



Okanagan Senate

 THE FIRST MEETING OF THE OKANAGAN SENATE
 FOR THE 2020/2021 ACADEMIC YEAR

THURSDAY, 24 SEPTEMBER 2020

3:30 P.M. to 5:00 P.M.

1. **Call to Order – Dr Santa J. Ono** (information)
2. **Membership – Dr Kate Ross**
 - a) Election of a Vice-Chair of Senate (information)
 Pursuant to the *Rules and Procedures of Senate*, the Deputy Vice-Chancellor, Dr Lesley Cormack is nominated. Other senators may also be nominated by contacting the Clerk prior to the start of the meeting. If further nominations occur, an election will be held directly prior to the meeting being called to order.
 - b) 2020-2023 Senate Membership (information) (docket page 3)
 - c) 2020-2023 Senate Nominating Committee (information) (docket page 4)
3. **Minutes of the Meetings of 28 May and 23 July 2020 – Dr Santa J. Ono** (approval)
 (docket pages 5-34)
4. **Business Arising from the Minutes - Dr Santa J. Ono** (information)
5. **Remarks from the Chair and Related Questions – Dr Santa J. Ono** (information)
6. **Remarks from the Deputy Vice-Chancellor and Related Questions – Dr Lesley Cormack** (information)
7. **Remarks from the Provost and Related Questions – Dr Ananya Mukherjee-Reed** (information)
8. **From the Board of Governors – Dr Santa J. Ono**
 Confirmation that material from the following meetings as approved by Senate were subsequently approved by the Board of Governors as required under the University Act (information):
30 January 2020



New Program: Bachelor of Nsyilxcn Language Fluency
Curriculum Proposals from the faculties of Arts & Sciences and Creative & Critical Studies

27 February 2020

Enrolment Targets for 2020-2021
Curriculum Proposals from the faculties of Arts & Sciences, Creative & Critical Studies, and Health & Social Development

26 March 2020

New Program: Bachelor of Sustainability
Curriculum Proposals from the faculties of Applied Science, Arts & Sciences, and Education

30 April 2020

Curriculum Proposals from the faculties of Arts & sciences, Creative & Critical Studies, and Health & Social Development
New Awards

9. Nominating Committee – Dr Jannik Eikenaar

Appointments to Committees of Senate and of The Council of Senates (approval) (docket page 35)

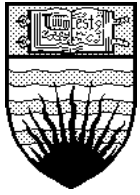
10. Report From the President

2020-2021 Budget Presentation and 2019 Financial Statements – with Associate Vice-President Robert Einarson (information) (docket pages 36-50) (note additional confidential distribution)

11. Report from the Registrar – Dr Kate Ross

2020-2023 Triennial Election Results - Continuation (information) (docket page 51)

12. Other Business



The University of British Columbia – Okanagan Senate

Members of Senate

Effective 1 September 2020

EX OFFICIO

Chancellor	The Hon. Steven L. Point
President, Chair	Dr. Santa Ono
Academic Vice-President	Dr. Ananya Mukherjee-Reed
Chief Librarian's Designate	Ms Heather Berringer
Director of Continuing Education	Dr. Simon Bates

DEANS OF FACULTIES

Applied Science	Dr. James Olson
Arts & Social Sciences	Dr. Bryce Traister (pro tem.)
Creative & Critical Studies	Dr. Bryce Traister
Education	Dr. Blye Frank
Health & Social Development	Dr. Gordon Binsted
Management	Dr. Roger Sugden
Science	Dr. Gino DiLabio

ELECTED BY THE FACULTIES

Applied Science	Dr. Loic Markley Dr. Jonathan Holzman
Arts & Social Sciences	Dr. Maya Libben Vacancy
Creative & Critical Studies	Dr. Marianne Legault Dr Margaret Reeves
Education	Dr. Sabre Cherkowski Dr. Robert Johnson
Health & Social Development	Dr. Tanya Forneris Dr. Jennifer Jakobi
Management	Dr. Barbara Marcolin Vacancy
Science	Dr. Robert Lalonde Vacancy

ELECTED BY THE JOINT FACULTIES

Dr. Peter Arthur	Dr Brigitte Le Normand
Dr. Robert Campbell	Dr. Yves Lucet
Dr. Jan Cioe	Dr. Stephen O'Leary
Ms. Tamara Ebl	Dr. Stephen McNeil
Dr. Jannik Eikenaar	Dr. Julien Picault
Dr. Mike Evans	Dr Karen Ragoonaden
Dr. Greg Garrard	Dr Deborah Roberts
Dr. Patricia Lasserre	Dr Sally Willis-Stewart

ELECTED BY THE CONVOCATION

Vacancy	Vacancy
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ELECTED BY THE STUDENTS

(Term from April 1, 2020 to March 31, 2021.)

Applied Science	Brendan Heerema
Arts & Social Sciences	Vacancy
Creative & Critical Studies	Sage Cannon
Education	Kelsey DesRoches
Health & Social Development	Robin Metcalfe
Management Science	Gursagar Singh Vacancy
Graduate Students	Riley Petillion Maya Pilin
Members at-large	Rhys Herzberg Domitius Jarrouj Jia Fu Lee Kristen Morgan Jassim Naqvi Venedict Tamandong

ADDED BY THE SENATE

Deputy Vice-Chancellor	Dr Lesley Cormack
Vice-Principal Research	Dr Philip Barber
Dean of Graduate Studies	Dr Peter Simpson

OFFICERS

Chair	Dr Santa J Ono
Vice-Chair	Dr Peter Arthur (to 26 September 2020)
Secretary (non-member)	Dr Kathleen Ross
Clerk (non-member)	Mr Christopher Eaton



To: Senate
From: Kate Ross, Registrar
Re: Senate Nominating Committee
Date: 21 September 2020

As a result of the call for nominations issued on 1 September 2020, nine (9) senators put their names forward for the five (5) seats on the Senate Nominating Committee: Peter Arthur, Jan Cioe, Tamara Ebl, Jannik Eikenaar, Patricia Lasserre, Marianne Legault, Stephen O'Leary, Karen Ragoonaden, and Bryce Traister.

An election was held from 13 to 16 September via email and Senators Ebl, Eikenaar, Legault, Ragoonaden, and Traister were elected.



OKANAGAN SENATE

MINUTES OF 28 MAY 2020

DRAFT

Attendance

Present: S. Ono, D. Buszard, L Gordon, A. Mukherjee-Reed, H. Berringer, S. Bates, J. Jakobi, P. Barker, J. Olson, G. DiLabio, , B. Frank, G. Binsted, R. Sugden, P. Arthur, D. Carter, J. Eikenaar, M. Hoorfar, J. Hossain, R. Lalonde, R. Lawrence, S. Lawrence, Y. Lucet, S. McNeil, S. O’Leary, K. Ragoonaden, C. Yan, S. Alam, D. Roberts, J. Cioe, B. Rutherford, G. Wetterstrand, M. Reekie, T. Ebl, B. Marcolin, A. Alnaar,C. Comben, R. Herzeberg, D. Jarrouj, F. Lee,, K. Morgan, J. Naqvi, R. Petillion, M. Pillin, B Heerema, S. Cannon, K. DesRoches, R. Metcalfe, G. Singh, J. Gustar, R. Campbell, M. Hoorfar, F. Pena, M Campbell, V. Tamandong

Regrets: B. Traister, M Campbell,

Clerk: C. Eaton

Call to Order

The Chair of Senate, Dr Santa Ono called the ninth regular meeting of the Senate to order at 3:38 pm.

Membership

The Registrar issued a call for two student representatives to serve on the Senate Nominating Committee until 31 March 2021 and thereafter until replaced.

Minutes of 30 April 2020

Peter Arthur } *That the Minutes of the Meeting of 30 April 2020*
Jan Cioe } *be adopted as corrected.*

Approved

Remarks from the President

The President, Dr Ono, expressed his hope that all members of the Senate and UBC community were staying safe. He noted that UBC was hard at work preparing for the fall term, with fall term courses being a mix of online and face-to-face instruction depending on the program. Each



faculty will apply its own program delivery model and we are working closely with the Faculties as they plan these changes. The President thanked faculty members and faculties for their work on those transitions. He noted that to help students get the best out of their courses, we have put a number of supports in place, including:

Academic advisors for general academic questions about topics like program planning, degree requirements, or academic concessions; and

Accessibility advisors who can help with disabilities or specific challenges which make learning more difficult.

Dr Ono noted that UBC was also offering a series of online learning skills workshops for students starting next month. These cover such topics as balancing learning and living at home; online group presentations; online communication skills and time management while learning online; and would be offering financial support for students who face barriers to accessing online learning.

The President advised that comprehensive planning is underway for first-year experience and reopening, including plans for a virtual New Student Orientation, Housing, Dining, Athletics and Recreation, Accessibility, Student Engagement, Student Health Services, and Student Counseling Services

Dr Ono recognized that offering a blend of online and face-to-face courses will present challenges to faculty and staff. He said that we would offer a number of supports to help faculty transition to this environment and these would be posted online to keepteaching.ubc.ca and would refocus the Teaching and Learning Enhancement Fund (TLEF) to help.

With regard to research, the President advised that a joint research/operation steering committee has facilitated the development of faculty plans for the phased resumption of research. The first completed plans are being reviewed. The UBC Research Staff and Trainee Emergency Fund, which mitigates salary and stipend shortfalls due to loss of industrial or foundation funding, has adjudicated the first applications and provided the first awards.

Finally, Dr Ono noted that this would be the last Senate meeting before Deborah Buszard steps down as Deputy Vice-Chancellor and Principal. He expressed his thanks for her inspired and transformational leadership for the Okanagan campus over the past eight years and his hope that she would continue as a leader in the community as a professor.

Remarks from the Deputy Vice-Chancellor

The Deputy Vice-Chancellor and Principal, Dr Deborah Buszard, noted that work has been continuing as UBC addressed the changes needed in the face of Covid-19. She noted that she and the Provost have hosted virtual town halls over the past two weeks – many good questions were posed.



Dr Buszard expressed her thanks to everyone for their continued efforts to adapt and prepare for the upcoming academic year- its truly heartening to see how everyone is rallying to do the very best we can for the students and to get back to doing the important scholarly work of the campus.

In closing, Dr Buszard noted the statutory role of the Senate in academic governance of the Okanagan campus of UBC and reflected on the decisions made in Senate over her 8 years as Deputy Vice-Chancellor. She noted that the Senate has been essential in determining what it means to be an Okanagan Campus of UBC, what unique contributions this academic community can make and what grand ambitions this campus will have. She said that it had been a pleasure to work with Senate and expressed her thanks to everyone for their commitment to the campus and university, for their great work, and for their support and friendship.

Chancellor Gordon expressed his thanks to Dr Buszard for her terms as Deputy Vice-Chancellor.

Senators Jan Cioe and Tamara Ebl on behalf of the Senate committee chairs, and Senator Kristen Morgan on behalf of the student senators, expressed their thanks to Dr Buszard.

Provost's Remarks

The Provost, Dr Ananya Mukherjee-Reed, echoed the comments of her fellow senators regarding Dr Buszard's terms as Deputy Vice-Chancellor. She especially noted the sense of humour shared by the Deputy Vice-Chancellor.

Dr Mukherjee-Reed also noted that this would be the final meeting for Chancellor J. Lindsay Gordon as well, and said that she hoped he too would remain involved with the Okanagan campus.

She went over the faculty and staff town hall held last week regarding COVID-19 plans for the fall term and forwards. 297 attendees asked 64 questions, and those would be elaborated upon and answered for the campus community in writing. We are already working on future town halls and to expand them to students.

We are now starting work on a resumption committee to bring the academic and administrative planning teams together and we plan for the fall in coordination.

The Provost went over accepted offers to the Okanagan campus as of 27 May 2020. She noted that for domestic we are at 1585 and our target was 1846 but we were slightly over target already for international enrolment. We will see how many actual register when that opens next month. Our summer registration is up 44% over last year. Our numbers are in keeping with trends in Canada generally. Students seem to be optimizing their time in a period of low employment.



Senator Cioe said that we should be cognizant of students taking courses because they were available online rather than because they were required for the degree if they are delaying the latter to the second term, especially if there is a second pandemic waive that further limits instruction. We should encourage courses being offered in as many formats as possible and put the thought and work into doing that right. He noted the resources available within the University to support instructors.

Senator Morgan asked if asynchronous learning opportunities could be expanded, noting the issues with time zones.

The Provost said that this was being discussed by the deans as it depends on what and how material can be offered for programs.

Senator DiLabio, Dean Pro Tem of the Faculty of Arts and Sciences, said that for his faculty, they want to provide course material in an asynchronous fashion. He was strongly encouraging faculty to consider support for students in different time zones.

Senator Morgan strongly encouraged the university to consider a blanket standard prohibiting mandatory synchronous attendance unless truly necessary.

Senator Cioe said that we had provisions for academic concession. And if students found themselves in that situation they can request a concession; a blanket statement may not be possible given our timelines. He did raise the concern of exams not occurring at the same time for academic integrity reasons

Senator Ebl said that while academic concessions were an option, the value of their degree will be tarnished if there are issues of academic integrity.

Senator Cioe said that we needed to be cognizant of students taking term 1 because it was online, and realize that those students may want or need continuing online courses in the second term. We should recognize and perhaps encourage online learning in term 2 even if not needed for health reasons, although his would be a burden for some faculty.

Candidates for Degrees

Barbara Marcolin
Peter Arthur

}

That the candidates for degrees, as recommended by the faculties and the College of Graduate Studies, be granted the degrees for which they were recommended, effective June 2020, and that a committee composed of the registrar, the appropriate dean(s) or their appointed designates, and the Chair of the Okanagan Senate be empowered to make any necessary adjustments.



Senator Cioe said that these changes were to move responsibility for this policy from academic policy to Learning & Research.

Approved

Academic Building and Resources Committee

The Chair of the Academic Building and Resources Committee, Senator Ramon Lawrence, presented.

ANNUAL REPORT

In addition to this written report as distributed, Senator R. Lawrence said that his committee appreciated the engagement of the senior administration, especially right now given the COVID situation.

Academic Policy Committee

The Chair of the Senate Academic Policy Committee, Dr Jan Cioe, presented.

AMENDMENTS TO POLICY O-4 – GOVERNANCE OF THE COLLEGE OF GRADUATE STUDIES

Jan Cioe	}	<i>That the Okanagan Senate approve amendments to Policy O-4 – Governance of the College of Graduate Studies, as set out in the attached.</i>
Gregory Wetterstrand		

Senator Cioe said that this proposal was initiated as a result of the Arts & Science split however the College took the opportunity to propose other enhancements to its structure.

By general consent, the proposal was amended in Section 5a I to strike 19 and replace it with 14

Senator Lalonde said that the initial representation of Arts and Science was clearly to give one representative per academic unit. This proposal goes from 8 to 3, with an additional seat likely for Interdisciplinary Graduate Studies in Arts and Social Sciences. He spoke against the proposal on the basis of the size of the Council not needing to be kept small as it operated more a deliberative assembly rather than as a committee.

Senator Cioe said that the senator's points were valid; the proposal was intended to make the council more functional. These issues were not raised during consultation.



Senator Lalonde said he didn't recall any consultation being done on this proposal broadly.

Senator Jakobi said that if they had a representative from each graduate program that would have a size of over 40. She said that for consultation, they went to the Dean's Council, students, and the Graduate Council itself.

Approved

AMENDMENTS TO POLICY O-5 – RESEARCH CENTRES & RESEARCH INSTITUTES

Jan Cioe } *That the Okanagan Senate approve amendments*
Barbara Marcolin } *to Policy O-5 – Research Centres & Research*
Institutes, as set out in the attached.”

Senator Cioe said that these changes were to move responsibility for this policy from academic policy to Learning & Research.

Approved

Admission & Awards Committee

The Chair of the Senate Admission & Awards Committee, Ms Tamara Ebl, presented.

REVISIONS TO THE ADMISSION REQUIREMENTS FOR THE BACHELOR OF HUMAN KINETICS

Tamara Ebl } *That Senate approve revised admission*
Catherine Comben } *requirements to the Bachelor of Human Kinetics.*

Ms Ebl said that this was a matter of housekeeping and clarity rather than substantive changes to the program.

Approved

NEW AND REVISED AWARDS

See Appendix A: Awards Report



Tamara Ebl } *That Senate accept the awards as set out in the*
Barbara Rutherford } *enclosed proposal and forward to the Board of*
Governors for approval.

Ms Ebl said that the discontinued award was actually being shifted to two new awards, one from science and the other from arts and social sciences.

Senator Cioe said that student numbers have increased greatly over this summer and the existing language seriously disadvantages students who choose to spread their degrees over the whole year.

Approved

SUMMER SESSION AWARDS

Senator Ebl said that they were still reviewing the matter and hoped to report once campus operations return to normalcy.

ANNUAL REPORT

Senator Ebl advised that Pursuant to section 37(1) (b) of the *University Act*, the Okanagan Senate has delegated to the Admissions and Awards Committee the authority to hear final appeals on applications for admission and readmission to the University. In compliance with the *Rules and Procedures of the Okanagan Senate*, the Committee herein reports on its decisions.

Between May 1, 2019 and April 30, 2020, the Admissions and Awards Committee heard 15 student appeals for admission to a degree program (compared to 29 in 2018/19, 17 in 2017/18, 17 in 2016/17, 18 in 2015/16, 11 in 2014/15, 12 in 2013/14, 13 in 2012/13, 14 in 2011/12 and 17 in 2010/11). Appeals can be allowed (and the applicant admitted) or dismissed. Of the appeals heard by the Committee, 2 were allowed and 13 were dismissed.

Curriculum Committee

The Chair of the Senate Curriculum Committee, Dr Peter Arthur, presented.

TRANSCRIPT NOTATION

Dr Arthur noted that has this matter was referred back to committee at the Vancouver Senate, he would not be proposing it for consideration at this time.

Senator Ebl asked if we would advise people once a notation was approved.

Dr Ross said that she would take it under advisement

Senator Morgan expressed discontent with what the Vancouver student senate caucus had done on behalf of the Okanagan student senate caucus.



The Chancellor said that Senator Holmes had been quite persuasive and it was important to ensure that there was one transcript notation for all of UBC. He suggested that Senator Morgan speak with Senator Holmes on the views of the Vancouver Senate.

MAY CIRRCULUM

See Appendix B: Curriculum Report

Peter Arthur Deborah Roberts	}	<i>That Senate approve and recommend to the Board of Governors for approval the revised Bachelor of Arts and Bachelor of Arts, General Studies from the Faculty of Arts and Sciences and the Faculty of Creative and Critical Studies, the revised Bachelor of Science, General Studies, the revised majors, and the new course from the Faculty of Arts and Sciences, the discontinuation of a major, the new course code, and the new courses brought forward from the Faculty of Creative and Critical Studies, and the revised Bachelor of Management and new courses brought forward from the Faculty of Management.</i>
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Senator S. Lawrence noted the inconsistent punctuation between the title and description of MGMT 414

Approved

Joint Report of the Admission & Awards and Curriculum Committees

The Chair of the Senate Curriculum Committee, Senator Peter Arthur, presented.

BACHELOR OF HUMAN KINETICS/BAHCELOR OF HEALTH AND EXERCISE SCIENCE

Peter Arthur Gordon Binsted	}	<i>That Senate approve the Bachelor of Human Kinetics degree program be renamed the Bachelor of Exercise Science, and revised admission and program requirements, new and revised concentrations, a new course code and new, revised and deleted courses from the Faculty of Health and Social Development be approved.</i>
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Approved

Learning & Research Committee

The Chair of the Learning & Research committee, Dr Deborah Roberts, presented.

EMERITUS APPOINTMENTS

Deborah Roberts Gino DiLabio	}	<i>That the attached list of individuals for emeritus status be approved and that, pursuant to section 9(2) of the University Act, that they be added to the Roll of Convocation.</i>
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Approved

SEOT

Deborah Roberts Rhys Herzberg	}	<i>That Senate endorse the recommendations of the Student Evaluations of Teaching Working Group as recommended by the Senate Teaching & Learning Committee (Vancouver) and the Senate Learning & Research Committee (Okanagan) and direct the committees to prepare appropriate follow-on implementation plans and revisions to Senate policy for consideration by the Senates; and</i> <i>That the Okanagan campus adopt the changes to recommendations 2, 5, 6, 7, 8 and 9 with regards to the student evaluation of teaching by 2020 Winter Session.</i>
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Senator Ebl said that she supported fewer questions and these being implemented as quickly as possible.

Senator Cioe asked about the notion of piloting the questions for a limited set of courses. Why, and who would decide?



Senator Bates said that they were new questions and we wanted to try them out. We usually seek expressions of interest and try to balance out subjects and year levels with new questions so we can gather data.

Senator Cioe said that this presented some self-selection bias.

Senators DiLabio and Cioe expressed their thanks for Senator Rutherford for her service to UBC and especially her two terms as Acting Dean of Arts and Sciences.

Nominating Committee

The Chair of the Senate Nominating Committee, Dr Jannik Eikenaar, presented.

TRIENNIAL RECOMMENDATIONS

Jannik Eikenaar
Jan Cioe

}

Recommendation 1: Addition of teaching and learning environment to the Learning & Research Committee Terms of Reference

That the terms of reference of the Learning & Research committee be amended to add the following:

To provide a leading forum for the discussion of the teaching and learning

environment of the University, including the social and emotional well-being of all students, learners, faculty, and staff

Recommendation 2: Addition of Research Unit Organizational Matters to the Terms of Reference of the Learning & Research Committee

That the terms of reference of the teaching and learning committee be amended to add the following:

Proposals for the organization or re-organization of research institutes and centres;

Recommendation 3: Removal of Research Unit Organizational Matters from the Terms of Reference of the Academic Policy Committee

That the terms of reference of the Academic Policy Committee be amended as follows

*Proposals for the organization or re-organization of academic units **with teaching programs;***



Recommendation 4: Standing Guest Invitation to Senate and Its Committees for the Senior Advisor on Indigenous Affairs

That the Rules and Procedures of Senate be amended as follows:

That the following new section be added:

“13: Any other section of these Rules and Procedures notwithstanding, the Senior Advisor to the Deputy Vice-Chancellor and Principal on

Indigenous Affairs shall be welcome as a guest with speaking rights at any

Senate or Senate Committee meeting except if either resolves to consider a matter in closed session.” And

That all subsequent and referential section numbers be renumbered accordingly.

Recommendation 5: Training for Appeals Committee Members

That the Rules and Procedures of Senate be amended as follows:

That the following new section be added:

“39: No member of the Appeals of Standing and Discipline Committee shall hear an appeal until they have attending any training program that many be required by the Committee from time to time.” And

That all subsequent and referential section numbers be renumbered accordingly.

Approved

COMMITTEE ADJUSTMENTS

Jannik Eikennar
Sharia Alam

}

*That Mr Brendan Heerema be appointed to the Council Budget Committee until 31 March 2021 and thereafter until replaced, to replace Mr. Jesse Lafontaine;
That Ms Robin Metcalfe be appointed to the Council Budget Committee until 31 March 2021 and thereafter until replaced, to replace Ms. Laura Mudde;*



That Ms Maya Pilin be appointed to the Academic Policy Committee until 31 March 2021 and thereafter until replaced, to replace Mr Jesse Lafontaine;

That Mr Domitius Jarrouj be appointed to the Academic Policy Committee until 31 March 2021 and thereafter until replaced, to replace Ms Abbey Shields;

That Mr Gursagar Singh be appointed to the Admissions and Awards Committee until 31 March 2021 and thereafter until replaced, to replace Mr Romil Jain;

That Mx Rhys Herzeberg be appointed to the Admissions and Awards Committee until 31 March 2021 and thereafter until replaced, to replace Mr Jassim Naqvi;

That Mr Venedict Tamandong be appointed to the Curriculum Committee until 31 March 2021 and thereafter until replaced, to replace Ms Geethma Jayathilake;

That Ms Sage Cannon be appointed to the Learning and Research Committee until 31 March 2021 and thereafter until replaced, to replace Ms Geethma Jayathilake;

That Mr Riley Petillion be appointed to the Learning and Research Committee until 31 March 2021 and thereafter until replaced, to replace Ms. Laura Mudde;

That Ms Maya Pilin be appointed to the Learning and Research Committee until 31 March 2021 and thereafter until replaced, to replace Ms Gabrielle Pintard-Newry;

That Mr Riley Petillion be appointed to the Nominating Committee until 31 March 2021 and thereafter until replaced, to replace Ms Kelsey DesRoches;

That Mr Riley Petillion be elected to the Council of Senates;

That Mr Lee Jia Fu be elected to the Council of Senates;

That Mr Domitius Jarrouj be appointed to the Council of Senates until 31 March 2021 and thereafter until replaced, to replace Ms Emily Lewis.



Approved

VICE-CHAIR OF SENATE

Jannik Eikenaar
Robert Lalonde

}

That Dr Peter Arthur be elected as Vice-Chair of Senate until 31 August 2020 and thereafter until replaced.

Approved

Report from the Registrar

IMPLEMENTATION OF CREDI/D/FAIL STANDING

The Registrar presented a written report on the utilization of Credit/F/Fail grading at the Okanagan campus of UBC as requested by Senate at a previous meeting. In summary, 313 students made 428 requests for late formal withdrawals (W standings), and 927 students made 1524 requests to take percentage-graded courses for Credit/D/Fail standing.

Senator Cioe asked if we had Vancouver statistics for comparison.

The Registrar said that we do not have that data yet but it could be produced.

TRIENNIAL ELECTION RESULTS (CONTINUED)

The Registrar advised that Further to the calls for nominations for faculty members of the Okanagan campus to fill the two (2) positions for representatives of each Faculty* on the Okanagan Senate issued first on 2 April 2020 and subsequently on 23 April 2020, five (5) valid nominations have been received. Therefore, pursuant to Section 15 of the *University Act*, the following faculty members were acclaimed as elected as representatives of the Faculties on the Okanagan Senate for terms beginning on 1 September 2020 and ending 31 August 2023 and thereafter until successors are elected:

- Dr Sabre Cherkowski, Associate Professor, Faculty of Education
- Mr Robert Johnson, Associate Professor, Faculty of Education
- Dr Tanya Forneris, Senior Instructor, Faculty of Health and Social Development
- Dr Jennifer Jakobi, Professor, Faculty of Health and Social Development
- Dr Barbara Marcolin, Associate Professor, Faculty of Management

A third call for nominations for the remaining three (3) seats was issued on 21 May 2020.



An election for representatives from the Faculty of Applied Science is scheduled to close on 4 June 2020.

*Nominations for the soon-to-be-established Faculty of Arts and Social Sciences and Faculty of Science will open after the Faculties are established in July 2020; therefore, nominations for the existing Faculty of Arts and Sciences are not open.

RESOLUTIONS REGARDING 2020 SPRING MEETINGS OF THE CONVOCATION

The Registrar advised Senate that the Senate Agenda Committee had unanimously approved the following time-sensitive resolution under delegated authority of Senate at the request of the Learning & Research Committee:

- 1) *That rules of the Convocation be suspended until 31 December 2020 to allow remote attendance at Meetings of the Convocation via such remote attendance means as deemed acceptable to the Secretary to the Convocation;*
- 2) *That the usual Meetings of the Convocation in May and June 2020 be cancelled;*
- 3) *That formal meetings of the Convocation be called for 27 and 28 May 2020, to directly follow the regularly-scheduled Senate meetings, such meetings to be convened via remote attendance; and*
- 4) *That the rules of the convocation be suspended for the 27 and 28 May 2020 Meetings of the Convocation to limit the Order of Business at to a Call to Order, Conferral of Degrees and Awarding of Diplomas and Certificates in absentia, and Adjournment. Other Business*

By general consent, the time to adjourn was extended by 30 minutes.

Other Business

DEADLINE FOR DEFERRAL OF ADMISSIONS

<p>Tamara Ebl Abdul Alnaar</p>	}	<p><i>That the agenda be amended to include a motion on deferred admissions date.</i></p>
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Approved

<p>Tamara Ebl Abdul Alnaar</p>	}	<p><i>That the policy on deferred admissions be amended for the 2020 Winter Session (only) to allow faculties to set limits on the number of deferrals allowed per program and to change the date by which deferrals must be requested to 15 July 2020 from 15 August 2020, with the understanding that deferrals may be granted if</i></p>
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requested after that date or beyond those limits for reasons that, in the opinion of the faculty, constitute extraordinary circumstances.

Senator Ebl explained that this matter was supported by both Senate's relevant committees and was a compromise with regards to the date.

Approved

Adjournment

Seeing no other business, the meeting was adjourned at 5:30 p.m.



Appendix A: Awards Report

Proposed Award: **Audain Travel Award**

A \$7,500 award has been made available annually through a gift from the Audain Foundation to either a BFA or MFA student in the Faculty of Creative and Critical Studies at The University of British Columbia, Okanagan campus. Preference will be given to a student who has demonstrated artistic excellence and academic achievement. The award is made on the recommendation of the Faculty of Creative and Critical Studies. (First award available for the 2020/21 Winter Session)

Proposed Award: **Excellence in Operations Research Award**

A \$3,000 award has been made available annually for a graduate student in the Irving K. Barber Faculty of Science at The University of British Columbia, Okanagan campus. Preference will be given to the student with the best report on an Operations Research project. The award will be adjudicated by the Irving K. Barber Faculty of Science in consultation with the College of Graduate Studies. (First award available for the 2020/21 Winter Session)

Proposed Award: **Silvia and Alfonso Vigilante Scholarship in Nursing**

A \$2,000 scholarship has been made available through an endowment established by Silvia and Alfonso Vigilante, along with matching funds from The University of British Columbia, for a second-, third- or fourth-year student in the School of Nursing in the Faculty of Health and Social Development at The University of British Columbia, Okanagan campus. This scholarship is made possible by Silvia, in loving memory of Alfonso Vigilante who immigrated to Canada from Italy, raised a family and very much valued the importance of education and health care. The scholarship will be adjudicated by Enrolment Services. (First award available for the 2020/21 Winter Session)

Proposed Award: **Rick and Yasmin Thorpe and Friends Entrance Scholarship**

Two entrance scholarships of \$2,500 each have been made available annually through a gift from Rick and Yasmin Thorpe and friends for first-year undergraduate students at The University of British Columbia, Okanagan campus. Preference will be given to direct-entry high school students graduating from Summerland Secondary School, Princess Margaret School, Penticton Secondary School, or Penticton Christian Community School. The scholarships will be adjudicated by Enrolment Services. (First award available for the 2020/21 Winter Session)

Proposed Award: **Rick and Yasmin Thorpe and Friends Transfer Scholarship**

A \$1,250 scholarship has been made available annually through a gift from Rick and Yasmin Thorpe and friends for undergraduate students at The University of British Columbia, Okanagan campus. Preference will be given to a transfer student who graduated from Summerland Secondary School, Princess Margaret School, Penticton Secondary School, or Penticton Christian Community School. The scholarship will be adjudicated by Enrolment Services. (First award available for the 2020/21 Winter Session)

Proposed Award: **UBC Okanagan Scholarship**

Scholarships totalling \$1,200 have been made available through an endowment established by alumni, friends, and the community for undergraduate students at The University of British Columbia, Okanagan campus. The scholarships will be adjudicated by Enrolment Services. (First award available for the 2020/21 Winter Session)

Revisions:

**Previously approved award with changes in terms or funding source:**

Existing description (2019):

Award Title: Jessie Ravensborg Memorial Award in English

A \$1,200 2,400 award has been made available through an endowment established by Heather Lucier, family and friends, along with matching funds from The University of British Columbia, for is offered by family and friends in memory of Jessie Ravensborg to an undergraduate student pursuing a major, combined major, and or honours degree in English at The University of British Columbia, Okanagan campus. Preference is given to a student who has demonstrated assessed financial need and classroom leadership. The award is made on the recommendation of the Faculty.

Amended Description: Jessie Ravensborg Memorial Award in English

A \$2,400 award has been made available through an endowment established by Heather Lucier, family and friends, along with matching funds from The University of British Columbia, for an undergraduate student pursuing a major, combined major, and or honours degree in English at The University of British Columbia, Okanagan campus. Preference is given to a student who has demonstrated assessed financial need and classroom leadership. The award is made on the recommendation of the Faculty.

Rationale: Funds raised to date exceeds \$30,000 and the family has decided to endow this award

Existing Award – To be discontinued**Award Title: International Student Faculty Award (Okanagan)**

Awards of up to \$10,000 each are offered to continuing international undergraduate students at the University of British Columbia, Okanagan campus. Students selected for these awards must have completed 30 credits towards their bachelor degree or be entering the third year of their program. Students must demonstrate strong academic achievement and engagement in their faculty, as well as the potential to make a scholarly contribution within their chosen field of study. The scholarships are made on the recommendation of.

NEW AWARDS**a) Award Title: The Faculty of Science International Student Award**

Awards of up to \$10,000 each are offered to continuing international undergraduate students in the Faculty of Science at the University of British Columbia, Okanagan campus. International students selected for these awards must have completed 30 credits towards their bachelor degree or be entering the second year of their program. Students must demonstrate strong academic achievement and engagement in their faculty, as well as the potential to make a scholarly contribution within their chosen field of study. The scholarships are made on the recommendation of the Faculty of Science.

b) Award Title: The Faculty of Arts and Social Sciences International Student Award

Awards of up to \$10,000 each are offered to continuing international undergraduate students in the Faculty of Arts and Social Sciences at the University of British Columbia, Okanagan campus. International students selected for these awards must have completed 30 credits towards their bachelor degree or be entering the second year of their program. Students must demonstrate strong academic achievement and engagement in their faculty, as well as the potential to make a



scholarly contribution within their chosen field of study. The scholarships are made on the recommendation of the Faculty of Arts and Social Sciences.

c) Award Title: The Faculty of Management International Student Award

Awards of up to \$10,000 each are offered to continuing international undergraduate students in the Faculty of Management at the University of British Columbia, Okanagan campus. International students selected for these awards must have completed 30 credits towards their bachelor degree or be entering the second year of their program. Students must demonstrate strong academic achievement and engagement in their faculty, as well as the potential to make a scholarly contribution within their chosen field of study. The scholarships are made on the recommendation of the Faculty of Management.

d) Award Title: The Faculty of Creative and Critical Studies International Student Award

Awards of up to \$10,000 each are offered to continuing international undergraduate students in the Faculty of Creative and Critical Studies at the University of British Columbia, Okanagan campus. International students selected for these awards must have completed 30 credits towards their bachelor degree or be entering the second year of their program. Students must demonstrate strong academic achievement and engagement in their faculty, as well as the potential to make a scholarly contribution within their chosen field of study. The scholarships are made on the recommendation of the Faculty of Creative and Critical Studies.

e) Award Title: The Faculty of Health and Social Development International Student Award

Awards of up to \$10,000 each are offered to continuing international undergraduate students in the Faculty of Health and Social Development at the University of British Columbia, Okanagan campus. International students selected for these awards must have completed 30 credits towards their bachelor degree or be entering the second year of their program. Students must demonstrate strong academic achievement and engagement in their faculty, as well as the potential to make a scholarly contribution within their chosen field of study. The scholarships are made on the recommendation of the Faculty of Health and Social Development.

ISI Award Amendments: These awards were initially created in 2012. The ISI would like to discontinue the original awards and create 5 new awards that include the title of the Faculty or School through which the award is offered. This will allow for award tracking at a Faculty or School level, and will align our business processes with those of the ISI in Vancouver. Please note that a new award was created for the School of Engineering (as described below) in 2016.

Dr. Spiro Yannacopoulos International Engineering Student Memorial Award

Awards of up to \$10,000 each are offered to continuing international undergraduate students in the School of Engineering in the Faculty of Applied Science at the University of British Columbia, Okanagan campus. This award is offered in the memory of Dr. Spiro Yannacopoulos and his 10 years of service to the School on Engineering on UBC's Okanagan campus.

International students selected for these awards must have completed 30 credits towards their bachelor degree or be entering the second year of their program. Students must demonstrate strong academic achievement and engagement in their faculty, as well as the potential to make a scholarly contribution within their chosen field of study. The scholarships are made on the recommendation of the School of Engineering within the Faculty of Applied Science.



New Awards

Award Title: Go Global Pathfinder Award

Awards of up to \$5,000 each have been made available annually for domestic undergraduate or graduate students as well as international graduate students from any faculty who face barriers to participating in Go Global programming. Students who receive the Go Global Pathfinder Award will not be eligible to receive other Go Global awards toward the same exchange opportunity.

The awards are made on the recommendation of Go Global. (First award available for the 2020/2021 winter session).

Award Title: Go Global Pathfinder International Student Award

Awards of up to \$5,000 each have been made available annually for international undergraduate students from any faculty who face barriers to participating in Go Global programming. Students who receive the Go Global Pathfinder Award will not be eligible to receive other Go Global awards toward the same exchange opportunity. The awards are made on the recommendation of Go Global in consultation with the International Student Initiative. (First award available for the 2020/2021 winter session).

Rationale for Proposed Changes

Go Global will be establishing two Pathfinder awards, one for domestic students and one for international students.



Appendix B: Curriculum Report

FACULTY OF CREATIVE AND CRITICAL STUDIES

- i. Major in Spanish
- ii. ARTH 110 (3) Visual Cultures of the Tarot
- iii. ARTH 411, DIHU 411 (3) Digital Media for Interpretive Centres
- iv. ARTH 420 (3) Curating Contemporary Art
- v. ARTH 451 (3) Politics and Exhibition and Representation
- vi. JPST 365 (3) Gender and Japanese Language
- vii. JPST 370 (3) Japanese Food Culture

FACULTY OF ARTS AND SCIENCES

- viii. ANTH 345 (3) Living in the Anthropocene
- ix. COSC 304 (3) Introduction to Databases
- x. COSC 329 (3) Learning Analytics
- xi. ECON 310 (3) Writing Economics for the Media



OKANAGAN SENATE

MINUTES OF 23 JULY 2020

DRAFT

Attendance

Present: S. Ono, L Cormack Vice-Chair), A. Mukherjee-Reed, H. Berringer, S. Bates, Simpson J. Jakobi, P. Barker, B Traister, B. Frank, G. Binsted, R. Sugden, P. Arthur, D. Carter, J. Eikenaar, M. Hoorfir, J. Hossain, R. Lalonde, R. Lawrence, , Y. Lucet, S. McNeil, S. O’Leary, F. Pena, K. Ragoonaden, C. Yan, S. Alam, D. Roberts, J. Cioe, B. Rutherford, M. Campbell, G. Wetterstrand, M. Reekie, T. Ebl, B. Marcolin, C. Comben, R. Herzeberg, D. Jarrouj, F. Lee, K. Morgan, J. Naqvi, V. Tamandong, R. Petillion, M. Pillin, R. Lalonde Cannon, R. Metcalfe, G. Singh, J. Gustar, R.Cambell, M Hoorfar, . Pena, M Campbell, A. Alnaar, V.Tamandong, S Lawrence, J Olson, S. Lawrence A. Alnaar, Ragoonaden, Cioe, Eikennar, Yan, Rutherford, Carter, Binsted, Sharia,

Regrets: S Point, P. Barker G. DiLabio, B Heerema, K. DesRoches,

Clerk: C. Eaton

Call to Order

The Chair of Senate, Dr Santa Ono, called the first special meeting of the Okanagan Senate to order at 3:37 pm.

Membership

The Registrar, Dr Kate Ross, noted the following change in membership:

NEW MEMBER:

The Honourable Steven Lewis Point, Chancellor
Dr Lesley Cormack, Deputy Vice-Chancellor & Principal

Remarks from the President

The President and Chair of Senate, Dr Ono, acknowledged the newest members of Senate, Chancellor Steven Lewis Point and Deputy Vice-Chancellor & Principal Lesley Cormack.

With the start of the fall term only six weeks away, he updated Senate on UBC’s plans for resumption of programs and activities on UBC’s two main campuses: UBC will primarily offer larger classes online with selected smaller classes conducted in-person, adhering to physical distancing and other public health requirements. Dr Ono noted that it will be a very different September than we are used to. Traditional events such as Create, Homecoming and welcome



back events for faculty, staff and students will either be offered in different formats or not offered at all. The President advised that as we prepare for September, we have begun to implement a robust process for the resumption of academic, administrative and ancillary services, based on guiding principles focused on the health, safety and wellbeing of students, faculty, staff and the public. It is expected that many faculty and staff will continue to work from home. Faculty and staff who do need to come to campus for their work must complete mandatory COVID-19 training, and a student training module is also under development.

Dr Ono expressed that it was vital that we maintain health and safety standards for those returning to our campuses. This includes staying home if you are ill, getting tested if you have symptoms, continuing to practice good hygiene by frequent hand washing and maintaining physical distancing as much as possible.

In closing, the President noted that shortly the Okanagan Senate would be hearing from Sheryl Lightfoot, Margaret Moss, and Adrienne Vedan about the Indigenous Strategic Plan, which has been in development over the past few years, and is now nearing completion. He thanked them and everyone else who has worked so hard on the plan, which will guide the University's Indigenous engagement initiatives for years to come.

Senator Ragoonaden asked about international student support, and specifically access to the country given the border being closed to non-essential travel.

Dr Ono said he we, Universities Canada, and the U15 were in constant communication with relevant ministries to best support our students who need to be given entry to Canada to support their studies. These discussions were ongoing.

The Provost, Dr Ananya Mukherjee-Reed, said that we were working towards both synchronous and asynchronous learning, curriculum support, and assessment challenges given the number of students outside of the country and outside of the Pacific time zone. The concern we are hearing from students and their parents isn't to do with remote learning but rather with student success through remote learning.

Senator Cioe asked when plans would be made and announced for the modes of instruction for term 2 as students didn't have certainty on what they should be preparing for. He encouraged a quick decision.

President Ono said that there is a tension between public health concerns and the desire to re-open our economy and activities such as higher education. This existed in every jurisdiction, including British Columbia. He noted that we have both a pandemic and an economic crisis to contend with as a society.

The Provost said that the university executive was discussing this but that we would take our direction from the ministries of Advanced Education, Skills, and Training, and of Health.



The President added that while they recognized time was of the essence, UBC needed public health guidance.

Remarks from the Deputy Vice-Chancellor

The new Deputy Vice-Chancellor and Principal, Dr Lesley Cormack, said she was delighted to join UBC and its Okanagan campus. She noted that she strongly believed in collegial governance and hoped to work with the Senate for the years to come to have collegial governance work effectively in moving the University forward. She noted that she was joining UBC after 27 years at the University of Alberta. Referencing the indigenous strategic plan matter later on the agenda, she noted in the past four years her faculty at Alberta had doubled their indigenous enrolment and hired many indigenous faculty members. She also mentioned her experience with interdisciplinary and practicum experience growth. Dr Cormack thanked everyone for their extraordinary work during the past six months of this pandemic.

Senator Ragoonaden welcomed the Deputy Vice-Chancellor to the Okanagan. She encouraged senators to make spaces in debates and discussions for those new to Senate.

Provost's Remarks

The Vice-President Academic and Provost noted that today was the 25th anniversary of her immigration to Canada. She focused her remarks on student support and addressing systemic racism at UBC.

Dr Mukherjee-Reed noted that on Monday we launched a technology bursary program for students, currently budgeted at \$250 000. We are also developing an online coaching program for all students, with particular attention to those outside of the country. Our faculties are also working on additional teaching assistant support and the central administration is working with the deans on additional support that may be needed. Many of our undergraduate and undergraduate support services have changed their modes of delivery to be available online. We have not cut any student support programs due to the transition. The Provost noted the COVID-19 emergency busary program that was strongly supported by the student union. An additional \$850 000 has been allocated support students and over \$700 000 has already been disbursed. A student town hall has recently been held and she would ensure that a video of that event was distributed via the student union and student senators.

The Provost noted that last month, Dr Ono charged herself and the Vancouver Provost to begin work on systemic racism at UBC. At the Okanagan, a series of meetings have been organized. Additionally, students and faculty have approached her to have conversations. Those talks have identified some concrete ways to address systemic racism and we hope to identify four to five priorities. Additionally, people have shared their experiences and stories both at UBC and with society at large. There are strong feelings being expressed, and in particular around feelings of being valued or not at our University and in our society. There is no technocratic solution to this



problem, we need to be honest about our structures; this will be a journey without a quick answer, but we can get there.

The President said he and the Board of Governors were impressed by these initiatives to date.

Senator Herzeberg raised the issue of accountability and reports of concerns with tenured faculty members under Policy SC7, as students were not seeing resolutions to concerns raised.

The Provost said that yes, and we need to look honestly into our structures and processes through doing so.

Senator Cioe said that psychology was full in years 2-3, but year 1 registration seemed to be lower. He asked if this was anomalous.

The Provost said that as of 2pm today we are just above 100% of expected registration for term 1; she said we didn't have confidence yet to report on term 2. Program specific registration was uneven though and students may have specific difficulties with the more structured programs.

Senator Ebl thanked the Provost and the administration for the genuine and student-centric view. She asked about implicit bias training could be expanded to help UBC move forward.

The Provost said that this training was happening regularly but there was still debate on if this truly addressed systemic issues or not. We are still seeing how best to address systemic issues in hiring.

Indigenous Strategic Plan

The Senate welcomed Dr Sheryl Lightfoot, Dr Margaret Moss, and Ms Adrienne Vedan to present on the Indigenous Strategic Plan (ISP).

Dr Lightfoot thanked the Senate for its willingness to have this conversation over the summer months, and extended her own welcome to Dr Cormack to UBC. Dr Lightfoot expressed her thanks to the staff members of the ISP for their work over the past year, and she also expressed her thanks to Ian Cull who had recently retired. In background, she set out the 2009 framework Aboriginal plan, the national movement actions including the Truth and Reconciliation Commission's calls to action, the endorsement of the United Nations Declaration on the Rights of Indigenous Persons, the Murdered and Missing Indigenous Women and Girls' Calls to Justice, and the Okanagan campus declaration of Truth and Reconciliation commitments. The draft ISP builds on those actions.

Ms Vedan explained the Okanagan campus declaration and its importance in this work.



Dr Lightfoot noted that UBC is the first university in Canada to take a human rights-based approach to its indigenous framework. There is no template for this kind of work and it is very complex. Eight goals and 43 actions have been developed after extensive engagement with the UBC community, with specific emphasis made on including indigenous voices.

Ms Vedan went over the extensive community engagement undertaken in developing the plan.

Dr Lightfoot invited the Senate and campus to review the draft and provide their feedback and comments in detail.

Senator Eikenaar thanked them for the exhaustive and likely exhausting work. He described the ISP as a much-needed document and noted tension between prescriptive language for clear goals, and the broad enabling language in the draft plan. He also noted that finances and resources would be required for the plan to be successful.

The President assured the Senate that the Board would allocate needed resources, recognizing that these will take time and money.

Dr Lightfoot said that this tension would need to be navigated over time. Our assumption is that each unit will start from their own places and make progress where they can and where is appropriate for their faculty or department. Our hope is that as a collective make progress over each item over time. This plan does not have a specific end-date as we hope history will tell us when we need to re-assess. We do recognize that not everyone is happy with the balance found, and would welcome specific suggestions for wording.

Senator Ragoonaden said that she appreciated the actionable items, in particular, 34, and suggested that this would be important for all staff, not just new.

Senator Lalonde said that a tremendous amount of work and consultation was put into this work. He noted that if adopted, this document would commit the institution to matters under Senate's jurisdiction and asked if Senate would be asked to adopt it, as without Senate's approval it could not be implemented.

Dr Moss said that her expectation was that specific matters that require senate approval will be brought forward to senate as the individual faculties will decide if they want to take specific actions and thus make the necessary requests for approval through Senate.

Senator Ebl thanked the ISP team for this undertaking. She said she echoed the concerns raised by colleagues in the balance between aspirational vs prescriptive, and noted that she had already raised those concerns with the team. She said in particular the use of the word "ensure" through the document was too prescriptive without further conversations with academic units. This could create an expectation gap for those who read the document and take that language to be directives rather than aspirations. She also noted the lack of an end-date as this doesn't present a timeframe under which to try to achieve advancement in these areas.



Senator Metcalfe said she liked the word ensure as it established a commitment and a level of accountability in the document. With specific reference to action 34, she suggested that we should review the proposed training and have faculty and staff renew it on a regular basis as well.

Dr Lightfoot said that they had received a number of comments from senators on their online portal and are working to action those items. She noted that in this presentation they had not included the painful experiences and frustrations shared with lack of follow up on commitments for change.

Dr Moss said that another way of looking at the aspiration vs prescriptive is that the obligation is created by a faculty or unit deciding to accomplish an action. The expectation isn't that all attempt all, but rather that those who commit to a goal carry through with it.

Senator Cioe said that it was important to recognize what progress had been made in these areas. He noted that in his faculty, Arts & Sciences, two programs had been developed that went through the full approval process to deliver on aspirations. There are still challenges, especially in Science, where options still need to be developed.

Dr Lightfoot agreed that UBC has made progress over the past 15 years, but even with that, our consultation said that we still had a long way to go. With respect to approval and processes, she noted that UBC was inconsistent as to what approval was required based on passed plans.

Academic Policy Committee

The Chair of the Senate Academic Policy Committee, Dr Jan Cioe, presented.

NEW POLICY O-131 DIGITAL ASSESSMENT TOOLS

Jan Cioe
Yves Lucet

}

That Senate approve Policy O-131 Digital Assessment Tools, as set out in the attached

Senator Morgan spoke in favour of the proposal, largely on the basis that assessment should be covered by tuition rather than by additional fees. With the conversation to online learning, she said it was important to regulate this now while a longer-term conversation occurs. \$65 was a compromise proposal that was in line with other institutions.

Senator Lucet asked for clarify on if the definition of tools included computers, webcams, etc.



Senator Cioe said that the Provost was mindful of this and the University was providing additional financial support for students who have technological cost impediments to their learning as the Provost indicated during her remarks.

Senator Metcalfe asked when and how the policy would be reviewed or evaluated.

Senator Cioe said that if this policy is passed, the Academic Policy Committee would then undertake its usual consultation and review process and bring forward an ongoing policy to Senate. The Committee recognized that this was currently being brought forward on an extraordinary basis given the shift in modes of instruction. The Policy as drafted expired on 31 December 2020.

Senator Traister asked if it was already the practice that students had to pay fees to be assessed and if so, why we haven't banned this practice.

Senator Morgan said that could be a long-term goal but we needed time to have those conversations.

Senator Cioe agreed but said that they were mindful that an absolute ban without notice would cause hardships for instructors, he agreed with the position expressed and hoped that the dean would bring it up next year.

Senator Herzeberg noted that the Engineering program made specific use for these tools, and that the Okanagan campus had greater food security than Vancouver.

Senator Lalonde agreed that we shouldn't be charging students for assessment but also noted that as written, the policy could be interpreted in such a way to oblige UBC to not expect students to own computers or have internet access.

By general consent, the time to adjourn was extended by 30 minutes.

Senator Ebl raised the issue of bundled textbooks and codes that came with such materials.

By general consent, the exclusion statement in the policy was amended to include "Computer hardware and other technological costs (including iClicker remotes, subscriptions and internet network access costs);

Approved as
Amended

Curriculum Committee

The Chair of the Senate Curriculum Committee, Dr Peter Arthur, presented.



TRANSCRIPT NOTATION FOR COVID-19

Peter Arthur
Kristen Morgan

}

That the Okanagan and Vancouver Senates approve the following transcript notation for inclusion on the transcripts of all students who were registered in the 2019 Winter Session: “As of 16 March 2020, the COVID-19 pandemic disrupted regular academic activities. Modes of instruction and assessment were shifted to on-line activities mid-term, including changes to exam practices and weighting in some cases. Deadlines to withdraw or change to Credit/D/Fail or Pass/Fail grading were extended by some programs.

Senator Arthur explained that following concerns raised by the students on the Vancouver Senate, this matter was reconsidered by the senate curriculum committees of Okanagan and Vancouver. Recommended to you is revised language that takes those concerns into consideration.

Approved

FUTURE STATE OF SUBJECT AND COURSE CODES IN WORKDAY

Peter Arthur
Jan Cioe

}

That Senate approve in principle the differentiation of course codes by a campus identifier following the subject code, and that such approach be applied to all course codes on both campuses at UBC.

Dr Arthur noted that with the transition to Workday Student, a technical challenge was found with the current practice of having duplicate or re-used course codes on each campus of UBC.

The Senate welcomed Dr Jenny Phelps, Director of Transformation with the Institutional Renewal Program, who provided background on the issue and the proposal brought forward.

Senator Ebl asked for as much notice as possible on when these changes would be brought forward for action so we could be pro-active around articulation and other resultant changes.

Approved



Report from the Registrar

By general consent, the time to adjourn was extended by 30 minutes.

Update on Institutional Renewal Program (IRP)

The Provost asked Senate to recognize Peter Smailes, Jennifer Burns, Chris Mercer, and Alex Bayne from the IRP.

Mr Mercer outlined the current state of the IRP implementation of Workday for Finance and Human Resources functions. He outlined key changes in grants management, expenses, procurement and invoices, and hiring; and then went over training plans.

Ms Burns went over the plans for November 2020 go-live for Workday Finance and Human Resources. She outlined the Integrated Service Centre planned to support faculty and staff in using the service in partnership with UBC finance, Human Resources, and Enrolment Services.

Dr Ross outlined the implementation plan for Workday Student. She noted that we are still continuing the Architect stage to design the academic foundation for workday. Based on what we have learned to date, 2023/24 seems the most likely implementation date for UBC. This will be a great effort given the amount of data, interconnections, and retrofitting. We expect UBC to be the largest early adopter of Workday Student and this will require flexibility and perseverance.

2020-2023 Triennial Election Results (Continued)

Dr Ross advised that Further to the elections for representatives from the Faculty of Applied Science and the Faculty of Creative and Critical Studies that closed on 4 June 2020 and 25 June 2020 respectively, the following faculty members were elected as representatives of the Faculties on the Okanagan Senate for terms beginning on 1 September 2020 and ending 31 August 2023 and thereafter until successors are elected:

- Dr Loïc Markley, Assistant Professor, Faculty of Applied Science
- Dr Jonathan Holzman, Professor, Faculty of Applied Science
- Dr Marianne Legault, Associate Professor, Faculty of Creative and Critical Studies
- Dr Margaret Reeves, Associate Professor, Faculty of Creative and Critical Studies

One (1) position remains open after three rounds of nominations. Another call will be made in September 2020. Elections are also now being called for the newly-established (as of 1 July 2020) faculties of Arts & Social Sciences and Science

RESOLUTION REGARDING INTERNATIONAL BACCALAUREATE, ADVANCED PLACEMENT, AND GENERAL CERTIFICATE OF EDUCATION – ADVANCED LEVEL COURSES



The Registrar advised that as requested and proposed by the Senate Admission & Awards Committee, the Senate Agenda Committee approved the following resolution on behalf of the Senate on 19 June 2020:

That UBC continue to offer advanced placement and credit for International Baccalaureate – Higher Level, Advanced Placement, and General Certificate of Education – Advanced Level students under the modified assessment modes used for those courses and examinations completed in the spring of 2020.

Adjournment

Seeing no other business, the meeting was adjourned at 6:28 p.m.



To: Senate
From: Nominating Committee
Re: Appointments to Committees of Senate and the Council of Senates
Date: 21 September 2020

The Senate Nominating Committee has met to consider the appointments of members of Senate to committees of the Senate and of the Council of Senates. In making its recommendations, the Committee considered the preferences of senators and the demographic balance of committees, and attempted to recommend committees with a balance of both returning and new senators so as to encourage both continuity and rejuvenation.

The Nominating Committee is aware that preferences, plans, and schedules change over time and is open to reconsidering recommendations throughout the triennium as required.

The Committee is also aware that three seats on Senate (one each for Arts & Social Sciences, Management, and Science) are still vacant and has set aside several committee positions for those senators once identified.

The Senate Nominating Committee recommends that senate resolve as follows:

That Peter Arthur, Michael Evans Jennifer Jakobi, Patricia Lasserre, and Barbara Marcolin be appointed to the Council Budget Committee until 31 August 2023 and thereafter until replaced;

That Gordon Binsted, Jan Cioe, Jannik Eikenaar, Stephen McNeil, Robert Lalonde, Margaret Reeves, and Stephen McNeil be appointed to the Senate Academic Policy Committee until 31 August 2023 and thereafter until replaced;

That Tamara Ebl, Rob Johnson, and Maya Libben be appointed to the Senate Admissions & Awards Committee until 31 August 2023 and thereafter until replaced;

That Robert Campbell, Jonathan Holzman, Yves Lucet, Loïc Markley, and Julien Picault be appointed to the Senate Committee on Appeals of Standing and Discipline until 31 August 2023 and thereafter until replaced;

That Greg, Garrard, Tanya Forneris, Blye Frank, Yves Lucet, and Roger Sugden be appointed to the Senate Curriculum Committee until 31 August 2023 and thereafter until replaced;

That Barbara Marcolin be appointed to the Council Elections Committee until 31 August 2023 and thereafter until replaced; and

That Simon Bates, Sabre Cherkowski, Gino DiLabio, and Sally Willis-Stewart appointed to the Senate Learning & Research until 31 August 2023 and thereafter until replaced.

2020/21 BUDGET

JULY 2020

*Submission to the University of British Columbia
Board of Governors*



THE UNIVERSITY OF BRITISH COLUMBIA

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Letter from the President

This budget year is unprecedented and challenging in many ways, including the impact on the university's finances and its ability to plan and develop an accurate budget. The university began its annual budget process in late 2019 and presented a first draft to the Board of Governors in February 2020. On Tuesday, March 17, 2020, B.C.'s provincial health officer, declared a public health emergency in response to the COVID-19 pandemic. In response to the potential risks to the original budget and with approval from the Board of Governors, the university postponed final approval of the Budget until July 2020.

Although this budget is being presented to the Board of Governors with a recommendation for approval much later in the year than is usual, there is still significant uncertainty with respect to the full effect of the pandemic on:

- Enrolment,
- Residency in student housing,
- Loss of conference and other revenues,
- Unexpected expenditures related to supporting students through emergency bursaries, and
- Costs of supporting the transition to online learning

In the meantime, we are shifting resources to ensure continuing support for learning, teaching and research, and transitioning non-urgent expenditures to later years, as well as curtailing discretionary spending. We will continue to assess our financial situation as more definitive data is available and will take a long-term view to fiscal management. Leadership has identified additional options with respect to mitigating any further impact and will introduce these mitigations, if required, when there is more certainty.

The degree of uncertainty all universities are facing due to the impact of COVID-19 cannot be emphasized enough. The 2020/21 UBC budget presented here includes the projection of a material deficit. This projection was the result of work with colleagues from across the university. Despite the best efforts of knowledgeable teams, the projections are subject to considerable variances that will become clearer in the coming weeks.

We are fortunate: UBC is a resilient and financially robust institution with amazing faculty, staff and students. By working together and continuing to focus on the health and wellbeing of our diverse and inclusive community, and on our core academic mission, we will emerge stronger than ever before.

Sincerely,



Santa J. Ono
President and Vice-Chancellor

1. Executive Summary

Overview

The UBC Budget represents the financial plan for the university, and is typically presented to the Board of Governors each April to provide a roadmap for allocating the university's revenues against anticipated expenses for the coming fiscal year.

Earlier this year, while UBC's budget process was nearing completion, it became clear that the global outbreak of a novel coronavirus (SARS-CoV-2, the virus that causes COVID-19) would have a significant financial impact on the university. The pre-COVID-19 plan was put on hold while UBC's finance teams embarked on a significant process to consider, analyze, and plan for the impact of COVID-19 on university operations.

The goal of this report is to describe the anticipated impact of the COVID-19 pandemic on the university's financial status for fiscal 2020/21, and to establish a financial approach for the university moving forward. This document was produced in collaboration by UBC's Comptroller team and Budget Office, the VPs Academic and Provosts' teams, and faculty and administrative unit Finance Officers.

Please note that this consolidated budget presents a university-wide picture of UBC's projected financial position for the 2020/21 fiscal year, as opposed to separate operating budget presentations for the Vancouver and Okanagan campuses. It reflects the operations of the university, as well as capital spending and income earned from land development proceeds, research, and endowments.

The degree of uncertainty all universities are facing due to the impact of COVID-19 cannot be emphasized enough. While the full impact of the COVID-19 pandemic on the university's finances is not yet known, it may be substantial. UBC's budget will continue to be directed by the university's strategic priorities in all possible ways.

The change from a consolidated forecasted \$60m surplus to a \$225m deficit is mainly driven by a potential reduction in revenues of \$346m, and offset by a reduction of expenditures of \$61m, as shown in the 2020/21 projected consolidated budget table (see right).

The total estimated impact of COVID-19 has been added to the UBC pre-COVID-19 plan to create a consolidated budget for the university. As a result, estimates suggest that there will be a consolidated budget deficit of \$225m. It is important to note that a significant portion of the predicted net financial impact due to COVID-19 is not directly related to the potential loss of tuition revenue, but rather the university's reliance on

2020/2021 Projected Consolidated Budget

Fiscal year 2020/21 (in \$millions)	Pre COVID-19 Plan	COVID-19 Potential Impact	Fiscal 20/21 Budget
Operating Revenue			
Provincial government grants	929	(0)	929
Tuition	943	(138)	805
Others	1,158	(208)	950
Total Operating Revenue	3,030	(346)	2,684
Operating Expenses			
Salaries & benefits	1,830	(36)	1,794
Non Salaries	1,140	(25)	1,115
Total Operating Expenses	2,970	(61)	2,908
Surplus/ (Deficit)	60	(285)	(225)

ancillary units as important revenue sources, such as conferences, student housing, food services, and parking. This means that even if enrolment targets are achieved, UBC should expect to have a deficit for fiscal 2020/21.

While the financial impacts of COVID-19 are largely driven by factors outside of the university's control, the effects are being felt by the UBC community. A planned methodical approach, as outlined in this document, is needed to ensure that multi-year impacts are effectively managed and remedies are implemented that will enable UBC to continue to achieve excellence in teaching and research, and to continue to have global impact: to be a place where people shape a better world.

UBC's Budget Process

From November 2019 to March 2020, UBC conducted a comprehensive budget production process as normal. As the global health crisis associated with COVID-19 evolved through March and April 2020 it was quickly recognized that the planned budget would need to be put on hold, and that a new approach was needed for fiscal 2020/21.

Accordingly, before for the planned submission of the budget in April, UBC's Board of Governors approved the continuation of the 2019/2020 base budget allocations for the university. The Board also approved incremental expenditures of \$36.1m (UBC Vancouver) and \$9.2m (UBC Okanagan) for necessary and urgent expenditures (to meet risk reduction, regulatory, or compliance requirements), as well as:

- \$7.9m for student initiatives, funded from incremental domestic student tuition;
- Up to \$8m to support strategic priority initiatives, including the implementation of UBC's Indigenous Strategic Plan (\$2m), the university's work on Sustainability and Climate Action (\$1m), and funding for the President's Academic Excellence Initiative (\$5m); and
- \$15m (UBCV) and \$5m (UBCO) for contingency funding to address unexpected costs arising from COVID-19.

Other strategic investments, prior commitments, and incremental spending initiatives were deferred to offset the potential financial impact of COVID-19, until greater certainty was at hand, as the university recognized that the full picture of the impact was unknown. When more information about actual enrolment and student housing occupancy is known in late September 2020, it may be necessary to make further adjustments to expenditures.

UBC's central and distributed finance teams, along with the senior leadership, mobilized quickly to initiate both the analysis and the substantive effort of producing a budget for the university. This work was geared at considering the actual and estimated impact of COVID-19 while still managing a high degree of uncertainty. Leadership engaged with stakeholders at all levels, including government, to ensure that the university would be financially prudent in its response.

A governance structure was formed to oversee the work, and guiding principles for the budget were established as follows:

- Support the long-term health and wellbeing of students, faculty, and staff above all other considerations
- Shift resources to continue to advance the academic mission
- Prioritize outcomes that limit disruptions to operations, while being fiscally responsible

- Continue to leverage UBC's Strategic Plan "*Shaping UBC's Next Century*" to guide the deployment of resources
- Preserve core capabilities and make decisions that will promote excellence and ensure UBC's long-term sustainability
- Continue to follow the guidance and direction of the Provincial Health Officer with respect to protecting health and public safety, and allocate funding to support UBC's ability to respond to new and emerging COVID-19 related needs
- Seek innovative opportunities for revenue generation
- Provide as much certainty as possible to all Faculties and administrative portfolios by making and communicating decisions as early as possible

The university's finance teams performed an initial analysis of operations that would or could experience financial impacts due to the effects of the COVID-19 pandemic, and created a process to examine potential impacts based on three categories: actual and potential lost revenues, incremental costs directly related to UBC's COVID-19 response, and avoided costs and mitigating strategies.

From April to June, a comprehensive scenario planning exercise was completed for both campuses to estimate the potential financial impact of COVID-19, and to identify potential solutions that could be deployed based on the severity and magnitude of the impact.

In consultation with government and other stakeholders, a steering committee and working groups were established to create and review substantive models with scenario analyses based on what academic delivery might entail in Winter Session Terms 1 and 2 (the fall and winter). Assumptions and inputs into the financial impact analysis were determined through consultation with subject matter experts, discussions with the provincial government and other universities, and through extensive research.

Three scenarios (with various modalities of academic delivery and with different ranges of impact) were evaluated to assess their likelihood and relevance, based on guidance from the Ministry and adherence to the current public health orders and recommendations, and safety guidelines. Based on the projected financial impact, each faculty and administrative unit identified possible mitigation actions that could be implemented in the short term, as well as a list of approaches that can be implemented as more certainty is gained about the actual impact.

As certainty regarding academic delivery for 2020/21 became apparent, and following an announcement from the university president identifying the path forward, one scenario was refined — that of larger classes being primarily offered online, with selected smaller classes conducted in person for Winter Session Term 1.

Based on this scenario, factors that could impact student enrolment were further identified and analyzed. The finance teams were able to model more detailed actual and potential impacts on UBC's ancillary services.

Based on a broad analysis of the full academic year using the refined scenario, an estimate of the net financial impact of COVID-19 on university operations for fiscal 2020/21 was produced. The impact of COVID-19 on non-operating areas of the university (research, capital, endowment, and related organizations) was then examined.

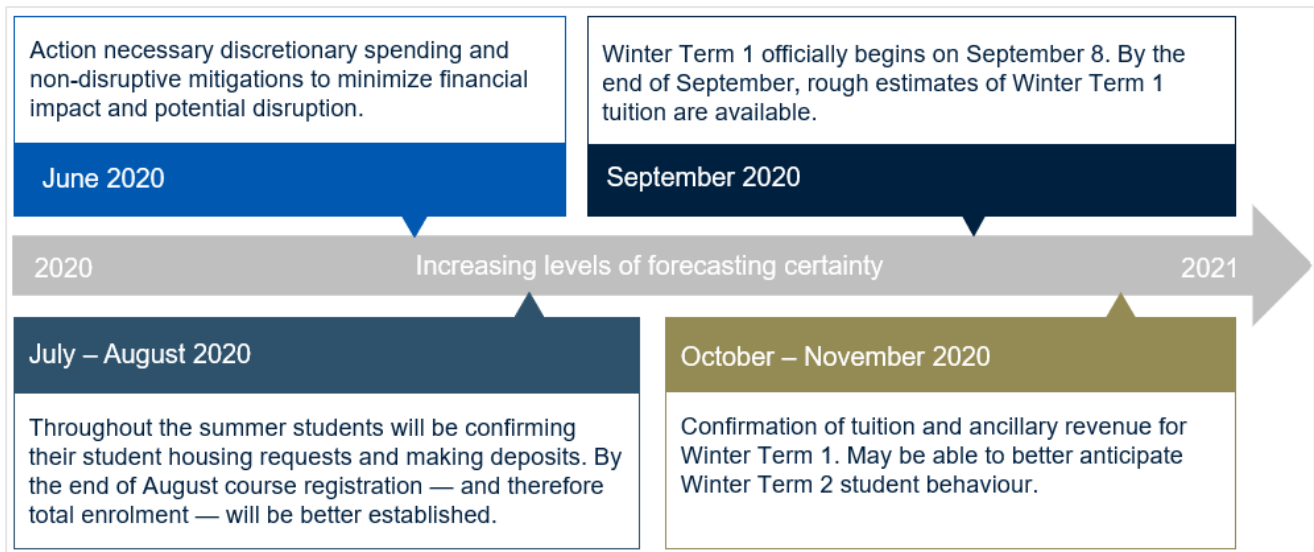
The full estimated COVID-19 impact was added to the originally developed UBC pre-COVID-19 plan, to create a consolidated budget for the Board’s consideration.

UBC’s development process for the 2020/21 budget



This 2020/21 Budget is being recommended for approval by the UBC Board of Governors in July 2020, although the university’s finance teams recognize that as time passes and certainty increases the forecast may need to be adjusted and recalibrated. As student behaviour becomes more apparent, provincial health and safety guidelines evolve, and travel restrictions change, the administration will take appropriate actions at the appropriate times to manage the budget moving forward. There are still many unknowns for the remainder of the fiscal year and UBC is taking a pragmatic approach. To that end, a series of strategies have been mapped that will support the university at various decision points as levels of certainty relating to different factors improve.

Key decision points for fiscal 2020/2021



UBC has socialized both its approach to, and the provisional outcomes of, estimating the financial impact of COVID-19 with the provincial government, as well as other academic institutions (both provincially and nationally). There is strong alignment in terms of assumptions, methodology, and possible outcomes.

COVID-19 will undoubtedly have a multi-year impact on UBC’s finances, through dynamics such as student enrolment, the extent to which there is a physical community presence on our campuses, and limitations on externally-supported research grants. We will have a better level of certainty that will shape the development of our mitigating strategies as time advances.

A multi-year financial analysis will begin in fall 2020 when there is greater certainty about 2020/21 enrolment and student housing occupancy. We recognize that — as students move from academic year to academic year, and as COVID-19 is ongoing — continual development of our mitigation strategies will be required. Multi-year modelling will consider these factors.

COVID-19 Impact Assessment

The net estimated financial impact of COVID-19 can be captured as the sum of three key categories:

Potential lost revenue: revenue sources that have observed a reduction as a direct impact of COVID-19, such as lost revenue in ancillaries (e.g. student housing, food services, parking); potential tuition losses; cancellation of summer conferences, programs, and events; decreases in investment income; and loss of some external research grants.

Incremental expenses: expenditures that are a direct result of COVID-19, which under normal circumstances would not have been incurred, such as additional cleaning expenses and supplies; emergency student financial aid; travel costs for repatriation of students, faculty, and staff; and tools and resources to facilitate remote and online teaching and learning.

Avoided costs and mitigating strategies: expenditures that have not occurred as a direct result of COVID-19, such as travel to conferences, reductions in utility uses, and decreases in food purchased, or savings that have been established due to proactive management given the financial situation, such as suspending non-essential functions, reducing discretionary spending, withholding incremental funding, introducing a “hiring chill,” and a reassessment of capital priorities.

Tracking of each key category against the budget is ongoing, and analysis of key categories will be conducted on a monthly basis to understand the contributors to any variances. The use of trending analysis to compare against the initial forecast will help to determine if any adjustments are required. September 2020 is a key milestone when the university will have better certainty relating to the forecasting of tuition and student housing revenues. Mitigation strategies will be refined as appropriate.

Risk Assessment

The 2020/21 Budget has been established with inputs that have high degrees of uncertainty, many of which are outside of UBC’s control. These include enrolment projections, international travel restrictions, public health guidelines and directives, government and post-secondary sector-specific mandates, and the threat of subsequent waves or surges of COVID-19 cases. Specific risks include:

- The university has a strong reliance on ancillary units as a revenue source — a significant portion of the potential net financial impact is not directly related to enrolment, meaning that even if base budget enrolment targets are achieved the COVID-19 related financial impact on UBC may still be in a consolidated budget deficit position.
- Travel restrictions, adverse economic outlook, and continued public health risks (in the absence of an effective treatment or vaccine) introduce varying degrees of uncertainty with respect to revenue streams.

2. Fiscal 2020/21 Operating Budget

The 2020/21 Budget uses the budget plan initially created for fiscal 2020/21 as a base. It accounts for several elements, including tuition revenue, student housing revenue, food services, additional online learning expenditures, and summer programs and conferences — each with varying degrees of uncertainty. For example, a reduction in revenues relating to summer programming and conferences is now known, as cancellations have been determined. Conversely, revenue outlooks related to tuition and student housing have the least amount of certainty because they are directly linked to student enrolment, which will fluctuate well into the beginning of Winter Session Term 1. Many elements continue to change based on timing and uncontrollable external factors.

OPERATING BUDGET Fiscal 2020/21	Fiscal 20/21 Plan	COVID-19 Potential Impact	Fiscal 20/21 Budget
<i>(in \$thousands)</i>			
Operating Revenue			
Government grants and contracts			
Government of Canada	33,224	(66)	33,158
Province of British Columbia	732,143	(35)	732,108
Other governments	858	(207)	651
Student fees - Domestic	392,651	(61,772)	330,879
Student fees - International	550,212	(76,692)	473,521
Non-government grants, contracts, donations	9,775	(809)	8,966
Investment Income	80,117	(1,043)	79,074
Sales and services	577,780	(225,846)	351,935
	<u>2,376,759</u>	<u>(366,468)</u>	<u>2,010,291</u>
Total Revenue	2,376,759	(366,468)	2,010,291
Operating Expenses			
Salaries - Academic	539,751	(2,881)	536,870
Salaries - Student services	63,406	(1,099)	62,307
Salaries - Staff	625,293	(23,920)	601,373
Total Salaries	<u>1,228,450</u>	<u>(27,900)</u>	<u>1,200,550</u>
Employee benefits	215,629	(4,351)	211,278
Total Salaries and benefits	1,444,079	(32,251)	1,411,828
Supplies and sundries	294,732	(34,119)	260,613
Cost of goods sold	50,183	(31,318)	18,865
Scholarships, fellowships and bursaries	119,943	19,721	139,664
Travel and field trips	29,557	(17,478)	12,079
Professional and consulting fees	61,936	(8,573)	53,363
Grants and reimbursements to other agencies	1,182	(105)	1,077
Utilities	52,827	(2,940)	49,887
Total Expenses	2,054,439	(107,063)	1,947,376
Excess (deficiency) of revenues over expenses	322,320	(259,406)	62,915
Transfers to (from) non-operating funds	99,531	13,821	113,352
Change in invested in capital assets	245,282	(29,840)	215,442
Net change in unrestricted fund balance	(22,493)	(243,387)	(265,880)
Accumulated reserves - opening	262,196	0	262,196
Accumulated reserves - closing	239,703	(243,387)	(3,684)

Plan to Manage Net Financial Impact

A multi-year approach is required to ensure a “soft landing” for faculties and administrative units as they navigate the long-term financial impacts of the COVID-19 pandemic. Each faculty and administrative unit will apply a set of clearly defined guidelines and tailored approaches, which will be balanced against the long-term goals and objectives of the university.

In the current fiscal year, the plan to manage mitigations to achieve the forecasted deficit includes: immediately actioning non-disruptive mitigations, including curbing of discretionary spending, to minimize financial impact and potential disruption; implementing already-identified mitigating actions as forecasting certainty increases; and proactively tracking and monitoring to enable fiscally prudent decision-making.

The multi-year plan to manage the forecasted deficit focuses on following the guiding principles and proposed approaches to managing the deficit specific to each group, and developing the the multi-year model to enhance understanding of how best to manage the forecasted deficit (including the impacts on future years).

3. Fiscal 2020/21 Consolidated Budget

The Consolidated Statement of Operations (by function) and the Consolidated Statement of Net Debt require formal Board approval -- these components are required for inclusion in the university's audited annual financial statements under Public Sector Accounting Board guidelines. They are provided in the following section (Section 4: Documents Requiring Board Approval).

The Consolidated Statement of Operations (by object) and Consolidated Statement of Financial Position are provided below for information only. The Consolidated Statement of Operations (by object) reflects a fiscal 2020/21 deficit of \$225m.

CONSOLIDATED STATEMENT OF OPERATIONS

(By Object)

(in \$millions)

Revenues

Government grants and contracts

Government of Canada

322

(27)

295

Province of British Columbia

929

(0)

929

Other governments

24

(0)

24

Other contributions

182

(14)

167

Student fees

943

(138)

805

Investment income

105

(4)

101

Income from Government Business Enterprises

6

(2)

4

Sales and services

426

(161)

265

Amortization of deferred capital contributions

93

-

93

3,030

(346)

2,683

Expenses

Salaries & benefits

1,830

(36)

1,794

Operating costs - other

528

(13)

515

Capital asset amortization

236

(2)

234

Cost of goods sold

47

(30)

16

Scholarships, fellowships and bursaries

173

22

195

Grants to third parties

135

(2)

133

Debt service costs

21

(0)

21

2,970

(61)

2,909

Annual surplus from operations

60

(285)

(225)

The Consolidated Income Statement illustrates the progression from an initial consolidated forecasted \$60m surplus to a \$225m deficit, mainly driven by a forecasted net financial impact to the Operating Fund of \$(243m).

INCOME STATEMENT ANALYSIS <i>(in \$millions)</i>	Pre COVID-19 Plan	COVID-19 Potential Impact	Fiscal 20/21 Budget
UBC Vancouver faculties	17	(67)	(50)
UBC Vancouver administrative units	(28)	(167)	(195)
UBC Okanagan	(11)	(9)	(20)
Operating Surplus/(Deficit)	(23)	(243)	(265)
Deferred land lease revenue	10	-	10
Endowment surplus	5	(6)	(1)
Research and other funds	21	(8)	13
Related organizations	(2)	-	(2)
Net investment in capital	49	(28)	21
Consolidated Surplus/(Deficit)	60	(285)	(225)

The potential impact of non-operating funds (\$40M surplus) has been added to the operating budget forecast and results in a consolidated forecasted deficit of \$225M, primarily through a potential decrease in Net Investment in Capital due to deferrals in capital investments

CONSOLIDATED STATEMENT OF FINANCIAL POSITION (unaudited)Presented in Classified Statement of Financial Position Format
(in \$millions)

	Pre COVID-19 Plan	COVID-19 Potential Impact	Fiscal 20/21 Budget
ASSETS			
Current Assets			
Cash and cash equivalents	86	6	92
Accounts receivable	231	-	231
Operating investments	723	(234)	489
Investments in Government Business Enterprises	106	-	106
Other current assets	34	-	34
	<u>1,180</u>	<u>(228)</u>	<u>952</u>
Non-Current Assets			
Endowment investments	2,007	-	2,007
Capital assets	3,886	(57)	3,829
	<u>5,893</u>	<u>(57)</u>	<u>5,836</u>
TOTAL ASSETS	<u>7,073</u>	<u>(285)</u>	<u>6,788</u>
LIABILITIES AND NET ASSETS			
Current Liabilities			
Accounts payable and accrued liabilities	326	-	326
Current portion of debt	6	-	6
	<u>332</u>	<u>-</u>	<u>332</u>
Non-Current Liabilities			
Employee future benefits	10	-	10
Deferred other restricted contributions	553	-	553
Non-current portion of debt	353	-	353
	<u>916</u>	<u>-</u>	<u>916</u>
Total Liabilities	1,248	-	1,248
Net Assets			
Accumulated surplus	2,413	(285)	2,128
Deferred capital contributions	1,615	-	1,615
Deferred land lease revenue	1,080	-	1,080
Deferred endowment contributions	717	-	717
Accumulated remeasurement gains			
	<u>5,825</u>	<u>(285)</u>	<u>5,540</u>
TOTAL LIABILITIES AND NET ASSETS	<u>7,073</u>	<u>(285)</u>	<u>6,788</u>

4. Documents Requiring Board Approval

Under public sector accounting board guidelines, certain approved budget information is required for inclusion in the year end financial statements. These two documents are the Consolidated Statement of Operations and Accumulated Surplus, and the Consolidated Statement of Changes in Net Debt.

The Consolidated Statement of Operations and Accumulated Surplus below reflects the same consolidated income statement included in Section 3, although the expenses are reflected by function, rather than by object.

CONSOLIDATED STATEMENT OF OPERATIONS (By Function)

(in \$millions)

Revenues

Government grants and contracts

Government of Canada

322

(27)

295

Province of British Columbia

929

(0)

929

Other governments

24

(0)

24

Other contributions

182

(14)

167

Student fees

943

(138)

805

Investment income

105

(4)

101

Income from Government Business Enterprises

6

(2)

4

Sales and services

426

(161)

265

Amortization of deferred capital contributions

93

-

93

3,030

(346)

2,684

Expenses

Learning

1,437

(5)

1,432

Research

524

(18)

506

Facilities

427

(5)

422

Students

401

(36)

365

Community Engagement

77

2

79

Administration

104

1

105

2,970

(61)

2,909

Annual surplus from operations

60

(285)

(225)

External endowment donations

25

-

25

Annual surplus

85

(285)

(200)

Accumulated surplus, beginning of period

2,331

2,331

Accumulated surplus, end of period

2,416

(285)

2,131

**CONSOLIDATED STATEMENT OF CHANGES IN NET DEBT
YEAR END MARCH 31**

(in \$millions)

	Pre COVID-19 Plan	COVID-19 Potential Impact	Fiscal 20/21 Budget
Annual surplus	\$ 86	(289)	(203)
Exclude items not affecting net debt:			
Endowment donations and transfers	(25)	-	(25)
	61	(289)	(228)
Acquisition of tangible capital assets	(460)	59	(401)
Amortization of tangible capital assets	236	(2)	234
	(224)	57	(167)
Acquisition of inventories held for use ¹	-	-	-
Acquisition of prepaid expense ¹	-	-	-
Consumption of inventories held for use ¹	-	-	-
Use of prepaid expense ¹	-	-	-
	-	-	-
	(163)	(232)	(395)
Net remeasurement gains ²	9	-	9
Self-supported subsidiary other comprehensive income ²	-	-	-
	-	-	-
Increase in net debt	(154)	(232)	(386)
Net debt, beginning of year	(2,364)		(2,364)
	(2,364)		(2,364)
Net debt, end of year	\$ (2,518)	(232)	(2,750)
	(2,518)	(232)	(2,750)

Notes

1. UBC does not manage inventory and prepaids at a consolidated level or budget activity for these items.
2. The budget for investment income is prepared using high level assumptions around management of investment balances; this does not extend to detailed forecasts around individual investment holdings.



24 September 2020

To: Okanagan Senate

From: Dr Kate Ross, Registrar

Re: 2020-2023 Triennial Election Results

Set out below are the fourth in a series of triennial election results.

Representatives of the Faculties to Senate

Further to the call for nominations for faculty members of the Okanagan campus to fill the two (2) positions for representatives of the Faculties of Arts and Social Sciences and Science on the Okanagan Senate issued on 22 July 2020, two (2) valid nominations have been received. Therefore, pursuant to Section 15 of the *University Act*, the following faculty members are acclaimed as elected as representatives of the Faculties on the Okanagan Senate for terms beginning on 1 September 2020 and ending 31 August 2023 and thereafter until successors are elected:

- Dr Maya Libben, Associate Professor, Faculty of Arts and Social Sciences
- Dr Robert Lalonde, Associate Professor, Faculty of Science

A call for nominations for the remaining positions from the Faculties of Arts and Social Sciences (1), Management (1) and Science (1) was issued on 4 September 2020.