



Okanagan Senate

THE THIRD REGULAR MEETING OF THE OKANAGAN SENATE FOR THE 2015/2016 ACADEMIC YEAR

THURSDAY, 24 NOVEMBER 2016

3:30 PM to 5:30 pm – ASC 130

1. Senate Membership

New Members

Nene Azu, Student Representative at Large, to fill a vacancy until 31 March 2017 and thereafter until replaced.

Priscilla Babunga, Student Representative at Large, to fill a vacancy until 31 March 2017 and thereafter until replaced.

Elisa Gallaccio, Student Representative at Large (Returning), to fill a vacancy until 31 March 2017 and thereafter until replaced.

Daniel Kandie, Student Representative at Large, to fill a vacancy until 31 March 2017 and thereafter until replaced.

Kelly Ling Yin Lu, Student Representative at Large, to fill a vacancy until 31 March 2017 and thereafter until replaced.

Amy Sung Young Park, Student Representative at Large, to fill a vacancy until 31 March 2017 and thereafter until replaced.

2. Minutes of the Meeting of 27 October 2016 – Prof. Deborah Buszard (approval) (docket pages 3-12)

3. Business Arising from the Minutes – Prof. Deborah Buszard (information)

4. Remarks from the Deputy Vice-Chancellor and Related Questions - Prof. Deborah Buszard (information)

5. Candidates for Degrees – Prof. Deborah Buszard (approval)

The list as approved by the faculties is available for advance inspection at Enrolment Services, and will also be available at the meeting.

The Chair of Senate calls for the following motion:

That the candidates for degrees as recommended by the faculties and the College of Graduate Studies, be granted the degrees for which they were recommended,

effective November 2016, and that a committee comprised of the Registrar, the relevant dean(s), and the Chair of Senate be empowered to make any necessary adjustments.

(2/3 majority required)

6. Academic Policy Committee – Dr Miriam Grant

New Academic Accommodation Statement in Graduate Studies' Academic Regulations (approval) (docket pages 13-15)

7. Admissions & Awards Committee – Dr Marianne Legault

New and Revised Awards (approval) (docket pages 16-18)

8. Nominating Committee – Dr Daniel Keyes

- a. President's Advisory Committee for the Selection of a Vice-President Research (approval) (docket page 19)
- b. President's Advisory Committee for the Selection of a University Librarian (approval) (docket pages 19-20)
- c. Changes to Committee Membership (approval) (docket page 20)

9. Report from the Registrar

- a. Results of the By-Election of an Okanagan Student to the Board of Governors (information) (docket page 21)
- b. Results of the By-Election of Students to the Okanagan Senate (information) (docket page 21)
- c. Results of the Election of Members of the Joint Faculties to the Okanagan Senate (information) (docket page 22)

10. Other Business

Academic Approval of Interprise – Dr Peter Wylie (approval) (docket page 23-26)

11. IN CAMERA – Learning & Research Committee – Dr Peter Arthur

Honorary Degree Nominations (approval) (to be circulated at meeting)

. Regrets: Telephone 604.822.5239 or e-mail: facsec@mail.ubc.ca

UBC Senates and Council of Senate website: <http://www.senate.ubc.ca>



OKANAGAN SENATE

MINUTES OF 27 OCTOBER 2016

DRAFT

Attendance

Present: Dr S. Ono (Chair), Dr K. Ross (Secretary), Ms L. Allan, Dr P. Arthur, Dr L. Berg, Ms H. Berringer, Dean B. Binsted, Dr D. Buszard, Dr R. Campbell, Dr D. Carter, Dr J. Corbett, Dr M. Evans, Ms A. Fleming, Dean M. Grant, Dr J. Jakobi, Dr J. Johnson, Dr D. Keyes, Dr C. Labun, Dr R. Lalonde, Mr J. Lammers, Dr R. Lawrence, Dr S. Lawrence, Dr M. Legault, Dr Y. Lucet, Dr V. Magnat, Dr C. Mathieson, Mr J. McEwan, Dr S. McNeil, Dr S. O’Leary, Dr F. Pena, Ms S. Sneg, , Dean W. Tettey, Ms K. Trapara, Ms J. Vinek, Dr G. Wetterstand, Dr P Wylie

Regrets: Dr P. Barker, Ms C. Comben, Mr I. Cull, Dr R. Eggleston, Chancellor L. Gordon, Dr. R. Sadiq, Dean R. Sugden, Dr J. Stites Mor, Dr E. Taylor

Clerk: Mr C. Eaton

Call to Order

The Chair of Senate, Dr Santa J. Ono called the second regular meeting of the Okanagan Senate for the 2016/2017 Academic Year to order at 3:36 pm.

Senate Membership

NOMINATING COMMITTEE

The Secretary announced that as a result of the call for nominations issued at the last meeting of Senate, one nomination has been received for the Senate Nominating Committee; Dr Stephen O’Leary. Therefore, she declared Senator O’Leary acclaimed as elected to the Senate Nominating Committee until 31 August 2017 and thereafter until replaced.

Minutes of the Previous Meeting

Cynthia Mathieson	}	<i>That the Minutes of the Meeting of 29 September 2016 be adopted as presented.</i>
Shira Sneg		

Approved

Business Arising

See Appendix A: Revised Awards

Marianne Legault
Peter Arthur

}

That Senate amend its previous resolution of 29 September 2016 approving awards by substituting the correct amended description set out as attached.

Approved

Remarks from the Chair

President Ono reminded Senate of two upcoming searches, for a Vice-President Academic & Provost in Vancouver, and for a Vice-President Research for all of UBC. He noted that the executive search firm of Boyden has been retained by the University to conduct both searches. Further, Dr Ono advised Senators of his intention to separate out international affairs from the Vice-President Research portfolio and add that area to the Vice-President Academic & Provost in Vancouver. He suggested that this re-arrangement was a common suggestion earlier in his presidency as there was a sentiment that having research and international initiatives in the same portfolio did not give sufficient attention to either. He noted that consideration was given to establishing a vice-presidential international portfolio; however, the President opined that he felt it was best situated as an associate vice-presidential position.

Senator Wylie asked if the international position would be system wide.

The President replied that he expected the position to focus system-wide, although for now it would be reporting to the Vancouver-based Vice-President Academic & Provost.

Senator Johnson asked if the Vice-President Research would remain system-wide.

The President confirmed that it would.

Principal Buszard explained that she was the Vice-President Academic & Research for the Okanagan campus, and there was a system-wide Vice-President Research, and the Okanagan Vice-Principal Research (who was also an associate vice-president research) reported to both her and the Vice-President Research.

The President further noted that both he and Principal Buszard were recently in Ottawa and it was beneficial for all of them to be present there to represent UBC for both campuses.

The President also reminded Senate that he was hiring for a Senior Advisor in his office from amongst UBC faculty members. He advised that that candidates from both campuses have applied for the position, but that a hiring decision had yet to be made.

Dr Ono advised that he would be interested in providing more context for decisions and initiatives by having a blog or podcast. He noted that he was presently hiring a communications person to assist. The President expressed his hope that this role would help better liaise between his office and students and faculty.

Dr Ono further advised that a planning group has been formed to evaluate proposals for consultants to help develop UBC's next strategic plan.

The President was pleased to inform Senate that UBC has joined two organizations – the APLU (American Association of Public and Land Grant Universities), and the AACU (Association of American Colleges and Universities). Dr Ono noted the low costs of joining both, and his hopes that they could provide linkages and benefits to the University.

Finally, the President noted that he sent out a broadcast email recently regarding the sexual assault policy, which spoke of creating a committee to bridge between the policy committee and the expert panel. This was to aid with considering feedback regarding how the policy was developed to help form broader consensus.

Senator Sneg asked if there was Okanagan representation on the committee and what its timeline would be for UBC approving and implementing its policy.

The President replied that there was an Okanagan member, and that while the Government's deadline was in May, we now know that they would like to see drafts by early next year and for their own legal counsel to review them.

Remarks from the Deputy Vice-Chancellor

Deputy Vice-Chancellor Buszard noted the recent research partnership with KalTire and the KalTire Mining Group, who were very supportive of education and other social programs in the Okanagan valley.

Secondly, Dr Buszard reminded Senators that in the campus master plan an area was identified as an innovation precinct. She noted that the precinct was near the Airport Business Park, and is where UBC can best locate partnerships with industries and others. She advised that there would be an important Knowledge Infrastructure Development Fund announcement at the precinct tomorrow.

Dr Buszard noted that UBC's 6th Thrive Week begins on Monday, with more than 60 activities spanned across both campuses focusing on mental health, stress management, and relaxation. She further advised that at the start of the week, UBC will formally sign the Okanagan *Charter: An International Charter for Health Promoting Universities and Colleges*.

Dr Ono thanked the Deputy Vice-Chancellor for her work, noting the importance of having an academic vice-president for and at the Okanagan campus.

Admissions & Awards Committee

NEW POLICY J-55: THIRD PARTY RECRUITMENT AGREEMENTS

See Appendix B: J-55

Marianne Legault }
Gordon Binsted } *That Senate approve Policy J-55: Third Party Recruitment Agreements, effective immediately upon approval by both the Okanagan and Vancouver Senates.*

Dr Legault explained that this policy sets out rules for use of third party recruiters. The proposed policy broadened the scope of the guidelines approved by Vancouver in 2006, and its key purpose was protection for both UBC and potential students. She noted that international recruitment has evolved since the 2006 guidelines were established, and especially in Vancouver, there is a growth in the use of agents. While this is not yet an issue on the Okanagan campus, both the Senate Admissions & Awards Committee and the Vancouver Senate Admissions Committee are of the opinion that a joint policy between the two campuses was desirable to provide clarity and uniformity.

Dr Legault then introduced Ms Susan Allan, Associate Director of the International Student Initiative (ISI), who with permission of Senate spoke to the proposed policy.

Ms Allan stated that for ISI, this policy was a milestone in that it is likely the most thorough policy in Canada to regulate the use of agents. The benefits of the policy are setting out clear obligations and mitigating risks. She noted that with the creation of Vantage College and other programs, UBC was targeting a different profile of student than it had previously, and the use of agents to do so was piloted using the proposed policy's frameworks.

Senator O'Leary asked for the basis of Section 2 of the proposed policy on the legality of agreements.

The President commented that it was important to have a clause ensuring that ethical and legal obligations were taken into consideration for any contractual relationships.

Approved

Nominating Committee

The Chair of the Senate Nominating Committee, Dr Daniel Keyes, presented.

PRESIDENT'S ADVISORY COMMITTEE FOR THE CONSIDERATION OF THE EXTENSION OF APPOINTMENT OF THE VICE-PRESIDENT ACADEMIC & RESEARCH (AKA, THE DEPUTY VICE-CHANCELLOR AND PRINCIPAL)

Daniel Keyes }
Wisdom Tettey } *That Dr Michael Evans, Ms Catherine Comben, and Dean Roger Sugden, be appointed to the*

*President's Advisory Committee for the
Consideration of the Extension of Appointment of
the Vice-President Academic & Research.*

Approved

ROLE OF ASSOCIATE PROVOST AT SENATE COMMITTEES

Daniel Keyes	}	<i>That the composition of the Senate Academic Policy, Admission & Awards, Curriculum, and Learning & Research Committees be amended to strike "Provost" and replace it with "Provost, or in his or her absence, the Associate provost" from their voting memberships.</i>
Wisdom Tettey		

As noted in his report, Dr Keyes advised that the Senate Nominating Committee has received a request from the Provost to allow her newly-appointed Associate Provost to participate in Senate Committees on her behalf. The Nominating Committee has considered her request, and, while mindful of balance of membership in Senate Committees, agrees that the Associate Provost's participation would be helpful. The Committee therefore would support the participation of the Associate Provost at Senate Committees, but only the granting of a vote to him or her in the absence of the Provost. The Committees notes that there may be instances where the participation of both the Provost and Associate Provost may be useful at committees and the Nominating Committee would encourage this when sensible, so long as it is understood that only the Provost would be able to exercise the rights and privileges of membership.

Approved

Report from the Provost

The Provost, Dr Cynthia Mathieson, informed Senate that the search for the next dean of the Faculty of Creative and Critical Studies was progressing. A search firm (Boyden) has been hired, and the elected membership of the search committee has been decided, with the appointed members to be determined shortly.

Dr Mathieson advised that Dean Gordon Binsted of Health & Social Development, and Dean Roger Sugden of Management, and both asked for their appointment of as deans to be extended. The relevant committees will be formed to consider those extensions, and external reviews of both faculties are being arranged. She expected both reviews to occur early next term.

Senator Keyes noted that people met on campus recently for the BA review and asked when we can expect their draft.

The Provost replied she expected it no later than mid-November. When it arrives it will be widely distributed, and she expected this would also help advise the work of the FCCS external review.

Reports from the Registrar

TRIENNIAL ELECTIONS

The Registrar reminded Senators that as we were in the third year of the triennium, elections would be occurring for the next Board of Governors and Senates of UBC. In keeping with past practice, UBC will be electing faculty members and staff to the Board of Governors, and the Joint Faculties members of Senate, in the autumn; and electing faculty-specific, convocation, and other senate positions in the spring.

STUDENT ELECTIONS

Dr Ross advised Senate that, the Council Elections Committee met in late September to consider the appeals of several candidates in the last Board of Governors and Senate elections against the decision to nullify the results of the vote. The Committee has upheld the decision of the Registrar, and thus confirmed that new elections should occur. The Committee further directed that we contact ALL candidates, including those who had earlier indicated that they did not desire to stand in a by-election, to confirm if they wished to stand in the subsequent election.

The Registrar further noted that in the course of complying with the directions of the Committee, her office discovered that several names on the ballots did not match any student records. Further inquiries determined that three candidates surnames were misspelt on the ballots produced, and five candidates ran under given names that were neither their legal given names nor their preferred names set in the UBC SIS. Although earlier indications were that sufficient candidates were not interested in participating in a by-election to require a vote to be held, we have now confirmed this not to be the case, and thus are expecting polls to be required.

Dr Ross informed Senate of her intention to conduct the required election(s) and have students in place before the next meetings of the Senate and Board of Governors.

Senator Johnson asked if the registrar would be allowing agents to act on her behalf again.

Dr Ross replied that it was not likely that we would allow the Okanagan Student Union to act as an agent for the Registrar again in the near future; we would need to regain confidence in their ability to conduct a proper election on an ongoing basis before being able to do so.

Adjournment

There being no further business, the meeting was adjourned at 4:21 pm.

Appendix A: Revised Awards Report

Previously-approved awards with changes in terms or funding source:

Amended Description: International Student Faculty Award (Okanagan)

Awards of up to \$10,000 each are offered to continuing international undergraduate students at The University of British Columbia, Okanagan campus. Students selected for these awards must have completed 30 credits towards their bachelor degree or be entering the third year of their program. Students must demonstrate strong academic achievement and engagement in their faculty, as well as the potential to make a scholarly contribution within their chosen field of study. The scholarships are made on the recommendation of the faculty in which the student is registered.

Amended Description: International Student Faculty Award (Okanagan)

Awards of up to \$10,000 each are offered to continuing international undergraduate students at The University of British Columbia, Okanagan campus. International students selected for these awards must have completed 30 credits towards their bachelor degree or be entering the second year of their program. Students must demonstrate strong academic achievement and engagement in their faculty, as well as the potential to make a scholarly contribution within their chosen field of study. The scholarships are made on the recommendation of the faculty in which the student is registered.

Appendix B: Policy J-55: Third-Party Recruitment Agreements

Entry into and Management of Recruitment Agreements

- 1) The University and its *units* may seek to obtain *recruitment services* only from *authorized agents*.
- 2) The University may enter into written agreements with *recruitment agents* or *agencies* to provide *recruitment services* to the extent that those agreements do not contravene the policies or regulations of the University or the laws of Canada or British Columbia.
- 3) All *recruitment agreements* must be entered into on behalf of the University in accordance with this policy and must be signed pursuant to the applicable Signing Resolution. *Units* do not have the authority to enter into *recruitment agreements* independently of the University.
- 4) *Units* may recommend that the University enter into a *recruitment agreement* with a *recruitment agent* or *agency*. Prior to making such a recommendation, the *unit* must:
 - a. Perform proper and sufficient due diligence to ensure that the *recruitment agent* or *agency* is *bona fide* and of good repute;
 - b. Ensure that it has the capacity to support and manage the activities of the *recruitment agent* or *agency* such that it can ensure that the *recruitment agreement* would not result in any risk to the integrity of the University's admission processes or any adverse legal or reputational effects on the University or any *unit*;
 - c. Ensure that it has the capacity to monitor the activities of the *recruitment agent* or *agency* such that it can ensure that the *recruitment agent* or *agency* is in compliance with the *recruitment agreement*; and
 - d. Ensure that the *unit* is not so reliant on the services provided in a *recruitment agreement* that a loss of the agreement would threaten the viability of the *unit*.
- 5) All *recruitment agreements* must be consistent with the contents of this policy and must specifically require *recruitment agents* or *agencies* to comply with the obligations of *recruitment agents* and *agencies* as set out in this policy.
- 6) A copy of any *recruitment agreement* must be submitted to the Office of the Provost and Vice-President Academic of UBC Vancouver and the Office of the Provost and Vice-Principal of UBC Okanagan, which will maintain publicly available registries of all *authorized agents*.
- 7) *Units* must manage, support and monitor the activities of all *recruitment agents* and *agencies* with which they are engaged, and must ensure that a review of the activities of these *recruitment agents* and *agencies* is conducted no less frequently than once every three years. *Units* at UBC Vancouver must notify the Office of the Provost & Vice-President Academic and *Units* located at UBC Okanagan must notify the Office of the Provost and Vice-Principal of any instances of non-compliance with *recruitment agreements* on the part of *recruitment agents* or *agencies* that are discovered by the unit.

Protection of Privacy

- 8) The University, *units* and all *authorized agents* and *agencies* must at all times take all necessary steps to protect the private and personal information of students and *applicants* including compliance with the applicable laws of Canada and British Columbia, as well

as compliance with the applicable laws of any jurisdiction in which an *authorized agent* or *agency* operates.

- 9) The University and its *units* must not distribute the personal information of students or *applicants to recruitment agents* or *agencies* except in compliance with the laws of Canada and British Columbia.
- 10) *Authorized agents* and *agencies* must not collect the personal information of students or *applicants* except in compliance with the applicable laws of Canada and in which the *authorized agent* or *agency* operates.

Obligations of the University

- 11) The University must make all admission decisions according to the established admission standards and criteria of the University and any applicable *unit*. The admission standards and criteria applied to applications submitted with the assistance or involvement of a *recruitment agent* or *agency* must be identical to those applied to applications submitted without the assistance or involvement of a *recruitment agent* or *agency*.
- 12) No *recruitment agent* or *recruitment agency* shall be contracted as an exclusive agent for the University or for any *unit* generally, or in a defined geographical area.
- 13) The University must not enter into a *recruitment agreement* to procure *recruitment services* for the purpose of recruiting students who are citizens or permanent residents of Canada or the United States of America or who are eligible to receive federal aid from the government of the United States of America.

Mandatory Terms of Recruitment Agreements

- 14) Any *recruitment agreement* must require any *recruitment agent* or *recruitment agency* that is a party to the *recruitment agreement* to comply with the following obligations:
 - a. *Authorized agents* and *agencies* must advise all *applicants* with whom they engage that *applicants* are not required to apply to the University through, or with the assistance of, any *recruitment agent* or *recruitment agency*.
 - b. An *authorized agent* or *agency* must not hold itself out as being able to offer *applicants* special or preferential access to the academic or non-academic programs or services of the University.
 - c. An *authorized agent* or *agency* must not hold itself out as being able to guarantee admission to the University or to guarantee an *applicant* authorization to enter Canada for the purpose of study.
 - d. *Authorized agents* and *agencies* must disclose the existence of compensation the *authorized agent* or *agency* receives for providing *recruitment services* from the University to *applicants* with whom they engage in the course of providing *recruitment services* to the University.
 - e. *Authorized agents* and *agencies* must not sub-contract *recruitment services* or any rights or obligations under any contract to provide *recruitment services* to any party without the written authorization of the University.
 - f. *Authorized agents* and *agencies* must not provide legal advice or representation to students regarding visas, study permits, or other matters relating to immigration to Canada unless the *authorized agent* or *agency* is legally permitted to do so.

- g. *Authorized agents and agencies* must not engage in the recruitment of any student who is a citizen or permanent resident of Canada or the United States of America or who is eligible to receive federal aid from the government of the United States of America.
- h. *Authorized Agents* must not hold themselves out as being employees or official representatives of the University except as specifically provided for in the *recruitment agreement*.



14 November 2016

To: Okanagan Senate

From: Academic Policy Committee

Re: New Academic Accommodation Statement in Graduate Studies' Academic Regulations

The College of Graduate Studies has forwarded a proposal to add a section regarding the Academic Accommodation Process to the graduate Academic Regulations section of the Academic Calendar. This proposed statement enacts the academic aspects of UBC Board of Governors *Policy 73, Academic Accommodations for Students with Disabilities*.

Therefore the Academic Policy Committee recommends the following:

Motion: *“That Senate approve the addition of the new statement on Academic Accommodation to the College of Graduate Studies' Academic Regulations sections of the Academic Calendar as set out in the attached form.”*

Respectfully submitted,

Dr. Miriam Grant, Chair
Senate Academic Policy Committee



Curriculum Proposal Form New/Change to Course/Program – Okanagan campus

Category: 1	
Faculty/School: College of Graduate Studies Faculty/School Approval Date: TBD Effective Session: 2016W T2	Date: 2016/07/20 Contact Person: Dr. Heilke Phone: 250.807.8539 Email: Thomas.heilke@ubc.ca
Type of Action: Addition to Academic Regulations	
Rationale: This proposed policy statement enables UBC Board of Governors Policy 73, Academic Accommodations for Students with Disabilities. It makes explicit, in collaboration with the Disability Resource Centre, the meaning and implementation of Policy 73 in the context of graduate studies on the UBCO campus.	
http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,285,984,0 Proposed Academic Calendar Entry: <u>Academic Regulations</u> <u>Academic Accommodation Process</u> [13526] <u>The College of Graduate Studies (CoGs) recognizes the moral and legal duty of this university to provide academic accommodation to students with disabilities by removing barriers, providing opportunities, and welcoming them as participating members of the university community. CoGs adheres to the UBCO Board of Governors Policy 73, Academic Accommodations for Students with Disabilities. This policy provides for students to receive reasonable academic accommodations while maintaining the academic standards of the university. Academic accommodations cannot remove the need for evaluation or the need for</u>	Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit Present Academic Calendar Entry: None.



students to meet essential learning outcomes.

Graduate students seeking academic accommodations should consult Policy 73 and meet with the staff at the Disability Resource Centre (DRC). The DRC is responsible for assessing the disability related needs of students and recommending appropriate academic accommodations. This process applies for graduate students who require an accommodation in a specific course, during any part of a Master's examination, doctoral comprehensive examination, or the oral defense component of completing a research proposal, thesis, or dissertation.

Policy 73 stipulates that a request for accommodations be brought to the attention of appropriate personnel in a timely manner. In the case of accommodations for a specific class, the policy makes clear that students need to give their accommodation letter to the instructor during the first two weeks of class; this policy holds for graduate students. For any component of Master's examinations and doctoral comprehensive examinations, CoGS similarly requires notice of an accommodation request at least two weeks in advance of that component of the examination taking place. The process of scheduling the oral defense of a thesis or dissertation begins when a student submits their final draft to CoGS. CoGS requires that students seeking academic accommodation for oral defenses submit their letter of request at the same time that they submit their final thesis or dissertation draft. Because administration of these examinations is time sensitive, there must be allowance for all parties to adequately prepare for an appropriate accommodation as recommended by the DRC.



a place of mind
THE UNIVERSITY OF BRITISH COLUMBIA

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14 November 2016

To: Okanagan Senate

From: Admissions and Awards Committee

Re: **New and Revised Awards (approval)**

- a) Dr. Spiro Yannacopoulos Memorial Award in Engineering Leadership (New award)
- b) Sharon McCoubrey Award in Visual Arts Teaching (New award)
- c) Finch Family Entrance Award (New award)
- d) Total Interiors Bursary (New award)
- e) Associated Environmental Award in Sciences (Revised award)

The Admissions and Awards Committee is pleased to recommend the following to Senate:

Motion: *That Senate accept the new and revised awards as listed and forward them to the Board of Governors for approval; and that a letter of thanks be sent to the donors.*

New Awards:

- a) Proposed Award Title: **Dr. Spiro Yannacopoulos Memorial Award in Engineering Leadership**

A \$1,000 award is offered by family and friends of Dr. Spyridon (Spiro) Yannacopoulos, Professor of Engineering in memory of his outstanding professional and personal accomplishments. The award is available to graduate and undergraduate students in the Engineering Program in the School of Engineering in the Faculty of Applied Science at the University of British Columbia, Okanagan campus. Dr. Yannacopoulos's leadership contributed to the School of Engineering's success as one of Canada's newest and fastest-growing engineering schools; he worked closely with both campuses to ensure the School's success. Preference is given to a student who has demonstrated excellence in both academics and leadership. The award is made on the recommendation of the School; graduate students for even numbered years and undergraduate students for odd numbered years. (First award available for the 2016 Winter Session)

b) Proposed Award Title: **Sharon McCoubrey Award in Visual Arts Teaching**

A \$1,500 award is offered by Associate Professor Emeritus Sharon McCoubrey to a student completing a bachelor's degree in the Faculty of Education at the University of British Columbia, Okanagan campus. Preference is given to a student who also has a fine arts degree in visual arts, and/or has demonstrated leadership and passion for creativity with a commitment to advancing the teaching of visual arts in elementary school. Awards are made on the recommendation of the Faculty. (First award available for the 2016 Winter Session)

c) Proposed Award Title: **Finch Family Entrance Award**

A \$10,000 major entrance award (payable at \$5,000 per year) is offered by the Finch family to a first-year student at the University of British Columbia, Okanagan campus. The award will be given to a student who has graduated from a high school in British Columbia and who has demonstrated significant financial need, an exceptional work ethic, as well as academic strength. Subject to maintaining continued scholarship standing, award recipients will have their award renewed for their second year of study. The award is made on the recommendation of the adjudication committee. (First award available for the 2017 Winter Session)

d) Proposed Award Title: **Total Interiors Bursary**

A \$1,000 bursary is offered by Total Interiors to a second-year student in the Bachelor of Management Program in the Faculty of Management at the University of British Columbia, Okanagan campus. (First award available for the 2016 Winter Session)

Revisions:

Previously approved award with changes in terms or funding source:

e) **Existing description (2014): Associated Environmental Award in Sciences**

A \$1,500 award is offered by Associated Environmental to a third-year student in the Bachelor of Science Program in the Irving K. Barber School of Arts and Sciences at the University of British Columbia, Okanagan Campus. Preference is given to students majoring in Biology, ~~or~~ Earth and Environmental Sciences, **or Freshwater Science**, who have an interest in pursuing a career in the consulting field of their chosen discipline. Candidates must demonstrate student leadership, have proven communication skills and a focus on conservation and natural environment management. The award is made on the recommendation of the School.

Amended Description:

Proposed Award Title: **Associated Environmental Award in Sciences**

A \$1,500 award is offered by Associated Environmental to a third-year student in the Bachelor of Science Program in the Irving K. Barber School of Arts and Sciences at the University of British Columbia, Okanagan Campus. Preference is given to students majoring in Biology, Earth and Environmental Sciences, or Freshwater Science, who have an interest in pursuing a career in the consulting field of their chosen discipline. Candidates must demonstrate student leadership, have proven communication skills and a focus on conservation and natural environment management. The award is made on the recommendation of the School.

Rationale: To allow students in the Freshwater Science program to be considered for this award.

Respectfully submitted,

Dr. Marianne Legault
Chair, Admissions and Awards Committee



14 November 2016

To: Senate
From: Nominating Committee
Re: President's Advisory Committee for the Selection of a Vice-President Research and International

President's Advisory Committee for the Selection of a University Librarian

Changes in Memberships of Senate Committees

A) President's Advisory Committee for the Selection of a Vice-President Research and International

The Committee has received a request from President Ono to appoint two persons to an advisory committee being formed pursuant to Joint Board-Senate Policy 18. Since that time, the Committee notes that the President has expressed a desire to separate out UBC's international initiatives from the vice-presidents portfolio. Although Schedule 1 of Policy 18 has yet to be changed to formal modify the position being filled, the Senate Nominating Committee has proceeded to consider candidates focusing on the research aspects of the portfolio. Under Policy 18, the Senate must appoint two persons to the search committee; one of those persons must be a faculty member, and the other must be a faculty member or a students. The Committee notes that under that policy additional members are appointed by the Board of Governors, by the Vancouver Senate, and elected by the students. In addition to those names developed by the Committee, a call for nominations was made to all faculty members and students at the Okanagan campus. In makings its recommendations, the Nominating Committee considered:

- Past and current service experiences and background, including but not limited to search/hiring committee experience
- Familiarity with UBC, the position in question, academic research, and post-secondary educational administration
- Discipline and demographic balance

The Nominating Committee is therefore pleased to recommend:

That Drs Stephen Foster and Louise Nelson be appointed to the President's Advisory Committee for the Selection of a Vice-President Research & International.

Dr Foster is an associate professor in the Faculty of Creative & Critical Studies; Dr Nelson is a professor in the Faculty of Arts & Sciences.

B) President's Advisory Committee for the Selection of a University Librarian



The Senate Nominating Committee has received a request to appoint one person (who must be a faculty member or student) to a search committee for the next University Librarian pursuant to Joint Board-Senate Policy 17. Under that policy, students and librarians from both campuses are elected and the Vancouver Senate also appoints one person. In considering recommendations to Senate, the Senate Nominating Committee considered:

- Past and current service experiences and background, including but not limited to search/hiring committee experience
- Familiarity with UBC, the position in question, academic governance, and post-secondary educational administration
- Discipline and demographic balance

The Committee has considered possible appointees, and is pleased to recommend:

That Ms Rebecca Desjarlais be appointed to the President's Advisory Committee for the Selection of a University Librarian.

Ms Desjarlais is a 4th Year Bachelor of Arts student in the Art History program.

C) Committee Membership Changes

As Senate will be aware, six new students at-large are joining the Senate this month. While the students discuss amongst themselves their preferences for ongoing Committee assignments, the Nominating Committee is making temporary committee assignments to ensure student representation until ongoing recommendations can be made. The temporary recommendations are primarily based on faculty and simple alphabetical order. The Nominating committee is pleased to recommend:

That Mr Nene Azu be appointed to the Council Budget Committee until 31 March 2017 and thereafter until replaced;

That Ms Priscilla Babunga be appointed to the Admission & Awards Committee until 31 March 2017 and thereafter until replaced;

That Ms Elisa Gallaccio be appointed to the Academic Policy Committee until 31 March 2017 and thereafter until replaced;

That Mr Daniel Kandie be appointed to the Agenda Committee until 31 March 2017 and thereafter until replaced;

That Ms Kelly Lu be appointed to the Curriculum Committee until 31 March 2017 and thereafter until replaced;

That Ms Amy Park be appointed to the Learning & Research Committee until 31 March 2017 and thereafter until replaced.



To: Okanagan Senate
From: Dr. Kate Ross, Registrar
Re: Election Results

A) Okanagan Student Representative to the Board of Governors By-Election

Set out below are the results of the election to the Board of Governors held 14 to 18 November 2016:

Zhang, Hetian Terry	202 votes
Tasmim, Nishat	86 votes
Sandhu, Amarat	41 votes

Mr Terry Zhang is declared elected to the Board of Governors of The University of British Columbia; his terms of office is from 21 November 2016 until 31 March 2017 and thereafter until a successor is elected.

B) Student Representatives to the Okanagan Senate By-Election

As sufficient candidates formally withdrew from his election to not require an election, pursuant to Section 15 of the *University Act* the following persons are acclaimed as elected to Senate from 21 November 2016 to 31 March 2017 and thereafter until successors are elected:

Azu, Nene
Babunga, Priscilla
Gallaccio, Elisa
Kandie, Daniel
Lu, Kelly Ling Yin
Park, Amy Sung Young



C) Joint Faculty Senators for 2017 to 2020

Further to the call for nominations for faculty members of the Okanagan Campus to fill the sixteen (16) positions for representatives of the Joint Faculties on the Okanagan Senate issued on October 17th, 2016 sixteen valid nominations have been received. Therefore pursuant to Section 15 of the *University Act* the following faculty members are acclaimed as elected as representatives of the Joint Faculties on the Okanagan Senate for terms beginning on September 1st, 2017 and ending August 31st, 2020 and thereafter until successors are elected:

- Peter Arthur, Senior Instructor, Faculty of Education
- Diana Carter, Instructor I, Faculty of Creative and Critical Studies
- Jon Corbett, Associate Professor, Faculty of Arts and Sciences
- Jannik Eikenaar, Lecturer, School of Engineering
- Mina Hoorfar, Professor, School of Engineering
- Jahangir Hossain, Associate Professor, School of Engineering
- Jim Johnson, Associate Professor, Faculty of Arts and Sciences
- Robert Lalonde, Associate Professor, Faculty of Arts and Sciences
- Ramon Lawrence, Associate Professor, Faculty of Arts and Sciences
- Sean Lawrence, Associate Professor, Faculty of Creative and Critical Studies
- Marianne Legault, Associate Professor, Faculty of Creative and Critical Studies
- Yves Lucet, Professor, Faculty of Arts and Sciences
- W. Stephen McNeil, Associate Professor, Faculty of Arts and Sciences
- Stephen O'Leary, Associate Professor, School of Engineering
- Francisco Peña, Associate Professor, Faculty of Creative and Critical Studies
- Peter Wylie, Associate Professor, Faculty of Arts and Sciences

Whereas: Section 37 of the *University Act* establishes “*The academic governance of the University is vested in the Senate*”¹ which has well-established and universally-followed rules of due diligence and process for approval of all academic programming, established under the principles of collegial and shared academic governance;

And Whereas: Senate has not approved nor been consulted in the development of Interprise, an unconventional academic initiative where 3-credit upper-level courses are taught sequentially in 2 weeks each integrated with each other, but with no requirement for students to hold the lower-level prerequisites for the courses, and with students taking an overload of 18 credits in one summer session;

The Motion is proposed: That the Senate direct that Interprise be submitted for due and diligent approval of academic programming through the established channels of collegial and shared academic governance via Senate; and that its proponents undertake the necessary consultations, departmental approvals for inclusion of courses in the initiative, Unit and/or Faculty Curriculum Committee approvals, Senate Curriculum Committee approval, and finally Senate approval, in advance of its first potential offering in May 2017.

Background for Discussion

In late September there appeared published live on the UBCO website what appeared to be a new academic program <https://interprise.ok.ubc.ca> and attached brochure. Senate had not been consulted in any way before this new program was published. The program consisted of 7 upper-level courses, 21 credits, and a significant student overload in summer session 2017. All of the courses existed in their current Senate-approved format except for the 3-credit capstone course. The various courses had various lower-level prerequisites, but it appeared that these were to be waived for any student accepted into the program. Posters appeared around campus advertising the program in this 21-credit format.

From late September and into November various revisions to the program website and brochure were made. 2 of the 7 courses were removed and replaced with 2 different ones, the word program was largely removed from website and brochure²; and the 3-credit capstone course was removed and the program reduced to 18 credits.³ In all, at least a dozen major and minor revisions have been made. Website postings and publicity brochures are the public face of UBCO. Is it good practice and in keeping with the principle of shared academic governance via Senate to have proceeded with Interprise in this manner? These basic errors and ex post revisions would not have occurred if Interprise has gone through the normal Senate due and diligent process of curriculum innovation involving careful consideration and constructive criticism by relevant departmental, unit and/or Faculty bodies, Senate Curriculum Committee and Senate. In the long-established processes, the initiative is discussed, revised and finally approved through these academic governance bodies made up of faculty, students and alumni elected for that purpose, before live publication in final approved format.

Senate Curriculum Committee met on Nov 1, 2016 with the Interprise team but decided to take no action. Hence, the current motion. Despite Interprise no longer including a not-yet-approved course and being cut from 21 to 18 credits, various problems remain that require Senate consultation.

¹ British Columbia University Act 37.1.

² Interprise is still described as a program at one place in its brochure and in two of the four videos posted on the website.

³ Still advertised as 21 credits on the posters around the campus.

It is Senate's jurisdiction to: "*determine all questions relating to the academic and other qualifications required for applicants for admission as students to the university or to any faculty.*"⁴ Senate approved the upper-level courses that make up Interprise with a number of prerequisites. While it is possible that applicants will have equivalent courses that will satisfy some of these, the interdisciplinary nature of Interprise (with a cohort of students taking all 6 course together) makes it essentially impossible that any applicant will be able to satisfy all prerequisites. It is implied then, that a general prerequisite waiver is built into Interprise. While it is true that the course instructor has the discretion to waive prerequisites, the present practice places the burden of proof on the applicant to justify an exception through a prerequisite waiver form and process. Interprise has implicitly flipped the burden of proof; the default is now that the waiving of prerequisites routine and the onus is now placed on the instructor to provide reasons for not waiving prerequisites and as a result denying a student admission to Interprise. This flipping of burden of proof is a policy change that falls squarely under the jurisdiction of Senate.

It is also the jurisdiction of Senate to: "*consider, approve and recommend to the board the revision of courses of study, instruction and education in all faculties and departments of the university.*"⁵ The integration of existing courses into a cohort-based unified framework with 2-week sequential delivery and a capstone project implies curricular innovation and change in practice that constitutes significant revision to "*courses of study, instruction and education*" and hence clearly falls under the jurisdiction of Senate. 6 courses (18-credits) in one summer session is an overload; UBC generally only allows students to take 14-15 credits maximum in one 4-month summer session. Interprise uses non-standard summer teaching formats and does not follow the standard 6-week summer terms and examination periods of Senate Policy O-125. Students have not been consulted on Interprise; they might have some concerns, and they will be consulted if Interprise goes through the Senate approval process. In addition, the course description of EDUC 450 on the Interprise website bears absolutely no relation to the Senate-approved course description in the Calendar, and this course is a Senate-approved Pass/Fail format course.

Is it possible to make up new academic programming at UBCO and not have it go through the proper departmental, Faculty and Senate channels for approval, given that Senate is the governance body for all academic affairs on the campus? Can Interprise give a general waiver to Senate-approved prerequisites for courses without seeking Senate approval? Must the admissions criteria of Interprise (third-year standing and at least a 75% average) be run through Senate that oversees the admissions of any and all students to UBCO? Is Senate approval required for Interprise to have a built-in student course overload? The fact that students are being asked to take an overload of courses and also to take courses without having the prerequisites for the courses; will this create stress and anxiety for students? Should a student run into academic, emotional or other problems with Interprise and bring action against the University; is the University setting itself up for liability if it offers Interprise but has not carried out due diligence and process having had it first approved in this format by Senate? Is Senate approval required for a program to use entirely different term and examination schedules to the Senate policy-regulated ones? Can Interprise ignore the Senate-approved description and evaluation format of a course in the Calendar and offer the course under an entirely different description and evaluation format?

For these reasons and given the various questions above, this motion is brought for Senate's consideration and determination.

⁴ British Columbia University Act 37.1 (c)

⁵ British Columbia University Act 37.1 (f)



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17 November 2016

To: Okanagan Senate

From: Dr. Peter Arthur

Re: Interprise discussion, Curriculum Committee meeting of 1 November 2016

Upon request by the Agenda Committee, a summary of the Curriculum Committee's discussion of Interprise from 1 November 2016 follows.

The Interprise agenda item was a discussion item; no proposals were presented for approval.

Interprise representatives provided an overview of the 18-credit summer initiative. Built on a cohort model, the group would progress through five courses in a modular fashion, with a sixth course interwoven throughout the initiative. Stemming from contemplations around interfaculty and interdisciplinary opportunities, a faculty working group developed the idea for Interprise with the notion that broad business skills are useful upon graduation regardless of a student's chosen discipline. The target audience includes UBC Okanagan, UBC Vancouver and international students from all disciplines.

As far as the Committee was aware, the Interprise representatives speaking to the Curriculum Committee did not include members of the Interprise faculty working group.

The faculty working group chose existing (Senate-approved) courses in creating Interprise, namely: THTR 301 (Acting III Performance Styles), EDUC 450 (Policy and Organization: School, Community and Society), ECON 327 (Introduction to Empirical Economics), ENGR 303 (Engineering Project Management), MGMT 450 (Entrepreneurship and the Smaller Firm) and PSYO 451 (Social Psychology of Intergroup Relations).

The Committee members spoke positively about the innovation intent of Interprise, striving for interfaculty and interdisciplinary programming, as well as filling a need for campus summer opportunities.

Throughout the meeting, the Committee grappled with two opposing issues. On the one hand, members understood the importance of providing students with exceptional learning experiences. On the other hand, members were cognizant of potential student mental health concerns. Prerequisites for the 300- and 400-level Interprise courses would have to be waived, resulting in students possibly struggling with material without having received any discipline-specific background knowledge. Additionally, the heavy credit load of 18 credits exceeds the general

practice of a 15-credit limit in the Summer Session, which could lead to increased stress levels of students.

As was pointed out by a member, the Senate approval system was built and exists as it does to protect students from being overloaded and overwhelmed. In its current form, it was noted that Interprise was 'walking the line' by going around this system. While the offered courses are Senate-approved, students generally need dean's approval to exceed the usual limit of 14-15 credits of a Summer Session credit load. Moreover, Interprise course instructors would be required to waive existing prerequisites of the chosen courses.

Interprise representatives acknowledged this heavy load and explained that their preference was for students who want to be challenged. Additionally, the representatives noted that the faculty working group felt the courses chosen were appropriate to have no background in that particular discipline and assumes no knowledge in that area.

One member pointed out that one of the benefits of preparing a proposal for Senate approval includes investigating the target market (if there is market demand) as well as receiving feedback from the campus community through the consultation process. The member felt both target market and comprehensive campus feedback was lacking. Another member, however, questioned if the current approval system could be seen as anti-innovative.

Collegial self-governance and the principle of Senate overseeing curriculum was touched upon. Members expressed concern about Interprise pushing the envelope; one member stated that loopholes should not have to be found for innovative initiatives.

Lastly, Senate approval was discussed in the context of credentialing and transcript notations. Students completing the summer initiative will not receive a credential or any transcript notation as Senate approval has not been given. Several members questioned if students would still be interested in Interprise without a transcript notation.

Respectfully submitted,

Dr. Peter Arthur
Chair, Curriculum Committee