**SENATE COURSE PREREQUISITE GUIDE**

Prerequisites for courses are entered into the SCMS (Scheduling and Curriculum Management Centre), which has two parts - CMS (Curriculum Management System) and FCM (Faculty Course Management) - that feed into the scheduling and student registration systems. The information below is general and captures the majority of possibilities in the technical systems; there may be some exceptions. For more detailed information about course proposals, please refer to the Guide at <http://senate.ubc.ca/okanagan/curriculum/forms>. Course description examples are from the 2015/16 Vancouver Academic Calendar.

1. **CMS (Curriculum Management System)**

Each course’s prerequisite has two boxes in which data can be entered: the prerequisite box and the prerequisite notes box (example courses provided on second page).

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| *Prerequisite:* | [ **prerequisite box** ] | [ **prerequisite notes box** ] |
|  | This content is checked automatically by the system. | This content is checked manually by the academic unit. |

1. **CMS Prerequisite Box**

Samples of this content include: (a) specific UBC courses; (b) the quantity of those courses; and (c) *either/and/or* statements for those courses. Word choice is fixed by the technical system and cannot be altered.

* 1. **Specific UBC courses** (refer to Academic Calendar Course Descriptions at <http://www.calendar.ubc.ca/okanagan/courses.cfm>)

Limited to a UBC course in the Academic Calendar. It cannot be a specific version of a course nor a general year level of coursework completed in a subject area.

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| *e.g.* FRST 200 *Prerequisite:* | BIOL 121. |  |
|  |  | [ prerequisite box ] | [ prerequisite notes box ] |

* 1. **The quantity of specific UBC courses**

Limited to quantifying the number of courses – not the number of course credits - using the phrases: *One of…; Two of…; Three of…; etc...; All of….*

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| *e.g.* BIOL 230 *Prerequisite:* | One of BIOL 121, SCIE 001. |  |
|  |  | [ prerequisite box ] | [ prerequisite notes box ] |

* 1. ***Either/and/or* statements for specific UBC courses**

The content from *2.a* and *2.b* above can be combined together using *either/and/or* phrases in a number of ways.

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| *e.g.* CHEM 205 *Prerequisite:* | Either (a) SCIE 001 or (b) one of MATH 100, MATH 102, MATH 104, MATH 110, MATH 120, MATH 180, MATH 184 and one of CHEM 113, CHEM 123, CHEM 154. |  |
|  |  | [ prerequisite box ] | [ prerequisite notes box ] |

1. **CMS Prerequisite Notes Box**

This is course information which cannot be entered into the Prerequisite Box. Any requirements must be checked manually by the academic unit; or, this information may be just a notice to students.

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| *e.g.* LAW 452 *Prerequisite:* |  | LAW 250 or LAW 451 is recommended. |
|  |  | [ prerequisite box ] | [ prerequisite notes box ] |

1. **FCM (Faculty Course Management)**

A small number of course registration restrictions – for example, a student’s year level (e.g., *Third-year standing required.*) or program of study (e.g., *Restricted to students in X program.*) - can be entered into the FCM for checking automatically by the system, rather than manually by the academic unit. These course registration restrictions may be written within the course description itself or within the Prerequisite Notes Box.

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| *e.g.* BIOL 310 *Prerequisite:* | BIOL 121. | Third-year standing is required. |
|  |  | [ prerequisite box ] | [ prerequisite notes box ] |

Enrolment Services | Senate and Curriculum Services

**EXAMPLES OF COURSE PREREQUISITE STRUCTURE (2015/16 Academic Calendar)**

**Academic Calendar Course Descriptions**

**CHEM 417 (3) Nuclear Chemistry and Radiochemistry**

*Prerequisite:* CHEM 201 or with permission CHEM 205. CHEM 312 is recommended.

**GEOG 211 (3) The State of the Earth**

*Prerequisite:* One of GEOB 102, GEOB 103. GEOG 121, GEOG 122 recommended. Second-year standing.

**LAW 379 (4-12) d Externship**

*Prerequisite:* Either (a) one of LAW 280, LAW 476 and either (a) LAW 240 or (b) all of LAW 359, LAW 260 or (c) all of LAW 400, LAW 270 or (d) LAW 469; ; or (b) one of LAW 387, LAW 392 or (c) one of LAW 230, LAW 459. Or other studies that provide adequate preparation for the program.

**ENGL 348 (3/6) d Shakespeare and the Renaissance**

*Prerequisite:* 3rd year standing and 6 credits of first-year English, or Arts One, or 6 credits of ASTU 100 from CAP or 3 credits of first-year English and 3 credits of ASTU 150

**BIOC 421 (3) Recombinant DNA Techniques**

Restricted to Major students in Biochemistry. [0-6-0]
*Prerequisite:* All of BIOC 301, BIOC 410.

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|  | **CMS** | **CMS and FCM** |

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| *Prerequisite:* | CHEM 201 | or with permission CHEM 205. CHEM 312 is recommended. |
|  | [ prerequisite box ] | [ prerequisite notes box ] |
|  | This content is checked automatically by the system. | This content is checked manually by the academic unit. |

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| *Prerequisite:* | One of GEOB 102, GEOB 103. | GEOG 121, GEOG 122 recommended. Second-year standing. |
|  | [ prerequisite box ] | [ prerequisite notes box ] |
|  | This content is checked automatically by the system. | This content is checked manually by the academic unit.**Exception:** *Second-year standing* can be entered in the FCM for automatic checking. |

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| *Prerequisite:* | Either (a) one of LAW 280, LAW 476  and  either (a) LAW 240  or (b) all of LAW 359, LAW 260  or (c) all of LAW 400, LAW 270  or (d) LAW 469; ; or (b) one of LAW 387, LAW 392 or (c) one of LAW 230, LAW 459. | Or other studies that provide adequate preparation for the program. |
|  | [ prerequisite box ] | [ prerequisite notes box ] |
|  | This content is checked automatically by the system. | This content is checked manually by the academic unit. |

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| *Prerequisite:* |  | 3rd year standing and 6 credits of first-year English, or Arts One, or 6 credits of ASTU 100 from CAP or 3 credits of first-year English and 3 credits of ASTU 150 |
|  | [ prerequisite box ] | [ prerequisite notes box ] |
|  | This content is checked automatically by the system. | This content is checked manually by the academic unit.**Exception:** *3rd year standing* can be entered in the FCM for automatic checking. |

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| *Prerequisite:* | All of BIOC 301, BIOC 410. |  |
|  | [ prerequisite box ] | [ prerequisite notes box ] |
|  | This content is checked automatically by the system. | **Exception from the course description:** *Restricted to Major students in Biochemistry* can be entered in the FCM for automatic checking. |