



Okanagan Senate

THE SIXTH REGULAR MEETING OF THE OKANAGAN SENATE

FOR THE 2012/2013 ACADEMIC YEAR

WEDNESDAY, 27 FEBRUARY, 2012

3:30 P.M. to 5:30 P.M.

ASC 130 | OKANAGAN CAMPUS

1. **Senate Membership - Ms Lisa M. Collins** (information)

A letter of resignation has been received from Mr Christopher L. Gorman, Convocation Representative to Senate; the Alumni Association will be contacted to recommend a successor to Senate.
2. **Minutes of the Meeting of 30 January 2013 – Prof. Deborah Buszard** (approval) (master pages 2-12)
3. **Business Arising from the Minutes**
4. **President’s Remarks – Prof. Stephen J. Toope** (information) (master pages 13-25)

Record of President’s Activities for 27 August 2012 to 9 November 2012
5. **Deputy Vice-Chancellor’s Remarks – Prof. Deborah Buszard** (information) (master pages 26-31)

Okanagan Master Plan Update
6. **Admissions and Awards Committee – Dr Spiro Yannacopoulos** (approval)
 - a. **New and Revised Awards** (master pages 32-35)
 - b. **Admissions Proposals** (master pages 36-54)
 - i. **English Foundations Program**
 - ii. **Policy on Admissions**
 - iii. **Master of Management (M.M.)**
 - c. **Policy J-52.1: Admission for Secondary School Applicants following the BC/Yukon Curriculum** (master pages 55-66)
 - d. **Policy J-53: Course-specific Minima for Secondary School Applicants** (master pages 67-81)
 - e. **UBC Annual Report on Admissions Targets - Okanagan Campus 2013/14** (master pages 82-88)
7. **Agenda Committee – Mr Robbie Sharma** (approval) (master page 89)

2013/2014 Okanagan Senate Meeting Dates
8. **Other Business**

Regrets: Kristen Elder, telephone 604.822.5239 or e-mail: kristen.elder@ubc.ca

UBC Senates and Council of Senate website: <http://www.senate.ubc.ca>



Okanagan Senate

Minutes of 30 January 2013

DRAFT

Attendance

Present:	Prof. D. Buszard (Vice-Chair); Mr F. Vogt (Acting Registrar) Mr R. Adl; Dr P. Arthur; Ms S. Baez; Dr P. Balcaen; Mr J. Baxter; Dr L. Bosetti; Dr E. A. Broome; Mr S. Bullock; Dr K. Carlaw; Dr J. Cioe; Mr I. Cull; Dr F. de Scally; Dr R. R. Dods; Dr M. Grant; Dr K. Hewage; Dr S. Hilton; Dr C. Labun; Dr Y. Lucet; Dr B. Marcolin; Dr C. Mathieson; Dr A. Milani; Dr B. Nilson; Ms L. Patterson; Dr A. Phillion; Dr W. Pue; Mr J. Al Ramahi; Dr C. Robinson; Mr T. Smith; Dr D. Tannant; Dr W. Tettey; Mr C. Tse; Dr P. van Donkelaar; Dr G. Wetterstrand; Dr S. Yannacopoulos
Regrets:	Prof. S.J. Toope; Dr L. Allan; Mr K. Aziz; Dr G. Binsted; Ms M. Burton; Ms M. Campos; Mr C. Gorman; Dr E. Hall; Ms F. Helfand; Dr J. Johnson; Mr T. Krupa; Ms J. Lawson; Mr C. Li; Ms S. Morgan-Silvester; Mr K. Nolan; Mr M. Redekopp; Mr J. Ridge; Dr D. Roberts; Dr C. Scarff; Mr R. Sharma; Dr R. Sugden
Guests:	Ms N. Hager, Ms S. McKeown, Ms S. Oldford
Recording Secretary:	Mr C. Eaton

Call to Order

The Vice-Chair called the fifth regular meeting of the Senate for the 2012/2013 Academic Year to order.

Addition to Agenda

The Vice-Chair accepted the request of Mr Curtis Tse, Chair of the Senate Nominating Committee, to add a motion under “Other Business” to appoint a member to the President’s Advisory Committee for the Selection of the Registrar.

Senate Membership

The Deputy Registrar informed Senate that pursuant to Rule 12 of the *Rules and Procedures of the Senate* the seat of Mr Kyle Nolan, Representative of Graduate Students on Senate, was declared vacant. The student union has been contacted to recommend a successor.

NOMINATING COMMITTEE

Jan Cioe	}	<i>That Dr Deborah Roberts be elected to the Senate Nominating Committee until August 31, 2014 and thereafter until a successor is elected.</i>
Dwayne Tannant		

Approved.

Minutes of the Previous Meeting

Jan Cioe } That the Minutes of the Meeting of 19 December
Curits Tse } 2012 be adopted as corrected.

Correction: Dr G Wetterstrand was present.

Approved
As Corrected

Deputy Vice-Chancellors Remarks

The Deputy Vice-Chancellor apologized for her absence at the previous meeting of Senate due to the weather. She informed Senate that President Toope had sent his regrets for this meeting, as he had been called to a meeting with the Minister of Finance regarding post-secondary funding and the Research University Council of British Columbia (RUCBC) Opportunity Agenda and the Government's jobs plan. The Deputy Vice-Chancellor noted that a budget report would be presented at an upcoming Senate meeting, and that she had met several times with the Academic Buildings and Resources Committee in recent months working towards the budget and that report.

The Deputy Vice-Chancellor referenced her activities report as distributed in this month's meeting package. One item therein she drew Senate's attention to was her attendance at the Association of Universities and Colleges of Canada (AUCC) workshop on senate governance last December. She described this as a helpful workshop in understanding the role of a senate in our structure and on our campus. She further informed Senate that the campus executive will be bringing forward many future planning discussions to Senate. Professor Buszard noted that while the budget itself was a Board of Governors decision, it affected our academic decision-making and success, and thus she hoped a budget and planning conversation with Senate would be helpful.

Senator Hilton asked if the budget process would recognize and reward faculties for the volume of their teaching.

The Provost responded that there was a need for an extended discussion around what our budget model should be. He noted that we have a new but highly experienced Associate Vice-President Finance whom he would be working with on this matter. He assured

Senate that the campus would have the widest possible consultations as part of those discussions.

Senator Cioe asked if the future planning discussions referenced would be bi-directional; specifically if Senators were free to suggest their own items for discussion.

Professor Buszard agreed; she suggested that Senate take an opportunity to move away from the formal business and have general strategic conversations without formal outcomes on the direction of the campus.

In response to a question from Senator Dods, the Deputy Vice-Chancellor replied that the RUCBC Opportunity Agenda was a public document available on the RUCBC website.

Curriculum Committee

See Appendix A: Curriculum Report

The Committee Chair, Dr Dwayne Tannant, presented.

JANUARY CURRICULUM REPORT

<i>Dwayne Tannant</i>	}	<i>That Senate approve the new and revised courses and programs brought forward from the Faculty of Arts and Sciences, and the new courses brought forward from the College of Graduate Studies.</i>
<i>Cynthia Mathieson</i>		

Dr Tannant briefly outlined the proposed changes from Arts & Sciences and from the College of Graduate Studies.

Senator Bollock asked about the moving of the former BIOL 365 to be BIOL 265 and if this was expected to affect student success.

Dr Tannant replied that there was consideration of the effect on existing students in the program and the Committee did not believe there would be negative effects.

Dr Cioe added that some content was of use to several of the biology streams and would be of more use earlier in the program; other parts of the former courses material were to be moved to other 3rd year courses. He further noted that a transition plan was in effect so that existing students would not be negatively affected.

Approved

Nominating Committee

The Committee Chair, Mr Curtis Tse, presented.

APPOINTMENT OF SENATOR TO THE SENATE ACADEMIC BUILDINGS AND RESOURCES COMMITTEE

Curtis Tse } *That Senate appoint Dr Barbara Marcolin to*
Laura Patterson } *serve on the Senate Academic Building and*
Resources Committee until 31 August 2014.

Senator Yannacopoulos clarified that Dr Pandher resigned from the University.

Approved

Reports from the Deputy Vice-Chancellor

PRESENTATION TO THE EXTERNAL COMMUNITY ADVISORY COUNCIL (ECAC) ON 28 NOVEMBER 2012 REGARDING THE OKANAGAN CAMPUS COMMITMENT TO THE RESEARCH UNIVERSITIES COUNCIL OF BRITISH COLUMBIA'S (RUCBC) OPPORTUNITY AGENDA FOR BRITISH COLUMBIA

The Deputy Vice-Chancellor noted that she has an external community advisory committee currently with 21 members, including local politicians and various areas of the local community. The included report was shared with them in November. These documents informed the jobs agenda currently being presented to the Provincial government and related to the RUCBC innovation agenda. Professor Buszard expressed her hope that these documents provided a background for Senate's discussions and served to allow the external community a voice in UBC's goals.

In background, the Vice-Chair reminded Senate that the Provincial grant to the Okanagan campus has been frozen for the past five years while we have increasing inflationary and other costs. She suggested that we were now at the point of planning to do more with what we have, and to strategize on how more resources can be gained to further the campus.

Senator Cioe asked about "A space for every qualified student." He noted that there were two models for University growth – directed goals, or growth whenever available. He suggested that we should have a conversation on whether or not our current size is good, or if we should try to grow and if so, how.

Professor Buszard agreed that our aspirations, including the size and what kind of campus we want to be, were an important conversation. She noted that in the post-secondary system as a whole, there has been pressure to grow to gain more resources. We are now in a situation of trying to convince the Government to not reduce our resources.

Fes de Scally echoed Senator Cioe's comments. He noted that several institutions have consciously decided to remain small and have remained excellent institutions. With

regards to increased funding, he suggested that although we are at our capacity for numbers, we are still woefully short to provide some support for existing students.

Professor Buszard commented that one important distinction between the Okanagan and Vancouver campuses was the difference in endowment sizes. Vancouver has over \$1 billion while the Okanagan has hardly any endowed funds.

Robin Dods suggested that the Okanagan campus needed to address how we work within Government funding; we cannot benefit or prefer one program based on short term thinking to the harm of others.

Laura Patterson expressed concern about the “qualified” in qualified students, asking whose perspective of “qualified” would be applied: ours, the Province’s, or the community.

The Deputy Vice-Chancellor agreed that this was an important point, and a conversation we needed to have with our external constituency who exerted a large degree of social capital to bring the campus here with the understanding that it would provide a UBC education to the local community.

Senator Cioe replied that while we had to be responsive to the local community, we could not have a local preference or quota; this would be detrimental to the campus and its academic qualifications. He suggested that we needed to educate the local community to understand that that a high-quality local university is of great benefit to the Okanagan valley.

Professor Buszard replied that Broad-Based Admissions was a way of ensuring we remained accessible in the face of rising averages. Another part could be taking a pro-active role with the local school systems to help them help their students succeed in entering university.

Reports from the Provost

GRADUATE COLLEGIUM

The provost reported that the Dean of the College of Graduate Studies and the Associate Vice-President students had discussed the issue of access. Firstly, the Graduate Student Advisory Committee would be consulted on student needs. Secondly, the collegium would be open for extended hours this term. Thirdly, in consultation with the grad students a process would occur to consider ongoing extended access.

In response to a question from Senator Cioe, Dr Pue agreed to bring a report back to the next senate on the idea of independent access.

SPACE AUDIT

Dr Pue reminded Senate that the campus was not expected to grow in the upcoming years while our needs continue to develop. He stated that we are working to address localized operations needs, and on plans to intensify administrative and support space use to free up space for academic programs. He hoped to report back to a future Senate with a plan in this area.

The Provost noted that there is a recognition of a need to be pro-active about research space for new hires. Canadian Foundation for Innovation (CFI) expectations were high. When the Okanagan campus was growing we could plan to deal with this later, but this is no longer an option. We need to be able to move in 12-18 months for new hires.

Dr Pue stated that the campus needs better informal learning spaces for students. One particular area of concern was that library was built for a much smaller institution, and in recent years we have become aware of how important informal learning spaces are for student satisfaction. A few strategies have been proposed to address this need, including creatively thinking about what space we do have that could be used, and to improve the quality and accessibility of our existing informal learning spaces. He further noted that one practical outcome of the audit has been to have an academic committee be formed to consider proposal from the administration for spaces from an academic lens: the Advisory Council on Learning Spaces.

The Provost noted we could use an expanded library (now a Learning Centre). It is on the capital priorities list but no funding has been identified yet. The change in name is because there is less of a reliance on shelving for books. Students may not recognize their reliance on the library because of the book-centric mindset.

Senator Tse asked about the situation for current students. He recognized that there were great plans for the future but some empty space was around right now.

The Provost suggested that Senator Tse speak with the Director of Facilities Planning as some things could be done very quickly, so long as we abide by the fire code. Another option could be to open up available classrooms.

In response to a follow up question from Senator Tse, the Deputy Registrar agreed to look into having more classrooms open in the afternoon as informal learning spaces.

With reference to the CFI, Senator Cioe suggested that he was informed that the CFI program was to end in 1 year; he asked if this could be confirmed.

Dean Cynthia Mathieson replied that this round was coming to an end but there was no indication that the program itself would be discontinued. We only know one round ahead.

Senator Cioe noted that with managing for our growth, Psychology has had to cut assignments to deal with limited resourced. He suspected the same in other disciplines. He suggested that as a result, our graduates do not have the writing skills we want.

TEACHING EVALUATION QUESTIONNAIRES

The Provost opined that the change from paper to online evaluations had gone remarkably well: Students responded quickly and frequently. He noted that the student body asked if the results could be available to them and that the Vancouver campus allowed the results to be made available to the student body if faculty members chose to do so; our question is should we give our faculty members this choice. There are differing views amongst faculty members and he informed Senate that the Senate Learning & Research Committee was considering the matter.

Senator Cioe commended the University for the rapid turnaround on the TEQ scores. He noted that as a head he used to receive them at the same time as his faculty members; for some reason this year he still did not have the results.

2012 ENROLMENT REPORT

The Deputy Registrar presented. In addition to the prepared report, he informed Senate that overall headcount enrolment was up slightly, with Okanagan up by 5% overall but with graduate student headcount was down slightly. He opined that the small graduate reduction was due to students who started early now completing their degrees, as well as graduate student enrolment being linked to the funding prospects of their supervisors for some programs.

Mr Vogt then presented the faculty breakdown and student-origin breakdowns for undergraduate students. The Okanagan was still our largest source of students, with Vancouver being second. The distribution was well balanced in his opinion and healthy.

With permission of Senate Ms Stephanie McKeown Director of Campus Research & Analysis, presented our full-time equivalency (FTE) numbers and funding targets. She highlighted the following points for senators:

- Every year we presented to the Government on our domestic undergraduate and all graduate student numbers and we receive funding letters with three year targets specified.
- Last year we were at 99.6% capacity and this year we expected to be at 100%. We will thus be at steady state for domestic undergraduates but our international student numbers can still grow.
- For student retention, overall we were at around 77% for direct entry new to UBC after 1st year. Around 3% of our students transfer to Vancouver, and a small number are required to discontinue each year. However, if we looked at all our numbers over all 4 years, we are closer to 84%.

In response to a question from Senator Cioe, Ms McKeown responded that comparator data between different institutions was difficult as FTE was calculated differently at each university.

Senator Patterson asked if there was a survey on student intent.

Ms McKeown replied that we have a new-to-UBC survey that has around a 65% response rate. More students are planning to come to our campus and this affects our retention rates. She noted that Vancouver used the same survey.

Senator Hilton asked about international recruitment. He asked if we had a target for such students, and how the campus was managing intra-faculty variances between domestic and international.

The Provost replied, noting that this was an important discussion around the care of students as well as the kind of campus we want to be. He suggested that UBC primarily admitted International students to provide a better learning environment and experience for all of our students. As a result, UBC has never sought to grow its international student population from a single country although this could quite easily be done; we do not want two solitudes, we want a diverse experience. Dr Pue further noted that UBC wanted to preserve our experience as a Canadian university and to preserve this experience in each of our programs. He suggested that a campus-wide conversation on this topic would be useful, noting that our statisticians and the induced course load matrix would help us plan and prepare for such a conversation.

Curtis Tse noted that the Premier had announced that as part of the BC Jobs plan, she wanted a 50% increase in international students in BC.

The Provost replied UBC had its own aspirations for growth, but that we could not be expected to bear an increase of that magnitude. The Government only sets a target for us for undergraduate domestic students. A public institution has a commitment to educate Canadian students in exchange for the provincial block grant; as a result, international students were charge the “full cost” of their educations. In a way, this recreates the domestic student tuition plus the government support, both in the block grant and general capital grants over the years paid for by British Columbians. As a result, we can take care of international students if we chose to accept them without harming us financially.

In response to a question from Dr Cioe, Dr Pue replied that the campus needed to consider what % of international students it wanted, but 20% was a common goal. Currently he noted that the campus was at 8%.

In response to a question from a student senator, Dr Pue noted that the domestic GPA had been going up for admission over the past few years, in part because our enrolment numbers are capped and we are at capacity. This admission cycle we have introduced a BBA system to build a learning community where GPAs are not the only measures of excellence. He suggested that we needed admission standards that recognized subject-area mastery and academic ability to succeed at university; it was not possible to correlate curricula directly to that set for BC students.

Senator Cioe suggested that language skills were integral to success, noting that students needed to succeed at an academic level in English to succeed at university. For psychology, he suggested that UBC had too many students failing because they could not understand English to the needed

degree. This damages students; they come here having done well in their culture and language and they fail here. He argued that UBC needed to ensure that students can succeed.

The Provost agreed that we should only admit students who we believe have a reasonable chance to succeed. He noted that two steps taken in this regard were the English Foundations Program, and Jumpstart. Both have shown good results. Finally, supplemental learning is helping all of our students.

Senator Dods suggested that we need to be more introspective in our testing methods when we educate foreign students.

The Vice-Chair thanked her for this comment, noting that we needed to be more aware of backgrounds and learning styles as our international enrolment grew.

Senator Baez reminded Senate that some International students did have excellent English backgrounds, while some domestic students were horrible writers.

Senator Cull agreed, noting that many domestic students did not have English as their first language.

NEW LEARNING TECHNOLOGIES

The Provost spoke of Massive Open Online Courses (MOOCs) and this being an opportunity for exploration of new learning technologies. He reminded Senators that tomorrow there would be an open forum on flexible learning delivery and that a second form was under development.

2013/2014 ACADEMIC YEAR & TERM DATES

The Associate Registrar noted that a link to the detailed 2013/2014 draft academic year was distributed in the Senate materials along with the detailed term dates. Mr Eaton noted for Senate that conversations were ongoing with regard to the new Family Day holiday and its effects on the term 2 schedule.

Other Business

PRESIDENT'S ADVISORY COMMITTEE FOR THE SELECTION OF THE REGISTRAR

The Chair of the Senate Nominating Committee, Mr Curtis Tse, presented the following motion for Senate's consideration under other business:

<i>Curtis Tse</i>	}	<i>That Senate appoint Mr Ramine Adl to serve on</i>
<i>Jan Cioe</i>		<i>the President's Advisory Committee for the</i>
		<i>Selection of the Registrar.</i>

Senator Cioe spoke in favour of Mr Adl's appointment, noting his experience and thoughtful measured nature.

Approved

Adjournment

There being no further business, the meeting was adjourned at 5:20 pm.

Appendix A: Curriculum Report

From the Faculty of Arts and Sciences

1. The following new and revised courses:
 - a. BIOL 201 (3) Introduction to Evolution and Ecology and discontinuation of BIOL 203, 250; revision to GEOG 207);
BIOL 301 (3) Evolutionary Principles and Methods
 - b. BIOL 265 (3) Principles of Genetics and discontinuation of BIOL 365)
 - c. BIOL 363 (3) Developmental Biology discontinuation of BIOL 263)
2. The following revised programs:
 - a. Major in Biology
Major in Ecology and Evolutionary Biology
Major in Microbiology
Major in Zoology
3. The following new courses:
 - a. GWST 223 (3) Critical Sexuality Studies
 - b. GWST 419 (3) Gender, Dress, and Fashion: Histories and Theories
 - c. GWST 423 (3) Trans-(Gender) Feminisms
 - d. GWST 425 (3) Feminist Geographies of (Un)Belonging
GEOG 425 (3) Feminist Geographies of (Un)Belonging
 - e. GWST 430 (3) Femininities
4. The following revised program:
 - a. Minor in Gender and Women's Studies

From the College of Graduate Studies

5. The following new courses:
 - a. IGS 541 (1-12) d Special Topics in Urban Studies
 - b. IGS 542 (1-6) c Directed Studies in Urban Studies
 - c. IGS 543 (1-12) d Special Topics in Sustainability
 - d. IGS 544 (1-6) c Directed Studies in Sustainability
 - e. Discontinuation of the following seven Urban Studies subject-specific courses:
IGS 562, IGS 563, IGS 564, IGS 565, IGS 566, IGS 567, IGS 568
 - f. Discontinuation of the following two Sustainability subject-specific courses: IGS
507, IGS 570
 - g. Discontinuation of IGS 519

Record of President's Activities

Period of: 27 August 2012 to 9 November 2012

External Group

August 27	Paul Davidson, President and CEO, Christine Tausig-Ford, Vice-President and COO, and Joanne Lalonde, Senior Director of Corporate Services, Association of Universities and Colleges of Canada (AUCC)
August 27	Alisdair Jones, Research Director, Shanghai Ranking Consultancy
August 27	Irfhan Rawji, Chair, and Shannon von Kaldenberg, Chief Philanthropy Officer (Canada), Heart and Stroke Foundation of Canada
August 28	Amir Nasrabadi, Vice-President and General Manager, Pixar Canada
August 28	Brent Cameron, Partner, Odgers Berndtson (Vancouver)
August 28	Keith Mitchell, Chair, Farris, Vaughan, Wills and Murphy LLP
August 29 – 30	U-15 Group of Canadian Research Universities Retreat
August 31	Association of Universities and Colleges of Canada (AUCC) Finance and Executive Committee Meetings
September 3	Amit Chakma, President, University of Western Ontario
September 4	Tom Chan, Chairman, Liberty Commons Ltd.
September 5	Robin Ciceri, President, The Research Universities' Council of British Columbia (RUCBC)
September 5	David Mitchell, President and CEO, Public Policy Forum
September 5	Arvind Gupta, CEO and Scientific Director, Mathematics of Information Technology and Complex Systems (MITACS)
September 6	Peter Wall, Founder, Wall Financial Corporation
September 7	Martha Piper, Director, Board of Directors, Bank of Montreal, and Former President, UBC
September 7	Rick Goossen, Chairman, Advisory Board, Entrepreneurial Leader Organization
September 10	Christine Tausig-Ford, Vice-President and COO, Association of Universities and Colleges of Canada (AUCC)

Record of President's Activities

Period of: 27 August 2012 to 9 November 2012

September 10	Arvind Gupta, CEO and Scientific Director, Mathematics of Information Technology and Complex Systems (MITACS)
September 10	John Rae, Executive Vice-President, Office of the Chairman of the Executive Committee, Power Corporation of Canada
September 12	Alan Bernstein, President and CEO, Canadian Institute for Advanced Research (CIFAR)
September 14	Andrew Petter, President, Simon Fraser University (SFU)
September 14	The Research Universities' Council of British Columbia (RUCBC) Presidents Committee Meeting
September 14	Great Northern Way Campus Presidents: Andrew Petter, President, Simon Fraser University (SFU), Ron Burnett, President, Emily Carr University, and Don Wright, President, British Columbia Institute of Technology (BCIT)
September 21	Nigel Harris, Vice-Chancellor, University of the West Indies
September 21	2012 Global Business Forum: Finding Opportunities for Growth and Prosperity in Changing Times and Closing Dinner hosted by Douglas Mitchell, National Co-Chair, Borden Ladner Gervais, and Lois Mitchell, Senior Partner, Rainmaker Global Business Development
September 24	Paul Davidson, President and CEO, Christine Tausig-Ford, Vice-President and COO, and Joanne Lalonde, Senior Director of Corporate Services, Association of Universities and Colleges of Canada (AUCC)
September 24 – 25	Canadian Council of Chief Executives' <i>Canada in the Pacific Century</i> Conference
September 24	Association of Pacific Rim Universities (APRU) Steering Committee Meeting
September 28 – 29	McGill University, Faculty of Law Conference: <i>Stateless Law? The Future of Discipline</i>
September 29	Kip Cobbett, Chair, Board of Governors, McGill University, and Partner, Stikeman Elliott LLP
October 1	The Research Universities' Council of British Columbia (RUCBC) Meeting with the Presidents and Vice-Presidents External Relations and Government Relations

Record of President's Activities

Period of: 27 August 2012 to 9 November 2012

October 1	Doug Pearce, CIO, British Columbia Investment Management Corporation
October 1	Deshui Jin, Chairman, University Council, Ping Wu, Vice-President International Relations, Meifeng Zhang, Assistant President and Director, Alumni Affairs, and Fei Xue, Deputy Director, International Relations, Zhejiang University (China)
October 2	David Naylor, President, University of Toronto
October 2	Lei Zhang, Chairman, and Robbie Zhang, Managing Director (Canada), Modern Green Development
October 4	Michael Kim, Partner, and James Yoon, Partner, Head of Korea Office, MBK Partners Ltd.
October 4	Sang-Yong Park, Dean, Yonsei University School of Business (South Korea)
October 4	Suck Chul Yoon, President, Hanmaum Peace and Research Foundation, Endowed Chair and Professor, Hanyang University, and Professor Emeritus, Seoul National University, and Jung Yi Lee, Director, Hanmaum Peace and Research Foundation (Seoul, South Korea)
October 4 – 6	Canada-Korea Forum 10 (Co-Chair) (Seoul, South Korea)
October 8	Tim Brodhead, Former President and CEO, JW McConnell Family Foundation, Member, UBC President's Advisory Committee
October 9	Sarah Bevan, Managing Director, President and CEO, UBS Bank (Canada), UBS Investment Management Canada Inc.
October 9	Stephen Jarislowsky, Chairman, CEO and Director, Jarislowsky Fraser Ltd., and President, Jarislowsky Foundation
October 9	World University Service of Canada (WUSC) 2012 Lewis Perinbam Award Committee Meeting
October 9	Jane Usherwood, Secretary General, Universitas 21 (U21)
October 9	Harvey Weingarten, President and CEO, Higher Education Quality Council of Ontario (HEQCO)
October 9	Jacqueline L. Koerner, Founding Member and Past Chair, Ecotrust Canada
October 9	Roy Heenan, Chairman and Founding Partner, Heenan Blaikie LLP

Record of President's Activities

Period of: 27 August 2012 to 9 November 2012

October 9	John Rae, Executive Vice-President, Office of the Chairman of the Executive Committee, Power Corporation of Canada
October 10	Jean Simon, President, Primary Metal for North America, Rio Tinto Alcan
October 10	Iain Black, President and CEO, Vancouver Board of Trade
October 10	Howard Davidson, President, R. Howard Webster Foundation
October 11	Christine Melton, Ophthalmologist and President, Aravind Eye Foundation
October 11	Chris Eaton, Executive Director, World University Service of Canada (WUSC)
October 11	George Iwama, President, University of Northern British Columbia (UNBC)
October 16	Qun Chen, President, Shuzhe Ding, Director of International Exchange Division, Binyan Xu, Associate Dean of the School of Educational Science, and Shu Wan, Deputy Director of University Office, East China Normal University
October 16	Paul Davidson, President and CEO, Christine Tausig-Ford, Vice-President and COO, Association of Universities and Colleges of Canada (AUCC), and David Barnard, President and Vice-Chancellor, University of Manitoba
October 17	The Research Universities' Council of British Columbia (RUCBC) Presidents' Meeting
October 17	World University Service of Canada (WUSC) Executive Committee Meeting
October 17	Harvey Weingarten, President and CEO, Higher Education Quality Council of Ontario (HEQCO)
October 17	Jane Griffith, Principal, Odgers Berndtson (Ottawa)
October 19	Colin Dodds, President, St. Mary's University
October 19	The Research Universities' Council of British Columbia (RUCBC) Presidents Committee Meeting
October 19	Douglas Mitchell, National Co-Chair, Borden Ladner Gervais
October 21	Paul Davidson, President and CEO, Christine Tausig-Ford, Vice-President and COO, and Pari Johnston, Director of Member Relations, Association of Universities and Colleges of Canada (AUCC)

Record of President's Activities

Period of: 27 August 2012 to 9 November 2012

October 22	Jack Lightstone, President and Vice-Chancellor, Brock University
October 21-22	Association of Universities and Colleges of Canada's (AUCC) Advocacy Day on the Hill
October 23-25	Association of Universities and Colleges of Canada (AUCC) Board of Directors and Membership Meetings
October 24	Association of Universities and Colleges of Canada (AUCC) Breakfast with Members Regarding Proposals for Restructuring Canadian University Sport from the Canada West University Athletics Association (Chaired by Prof. Stephen Toope)
October 24	David Mitchell, President, Public Policy Forum
October 26	Michael Koerner, President, Canada Overseas Investments Ltd.
October 26	David Barnard, President, University of Manitoba
October 26	Dan Muzyka, President and CEO, and Michael Bloom, Vice-President, Organizational Effectiveness and Learning, The Conference Board of Canada
October 26	U-15 Group of Canadian Research Universities Executive Heads Meeting
October 31	Brad Bennett, President, McIntosh Properties Ltd.
November 2	Patrick Kenniff, Partner, Kenniff and Racine, Inc.
November 2	World University Service of Canada (WUSC) Board of Directors Meeting
November 4	Roy MacLaren, Chair of the Board, India-Canada Centre for Innovative Multidisciplinary Partnership to Accelerate Transformation and Sustainability (IC-IMPACTS)
November 5	David Naylor, President, and Peter Lewis, Associate Vice-President Research, University of Toronto
November 6	Paul Davidson, President and CEO, Association of Universities and Colleges of Canada (AUCC), and Arvind Gupta, CEO and Scientific Director, Mathematics of Information Technology and Complex Systems (MITACS)
November 7	Kavita Sharma, Director, India International Centre (IIC) (Delhi, India)

Record of President's Activities

Period of: 27 August 2012 to 9 November 2012

November 9	Patrick Kenniff, Partner, Kenniff and Racine Inc.
November 9	Kyle Mitchell, Partner, Odgers Berndtson (Vancouver)

Government

August 31	Greg Peet, Co-Chair, Premier's Technology Council, and Board Member, UBC
August 31	Ian Rongve, Assistant Deputy Minister, Sector Strategy and Quality Assurance, Ministry of Advanced Education, Innovation and Technology, Province of British Columbia
September 5	Graham Whitmarsh, Deputy Minister, Ministry of Health, Province of British Columbia
September 6	Post-Secondary Sector Administrative Service Delivery Transformation Executive Committee Meeting with Cheryl Wenezenki-Yolland, Deputy Minister, Ministry of Advanced Education, Innovation and Technology, Province of British Columbia
September 6	John Yap, Minister, Ministry of Advanced Education, Innovation and Technology, Minister Responsible for Multiculturalism, and MLA (Richmond-Steveston), Province of British Columbia
September 12	Cheryl Wenezenki-Yolland, Deputy Minister, Ministry of Advanced Education, Innovation and Technology, Province of British Columbia
September 13	Private Roundtable with Cheryl Wenezenki-Yolland, Deputy Minister, Ministry of Advanced Education, Innovation and Technology, Province of British Columbia, and others prior to Prof. Stephen Toope's Vancouver Board of Trade Speech
September 13	Rupert Potter, Consul General of the United Kingdom to Vancouver, Government of the United Kingdom
September 18	Moira Stilwell, Minister of Social Development, and MLA (Vancouver-Langara), Province of British Columbia
September 24	Neil Yeates, Deputy Minister, Citizen and Immigration Canada, Government of Canada

Record of President's Activities

Period of: 27 August 2012 to 9 November 2012

September 24	Gary Goodyear, Minister of State, Science and Technology, Government of Canada
September 28	John Yap, Minister, Ministry of Advanced Education, Innovation and Technology, Minister Responsible for Multiculturalism, and MLA (Richmond-Steveston), Province of British Columbia
October 1	Adrian Dix, MLA (Vancouver-Kingsway), Province of British Columbia
October 11	Ellen Passmore, Director, Strategic Policy and Initiatives Branch, Ministry of Training, Colleges and Universities, Province of Ontario
October 15	John Yap, Minister, Ministry of Advanced Education, Innovation and Technology, Minister Responsible for Multiculturalism, and MLA (Richmond-Steveston), Province of British Columbia
October 15	Post-Secondary Sector Administrative Service Delivery Transformation Executive Committee Meeting with Cheryl Wenezenki-Yolland, Deputy Minister, Ministry of Advanced Education, Innovation and Technology, Province of British Columbia
October 18	The Research Universities' Council of British Columbia (RUCBC) Presidents' Meeting with Carole James, MLA (Victoria-Beacon Hill), and Bruce Ralston, MLA (Surrey-Whalley), Province of British Columbia
October 18	Moira Stilwell, Minister of Social Development, and MLA (Vancouver-Langara), and Joan Dick, Ministerial Assistant, Province of British Columbia
October 22	Margaret Biggs, President, Canadian International Development Agency (CIDA), Government of Canada
October 22	Association of Universities and Colleges of Canada (AUCC) Reception and Dinner with Piragibe dos Santos Tarragô, Ambassador of Brazil to Canada, Government of Brazil
October 23	Association of Universities and Colleges of Canada (AUCC) Breakfast with Members for the Conservative Post-Secondary Education (PSE) Caucus, Co-Hosted by Rod Bruinooge, Founder, PSE Caucus, and MP (Winnipeg South), Province of Manitoba
October 23	Association of Universities and Colleges of Canada (AUCC) Advocacy Day on the Hill Meeting with Morris Rosenberg, Deputy Minister, Foreign Affairs, Government of Canada

Record of President's Activities

Period of: 27 August 2012 to 9 November 2012

October 23	Association of Universities and Colleges of Canada (AUCC) Advocacy Day on the Hill Meeting with Michael Wernick, Deputy Minister, Indian Affairs and Northern Development, Government of Canada
October 23	Jim Flaherty, Minister of Finance, Government of Canada, and Minister Responsible for the Greater Toronto Area, and MP (Whitby-Oshawa), Province of Ontario, and Heather Munroe-Blum, Principal and Vice-Chancellor, McGill University
October 23	Association of Universities and Colleges of Canada (AUCC) Advocacy Day on the Hill Meeting with Jim Flaherty, Minister of Finance, Government of Canada, and Minister Responsible for the Greater Toronto Area, and MP (Whitby-Oshawa), Province of Ontario, Heather Munroe-Blum, Principal and Vice-Chancellor, McGill University, Elizabeth Cannon, President and Vice-Chancellor, University of Calgary, David Barnard, President and Vice-Chancellor, University of Manitoba, Paul Davidson, President and CEO, AUCC
October 23	Association of Universities and Colleges of Canada (AUCC) Advocacy Day on the Hill Meeting with John Knuble, Deputy Minister, Industry Canada, Government of Canada
October 25	Association of Universities and Colleges of Canada (AUCC) Lunch with Nigel Wright, Chief of Staff, Office of the Prime Minister, Government of Canada
October 26	Private Sector/Post-Secondary Executive Roundtable hosted by Prof. Stephen Toope, with Gary Goodyear, Minister of State, Science and Technology, Robert Dunlop, Assistant Deputy Minister, Science and Innovation, Industry Canada, Government of Canada, and others
November 5	Federation of Indian Chambers of Commerce and Industry (FICCI) Higher Education Summit with Edward Fast, Minister of International Trade, Minister for the Asia-Pacific Gateway, Government of Canada, and MP (Abbotsford), Province of British Columbia, and David Naylor, President, University of Toronto
November 5	Arabinda Mitra, Head, International Bilateral Cooperation Division, Ministry of Science and Technology, Government of India, David Naylor, President, University of Toronto, and Arvind Gupta, CEO and Scientific Director, Mathematics of Information Technology and Complex Systems (MITACS)
November 5	Business Roundtable Delegation Chaired by Edward Fast, Minister of International Trade, Minister for the Asia-Pacific Gateway, Government of Canada, and MP (Abbotsford), Province of British Columbia (Delhi, India)

Record of President's Activities

Period of: 27 August 2012 to 9 November 2012

November 5	Canada-India Business Council (C-IBC) Reception Hosted by Stewart Beck, High Commissioner of Canada to the Republic of India, with Edward Fast, Minister of International Trade, Minister for the Asia-Pacific Gateway, Government of Canada, and MP (Abbotsford), Province of British Columbia
November 5	Shashi Tharoor, Minister of State in the Human Resource Development Ministry, Government of India, and David Naylor, President, University of Toronto
November 6	Edward Fast, Minister of International Trade, Minister for the Asia-Pacific Gateway, Government of Canada, and MP (Abbotsford), Province of British Columbia, David Naylor, President, University of Toronto, and Paul Davidson, President and CEO, Association of Universities and Colleges of Canada (AUCC)

Travel

August 29 – 30	Toronto, ON – U-15 Working Dinner and Retreat
September 4	Kelowna, BC – Create: New Student Orientation Kickoff Event at UBC Okanagan Campus
September 19 – 20	Kelowna, BC – Major Entrance Scholarship Reception, President's Town Hall, UBC Board Meeting, and Reichwald Health Sciences Centre Opening
September 21	Banff, AB – 2012 Global Business Forum
September 22 – 25	Ottawa, ON – Government meetings and <i>Canada in the Pacific Century</i> Conference
September 27 – 29	Montreal, QC – McGill University, Faculty of Law Conference: <i>Stateless Law? The Future of Discipline</i>
October 2 – 7	Seoul, South Korea – Canada-Korea Forum 10
October 7 – 10	Montreal, QC – Development meetings and UBC Campaign event
October 10 – 14	New York, USA – Development meetings and UBC Campaign event
October 18	Victoria, BC – Government meetings with RUCBC Presidents

<h2 style="margin: 0;">Record of President's Activities</h2> <h3 style="margin: 0;">Period of: 27 August 2012 to 9 November 2012</h3>

October 21 – 25	Ottawa, ON – AUCC Day on the Hill, Board of Directors and Membership meetings
October 25 – 26	Toronto, ON – Gairdner Dinner, Private Sector/Post-Secondary Executive Roundtable, and Development meeting
November 1 – 2	Ottawa, ON – WUSC Board of Directors meeting
November 3 – 8	New Delhi – India – Government meetings, MITACS event and member of the official Canadian delegation led Prime Minister Stephen Harper

Speeches / Events

September 4	Create: New Student Orientation's Kickoff Event, Okanagan Campus
September 4	Imagine UBC Pep Rally, Vancouver Campus
September 6	Videotaping for BC Children's Hospital Foundation event to celebrate Dr. Djavad Mowafaghian's 2012 Order of British Columbia award
September 6	UBC Campaign Cabinet Dinner at Norman MacKenzie House
September 10	President's Town Hall, Vancouver Campus
September 10	Special Honorary Degree Ceremony for Elie Wiesel, 1986 Nobel Peace Prize Winner and Holocaust Survivor
September 10	Jewish Federation of Greater Vancouver's Annual Campaign Opening reception and dialogue with Elie Wiesel
September 11	Kick-Off Reception for the 10-Year Anniversary of the Advisory Urban Design Panel
September 12	UBC Staff BBQ (campus-wide event)
September 12	Reception in honour of UBC's Major Entrance Scholars, Vancouver Campus
September 12	entrepreneurship@UBC – The Next 36 Academic Partnership Plan Announcement and Kick-Off
September 12	1962 Civil Engineering Class Reunion Hosted by Jim Shepard, Former CEO, Canfor, and Deb Taylor

Record of President's Activities

Period of: 27 August 2012 to 9 November 2012

September 13	Opening of the Bioenergy Research and Demonstration Facility (BRDF)
September 13	Vancouver Board of Trade Luncheon, Distinguished Speaker Program (Keynote speaker: Professor Stephen Toope)
September 14	Senior Appointments Committee (SAC) Introductory Meeting
September 18	Opening of the Pharmaceutical Sciences Building
September 18	President's Staff Awards Reception
September 18	Reception for Sarah Morgan-Silvester hosted by the BC Women's Hospital and Health Centre Foundation
September 19	Reception in honour of UBC's Major Entrance Scholars, Okanagan Campus
September 19	President's Town Hall, Okanagan Campus
September 20	Opening of the Reichwald Health Sciences Centre with Christy Clark, Premier, Province of British Columbia
September 24	Videotaping for the Association of Universities and Colleges of Canada's (AUCC) Advocacy Day on the Hill
September 28	Panelist and Speaker at McGill University's Faculty of Law Conference: <i>Stateless Law? The Future of the Discipline</i>
October 1	Provost's Meeting with Heads and Directors of Academic Units
October 5 – 6	Opening and Closing Remarks for Canada-Korea Forum 10 (Co-Chair) (Seoul, South Korea)
October 9	<i>start an evolution</i> : Montreal Celebration hosted by John Rae, Executive Vice-President, Office of the Chairman of the Executive Committee, Power Corporation of Canada
October 11	<i>start an evolution</i> : New York Celebration hosted by Christine Melton, Ophthalmologist and President, Aravind Eye Foundation
October 15	45 th Annual Killam Celebration Ceremony and Reception to honour UBC's 2012 Killam Scholars
October 16	Institute of Asian Research (IAR) 35 th Anniversary Reception and Thank-You to Paul Evans, Former Director, IAR

<h2 style="margin: 0;">Record of President's Activities</h2> <h3 style="margin: 0;">Period of: 27 August 2012 to 9 November 2012</h3>

October 17	Academic All-Canadians Breakfast of Champions
October 18	2012 President's Blue and Gold Revue
October 23	Association of Universities and Colleges of Canada (AUCC): Reception to Celebrate "Innovation Partnerships"
October 29	Robert (Bob) Philip: Celebrating 20 Years of Success (for his term as Athletics Director, UBC Athletics)
October 30	Videotaping for UBC Campaign Celebration in Toronto
October 31	Women Faculty in Leadership Forum
November 5	Reception hosted by Hari Bhartia, Co-Chairman and Managing Director, Jubilant Life Sciences Ltd. (Delhi, India)
November 6	Canada-India CEO Forum (Delhi, India)
November 6	Canada-India Business Council (C-IBC) Business Forum – Education Breakout Session 3: "Bridging the Skills Gap: the Next Stage" (Panelist) (Delhi, India)
November 7	Opening Remarks for Mathematics of Information Technology and Complex Systems (MITACS) – India-Canada Research and Advanced Training Collaboration Roundtable (Delhi, India)
November 7	UBC Alumni and Friends Dinner in New Delhi, India

Student Events / Meetings

September 19	UBC Student Union, Okanagan (UBCSUO) Executives
October 1	Alma Mater Society (AMS) Executives, Vancouver Campus
October 1	Graduate Student Society (GSS) Executives, Vancouver Campus

<p>Record of President's Activities Period of: 27 August 2012 to 9 November 2012</p>






Media Interviews

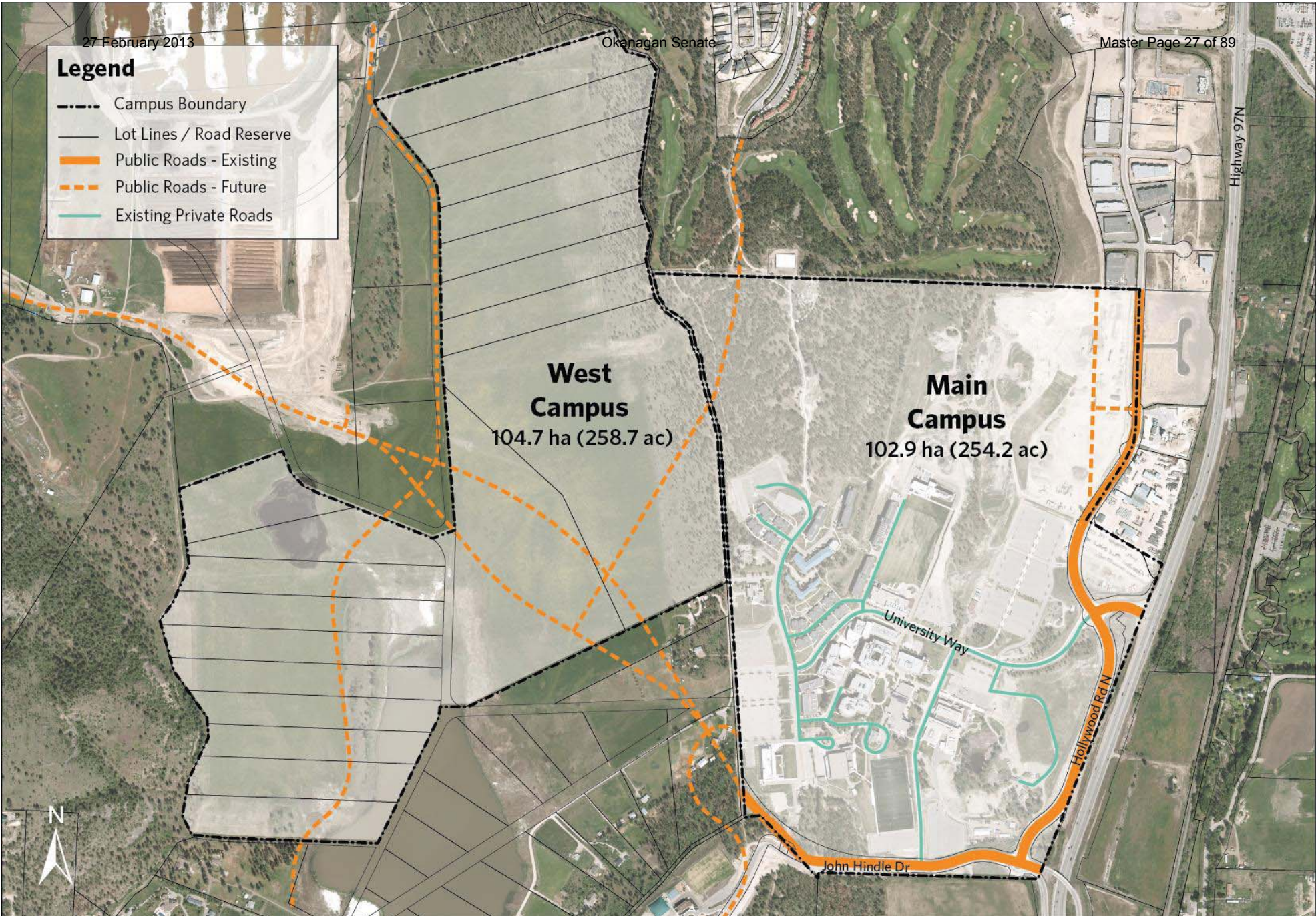
September 24	Association of Universities and Colleges of Canada's (AUCC) meeting with the Ottawa Citizen Editorial Board
September 27	James Bradshaw, Education Reporter, The Globe and Mail
October 18	The Research Universities' Council of British Columbia (RUCBC) Presidents' Meeting with the Times Colonist Editorial Board
October 18	Janet Steffenhagen, Reporter, The Vancouver Sun
October 19	Bill Goode, Program Host, CKNW with David Turpin, President, University of Victoria (UVic), and George Iwama, President, University of Northern British Columbia (UNBC)
October 19	Harvey Enchin, Editorial Board Member, Craig McInnes, Columnist, and Barbara Yaffe, Columnist, The Vancouver Sun with The Research Universities' Council of British Columbia (RUCBC) Presidents
November 7	Stephanie Nolen, South Asia Bureau Chief, The Globe and Mail

Okanagan Master Plan Update

Okanagan Senate
February 27, 2013

Legend

-  Campus Boundary
-  Lot Lines / Road Reserve
-  Public Roads - Existing
-  Public Roads - Future
-  Existing Private Roads



West Campus
104.7 ha (258.7 ac)

Main Campus
102.9 ha (254.2 ac)

University Way

John Hindle Dr

Hollywood Rd N

Highway 97N



Summary of Campus Development to Date

- Floor space in 2005: 44,671 m² (480,851 ft²)
- New floor space added: 95,888 m² (1,032,163 ft²)
- Total floorspace: 140,559 m² (1,512,965 ft²)
- Student beds added: 1,328 (1,676 total)
- Students: 7,938 (7,011 FTE)

Legend

-  Future Program Buildings from 2009 Master Plan
-  Remaining Future Potential Building Sites



Status of Academic Space Relative to BC University Standards

Space Category	Inventory (July 1/12, sq m)	Inventory Relative to Standard
Classrooms	8,328	117%
Teaching Labs	7,060	81%
Research Labs	7,958	83%
Library	3,137	52%
Recreation / Athletic	3,197	65%
Academic and Admin Offices	15,552	89%
Maintenance	501	44%
General + Special Use	6,707	60%

Campus Plan Update Program and Schedule

- Identifying future needs
 - Consider and identify academic growth scenarios, including internal campus engagement
 - Technical background analysis
 - Stakeholder engagement
 - Cities, provincial ministries, community leaders
 - Refine academic growth scenario and begin campus planning work; prepare draft updates
 - Consultation with campus and broader community
 - Updated Plan
- Spring 2013
 - Spring 2013
 - Summer 2013
 - Fall 2013
 - Fall/Winter 2013/14
 - Spring 2014

THE UNIVERSITY OF BRITISH COLUMBIA**OKANAGAN SENATE SECRETARIAT
Enrolment Services
Senate and Curriculum Services**

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February 27, 2013

To: Okanagan Senate

From: Admissions and Awards Committee

Subject: New and Revised Awards (approval)

The Admissions and Awards Committee is pleased to recommend the following:

Motion: That Senate accept the new and revised awards as listed and forward them to the Board of Governors for approval; and that a letter of thanks be sent to the donors.

New Award:

Faculty of Creative and Critical Studies Interdisciplinary Performance Prize

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Interdisciplinary Performance. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

Rationale:

This award mirrors the proposed ones below. Unlike the other programs the Interdisciplinary Performance program will only be graduating its first cohort of students this year. It did not, therefore, have a graduating student award in line with the current existing criteria outlined below.

Previously-Approved Awards with Changes in Terms or Funding Source:

21123 Art History Prize

Current Existing:

Faculty of Creative and Critical Studies Art History Prize

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with an Art History Major. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:

Faculty of Creative and Critical Studies Art History and Visual Culture Prize

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Art History and Visual Culture. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

21124 Creative Writing Prize

Current Existing:

Faculty of Creative and Critical Studies Creative Writing Prize

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with a Creative Writing Major. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:

Faculty of Creative and Critical Studies Creative Writing Prize

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Creative Writing. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

21125 Cultural Studies Prize

Current Outstanding:

Faculty of Creative and Critical Studies Cultural Studies Prize

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with a Cultural Studies Major. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:

Faculty of Creative and Critical Studies Cultural Studies Prize

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Cultural Studies. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

21126 English PrizeCurrent Existing:**Faculty of Creative and Critical Studies English Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with an English Major or English Honours Degree. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:**Faculty of Creative and Critical Studies English Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in English or pursuing an English Honours degree. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

21127 French PrizeCurrent Existing:**Faculty of Creative and Critical Studies French Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with a French Major. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:**Faculty of Creative and Critical Studies French Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in French. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

21128 Spanish PrizeCurrent Existing:

Faculty of Creative and Critical Studies Spanish Prize: A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with a Spanish Major. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:**Faculty of Creative and Critical Studies Spanish Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Spanish. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

21130 – French and Spanish PrizeCurrent Existing:**Faculty of Creative and Critical Studies French and Spanish Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating with a French and Spanish Major. The award is made on the recommendation of the Faculty. (First award available for the 2009/2010 Winter Session)

Proposed:**Faculty of Creative and Critical Studies French and Spanish Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in French and Spanish. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

21129 Visual Arts PrizeCurrent Existing:**Faculty of Creative and Critical Studies Visual Arts Prize**

A \$500 prize is offered by the Faculty of Creative and Critical Studies to an outstanding student graduating from the Visual Arts Program. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Proposed:**Faculty of Creative and Critical Studies Visual Arts Prize**

A \$1,000 prize is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Visual Arts. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

Rationale:

In the past, the awards have been given to graduating students who have already completed their programs. Unfortunately, there are no FCCS awards to support continuing students. In view of the fact that there are other awards at the Faculty and University levels that recognize graduating students for their achievements, it will be better to use these awards to support students who are currently enrolled in programs. This change to the eligibility criteria will enable us to achieve, at least, three objectives:

1. Recognize excellence among current students who will be continuing their studies in the various programs;
2. Use the awards as an incentive to attract students to, and to retain them in, our programs because of the recognition and support they provide;
3. Provide financial support to excellent students who are still pursuing their degrees rather than to those who have completed their studies.

For the Committee

Dr. Spiro Yannacopoulos

Chair, Admissions and Awards Committee

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February 27, 2013

To: Okanagan Senate

From: Admissions and Awards Committee

Subject: Admissions Proposals (approval)
i. English Foundation Program
ii. Policy on Admissions
iii. Master of Management (M.M.)

The Admissions and Awards Committee is pleased to recommend the following to Senate:

i. English Foundation Program

Revise the Academic Calendar entry to include the Bachelor of Fine Arts and the Bachelor of Human Kinetics alongside previously-approved programs: Bachelor of Applied Science, Arts, Science, and Management.

Background: Approved by Senate in March 2012, the English Foundation Program is designed to provide an admissions opportunity for students who meet all of UBC Okanagan's general and program-specific admission requirements except the English Language Admission Standard (ELAS).

ii. Policy on Admissions

Revise the Academic Calendar entry to ensure that secondary and post-secondary transfer applicants are aware that some programs may consider non-academic admissions criteria.

Background: Senate policy *O-50: Broad-Based Admission* was approved by Senate in March 2012 effective for admission to the 2013 Winter Session and thereafter.

iii. Master of Management (M.M.)

Revise the Academic Calendar entry to include a note advising prospective students that admissions are suspended to the Master of Management (M.M.) program for the 2013 Winter Session only.

Background: Approved by Senate in 2010, the Master of Management (M.M.) program is currently undergoing a thorough and consultative curriculum review and will bring a revised program to Senate in September or October 2013. The program will then resume accepting applications in the Fall of 2013 for the 2014/15 academic year (for admission to the program in September 2014).

Motion: That Senate approve the admissions proposals for i. English Foundation Program; and ii. Policy on Admissions for admission to the 2013 Winter Session and thereafter;

and

That Senate approve the admissions proposal for iii. Master of Management (M.M.) for the 2013 Winter Session only.

Dr. Spiro Yannacopoulos
Chair, Admissions and Awards Committee



Admissions Proposal Form – Okanagan Campus

<p>Department: Undergraduate Admissions Effective Session: 2013W (for inclusion in the Academic Calendar immediately following approval for the purpose of advising prospective students)</p>	<p>Date: December 10, 2012 Contact Person: Ms. Manjinder Sidhu, Admissions and Enrolment Support Manager Phone: 250.807.8835 Email: manjinder.sidhu@ubc.ca</p>
<p>Proposed Academic Calendar Entry:</p> <p>Homepage Admissions English Language Admission Standard English Foundation Program</p> <p>English Foundation Program</p> <p>Undergraduate degree applicants who meet all admission requirements except the UBC Okanagan campus English Language Admission Standard may be eligible for the English Foundation Program.</p> <p>Through the program, which is restricted to Bachelor of Applied Science, Arts, Fine Arts, Human Kinetics, Science, or Management applicants, eligible students are offered conditional admission to their degree program and given an opportunity to improve their English language proficiency while completing courses that can be applied to their degree.</p> <p>To qualify for the English Foundation Program, applicants must:</p> <ol style="list-style-type: none"> 1. Meet all general and applicable program-specific admission requirements, excluding the minimum standards of English 	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,19,0,0</p> <p>Present Academic Calendar Entry:</p> <p>Homepage Admissions English Language Admission Standard English Foundation Program</p> <p>English Foundation Program</p> <p>Undergraduate degree applicants who meet all admission requirements except the UBC Okanagan campus English Language Admission Standard may be eligible for the English Foundation Program.</p> <p>Through the program, which is restricted to Bachelor of Applied Science, Arts, Science, or Management applicants, eligible students are offered conditional admission to their degree program and given an opportunity to improve their English language proficiency while completing courses that can be applied to their degree.</p> <p>To qualify for the English Foundation Program, applicants must:</p> <ol style="list-style-type: none"> 1. Meet all general and applicable program-specific admission requirements, excluding the minimum standards of English



- [Language Competence](#); and
2. Present evidence of a minimum level of English language proficiency. See [English Language Proficiency Tests and Programs](#) for the minimum scores required to qualify.

Depending on English language competence, students in the English Foundation Program will be enrolled in either EAP 103 (3) English for Academic Purposes Level III or EAP 104 (3) English for Academic Purposes Level IV. To be enrolled in EAP 104, students must either meet the specified minimum entry scores for the course (see [English Language Proficiency Tests and Programs](#) or complete EAP 103 with a minimum grade of 68%.

Students may also be eligible to enrol in up to two other 3-credit courses while completing the English Foundation Program. See [English Foundation Program](#) for a list of course options.

English Foundation Program students must satisfy the first-year English prerequisite to register in a first-year English course. As part of the English Foundation Program, students will be enrolled in Writing 009 and with a passing grade in the course, will satisfy the first-year English prerequisite. See [First-Year English](#) for more information.

Once enrolled in the English Foundation Program, students cannot substitute results from other English language proficiency tests to gain full admission to their degree program.

Successful completion of the English Foundation Program requires achieving a minimum grade of 68% in EAP 104. Upon

- [Language Competence](#); and
2. Present evidence of a minimum level of English language proficiency. See [English Language Proficiency Tests and Programs](#) for the minimum scores required to qualify.

Depending on English language competence, students in the English Foundation Program will be enrolled in either EAP 103 (3) English for Academic Purposes Level III or EAP 104 (3) English for Academic Purposes Level IV. To be enrolled in EAP 104, students must either meet the specified minimum entry scores for the course (see [English Language Proficiency Tests and Programs](#) or complete EAP 103 with a minimum grade of 68%.

Students may also be eligible to enrol in up to two other 3-credit courses while completing the English Foundation Program. See [English Foundation Program](#) for a list of course options.

English Foundation Program students must satisfy the first-year English prerequisite to register in a first-year English course. As part of the English Foundation Program, students will be enrolled in Writing 009 and with a passing grade in the course, will satisfy the first-year English prerequisite. See [First-Year English](#) for more information.

Once enrolled in the English Foundation Program, students cannot substitute results from other English language proficiency tests to gain full admission to their degree program.

Successful completion of the English Foundation Program requires achieving a minimum grade of 68% in EAP 104. Upon



successful completion of the program, students will be granted full admission to their degree program.

successful completion of the program, students will be granted full admission to their degree program.

Type of Action: Revise Academic Calendar entry to include the Bachelor of Fine Arts (BFA) and Bachelor of Human Kinetics (BHK)

Rationale: The English Foundation Program (EFP) was designed to provide an admissions opportunity for students who meet all of UBC Okanagan's general and program-specific admission requirements except the English Language Admission Standard (ELAS). Through the program, qualified students whose results in an approved English language proficiency test fall within a certain range are eligible for conditional admission to the Bachelor of Applied Science, Arts, Science, or Management programs. The EFP program allows the UBC's Okanagan campus to attract high-achieving international students whose English language skills are not yet at an acceptable level for academic study at the University.

The proposal was presented and approved by the UBC Okanagan Senate in March 2012. On the floor there was a friendly amendment to include the Bachelor of Applied Science in the list of included programs as well as a request for re-consultation with other undergraduate programs.

In accordance with the mandate from Senate, further consultation requests were sent to the Faculty of Creative and Critical Studies (BFA), the Faculty of Health and Social Development (BHK) and the Faculty of Education (BEd). The aforementioned consult requests are attached for information and of the three consulted, two have affirmed participation



	<p>(BFA and BHK) and one has indicated their admission requirements (six credits of approved transferable English courses) ensure their prospective students meet the ELAS requirement prior to entry (BEd).</p> <p>For information, please see the attached “EFP Academic Course Options” for a perspective on course options that EFP students may be eligible to register in while completing the conditional English Foundation Program.</p>
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EFP Academic Course Options

EFP students can take up to a maximum of 6 credits (two courses). Students must consult with the EFP Coordinators and Academic Advising prior to registering in any academic course. Academic courses cannot interfere with the EFP schedule. Note: The academic course options are subject to change.

School of Engineering

[Visit School of Engineering website >>](#)

Irving K. Barber School of Arts and Sciences

- Astronomy: ASTR 111, 112, 120, 121, 122
- Biology: BIOL 116, 117, 122
- Chemistry: CHEM 111, 113, 121, 123
- Computer Science: COSC 111, 121, 122, 123
- Economics: ECON 101, 102*
- Earth & Environmental Science: EESC 101, 111, 121
- Geography: GEOG 108, 129
- Mathematics: MATH 100, 111, 116, 125**, 126
- Physics: PHYS 111, 112, 121, 122
- Statistics: STAT 121, 124

*EAP 104 students only

**Math 125 cannot be taken as credit toward B.A. or B.Sc degree

[Visit Irving K. Barber School of Arts and Sciences website >>](#)

Faculty of Creative and Critical Studies

- French: FREN 102, 103, 104, 115, 122
- German: GERM 100, 200
- Japanese: JPST 100, 101
- Spanish: SPAN 101, 201, 251
- Theatre: THTR 101, 102, 103, 111
- Visual Arts: VISA 102, 104, 106, 137

[Visit Faculty of Creative and Critical Studies website >>](#)

Faulty of Management

Management: MGMT 100*

* EAP 104 students only

[Visit Faculty of Management website >>](#)



Admissions Proposal Form – Okanagan Campus

<p>Department: Undergraduate Admissions Effective Session: 2013W (for inclusion in the Academic Calendar immediately following approval for the purpose of advising perspective students)</p>	<p>Date: December 10, 2012 Contact Person: Ms. Manjinder Sidhu, Admissions and Enrolment Support Manager Phone: 250.807.8835 Email: manjinder.sidhu@ubc.ca</p>
<p>Proposed Academic Calendar Entry: Homepage (draft) Admissions Policy on Admissions</p> <p>Policy on Admissions</p> <p>[41] The University of British Columbia seeks applications from students who can benefit from and contribute to its varied and stimulating academic life. The University's admission regulations and procedures are intended to identify such students and to ensure that they enter programs at a level that will allow them to get the maximum benefit from their studies.</p> <p>[42] Undergraduate applicants are evaluated on the basis of a range of criteria indicative of their preparedness for study at UBC. The criteria include English language abilities, academic performance in specific courses, the strength of their overall program of study, and may also include achievement in standardized tests and other indicators of personal preparedness such as demonstrated aptitudes, accomplishments, involvement in projects and activities and non-academic admission criteria. <u>For more information see youbc Okanagan [link to</u></p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,344,1044,0</p> <p>Present Academic Calendar Entry: Homepage (draft) Admissions Policy on Admissions</p> <p>Policy on Admissions</p> <p>[41] The University of British Columbia seeks applications from students who can benefit from and contribute to its varied and stimulating academic life. The University's admission regulations and procedures are intended to identify such students and to ensure that they enter programs at a level that will allow them to get the maximum benefit from their studies.</p> <p>[42] Undergraduate applicants are evaluated on the basis of a range of criteria indicative of their preparedness for study at UBC. The criteria include English language abilities, academic performance in specific courses, the strength of their overall program of study, and may also include achievement in standardized tests and other indicators of personal preparedness such as demonstrated aptitudes, accomplishments, and involvement in projects and activities.</p>



<https://you.ubc.ca/ubc/okanagan/onlineapplication.ezc#personalprofile>

[43] Excellent students who do not meet all of the published admission requirements may be considered for admission in exceptional cases by the dean of the faculty or the dean's designate.

[44] The number of new students that can be admitted to each program is dependent on a number of factors, including space limitations and the quality of the applicant pool for the application year. The chances of receiving an earlier offer of admission may be increased by the early submission of an application, application fee, and all supporting documentation. Application and document deadlines published are the latest dates on which an application or document will be accepted. (See [Application and Document Deadlines](#).)

[45] The University reserves the right, the published regulations notwithstanding, to deny admission on the basis of overall academic record and to limit enrolment by selecting from among qualified applicants those who will be admitted.

[47] Except in special circumstances, no student under the age of 16 is admitted.

[48] The admission requirements in this section refer to the minimum educational level necessary for admission to undergraduate programs. Because of enrolment limitations, the academic standing required for admission to most programs is higher than the published minimum. Reference may also be made to the faculty and school entries for specific requirements for admission to the various programs of study in the faculties and schools.

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a place of mind

THE UNIVERSITY OF BRITISH COLUMBIA

[15505] In calculating an admission average, grades reported for secondary schools not following the BC/Yukon secondary school curriculum may be adjusted to accurately assess the grades in terms of their ability to predict future performance at the University.

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Type of Action: Revise Academic Calendar entry.

Rationale: With the implementation of Senate policy *O-50: Broad-Based Admission* there is the need to ensure that secondary and post-secondary transfer applicants are aware that some programs may consider non-academic admissions criteria at our campus. As not all year levels and programs are involved in broad-based admission process, the proposed language has been kept general.



UBC's online application

You have reviewed UBC's [English language requirements](#), [the general admission requirements](#), and [your program-specific requirements](#). You're ready to apply to UBC. Now what? What does UBC's application actually look like?

The application can take some time so begin the process well before the deadline. UBC's application deadline is **January 31, 2013**. If you are a Canadian citizen and wish to be considered for a Major Entrance Scholarship, the application deadline is **December 10, 2012**. Once you begin the online application, you will be able to save it at any point and return to it later – but only up until the deadline.

We want to help you prepare for the process by outlining what you can expect to see in the online application. The following are the sections you'll need to complete.

Sections in the online application:

- [Personal Information](#)
- [Academic History](#)
- [General Information](#)
- [Program Selection](#)
- [Academic Profile](#)
- [Personal Profile](#)
- [Housing Application](#)
- [Application Comments](#)
- [Summary and Declaration](#)

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[Admissions blog](#)

January 21, 2013

[Application deadline reminder: don't wait until the last minute to apply!](#)

January 15, 2013

[Update your mailing address with UBC](#)

[More from UBC Admissions blog](#)

Personal Information

This section is pretty quick to complete and straightforward. UBC will be asking for required details like your name, address, and other contact information.

We will also ask for your email address. This is important because UBC uses email to communicate with you once you have submitted your application. Please use a reliable email address that you check frequently.

Academic History

In this section, you'll let UBC know where you have gone to school (high school, college, and/or university) and the dates you attended these schools.

It's important to include **all** of your prior studies, starting with high school. Because your academic history plays a large role in whether you're admitted to UBC, you won't want to leave anything out.

General Information

Based on the information you provided in the Academic History section, you'll be asked to provide UBC with information about some of the following.

For high school applicants:

- Your high school curriculum
- Your high school status (whether you are attending, graduated, or upgrading)

For post-secondary applicants:

- The year-level you are expecting to apply to
- The country you have completed your post-secondary education in

Program Selection

Here, you'll select the UBC programs you wish to apply to. You'll be asked to select a first and second choice from either campus.

- **First choice:** When assessing your application, UBC will begin with your first choice, so be sure this is your top preference.
- **Second choice:** If UBC cannot admit you to your first choice, you will then be assessed for your second choice.

It's a good idea to think carefully about your second choice. Don't leave this choice blank.

Academic Profile (For Canadian high school applicants only)

If you're currently attending a Canadian high school, you will be asked to provide some details about your current and most recent academics, including:

- Courses you are currently taking or will complete during your final year of high school; and
- Grades you've earned in the courses you've already completed leading up to your final year of high school.

With this information, UBC can start to assess your application.

27 February 2013

Okanagan Senate

Master Page 47 of 89

British Columbia high school applicants

In addition to the information above, Grade 12 spring report card grades are required before an admissions decision can be made.

Canadian high school applicants

If we are not able to make an admissions decision based on this information, we will request your updated grades from your spring report card.

Grades for completed courses

When you are prompted to enter your grades for completed courses, use only final grades that are documented on a provincial or school record. This means you'll want to dig out your report card from the previous year and have it handy when you complete the online application.

All course and grade information will be verified against official records.

Personal Profile

In order to assess preparedness for university, UBC will evaluate applicants on the basis of a broad range of criteria including academic achievements and personal experiences. Knowing more about students through the Personal Profile section of the application helps identify those who will flourish at UBC, not just because of high grades but because of the experiences and ambition they bring with them.

The Personal Profile gives you the opportunity to tell UBC about the things that are important to you, your significant achievements, what you have learned from your experiences, and challenges that you've overcome. This information — along with your academic achievements — will be used to determine your admissibility to UBC undergraduate programs and, if you are a Canadian citizen, your eligibility for Entrance Scholarships and Awards.

There is no separate application for entrance scholarships and awards so the online application is the only opportunity for you to tell UBC about yourself. *This is your opportunity to shine!*

Preparing for the Personal Profile questions

Because each of the questions requires short essay answers (anywhere from 50 to 200 words, depending on the question), you'll want to prepare a little **before** you start your online application.

Take some time to jot down some of the key experiences you've had that might demonstrate:

- Leadership/group contributions – e.g., student government experience, community involvement, family responsibility, etc.
- Academic achievements – e.g., research projects, success in contests, prizes won for high standing, etc.
- Sports involvement – e.g., membership on teams, participation in competitions, etc.
- Creative and performing arts experience
- Work experience
- Volunteer experience and service to others

Your notes can then be used to answer the Personal Profile questions.

Focus less on listing and describing activities. Focus instead on what you have learned through these experiences. Your answers need to show self-reflection. There's no right or wrong answers, no one specific activity we're looking for. Tell us what you have learned and how you learned it.

Check out the [Personal Profile video](#) for tips and advice on completing this section.

Benefits of the Personal Profile questions

Applicants to UBC are evaluated on a broad range of criteria. And while UBC is looking for academically strong students, we also want to know if you possess additional attributes that will contribute to your success as a student.

Your answers to the Personal Profile questions will demonstrate your preparedness for university studies.

Answering the Personal Profile questions

When you're in the online application filling in the questions, you may want to copy your answers into a document on your computer, just to be on the safe side. There are two benefits:

1. If you have to stop working on your application for any reason, you'll have your answers saved somewhere.
2. You can run a spell checker over your work before submitting your answers.

Include only information that is [accurate, true, and complete](#).

Housing Application

If you are planning to live in [on-campus housing](#) at either of our campuses, you will apply for it in this section.

Application Comments

This will be your final opportunity to clarify and/or add information (e.g., reasons for gaps in academic history, describing a unique curriculum) to your application that has not yet been requested.

Summary and Declaration

At the end of this process, you'll be given a summary (showing your application and your responses to the 8 sections).

You'll also be asked to verify the accuracy of the information you have provided, as well as sign off on UBC's use and protection of your personal information. The Admissions Office will not process an application until the declaration has been completed.

Accuracy of your information

UBC has a number of methods in place to authenticate information provided in the application. These methods include, but are not limited to, contacting references, verifying academic records, and requesting additional documentation to verify your [Personal Profile information](#).

If an application is found to contain untrue or incomplete information, UBC may, at its discretion, do any or all of the following:

- withdraw an offer of admission
- require the applicant to withdraw from UBC
- subject the applicant to academic discipline
- share the information provided with other post-secondary institutions, law enforcement agencies, or other third parties

Application fee, confirmation, and your UBC Student Number

Finally, you'll be prompted to pay your application fee. Once payment has been successfully made, you'll see a confirmation page. Make sure you write down your UBC Student Number somewhere safe. You'll need it in future correspondence with UBC.

And remember, once you have submitted your application to UBC, you will not be able to edit it.

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- Campus Life
- Your Next Steps
- Programs
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Admissions Proposal Form – Okanagan Campus

<p>Faculty: Management Department/Unit: N/A Faculty Approval Date: February 6, 2013 Effective Session: 2013W admissions cycle ONLY (to be included in the Academic Calendar immediately for the purpose of advising prospective students)</p>	<p>Date: February 2013 Contact Person: Dean Roger Sugden Phone: 250.807.9511 Email: roger.sugden@ubc.ca</p>
<p>Proposed Academic Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Management Master of Management Program Program Overview</p> <p>Program Overview</p> <p>Note: In order to complete a curriculum review, this program will not accept applications for 2013/14. Applications will reopen in Fall 2013 for 2014/15. For more information please contact Faculty of Management [link to http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,287,846,0].</p> <p>[16111] Degree offered: M.M.</p> <p>[16112] The Master of Management (M.M.) offered by the Faculty of Management provides a general foundation in business and management to individuals with bachelor's degrees in non-business disciplines. The M.M. program is designed to build upon a non-business undergraduate education to increase career options and accelerate advancement opportunities.</p>	<p>Draft Academic Calendar URL:</p> <p>Present Academic Calendar Entry: Homepage (draft) Faculties, Schools, and Colleges Faculty of Management Master of Management Program Program Overview</p> <p>Program Overview</p> <p>[16111] Degree offered: M.M.</p> <p>[16112] The Master of Management (M.M.) offered by the Faculty of Management provides a general foundation in business and management to individuals with bachelor's degrees in non-business disciplines. The M.M. program is designed to build upon a non-business undergraduate education to increase career options and accelerate advancement opportunities.</p> <p>Type of Action: Suspend admissions to the Master of Management (M.M.) program for the 2013W session only. The program</p>



is currently undergoing a thorough and consultative curriculum review and will bring a revised program to Senate in September or October 2013. The program will then resume accepting applications in the Fall of 2013 for the 2014/15 academic year (for admission to the program in September 2014).

Rationale: See enclosed rationale.

The following entries will include the same note:

<http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,287,1042,1299>

[Homepage \(draft\) Faculties, Schools, and Colleges Faculty of Management Master of Management Program](#)

Admission Requirements

Admission Requirements

[...]

<http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=18,287,1042,1300>

[Homepage \(draft\) Faculties, Schools, and Colleges Faculty of Management Master of Management Program](#)

Degree Requirements

Degree Requirements

[...]

RATIONALE FOR SUSPENDING ADMISSIONS TO THE MASTER OF MANAGEMENT (MM) PROGRAM FOR THE 2013W SESSION ONLY

- The Faculty of Management has identified a number of factors regarding development of the MM programme that require its careful and detailed consideration, including:
 - Curriculum content, focus and method of delivery
 - Accessibility to students locally, nationally and internationally
- These factors have been identified through:
 - Faculty reflection on the MM experience to date
 - Communications between the current cohort of MM students and members of the Faculty, including meetings with the Dean on 6 and 15 November 2012, and 8 January 2013. Indeed, the Faculty Council decision to seek Senate approval for suspending admission, and the rationale for doing so, have been discussed with all of the current MM students (at a meeting with the Dean on 6 February 2013) and the students have expressed strong support for the approach being taken.
- These reflections and communications have been influenced by the Faculty's emerging vision, mission and objectives:

The Faculty's vision is for informed students, citizens, leaders and entrepreneurs to understand businesses and organisations from multiple perspectives, accounting for public interests in particular communities and regions, and focusing explicitly on ethics; thus for people to be creative in imagining and realising their future

In that context, the Faculty's mission includes:

Nurturing the capabilities of students to be enterprising and imaginative in leading and managing the development of flourishing and sustainable businesses, organisations, communities and regions

A consequent objective is:

To provide programmes that offer students opportunities to develop their capabilities to be enterprising and imaginative in leading and managing the development of flourishing and sustainable businesses, organisations, communities and regions

Curriculum content and focus

- Consideration of the curriculum has led to the Faculty questioning the number and subject matter of the modules being taught.
- Currently the MM comprises 22 modules, each 1.5 credits. The modules cover wide-ranging concerns in a relatively uniform manner and are taught over 9 months. This is a format based on the early careers masters delivered by the Robert H. Lee Graduate School at the Sauder School of Business.

- The combination of 22 modules, taught in very quick succession and covering wide-ranging subject matter, has raised questions about the breadth, depth and focus of the material with which students currently engage (including the lack of suitable thematic underpinnings, and the allowed scope for multi/cross/inter-disciplinary study, including partnerships with other Faculties).
- These questions refer to the relevance of existing MM material to the requirements for personal and professional development of Faculty of Management students. They are queries that are fed by the Faculty's emerging vision, mission, aims and objectives, pointing to the suitability of a more focused curriculum that can be engaged with in greater depth.
- The Faculty has concluded that development of the MM curriculum content and focus necessitates its careful and detailed consideration.

Student recruitment

- Senate first approved the MM to run from 2010W session but its full introduction was delayed one year to secure suitable numbers of students. Accordingly, the first cohort of 20 students entered the programme in 2011W session. A second cohort of 10 students is completing the programme in the current 2012W session.
- Looking to prospects for the 2013W session, applicant numbers are similar to that at the same stage of the recruitment cycle one year ago. Our best estimate is that, were admissions not suspended, we would have at most 10 students on the MM in the 2013W session - more realistically, we are very likely to have fewer, at most 6 and quite likely 3. The Faculty's assessment is that student numbers below 10 would severely undermine the student learning experience.
- Senate's original approval stated that the "target for the inaugural MM at UBC Okanagan cohort is a minimum of 20 students. It is anticipated that enrolment will increase beyond this in the second and subsequent years." Clearly the current programme is falling significantly short of that target.
- We would also note the distribution by nationality for current applicants.¹ This spans three countries and is very heavily skewed to one in particular. The implication is that we are not well positioned in terms of the set of markets we are penetrating, or indeed of the depth to which we penetrate. This is relevant to our Faculty's commitment to enhancing and drawing from the special characteristics of the Okanagan Campus, therefore our commitment to nurturing a diverse, cross-cultural space that integrates the local, regional, national and global.

¹ Events attended in the current recruitment cycle include: September 13/12-Career Fair here at UBCO; September 19/12-Career Fair at the University of Saskatchewan; September 20-Career Fair at the University of Victoria; September 26-Career Fair at the University of Alberta; October 3-Career Fair at the University of Lethbridge; October 16- Graduate and Professional Fair at the University of Calgary; October 17- Graduate and Professional Fair at the University of Alberta; October 18 -Graduate and Professional Fair at Grant MacEwan University, Edmonton, Alberta; October 24-Graduate and Professional Fair at the University of Manitoba.

- The Faculty has concluded that development of a recruitment strategy for the MM covering all possible markets, locally, nationally and internationally, necessitates its careful and detailed consideration.
- The Faculty recognises that this need is closely linked to its objectives to establish a rich network of community and regional working partners locally, nationally and internationally; and to establish a rich network of alumni. We would also note that recent discussions with student recruitment (including at a meeting on 4 February 2013) reveal that their international efforts have not thus far concentrated on graduate recruitment. The implication is that the Faculty needs to give very close attention to this area in the future, learning from success with undergraduate programmes and linking into international activity more widely.

Programme delivery

- Consideration of student recruitment has also led the Faculty to question the timing of programme delivery. In particular, access by students working in the BC interior and most especially the Okanagan Valley appears constrained by the MM being offered full-time during standard working hours. Alongside continuing to offer a programme for full-time study, it is critical for the Faculty to explore programme delivery enabling part-time study, and study in hours accessible to those in full-time employment.
- Such considerations have also caused the Faculty to question precise entry requirements. Consistent with being committed to a masters for students whose undergraduate study included relatively little or no consideration of management subjects, and for which work experience is not a prerequisite, there is nonetheless a need to review the criteria for applicants, including the extent to which they might have previously studied some management or management related subjects, and the relevance of their achievements outside the classroom, such as any work, volunteer, international, and extra-curricular experience. We need to explore the possibility of learning opportunities that encompass and celebrate more varied student experiences, both academically and more widely.
- All of these considerations, as well as the aforementioned necessity to review curriculum content and focus, have led the Faculty to question the current method of delivery more widely. Most especially, the mix of virtual and face-to-face activity, and the possibility of 'flipping classrooms' are important issues requiring further consideration.
- On these counts we again conclude that development of the MM necessitates careful and detailed consideration by the Faculty.

Envisaged next steps

- Pending approval by Senate the envisaged timescale for the curriculum review is as follows:

Faculty working group considers suggestions and ideas, and engages with colleagues in the Faculty of Management, on a new curriculum	February - March
Faculty establishes an external advisory panel to obtain off-campus perspectives, suggestions, comments and support	February - March
Consultations with the College of Graduate Studies	February - March
Off-campus <i>Strategy Session for all</i> faculty and staff in the Faculty of Management to consider curriculum proposals	April
Consultations with the College of Graduate Studies, Faculties and other parts of UBC, and with wider communities	April - May
Off-campus <i>Strategy Session for all</i> faculty and staff in the Faculty of Management to consider feedback from consultations	June
Revisions of detailed proposals for Faculty Council and Senate	June - August
Take to Faculty Council for decision	August
Take to Senate Curriculum Committee, Senate Admissions and Awards Committee and Senate for decision	September - October

- Subject to Senate approval for a new curriculum, the intention of the Faculty in the 2013W session is to devote resources to developing new materials, regarding not only subject content but also methods of delivery.
- It is envisaged that the review of recruitment strategy will take place alongside the curriculum review. The new recruitment strategy will be implemented from Fall 2013 so as to reach potential students in BC, Canada more broadly and internationally.

Place and Promise

- Following *Place and Promise: The UBC Plan*, the Faculty of Management fully embraces UBC's commitment to transformative student learning through outstanding teaching and research, and through enriched educational experiences.
- In line with that commitment and in support of the requisite action for managing successful development of the MM, the Faculty has already appointed Dr. Sandy Hilton as its *Teaching, Pedagogy and Learning Coordinator* and Dr. John Burton as its *Academic Lead for Masters of Management*. The Faculty also recognises that the MM curriculum review, preparing new content and innovating methods of delivery, as well as designing and implementing a new recruitment strategy, require major inputs from all colleagues.
- It would be extremely problematic to attempt to provide those inputs whilst simultaneously delivering the existing curriculum at the quality of teaching and learning to which the Faculty is dedicated.
- Accordingly, and so as to fulfill its commitments under *Place and Promise*, the Faculty requests Senate approval to suspend admissions to the MM program for the 2013W session only.

THE UNIVERSITY OF BRITISH COLUMBIA

OKANAGAN SENATE SECRETARIAT
Enrolment Services
Senate and Curriculum Services

Okanagan Campus
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Tel: (250) 807-9619 · Fax: (250) 807-8007
www.senate.ubc.ca

February 27, 2013

To: Okanagan Senate

From: Admissions and Awards Committee

Subject: *Senate Policy J-52.1: Admission for Secondary School Applicants following the BC/Yukon Curriculum (approval)*

The Committee recommends the following to Senate:

Motion: That Senate approve Senate policy J-52.1: Admission for Secondary School Applicants following the BC/Yukon Curriculum;

and

That Senate discontinue Senate policy O-52: Admission for Secondary School Applicants following the BC/Yukon Curriculum, with such discontinuance to be effective upon the date of approval Senate policy J-52.1.

Background

Policy J-52 was discontinued at the December 19, 2012 Okanagan Senate meeting and at the September 19, 2012 Vancouver Senate meeting. At the December 19, 2012 Okanagan Senate meeting and the November 14, 2012 Vancouver Senate meeting, respectively, policies O-52 and V-52 (which are campus-specific versions of attached policy J-52.1) were approved. Due to the similarity of those two campus-specific policies, the Okanagan Senate Admissions and Awards Committee and the Vancouver Senate Admissions Committee collaborated to bring together policy J-52.1. Please note that policy J-52.1 is not substantively different from policy O-52; rather, it has undergone cursory changes necessary in the creation of a joint policy. Policy number “52.1” was chosen so as avoid confusion between this policy and the discontinued policy J-52.

For the Committee,
Dr. Spiro Yannacopoulos
Chair, Admissions and Awards Committee

THE UNIVERSITY OF BRITISH COLUMBIA



SENATE POLICY:

UBC SENATES

senate.ubc.ca

J- 52.1

Draft Version 1.4

Number & Title

J-52.1: *Admission for Secondary School Applicants following the BC/Yukon Curriculum*

Effective Date:

For admission to the 2013 Winter Session and thereafter.

Approval Date:

Proposed for consideration by the *Okanagan Senate* on 27 February 2013 and the *Vancouver Senate* on 13 February 2013.

Review Date:

This policy shall be reviewed three (3) years after approval and thereafter as deemed necessary by the *Responsible Committees*.

Responsible Committees:

Admissions and Awards Committee of the Okanagan Senate and Admissions Committee of the Vancouver Senate.

Authority:

University Act, S. 37(1)

“The academic governance of the university is vested in the senate and it has the following powers:

(b) to establish committees it considers necessary and, by 2/3 vote of its members present, to delegate to one or more committees those of its powers as it may determine;”

(c) to determine all questions relating to the academic and other qualifications required of applicants for admission as students to the university or any faculty,

and to determine which faculty the students pursuing a course of study must register.”

Purpose and Goals:

This policy is designed to provide a mechanism for more timely and accurate academic assessments of secondary school applicants from the BC/Yukon curriculum applying to *direct-entry undergraduate programs*, including a mechanism to use *final course grades* for *Grade 11 courses* when a *final course grade* for a required *Grade 12 course* is not yet available, and more effective incorporation of English 12/English 12 First Peoples provincial examination results into admissions decisions.

Applicability:

This policy is applicable to *BC/Yukon Secondary School Applicants to direct-entry undergraduate programs* offered by faculties of the *University*.

Exclusions:

This policy does not apply to applicants who have another basis of admission.

Definitions:

For the purposes of this policy:

Admission average shall mean the academic average calculated by the University to determine the applicant’s relative academic competitiveness. The *admission average* is based upon at least four (4) completed *Grade 12 courses* as specified for the program to which they are applying.

BC/Yukon Secondary School Applicant shall mean an applicant following a secondary school program of study described and approved by the British Columbia Ministry of Education or the Department of Education of the Government of Yukon.

BC/Yukon Secondary School Curriculum shall mean a secondary school program of study described and approved by the British Columbia Ministry of Education or the Department of Education of the Government of Yukon.

Broad-Based Admission shall mean the consideration of non-academic and academic information (beyond the *admission average* and prerequisite courses) in undergraduate admission decisions.

Course grade shall mean the school-issued percentage grade for a course.

Examination grade shall mean the percentage grade result of the provincial examination.

Direct-entry undergraduate program shall mean a course of study offered by the University leading to a degree to which applicants are generally admitted upon either their secondary school academic performance or transfer from a comparable program at another post-secondary institution.

Extra-Provincial Curriculum or *Extra-Provincial Curricula* shall mean any Canadian secondary school system not following the BC/Yukon Secondary School Curriculum.

Final course grade shall mean the grade issued after the completion of the course. In the case of English 12/English 12 First Peoples, the *final course grade* consists of a 60% weighting on the school-assigned course grade and 40% on the results of a mandatory provincial examination.

Grade 11 course shall mean a course designated by the British Columbia Ministry of Education or the Department of Education of the Government of Yukon to be at the Grade 11 academic level.

Grade 12 course shall mean a course designated by the British Columbia Ministry of Education or the Department of Education of the Government of Yukon to be at the Grade 12 academic level and on the list of approved courses for consideration in calculating an *admission average*.

Interim admission average shall mean an *admission average* that includes one or more *interim course grades* for *Grade 12 courses* or one or more *final course grades* for *Grade 11 course* equivalents under this policy.

Interim course grade shall mean the grade issued for a course that is still in progress at the time of UBC's academic assessment, provided that such a grade is issued after at least 50% of the course material is complete and evaluated.

Policy:

1. Academic criteria, generally as indicated by a calculated *admission average* and the completion of prerequisite courses, are the primary basis for determining admissibility to *direct-entry undergraduate programs*. However, with the approval of Senate, faculties and programs may elect to use *Broad-Based Admission* or other criteria to select from applicants whose *admission average* meets or exceeds faculty or program thresholds for admission which may vary from year to year.
2. An *admission average* or *interim admission average* will be calculated where all *Grade 12 courses* required for admission have been completed or are in-progress and all required verifiable or official *final* or *interim course grades* are available to the University.

3. *Admissions averages* or *interim admission averages* shall be based on at least four (4) *Grade 12 courses* (or the *Grade 11 course* equivalents under this policy) as specified for the program.
4. Where available, *final* or *interim course grades* for *Grade 12 courses* shall be used in calculating an *admission average* or an *interim admission average*; however, notwithstanding point 2. above, should one or more of the required *Grade 12 courses* not have a *final* or *interim course grade* at the time of academic assessment, the *final course grade* for one or more appropriate *Grade 11 courses* will be substituted into the calculation of the *interim admission average* as follows:
 - a. for specified *Grade 12 courses* (English 12/English 12 First Peoples for all programs, or prerequisite Mathematics or Science courses for some programs), a *final course grade* for a *Grade 11* course in the same subject-area shall be substituted; and,
 - b. for other *Grade 12 courses*, a *final course grade* for a *Grade 11* course may be substituted so long as the course meets the criteria for inclusion as a secondary school course in an *admission average* but is at the *Grade 11 level*, and is not in a subject area that is already being used in the calculation of the *admissions average*.
5. *Grade 11 courses* that may be substituted for *Grade 12 courses* shall be set out in the procedures to this policy by the *Responsible Committees*.
6. Offers of admission based on *interim admission averages* that include one or more *final course grades* for *Grade 11 courses* and/or *interim course grades* for *Grade 12 courses* are conditional subject to the satisfactory completion of all required courses and the meeting of any requirements referenced in the letter of admission. Failure to meet any of the requirements referenced in the letter of admission may result in the withdrawal of the offer of admission.
7. Conditions required to retain an offer of admission will be determined by individual faculties on a year-to-year basis, and faculty thresholds may be higher than the published University minima.
8. Offers of admission for applicants who fail to meet the referenced conditions will be reviewed by the admitting faculty on a case-by-case basis.
9. When English 12/English 12 First Peoples is in progress at the point of evaluation, an *interim course grade* shall be used in the calculation of the *interim admission average*.
10. When English 12/English 12 First Peoples has been completed at point of evaluation, the *admission average* or *interim admission average* is calculated on whichever is the higher of the English 12/English 12 First Peoples *final grade* (weighted 60% *course grade* and 40% *examination grade*) or *course grade* alone.

11. In cases where a significant discrepancy exists between the English 12/English 12 First Peoples *course grade* and the *examination grade*, the University reserves the right to use the *examination grade* only. A significant discrepancy is determined by a difference of no less than 20% between the English 12/English 12 First Peoples *course grade* and the *examination grade*.
12. The *Responsible Committees* shall set out the timing for admission decisions for admission to *direct-entry undergraduate programs* as a procedure to this policy.

Academic Calendar Statements:

Okanagan URL:

<http://www.calendar.ubc.ca/okanagan/index.cfm?tree=2,22,63,0>

[Homepage Admissions Applicants Following the BC/Yukon High School Curriculum](#) Admission Requirements

Admission Requirements

[...]

The admission average will be calculated on English 12 or English 12 First Peoples and the three additional UBC Okanagan campus-approved Grade 12 courses from the table below, or the equivalents. Should final or in-progress Grade 12 grades not be available at the time of evaluation, final Grade 11 grades may be used as appropriate.

[...]

Applicants are required to write the final examinations offered by the BC Ministry of Education (BC Provincial Examinations) that are required for graduation. For admission decisions, BC Provincial Examination results will be used if the examination result increases the applicant's admission average. However, in cases where a significant discrepancy exists between the course grade and the examination grade, UBC reserves the right to use the examination grade only.

[...]

Vancouver URL:

<http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,22,63,0>

[Homepage Admissions Applicants Following the BC/Yukon Secondary School Curriculum](#) Admission Requirements

Admission Requirements

The admission average will be calculated on English 12, or English 12 First Peoples, and the three additional approved Grade 12 courses. Should final or in-progress Grade 12 grades not be available at the time of evaluation, final Grade 11 grades may be used as appropriate.

[...]

Applicants are required to write the final examinations offered by the BC Ministry of Education (BC Provincial Examinations) that are required for graduation. For admission decisions, BC Provincial Examination results will be used if the examination result increases the applicant's admission average. However, in cases where a significant discrepancy exists between the course grade and the examination grade, UBC reserves the right to use the examination grade only.

[...]

Consultations:

Extensive consultation was undertaken outside of UBC: over 300 secondary school counselors from secondary schools on Vancouver Island, in the Lower Mainland, and in the Okanagan; and within UBC: Enrolment Services, Undergraduate Admissions, and UBC Okanagan and Vancouver Deans.

History:

The use of Grade 11 grades in calculating the *admission average*

Up until 1992, the University used both *Grade 11* and *Grade 12 course* grades to render admission decisions for *BC/Yukon Secondary School Applicants*. Following the lead of a number of other Canadian universities (UBC Vancouver Senate Minutes, April 22, 1992), the University Senate approved a revision of requirements for *BC/Yukon Secondary School Applicants* so that the *admission average* would be based solely upon grades in four *Grade 12 courses*. The Okanagan Senate was officially constituted in the fall of 2005.

In 2009, again following the lead of other Canadian universities, the UBC Vancouver and Okanagan Senates approved a pilot project that allowed the substitution of a *final course grade* for a *Grade 11 course* for an unavailable *interim course grade* for a *Grade 12 course* for secondary school applicants following Canadian *Extra-Provincial Curricula*. In 2011, the outcomes of the pilot project were reviewed and it was determined that there were not any significant differences in first-year performance between the students admitted on (a) *final course grade(s)* for *Grade 11 course(s)* and *final course grades* for *Grade 12 courses*, and (b) those admitted on *interim* and *final course grades* for *Grade 12 courses* only. As a result, policy J-51 was approved, allowing for the ongoing use of *final course grades* for *Grade 11 courses* for secondary school

applicants from Canadian jurisdictions outside of BC when an *interim course grade* for a *Grade 12 course* is not yet available.

In March 2012, Policy J-52 was approved, allowing the use of BC secondary school *final course grades* for *Grade 11 courses* as substitutes for missing *interim course grades* for *Grade 12 courses*. Policy J-52 was put in place as a short-term measure to address issues related to *BC/Yukon Secondary School Applicants'* grade collection in light of the job action initiated by the BC Teachers' Federation.

While Policy J-52 was reviewed by both the Okanagan Senate Admissions and Awards Committee and the Vancouver Senate Admissions Committee and deemed appropriate for the extraordinary circumstances in which it was created, it was seen as insufficient as a long-term policy. As such, Policy J-52 was discontinued at the 19 December 2012 Okanagan Senate meeting and at the 19 September 2012 Vancouver Senate meeting. At the 19 December 2012 Okanagan Senate meeting and the 14 November 2012 Vancouver Senate, Policy O-52 and Policy V-52 (which are campus specific versions of this Policy J-52.1) respectively were approved. Due to the similarity of the policies, the Okanagan Senate Admissions and Awards Committee and the Vancouver Senate Admissions Committee decided to bring them together in this Policy J-52.1.

The use of English 12/English 12 First Peoples provincial examination results in the calculation of undergraduate *admission average*.

Up until 2008, if a BC secondary school applicant had already completed English 12 English/12 First Peoples at the point of evaluation for undergraduate admission, the University always used the *final course grade* (composed of 60% school-assigned course grade and 40% provincial examination score) in the calculation of the *admission average*.

In March 2008, the UBC Okanagan Senate decided that the policy requiring *BC/Yukon Secondary School Applicants* to write optional provincial examinations be discontinued. A similar decision was also reached by the UBC Vancouver Senate in May of the same year. Going forward, in cases where a *BC/Yukon Secondary School Applicant* had already completed an optional Grade 12 examination, the *final course grade* (including the examination grade) would be incorporated in the *admission average* in March/April, but only if advantageous to the applicant. Otherwise, the *admission average* would now be calculated on the *course grade* only and the *examination grades* were discarded.

Policy J-52 was silent on whether the same principle should apply when the provincial examination remained mandatory (as in the case of English 12/English 12 First Peoples). In the spirit of both Senates' decisions, it was decided that in practice, the *examination grade* in English 12/English 12 First Peoples would only be incorporated into the *admission average* if it proved beneficial to the applicant.

Related Policies:

J-51: *Admission Based on Interim Grades for Applicants following Canadian Extra-Provincial Curricula*

J-53: *Course-Specific Minima for Secondary School Applicants*

Appendix:

N/A

Procedures:

In all cases, a *BC/ Yukon Secondary School Applicant's admission average* or *interim admission average* will be optimized such that the highest possible average is calculated while adhering to the rules outlined below.

Part 1: Calculation of *Interim Admission Averages*

1. The calculation of an *interim admission average* shall be based on the following, with course-by-course substitutions outlined below:
 - the *BC/ Yukon Secondary School Applicant* must have all required courses either in progress, completed, or anticipated to be complete by the end of their ultimate year of secondary school;
 - if one or more of the required or elective *Grade 12 courses* does not yet have a *final* or *interim course grade* then (a) *final course grade(s)* for a *Grade 11 course* shall be substituted into the *admission average* as follows:
 - for required *Grade 12 courses* (English or a prerequisite Mathematics or Science course), only a *final course grade* in a *Grade 11 course* in the same subject-area (i.e., a course that is directly ladderred to the *Grade 12 course*) shall be substituted;
 - for elective *Grade 12 courses* (i.e., a course that is UBC-approved as it meets the “Criteria for Including Secondary School Courses in an Admission Average”), a *final course grade* for a *Grade 11 course* may be substituted so long as the course is a) not in a subject area that has already been included at the Grade 12 level (e.g., Biology 12 already included, do not include Biology 11), and b) meets the UBC-approved criteria but is at the Grade 11 level.
2. The calculation of an *admission average* or an *interim admission average* shall be based on the following, with the use of the English 12/English 12 First Peoples examination grade incorporated as outlined below:
 - if the *BC/ Yukon Secondary School Applicant* presents an *interim course grade* for English 12/English 12 First Peoples, the *course grade* is used in the calculation of the *interim admission average*;

- if the *BC/ Yukon Secondary School Applicant* has already completed English 12/English 12 First Peoples at point of evaluation, *examination grades* will be used if the *examination grade* increases the applicant's *admission average* or *interim admission average*;
- in cases where a significant discrepancy exists between the English 12/ English 12 First Peoples *course grade* and the *examination grade*, UBC reserves the right to use the *examination grade* only. A significant discrepancy is determined by a difference of no less than 20% between the English 12/ English 12 First Peoples *course grade* and the *examination grade*.

Part 2: Calculation of Admission Averages

1. The calculation of an *admission average* shall be based upon the following:
 - the *BC/Yukon Secondary School Applicant* must have all required courses completed by the point of evaluation;
 - if the *BC/Yukon Secondary School Applicant* has not yet been admitted, the *admission average* is used to determine the applicant's relative competitiveness for admission;
 - if the *BC/Yukon Secondary School Applicant* has already been admitted (based upon their *interim admission average*), the *admission average* is used to determine whether the applicant meets the conditions of admission referenced with the initial offer of admission. This may include minimum thresholds in both the overall *admission average* and specific prerequisite Grade 12 courses;
 - if these conditions are not met, the original offer of admission may be revoked at the discretion of the Faculty on a case-by-case basis.

Part 3: Timing of Admission Decisions

1. The University will make initial admission decisions for *direct-entry undergraduate programs* based upon data that is available /verifiable as of 1 April each year for the following Winter Session; the *admission average* used for these decisions will be made based upon *final* or *interim course grades* for *Grade 12 courses*(or equivalent *final course grades* for *Grade 11 courses*).
2. An additional round of admission decisions for *BC/Yukon Secondary School applicants* may be made based upon data that is available as of 15 May each year if it is anticipated that space will remain in the program to which the applicant has applied. The *admission average* used for these decisions will be made based upon *final* or *interim courses* for *Grade 12 courses* only.

3. Once a complete set of *final course grades* for *Grade 12 courses* becomes available (usually in the summer), an additional round of admission decisions for *BC/Yukon Secondary School Applicants* may be made if it is anticipated that space will remain in the program to which the applicant has applied.
4. Once a complete set of *final course grades* for *Grade 12 courses* becomes available (usually in the summer), *BC/ Yukon Secondary School Applicants* who have already been admitted based upon an *interim admission average* will be evaluated to determine if all the conditions of admission (as referenced on the admission letter) have been met.
5. In all instances, if the *BC/ Yukon Secondary School Applicant* has already completed the English 12/English 12 First Peoples BC Provincial Examination, the results will be used as outlined above.

Part 4: Grade 11 Grade Substitutions

Specific substitutions

Viable grade 11 courses

BC/Yukon secondary school curriculum Grade 12 courses that may be used on the calculation of the admission average	BC/Yukon curriculum Grade 11 courses that may be used as a substitute
American Sign Language (ASL) 12	American Sign Language (ASL) 11
Arabic 12 ⁴	Arabic 11 ⁴
BC First Nations Studies 12	BC First Nations Studies 11
Biology 12 ¹	Biology 11
Calculus 12	N/A ³
Chemistry 12 ¹	Chemistry 11
Computer Information Systems 12 ⁴	Computer Information Systems 11 ⁴
Computer Programming 12 ⁴	Computer Programming 11 ⁴
Croatian 12 ⁴	Croatian 11 ⁴
Economics 12	N/A ³
English Literature 12	English Literature 11
English 12 ¹ or English 12 First Peoples ¹ (but not both)	English 11 or English 11 First Peoples (but not both)
Français Langue 12 or French 12 (but not both)	Français Langue 11 or French 11 (but not both)
Geography 12	Social Studies 11 ³
Geology 12 ¹	Earth Science 11
German 12	German 11
Halq'eméylem 12	Halq'eméylem 11
Heiltsuk 12	Heiltsuk 11

History 12	Social Studies 11 ³
Hul'q'umi'num' 12	Hul'q'umi'num' 11
Italian 12 ⁴	Italian 11 ⁴
Japanese 12	Japanese 11
Korean 12 ⁴	Korean 11 ⁴
Kwak'wala 12	Kwak'wala 11
Law 12	N/A ³
Liqwala/Kwakwala 12	Liqwala/Kwakwala 11
Mandarin 12	Mandarin 11
nsíylxcən (Okanagan Language) 12	nsíylxcən (Okanagan Language) 11
Nte?kepmxcin 12	Nte?kepmxcin 11
Nuu-chah-nulth 12	Nuu-chah-nulth 11
Principles of Mathematics 12 or Pre-Calculus 12 ¹	Principles of Mathematics 12 or Pre-Calculus 11
Physics 12 ¹	Physics 11
Punjabi 12	Punjabi 11
Russian 12 ⁴	Russian 11 ⁴
Secwepemctsin (Shuswap Language) 12	Secwepemctsin (Shuswap Language) 11
Shashishalhem (Sechelt Language) 12	Shashishalhem (Sechelt Language) 11
Sim'algaxhl Nisga'a 12	Sim'algaxhl Nisga'a 11
Sm'algyax 12	Sm'algyax 11
Social Justice 12 ⁴	N/A ^{3,4}
Spanish 12	Spanish 11
Sustainable Resources 12 ⁴	Sustainable Resources 11 ⁴
Tsek'ene 12	Tsek'ene 11
Upper St'at'imcets 12	Upper St'at'imcets 11

Notes:

¹ Indicates a prerequisite course used by one or more direct-entry faculties.

² Social Studies 11 may not be double-counted if both Geography 12 and History 12 are in progress.

³ Course does not have a Grade 11 equivalent.

⁴ Indicates a course only applicable for UBC Okanagan programs.

THE UNIVERSITY OF BRITISH COLUMBIA**OKANAGAN SENATE SECRETARIAT
Enrolment Services
Senate and Curriculum Services**

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February 27, 2013

To: Okanagan Senate

From: Admissions and Awards Committee

Subject: Senate Policy *J-53: Course-specific Minima for Secondary School Applicants (approval)*

The Committee recommends the following to Senate:

Motion: That Senate approve Senate policy J-53: Course-specific Minima for Secondary School Applicants.

Background

Policy *J-53* provides faculties with a mechanism to impose competitive thresholds of performance in prerequisite courses used in the calculation of an admission average for secondary school applicants to direct-entry undergraduate programs.

By introducing this mechanism the University is addressing concerns that grades in elective Grade 12 courses (or their equivalents) are used by applicants to mitigate deficiencies in required Grade 12 courses (or their equivalents). Introducing course-specific minima in the admission decision shifts an applicant's attention from increasing his/her grades in a stronger subject, to improving skills in his/her weakest subject to avoid being denied admission due to a course-specific minimum. This is particularly important considering the tendency of BC students to repeat courses where they have already obtained a high grade, all in the name of increasing their admissibility to university.

The introduction of faculty-specific minima for individual course grades in subjects is of particular importance to ensure first-year success. Course-specific minima will vary by program and should be introduced as competitive requirements similar to an admission average, varying on a year-by-year basis, but not as published University minima.

Students who do not meet the course-specific minima may still be considered under Broad-Based Admission at the discretion of the faculty. This change supports the undergraduate admissions principles of fairness and “excellence of fit.”

This policy does not require the use of course-specific minima in any particular program. It only provides faculties with the option of introducing course-specific minima if and when they deem them necessary.

As applicants should be given at least one year’s notice for the introduction of course-specific minima, this policy will not come into effect until the 2014 Winter Session.

For the Committee,
Dr. Spiro Yannacopoulos
Chair, Admissions and Awards Committee

THE UNIVERSITY OF BRITISH COLUMBIA

SENATE POLICY:
J-53UBC SENATES
senate.ubc.ca**DRAFT VERSION 1.5****Number & Title***J-53: Course-specific Minima for Secondary School Applicants***Effective Date:**

For admission to the 2014 Winter Session and thereafter.

Approval Date:Proposed for consideration by the Okanagan Senate on 27 February 2013 and by the *Vancouver Senate* on 13 February 2013.**Review Date:**This policy shall be reviewed three years (3) years after approval and thereafter as deemed necessary by the *Responsible Committees*.**Responsible Committees:***Admissions and Awards Committee of the Okanagan Senate and Admissions Committee of the Vancouver Senate.***Authority:***University Act, S. 37(1)**“The academic governance of the university is vested in the senate and it has the following powers:**(b) to establish committees it considers necessary and, by 2/3 vote of its members present, to delegate to one or more committees those of its powers as it may determine;”**(c) to determine all questions relating to the academic and other qualifications required of applicants for admission as students to the university or any faculty,*

and to determine which faculty the students pursuing a course of study must register.”

Purpose and Goals:

This policy is designed to provide faculties with a mechanism to impose competitive thresholds of performance in prerequisite courses used in the calculation of an admission average for *secondary school applicants to direct-entry undergraduate programs*.

Applicability:

This policy is applicable to all *secondary school applicants* applying to *direct-entry undergraduate programs* at the University.

Exclusions:

This policy does not apply to applicants who have another basis of admission.

Definitions:

For the purposes of this policy:

Admission average shall mean the *final admission average* or the *interim admission average*, as appropriate, used to determine an applicant's relative academic competitiveness for admission to the University or to a *direct-entry undergraduate program*.

Direct-entry undergraduate program shall mean a course of study offered by the University leading to a degree where applicants may be admitted upon either their secondary school academic performance or transfer from a comparable program at another post-secondary institution.

Final admission average shall mean an *admission average* that is comprised solely of final grades in *Grade 12 courses (or equivalents)*, used to make an offer of admission or to confirm an initial offer of admission based on an applicant's *interim admission average*.

Grade 12 course (or equivalent) shall mean a course that is a) academic in nature; and b) approved for consideration in calculating an *admission average*. Equivalents are determined based upon the curriculum presented by the applicant.

Grade 12 course grade (or equivalent) shall mean the *Grade 12 course grade* used in the calculation of an *admission average*. Equivalents are determined based upon a) the curriculum presented by the applicant; and b) the point in the admission cycle when an evaluation is being conducted.

Interim admission average shall mean an *admission average* that includes one or more *interim course grades* for *Grade 12 courses (or equivalents)*. The *interim admission average* is used to make an initial offer of admission to a *secondary school applicant* who is still working towards completion of their secondary school credential.

Interim course grade shall mean the grade issued for a course that is still in progress at the time of UBC's academic assessment, provided that such a grade is issued after at least 50% of the course material is complete and evaluated.

Prerequisite Grade 12 course shall mean a *Grade 12 course (or equivalent)* that is specified for inclusion in the calculation of the *admission average* for a particular *direct-entry undergraduate program*.

Secondary school applicant shall mean an applicant following a recognized secondary school curriculum whose graduates are eligible for consideration for entry into a *direct-entry undergraduate program* at the University. This includes applicants from secondary schools following sub-national, national, and international curricula.

Policy:

1. The *admission average* is normally determined by the mean grade achieved over *Grade 12 courses (or equivalents)* required for admission, calculated by the University, including *prerequisite Grade 12 courses*, to determine relative academic competitiveness. For some international curricula, the University shall consider the assessment of the applicant's entire credential as the *admission average* used to determine relative academic competitiveness.
2. In addition to considering the *admission average*, the University may also consider the grades in individual *prerequisite Grade 12 courses* as specified by the admission requirements of – and thresholds set by – the particular faculty to determine an applicant's relative academic competitiveness. Applicants with *prerequisite Grade 12 course grades* that fall below the faculty-set thresholds may not be deemed competitive for admission.
3. Conditions required to retain an offer of admission will be determined by individual faculties on a year-to-year basis and may include thresholds for the applicant's *final admission average* and/or their final grades on *prerequisite Grade 12 courses*.
4. Students admitted based upon an *interim admission average* who fail to meet the faculty-set competitive thresholds for either the *final admission average* or the final *prerequisite Grade 12 course grades* will be reviewed by the admitting faculty on a case-by-case basis and may have their offer of admission revoked.

Academic Calendar Statements:

<p>Faculty/School: N/A Department/Unit: Enrolment Services Faculty/School Approval Date: N/A Effective Session: 2014W (for inclusion in the Academic Calendar immediately following approval for the purpose of advising prospective students)</p>	<p>Date: 1 January 2013 Contact Person: Andrew Arida, Associate Registrar, Undergraduate Admissions Phone: 604.822.2890 Email: andrew.arida@ubc.ca</p>
<p>Proposed Academic Calendar Entry: Homepage (draft) Admissions Applicants Following the BC/Yukon High School Curriculum Admission Requirements</p> <p>Admission Requirements</p> <p>[15982] Academic averages for the purpose of admission to the UBC Okanagan campus are primarily based on Grade 12 final or in-progress course grades available in the spring; however, an applicant's full academic history (including grades for completed Grade 11 courses) may be considered, particularly where sufficient Grade 12 grade information is not yet available.</p> <p>[...]</p> <p>[95] The admission average will be calculated on English 12 or English 12 First Peoples and the three additional UBC Okanagan campus-approved Grade 12 courses from the table below,</p>	<p>Okanagan:</p> <p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,22,63,0</p> <p>Present Academic Calendar Entry: Homepage (draft) Admissions Applicants Following the BC/Yukon High School Curriculum Admission Requirements</p> <p>Admission Requirements</p> <p>[15982] Academic averages for the purpose of admission to the UBC Okanagan campus are primarily based on Grade 12 final or in-progress course grades available in the spring; however, an applicant's full academic history (including grades for completed Grade 11 courses) may be considered, particularly where sufficient Grade 12 grade information is not yet available.</p> <p>[...]</p> <p>[95] The admission average will be calculated on English 12 or English 12 First Peoples and the three additional UBC Okanagan campus-approved Grade 12 courses from the table below,</p>

or the equivalents. **Certain programs may require a competitive minimum grade in individual prerequisite courses used in the calculation of the admission average.** Should final or in-progress Grade 12 grades not be available at the time of evaluation, final Grade 11 grades may be used as appropriate.

Proposed Academic Calendar Entry:
[Homepage \(draft\)](#) [Admissions Applicants Following Secondary School Curricula in Canada, Outside of BC/Yukon](#) Determining Admissibility

Determining Admissibility

[15692] Academic criteria are the primary basis for determining admissibility to the UBC Okanagan campus; however, many programs consider non-academic information as well. See [youbc Okanagan](#) for further information on non-academic admission criteria.

[129] Academic averages for the purpose of admission to the UBC Okanagan campus are primarily based on Grade 12 final or in-progress course grades available in the spring; however, an applicant's full academic history may be considered, particularly where sufficient Grade 12 grade information is not yet available. **Certain programs may require a competitive minimum grade in individual prerequisite courses used in the calculation of the admission average.**

or the equivalents. Should final or in-progress Grade 12 grades not be available at the time of evaluation, final Grade 11 grades may be used as appropriate.

Draft Academic Calendar URL:
<http://www.calendar.ubc.ca/okanagan/p/roof/edit/index.cfm?tree=2,23,70,0>

Present Academic Calendar Entry:
[Homepage \(draft\)](#) [Admissions Applicants Following Secondary School Curricula in Canada, Outside of BC/Yukon](#) Determining Admissibility

Determining Admissibility

[15692] Academic criteria are the primary basis for determining admissibility to the UBC Okanagan campus; however, many programs consider non-academic information as well. See [youbc Okanagan](#) for further information on non-academic admission criteria.

[129] Academic averages for the purpose of admission to the UBC Okanagan campus are primarily based on Grade 12 final or in-progress course grades available in the spring; however, an applicant's full academic history may be considered, particularly where sufficient Grade 12 grade information is not yet available.

[...]

<p>[...]</p> <p>Proposed Academic Calendar Entry: Homepage (draft) Admissions Applicants Following the American Secondary School Curriculum</p> <p>Applicants Following the American Secondary School Curriculum</p> <p>[14981] Applicants following the American secondary school curriculum must present the following minimum criteria to be considered for admission:</p> <p>[14982]</p> <ul style="list-style-type: none"> • graduation from an academic or college preparation program at a US regionally-accredited school; • English to the senior level (not ESL); • at least three other senior academic subjects and prerequisites appropriate for the intended program of study; • three years of mathematics to the junior level; and • either (a) SAT I or (b) ACT plus Writing. <p><u>Certain programs may require a competitive minimum grade in individual prerequisite courses.</u></p> <p>[14983] In countries where the SAT and ACT are unavailable, exemptions may be granted.</p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/p/roof/edit/index.cfm?tree=2,327,0,0</p> <p>Present Academic Calendar Entry: Homepage (draft) Admissions Applicants Following the American Secondary School Curriculum</p> <p>Applicants Following the American Secondary School Curriculum</p> <p>[14981] Applicants following the American secondary school curriculum must present the following minimum criteria to be considered for admission:</p> <p>[14982]</p> <ul style="list-style-type: none"> • graduation from an academic or college preparation program at a US regionally-accredited school; • English to the senior level (not ESL); • at least three other senior academic subjects and prerequisites appropriate for the intended program of study; • three years of mathematics to the junior level; and • either (a) SAT I or (b) ACT plus Writing. <p>[14983] In countries where the SAT and ACT are unavailable, exemptions may be granted.</p>
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<p>Proposed Academic Calendar Entry: Homepage (draft) Admissions Applicants Following Other International Secondary School Curricula</p> <p>Applicants Following Other International Secondary School Curricula</p> <p>[14985] The following list outlines the minimum standing for admission in terms of educational credentials. All students must present prerequisites appropriate for their intended program of study.</p> <p>[...]</p> <p><u>Certain programs may require a competitive minimum grade in individual prerequisite courses.</u></p> <p>[14987] Because of the differences in world educational systems, satisfactory completion of secondary school is not necessarily an acceptable basis for admission to first year. UBC reserves the right to determine whether or not a student is eligible for admission and to determine what transfer credit, if any, may be granted.</p> <p>[...]</p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,328,0,0</p> <p>Present Academic Calendar Entry: Homepage (draft) Admissions Applicants Following Other International Secondary School Curricula</p> <p>Applicants Following Other International Secondary School Curricula</p> <p>[14985] The following list outlines the minimum standing for admission in terms of educational credentials. All students must present prerequisites appropriate for their intended program of study.</p> <p>[...]</p> <p>[14987] Because of the differences in world educational systems, satisfactory completion of secondary school is not necessarily an acceptable basis for admission to first year. UBC reserves the right to determine whether or not a student is eligible for admission and to determine what transfer credit, if any, may be granted.</p> <p>[...]</p>
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<p>Proposed Academic Calendar Entry: Homepage (draft) Admissions Applicants Following the BC/Yukon Secondary School Curriculum Admission Requirements</p> <p>Admission Requirements</p> <p>[19761] Academic criteria are the primary basis for determining admissibility to UBC's Vancouver campus; however, many programs consider non-academic information as well. Academic averages for the purpose of admission to UBC's Vancouver campus are primarily based on Grade 12 final or in-progress course grades available in the spring; however, an applicant's full academic history (including grades for completed Grade 11 courses) may be considered, particularly where sufficient Grade 12 information is not yet available.</p> <p>[...]</p> <p>[95] The admission average will be calculated on English 12, or English 12 First Peoples, and the three additional approved Grade 12 courses. <u>Certain programs may require a competitive minimum grade in individual prerequisite courses used in the calculation of the admission average.</u> Should final or in-progress Grade 12 grades not be available at the time of evaluation, final Grade 11 grades may</p>	<p>Vancouver:</p> <p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,22,63,0</p> <p>Present Academic Calendar Entry: Homepage (draft) Admissions Applicants Following the BC/Yukon Secondary School Curriculum Admission Requirements</p> <p>Admission Requirements</p> <p>[19761] Academic criteria are the primary basis for determining admissibility to UBC's Vancouver campus; however, many programs consider non-academic information as well. Academic averages for the purpose of admission to UBC's Vancouver campus are primarily based on Grade 12 final or in-progress course grades available in the spring; however, an applicant's full academic history (including grades for completed Grade 11 courses) may be considered, particularly where sufficient Grade 12 information is not yet available.</p> <p>[...]</p> <p>[95] The admission average will be calculated on English 12, or English 12 First Peoples, and the three additional approved Grade 12 courses. Should final or in-progress Grade 12 grades not be available at the time of evaluation, final Grade 11 grades may be used as appropriate.</p>
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be used as appropriate.

Proposed Academic Calendar Entry:
[Homepage \(draft\) Admissions](#)
[Applicants Following Secondary](#)
[School Curricula in Canada, outside of](#)
[BC/Yukon](#) Determining Admissibility

Determining Admissibility

[129] Academic criteria are the primary basis for determining admissibility to UBC; however, many programs consider non-academic information as well. See [Personal Profile](#) for further information on non-academic admission criteria.

[19142] Academic averages for the purpose of admission to UBC are primarily based on grade 12 final or in-progress course grades; however, an applicant's full academic history may be considered, particularly where sufficient Grade 12 grade information is not yet available. **Certain programs may require a competitive minimum grade in individual prerequisite courses used in the calculation of the admission average.**

[...]

Proposed Academic Calendar Entry:
[Homepage \(draft\) Admissions](#)
 Applicants Following American
 Secondary School Curriculum

Draft Academic Calendar URL:
<http://www.calendar.ubc.ca/vancouver/proof/edit/index.cfm?tree=2,23,70,0>

Present Academic Calendar Entry:
[Homepage \(draft\) Admissions](#)
[Applicants Following Secondary](#)
[School Curricula in Canada, outside of](#)
[BC/Yukon](#) Determining Admissibility

Determining Admissibility

[129] Academic criteria are the primary basis for determining admissibility to UBC; however, many programs consider non-academic information as well. See [Personal Profile](#) for further information on non-academic admission criteria.

[19142] Academic averages for the purpose of admission to UBC are primarily based on grade 12 final or in-progress course grades; however, an applicant's full academic history may be considered, particularly where sufficient Grade 12 grade information is not yet available.

[...]

Draft Academic Calendar URL:
<http://www.calendar.ubc.ca/vancouver/proof/edit/index.cfm?tree=2,293,0,0>

Present Academic Calendar Entry:
[Homepage \(draft\) Admissions](#)
 Applicants Following American
 Secondary School Curriculum

Applicants Following American Secondary School Curriculum

[17147] Applicants following the American secondary school curriculum must present the following minimum criteria to be considered for admission:

[17148]

- graduation from an academic or college preparation program at a US regionally-accredited school;
- English to the senior level (not ESL);
- at least three other senior academic subjects and prerequisites appropriate for the intended program of study;
- three years of mathematics to the junior level;
- a minimum final grade of 70% (or equivalent) in either junior or senior year English; and
- either (a) SAT 1, or ACT, plus Writing (in countries where the SAT and ACT are unavailable, exemptions may be granted)

Certain programs may require a competitive minimum grade in individual prerequisite courses.

Present Academic Calendar Entry:
[Homepage \(draft\) Admissions](#)
 Applicants Following Other International Secondary School Curricula

Applicants Following American Secondary School Curriculum

[17147] Applicants following the American secondary school curriculum must present the following minimum criteria to be considered for admission:

[17148]

- graduation from an academic or college preparation program at a US regionally-accredited school;
- English to the senior level (not ESL);
- at least three other senior academic subjects and prerequisites appropriate for the intended program of study;
- three years of mathematics to the junior level;
- a minimum final grade of 70% (or equivalent) in either junior or senior year English; and
- either (a) SAT 1, or ACT, plus Writing (in countries where the SAT and ACT are unavailable, exemptions may be granted)

Draft Academic Calendar URL:
<http://www.calendar.ubc.ca/vancouver/proof/edit/index.cfm?tree=2,293,0,0>

Present Academic Calendar Entry:
[Homepage \(draft\) Admissions](#)
 Applicants Following Other International Secondary School Curricula

Applicants Following Other International Secondary School Curricula

[18228] All applicants applying to UBC from a secondary school offering English-medium instruction must present a minimum final grade of 70% (or equivalent) in either junior (Grade 11) or senior year (Grade 12) English. Final grades include both the school grade and mandatory standardized examination results.

[17149] The following list outlines the minimum standing for admission in terms of educational credentials. All students must present prerequisites appropriate for their intended program of study.

[...]

[17151] Because of the differences in world educational systems, satisfactory completion of secondary school is not necessarily an acceptable basis for admission to first year. The University reserves the right to determine whether or not a student is eligible for admission and to determine what transfer credit, if any, may be granted.

Certain programs may require a competitive minimum grade in individual prerequisite courses.

Applicants Following Other International Secondary School Curricula

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[17149] The following list outlines the minimum standing for admission in terms of educational credentials. All students must present prerequisites appropriate for their intended program of study.

[...]

[17151] Because of the differences in world educational systems, satisfactory completion of secondary school is not necessarily an acceptable basis for admission to first year. The University reserves the right to determine whether or not a student is eligible for admission and to determine what transfer credit, if any, may be granted.

Consultations:

Extensive consultation was undertaken outside of UBC: over 300 secondary school counselors from secondary schools on Vancouver Island, in the Lower Mainland, and in the Okanagan; and within UBC: Enrolment Services, Undergraduate Admissions, and UBC Okanagan and Vancouver Deans.

History:

Historically, the University has determined a *secondary school applicant's* a) achievement of the minimum admission requirements (as identified in the UBC calendar) and b) relative academic competitiveness (as determined by Faculty on a year-to-year basis) by calculating an *admission average*. In some cases, the University also uses individual course grades to determine admissibility, but only as it pertains to the published university minima for admission. An example would be the Vancouver campus' requirement of a final grade of 70% in either English 11 or English 12 (or equivalent); another would be the requirement of a minimum score of 67% in Pre-Calculus 12 (or equivalent) for admission to the Bachelor of Science program at either campus. But these are viewed as minimum admission requirements, not competitive requirements. In other words, an applicant with a grade of 90% in Pre-Calculus 12 cannot be considered "more competitive" for admission than another with a 75% in the same course; an assessment of relative academic competitiveness can only be made on the overall *admission average*.

Faculties have indicated that this approach does not allow the undergraduate admission process to select applicants who will be the most successful in first year. An applicant can mitigate a weak score in a key prerequisite subject (such as English 12 or Pre-Calculus 12, for example) with a strong score in an elective subject, gaining admission to UBC if their overall admission average is strong. But such a student is likely to struggle in their first year of study if their program requires 100-level coursework in English or Mathematics. Conversely, an applicant with a slightly lower admission average but stronger grades in prerequisite courses is seen as less competitive than the aforementioned student, even though they are more likely to perform better in required first-year coursework.

Related Policies:

J-51: *Admission Based on Interim Grades for Applicants following Canadian Extra-Provincial Curricula*

J-52.1: *Admission for Secondary School Applicants following the BC/Yukon Curriculum*

Appendix:

N/A

Procedures:

1. If the applicant has applied to enter into a Faculty that specifies a competitive minimum threshold in one or more *prerequisite Grade 12 courses*, the applicant must meet that minimum threshold in order to be considered competitive for admission; and
2. The competitive minimum threshold required in one or more *prerequisite Grade 12 courses* shall be determined by the individual Faculty on a year-by-year basis.

Timing of Admission Decisions:

1. The University will make initial admission decisions for *direct-entry undergraduate programs* based upon data that is available/verifiable as of 1 April each year for the following Winter Session; the *admission average* used for these decisions will be made based upon *final or interim course grades for Grade 12 courses (or equivalents)*.
2. Faculties determine a) the *admission average* and b) the minimum threshold on *prerequisite Grade 12 courses* used to assess the relative competitiveness of the applicant.
3. Once a complete set of *final course grades for Grade 12 courses (or equivalents)* becomes available (usually in the summer), an additional round of admission decisions for *secondary school applicants* may be made if it is anticipated that space will remain in the program to which the applicant has applied.
4. Once a complete set of *final course grades for Grade 12 courses (or equivalents)* becomes available (usually in the summer), *secondary school applicants* who have already been admitted based upon an *interim admission average* will be evaluated to determine if all the conditions of admission (as referenced in the admission letter) have been met.
5. If the faculty requires minimum thresholds on *prerequisite Grade 12 courses* and the admitted student no longer meets those thresholds, then the student may be deemed to have been unsuccessful in meeting the conditions of admission referenced in the admission letter. In these instances, the original offer of admission may be revoked at the discretion of the faculty on a case-by-case basis.



UBC Annual Report on Admissions Targets

Okanagan Campus, 2013/14

Professor W. Wesley Pue

Provost and Vice Principal

UBC's Okanagan Campus

To: Members of Admissions and Awards Committee, Okanagan Senate

From: Professor W. Wesley Pue, Provost and Vice Principal, Okanagan Campus

Re: 2013/14 Academic Year Undergraduate Enrolment Targets

This report forecasts the undergraduate student enrolment profile by degree and year for the 2013/14 winter session, to determine entry-year admission targets for undergraduate degree programs. It is built using the enrolment profile of the current winter session as a base, which estimates our overall domestic undergraduate and graduate FTE around 6,947, or 100% of government funding. The 2013/14 Ministry target grew by an additional 24 FTE over last year, to accommodate the new undergraduate third-year nursing transfer students from Okanagan College.

Both the Provost and Vice Principal and the Associate Vice President Students lead the Strategic Enrolment Management (SEM) process on the Okanagan campus with the Deans of each faculty. In conjunction with staff in Planning and Institutional Research (Okanagan) and Enrolment Services, these university-wide plans are translated into specific faculty and program enrolment targets. Targets are represented in terms of winter headcounts that are converted to full-time equivalents (FTE) and then added to the summer activity, to determine our delivered FTE against the Ministry target FTE for our campus. Trends of student movement (progression, retention rates, graduation, and program transfers) in the previous year are applied to forecast enrolment of continuing students in 2013/14. Finally, in light of projected continuing student enrolment, admission targets are established based on historical recruiting results, anticipated student demand, government funding levels and internal constraints that limit program enrolment. This year, a new process was implemented in establishing admission targets, which involved a more in-depth consultative process including the Provost, Deans, and the SEM Committee. Also, an information session "Enrolment Management 101," which detailed the process for establishing targets was provided to the Unit Heads and Associate Deans in November.

The stated admission targets include entry year students who are new to UBC plus continuing students who are still classified at the entry year level for each degree program. The admission targets used to reach this enrolment profile are smaller than in previous years due to an increase in retention rates in the second and third years of study. Similar to last year, admissions targets were set separately for domestic and international undergraduate students based on student enrolment patterns for each group and then combined for an overall total of targeted growth on the Okanagan campus.

This model leads to an overall admission target of 1,988 undergraduate students entering the first year of degree programs. This includes 1,821 domestic students and 167 international students, which includes new to UBC as well as new internal transfers in the first year of the program. These values contribute to a forecasted winter 2013 undergraduate degree program headcount enrolment of 7,505 students. When this headcount is converted to FTE, and combined with projections for summer enrolment, graduate student enrolment, non-degree student enrolment, and extraction of non-funded international student FTEs, the result is a forecast of 6,947 domestic delivered funded FTE for the 2013/14 academic year (100% of ministry target).



Definitions

“New to UBC” – includes all students who are first-time students to UBC.

“Internal transfers” – includes all students already attending UBC, but transferring to a new program from when they first enrolled.

“New to Program” – includes the sum of all students who are “new to UBC” or “internal transfers” from other programs.

“Continuing” – includes the students who are continuing in that year level, i.e. student(s) that have not yet progressed to the next year level of their program.

“Total” – the sum of “new to program” and “continuing” by year level.

“FTE” – calculated based on the normal-load FTE formula for undergraduate students. The divisor used to calculate FTE for each student is the normal number of credits that equal a full-time program for that student within the winter terms.

Exclusions

Exchange, Visiting, Unclassified, Access and other non-degree student records (including Education certificate and diploma programs CIEP and DIEP) are excluded in the tables but these totals are included in the final projections listed in Appendix I, as well as an overall graduate annualized FTE projection.

Due to program cancellation, Bachelor of Arts in Health Studies program student records are also excluded and the Bachelor of Social Work will not admit new students in the 2013/14 year.

All Winter Undergraduate Headcount and FTE by Program - Actuals 2012/13 and Forecast 2013/14

		Actual (2012/2013): November 1st, 2012							Forecast (2013/2014)							2013/14 Targets
Faculty	Program	Year Level	2012/13	Headcount				FTE	Headcount				FTE			
			Targets	New to UBC	Internal Transfers	New to Program	Continuing	Total	Total	New to UBC	Internal Transfers	New to Program	Continuing	Total	Total	
ARSC	BA	1	745	603	11	614	134	748	638	555	10	565	110	675	576	565
		2		91	25	116	407	523	442	84	23	106	375	481	407	
		3		132	28	160	360	520	424	123	27	150	404	554	452	
		4		-	2	2	481	483	365	-	1	1	500	502	379	
		BA Subtotal		826	66	892	1,382	2,274	1,869	761	62	822	1,390	2,212	1,815	
	BSc	1	590	561	12	573	97	670	587	485	10	495	95	590	516	495
		2		48	46	94	365	459	392	41	41	82	386	468	400	
		3		48	22	70	340	410	358	42	19	61	389	450	391	
		4		-	3	3	353	356	284	-	3	3	427	430	343	
		BSc Subtotal		657	83	740	1,155	1,895	1,621	569	72	641	1,296	1,937	1,650	
Phar			49	2	51	2	53	51	48	2	50	2	52	50	50	
	Phar Subtotal		49	2	51	2	53	51	48	2	50	2	52	50		
APSO	BASC	1	229	184	13	197	6	203	192	185	13	198	6	204	193	198
		2		22	13	35	175	210	195	22	13	35	156	192	178	
		3		9	1	10	175	185	185	9	1	10	228	238	238	
		4		-	-	-	140	140	130	-	-	-	154	154	144	
		BASC Subtotal		215	27	242	496	738	702	216	27	244	545	788	753	
EDUO	BEDE	4	45	7	54	61	61	56	7	53	60	-	60	55	60	
		5		-	-	47	47	47	-	-	-	58	58	58		
		BEDE Subtotal		7	54	61	47	108	103	7	53	60	58	118		113
BEDS	5	70	30	40	70	5	75	93	30	40	70	5	75	93	70	
	BEDS Subtotal		30	40	70	5	75	93	30	40	70	5	75	93		
FCCS	BA	2		6	3	9	6	15	11	5	2	7	2	9	7	
		3		17	5	22	65	87	69	13	4	17	29	46	36	
		4		-	1	1	106	107	83	-	1	1	90	91	70	
		BA Subtotal		23	9	32	177	209	163	18	7	25	120	145	112	
		BFA	1	49	32	6	38	4	42	36	54	10	64	5	69	
2			-	1	1	35	36	36	1	4	5	29	34	34		
3			2	1	3	38	41	36	3	2	5	36	41	36		
4			-	2	2	41	43	35	-	3	3	45	48	39		
BFA Subtotal		34	10	44	118	162	143	58	19	77	115	192	168			
FHSD	BHK	1	201	152	25	177	18	195	177	154	27	180	16	196	178	180
		2		6	4	10	144	154	141	6	4	10	135	145	133	
		3		14	2	16	108	124	103	14	2	16	122	138	114	
		4		-	-	-	118	118	93	-	-	-	128	128	101	
		BHK Subtotal		172	31	203	388	591	514	174	33	206	401	607	526	
BSN	1	106	85	31	116	4	120	103	85	31	116	4	120	103	116	
	2		10	1	11	109	120	113	10	1	11	129	140	131		
	3		4	1	5	103	108	97	24	5	29	105	134	120		
	4		-	-	-	103	103	92	-	-	-	106	106	95		
	BSN Subtotal		99	33	132	319	451	405	119	37	156	343	499	449		
BSW	3	40	10	13	23	3	26	24	-	-	-	2	2	2	-	
	4		-	-	-	39	39	36	-	-	-	25	25	23		
	BSW Subtotal		10	13	23	42	65	60	-	-	-	27	27	25		
MGMT	BMGT	1	234	183	5	188	23	211	192	184	6	190	22	212	194	190
		2		29	43	72	130	202	171	33	49	82	133	212	178	
		3		10	37	47	134	181	179	14	46	59	162	214	211	
		4		-	-	-	230	230	207	-	-	-	214	214	193	
		BMGT Subtotal		222	85	307	517	824	749	231	100	331	531	852	777	
TOTAL		2,309	2,344	453	2,797	4,648	7,445	6,473	2,231	453	2,681	4,833	7,505	6,531	1,988	



Appendix I: Actual and Forecasted Campus Utilization Rates

The preceding tables capture degree-seeking undergraduate students only. In estimating our actual campus utilization rate for 2012/13 (100%) and for the purposes of projecting forward a 100% utilization rate in 2013/14, we incorporate the following categories: Non-degree winter domestic FTE (Access Studies, Exchange, Unclassified, and Visiting students); summer domestic undergraduate FTE; and graduate student annualized FTE.

As FTE reporting to the Ministry is based on March 1 data, we estimate student attrition from term 1 to term 2 (based on our November 1 data) by applying a multiplier of .986 to our Winter domestic undergraduate FTE.

Actual 2012/13 FTE (as of Nov. 1st, 2011)

Winter domestic undergraduate FTE	6,013
March adjustment for attrition (0.986 multiplier)	5,929
Add non-degree winter domestic FTE	67
Add summer domestic undergraduate FTE	404
Add graduate student annualized FTE	527
Estimated Actual Ministry-Funded FTE Delivered	<u>6,927</u>
Ministry Target	6,923
Utilization Rate	100%

Forecast FTE (2013/14)

Winter domestic undergraduate FTE	6,012
March adjustment for attrition (0.986 multiplier)	5,928
Add non-degree winter domestic FTE	65
Add summer domestic undergraduate FTE	404
Add graduate student annualized FTE	550
Estimated Actual Ministry-Funded FTE Delivered	<u>6,947</u>
Ministry Target (*additional 24 Nursing FTE)	6,947
Utilization Rate	100%

Appendix II: Domestic Winter Undergraduate Headcount and FTE by Program - Actuals 2012/13 and Forecast 2013/14

Okanagan Campus

Faculty	Program	Year Level	Actual (2012/2013): November 1st, 2012					Forecast (2013/2014)					2013/14 Targets		
			Headcount				FTE	Headcount				FTE			
			New to UBC	Internal Transfers	New to Program	Continuing	Total	Total	New to UBC	Internal Transfers	New to Program	Continuing		Total	Total
ARSC	BA	1	553	8	561	111	672	580	508	7	515	93	608	525	515
		2	88	24	112	372	484	413	81	22	103	345	448	382	
		3	124	24	148	335	483	396	114	22	136	375	511	419	
		4		2	2	453	455	341	-	1	1	460	462	345	
		BA Subtotal	765	58	823	1,271	2,094	1,730	702	53	755	1,274	2,029	1,672	
	BSc	1	514	12	526	88	614	542	440	10	450	83	533	470	450
		2	45	43	88	340	428	367	38	37	75	355	430	369	
		3	46	22	68	318	386	338	39	19	58	356	414	362	
		4		3	3	338	341	273	-	3	3	403	406	325	
		BSc Subtotal	605	80	685	1,084	1,769	1,520	518	68	586	1,196	1,782	1,526	
Phar		49	2	51	2	53	51	48	2	50	2	52	50	50	
		49	2	51	2	53	51	48	2	50	2	52	50		
APSO	BASC	1	160	13	173	5	178	169	162	13	175	5	180	171	175
		2	22	13	35	161	196	182	22	13	35	144	180	167	
		3	9	1	10	167	177	177	9	1	10	213	223	223	
		4				138	138	128	-	-	-	147	147	137	
	BASC Subtotal	191	27	218	471	689	656	193	27	221	510	730	698		
EDUO	BEDE	4	7	54	61	61	56	7	53	60	-	60	55	60	
		5				47	47	47	-	-	58	58	58		
	BEDE Subtotal	7	54	61	47	108	103	7	53	60	58	118	113		
	BEDS	5	30	40	70	5	75	93	30	40	70	5	75	93	70
			30	40	70	5	75	93	30	40	70	5	75	93	
FCCS	BA	2	6	3	9	6	15	11	5	2	7	2	9	7	
		3	17	5	22	60	82	65	13	4	17	21	38	30	
		4		1	1	102	103	79	-	1	1	85	86	66	
			BA Subtotal	23	9	32	168	200	155	18	7	25	107	132	102
BFA	1	31	5	36	2	38	33	52	8	60	1	61	53	60	
	2				34	34	34	27	3	3	27	30	30		
	3	2	1	3	34	37	32	3	2	5	31	36	31		
	4		2	2	39	41	33	3	3	41	44	35			
	BFA Subtotal	33	41	109	150	132	55	16	71	100	171	149			
FHSD	BHK	1	151	24	175	18	193	175	151	24	175	16	191	173	175
		2	6	4	10	142	152	139	6	4	10	133	143	131	
		3	14	2	16	107	123	102	14	2	16	121	137	113	
		4				117	117	92	-	-	127	127	100		
	BHK Subtotal	171	30	201	384	585	508	171	30	201	397	598	517		
BSN	1	85	31	116	4	120	103	85	31	116	4	120	103	116	
	2	10	1	11	108	119	112	10	1	11	129	140	131		
	3	4	1	5	103	108	97	24	5	29	105	134	120		
	4				103	103	92	-	-	-	106	106	95		
	BSN Subtotal	99	33	132	318	450	404	119	37	156	343	499	449		
BSW	3	10	13	23	3	26	24	-	-	-	2	2	2	-	
	4				39	39	36	-	-	-	25	25	23		
	BSW Subtotal	10	13	23	42	65	60	-	-	-	27	27	25		
MGMT	BMGT	1	128	5	133	16	149	137	144	6	150	14	164	151	150
		2	16	38	54	103	157	136	18	43	61	98	159	137	
		3	6	30	36	117	153	152	7	34	41	128	168	167	
		4				197	197	176	-	-	-	182	182	163	
	BMGT Subtotal	150	73	223	433	656	601	169	82	252	422	673	619		
TOTAL		2,133	427	2,560	4,334	6,894	6,013	2,030	416	2,446	4,441	6,887	6,012	1,821	

THE UNIVERSITY OF BRITISH COLUMBIA

**OKANAGAN SENATE SECRETARIAT**
Enrolment Services
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15 February 2013

To: Okanagan Senate
From: Agenda Committee
Subject: 2013/2014 Okanagan Senate Meeting Dates (approval)

The 2013/2014 Okanagan Senate meeting dates are proposed as follows:

25 September 2013
23 October 2013
27 November 2013
Thursday 19 December 2013
29 January 2014
26 February 2014
26 March 2014
23 April 2014
Thursday 15 May 2014

Part 4, Section 15 of the *Rules and Procedures of the Okanagan Senate* states:

“The Senate shall schedule nine regular meetings each academic year, normally on either the third or the fourth Wednesday of the month from September through May. Such meetings shall normally be called to order at 3:30 p.m.”

As the meeting dates proposed above are in exception to the *Rules*, Senate approval is required.

Motion: That Senate approve the 2013/2014 Okanagan Senate meeting dates as proposed.