



Okanagan Senate
THE EIGHTH REGULAR MEETING OF THE OKANAGAN SENATE
FOR THE 2012/2013 ACADEMIC YEAR
WEDNESDAY, 24 APRIL 2013
3:30 P.M. to 5:30 P.M.
ASC 130 | OKANAGAN CAMPUS

1. **Senate Membership – Mr Christopher Eaton**
 - a. Introduction of Student Senators (information) (master page 2)
 - b. Call for Nominations for three (3) senators, two (2) of whom must be student representatives, to serve on the Senate Nominating Committee. Nominations are due by 4 pm on 3 May 2013 to Stephanie.oldford@ubc.ca. If necessary, an election will be held at the next meeting of Senate (information)
 - c. Mr Josh Byron to replace Mr Christopher L Gorman as a Convocation Representative (approval)
2. **Minutes of the Meeting of 27 March 2013 – Prof. Deborah Buszard** (approval) (master pages 3-9)
3. **Business Arising from the Minutes**
4. **Deputy Vice-Chancellor’s Remarks – Prof. Deborah Buszard**
5. **Academic Building and Resources Committee – Dr Peter Arthur**
 - a. 2013 Okanagan Campus Budget Presentation – with guest presenter Mr Michael Shakespeare (information) (Master pages 10-34)
 - b. Campus Budget Discussion (discussion – the Agenda Committee recommends that a maximum of 30 minutes be allocated for this item)
6. **Academic Policy Committee - Dr Jan Cioe** (approval) (master pages 35-38)
Revised Terms of Reference for the Faculty Council of the Faculty of Management
7. **Admissions and Awards Committee – Dr Spiro Yannacopoulos**
 - a. Admissions Proposals (approval) (master pages 39-52)
 - b. Revised Awards (approval) (master pages 53-54)
8. **Learning & Research Committee – Dr Peter Arthur** (approval) (master pages 55-56)
Open Access Position Statement
9. **Nominating Committee – Mr Curtis Tse** (approval) (master pages 57-61)
Presidential Search Committee Terms of Reference and Composition
10. **Report from the Registrar – Ms Christopher Eaton** (approval) (master pages 62-63)
Change to the 2013/2014 academic year

11. **Other Business**

Regrets: Kristen Elder, telephone 604.822.5239 or e-mail: Kristen.elder@ubc.ca

UBC Senates and Council of Senate website: <http://www.senate.ubc.ca>



Okanagan Student Senators

Senate Term: April 2013 to March 31, 2014

Representatives of the Students At-Large

Mr. Nick Dodds, Faculty of Arts and Sciences
Mr. Blake Edwards, Faculty of Arts and Sciences
Mr. Trophy Ewila, Faculty of Arts and Sciences
Ms. Alexa Geddes, Faculty of Arts and Sciences
Mr. Cody MacKay, Faculty of Management
Mr. Curtis Tse, Faculty of Management, Returning

Representative of the Students of the Faculty of Arts and Sciences

Ms. Shira Sneg

Representative of the Students of the Faculty of Management

Mr. Simon Bullock

NB: Due to a lack of nominations, the student representatives for the faculties of Applied Science, Creative & Critical Studies, Education, and Health & Social Development, as well as the graduate student representative, have yet to be determined. The Registrar's Office is exploring options to fill these seats with the students' union.



Okanagan Senate

Minutes of 27 March 2013

DRAFT

Attendance

Present: Prof S. J. Toope (President), Ms L. M. Collins (Secretary), Dr L. Allan, Dr P. Arthur, Mr K. Aziz, Ms S. Baez, Mr J. Baxter, Dean G. Binsted, Dean L. Bosetti, Dr. E. A. Broome, Mr S. Bullock, Prof. D. Buszard, Dr K. Carlaw, Dr J. Cioe, Mr I. Cull, Dr F. de Scally, Dr R. R. Dods, Dr M. Grant, Ms F. Helfrand, Dr K. Hewage, Dr S. Hilton, Dr J. Johnson, Mr T. Krupa, Dr C. Labun, Ms J. Lawson, Dr Y. Lucet, Dr B. Marcolin, Dean C. Mathieson, Dr A. Milani, Dr B. Nilson, Ms L. Patterson, Dr A. Phillion, Dr W. Pue, Mr J. Al Ramahi, Mr M. Redekopp, Dr D. Roberts, Dr C. Robinson, Dr. C. Scarff, Dean R. Sugden, Dr D. Tannant, Dean W. Tettey, Mr C. Tse, Dr P. van Donkelaar, Dr G. Wetterstrand, Dr S. Yannacopoulos.

Regrets: Mr R. Adl, Dr. P Balcaen, Ms M. Burton, Ms M. Campos, Dean E. Hall, Mr K. Nolan, Mr C. Li, Ms S. Morgan-Silvester Mr R. Sharma, Mr T. Smith.

Guests: Ms N. Hager

Recording Secretary: Mr C. Eaton

Call to Order

The President called the seventh regular meeting of the Senate for the 2012/2013 Academic Year to order.

Minutes of the Previous Meeting

Jan Cioe	}	That the Minutes of the Meeting of 27 February 2013 be adopted as presented.
Peter Arthur		

Approved.

Business Arising From the Minutes

The Registrar noted that a student senator had raised the issue of meeting conflicts for Senators. She suggested that the Senate Agenda Committee could consider the issue of moving Senate meetings to a time more convenient for Senators. She advised that currently, Senate meetings were scheduled directly following University Time and in the least used lecture block.

President's Remarks

The President updated Senate on the results of the federal budget, noting that there were no cuts made to the granting councils and some money that was to be cut was restored. The President described this as a positive signal along with confirmed investments in the Canada Foundation for Innovation, Genome Canada, and \$20M new money for the UBC-based MITACS program, including a three-year extension for the MITACS accelerate program and \$13M for the MITACS Global Links program. Finally, the federal budget provided for a small amount of money to be made available to support Canadian students who want to study outside of Canada.

Professor Toope noted that there was a positive reference in the budget to working with the AUCC on indirect costs of research; the AUCC and G15 have been working for a decade to have the Government better understand this issue. Currently, we receive a 19% top up; in the US this was 40% and in Australia it was 50%. The President suggested that many believe that this is one area where a better concentration of resources – lab facilities, lighting, libraries, etc. – would help us be in a stronger academic position. Regretfully, the specific proposal brought forward by UBC, McGill, and U of T in this area was not accepted.

The President advised that the Canada Graduate Scholarship (CGS) program had changed structurally; at the masters level, the quota for applications has been changed to a quota per university for awards. He noted that UBC did not yet know what the formula would be for allocations, but in principle this seems positive for UBC. Doctoral awards would also be reconsidered but the President explained that he was not sure what will be changed yet.

Senator Dods noted that the CGS changes would likely increase costs for universities as we now had to adjudicate these scholarships ourselves; the President agreed.

Senator Cioe asked how CGS awards would be allocated between the campuses.

The President confirmed that UBC would be able to determine the allocations internally.

Senator Cioe suggested that the 1-year award was fundamentally flawed; in the Social Sciences students are not generally able to complete in 1 year. He further suggested that these awards also came too late in the process to be of help in the recruitment of students.

The President replied that he had raised this problem with Government, and it also existed for PhD programs. The government has suggested that 2-year awards would simply result in fewer awards in total. UBC has some issues for graduate funding and the President hoped that this circumstance would help us reconsider how we structure our graduate student funding.

Senator Phillion noted that right now master's student funding is allocated to students, not to universities. He asked what if students took that money and went elsewhere?

The President agreed that this could be a problem; we are not sure how things will be structured yet.

Finally, Professor Toope noted that Provost Wesley Pue had decided to return to his professorship in Law at the Vancouver campus. The President thanked him for his work at the Okanagan campus and wished him the best in that transition.

Certificates of Appreciation for Student Senators Completing their Terms on 31 March 2013

The President and the Deputy Vice-Chancellor thanked the student representatives to Senate for their involvement over the past year and presented them with certificates of appreciation. It was noted that some students had been re-elected.

Deputy Vice-Chancellors Remarks

The Deputy Vice-Chancellor noted that the Agenda Committee has discussed moving Senate meetings to a better location. She asked that Senators contact the Secretary with any suggestions.

Professor Buszard advised that we have almost completed our process to fund a campus Ombuds officer. Hopefully they will be in office for next semester.

Senator Cioe asked if the Ombuds officer's role would be limited to students

The Deputy Vice-Chancellor replied that at present this would be the case; the President advised that there may be a reconsideration of this over the next few months.

The Deputy Vice-Chancellor noted enthusiasm expressed in the region for funding from the Building Canada Fund in funding research in partnership with local community.

Prof. Buszard congratulated colleagues for a successful research week, Rule Out Racism Week, and Women in Science and Engineering's celebration.

The Deputy Vice-Chancellor also expressed her thanks to Wes Pue for his work as Provost over the past two years.

Admission & Awards Committee

The Committee Chair, Dr Spiro Yannacopoulos, presented.

NEW AND REVISED AWARDS

See Appendix A: Awards Summary

Spiro Yannacopoulos } *That Senate accept the new and revised awards*
Jan Cioe } *as listed and forward them to the Board of*
Governors for approval; and that a letter of
thanks be sent to the donors.

Approved

Curriculum Committee

The Committee Chair, Dr Dwayne Tannant, presented.

MARCH CURRICULUM REPORT

Dwayne Tannant } *That Senate approve the degree parchment*
Jan Cioe } *revisions brought forward from the Faculty of*
Applied Science and the revised programs
brought forward from Faculty of Arts and
Sciences as set out in the attached proposals.

Dr Tannant briefly explained the revised programs and the Faculty of Applied Science's parchment change proposal.

Senator Johnson asked if the graduate student degree parchments would be changed as well.

Dr Tannant apologized for examples not being prepared for the graduate degrees; he noted that the masters-level parchments would also be changed as specified in the proposal.

Dr Tannant explained that the program change proposed was to update the Bachelor of Arts and Bachelor of Science Majors in Computer Science to reflect changes in the field.

Approved

Nominating Committee

The Committee Chair, Mr Curtis Tse, presented.

UBC OKANAGAN MASTER PLAN STEERING COMMITTEE

Curtis Tse } *That Senate appoint Dr Peter Arthur to serve as*
Dwayne Tannant } *the faculty representative and Mr Simon Bullock*
to serve as the student representative to the UBC
Okanagan Master Plan Steering Committee until

such time as the Committee's work is completed.

Approved

Other Business

On behalf of the students, Senator Tse expressed his thanks to the Provost for his work and presented him with a gift.

Senator Cioe noted and expressed his concern that ADM026 – the theatre - was no longer available for classroom teaching.

The Deputy Registrar replied that there was some limited access due to its theatre usage. If it is not used for theatre uses, some courses are scheduled there.

Senator Cioe noted that this resulted in non-standard blocks. We need classrooms of this size of teaching and this poses a major problem.

The Provost suggested that in our space planning exercises we needed to find a space for the theatre program to perform. As a result of an analysis last year, the decision was made to use that space as a theatre and that we had sufficient remaining space. He and the Deputy Vice-Chancellor agreed to review the use of this space.

Senator Tettey noted that this room was also used for teaching in performance-focused programs, not just for performances.

Senator Al Ramahi asked if any progress had been made on considering the dissemination of teaching evaluation results.

Senator Arthur replied that this had recently been discussed at the TEQ committee and Senate Learning & Research Committee and wider consultation was desired. He noted that tomorrow an open forum would be held at the University Centre ballroom that would help further discussions.

Adjournment

There being no further business, the meeting was adjourned at 4:07 pm.

Appendix A: Awards Summary

New Awards:

Jody Rud Memorial Award in Social Work

A \$1,000 award has been endowed by the family and friends of Jody Rud for a student in any Masters of Social Work Program in the School of Social Work in the Faculty of Health and Social Development at The University of British Columbia, Okanagan campus, with preference given to students with an emphasis on drug and alcohol addiction or homelessness. Consideration will be given to students who demonstrate a combination of academic achievement and volunteerism, community involvement, or campus leadership. The award is made on the recommendation of the School. Jody will be remembered for his compassionate nature and his dedication to making a difference in the lives of others. (First award available for the 2013/14 Winter Session)

Richard S. Hallisey Scholarship in Engineering

A \$1,000 scholarship will be awarded in honour of alumnus Richard S. Hallisey to a third- or fourth-year student in the School of Engineering in the Faculty of Applied Science at The University of British Columbia, Okanagan campus. Consideration will be given to students who demonstrate a combination of academic achievement and community involvement or campus leadership. The award is made on the recommendation of the School. (First award available for the 2013/14 Winter Session)

Corbishley Bursary in Engineering

A \$5,000 bursary is offered by Douglas Corbishley to a third-year student in the School of Engineering in the Faculty of Applied Science at The University of British Columbia, Okanagan campus, with the possibility of renewal for an additional year provided the student continues to demonstrate financial need. Preference will be given to students who have graduated from a high school in the Okanagan Valley. The award is adjudicated by Enrolment Services. (First award available for the 2013/14 Winter Session)

MacKay LLP and CAEF Achievement Award in Accounting

A \$2,500 award is offered by MacKay LLP Kelowna and the Chartered Accountants Education Fund (CAEF) of British Columbia to a third-year student in the Bachelor of Management Program in the Faculty of Management at The University of British Columbia, Okanagan campus. Consideration will be given to students pursuing a career in chartered accounting who have excelled in third-year accounting courses and have demonstrated a strong involvement in professional and extracurricular activities. Equal consideration is to be given to academic and non-academic criteria. The award is made on the recommendation of the Faculty. (First award available for the 2012/13 Winter Session)

Previously-approved awards with changes in terms or funding source:

Current Existing:

Farris, Vaughan, Wills & Murphy LLP Award in Legal Studies

A \$1,000 award is offered by Farris, Vaughan, Wills & Murphy LLP to a student graduating with a Major in Philosophy, Politics and Economics, with the Law Emphasis Option, in the Irving K. Barber School of Arts and Sciences at The University of British Columbia, Okanagan campus. The award is made on the recommendation of the School to a student who shows great promise in the field of law. (First award available for the 2010/11 Winter Session)

Proposed:

Farris, Vaughan, Wills & Murphy LLP Award for Legal Studies

A \$1,000 award is offered by Farris, Vaughan, Wills & Murphy LLP to a student graduating from the Irving K. Barber School of Arts and Sciences at The University of British Columbia, Okanagan campus. The award is made on the recommendation of the School to a student who shows great promise in the field of law. (First award available for the 2013/14 Winter Session)

Rationale:

As approved by the donor, the proposed revisions are intended to broaden the pool of eligible students.



12 April 2013

From: Senate Academic Building and Resources Committee/Council of Senates
Budget Committee Okanagan Sub-Committee

To: Senate

Re: 2013/14 Budget Presentation

The Senate Academic Building and Resources Committee, which has coincidental membership in and also functions as the Council of Senates Budget Committee Okanagan Sub-Committee, is pleased to introduce Michael Shakespeare, Associate Vice-President Administration and Finance, to present the 2013/2014 Budget for your information.

The Committee has had two opportunities to review the budget in draft form. In its conversations about how best to utilize the forum of Senate for discussions and feedback about the Budget, the Committee developed two questions for Senators to consider:

- 1) In a budget constrained time, how do we think about academic innovation, and being more efficient with resources?
- 2) In what new and innovative ways might the University and its faculties make better use of the Campus during the summer months?

The Committee hopes that the Senate will have an open discussion about these topics following Mr. Shakespeare's presentation. The Committee encourages Senators to discuss these questions with the faculties and constituencies they represent in order to facilitate an open and rich discussion at the Senate meeting.

In addition, if there are any specific questions about the details of the budget materials circulated, we encourage Senators to send these questions directly to Michael Shakespeare (mshakespeare@exchange.ubc.ca) in advance of the meeting.

Respectfully submitted.

Dr. Peter Arthur, Chair
Senate Academic Building and Resources Committee and Council of Senates Budget
Committee Okanagan Sub-Committee

2013/14 Budget

Presentation to Senate

April 2013



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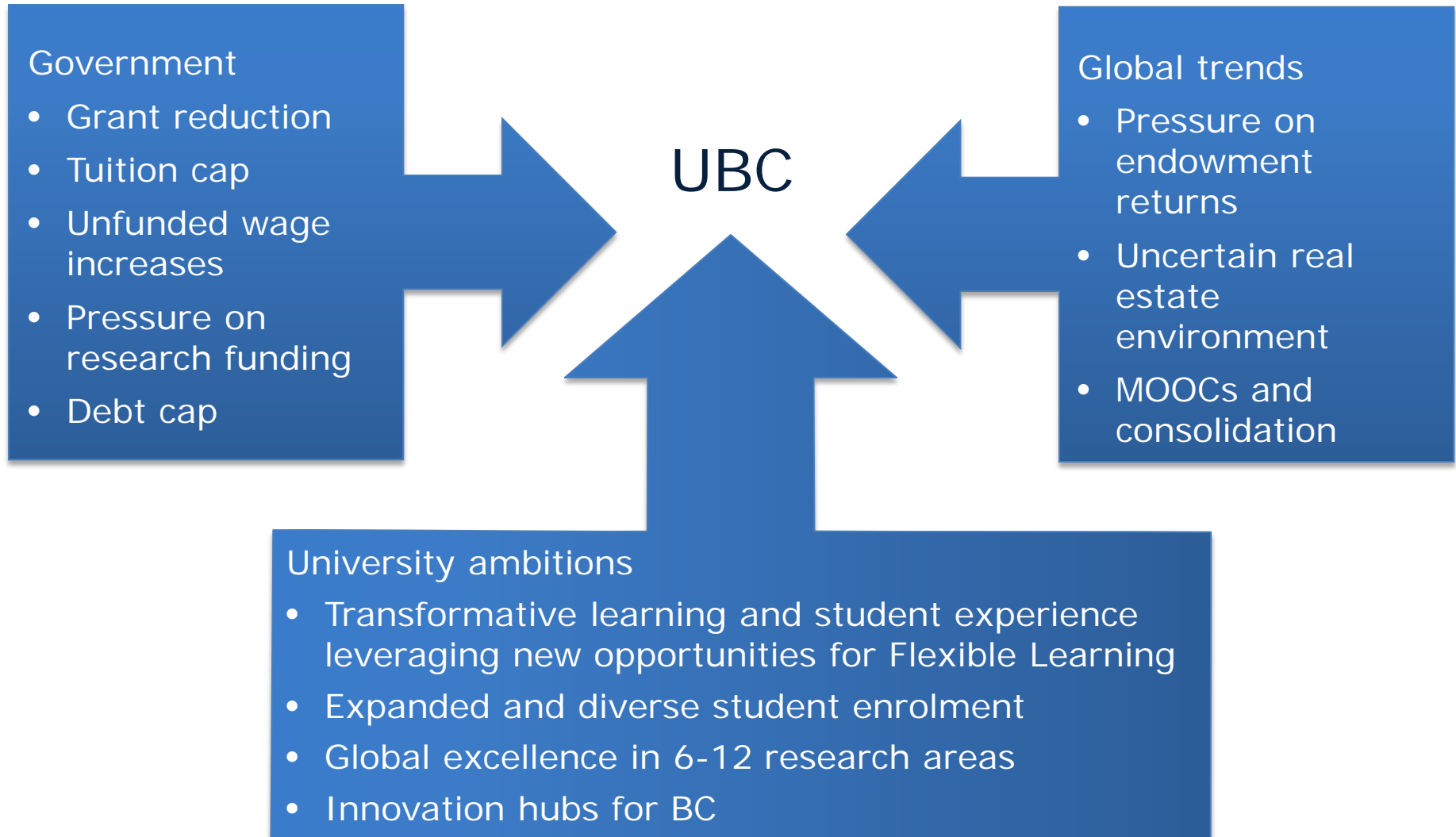
THE UNIVERSITY OF BRITISH COLUMBIA

Key pressure points for UBC

22 April 2015

University Senate

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13/14 Operating revenues (recurring)

24 April 2013

Okanagan Senate

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(\$ millions)

Government grant	67	Under pressure
Domestic tuition	34	2% cap; enrolment at target
International tuition	14	Enrolment and rate both up
Research overhead	1	Growth opportunity
Ancillary dividends	0	Minor growth opportunity
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	116	



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13/14 Operating expenses (recurring)

24 April 2013

Okanagan Senate

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(\$ millions)

Learning	Faculty allocations	54	Targeted investment in program and positions
	Central academic ¹	22	Teaching Innovation
Facilities ²		17	Efficiencies
Students	Student aid / awards	7	More for graduate
	Student services	5	Athletics/CIS investment
Research ³		1	Incubation
External Relations	Comm'n & Comm Partnership	1	Community engagement
	Alumni / Development	2	Campaign
Administration ⁴		7	Foundational investments
		116	



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1. Includes the Library, IT
2. Includes Facilities, Utilities, Internal Loans, Insurance, Risk Management Services, Campus + Community Planning, Sustainability
3. Includes VP Research, ORS, UILO
4. Includes Finance, HR, Legal

UBC Okanagan Outlook



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THE UNIVERSITY OF BRITISH COLUMBIA

Okanagan 12/13 year end forecast

21 April 2013

Okanagan Senate

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- Balanced budget; domestic and international tuition higher than expected (international enrolment up 9%)
- Major investments in 12/13:
 - 12/13 Progress Through the Ranks and Merit for faculties and administrative units
 - 12/13 General Wage Increases and Gender Pay Equity adjustments
- Recurring surplus of \$2.8m projected



Okanagan 13/14 outlook

- Operating revenues up \$3.6m, driven by:
 - \$1.7m in international tuition, 3% rate increase and 15% growth
 - \$0.6m in English Foundation Program tuition
 - \$0.8m in domestic tuition 2% rate increase
- \$3.1m recurring available for reallocation

Okanagan 13/14 outlook

- Cost of wage increases of \$2.4m fully absorbed centrally
- \$1.3m in other required expenditures covered centrally
 - BSN program investment, system allocations, debt servicing
- Only \$3.0m recurring available for other targeted investments in Place and Promise



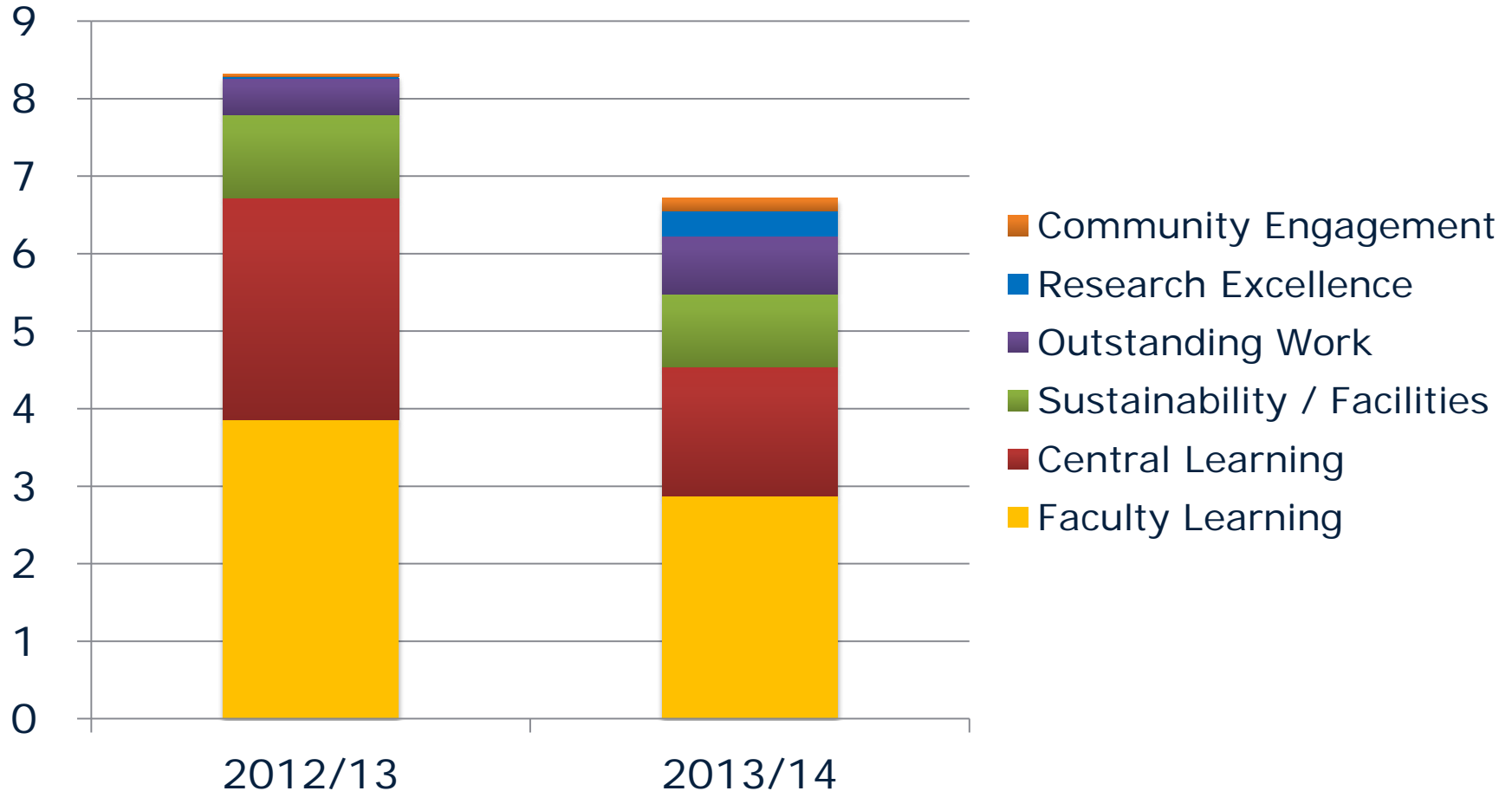
Place and Promise investments

24 April 2013

Okanagan Senate

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(recurring \$ millions)



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Notes:

- **Faculty Learning:** Faculty positions, Bachelor of Science in Nursing program support
GWI & PTR
- **Central Learning:** Graduate financial aid, English Foundation Program, GWI
- **Sustainability / Facilities:** Student housing, System contributions

UBCO 13/14 Faculty Funding Allocations

(recurring \$millions)

24 April 2013

Okanagan Senate

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Faculty	13/14	Restated 12/13	Comments
Arts and Sciences	21.6	20.8	2 faculty positions, Interdisciplinary Graduate Studies (IGS) director, Progress Through the Ranks (PTR)
Applied Science	6.6	6.2	2 faculty positions, 2 staff positions, PTR
Creative and Critical Studies	8.3	8.2	
Education	3.6	3.5	
Graduate Studies	0.4	0.4	
Health and Social Development	9.4	8.8	Bachelor of Science in Nursing (BSN) program support, PTR
Management	3.5	3.1	2 faculty positions, PTR
Total	53.4	51.0	



Risk and opportunities

- Government funding and shared services
- International enrolment
- Faculty bargaining
- Investment in research and graduate support
- Summer use of campus
- Space constraints
 - Student Housing / Food Services
 - Library
 - Athletic and Recreation Facilities
 - Labs

Okanagan 14/15 and 15/16 outlook

24 April 2016

Okanagan Senate

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- Challenging context of limited revenue growth, on-going inflationary pressures and campus aspirations
- Priorities:
 - Research excellence and Graduate support
 - Teaching innovation
 - Revenue diversification
 - ISI
 - English Foundation Program
 - Summer use of campus
 - Community engagement





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Appendix 1

Zero-based overall budget
for Okanagan campus



Detailed incremental allocations (1/3)

UBC at Okanagan - 2013/14 Budget on a differential basis
(In \$000s)

	One-time	Recurring	Comment
Contingency, projected 2012/13 balance	3,464	2,809	
Contingency, projected year end balance	3,464	2,809	
Incremental Revenues			
Provincial grant	-	271	Program expansion funding offset by anticipated 0.25% cut in provincial grant
Domestic tuition	-	751	2% tuition rate increase and 24 FTE under the Bachelor of Science in Nursing (BSN)
ISI tuition	-	2,274	15% FTE growth and 3% tuition rate increase
Ancillary dividends	-	175	Increased dividend payment from Parking \$150k and Food Services \$25k
Other revenue	-	110	Incremental research revenue of \$62k and lease revenue of \$48k
Incremental Revenues	-	3,581	
Reallocations and Efficiencies			
Recovery of projected 2012/13 unit surpluses	4,369	-	
Reallocations from campus-wide	166	845	Reallocation of campus-wide funds
Reallocations from units	(55)	1,568	Reallocation of Provost and Admin unit funds
Reallocations and Efficiencies	4,480	2,413	



Detailed incremental allocations (2/3)

24 April 2018

Okanagan College

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	One-time	Recurring	Comment
Place and Promise Investments			
Student Learning			
Arts and Sciences	69	(341)	2 faculty positions, Interdisciplinary Graduate Studies (IGS) director and support
Applied Science	(167)	(316)	2 faculty positions, 2 staff positions, and one-time funding for undergraduate lab equipment
Graduate Studies	12	(27)	Strategic Initiatives officer, travel and student event
Health and Social Development	82	(410)	Bachelor of Science in Nursing (BSN) program support
Library	(138)	(70)	One-time funding for Centre of Scholarly Communication, and recurring funding for collections and student assistants
Centre for Teaching and Learning	(83)	(17)	One-time funding for Learning Support Specialist position
Graduate Scholarships and Awards	-	(400)	Increase to graduate financial aid
AVP Students	(18)	(280)	Disability Resource Access program, first year experience programs, and operations support
Athletics and Recreation	(128)	-	
International Student Services	11	(232)	English Foundations Program (EFP) staff positions and operations support
Research Excellence			
Vice Provost Research	149	(333)	Research and grant facilitator positions, and mentorship programs



Detailed incremental allocations (3/3)

	One-time	Recurring	Comment
<i>Place and Promise Investments</i>			
<i>Community Engagement</i>			
Office of the Deputy Vice Chancellor	(52)	(50)	Operations support
University Relations	-	(51)	Junior Design position and marketing seed funding
Development and Alumni Engagement	-	(64)	Operation and program support
<i>Outstanding Work Environment</i>			
Salary Increase Provisions	346	(2,448)	General Wage Increases, Progress Through the Ranks (PTR), AAPS market adjustment, Merit
Human Resources	68	(225)	Staff positions, academic leadership program and operations support
Campus Research and Analysis	-	(74)	Senior Planning Analyst position
Finance	-	(169)	Finance positions and operations support
AVP Administration and Finance	-	(120)	Space planning position and operations support
Other	76	(158)	Central benefits
<i>Sustainability</i>			
Contribution to capital contingency	(3,500)	-	
Contribution to UBCV - system wide	-	(433)	
Debt repayment	(579)	-	Debenture sinking fund and heat recovery loan repayment
Debt servicing	-	(500)	Student Housing
Facilities	(270)	-	Geothermal injection well
<i>Place and Promise Investments</i>	(4,122)	(6,718)	
Contingency for 13/14	3,822	2,085	



Detailed 2013/14 Operating Budget for UBC - Okanagan Campus

(In \$000s)

Portfolio / Description	13/14 Funding Allocation (One-time)	13/14 Funding Allocation (Recurring)	13/14 Funding Allocation (Recurring + One-time)	Restated 12/13 Funding Allocation (One-time)	Restated 12/13 Funding Allocation (Recurring)	Restated 12/13 Funding Allocation (Recurring + One-time)	Annual increase (decrease) - (Recurring only)	% Increase (decrease) - (Recurring only)	Comments
Revenue									
Provincial Government	-	67,186	67,186	-	66,916	66,916	270	0.4%	
Operating Grant	-	67,100	67,100	-	66,830	66,830	270	0.4%	Program expansion funding offset by anticipated 0.25% cut in provincial grant
Annual Capital Allowance	-	86	86	-	86	86	-	0.0%	
Tuition	-	47,487	47,487	-	44,461	44,461	3,026	6.8%	
Domestic	-	33,861	33,861	-	33,109	33,109	752	2.3%	2% rate increase and targeted Bachelor of Science in Nursing (BSN) growth
International Student Initiatives (ISI)	-	13,626	13,626	-	11,352	11,352	2,274	20.0%	3% rate increase, 15% growth and English Foundation Program
Research Revenues	-	750	750	-	688	688	62	9.0%	
Federal Indirect Cost Program	-	587	587	-	587	587	-	0.0%	
Research overhead	-	103	103	-	41	41	62	149.7%	
Canada Research Chair overhead	-	60	60	-	60	60	-	0.0%	
Business Revenues	-	370	370	96	147	243	223	151.6%	
Ancillary dividends	-	300	300	-	125	125	175	140.0%	Recurring dividends from UBCO Parking and Food Services
Lease income	-	70	70	11	22	33	48	217.6%	
Other	-	-	-	85	-	85	-	0.0%	
Total Revenue	-	115,793	115,793	96	112,212	112,308	3,581	3.2%	



Funding Allocations

Portfolio / Description	13/14 Funding Allocation (One-time)	13/14 Funding Allocation (Recurring)	13/14 Funding Allocation (Recurring + One-time)	Restated 12/13 Funding Allocation (One-time)	Restated 12/13 Funding Allocation (Recurring)	Restated 12/13 Funding Allocation (Recurring + One-time)	Annual increase (decrease) - (Recurring only)	% Increase (decrease) - (Recurring only)	Comments
Faculties	3,939	53,822	57,761	3,762	51,388	55,151	2,434	4.7%	
Arts and Sciences	2,172	21,617	23,789	1,724	20,773	22,497	843	4.1%	2 faculty positions, Interdisciplinary Graduate Studies (IGS) director, Progress Through the Ranks (PTR)
Applied Science	442	6,585	7,026	365	6,174	6,539	411	6.7%	2 faculty positions, 2 staff positions, PTR
Creative and Critical Studies	572	8,314	8,886	709	8,171	8,880	143	1.8%	PTR
Education	297	3,624	3,922	348	3,566	3,915	58	1.6%	
Graduate Studies	(12)	424	412	14	397	411	27	6.8%	
Health and Social Development	109	9,389	9,498	114	8,837	8,951	552	6.2%	Bachelor of Science in Nursing (BSN) program support, PTR
Management	359	3,485	3,844	488	3,086	3,574	398	12.9%	2 faculty positions, PTR
Productivity Lump Sum	-	384	384	-	384	384	-	0.0%	
Provost & Vice Principal	303	6,098	6,401	(570)	7,190	6,620	(1,092)	(15.2%)	
Provost Office	87	2,027	2,114	(633)	3,302	2,669	(1,275)	(38.6%)	Reallocation of funding
Library	134	3,242	3,376	(64)	3,157	3,093	85	2.7%	
Centre for Teaching and Learning	82	593	675	102	570	672	23	4.0%	
Campus Research and Analysis	-	236	236	25	161	186	75	46.2%	
Vice Provost Research	(150)	1,297	1,147	53	959	1,012	338	35.2%	
Vice Provost Research Office	(22)	267	245	-	245	245	22	9.0%	
Research Services	(127)	628	501	33	315	348	313	99.1%	Research and grant facilitator positions, mentorship programs
University Industry Liaison Office	-	181	181	20	181	201	-	0.0%	
Institute for Healthy Living and Chronic Disease Prevention	-	62	62	-	62	62	-	0.0%	
Okanagan Sustainability Institute	(1)	159	158	-	156	156	3	2.1%	
Deputy Vice-Chancellor	47	10,590	10,637	2,804	8,713	11,517	1,877	21.5%	
Deputy Vice Chancellor's Office	52	1,275	1,327	475	1,222	1,697	53	4.3%	

24 April 2013 Portfolio / Description	13/14 Funding Allocation (One-time)	13/14 Funding Allocation (Recurring)	13/14 Funding Allocation (Recurring + One-time)	Restated 12/13 Funding Allocation (One-time)	Restated 12/13 Funding Allocation (Recurring)	Restated 12/13 Funding Allocation (Recurring + One-time)	Annual increase (decrease) - (Recurring only)	% Increase (decrease) - (Recurring only)	Master Page 30 of 63 Comments
Enrolment Services	(1)	2,714	2,713	537	2,421	2,958	293	12.1%	Recurring funding previously transferred fiscally, one-time funding for systems development in 12/13
International Student Initiative (ISI)	(1)	813	812	1,134	45	1,179	768	1,707.6%	Recurring funding previously transferred fiscally, English Foundation Program recruiter position
University Relations	-	784	784	22	731	753	53	7.2%	
IT, Media and Classroom Services	(3)	5,004	5,001	636	4,294	4,930	710	16.5%	Recurring funding previously transferred fiscally
AVP Administration and Finance	637	11,284	11,921	666	11,127	11,793	157	1.4%	
AVP Administration and Finance Office	-	672	672	470	553	1,023	119	21.4%	Space coordinator position and operations support
Ceremonies	-	303	303	(2)	301	299	2	0.8%	
Facilities	270	4,646	4,916	40	4,646	4,686	-	0.0%	One-time funding for Geothermal injection well
Finance	(1)	1,071	1,070	(32)	899	867	172	19.2%	2 Finance positions
Health, Safety and Environment	(1)	418	417	60	415	475	3	0.8%	
Security	-	1,301	1,301	120	1,363	1,483	(62)	(4.5%)	Reallocation of funding
Sustainability	-	383	383	10	411	421	(28)	(6.8%)	Reallocation of funding
Utilities	369	2,490	2,859	-	2,539	2,539	(49)	(1.9%)	Reallocation of funding, one-time funding for loan repayment
AVP Students	131	5,281	5,412	222	4,586	4,808	695	15.1%	
AVP Students Office	-	285	285	-	284	284	1	0.4%	
Athletics and Recreation	128	1,292	1,420	24	1,289	1,313	3	0.2%	
Community Service Learning	(1)	159	158	(39)	156	117	3	2.2%	
General Operating - AVP Students	(358)	956	598	(360)	740	380	216	29.2%	Recurring funding previously transferred fiscally
Aboriginal Program and Services	77	318	395	102	232	334	86	37.1%	Reallocation of funding within AVP Students portfolio
Disability Resources	3	395	398	(3)	223	220	172	77.2%	Disability Resource Access program support
Campus Life	6	284	290	135	284	419	-	0.0%	
Career & Co-op Services	2	129	131	66	67	133	62	91.4%	Work Study/Work Learn administration position



24 April 2013 Portfolio / Description	13/14 Funding Allocation (One-time)	13/14 Funding Allocation (Recurring)	13/14 Funding Allocation (Recurring + One-time)	Restated 12/13 Funding Allocation (One-time)	Restated 12/13 Funding Allocation (Recurring)	Restated 12/13 Funding Allocation (Recurring + One-time)	Annual increase (decrease) - (Recurring only)	% Increase (decrease) - (Recurring only)	Master Page 31 of 63 Comments
Student Services	23	253	276	18	252	270	1	0.4%	
Student Development	11	205	216	49	92	141	113	122.4%	English Foundations Program (EFP) funding
Learning Centre	2	120	122	24	119	143	1	1.1%	
Health & Wellness	209	264	473	136	262	398	2	0.8%	
Academic Advising	15	297	312	36	297	333	-	0.0%	
International Student Services	14	254	268	36	219	255	35	16.1%	0.5 FTE Manager of International Programs & Services
Go Global	-	70	70	(2)	70	68	-	0.0%	
VP Academic	-	167	167	(5)	167	162	-	0.0%	
Equity Office	-	167	167	(5)	167	162	-	0.0%	
VP Finance, Resources and Operations	-	387	387	(34)	387	352	-	0.0%	
Supply Management	-	213	213	(5)	213	208	-	0.0%	
Campus Mail	-	174	174	(29)	174	145	-	0.0%	
VP Development and Alumni Engagement	(1)	1,510	1,509	(1)	1,439	1,438	71	4.9%	
Development	(1)	1,352	1,351	(1)	1,316	1,315	36	2.7%	
Alumni	-	158	158	-	123	123	35	28.5%	
VP Research and International	-	85	85	-	85	85	-	0.0%	
Animal Care	-	85	85	-	85	85	-	0.0%	
VP Human Resources	(70)	1,177	1,107	120	1,044	1,164	133	12.7%	
Human Resources	(70)	1,177	1,107	120	1,044	1,164	133	12.7%	HR Advisor and Organizational Development and Learning (ODL) positions, operations and program support
Student Financial Aid	-	7,511	7,511	743	6,376	7,119	1,135	17.8%	
Student Financial Aid - Graduate	-	1,985	1,985	5	1,585	1,590	400	25.2%	Recurring support for graduate financial aid



Portfolio / Description	13/14 Funding Allocation (One-time)	13/14 Funding Allocation (Recurring)	13/14 Funding Allocation (Recurring + One-time)	Restated 12/13 Funding Allocation (One-time)	Restated 12/13 Funding Allocation (Recurring)	Restated 12/13 Funding Allocation (Recurring + One-time)	Annual increase (decrease) - (Recurring only)	% Increase (decrease) - (Recurring only)	Comments
Student Financial Aid Undergraduate - Domestic	-	3,491	3,491	(1,100)	4,591	3,491	(1,100)	(24.0%)	Recurring allocation to Work Study/Work Learn SFA previously transferred fiscally
Student Financial Aid Undergraduate - ISI	-	896	896	644	-	644	896	0.0%	Recurring funding previously transferred fiscally
Go Global	-	200	200	-	200	200	-	0.0%	
Work Study/Work Learn	-	939	939	1,194	-	1,194	939	0.0%	Recurring funding previously transferred fiscally
Campus-wide Expenses	3,001	16,584	19,585	(7,664)	18,751	11,087	(2,167)	(11.6%)	
Benefits	(76)	745	669	(50)	612	562	133	21.7%	Increased central benefit costs
Contingency	3,822	2,085	5,907	654	2,809	3,463	(724)	(25.8%)	
Capital contingency	3,500	-	3,500	300	-	300	-	0.0%	
Contributions to UBCV	-	2,748	2,748	320	1,863	2,183	885	47.5%	Recurring funding previously transferred fiscally for ISI system related costs, 13/14 incremental system contribution
Debt servicing	364	3,051	3,415	-	2,704	2,704	347	12.8%	\$0.5m recurring for Student Housing offset by reallocation for maturing debt
ISI/Summer/Co-op session allocation provision	(4,214)	4,443	229	(8,018)	8,193	175	(3,750)	(45.8%)	Recurring funding previously transferred fiscally
Salary increase provision	(105)	2,954	2,849	230	1,469	1,699	1,485	101.1%	General Wage Increases, AAPS market adjustment, Merit
Other	(290)	558	268	(1,100)	1,101	1	(543)	(49.4%)	Reallocation of funding
						-			
Total Funding Allocations	7,837	115,793	123,630	96	112,212	112,308	3,581	3.2%	
Prior Year Surplus	(7,837)	-	(7,837)						
Structural Result	-	-	-	-	-	-	-		

Capital Contingency

- Projected reserve of \$3.8m at April 1, 2013, includes:
 - 12/13 one-time transfer of \$0.3m from operating surplus
 - 13/14 one-time allocation of \$3.5m from operating surplus and administrative reserves

(Figures in \$m)	Amount	Comment
Opening balance, April 1, 2012	14.8	
Increase to reserve – 12/13	0.3	Transfer from operating surplus and administrative reserves
Allocations	10.9	\$8m to major capital projects, \$1.5m to library renovation, \$0.6m Animal Care facility, \$0.8m geexchange
Potential projects/allocations	3.9	Building renovations, Sports amenities, Road work, other
Projected closing balance, March 31, 2013	0.3	
Increase to reserve – 13/14	3.5	Transfer from operating surplus and administrative reserves
Projected opening balance, April 1, 2013	3.8	



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April 12, 2013

To: Okanagan Senate

From: Academic Policy Committee

Re: Revised Terms of Reference for the Faculty Council of the Faculty of
Management (approval)

The Academic Policy Committee had received and reviewed the attached Faculty Council Terms of Reference for the Faculty Council of the Faculty of Management and is pleased to recommend the following to Senate:

Motion: *“That Senate approve the revised Faculty Council Terms of Reference for the Faculty of Management as set out in the attached proposal.”*

Respectfully submitted,

Dr. Jan Cioe, Chair
Academic Policy Committee

FACULTY COUNCIL OF THE FACULTY OF MANAGEMENT

Following Senate Policy O-2 (as revised dated 1 May 2012), the Faculty Council of the Faculty of Management sits as a governance body for consideration of Faculty matters under the jurisdiction or requiring the approval of the Okanagan Senate. Any matter going forward to the Senate is voted upon at Council. The Council is convened at least once per term each winter session.

Composition

The Composition of Council is as follows:

- (a) The Dean of the Faculty, who shall serve as chair;
- (b) The President or his or her nominee;
- (c) The Dean of the College of Graduate Studies;
- (d) The Chief Librarian or his or her nominee;
- (e) All Professors, Associate Professors, Assistant Professors, Professors of Teaching, Senior Instructors, Instructor Is, Instructor IIs, and Twelve-Month and Continuing Sessional Lecturers provided for in the budget of the Faculty;
- (f) Two student members, one undergraduate and one graduate.

The Faculty administrative staff with a Twelve-Month or longer contract provided for in the budget of the Faculty are invited to participate in Council as non-voting members.

Meetings

Frequency

The Council is convened by the Dean at least once per term each winter session. The Dean or any eight of the voting members may at any time call a meeting of Council to be held at a date specified which date shall allow sufficient time for notice in accordance with the following provision.

Notice

- (A) The office of the Dean shall no later than seven calendar days before each meeting of Council:
 - (i) Give notice to each member of Council by sending an e-mail to their UBC e-mail account;
 - (ii) Circulate an agenda and any documentation that will be referred to during the meeting regarding any matters requiring the approval of the Okanagan Senate, including any documentation provided by a member of Council pursuant to clause (C) of this section.
- (B) The requirements of clause (A) may be waived by eight voting members of Council.
- (C) Any member of Council may request inclusion on the agenda of any matter that may properly be considered by Council.

Quorum

The quorum for a Council meeting is eight voting members.

Procedures

- (A) To encourage openness and the sharing of information meetings are conducted under the Chatham House Rule, meaning that participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed.
- (B) The record of each meeting shall be confined to action minutes, meaning a record of any motions and of any actions that are agreed to be required, including identification of who is responsible for taking each action and an indication of the associated timeline. Council shall normally agree upon the action minutes before the close of each meeting.
- (C) At the request of any member any vote of Council shall be taken by secret ballot.

In camera meetings

At the request of the Dean or of eight voting members of the Council, a meeting may be held *in camera*, meaning that the following rules apply:

- (A) Non-members of Council will not be present unless Council allows otherwise;
- (B) No participant is permitted to use the information received unless Council allows otherwise;
- (C) The decision to take action minutes will be decided by Council on a case-by-case basis. Any portion of a meeting may be designated *in camera* following the passing of a motion to do so.

Standing Committees

There shall be the following standing committees of the Faculty Council:

(A) *Research and Graduate Admissions Working Group*

- i) The *Research and Graduate Admissions Working Group* comprises three members of faculty and staff who are appointed by the Dean with due regard for equity and balance (Including the Faculty's *Interdisciplinary Graduate Studies Coordinator*), and up to two faculty colleagues elected from amongst all faculty.
- (ii) The Working Group is normally convened at least once per term each winter session.
- (iii) The Working Group receives proposals put forward by colleagues for supporting and stimulating research in the Faculty, initiates its own proposals and presents all of those proposals to Faculty Council, together with a recommendation for how each should be managed by the Faculty.
- (iv) The Working Group receives proposals for graduate research courses or programmes put forward by colleagues, initiates its own proposals and presents all of those proposals to Faculty Council, together with a recommendation for how each should be managed by the Faculty.
- (v) The Working Group receives all applications for graduate research studies submitted to the Faculty, evaluates each application received and determines if the candidate meets the requirements which Council has prescribed for the program for which application has been made. The Working Group then forwards its evaluation of each application to the College of Graduate Studies for final decision. The names of students accepted by the College are communicated to Faculty Council at its next meeting following that acceptance.

(B) *Masters of Management Curriculum and Admissions Working Group*

- (i) The *Masters of Management Curriculum and Admissions Working Group* comprises three members of faculty and staff who are appointed by the Dean with due regard for equity and balance, and up to two faculty colleagues elected from amongst all faculty.
- (ii) The *Working Group* is normally convened at least once per term each winter session.
- (iii) The *Working Group* receives proposals for taught masters courses or programmes put forward by colleagues, initiates its own proposals and presents all of those proposals to Faculty Council, together with a recommendation for how each should be managed by the Faculty.
- (iv) The *Working Group* receives all applications for masters of management studies submitted to the Faculty, evaluates each application received and determines if the candidate meets the requirements which Council has prescribed for the program for which application has been made; forwards each application recommended by the *Working Group* for acceptance to the meeting of Faculty Council next following the date of receipt of all required material relating to the application.

(C) *Undergraduate Curriculum Working Group*

- (i) The *Undergraduate Curriculum Working Group* comprises three members of faculty and staff who are appointed by the Dean with due regard for equity and balance, and up to two faculty colleagues elected from amongst all faculty.
- (ii) The *Working Group* is normally convened at least once per term each winter session.
- (iii) The *Working Group* receives proposals for undergraduate courses or programmes put forward by colleagues, initiates its own proposals and presents all of those proposals to Faculty Council, together with a recommendation for how each should be managed by the Faculty.

Ad Hoc Committees

- (A) Council shall have the power to create ad hoc committees to deal with such matters as Council shall prescribe.
- (B) The mandate, membership and life span of such committees shall be prescribed in the resolution by which they are created.

Review

Consistent with Senate Policy O-2 (as revised dated 1 May 2012) requiring review of policy five years after approval, the terms of operation of the Faculty Council of the Faculty of Management shall be reviewed no later than five years after its first approval by Senate and thereafter as deemed necessary by the Council.

THE UNIVERSITY OF BRITISH COLUMBIA**OKANAGAN SENATE SECRETARIAT
Enrolment Services
Senate and Curriculum Services**

Okanagan Campus
University Centre · UNC 322
3333 University Way
Kelowna, BC · V1V 1V7
Tel: (250) 807-9619 · Fax: (250) 807-8007
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April 24, 2013

To: Okanagan Senate

From: Admissions and Awards Committee

Subject: Admissions Proposals (approval)

- i. Readmission**
- ii. Change of Degree Program**
- iii. Change of Campus**
- iv. Academic Leave**

i. Readmission

Revise the Academic Calendar entry to clarify that while there are three levels of standing as per the policies and regulations that govern Academic Standing for UBC Okanagan students, only two translate to effect a student's readmission application process: those being In Good Standing, and Failed. References to 'on academic probation' have been removed, and the language of the entry as a whole has been brought into congruency with the Academic Calendar entry on Academic Standing.

ii. Change of Degree Program

Revise the Academic Calendar entry to clarify that while there are three levels of standing as per the policies and regulations that govern Academic Standing for UBC Okanagan students, only two translate to effect a student's wish to change to a different degree program at the same campus: those being In Good Standing, and Failed. References to 'on academic probation' have been removed, and the language of the entry as a whole has been brought into congruency with the Academic Calendar entry on Academic Standing.

iii. Change of Campus

Revise the Academic Calendar entry to clarify that while there are three levels of standing as per the policies and regulations that govern Academic Standing for UBC Okanagan students, only two translate to effect a student's wish to change from the Okanagan campus to the Vancouver campus, or vice versa (with the exception of the Bachelor of Applied Science): those being In Good Standing, and Failed. References to 'on academic probation' have been removed, and the language of the entry as a whole has been brought into congruency with the Academic Calendar entry on Academic Standing.

iv. Academic Leave

Revise the Academic Calendar entry to include those students wishing to apply for academic leave due to mandatory military service. The revisions also clarify the process for readmission for students no longer eligible under the Academic Leave policy. Lastly, the entry as a whole has been brought into congruency with the Academic Calendar entry on Academic Standing.

The Admissions and Awards Committee is pleased to recommend the following to Senate:

Motion: That Senate approve the admissions proposals for i. Readmission; ii. Change of Degree Program; iii. Change of Campus; and iv. Academic Leave for admission to the 2013 Summer Session and thereafter.

Dr. Spiro Yannacopoulos
Chair, Admissions and Awards Committee



Admissions Proposal Form – Okanagan Campus

<p>Faculty/School: N/A Department/Unit: Undergraduate Admissions Faculty/School Approval Date: N/A Effective Session: 2013S</p>	<p>Date: December 10, 2012 Contact Person: Ms. Manjinder Sidhu Phone: 250.807.8835 Email: manjinder.sidhu@ubc.ca</p>
<p>Proposed Academic Calendar Entry: Homepage (draft) Admissions Readmission</p> <h3>Readmission</h3> <p>[15713] This section applies to students who have previously attended UBC. For currently attending UBC students who wish to change to a different degree program or campus, please see Change of Degree Program or Change of Campus.</p> <p>[15265] Former UBC students who left In Good Standing and who have been away from certain UBC programs for less than one academic year may qualify for academic leave and be automatically eligible to register in the same program without applying for readmission. Please see Academic Leave for more information.</p> <p>[11841] Former UBC students who left In Good Standing and whose automatic eligibility to register has expired must apply for readmission online through the Student Service Centre (under 'Admissions') and pay a non-refundable application fee. Eligibility for readmission to the same degree program at the same</p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,273,0,0</p> <p>Present Academic Calendar Entry: Homepage (draft) Admissions Readmission</p> <h3>Readmission</h3> <p>[15713] This section applies to students who have previously attended UBC. For currently attending UBC students who wish to change to a different degree program or campus, please see Change of Degree Program or Change of Campus.</p> <p>[15265] Students in good academic standing who have been away from certain UBC programs for less than one year may qualify for academic leave and be automatically eligible to register in the same program without applying for readmission. Please see Academic Leave for more information.</p> <p>[11841] Former UBC students in good academic standing whose automatic eligibility to register has expired must apply for readmission online through the Student Service Centre (under 'Admissions') and pay a non-refundable \$61.20 application fee. Eligibility for readmission to the same degree program at</p>



campus will be assessed on the basis of an applicant's performance in his/her last Winter Session at UBC. Eligibility for readmission to a different degree program (at the same or a different campus) will be assessed on the basis of an applicant's ability to satisfy applicable program-specific course requirements and meet the minimum competitive admission average of the program to which admission is sought.¹

[15719] Former UBC students who **had received an academic standing of Failed and had been required to discontinue studies at the University** may be eligible to resume their program of study at the same campus. See [Academic Standing](#) and faculty academic regulations in [Faculties, Schools, and Colleges](#) for more information. Students **will be required to submit an application and letter of appeal for readmission online through the Student Service Centre (under 'Admissions')** and **pay a non-refundable application fee.**

[15720] Former UBC students who **had received an academic standing of Failed and had been required to discontinue or withdraw for their studies at the University and who** are seeking admission to a different UBC degree program or campus are advised that all University and program-specific admission and advancement criteria will apply. **Students will be required to submit an application and letter of appeal for readmission online through the Student Service Centre (under 'Admissions') and pay a non-refundable application fee.** Such applications will be reviewed on a case-by-case basis **and students are encouraged to contact Enrolment Services for additional information.**

the same campus will be assessed on the basis of an applicant's performance in his/her last Winter Session at UBC. Eligibility for readmission to a different degree program (at the same or a different campus) will be assessed on the basis of an applicant's ability to satisfy applicable program-specific course requirements and meet the minimum competitive admission average of the program to which admission is sought.¹

[15719] Former UBC students who ~~**left while on academic probation and those who**~~ have been required to discontinue studies at the University ~~**due to poor academic performance**~~ may be eligible to resume their program of study at the same campus. See [Academic Standing](#) and faculty academic regulations in [Faculties, Schools, and Colleges](#) for more information. Students ~~**may be required to submit a letter of appeal with their application for readmission.**~~

[15720] Former UBC students who ~~**left while on academic probation and those who have been required to discontinue or withdraw who**~~ are seeking admission to a different UBC degree program or campus are advised that all University and program-specific admission and advancement criteria will apply. Such applications will be reviewed on a case-by-case basis.



[15721] All applicants for readmission who have attended other post-secondary institutions since leaving UBC must submit transcripts of that study for assessment.

[15722] Students readmitted to a different program may normally transfer a maximum of 60 credits applicable to the new degree program.

[15723] Applicants who have completed a bachelor's degree at UBC and who are readmitted to a second bachelor's degree program must meet the program requirements specific for degree holders. Please see an academic advisor or a program advisor for more information.

[15724] ¹Academic evaluations are based on the average of the most recent courses attempted, including any failed or repeated courses, to a maximum of 30 credits unless otherwise prescribed by the program to which a student is applying. In cases where counting back 30 credits lands in the middle of an academic term, the average of that term will be used for the remaining credits required to reach the total of 30. Please see [youbc Okanagan](http://youbc.okanagan.ca) for more information.

[15721] All applicants for readmission who have attended other post-secondary institutions since leaving UBC must submit transcripts of that study for assessment.

[15722] Students readmitted to a different program may normally transfer a maximum of 60 credits applicable to the new degree program.

[15723] Applicants who have completed a bachelor's degree at UBC and who are readmitted to a second bachelor's degree program must meet the program requirements specific for degree holders. Please see an academic advisor or a program advisor for more information.

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Type of Action: Revise Academic Calendar entry.

Rationale: While there are three levels of standing as per the policies and regulations that govern Academic Standing for UBC Okanagan students (see: <http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,41,91,0>) only two translate to effect a student's readmission application process: those being In Good Standing and Failed standing.



On Academic Probation standing is a term evaluation (not a sessional evaluation) and is not noted on official Transcripts of Academic Record. A student may have restrictions placed on their registration dependent on their faculty's academic regulations yet On Academic Probation standing does not automatically translate into Failed standing. Hence, On Academic Probation standing, as a term evaluation, has no immediate correlation on whether a student is eligible to apply for readmission and the inclusion of that language in this entry has been misleading for students and staff.

In an effort to offer better clarity around the readmission process for former UBC students, references to 'on academic probation' standing have been removed and the entry has been brought into congruency for the different types of readmission applicants (with the clarification of the submission of an application and appeal letter for those students applying after a Failed standing).



Admissions Proposal Form – Okanagan Campus

<p>Faculty/School: N/A Department/Unit: Undergraduate Admissions Faculty/School Approval Date: N/A Effective Session: 2013S</p>	<p>Date: December 10, 2012 Contact Person: Ms. Manjinder Sidhu Phone: 250.807.8835 Email: manjinder.sidhu@ubc.ca</p>
<p>Proposed Academic Calendar Entry: Homepage (draft) Admissions Change of Degree Program</p> <p>Change of Degree Program</p> <p>[15678] This section applies to students who are currently attending UBC and who wish to change to a different degree program at the same campus.</p> <p>[15679] Current students who wish to change to a different campus, please see Change of Campus.</p> <p>[15680] Students who have previously attended UBC and wish to return, please see Readmission.</p> <p>[15681] To be eligible for a program change, currently attending UBC students must be In Good Standing. They must also meet the University minimum average of 60% or 2.0 grade point average (calculated on a 4.0 scale)¹. Some programs require a higher minimum competitive admission average and completion of specific courses.</p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,274,0,0</p> <p>Present Academic Calendar Entry: Homepage (draft) Admissions Change of Degree Program</p> <p>Change of Degree Program</p> <p>[15678] This section applies to students who are currently attending UBC and who wish to change to a different degree program at the same campus.</p> <p>[15679] Current students who wish to change to a different campus, please see Change of Campus.</p> <p>[15680] Students who have previously attended UBC and wish to return, please see Readmission.</p> <p>[15681] To be eligible for a program change, currently attending UBC students must be in good academic standing. They must also meet the University minimum average of 60% or 2.0 grade point average (calculated on a 4.0 scale)¹. Some programs require a higher minimum competitive admission average and completion of specific courses.</p>



[15682] Students **who have been assigned Failed standing** and **had** been required to **discontinue or** withdraw from their faculty are not normally eligible to change degree programs, but applications will be reviewed on a case-by-case basis. **Students are encouraged to contact Enrolment Services for more information.**

[11842] Students who wish to change programs must complete the Change of Degree Program/Campus form on the [Student Service Centre](#) (under 'Registration') and pay a non-refundable application fee.

[11843] Normally students may transfer a maximum of 60 credits applicable to their new program.

[15683] ¹Academic evaluations are based on the average of the most recent courses attempted, including any failed or repeated courses, to a maximum of 30 credits unless otherwise prescribed by the program to which a student is applying. In cases where counting back 30 credits lands in the middle of an academic term, the average of that term will be used for the remaining credits required to reach the total of 30. Please see [youbc Okanagan](#) for more information.

[15682] Students ~~on academic probation~~ and ~~those who have~~ been required to withdraw from their faculty ~~due to poor academic performance~~ are not normally eligible to change degree programs, but applications will be reviewed on a case-by-case basis.

[11842] Students who wish to change programs must complete the Change of Degree Program/Campus form on the [Student Service Centre](#) (under 'Registration') and pay a non-refundable ~~\$61.20~~ application fee.

[11843] Normally students may transfer a maximum of 60 credits applicable to their new program.

[15683] ¹Academic evaluations are based on the average of the most recent courses attempted, including any failed or repeated courses, to a maximum of 30 credits unless otherwise prescribed by the program to which a student is applying. In cases where counting back 30 credits lands in the middle of an academic term, the average of that term will be used for the remaining credits required to reach the total of 30. Please see [youbc Okanagan](#) for more information.

Type of Action: Revise Academic Calendar entry.

Rationale: While there are three levels of standing as per the policies and regulations that govern Academic Standing for UBC Okanagan students (see: <http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,41,91,0>) only two translate to



	<p>effect a student’s readmission application process: those being In Good Standing and Failed.</p> <p>On Academic Probation standing is a term evaluation (not a sessional evaluation) and is not noted on official Transcripts of Academic Record. A student may have restrictions placed on their registration dependent on their faculty’s academic regulations yet an On Academic Probation standing does not automatically translate into Failed standing. Hence, On Academic Probation standing, as a term evaluation, has no immediate correlation on whether a student is eligible to apply for readmission and the inclusion of that language in this entry has been misleading for students and staff.</p>
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Admissions Proposal Form – Okanagan Campus

<p>Faculty/School: N/A Department/Unit: Undergraduate Admissions Faculty/School Approval Date: N/A Effective Session: 2013S</p>	<p>Date: December 10, 2012 Contact Person: Ms. Manjinder Sidhu Phone: 250.807.8835 Email: manjinder.sidhu@ubc.ca</p>
<p>Proposed Academic Calendar Entry: Homepage (draft) Admissions Change of Campus</p> <p>Change of Campus</p> <p>[15684] This section applies to students who are currently attending UBC and who wish to change from the Okanagan campus to the Vancouver campus, or vice versa, with the exception of students in the Bachelor of Applied Science program¹.</p> <p>[15685] Current students who wish to change to a different program at the same campus, please see Change of Degree Program.</p> <p>[15686] Students who have previously attended UBC and wish to return, please see Readmission.</p> <p>[15687] To be eligible for a campus change, currently attending UBC students must be In Good Standing. They must also meet the University minimum average of 60% or 2.0 grade point average (calculated on a 4.0-point scale)². Some programs may require a higher minimum competitive admission average and</p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,21,0,0</p> <p>Present Academic Calendar Entry: Homepage (draft) Admissions Change of Campus</p> <p>Change of Campus</p> <p>[15684] This section applies to students who are currently attending UBC and who wish to change from the Okanagan campus to the Vancouver campus, or vice versa, with the exception of students in the Bachelor of Applied Science program¹.</p> <p>[15685] Current students who wish to change to a different program at the same campus, please see Change of Degree Program.</p> <p>[15686] Students who have previously attended UBC and wish to return, please see Readmission.</p> <p>[15687] To be eligible for a campus change, currently attending UBC students must be in good academic standing. They must also meet the University minimum average of 60% or 2.0 grade point average (calculated on a 4.0-point scale)². Some programs may require a higher minimum competitive admission average and</p>



completion of specific courses.

[15688] Students **who have been assigned Failed standing** and **had** been required to discontinue **or withdraw from** their studies are not normally eligible to change campuses, but applications will be reviewed on a case-by-case basis. **Students are encouraged to contact Enrolment Services for more information.**

[11844] Students who wish to change campuses must complete the Change of Degree Program/Campus form on the [Student Service Centre](#) (under 'Registration') and pay a non-refundable application fee.

[15689] Normally students may transfer a maximum of 60 applicable credits unless registered in a special inter-campus program.

[15690] ¹Bachelor of Applied Science students who wish to change campuses should contact the School of Engineering Student Development Office on the Okanagan campus.

[15691] ²Academic evaluations are based on the average of the most recent courses attempted, including any failed or repeated courses, to a maximum of 30 credits unless otherwise prescribed by the program to which a student is applying. In cases where counting back 30 credits lands in the middle of an academic term, the average of that term will be used for the remaining credits required to reach the total of 30. Please see [youbc Okanagan](#) for more information.

completion of specific courses.

[15688] Students ~~**on academic probation**~~ and ~~**those who have**~~ been required to discontinue their studies ~~**due to poor academic performance**~~ are not normally eligible to change campuses, but applications will be reviewed on a case-by-case basis.

[11844] Students who wish to change campuses must complete the Change of Degree Program/Campus form on the [Student Service Centre](#) (under 'Registration') and pay a non-refundable **\$61.20** application fee.

[15689] Normally students may transfer a maximum of 60 applicable credits unless registered in a special inter-campus program.

[15690] ¹Bachelor of Applied Science students who wish to change campuses should contact the School of Engineering Student Development Office on the Okanagan campus ~~**or Engineering Student Services on the Vancouver campus.**~~

[15691] ²Academic evaluations are based on the average of the most recent courses attempted, including any failed or repeated courses, to a maximum of 30 credits unless otherwise prescribed by the program to which a student is applying. In cases where counting back 30 credits lands in the middle of an academic term, the average of that term will be used for the remaining credits required to reach the total of 30. Please see [youbc Okanagan](#) for more information.



	<p>Type of Action: Revise Academic Calendar entry.</p> <p>Rationale: While there are three levels of standing as per the policies and regulations that govern Academic Standing for UBC Okanagan students (see: http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,41,91,0) only two translate to effect a student's readmission application process: those being In Good Standing and Failed.</p> <p>On Academic Probation standing is a term evaluation (not a sessional evaluation) and is not noted on official Transcripts of Academic Record. A student may have restrictions placed on their registration dependent on their faculty's academic regulations yet an On Academic Probation standing does not automatically translate into Failed standing. Hence, On Academic Probation standing, as a term evaluation, has no immediate correlation on whether a student is eligible to apply for readmission and the inclusion of that language in this entry has been misleading for students and staff.</p>
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Admissions Proposal Form – Okanagan Campus

<p>Faculty/School: N/A Department/Unit: Undergraduate Admissions Faculty/School Approval Date: N/A Effective Session: 2013S</p>	<p>Date: December 10, 2012 Contact Person: Ms. Manjinder Sidhu Phone: 250.807.8835 Email: manjinder.sidhu@ubc.ca</p>
<p>Proposed Academic Calendar Entry: Homepage (draft) Policies and Regulations Academic Leave</p> <h3>Academic Leave</h3> <p>[14947] Students <u>In Good Standing</u> may, in most programs, take an academic leave (time away from UBC studies) of up to one year. For example, a student <u>In Good Standing</u> after completing the <u>2012</u> Winter Session will automatically be eligible to register in the same program for the <u>2013</u> Summer, <u>2013</u> Winter, <u>2014</u> Summer, and <u>2014</u> Winter Sessions.</p> <p><u>In cases of mandatory military service, students are required to seek permission for an academic leave beyond one year from their Dean.</u></p> <p>[15264] Students in cohort-based or limited enrolment programs are required to seek permission for an academic leave prior to departing due to a limited ability to accommodate leaves in such programs.</p> <p>[14948] Students with a student loan or scholarship are advised to consult with Student Financial Assistance and Awards</p>	<p>Draft Academic Calendar URL: http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=3,326,0,0</p> <p>Present Academic Calendar Entry: Homepage (draft) Policies and Regulations Academic Leave</p> <h3>Academic Leave</h3> <p>[14947] Students <u>in good academic standing</u> may, in most programs, take an academic leave (time away from UBC studies) of up to one year. For example, a student <u>in good academic standing</u> after completing the <u>2010</u> Winter Session will automatically be eligible to register in the same program for the <u>2011</u> Summer, <u>2011</u> Winter, <u>2012</u> Summer, and <u>2012</u> Winter Sessions.</p> <p>[15264] Students in cohort-based or limited enrolment programs are required to seek permission for an academic leave prior to departing due to a limited ability to accommodate leaves in such programs.</p> <p>[14948] Students with a student loan or scholarship are advised to consult with Student Financial Assistance and Awards</p>



prior to taking a leave as there may be financial implications.

[14949] A student **In Good Standing** in their last session at UBC who is no longer automatically eligible to register because more than one Winter Session has passed since his/her last registration, **must submit an application for readmission.**

Readmission is not guaranteed. Students who are readmitted will be governed by the academic regulations and program requirements in effect at the time of readmission to the University and are advised to consult with an academic advisor. See [Readmission](#) for more information.

[15263] Students who wish to study at another institution while on leave are required to obtain a [Letter of Permission](#) in advance.

prior to taking a leave as there may be financial implications.

[14949] A student ~~**in good academic standing**~~ in their last session at UBC who is no longer automatically eligible to register because more than one Winter Session has passed since his/her last registration must ~~**apply to re-enter their academic program of study.**~~ Readmission is not guaranteed. Students who are readmitted will be governed by the academic regulations and program requirements in effect at the time of readmission to the University and are advised to consult with an academic advisor. See [Readmission](#) for more information.

[15263] Students who wish to study at another institution while on leave are required to obtain a [Letter of Permission](#) in advance.

Type of Action: Revise Academic Calendar entry.

Rationale: The proposed revisions seek to include those students wishing to apply for academic leave due to mandatory military service.

The revisions also clarify the process for readmission for students no longer eligible under the Academic Leave policy.

THE UNIVERSITY OF BRITISH COLUMBIA**OKANAGAN SENATE SECRETARIAT****Enrolment Services
Senate and Curriculum Services**

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April 24, 2013

To: Okanagan Senate

From: Admissions and Awards Committee

Subject: Revised Awards (approval)

At its February 2013 meeting, Senate approved the award terms below as ‘prizes’ which, according to the terms of reference for Student Financial Assistance and Awards, must be awarded at the end of the academic year (to recognize academics and/or achievement of the academic year that just ended). In order to effect the Faculty’s wish that these awards function as retention awards, the Faculty has reconsidered the suite of awards below as ‘scholarships’ or awards given at the start of the next academic year (once re-enrolment has been confirmed).

Faculty of Creative and Critical Studies Interdisciplinary Performance Scholarship

A \$1,000 scholarship is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Interdisciplinary Performance. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

Faculty of Creative and Critical Studies Art History and Visual Culture Scholarship

A \$1,000 scholarship is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Art History and Visual Culture. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

Faculty of Creative and Critical Studies Creative Writing Scholarship

A \$1,000 scholarship is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Creative Writing. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

Faculty of Creative and Critical Studies Cultural Studies Scholarship

A \$1,000 scholarship is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Cultural Studies. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

Faculty of Creative and Critical Studies English Scholarship

A \$1,000 scholarship is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in English or pursuing an English Honours degree. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

Faculty of Creative and Critical Studies French and Spanish Scholarship

A \$1,000 scholarship is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in French and Spanish. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

Faculty of Creative and Critical Studies French Scholarship

A \$1,000 scholarship is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in French. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

Faculty of Creative and Critical Studies Spanish Scholarship

A \$1,000 scholarship is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Spanish. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

Faculty of Creative and Critical Studies Visual Arts Scholarship

A \$1,000 scholarship is offered by the Faculty of Creative and Critical Studies to an outstanding returning undergraduate student with second-year standing or higher who is majoring in Visual Arts. The award is made on the recommendation of the Faculty. (First award available for the 2013/14 Winter Session)

The Admissions and Awards Committee is pleased to recommend the following:

Motion: That Senate accept the revised awards as listed.

For the Committee
Dr. Spiro Yannacopoulos
Chair, Admissions and Awards Committee



12 April 2013

From: Senate Learning & Research Committee
To: Senate
Re: Open Access Position Statement

The Senate Learning and Research Committee has considered a proposal from the Provost and the University's Scholarly Communications Committee encouraging "open access" to UBC research and creative work.

The same endorsement language is presently being considered by the Vancouver Senate and the Committee expects that Senate to resolve similarly at its May meeting.

The Learning & Research Committee is pleased to recommend that Senate resolve as follows:

Whereas:

- *One of the enduring goals of the University of British Columbia is to create and disseminate knowledge;*
- *UBC is committed to disseminating the research performed at the university in ways that make it widely accessible, while protecting the intellectual property rights of its authors;*
- *Changes in technology offer opportunities for new forms of both creation and dissemination of scholarship through Open Access; which is broadly defined as free availability and unrestricted use of scholarly works.*
- *Open Access also offers opportunities for UBC to fulfill its mission of creating and preserving knowledge in a way that opens disciplinary boundaries and facilitates sharing knowledge more freely with the world; and*
- *UBC has operated an Open Access repository since 2007 in cIRcle which is operated and maintained by the University Library.*

Therefore the Okanagan Senate endorses the following statements:



- *Faculty members are encouraged to deposit an electronic copy of their refereed and non-refereed research output and creative work in cIRcle in accordance with applicable copyright arrangements which may be in place for that work;*
- *Where a faculty member has deposited a work with cIRcle, cIRcle shall be granted a non-exclusive licence to preserve and make publicly available the research contained therein; and*
- *The authors of works deposited with cIRcle will maintain ownership of their rights in the works.*



10 April 2013

To: The Okanagan & Vancouver Senates
From: The Okanagan & Vancouver Nominating Committees
Re: Terms of Reference & Composition for the Presidential Search Committee

The Nominating Committee recommends:

“That Senate approve the procedures for the recommendation and selection of candidates for President of The University of British Columbia as attached”

The Board of Governors has approved the attached terms of reference and composition for the Presidential Search Committee, and pursuant to Section 27 (2) (f) of the *University Act*, has transmitted their proposal to the senates for approval. The nominating committees of both senates have met jointly and recommend the Board’s proposal for your approval.

As Senators may be aware, the previous search conducted in 2005 was under procedures set to accommodate the then new nature of the Okanagan campus of the University. As a result, some groups referenced therein no longer exist and thus the procedures used for that search cannot be used again; this proposal updates that language to reflect the current organization of the University. Other changes include adjustments to the Board composition to allow for one more Board representative and for elected Board members to serve on the search committee (previously, only three external/appointed Board members were eligible), and a change to the elected faculty member representatives to limit this group to members of the Faculty Association bargaining unit.

The nominating committees would note that in light of the already large search committee size, they have asked that the graduate student selected by the Graduate Student Society represent the interests of all graduate students on both campuses of the University. This request has been accepted by the President of the Graduate Student Society.

UNIVERSITY OF BRITISH COLUMBIA
PRESIDENTIAL SEARCH
Search Committee Terms of Reference

The following will be the terms of reference of the Search Committee for the identification of presidential candidates.

- a. To set up its own procedures on the understanding that the search and the Search Committee's deliberations will be strictly confidential.
- b. To develop, following consultation with the University community, the criteria to be used by the Search Committee to evaluate candidates, and to present the Candidate Profile to the Board for approval.
- c. To coordinate the recruitment and evaluation of candidates, to receive nominations, to analyze the suitability of candidates, and to interview candidates. The executive search consultant selected by the MRCC will assist the Search Committee with the above.
- d. To report, in general terms, to each Board Meeting (during the search process) on the progress of the Search Committee's work.
- e. To develop a recommendation to the Board of Governors for the appointment of a new President of the University. Only if the Board does not accept such recommendation shall the Search Committee submit a second or further recommendation as may be required.
- f. To submit its recommendation to the Board in a timely fashion.

UNIVERSITY OF BRITISH COLUMBIA

PRESIDENTIAL SEARCH

Management Resources & Compensation Committee Terms of Reference

The University of British Columbia's Board of Governors has the power to appoint the President under the *University Act*. The Board has empowered the Management Resources & Compensation Committee (MRCC) with the responsibility to recommend criteria to be used in its search, recommend Terms of Reference and an organizational structure for the Presidential Search Committee, and to oversee the processes of the Search Committee.

Search Committee Composition

Noting that the average size of search committees at other universities is from 10-20 members, the Search Committee will have 22 members, including the Chair. The Committee shall be Chaired by the Chancellor, plus:

- a. 4 other Governors, consisting of the Chair of the Board of Governors and three other Governors selected by the MRCC after consultation with the Board of Governors, of whom at least two must be appointed Governors;
- b. 2 members elected by the UBC Vancouver Senate, and 1 member elected by the UBC Okanagan Senate;
- c. 2 faculty members elected by and from the faculty members in the bargaining unit having their primary appointments at UBC Vancouver, and 1 faculty member elected by and from the faculty members in the bargaining unit having their primary appointments at UBC Okanagan (with the Vancouver Division and the Okanagan Division of the Faculty of Applied Science being treated as a UBC Vancouver Faculty and a UBC Okanagan Faculty, respectively);
- d. 2 Deans selected by and from the Committee of Deans of UBC Vancouver and 1 Dean selected by and from the Deans' Council of UBC Okanagan (with the Dean of the Faculty of Applied Science being treated as a Dean from the Committee of Deans of UBC Vancouver rather than a Dean from the Dean's Council of UBC Okanagan);
- e. 3 students, 1 student chosen by the Alma Mater Society Student Council of UBC Vancouver, 1 student chosen by the Graduate Student Society Council, and 1 student chosen by the UBC Students Union Okanagan Council;
- f. 2 members appointed by the UBC Alumni Board of Directors;
- g. 1 member elected by and from UBC's management and professional staff;
- h. 1 member elected by and from the unionized staff at UBC Vancouver; and
- i. 1 member elected by and from the unionized staff at UBC Okanagan.

*If a member of the Search Committee ceases to be a member of the constituency from which he or she was appointed, the MRCC shall determine whether he or she should continue on the Committee. If there is a vacancy on the Search Committee, it shall be filled by the MRCC from the constituency from which the vacancy arises.

The Secretary to the Board of Governors shall function as the Secretary to the Search Committee but will not be a member of the Committee.

Quorum

For all purposes for the appointment of a President, 60% of the Search Committee shall constitute a quorum for all meetings.

Time Line

Most Canadian university presidential searches take about 12 months to complete (from the commencement of the search to the announcement of the new President). The Search Committee will make its recommendation to the Board of Governors in timely fashion.

Orientation

All members of Search Committee will be provided with a thorough orientation session to establish expectations and responsibilities of the individuals on the Committee and of the Committee as a whole.

Criteria

The Search Committee shall review the criteria to be used in evaluating candidates and shall present its Candidate Profile for the consideration and approval of the Board. Upon approval of the Board, the Candidate Profile shall be shared with Senates.

Search

The search will be international in scope. The Search Committee will have overall responsibility for the recruitment and evaluation of candidates. The MRCC will select an executive search consultant to be retained by the University to assist the Search Committee.

Procedures

The Search Committee should develop its own procedures on the understanding that all proceedings and transactions shall be conducted in strict confidence. It will be important for the Board to be regularly informed on the progress that the Search Committee is making. The Chair of the Committee should, therefore, make a report to the Board at each Board meeting on the understanding that such reports will be made in general terms only, given the sensitivity and confidentiality of the Committee's work.

The Search Committee may establish sub-committees for any purposes it thinks appropriate.

Recommendation

The Search Committee shall identify, after its deliberations, a candidate whom it recommends to the Board of Governors for appointment as President of the University. Only if the Board does not approve the Committee's recommendation, shall the Committee recommend a second or further candidate as may be necessary.

Terms

In consultation with the executive search consultant, the MRCC will establish contract parameters and compensation for potential candidates. The Search Committee shall not have the responsibility of discussing contract provisions with candidates excepting only that the Chair of the Search Committee and the Board Chair shall review these parameters with all individuals on the short list prior to interviews. The final terms for a contract will be approved by the MRCC reporting fully to the Board.

Confidentiality of Proceedings

It is a condition of membership of the Committee that its deliberations and all matters pertaining to its proceedings will be strictly confidential. Acceptance of memberships constitutes an undertaking to adhere strictly to this condition.

THE UNIVERSITY OF BRITISH COLUMBIA

**OKANAGAN SENATE SECRETARIAT**
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April 24, 2013

To: Okanagan Senate

From: Ms. Lisa Collins
Associate Vice-President and Registrar *pro tem*

Subject: Revisions to 2013/14 Academic Year (approval)

In January 2013, the Okanagan Senate received for information the 2013/14 Academic Year including key term dates for the 2013/14 Winter Session.

A revision is required to those dates in both Term 1 and Term 2 to respond to the operational needs of Enrolment Services to utilize the full fourteen (14) examinable days provided for in the *Senate Policy and Current Practice on Term and Examination Scheduling*, as follows:

The 2013/14 term dates were revised in Term 1 to end the examination period on Thursday December 19 (instead of Wednesday December 18). The term dates were revised in Term 2 to end classes on Monday April 7 (instead of Tuesday April 8); the exam period now begins on Friday April 11 (instead of Saturday April 12).

Since this request for revision comes after Senate has received the Academic Year, the approval of Senate is required.

Note: the Academic Policy Committee is currently reviewing the *Senate Policy and Current Practice on Term and Examination Scheduling*, including the extension of examination period in both terms beginning in 2014/15 onwards. A note that changes to the draft dates are expected as a result has been included on the Senate Term Dates website.

Motion: That Senate approve the modifications specified to the 2013/2014 Academic Year

ORIGINAL key dates for the 2013/14 Winter Session:

Term 1

Tuesday September 3, 2013	Term 1 begins
Tuesday November 12, 2013	Midterm Break
Friday November 29, 2013	Last day of Term 1 classes for most faculties
Wednesday December 4, 2013	First day of exams for Term 1
Wednesday December 18, 2013	Last day of exams for Term 1
Number of Teaching Days	60

Term 2

Monday January 6, 2014	Term 2 begins
February 17-21, 2014	Midterm Break
Tuesday April 8, 2014	Last day of Term 2 classes for most faculties
Saturday April 12, 2014	First day of exams for Term 2
Wednesday April 30, 2014	Last day of exams for Term 2
Number of Teaching Days	61

REVISED key dates for the 2013/14 Winter Session:

Term 1

Tuesday September 3, 2013	Term 1 begins
Tuesday November 12, 2013	Midterm Break
Friday November 29, 2013	Last day of Term 1 classes for most faculties
Wednesday December 4, 2013	First day of exams for Term 1
<u>Thursday December 19, 2013</u>	Last day of exams for Term 1
Number of Teaching Days	60

Term 2

Monday January 6, 2014	Term 2 begins
February 17-21, 2014	Midterm Break
<u>Monday April 7, 2014</u>	Last day of Term 2 classes for most faculties
<u>Friday April 11, 2014</u>	First day of exams for Term 2
Wednesday April 30, 2014	Last day of exams for Term 2
Number of Teaching Days	<u>60</u>