of the appointment.

3. Administrative Leaves

3.1. As part of the terms of an appointment, the University Librarian and the Registrar may be granted an administrative leave, to be taken at the conclusion of the appointment, provided however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the University Librarian or the Registrar during any such administrative leave must be documented in writing at or before the effective date of the appointment.

Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members or Librarians, administrative leave will only be granted to the University Librarian.
Policy 17 Passed: Feb. 7, 2008 Procedure Ver I
Title: Appointment of Registrar and Librarians (Joint Senate and Board Policy)

and the Registrar if they hold a tenured appointment and actually return to active
duty as a faculty member or a Librarian for at least one year immediately after
the period of the administrative leave.

3.2. Time on administrative leave will not be included in years of service for the
purpose of calculating study leave.

3.3. Any arrangements with respect to administrative leave that that were established
and documented in writing prior to February 1, 2008 will not be affected by
these Procedures.

3.4. Any deviations from the provisions of these Procedures dealing with
administrative leave may only be made with the written approval of the
President.
Title:

Appointment of Designated Senior Academic Administrators
(Joint Senate and Board Policy)

Background and Purpose

Section 27(2)(f) of the University Act, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for senior academic administrators.

Note: Who Should Read This Policy

Generally:
• Provost and Vice-President Academic (UBC Vancouver)
• Deputy Provost (UBC Vancouver)
• Vice-Provost and Associate Vice-President Academic Affairs (UBC Vancouver)
• Vice-Provost and Associate Vice-President Academic Resources (UBC Vancouver)
• Vice-President, Research
• Associate Vice-President, Research
• Deputy Vice-Chancellor (UBC Okanagan)
• Provost (UBC Okanagan)
• Chair of Senior Appointments Committee
• Registrar
• Senate Secretariat

Specifically:
• Responsible Executive
• Members of Advisory Committees
Related Policies, Materials, and Notes

Note:

- Policy #17 deals with the selection process for the Registrar and Librarians.
- Policy #21 deals with the selection process for Deans of Faculties, the Principal of the College of Health Disciplines, and the Principal of the College for Interdisciplinary Studies.
- This Policy deals with the selection process for other senior academic administrators designated by the Board of Governors.
- Approvals from the Senates are required for this Policy per section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468.
1. **Governing Principles**

1.1. **Purpose:** This Policy is intended to:

   1.1.1. comply with section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 and, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the selection and recommendation of candidates for *Designated Senior Academic Administrators*.

1.2. **Method:** To succeed in this purpose this Policy:

   1.2.2. must be approved by the UBC Okanagan Senate, the UBC Vancouver Senate, and the Board of Governors, and not be amended without the same approvals; and

   1.2.3. will describe the creation of committees advising the President on recruitment and selection of *Designated Senior Academic Administrators* before the President makes a recommendation to the Board of Governors.

2. **Definitions and Interpretation Rules:** A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

3. **Scope**

   3.1. **General**

      3.1.1. This Policy applies to all appointments of *Designated Senior Academic Administrators*.

      3.1.2. The appointments of *Designated Senior Academic Administrators* are subject to the approval of the Board of Governors. The President shall provide advice and recommendations to the Board of Governors on the selection of *Designated Senior Academic Administrators*.

      3.1.3. *Advisory Committees* are to be established at the call of the President to consider candidates for an appointment as a *Designated Senior Academic Administrator* and to advise the President on recommendations to the Board of Governors.

3.2. **Exclusions:** This Policy does not apply to appointments for positions other than *Designated Senior Academic Administrators*.

4. **Advisory Committees**

   4.1. **President Convenes:** For the selection of candidates for *Designated Senior Academic Administrators*, the President shall convene an *Advisory Committee* to consider and advise the President on the candidates before the President makes a recommendation to the Board of Governors (*"Advisory Committee"*).
5. **Deputy Vice-Chancellors**

5.1. Currently, the President of the University holds the title of Deputy Vice-Chancellor for UBC Vancouver and the Vice-President, Academic and Research (UBC Okanagan) holds the title of Deputy Vice-Chancellor for UBC Okanagan. If, at some point in the future, it is determined that the position of Deputy Vice-Chancellor is to be held by a person other than the President in the case of UBC Vancouver or the Vice-President, Academic and Research (UBC Okanagan) in the case of UBC Okanagan, the President will convene an *Advisory Committee* with the membership set out in the table below. However, unless and until such a determination is made, the normal selection process for the President or for the Vice-President, Academic and Research (UBC Okanagan), as applicable, will be used and the balance of this section 5 shall be of no effect.

<table>
<thead>
<tr>
<th>Position</th>
<th>Source/Composition</th>
<th>Selected by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>1 President</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td>* A member of the administrative staff of the President *(non-voting and not counted in uorum)</td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>3 Persons appointed by the President from the members of the Board of Governors</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td>4 Persons selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>1 Student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>Up to 2 Associate Vice-Presidents or Directors of units within the portfolio of the Deputy Vice-Chancellor as the President may choose to appoint</td>
<td>President</td>
</tr>
<tr>
<td>Additional Members</td>
<td>Up to 2 Such other person(s) as the President may choose to appoint</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td>NIA One person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, for every Additional Member appointed by the President</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>NIA One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the President</td>
<td>Students</td>
</tr>
</tbody>
</table>

5.2. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.
5.3. **Senate Selections**: For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

5.4. **Appointment Term**: A Deputy Vice-Chancellor may be appointed for up to 6 years per term.

6. **Academic Vice Presidents**

6.1. The *University Act* refers to an "academic vice president" at each of UBC Okanagan and UBC Vancouver (the "*Academic Vice Presidents*"). At UBC Okanagan, the *Academic Vice President* carries the title "Vice President, Academic and Research". At UBC Vancouver, the *Academic Vice President* carries the title "Provost and Vice President Academic". For the selection of an *Academic Vice President*, the President will convene an *Advisory Committee* with the following membership:

<table>
<thead>
<tr>
<th>Position</th>
<th>#</th>
<th>Source/Composition</th>
<th>Selected by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>1</td>
<td>President</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td>*</td>
<td>A member of the administrative staff of the President * non-voting and not counted in quorum</td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>4</td>
<td>Persons appointed by the President from the members of the Board of Governors</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Persons selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Dean or Principal selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student elected by and from the undergraduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable</td>
<td>Students</td>
</tr>
<tr>
<td>Additional Members</td>
<td>Up to 2</td>
<td>Such other person(s) as the President may choose to appoint</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td>NIA</td>
<td>One person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, for every two Additional Members appointed by the President</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>NIA</td>
<td>One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the President</td>
<td>Students</td>
</tr>
</tbody>
</table>
6.2. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.

6.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

6.4. **Appointment Term:** An *Academic Vice President* may be appointed for up to 6 years per term.

7. **Vice President, Research**

7.1. For the selection of the Vice President, Research, the President will convene an *Advisory Committee* with the following membership:

<table>
<thead>
<tr>
<th>Position</th>
<th>#</th>
<th>Selected by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>1</td>
<td>President</td>
</tr>
<tr>
<td>Secretary</td>
<td>*</td>
<td>A member of the administrative staff of the President * non-voting and not counted in uorum</td>
</tr>
<tr>
<td>Members</td>
<td>3</td>
<td>Persons appointed by the President from the members of the Board of Governors</td>
</tr>
<tr>
<td>1 Person selected by and from the UBC Okanagan Senate</td>
<td></td>
<td>Senate</td>
</tr>
<tr>
<td>2 Persons selected by and from the UBC Vancouver Senate</td>
<td></td>
<td>Senate</td>
</tr>
<tr>
<td>1 Faculty member selected by the Council of Senates</td>
<td></td>
<td>Council of Senates</td>
</tr>
<tr>
<td>1 Person elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan</td>
<td></td>
<td>Students</td>
</tr>
<tr>
<td>1 Person elected by and from the graduate students registered in a degree or diploma program at UBC Vancouver</td>
<td></td>
<td>Students</td>
</tr>
<tr>
<td>Up to 2 Associate Vice-Presidents or Directors of units within the portfolio of the Vice President, Research as the President may choose to appoint</td>
<td></td>
<td>President</td>
</tr>
<tr>
<td>Up to 2 Such other person(s) as the President may choose to appoint</td>
<td></td>
<td>President</td>
</tr>
<tr>
<td>N/A One person selected by the Council of Senates from either the UBC Okanagan Senate or the UBC Vancouver Senate for every Additional Member appointed by the President</td>
<td></td>
<td>Council of Senates</td>
</tr>
</tbody>
</table>
7.2. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.

7.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

7.4. **Council of Senates Selections:** For members selected by the Council of Senates, the selection process is to be conducted in accordance with procedures satisfactory to the Council of Senates. Without limiting the generality of the foregoing, the Council of Senates may authorize a committee to conduct the process or may simply nominate the faculty members.

7.5. **Appointment Term:** The Vice President, Research may be appointed for up to 6 years per term.

8. **Academic Associate Vice-Presidents**

8.1. For the selection of an *Academic Associate Vice-President*, the President will convene an *Advisory Committee* with the following membership:

<table>
<thead>
<tr>
<th>Position</th>
<th>#</th>
<th>Source/Composition</th>
<th>Selected by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>1</td>
<td>The Vice President to whom the <em>Academic Associate Vice-President</em> will report</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td>*</td>
<td>A member of the administrative staff of the Chair <em>(non-voting and not counted in quorum)</em></td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>3</td>
<td>Persons appointed by the President</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Persons selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Student elected by and from the undergraduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable</td>
<td>Students</td>
</tr>
</tbody>
</table>
### Additional Members

<table>
<thead>
<tr>
<th>Up to 2</th>
<th>Such other person(s) as the President may choose to appoint</th>
<th>President</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NIA</strong></td>
<td>One person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, for every Additional Member appointed by the President</td>
<td>Senate</td>
</tr>
<tr>
<td><strong>NIA</strong></td>
<td>One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the President</td>
<td>Students</td>
</tr>
</tbody>
</table>

### For the selection of the Associate Vice-President, Research

<table>
<thead>
<tr>
<th>Position</th>
<th>#</th>
<th>Source/Composition</th>
<th>Selected by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>1</td>
<td>The Vice President, Research</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td>*</td>
<td>A member of the administrative staff of the Chair * non-voting and not counted in quorum</td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>3</td>
<td>Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Vice President, Research</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Person selected by and from the UBC Okanagan Senate</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Person selected by and from the UBC Vancouver Senate</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Faculty members selected by the Council of Senates</td>
<td>Council of Senates</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student elected by and from the graduate students registered in a degree or diploma program at UBC Vancouver</td>
<td>Students</td>
</tr>
<tr>
<td>Additional Members</td>
<td>Up to 2</td>
<td>Such other person(s) as the President may choose to appoint</td>
<td>President</td>
</tr>
<tr>
<td><strong>NIA</strong></td>
<td>One person selected by the Council of Senates from either the UBC Okanagan Senate or UBC Vancouver Senate for every Additional Member appointed by the President</td>
<td>Council of Senates</td>
<td></td>
</tr>
<tr>
<td><strong>NIA</strong></td>
<td>One student elected by and from the graduate students registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver for every two Additional Members appointed by the President</td>
<td>Students</td>
<td></td>
</tr>
</tbody>
</table>

### 8.2. Student Member Elections:
For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.
8.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

8.4. **Council of Senates Selections:** For members selected by the Council of Senates, the selection process is to be conducted in accordance with procedures satisfactory to the Council of Senates. Without limiting the generality of the foregoing, the Council of Senates may authorize a committee to conduct the process or may simply nominate the faculty members.

8.5. **Appointment Term:** An *Academic Associate Vice-President* may be appointed for up to 6 years per term.

9. **Replacement of Advisory Committee Members**

9.1. **Vacancy or Inability to Participate:** If a member of an *Advisory Committee* becomes unwilling or unable to serve as a member of the *Advisory Committee* before it has completed its work the President may appoint a replacement member in his/her discretion. While the replacement member may be any person whose participation is expected to contribute significantly to the *Advisory Committee's* activities, the usual practice is for the President to replace a member from a stakeholder group with a person from that group. If the President does not appoint a replacement member, the *Advisory Committee* may complete its work notwithstanding the vacancy.

9.2. **Student Status:** If a student member of an *Advisory Committee* ceases to be a student at the University but remains willing and able to continue to serve as a member of the *Advisory Committee*, the President may permit the student to continue to serve or may appoint a replacement student member at his or her discretion.

10. **Customary Practices:** In making appointments to an *Advisory Committee*, including replacement appointments under Section 9, the President will consider gender balance.

11. **Procedures Not to Conflict:** Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.
1. Definitions

In Policy #18 - Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy), the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:

a. "Advisory Committee" means an advisory committee to the President as defined in section 4.1.

b. "Designated Senior Academic Administrators" means the following:
   1. Deputy Vice-Chancellors;
   2. Academic Vice Presidents;
   3. Vice President, Research; and
   4. Academic Associate Vice-Presidents.

c. "Academic Vice Presidents" means the following:
   1. Provost and Vice President Academic (UBC Vancouver); and
   2. Vice President, Academic and Research (UBC Okanagan).

d. "Academic Associate Vice-Presidents" means the individuals designated as such by the President, from time to time, in the Procedures associated with this Policy.

e. "Responsible Executive" means:
   3. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
   4. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.

f. "Deans" means the Deans of UBC Okanagan Faculties, the Deans of UBC Vancouver Faculties, and the Deans of Dual-Campus Faculties, as those units are described in resolutions passed by the Board of Governors on June 3, 2005.

g. "Principals" means the Principal of the College of Health Disciplines and the Principal of the College for Interdisciplinary Studies.
<table>
<thead>
<tr>
<th>Certifications of approval of Policy</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Vancouver Senate</td>
<td>May 14, 2008</td>
</tr>
<tr>
<td>&quot;tsrLill, sazer&quot;</td>
<td>June 18, 2008</td>
</tr>
<tr>
<td>Senate Secretary</td>
<td>Date Signed/Sealed</td>
</tr>
<tr>
<td>Okanagan Senate</td>
<td>May 15, 2008</td>
</tr>
<tr>
<td>&quot;IsrLill, sLLzer&quot;</td>
<td>June 18, 2008</td>
</tr>
<tr>
<td>Senate Secretary</td>
<td>Date Signed/Sealed</td>
</tr>
<tr>
<td>Board of Governors</td>
<td>June 5, 2008</td>
</tr>
<tr>
<td>&quot;Rel,rj KlillttLoll,&quot;</td>
<td>June 16, 2008</td>
</tr>
<tr>
<td>Board Secretary</td>
<td>Date Signed/Sealed</td>
</tr>
</tbody>
</table>
Pursuant to Policy #1: Administration of Policies, "Procedures may be amended by the President, provided the new procedures conform to the approved policy. Such amendments are reported at the next meeting of the Board of Governors and are incorporated in the next publication of the UBC Policy and Procedure Handbook."

Pursuant to Policy #18 the President may delegate certain power to amend schedules.

**PROCEDURES**

1. **Responsible Executive**

   1.1. **Appointment:** The individual responsible for Policy #18 and these associated Procedures is the President.

   1.2. **Sub-Delegation:** The Responsible Executive is not limited in sub-delegation of the duties hereunder but remains responsible for oversight.

2. **Academic Associate Vice-Presidents:** The following individuals are designated as Academic Associate Vice-Presidents:

   2.1. Deputy Provost (UBC Vancouver);

   2.2. Vice Provost and Associate Vice-President, Academic Affairs (UBC Vancouver);

   2.3. Vice Provost and Associate Vice-President, Academic Resources (UBC Vancouver);

   2.4. Provost (UBC Okanagan); and

   2.5. Associate Vice President, Research.

3. **Remuneration:** The form and amount of remuneration of Designated Senior Academic Administrators must be established and documented in writing at or before the effective date of the appointment.
4. Administrative Leaves

4.1. As part of the terms of an appointment, a Designated Senior Academic Administrator may be granted an administrative leave, to be taken at the conclusion of the appointment, provided however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the Designated Senior Academic Administrator during any such administrative leave must be documented in writing at or before the effective date of the appointment. Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members, administrative leave will only be granted to the Designated Senior Academic Administrator if he/she holds a tenured appointment and actually returns to active duty as a faculty member for at least one year immediately after the period of the administrative leave.

4.2. Time on administrative leave will not be included in years of service for the purpose of calculating study leave.

4.3. Any arrangements with respect to administrative leave for a Designated Senior Academic Administrator that that were established and documented in writing prior to May 1, 2008 will not be affected by these Procedures.

4.4. Any deviations from the provisions of these Procedures dealing with administrative leave may only be made with the written approval of the President.
<table>
<thead>
<tr>
<th>Certifications of approval of Procedures - at approval of the Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Vancouver Senate</strong></td>
</tr>
<tr>
<td>) May 14, 2008</td>
</tr>
<tr>
<td>) Date Approved</td>
</tr>
<tr>
<td>) &quot;IšrLGir, sLLzer&quot;</td>
</tr>
<tr>
<td>) June 18, 2008</td>
</tr>
<tr>
<td><strong>Senate Secretary</strong></td>
</tr>
<tr>
<td>) Date Signed/Sealed</td>
</tr>
<tr>
<td><strong>Okanagan Senate</strong></td>
</tr>
<tr>
<td>) May 15, 2008</td>
</tr>
<tr>
<td>) Date Approved</td>
</tr>
<tr>
<td>) &quot;IšrLGir, sLLzer&quot;</td>
</tr>
<tr>
<td>) June 18, 2008</td>
</tr>
<tr>
<td><strong>Senate Secretary</strong></td>
</tr>
<tr>
<td>) Date Signed/Sealed</td>
</tr>
<tr>
<td><strong>Board of Governors</strong></td>
</tr>
<tr>
<td>) June 5, 2008</td>
</tr>
<tr>
<td>) Date Approved</td>
</tr>
<tr>
<td>) &quot;R.eŋ rj Kgll1Loŋ.&quot;</td>
</tr>
<tr>
<td>) June 16, 2008</td>
</tr>
<tr>
<td><strong>Board Secretary</strong></td>
</tr>
<tr>
<td>) Date Signed/Sealed</td>
</tr>
</tbody>
</table>
Title:

Appointment of Registrar and Librarians (Joint Senate and Board Policy)

Background and Purpose:

Section 27(2Xf) of the University Act, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for the Registrar and librarians.

For extensions and acting appointments, please refer to Policy No.43 {Extension of Appointments for Registrar and Librarians).

1. Definitions and Interpretation Rules

1.1. A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

2. Scope

2.1. General:

2.1.1. This Policy applies to all appointments of the Registrar, the University Librarian, and all other Librarians.

2.1.2. Librarians other than the University Librarian are appointed in accordance with the Collective Agreement between the University and the Faculty Association.

3. Selection of Candidates

3.1. For the selection of candidates for the Registrar and the University Librarian, the President shall convene an Advisory Committee as described in the Procedures and will consider the advice of the Advisory Committee in making a recommendation to the Board of Governors.

3.2. The President's recommendation, which may include recommended terms and conditions of any appointment, will be considered by the Board of Governors, which must approve such appointment and has the authority to establish the terms and conditions for any such appointment.

4. Procedures Not to Conflict:

4.1. Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.
Schedule to Policy # 17
Definitions and Other Interpretation Rules

1. Definitions

In Policy# 17 - Appointment of Registrar and Librarians (Joint Senate and Board Policy), the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:

a. "Advisory Committee" means an advisory committee to the President as defined in Article 2 in the Procedures associated with this Policy.

b. "librarians" means the members of UBC's professional librarian staff.

c. "Registrar" means the Associate Vice President, Enrolment Services and Registrar.

d. "University librarian" means the person who is responsible for UBC's overall library system across both UBC Okanagan and UBC Vancouver.

e. "Responsible Executive" means:
   1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
   2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.
**PROCEDURES**

Approved:

Pursuant to Policy #1: *Administration of Policies*, "Procedures may be amended by the President, provided the new procedures conform to the approved policy. Such amendments are reported at the next meeting of the Board of Governors". Note: the most recent procedures may be reviewed at [http://www.universitycounsel.ubc.ca/policies/index/](http://www.universitycounsel.ubc.ca/policies/index/).

1. **Assignment of Responsible Executive**

   1.1. The *Responsible Executive* will be the Provost and Vice President Academic (UBC Vancouver) in relation to matters regarding the *University librarian*.

   1.2. The *Responsible Executive* will be the Provost and Vice President Academic (UBC Vancouver) and the Deputy Vice Chancellor and Principal (UBC Okanagan) in relation to matters regarding the *Registrar*.

   1.3. **Sub-Delegation:** The *Responsible Executives* are not limited in sub-delegation of the duties hereunder but remain responsible for oversight and answerable to the President.

2. **Advisory Committee for the University librarian**

   2.1. For the selection of the *University librarian*, the President will convene an *Advisory Committee* with the following membership:

<table>
<thead>
<tr>
<th>Position</th>
<th>Source/Composition</th>
<th>Appointed by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td><strong>Responsible Executive</strong></td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td>A member of the administrative staff of the <em>Responsible Executive</em> <em>(non-voting and not counted in quorum)</em></td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>Provost and Vice Principal (UBC Okanagan)</td>
<td>Ex Officio</td>
</tr>
<tr>
<td></td>
<td>Persons, at least two of whom must be faculty members</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td><em>Librarian</em> elected by and from the <em>librarians</em> associated with UBC Okanagan, other than the <em>University Librarian</em></td>
<td>Librarians</td>
</tr>
<tr>
<td></td>
<td><em>Librarians</em> elected by and from the <em>Librarians</em> associated with UBC Vancouver, other than the <em>University Librarian</em></td>
<td>Librarians</td>
</tr>
<tr>
<td></td>
<td>Student elected by and from the students registered at UBC Okanagan</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>Student elected by and from the students registered at UBC Vancouver</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>Person selected by the UBC Okanagan Senate from the faculty members or students from UBC Okanagan</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>Person selected by the UBC Vancouver Senate from the faculty members or students from UBC Vancouver</td>
<td>Senate</td>
</tr>
<tr>
<td>Additional Members</td>
<td>NIA - Such other person(s) as the President may choose to appoint</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td>NIA - One <em>Librarian</em> elected by and from the <em>Librarians</em>, other than the <em>University Librarian</em>, for each Additional Member appointed by the President</td>
<td>Librarians</td>
</tr>
</tbody>
</table>
NIA  One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President  Students

NIA  One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President  Students

NIA  One person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan for every four Additional Members appointed by the President  Senate

NIA  One person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver for every four Additional Members appointed by the President  Senate

2.2. **Student Member Elections**: For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.

2.3. **Senate Selections**: For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selection.

2.4. The Chair of the *Advisory Committee* must consult with the President before confirming the composition of the *Advisory Committee*.

2.5. **Appointment Term**: The *University librarian* may be appointed for up to 6 years per term.

3. **Advisory Committee for the Registrar**

3.1. **Registrar**: For the selection of the *Registrar*, the President will convene an *Advisory Committee* with the following membership:

<table>
<thead>
<tr>
<th>Position</th>
<th>#</th>
<th>Source/Composition</th>
<th>Appointed by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-Chairs</td>
<td>2</td>
<td><strong>Responsible Executives</strong></td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td>*</td>
<td>A member of the administrative staff of the <em>Co-Chairs</em>, selected by mutual agreement between the Co-Chairs <em>(non-voting and not counted in a quorum)</em></td>
<td>Co-Chairs</td>
</tr>
<tr>
<td>Members</td>
<td>2</td>
<td>Persons</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Members of the staff of the <em>Registrar's Office</em> elected by and from the members of the staff of the <em>Registrar's Office</em>, other than the <em>Registrar</em></td>
<td>Staff</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Student elected by and from the students registered at UBC Okanagan</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student elected by and from the students registered at UBC Vancouver</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan</td>
<td>Senate</td>
</tr>
</tbody>
</table>
### Additional Members

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Person selected by the UBC Vancouver Senate from the faculty</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>members from UBC Vancouver</td>
<td></td>
</tr>
<tr>
<td>NIA</td>
<td>Such other person(s) as the President may choose to appoint</td>
<td>President</td>
</tr>
<tr>
<td>NIA</td>
<td>One member of the staff of the Registrar's Office elected by</td>
<td>Staff</td>
</tr>
<tr>
<td></td>
<td>and from the members of the staff of the Registrar's Office,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>other than the Registrar, for each Additional Member appointed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>by the President</td>
<td></td>
</tr>
<tr>
<td>NIA</td>
<td>One student elected by and from the students registered at UBC</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>Okanagan for every four Additional Members appointed by the</td>
<td></td>
</tr>
<tr>
<td></td>
<td>President</td>
<td></td>
</tr>
<tr>
<td>NIA</td>
<td>One student elected by and from the students registered at UBC</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>Vancouver for every four Additional Members appointed by the</td>
<td></td>
</tr>
<tr>
<td></td>
<td>President</td>
<td></td>
</tr>
<tr>
<td>NIA</td>
<td>One person selected by the UBC Okanagan Senate from the</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>faculty members from UBC Okanagan for every four Additional</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Members appointed by the President</td>
<td></td>
</tr>
<tr>
<td>NIA</td>
<td>One person selected by the UBC Vancouver Senate from the</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>faculty members from UBC Vancouver for every four Additional</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Members appointed by the President</td>
<td></td>
</tr>
</tbody>
</table>

3.2. The Co-Chairs of the *Advisory Committee* must consult with the President before confirming the composition of the *Advisory Committee*.

3.3. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Co-Chairs. The Co-Chairs may authorize the incumbent Registrar or another person or entity, including a student society to conduct the nominations and/or elections processes on their behalf, notwithstanding the fact that the incumbent Registrar may be a candidate for appointment.

3.4. **Senate Selections:** For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selection.

3.5. **Appointment Term:** The Registrar may be appointed for up to 6 years per term.

4. **Replacement of Advisory Committee Members**

4.1. **Vacancy or Inability to Participate:** If a member of an *Advisory Committee* becomes unwilling or unable to serve as a member of the *Advisory Committee* before it has completed its work, the Chair or Co-Chairs, as applicable, in consultation with the President, may appoint a replacement member. While the replacement member may be any person whose participation is expected to contribute significantly to the *Advisory Committee*’s activities, the usual practice is for the replacement member to be from the same stakeholder group as the person being replaced.

4.2. **Student Status:** If a student member of an *Advisory Committee* ceases to be a student at the University but remains willing and able to continue to serve as a member of the *Advisory Committee*, the Chair or Co-Chairs, as applicable, in consultation with the President and the relevant student group, may permit the student to continue to serve or may appoint a replacement student member. Any such replacement must meet the same
eligibility requirements as the student who is being replaced. For example, if the student being replaced is a student selected from the students registered at UBC Okanagan, the replacement student will be appointed from the students registered at UBC Okanagan.

4.3. If a replacement member is not appointed, the Advisory Committee may complete its work notwithstanding the vacancy.

5. **Customary Practices**

5.1. In making appointments to an Advisory Committee, including replacement appointments under Article 4 of these Procedures, the President will endeavour to provide for a diverse and balanced Advisory Committee.

6. **Procedure for Advisory Committee**

6.1. The Chair or Co-Chairs of the Advisory Committee will be responsible for calling meetings.

6.2. Meetings may be held face-to-face, via telephone conference, video conference or any means determined by the Chair or Co-Chairs of the Advisory Committee, as applicable.

6.3. The quorum required to transact business at meetings will be a majority of the members of the Advisory Committee unless otherwise determined by the Chair or Co-Chairs, as applicable.

7. **Remuneration**

7.1. The form and amount of remuneration of the Registrar and the University librarian must be established and documented in writing at or before the effective date of the appointment.

8. **Administrative Leaves**

8.1. As part of the terms of an appointment, the University librarian and the Registrar may be granted an administrative leave, to be taken at the conclusion of the appointment, provided however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the University librarian or the Registrar during any such administrative leave must be documented in writing at or before the effective date of the appointment. Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members or Librarians, administrative leave will only be granted to the University Librarian and the Registrar if he or she holds, in the case of the University Librarian, a confirmed appointment, and in the case of the Registrar, a tenured appointment, and they actually return to active duty as a faculty member or a librarian for at least one year immediately after the period of the administrative leave.

8.2. If an administrative leave is granted, time served as a Registrar or University librarian and time taken on administrative leave will not be included in years of service for the purpose of calculating study leave.

8.3. During the period of administrative leave, the faculty member continues to be a full-time employee of the University, and is required to comply with the University's policies and procedures.
8.4. Any arrangements with respect to administrative leave that were established and documented in writing prior to February 1, 2008 will not be affected by these Procedures.

8.5. Any deviations from the provisions of these Procedures dealing with administrative leave may only be made with the written approval of the President.
1. **Definitions and Interpretation Rules**
   
   1.1. A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

2. **Scope**

   2.1. This Policy applies to all appointments ofDesignated Senior Academic Administrators.

   2.2. Currently, the President of the University holds the title of Deputy Vice-Chancellor for UBC Vancouver and the Vice-President, Academic and Research (UBC Okanagan) holds the title of Deputy Vice-Chancellor and Principal for UBC Okanagan. If at some point in the future, it is determined that the position of Deputy Vice-Chancellor is to be held by a person other than the President in the case of UBC Vancouver or the Vice-President, Academic and Research (UBC Okanagan) in the case of UBC Okanagan, the process for dealing with appointments for the Deputy Vice-Chancellor and Principal (UBC Okanagan) or the Deputy Vice-Chancellor (UBC Vancouver) as set out in this Policy and any associated Procedures will apply. However, unless and until such a determination is made, the normal selection process for the President or for the Vice-President, Academic and Research (UBC Okanagan), as applicable, will be applied.

3. **Selection of Candidates**

   3.1. For the selection of candidates for Designated Senior Academic Administrators, the President shall convene an Advisory Committee as described in the Procedures and will consider the advice of the Advisory Committee in making a recommendation to the Board of Governors.

   3.2. The President's recommendation, which may include recommended terms and conditions of the appointment, will be considered by the Board of Governors which must approve the appointment and has the authority to establish the terms and conditions for any such appointment.
4. **Procedures Not to Conflict:**

4.1. Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.
Schedule to Policy #18
Definitions and Other Interpretation Rules

1. Definitions

In Policy #18 - Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy), the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:

"Academic Associate Vice-Presidents" means the positions designated as such by the
a. President, from time to time, in the Procedures associated with this Policy.

b. "Academic Vice Presidents" means the following:
   1. Provost and Vice President Academic (UBC Vancouver); and
   2. Vice President, Academic and Research (UBC Okanagan).

c. "Advisory Committee" means an advisory committee to the President as defined in Article 2 in the Procedures associated with this Policy.

d. "Deans" means:
   1. the Deans of UBC Okanagan Faculties;
   2. the Deans of UBC Vancouver Faculties;
   3. the Deans of Dual-Campus Faculties.

e. "Designated Senior Academic Administrators" means the following:
   1. Deputy Vice-Chancellor and Principal (UBC Okanagan);
   2. Deputy Vice-Chancellor (UBC Vancouver);
   3. Academic Vice Presidents;
   4. Vice President, Research and International; and
   5. Academic Associate Vice-Presidents.

f. "Dual-Campus Faculty" has the same meaning attributed to it in resolutions passed by the Board of Governors on June 3, 2005. [Note: As at July 1, 2005, the sole Dual-Campus Faculty was the Faculty of Applied Science.]

g. "Responsible Executive" means:
   1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
   2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.

h. "Principals" means:
   1. the Principal of the College of Health Disciplines; and
   2. the Principal of the College for Interdisciplinary Studies.

i. "UBC Okanagan Faculty" has the same meaning attributed to the term "Faculty of UBC Okanagan" in resolutions passed by the Board of Governors on June 3, 2005. [Note: as at July 1, 2005, the UBC Okanagan Faculties were the Faculty of Arts and Sciences (now known as the Irving K. Barber School of Arts and Sciences), the Faculty of Creative and Critical Studies, the Faculty of Education, the Faculty of Health and Social Development, and the Faculty of Management.]
1. "UBC Vancouver Faculty" has the same meaning attributed to the term "Faculty of UBC Vancouver" in resolutions passed by the Board of Governors on June 3, 2005. [Note: as at July 1, 2005, the UBC Vancouver Faculties were the Faculty of Arts, the Faculty of Commerce and Business Administration (now known as the Sauder School of Business), the Faculty of Dentistry, the Faculty of Education, the Faculty of Forestry, the Faculty of Graduate Studies, the Faculty of Land and Food Systems, the Faculty of Law, the Faculty of Medicine, the Faculty of Pharmaceutical Sciences, and the Faculty of Science].
PROCEDURES

Approved:

Pursuant to Policy#1: Administration of Policies, "Procedures may be amended by the President, provided the new procedures conform to the approved policy. Such Amendments are reported at the next meeting of the Board of Governors". Note: the most recent procedures may be reviewed at http://universitycounsel.ubc.ca/policies/index/.

1. Academic Associate Vice-Presidents

1.1. The following individuals are designated as Academic Associate Vice Presidents:

1.1.1. Associate Vice President, Research & International;
1.1.2. Provost (UBC Okanagan);
1.1.3. Deputy Provost (UBC Vancouver);
1.1.4. Vice Provost and Associate Vice-President, Academic Affairs and Resources (UBC Vancouver); and
1.1.5. Vice Provost and Associate Vice-President, Academic Facilities and Enrolment (UBC Vancouver).

2. Advisory Committee for the Appointments

2.1. For Deputy Vice-Chancellor and Principal (UBC Okanagan) or the Deputy Vice-Chancellor (UBC Vancouver), the President will convene an Advisory Committee with the following membership:

<table>
<thead>
<tr>
<th>Chair</th>
<th>President</th>
<th>Selected by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary</td>
<td>*</td>
<td>A member of the administrative staff of the Chair * non-voting and not counted in uorum)</td>
</tr>
<tr>
<td>Members</td>
<td>3</td>
<td>Persons appointed by the Chair from the members of the Board of Governors</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Person selected by the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Persons selected by the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members or students from UBC Okanagan or UBC Vancouver, as applicable</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Up to 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Additional Members</td>
</tr>
</tbody>
</table>
2.2. For the selection of an Academic Vice President, the President will convene an Advisory Committee with the following membership:

<table>
<thead>
<tr>
<th>Position</th>
<th>Source/Composition</th>
<th>Selected by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>President</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td>A member of the administrative staff of the Chair <em>(non-voting and not counted in quorum)</em></td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>Persons appointed by the Chair from the members of the Board of Governors, at least one of whom must be a faculty member</td>
<td>Chair</td>
</tr>
<tr>
<td></td>
<td>Person selected by the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>Persons selected by the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members or students from UBC Okanagan or UBC Vancouver, as applicable</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>Dean or Principal selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>Student elected by and from the undergraduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable</td>
<td>Students</td>
</tr>
<tr>
<td>Additional Members</td>
<td>Such other person(s) as the Chair may choose to appoint</td>
<td>Chair</td>
</tr>
<tr>
<td>NIA</td>
<td>One person selected by the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the Chair</td>
<td>Senate</td>
</tr>
<tr>
<td>NIA</td>
<td>One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the Chair</td>
<td>Students</td>
</tr>
</tbody>
</table>
2.3. For the selection of the Vice President, Research & International, the President will convene an *Advisory Committee* with the following membership:

<table>
<thead>
<tr>
<th>Position</th>
<th>Source/Composition</th>
<th>Selected by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>President</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td><em>(non-voting and not counted in uorum)</em></td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>Persons appointed by the Chair from the members of the Board of Governors</td>
<td>Chair</td>
</tr>
<tr>
<td></td>
<td>Person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>Person selected by the UBC Okanagan Senate from the faculty members or students from UBC Okanagan</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>Person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>Person selected by the UBC Vancouver Senate from the faculty members or students from UBC Vancouver</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td>Associate Vice-Presidents or Directors of units within the portfolio of the Vice President, Research &amp; International as the Chair may choose to appoint</td>
<td>Chair</td>
</tr>
<tr>
<td>Additional Members</td>
<td>Such other person(s) as the Chair may choose to appoint</td>
<td>Chair</td>
</tr>
<tr>
<td>NIA</td>
<td>One faculty member selected by the Chair and Members of the <em>Advisory Committee</em> (for clarity, not including the Additional Members) for every two Additional Members appointed by the Chair</td>
<td>Chair and Members of <em>Advisory Committee</em></td>
</tr>
<tr>
<td>NIA</td>
<td>One student elected by and from the graduate students registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver for every two Additional Members appointed by the Chair</td>
<td>Students</td>
</tr>
</tbody>
</table>

2.4. For the selection of an *Academic Associate Vice-President*, the President will convene an *Advisory Committee* with the following membership:

<table>
<thead>
<tr>
<th>Position</th>
<th>Source/Composition</th>
<th>Selected by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>The <em>Academic Vice President</em> to whom the <em>Academic Associate Vice-President</em> will report</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td><em>(non-voting and not counted in uorum)</em></td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>#</td>
<td>Source/Composition</td>
</tr>
<tr>
<td>---------</td>
<td>---</td>
<td>-----------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Persons appointed by the President, at least one of whom must be a faculty member</td>
</tr>
<tr>
<td>I</td>
<td></td>
<td>Person selected by UBC Okanagan Senate or UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Persons selected by UBC Okanagan Senate or UBC Vancouver Senate, as applicable, from the faculty members or students from UBC Okanagan or UBC Vancouver, as applicable</td>
</tr>
<tr>
<td>I</td>
<td></td>
<td>Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable</td>
</tr>
<tr>
<td>I</td>
<td></td>
<td>Student elected by and from the undergraduate students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Additional Members</th>
<th>NIA</th>
<th>Such other person(s) as the President may choose to appoint</th>
<th>President</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NIA</td>
<td>One person selected by the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, from the faculty members from UBC Okanagan or UBC Vancouver, as applicable, for every Additional Member appointed by the President</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td>NIA</td>
<td>One student elected by and from the students registered in a degree or diploma program at UBC Okanagan or UBC Vancouver, as applicable, for every two Additional Members appointed by the President</td>
<td>Students</td>
</tr>
</tbody>
</table>

### For the Associate Vice-President, Research & International

<table>
<thead>
<tr>
<th>Position</th>
<th>#</th>
<th>Source/Composition</th>
<th>Selected by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td></td>
<td>The Vice President, Research &amp; International</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>Secretary</td>
<td>*</td>
<td>A member of the administrative staff of the Chair <em>(non-voting and not counted in quorum)</em></td>
<td>Chair</td>
</tr>
<tr>
<td>Members</td>
<td>3</td>
<td>Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Vice President, Research &amp; International</td>
<td>President</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Person selected by the UBC Okanagan Senate from the faculty members from UBC Okanagan</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Person selected by the UBC Okanagan Senate from the faculty members or students from UBC Okanagan</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Person selected by the UBC Vancouver Senate from the faculty members from UBC Vancouver</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Person selected by the UBC Vancouver Senate from the faculty members or students from UBC Vancouver</td>
<td>Senate</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student elected by and from the graduate students registered in a degree or diploma program at UBC Okanagan</td>
<td>Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student elected by and from the graduate students registered in a degree or diploma program at UBC Vancouver</td>
<td>Students</td>
</tr>
<tr>
<td>Additional Members</td>
<td>NIA</td>
<td>Such other person(s) as the President may choose to appoint</td>
<td>President</td>
</tr>
</tbody>
</table>
One faculty member selected by the Chair and Members of the Advisory Committee (for clarity, not including the Additional Members) for every two Additional Members appointed by the President

One student elected by and from the graduate students registered in a degree or diploma program at either UBC Okanagan or UBC Vancouver for every two Additional Members appointed by the President

The Chair of the Advisory Committee for the selection of an Academic Associate Vice-President must consult with the President before confirming the composition of the Advisory Committee.

2.5. Student Member Elections: For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.

2.6. Senate Selections: For a Senate selection, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply make the selections.

3. Replacement of Advisory Committee Members

3.1. Vacancy or Inability to Participate: If a member of an Advisory Committee becomes unwilling or unable to serve as a member of the Advisory Committee before it has completed its work, the Chair, in consultation with the President, may appoint a replacement member. While the replacement member may be any person whose participation is expected to contribute significantly to the Advisory Committee's activities, the usual practice is for the replacement member to be from the same stakeholder group as the person being replaced.

3.2. Student Status: If a student member of an Advisory Committee ceases to be a student at the University but remains willing and able to continue to serve as a member of the Advisory Committee, the Chair, in consultation with the President, may permit the student to continue to serve or may appoint a replacement student member. Any such replacement student must meet the same eligibility requirements as the student who is being replaced. For example, if the student being replaced is a graduate student selected from the graduate students associated with a specific campus, the replacement student will be appointed from the graduate students associated with that campus.

3.3. If a replacement member is not appointed, the Advisory Committee may complete its work notwithstanding the vacancy.

4. Procedure for Advisory Committee

4.1. The Chair of the Advisory Committee will be responsible for calling meetings.

4.2. Meetings may be held face-to-face, via telephone conference, video conference or any means determined by the Chair of the Advisory Committee.

4.3. The quorum required to transact business at meetings will be a majority of the members of the Advisory Committee unless otherwise determined by the Chair.

5. Customary Practices: In making appointments to an Advisory Committee, including replacement appointments under Article 3 of these Procedures, the President will endeavour to provide for a
diverse and balanced
Advisory Committee.

6. Tenn and Remuneration
6.1. The form and amount of remuneration of Designated Senior Academic Administrators must be established and documented in writing at or before the effective date of the appointment.

6.2. Designated Senior Academic Administrators may be appointed for terms of up to six years.

7. Responsible Executive
7.1. Appointment: The individual responsible for Policy #18 and these associated Procedures is the President.

7.2. Sub-Delegation: The Responsible Executive is not limited in sub-delegation of the duties hereunder but remains responsible for oversight.

8. Administrative Leaves
8.1. As part of the terms of an appointment, a Designated Senior Academic Administrator may be granted an administrative leave, to be taken at the conclusion of the appointment, provided, however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the Designated Senior Academic Administrator during any such administrative leave must be documented in writing at or before the effective date of the appointment.

8.2. Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning to the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members, administrative leave will only be granted to the Designated Senior Academic Administrator if he or she holds a tenured appointment and actually returns to active duty as a faculty member for at least one year immediately after the period of the administrative leave.

8.3. If an administrative leave is granted, time served as a Designated Senior Academic Administrator and time taken on administrative leave will not be included in the years of service for the purpose of calculating study leave.

8.4. During the period of administrative leave, the faculty member continues to be a full-time employee of the University, and is required to comply with the University's policies and procedures.

8.5. Any arrangements with respect to administrative leave for a Designated Senior Academic Administrator that that were established and documented in writing prior to May 1, 2008 will not be affected by these Procedures.

8.6. Any deviations from the Articles of these Procedures dealing with administrative leave may only be made with the written approval of the President.
December 22, 2011

From: Senate Committee on Student Awards, Vancouver
To: Senate
Re: New Awards (January 2012)

The Student Awards Committee recommends:

That Senate accept the awards as listed and forward them to the Board of Governors for approval; and that letters of thanks be sent to the donors.

David MINDELL Award in Entrepreneurship – A $10,000 award in the name of David Mindell is offered to a full-time student entering or currently enrolled in the MBA program. The main criteria for the award are entrepreneurial achievement or potential, demonstrated leadership, and initiative and innovativeness. Due consideration will be given to the financial need of the student selected. The award is made on the recommendation of the Sauder School of Business. (First Award Available in the 2011/12 Winter Session)

Carl Bradford ROBERTSON Scholarship – Scholarships totalling $32,000 (or four scholarships of $8,000 each) have been endowed through a bequest from Edna Mary Robertson as a memorial to her late son. The scholarships are open to students entering the penultimate or final year of a baccalaureate program, the first year of a graduate program, or in any year of an MD, DMD, or JD program. The winners are selected by a special committee from among those candidates nominated by faculties and designated student organizations for the Sherwood Lett Memorial Scholarship. Candidates are expected to have good academic standing, and have demonstrated achievement in sports and participation in student and community activities. (First Award Available in the 2012/13 Winter Session)

Previously-Approved Awards with Changes in Terms or Funding Source:

ALUMNI Association of the University of Hong Kong, British Columbia, 40th Anniversary Award – In celebration of their 40th anniversary, award(s) of $1,000 have been endowed by the members of the Alumni Association of the University of Hong Kong, British Columbia to promote exchange and understanding between the University of Hong Kong and UBC. No individual award should be less than $1000. To be considered, candidates must be undergraduate students who are selected to participate in
the exchange program with the University of Hong Kong. Recommendations are made by the Office of Student Financial Assistance and Awards in consultation with Go Global.

How Amended: Removed ‘travel’ in the award title and clearly indicated in the award description that only one award be assigned from the fund title as per the donor’s request.

**Lieutenant James Douglas HAMILTON Prize** – A prize of $225, in memory of Lieutenant James Douglas Hamilton, a graduate in Physical Education and a former member of the COTC of this University, who, on April 13, 1952, was killed in action in Korea, is offered by the Kinesiology Alumni and Undergraduate Societies. The award is open to third year students in Physical Education showing academic and physical proficiency. The prize is made on the recommendation of the School.

How Amended: Replaced Human Kinetics Alumni and Undergraduate Societies with Kinesiology Alumni and Undergraduate Societies.

**Peter Andrew MARRON Memorial Award** – A $1,000 award has been endowed in memory of Peter Andrew Marron by his father George A. Marron. The award is available to a student in the Bachelor of Kinesiology degree program who is pursuing studies in the Kinesiology and Health Sciences Program, or involved in research work, who displays scholarship, leadership and perseverance. The award is made on the recommendation of the School.

How Amended: Removed reference to the Buchanan Lab as it no longer exists. Since the Buchanan Lab was an exercise physiology laboratory, students conducting research while registered in the Kinesiology and Health Sciences Program will be eligible for this award.

**PFIZER Consumer Healthcare Award in Dental Hygiene** – A $500 award and plaque are offered by Pfizer Consumer Healthcare to a second year student in the Entry-to-Practice Admission Option of the Dental Hygiene Program in the Faculty of Dentistry. In addition to academic merit, consideration is given to leadership skills, involvement in student affairs and/or commitment to community service. The award is made on the recommendation of the Faculty.

How Amended: Name changed to Pfizer Consumer Healthcare.

**PFIZER Consumer Healthcare Leadership Award in Dentistry** – A $500 award and a plaque are offered by Pfizer Consumer Healthcare to a student graduating from the D.M.D. Program in the Faculty of Dentistry. In addition to academic merit, consideration is given to leadership skills, involvement in student affairs and/or commitment to community service. The award is made on the recommendation of the Faculty.

How Amended: Name change to Pfizer Consumer Healthcare.

**PFIZER Consumer Healthcare Leadership Award in Pharmacy** – A $500 award and a plaque are offered by Pfizer Consumer Healthcare to a student graduating from the B.Sc.P. Program in the Faculty of Pharmaceutical Sciences. In addition to academic
merit, consideration is given to leadership skills, involvement in student affairs and/or commitment to community service. The award is made on the recommendation of the Faculty.

How Amended: Name change to Pfizer Consumer Healthcare.

**Neil POLLOCK ’Mensche’ Service Award in Medicine:** A $1,000 service award has been donated by Dr. Neil Pollock to recognize a student’s commitment to altruism and community service. Mensche directly translates to ‘human being’ in Yiddish, and refers to a person of integrity, honour and kindness. Following in this spirit, Dr. Pollock aims to ensure students are recognized for their contributions to the community outside of medical school and UBC. Adjudication is based on demonstrated involvement in community-based efforts and community service. The award is made on the strength of applicants, and the recommendation of the Faculty of Medicine.

How Amended: Description revised to recognize students who are community leaders as per the donor’s request.

**TRUCK Loggers Association Scholarship in Forest Operations:** Through a gift of $5,000 from the Truck Loggers Association, two scholarship of equal value are available to BSF Forest Operations majors in the Faculty of Forestry, one to a second year and one to a third year student on the basis of academic standing in the program. The awards are made on the recommendation of the Faculty of Forestry.

How Amended: Changed from Harvesting to Forest Operations.

**TRUCK Loggers Association Scholarship:** Through a gift of $3,000 from the Truck Loggers Association, three scholarships of equal value are available for students entering first year Forestry, enrolling in the BSF Forest Operations and Forest Resource Management majors. These scholarships are awarded to students who are worthy and deserving of encouragement and assistance.

How Amended: Changed to Forest Operations and removal of words ‘with high standing’.
3 February 2012

From: Senate Committee on Student Awards, Vancouver
To: Senate
Re: New Awards (February 2012)

The Student Awards Committee recommends:

That Senate accept the awards as listed and forward them to the Board of Governors for approval; and that letters of thanks be sent to the donors.

H & H BLOMQUIST Scholarship – Scholarships totalling $1,000 are offered by the Blomquist Charitable Fund to an undergraduate student in any year of study in the Faculty of Pharmaceutical Sciences. Holger L. Blomquist was part of one of the Faculty’s first graduating classes of 1950, and his brother, Halvard Blomquist, was a member of the graduating class of 1952. The award is made on the recommendation of the Faculty of Pharmaceutical Sciences. (First Award Available in the 2012/13 Winter Session)

CHANCELLOR’S Scholar Award – The University of British Columbia offers the designation of “Chancellor's Scholar” as a non-monetary award on the basis of outstanding academic achievement by students entering undergraduate programs from secondary school, university, or college. These awards are awarded on the recommendation of Student Financial Assistance and Awards and are noted on a student's transcript of academic record.

FASKEN Martineau DuMoulin LLP Entrance Scholarship – Two scholarships of $2,500 each are offered by Fasken Martineau to students entering the JD program who have achieved academic excellence and who have demonstrated entrepreneurial initiative in the community or an interest in business through academic pursuits. The award is made on the recommendation of the Faculty of Law. (First Award Available in the 2012/13 Winter Session)

Drs. Sydney and Constance FRIEDMAN Travel Award – A $5,000 Travel Award is offered by Drs. Sydney and Constance Friedman to a graduating MD undergraduate student with high academic standing who plans to travel outside British Columbia within the first year after graduation. Applicants should submit a short outline (500 words or less) of their travel plans. Unusual requests need not be excluded. This award is made on the recommendation of the Faculty of Medicine Awards Adjudication Committee. (First Award Available in the 2012/13 Winter Session)
Elwyn GREGG Memorial Fellowship – Fellowships totalling $17,600 have been endowed by a bequest from the Estate of Elwyn Gregg for graduate students in any field of study. Mr. Gregg believed that too often the best graduate talent from UBC may be lost to British Columbia and Canada because of financial attractions and facilities available beyond our borders. It was his hope that this fellowship may be used to attract such abilities to British Columbia. Prominent consideration is to be given to Masters and Ph.D. candidates in Medicine, Languages, Engineering and Forestry, but not necessarily in that order. The awards are made by the Faculty of Graduate Studies. (First Award Available in the 2012/13 Winter Session)

Peter HARNETTY Prize in Asian Studies – In celebration of the 50th anniversary of the Department of Asian Studies, an annual prize of $1,000 has been endowed by UBC alumnus and Professor Emeritus, Dr. Peter Harnetty, to recognize the student graduating with the highest marks in a major in Asian Studies. Dr. Harnetty was one of the original faculty of the Department of Asian Studies when it was established in 1961. The recommendation is made by the Department of Asian Studies. (First Award Available in the 2012/13 Winter Session)

McTAVISH Olson Award in Athletics – One or more awards, ranging from a minimum value of $500 to the maximum allowable under athletic association, are provided for potentially impactful student athletes identified by coaches of the UBC varsity football and UBC varsity rugby programs with special emphasis on multi-sport athletes in the tradition of the Bobby Gaul Awards provided as follows: firstly, a student who is on or will be on both UBC football and rugby teams; secondly, a player who is on or will be on either the UBC football or UBC rugby team who plays another UBC sport. This award, established by Blenheim Trust, recognizes UBC’s sports legacy and in particular acknowledges the achievements of UBC head coaches Spence McTavish and Shawn Olson, team captains, Provincial and National Champions, national and international players and university coaches of character. If there are no suitable candidates in the first and second category, then thirdly, a player on either team, or a recruit, who has the potential to be a team captain. Recommendations are made by the Department of Athletics. (First Award Available in the 2012/13 Winter Session)

Marion L. PEARSON and James M. Orr Bursary in Pharmaceutical Sciences – Bursaries totalling $1,000 have been endowed by Marion L. Pearson and James M. Orr for undergraduate students in the Faculty of Pharmaceutical Sciences. The bursaries are awarded to students of any year of the program, with preference for first year. Preference is also given to students from the Island/Coastal, Kootenay/Okanagan, and/or Northern BC regions and then to students from the rest of British Columbia. Bursaries are adjudicated by the office of Student Financial Assistance & Awards. (First Award Available in the 2012/13 Winter Session)

PEOPLES Drug Mart Award in Pharmaceutical Sciences – A $1,000 award is offered by Peoples Drug Mart for a student in the third year of the undergraduate program in the Faculty of Pharmaceutical Sciences who demonstrates leadership skills and has an interest in community practice. Preference is given to those students who graduated from a high school in British Columbia but outside of the metro Vancouver
area. The award is made on the recommendation of the Faculty of Pharmaceutical Sciences. (First Award Available in the 2012/13 Winter Session)

**ZSA and National Post Award in Honour of Ken Bagshaw, QC** – Awards totalling $1,000 are offered to outstanding J.D. students enrolled in the Business Law Concentration in honour of Ken Bagshaw, QC and his selection as the 2011 General Counsel of the Year. The award is made on the recommendation of the Faculty of Law. (First Award Available in the 2012/13 Winter Session)

**Previously-Approved Awards with Changes in Terms or Funding Source:**

**Roman M. BABICKI Fellowship in Medical Research** – Two $20,000 fellowships are offered by Roman M. Babicki. The awards are to support doctoral candidates in any academic department, provided that their supervisor has a primary appointment in the Faculty of Medicine. Candidates must be undertaking cancer research. No individual or project will receive support from this fund for more than two years. The awards are made on the recommendation of the Faculty of Medicine in consultation with the Faculty of Graduate Studies.

How Amended: Donor has requested to spend out the endowment and change this fellowship from endowed to annual.

**W. Gordon BRANDRETH Prize in Kinesiology** – A $225 prize has been endowed by Mrs. Bertha Brandreth in memory of her husband W. Gordon Brandreth. The prize is offered to a student who is pursuing studies in the Kinesiology and Health Sciences program in the School of Kinesiology, and is made on the recommendation of the School of Kinesiology.

How Amended: Removal of years 3rd or 4th as a criterion for consideration and inclusion of “Mrs.” as per the original description.

**Constance Eden DINGWALL Scholarship in Ophthalmology** – Scholarships totalling $3,700 have been endowed through a bequest from Constance Eden Dingwall. The awards are offered to medical residents specializing in ophthalmology and are made on the recommendation of the Head of the Department of Ophthalmology and Visual Sciences.

How Amended: Changed wording to open up the scholarship assignment to offer more than two scholarships from the fund. Department reference has been updated as per SFAA’s request.

**LL.M. (Common Law) Degree Tuition Award** – Awards in the amount of $4,000 each are offered by the Faculty of Law to graduate students enrolled in the LL.M. (Common
Law) Degree Program. The awards are made on the recommendation of the Faculty in consultation with the Faculty of Graduate Studies.

How Amended: removed „international” from the description to open the criteria up to include domestic students.

**Chung Nin LAM Memorial Bursary in Medicine** – Bursaries totaling $450 are endowed by Mrs. Lam Chik Ho and her family in memory of her son paediatrician Dr. Chung Nin Lam, MB MRCP (London, Glasgow), FRCP (Canada, Glasgow). The awards are offered to students in the Faculty of Medicine who have attained good academic standing. Bursaries are adjudicated by the office of Student Financial Assistance & Awards.

How Amended: Inclusion of „and her family” in the description to reflect the generous gifts that family members have recently contributed to the endowment. Addition of final sentence to clarify bursary is adjudicated by SFAA as per SFAA”s request.

**Chung Nin LAM Memorial Prize in Paediatrics** – A $250 prize is endowed by Mrs. Lam Chik Ho and her family in memory of her son paediatrician Dr. Chung Nin Lam, MB MRCP (London, Glasgow), FRCP (Canada, Glasgow). The award is offered to a student excelling in an undergraduate paediatrics course and is made on the recommendation of the Faculty of Medicine.

How Amended: Inclusion of „and her family” in the description to reflect the generous gifts that family members have recently contributed to the endowment.

**J.J. McRAE Memorial Prize** – A prize of $400, endowed by Mrs. R.F. Osborne in memory of her father, J.J. McRae, is awarded to a student in third or fourth year of the Physical Education and Health program of the Bachelor of Kinesiology degree with general academic proficiency who has made a contribution to youth work. Special consideration is given to a student who has worked with the blind or other handicapped groups. The prize is made on the recommendation of the School of Kinesiology.

How Amended: Due to curriculum changes, removal of second year candidates as possible candidates for consideration and addition of 4th year students as candidates. Addition of last sentence to clarify that prize is made on recommendation of School of Kinesiology. Changed wording to “Physical Education and Health program” and removed the word “program” after the Bachelor of Kinesiology degree.

**Bill MILLERD Award in Theatre** – Awards totalling $3,500 have been endowed by William E. Millerd, C.M. (BA ’65, LLD Hon ’09), with matching funds from the Faculty of Arts and support from the community, for students to complete the Theatre Internship Program at UBC’s Department of Theatre and Film. The Program offers professional work-study opportunities in the form of internship placements with local theatre companies. As Artistic Managing Director of Vancouver’s Arts Club Theatre Company since 1972, Bill Millerd has helped launch the careers of generations of Canadian theatrical talent, including award-winning UBC alumni Brent Carver, Nicola Cavendish,
Morris Panych, Ken MacDonald, Bruce Greenwood and Anosh Irani. Recommendation is made by the Department of Theatre and Film.

How Amended: Slight edit removing „have completed” and replacing it with „to complete”. The proposed revision gives the Faculty the flexibility to provide students with partial funding in advance of their internship.

Leonard OSBORNE Memorial Prize – A $450 prize, endowed by Robert F. Osborne in memory of his father J. Leonard Osborne, is awarded to a student in the third year of the Physical Education option of the Bachelor of Kinesiology degree program with general academic proficiency, who has demonstrated expertise and leadership in the field of coaching. The prize is made on the recommendation of the School of Kinesiology.

How Amended: Removal of “second year” due to changes in curriculum. Students in 1st and 2nd year do not select programs of study until 3rd year and are not eligible for specific awards until 3rd year. Addition of last sentence to clarify that prize is made on recommendation of School of Kinesiology.

Barbara SCHRODT Award in Kinesiology – An award of $1,000 has been endowed by Barbara Schrodt for an undergraduate student entering or registered in the third or fourth year in the Bachelor of Kinesiology degree program who has been an outstanding playing member of a women's field hockey team at UBC and is taking courses related to teaching physical and health education. The award is not to exceed $1,000, and is made on the recommendation of the School of Kinesiology in consultation with the Intercollegiate Coordinator, Department of Athletics.

How Amended: Removed second year students as candidates for consideration, added „registered” to the description. Donor has further requested that we narrow the criteria so that only field hockey athletes may be considered and that the award not exceed $1,000 for any student.

UNIVERSITY of BC Kinesiology / Phys Ed Alumni Scholarship – Scholarships totalling $2,700 have been endowed by alumni of the School. The scholarships are awarded to undergraduate students in the Bachelor of Kinesiology degree program who have displayed academic achievement, leadership, and competency in their field of specialization. The scholarship is made on the recommendation of the School of Kinesiology.

How Amended: Added sentence “The scholarships are awarded to undergraduate students in the Bachelor of Kinesiology degree program”. Addition of School name to final sentence.

WESTERN Canada Group of Chartered Engineers Prize – Three prizes of $1,000 each are offered by the Western Canada Group of Chartered Engineers for students completing third year in Mechanical, Electrical, & Civil Engineering. One award each is made on the recommendation of the three eligible engineering departments. The WCGCE represents members of 5 United Kingdom Engineering Institutions (Civil, Electrical,
Mechanical, Structural, and Building Service) which have members living in B.C., Alaska and Washington State who provide engineering services around the world.

**How Amended:** Decreased the number of prizes from four to three and removed the prize offering in chemical engineering as the group no longer represents chemical engineers.

**Captain C.Y WU Scholarship in Kinesiology** — A scholarship of $525 is endowed by Captain C.Y. Wu and Dr. C.H. Wu, to a second or third-year student in the Bachelor of Kinesiology degree program who has demonstrated an interest in aquatic coaching or management. Preference is given to a student with a background in aquatics. The scholarship is made on the recommendation of the School of Kinesiology.

**How Amended:** Removal of “The award is made on the recommendation of the School of Kinesiology, in consultation with the Manager of the UBC Aquatic Centre.” Inclusion of “is endowed” indicating that this scholarship is endowed.
Canada West Task Force on Future Competitive Arrangements for University Sport in Canada West and CIS

Preliminary Report
January 30, 2012

Background

On April 26, 2011 a letter was sent from five Canada West Presidents via email to CIS President, Clint Hamilton and Canada West President, Sandy Slavin requesting that team competition in Canada West move to a two tiered structure beginning in the academic year 2012-13. The letter further suggested that the institutions represented by the five signatories, Manitoba, Saskatchewan, Alberta, UBC (Vancouver) and Victoria would form the core of one tier.

On April 29, 2011, Canada West President Sandy Slavin responded to the Presidents of the five universities that signed the original letter and suggested on behalf of the Canada West Board of Directors the formation of a working group of Presidents and Athletic Directors. The letter further indicated there was an opportunity for Canada West to discuss and share information at the Canada West AGM in early May 2011.

Following the AGM terms of reference were developed for the Canada West Task Force on Future Competitive Arrangements. The purpose of the committee as stated in the TOR was, “To discuss, review, investigate and create strategies for the implementation of new competitive structures for Canada West and CIS. This would include creation of new regional associations and tiering.”

The members of the committee were to include 5 Presidents and 5 Athletic Directors from Canada West full member institutions. Members were to represent 10 different Canada West institutions. An Athletic Director and a President would co-chair and a quorum would require a minimum of 3 Presidents and 3 Athletic Directors. Members of the committee were to be nominated by their respective colleagues.

Canada West Athletic Directors and Presidents were asked to express potential interest in membership on the committee. Subsequently the Canada West Board of Directors appointed Dick White (Regina) as co-chair and committee members Ken Olynyk (Thompson Rivers), Ian Reade (Alberta), Coleen Dufresne (Manitoba) and Clint Hamilton (Victoria). COWCUP appointed Stephen Toope (UBC) as co-chair and committee members Lloyd Axworthy (Winnipeg), Mike Mahon (Lethbridge), Peter MacKinnon (Saskatchewan) and Jonathan Raymond (Trinity Western).

Timeline for the work of the committee was an initial meeting in June or July with a target for presentation to the Canada West members at their regular meeting in February 2012.
Process and Work Undertaken by the Task Force

The Canada West Task Force held its first meeting July 7, 2011 in Vancouver. The second meeting was held August 30, 2011 in Calgary. In light of the discussion at those meetings, a document of suggested Principles and Commitments was drafted and circulated to the CW Task Force members for their comment. A number of high-level Principles and Commitments to guide competitive restructuring in Canada West and CIS was agreed to by the Task Force members at their third meeting on January 5, 2012 in Vancouver, and additional issues were identified as relevant for further consideration. These include, among others, the relation of the Task Force’s recommendations to the Own the Podium (OTP) proposal for a High Performance sport model, which was presented at the January 5, 2012 Task Force meeting by Phil Schlote and Ken Shields of the OTP Working Group on the Role of Canadian Universities in High Performance Sport. Their detailed discussion paper has been circulated to all CIS members, and the Task Force looks forward to further discussions to see if the two proposals could be harmonized.

Fulfilling its mandate to “To discuss, review, investigate and create strategies for the implementation of new competitive structures for Canada West and CIS,” the Task Force hereby presents in this preliminary report a number of high-level Principles and Commitments for all Canada West members to consider to guide the restructuring of university athletics in Canada West and CIS. The Task Force asks each Canada West member to review the report and to consult with the relevant stakeholders within their universities as appropriate. Given that one of the report’s recommended commitments is for Presidential leadership in university athletics, the Task Force asks that each member university’s President be engaged in consideration of this report. An opportunity for preliminary feedback and discussion will be provided at the February 7, 2012 Canada West meeting where two members of the Task Force will present the preliminary report to the membership.

The next meeting of the CW Task Force will be April 5, 2012 in Vancouver. Accordingly, the Task Force asks each CW member to provide a single institutional response to the Report to its Co-Chairs no later than Monday March 19, 2012. In light of those responses, the Task Force will then consider at its April 5, 2012 meeting whether there is sufficient support among Canada West membership for restructuring principles and commitments to formulate motions to be considered for the May Canada West meeting. If such support is forthcoming, and if resulting motions are passed at the May Canada West meeting, the intent is for the Canada West membership to be able to propose motions for consideration by the CIS at the June CIS AGM. Until such time as any changed competitive arrangements are agreed to, the Task Force notes that Canada West might take into consideration the uncertainties of the current environment when considering any future applications to join Canada West.
Proposed Principles, Commitments, and Issues for Further Consideration

I) Commitment to Presidential leadership in university athletics governance

University Presidents are enjoined to provide leadership and communication in providing the vision, purpose and high-level operating principles of university sport, at the regional and national levels through formal bodies such as COWCUP and the CIS Presidential Advisory Board, and internally within their universities.

II) Commitment to retain more top Canadian student athletes

The level of competition in Canada West and CIS would be raised by retaining more top Canadian student athletes many of whom currently choose to go to the NCAA. The loss of these students means the loss of multi-talented contributors to our campuses, communities and society, as well as future leaders among our potential alumni whose contributions are lost to our universities and communities.

III) Commitment to provide “full-ride” athletic scholarships

Defined as the costs for the student at the university for full tuition and mandatory fees, accommodations and meals, required course materials such as books, and a living allowance suggested at $200 per month.

IV) Principle that universities will have the choice of which sports to commit to compete at a high performance level on a sport-by-sport basis, and competitive structures will be organized accordingly

Rather than approaching restructuring in the first instance through tiering by institutions, the Task Force recommends that each university will have institutional choice of whether to commit to an enhanced competitive level in a high performance sport division. Just as universities make choices about where to make particular commitments of resources in academic programs, universities should be able to choose where to make high performance commitments in their athletic programs and compete at that level in those sports and/or continue at existing levels of competition in others as they choose. Competitive structures to be developed would depend upon the configuration of participants meeting high performance criteria in a given sport.

V) Principle that there should be minimal participation criteria to compete in high performance sports, determined on a sport-by-sport basis

The Task Force recommends CW and CIS work with the OTP/CIS working group to develop appropriate criteria to qualify for a high performance division in a given sport, to identify sports to proceed with a High Performance model, and discuss other features of the OTP proposal. OTP’s suggestions in their discussion paper include a minimum of a full-time head and assistant
coach, facilities access, extended (10-month) training seasons, and integrated sports and medicine and sports science support including individual yearly training plans for each student athlete.

Members are asked to recommend in particular a minimum number of full-ride scholarships (or equivalents) that should be established to qualify for high-performance in their high performance sport(s) of choice.

VI) Commitment to an initial cap on allowable scholarship support, with capacity to grow

The Task Force asks members to forward proposals for a cap. This would include acceptability of the principle that all academic, athletic (including Academic All-Canadian financial awards), bursary and other financial awards from an institution could not exceed the full-ride maximum, and whether third party awards would be allowable and could be added to the maximum amount provided by the institution.

VII) Commitment to Institutional Integrity and Transparency for Compliance

The Task Force recommends in the first instance rigorous institutional controls for compliance with athletics regulations and academic standards, such as requiring Athletic Directors to verify to the President all financial support for student athletes.

The Task Force asks members to indicate if they have recommendations for additional regional or national compliance mechanisms including their scope and mandate.

VIII) Principle of a cap on non-Canadians as appropriate for each sport

Deploying enhanced financial awards to recruit non-Canadians for competitive advantage would run counter to a chief purpose of enhanced scholarships of retaining more top Canadian student athletes, yet the Task Force recognizes the value of international students to our campuses and that international students could enhance levels of athletics competition. Accordingly, to balance these goals the Task Force recommends that the current CIS and CW policy approach of placing a cap on non-Canadians in basketball be extended to other sports as appropriate given each sport’s numbers of participants.

IX) Commitment to explore a national student athletic scholarship effort to address the student talent drain

Own the Podium has also expressed interest in such an initiative, comparable to how the Canada Research Chairs program addressed the ‘brain drain’ of faculty from our universities, to reverse the “talent drain” of students, to be pursued in collaboration with National Sports Organizations (NSOs), universities, and the private sector to form a coalition to approach the federal government.

X) Principle that if a student is eligible to play as a full-time student meeting CIS standards, the student should be eligible to receive an athletic financial award
Current CIS regulations prohibit an incoming student athlete from receiving financial assistance if their entering average is below 80%. This principle would remove that barrier to student recruitment and support which was identified as driving admissible and otherwise eligible Canadian student athletes to the NCAA.

If members have proposals for ensuring the commitment to the academic integrity of student athletes beyond current CIS criteria of 18 credits per academic year, they are asked to forward their suggestions to the Task Force.

**XI) Commitment to providing appropriate supports for the academic success of student athletes including scheduling of competitions**

Within institutions, this includes a commitment to work with Registrars, Financial Aid and Awards offices, Faculties and the like to provide supports such as priority registration and housing, and coordinated academic advising within and across Faculties for appropriate accommodations.

**XII) Commitment of CW Task Force Presidents to identify key Presidential colleagues outside Canada West to initiate dialogue with regarding CW Task Force commitments and principles.**

Presidential support is identified by Task Force members as essential for improving the competitive environment in Canadian university sport, and the Task Force enjoins the leadership of Canada West Presidents in engaging Presidential colleagues in Ontario, Quebec and Atlantic regarding the recommended commitments and principles.
4 January 2012

To: Vancouver Senate

From: James Ridge
Associate Vice President Enrolment Services and Registrar

Subject: 2012/2013 Academic Year (information)

The draft 2012/2013 Academic Year is available for your review at:

http://www.calendar.ubc.ca/vancouver/academicyear.cfm?page=2012&action=draft&view=all

The draft dates were circulated widely throughout the campus in from September to November. All academic units that list program-specific dates have been consulted.

Key dates for 2012/2013 Winter Session:

**Term 1**
- Tuesday, September 4, 2012 Term 1 begins
- Friday, November 30, 2012 Last day of Term 1 classes for most Faculties
- Wednesday, December 5, 2012 First day of exams Term 1
- Wednesday, December 19, 2012 Last day of exams Term 1
- Number of Teaching Days 61

**Term 2**
- Wednesday, January 2, 2013 Term 2 begins
- February 18-22, 2013 Midterm Break
- Friday, April 5, 2013 Last day of Term 2 classes for most Faculties
- Wednesday, April 10, 2013 First day of exams Term 2
- Wednesday, April 24, 2013 Last day of exams Term 2
- Number of Teaching Days 61

Key Winter Session dates for Academic Years up to 2017/18 may be viewed at http://www.senate.ubc.ca/vancouver/termdates.cfm.

If you have questions, corrections, or comments regarding the 2012/2013 Academic Year, please contact Ginette Vallée, Associate Academic Governance Officer, at ginette.vallee@ubc.ca or 604-822-0140.
6 January 2012

To: Vancouver Senate

From: James Ridge
Associate Vice President Enrolment Services and Registrar

Subject: Annual Report on Enrolment 2011/2012 (information)

The annual report on enrolment for 2011/2012 outlines information for UBC Okanagan and Vancouver campuses, characteristics of the University’s student body and performance against Ministry funded targets, in addition to enrolment initiatives for 2012/2013.

The report is available at: www.senate.ubc.ca/vancouver.

Questions and comments may be directed to my attention (james.ridge@ubc.ca or 604.822.3265).