



Okanagan Senate

THE FIFTH REGULAR MEETING OF
THE OKANAGAN SENATE
FOR THE 2023/2024 ACADEMIC YEAR

THURSDAY, 25 JANUARY 2025

3:30 P.M. | RHS 257 AND VIA ZOOM

1. **Call to Order – Dr Lesley Cormack**
2. **Senate Membership – Dr Rella Ng**
New Members
Dr Lael Parrot, Dean *Pro Tem.* of the Faculty Science, to replace Dr Gino DiLabio (resigned)
Declaration of Vacancy
Dr Peyman Yousefi (no longer eligible)
3. **Minutes of the Meeting of 14 December 2023 - Dr Lesley Cormack** (approval) (docket pages 3-11)
4. **Business Arising from the Minutes – Dr Lesley Cormack** (information)
5. **Remarks from the Deputy Vice-Chancellor – Dr Lesley Cormack** (information)
6. **Remarks from the Provost – Dr Rehan Sadiq** (information)
7. **Academic Policy Committee – Dr Jannik Eikenaar**
 - a) Revisions to the Academic Regulations for Programs in the Faculty of Arts and Social Sciences (approval) (docket pages 12-24)
 - b) Revisions to Minimum Funding for Graduate Students (approval) (docket pages 25-30)
 - c) Revisions to the Requirements to Receive a Degree, Diploma or Academic-Credit Certificate (approval) (docket pages 31-32)



- 8. Admission & Awards Committee – Mr Rob Johnson**
 - a) Suspension of Admission to the Licensed Practical Nurse (LPN) Access Program (approval) (docket pages 33-35)
 - b) New Awards (approval) (docket pages 33, 36-37)
 - c) New Graduate Awards (approval) (docket pages 33, 38)
- 9. Curriculum Committee – Dr Yves Lucet**

Curriculum Proposals from the Faculties of Health & Social Development, Applied Science, Arts and Social Sciences, and Management (approval) (docket pages 39-73)
- 10. Learning & Research Committee – Dr Sally Stewart**

Adornment of Academic Dress for Indigenous Students (approval) (docket pages 74-84)
- 11. Nominating Committee – Dr Jan Cioe**

President’s Advisory Committee for the Selection of a Vice-President External Affairs (approval) (docket page 85)
- 12. Report from the President – Dr Lesley Cormack on behalf of Dr Bacon**

Annual Report of the Ombudsoffice – with Mss Shirley Nakata and Cindy Leonard (information) (docket pages 86-96)
- 13. Report from the Deputy Vice-Chancellor – Dr Lesley Cormack**

Update on Integrated Renewal Program – with Drs Joanne Fox and Patricia Lasserre (information)
- 14. Report from the Registrar – Dr Rella Ng**

2024-2025 Academic Year and Term Dates (information) (docket pages 104-105)
- 15. Other Business**



OKANAGAN SENATE

MINUTES OF 14 DECEMBER 2023

DRAFT

Attendance

Present: B.-A. Bacon (Chair), C. Eaton (Acting Secretary), B.-A. Bacon, J. Cioe, T. Ebl, L. Cormack, P. Barker, R. Sadiq, W. Hughes, B. Marcolin, P. Simpson, R. Johnson, P. Arthur, S. Hilton, B. Traister, B. Lalonde, M. Evans, J. Cheng, R. Taheri, M. Tarrant, P. Yousefi, S. Tomaskova, G. DiLabio, S. Stewart, S. Roy-Bois, A. Shatzko, A. Brar, A. Shinde, Keller, C. Schreyer, D. Keyes, J. Olson, J. Hare, K. Hodges, A. Ardestani-Jaafari, H. Berringer, J. Denison, P. Shah

Regrets: S. Point, R. Ng, R. Janke, R. Frost, M. Libben, R. Campbell, Y. Lucet. B. He, B. Visscher, J. Low, R. Zaitoun, M. Garg, A. Idowu, J. Millkin, O. Sharma

Call to Order

The Chair of Senate, Professor Benoit-Antoine Bacon called the fourth regular meeting of the Senate for the 2023-2024 academic year to order at 3:32 pm. He noted that as the Ombudsperson could not attend, her report on the agenda would need to be postponed to the next meeting of Senate.

Minutes of 23 November 2023

Jan Cioe
Peter Arthur

That the Minutes of 23 November 2023 be approved as corrected:

Corrections: Attendance of Senator Hafeez, the name of Senator Lalonde.

Senate Membership

DECLARATION OF VACANCY

The Acting Registrar, Mr Christopher Eaton, declared the seat of Michael Sandler vacant under Rule 12 of the *Rules and Procedures of Senate*.

Business Arising from the Minutes



The Acting Secretary confirmed for Senator Lalonde that a bi-election would be called to fill the vacancy.

Remarks from the Chair

The President noted that this was his fourth visit to the Okanagan campus, and that this was his first since assuming office. He said that his first six weeks have been a fantastic experience. He thanked senators for their work for the University. He noted that he had served on various senates for 15 years, and that an engaged and insightful senate was an asset to any institution.

The president noted the challenges faced by the Okanagan in the past year and the global challenges presently; he expressed his thanks for people remaining respectful and compassionate in difficult circumstances. Reflecting on the history of the Okanagan campus, he expressed amazement by its success, particularly in research, reconciliation, and campus development. The President described the future as bright for the Okanagan campus.

Senator Cioe commented on the challenges faced by the Okanagan Senate with insufficient administrative support for its activities. He noted that initiatives were delayed due to lack of staff due to health issues. In particular he noted the lack of priority given to a new policy on course syllabuses.

The Acting Registrar noted that the Vancouver Senate was undergoing an external review and as a part of that process, the staffing resources available to both Senates would be considered. The University would not consider new budget requests for this year.

Senator Lasserre asked if the Okanagan would be part of that review.

The Acting Registrar replied that the Okanagan Senate would not be; however, there was one Senate office and thus all of its staff considerations would be considered.

Senator DiLabio said that the deans met yesterday and the budget outlook for that campus looked bleak. He asked what actions were being taken on a system-level to address budget challenges.

The President said that across the country fiscal tightness was becoming apparent, especially in Ontario and Quebec. We need to take a balance view in BC, there is some indication that our budgets will also become tighter although successive BC governments have treated universities well, in particular with funding general wage increases and allowing modest tuition increases. Should that change, or should international student enrolment be limited due to geopolitical factors, we would have a challenge. He suggested that we should take action before or in case a crisis developed. The president noted that we could consider revenues and expenses. With respect to revenue, the President suggested that we could strengthen our student recruitment and our government



lobbying efforts. In terms of costs, the President suggested that we should consider efficiencies, especially at the Vancouver campus.

Senator Johnson renewed the conversation around secretariat support, noting that existing staff were working late into the evenings and on holidays to support the Senate. While he appreciated comments on being proactive, this situation did not seem sustainable.

The President said that he had noted and appreciated the call for more resources for the Senate.

Remarks from the Deputy Vice-Chancellor

The Principal and Deputy Vice-Chancellor, Dr Lesley Cormack, noted that the Board of Governors had met last week and approves the tuition for next year. Confidence in these numbers allowed the campus to proceed with budget planning. She also noted the Campus 2050 initiative, which while mostly a Vancouver conversation, would affect the Okanagan. She advised that the Okanagan campus would bring forward conversations in the new year on the Okanagan campuses plans for the next 20 years.

Dr Cormack noted that this year and the year before the Okanagan campus admitted fewer international students that anticipated. She noted that they were retaking a cautious approach to international enrolment for this year and beyond, while considering what can be done to recruit and support students. She noted that budget cuts of 4% from administrative units were being made and budget conversations would continue. This would mean we cannot easily consider new initiatives without considering if we should continue existing programs.

Finally, Dr Cormack noted that they were starting the process to find a new Vice-Principal Research & Innovation for the Okanagan campus.

Senator Ebl asked if the Okanagan's Campus 2040 vision would continue given fiscal constraints.

The Principal advised that yes, they planned to. She noted that we had refreshed our consideration over the summer and the campus was mostly on track. The largest difference between our projections and reality is our number of international students and government funding of graduate students. We are also looking at revisions to the campus master plan to support planning.

In response to a question from Senator Lalonde, Dr Cormack said that one consideration in the Okanagan campus's response to Vancouver's Campus 2050 would be how the Okanagan campus complimented and differentiated from the Vancouver campus.

Remarks from the Provost



The Provost, Dr Rehan Sadiq, noted a variety of new graduate programs now open for admission: doctor of education, master of design, and a new interdisciplinary theme in indigenous knowledge.

He also congratulated Dr Claire Yu's awarding of the BCcampus Award for Excellence in Open Education. Dr Yu previously received a UBC Okanagan Open Educational Research Grant to create an open textbook on classical thermodynamics.

Dr Sadiq noted that on 26 January, a budget update town hall would be held. He encouraged attendance in person or online.

Finally, for staffing matters, Dr Sadiq noted that a new campus human rights advisor would be starting in the new year and Dr Gino DiLabio had resigned effective this month. He thanked the Senator for his leadership and his strong voice for academics at the Okanagan.

Dr Cioe expressed his thanks to Dr DiLabio for his work for the Okanagan campus, in particularly his unfailing dedication to students and his support for research.

The President added his own thanks.

Admissions and Awards Committee

The Chair, Mr Rob Johnson, presented.

BACHELOR OF EDUCATION – REVISION TO ADMISSION REQUIREMENTS

Rob Johnson
Tamara Ebl

That the Senate approve changes to admission requirements for applications to the Bachelor of Education program, effective for admissions to the 2024 Winter Session and thereafter.

Senator Ebl spoke in favour of the proposals.

Approved

NEW AWARD

See appendix B: Awards Report

Rob Johnson
Tamara Ebl

That the Senate approve the new award as listed, that it be forwarded to the Board of Governors for approval, and that a letter of thanks be sent to the donors.



Approved

GRADUATE AWARDS

See appendix B: Awards Report

Rob Johnson
Patricia Lasserre

That Senate approve the new and awards for students in the College of Graduate Studies, as presented.

Senator Ebl noted the low value of some awards in recent years.

Senator Johnson said we welcomed any funding.

The Dean of Graduate Students, Senator Peter Simpson, said that these awards were intended for students who went to a particular national competition but did not have a likelihood of success.

Approved

Learning & Research Committee

The Chair of the Senate Learning & Research Committee, Dr Sally Stewart, presented.

EMERITUS APPOINTMENTS

See Appendix B: Emeritus Report

Sally Stewart
Rehan Sadiq

That the attached list of individuals for emeritus status be approved, and that, pursuant to Section 9(2) of the University Act, all persons with the ranks of Associate Professor be added to the Roll of Convocation.

In response to a question from Senator Cioe, Dr Stewart said a revision to the emeritus policy would be sent out for consultation in a new year.

Approved

Nominating Committee

The Chair of the Senate Nominating Committee, Dr Jan Cioe, presented

**ELECTIONS TO THE COUNCIL OF SENATES**

Jan Cioe
Tamara Ebl

That Abdulrahman Alnaar, Bryce Traister, Karen Hodges, Nikhita Obeegadoo, and Sally Stewart be elected to the Council of Senates until 31 August 2026 and thereafter until replaced; and

That Saami Hafeez and Amanda Shatzko be elected to the Council of Senates until 31 March 2024 and thereafter until replaced.

Dr Cioe noted that the Council did not meet often, but they hoped to move a conversation on conflicts of interest to the Council in the new year and it needed a full membership from the Okanagan.

Approved

Report from the Vice-Principal Research & Innovation**CANADA RESEARCH CHAIRS**

The Vice-Principal Research & Innovation, Senator Phil Barker, presented.

He noted the guiding principles and the interim plan for rebalancing CRCs across the campuses.

Dr Barker noted that the federal government allocated CRCs to universities based on a formula that primarily considers their shares of eligible tri-council funding. UBC currently has 199 CRCs. These were split into tier 1 and 2 chairs. The next re-allocation will be in 2025 and CRCs must meet federal equity requirements or an institution will lose chairs. As the Okanagan campus's research income grows, this has created inequity.

To resolve this, the administration of CRCs has moved from the Vancouver Provost to the Vice-President Research & Innovation. An Ad-hoc advisory committee was established to provide feedback and guidance on principles for chair distribution. There were presently 8 CRCs at the Okanagan, all tier 2. 7 out of 8 are filled presently. In the past 9 years, Okanagan research funding has gone from \$11 million to over \$40 million.

The principles settled on are that CRC chairs within UBC will be allocated to campuses by applying the same formula as is used for institutions, with a small number held back to meet strategic allocation requirements around opportunity hires and equity considerations. These will come to the deans for endorsement.



Going forward, the interim plan is for 2 new chairs this year and 4 new chairs in 2024. By 2024, the Okanagan will have 15 chairs in total. In 2025, we expected 17 chairs to be re-allocated between the two campuses.

Dr Lalonde noted that the written report showed several unfilled chairs. He asked why.

Dr Barker said that these were recently vacated and we were waiting to fill them until we had a plan and principles. We hoped to fill them as quickly as possible.

Senator Hodges asked if there had been deliberations on if these should be filled internally or with external hires, especially given considerations around budget.

Senator Barker said that a discussion was planned on recruitment versus retention, as well as the CRCs vs the internal Principal's research chairs.

Senator Cioe noted the impact of CRCs on teaching. He asked if a growth in chairs with impact our ability to offer courses if CRCs did not teach their usual courses, especially in we only backfilled their teaching on a year-by-year basis.

Dr Barber said that the terms of the chairs were for multiple years and it was in our best interest to have a multi-year plan.

Adjournment

Seeing no other business, the meeting was adjourned at 4:40 pm.



Appendix A: Awards Reports

NEW AWARDS:

Alex Thompson Memorial Award in Nursing

A \$2,000 award has been made available annually through gifts from family and friends in memory of Alex Thompson (2001-2023), for a fourth-year undergraduate student in the School of Nursing in the Faculty of Health and Social Development at the University of British Columbia, Okanagan campus. Preference is given to a student with financial need and demonstrated academic excellence. Alex was in the fourth year of his nursing program at UBCO, working toward his passion and goal of becoming a Registered Nurse. His kindness and compassion, along with his intelligence and sense of humor, embodied the qualities of an excellent nurse. The award is made on the recommendation of the School of Nursing. (First award available for the 2023/2024 winter session).

UBC Okanagan Dissertation Award

Three prizes of \$1,000 each have been made available annually by the University of British Columbia Okanagan for students whose doctoral dissertations are of exceptional quality and originality, and make a significant contribution to their academic field. These prizes are awarded on the recommendation of the College of Graduate Studies.

UBC Okanagan Thesis Award

Three prizes of \$500 each have been made available annually by the University of British Columbia Okanagan for students whose master's theses are of exceptional quality and originality, and make a significant contribution to their academic field. These prizes are awarded on the recommendation of the College of Graduate Studies.



Appendix B: Emeritus Report

Last Name	First Name	Rank	Faculty	Emeritus Title
Garcia-Perez	Grisel	Associate Professor	Faculty of Creative and Critical Studies	Associate Professor Emerita of Creative and Critical Studies
Cadger	Neil	Associate Professor	Faculty of Creative and Critical Studies	Associate Professor Emeritus of Creative and Critical Studies
Kurtz	Donna	Associate Professor	Faculty of Health and Social Development	Associate Professor Emeritus of Social Development
Kulkas	Richard	Associate Professor	Faculty of Applied Science	Associate Professor Emeritus of Applied Science



Date: 25 January 2024

To: Senate

From: Academic Policy Committee

Re: Faculty of Arts and Social Sciences - 55% Academic Probation Threshold

The Academic Policy Committee reviewed the proposed changes to the minimum funding requirements for graduate students as recommended by the Graduate Council.

The Committee recommends the following to Senate:

THAT THE *Senate approves changes to the academic regulations of the following programs in the Faculty of Arts and Social Sciences:*

- i. Bachelor of Arts
- ii. Bachelor of Nl̓eʔkepmx Language Fluency
- iii. Bachelor of Nsyilxcn Language Fluency
- iv. Bachelor of St'át'imc Language Fluency – 55% Academic Probation Threshold

Respectfully submitted,
Dr. Jannik Eikenaar, Chair
Senate Academic Policy Committee



Curriculum Proposal Form

New/Change to Course/Program – Okanagan campus

Category: 1	
Faculty/School: FASS/FCCS Dept./Unit: Faculty/School Approval Date: 20230929 Effective Session: 2024S	Date: 20230901 Contact Person: Bernard Momer/Diana Carter Phone: Email: fasscurriculum.ubco@ubc.ca
Type of Action: Revise the language used for the BA Academic Standing	
Rationale: The current calendar language on Academic Probation is overly complicated and confusing to calculate. Using credit value also causes issues with Workday programming. Past data indicate that the prescribed 9 credits and associated percentages formula add little to identify students who are at risk of failure. Setting 55% as the probation threshold aligns with the B.A. graduation requirements and with other faculties on our campus and at UBCV. There were 270 B.A. students on Academic Probation and 98 B.A. students with Failed standing in Winter 2022. Additional information is proposed to clarify student academic performance assessment and align with UBCV.	
Proposed Academic Calendar Entry: Academic Regulations In addition to the general policies and regulations set out in Policies and Regulations the following academic regulations apply to undergraduate students in this Faculty. Academic Standing Supplementary to the University's policy on Academic Standing , the regulations below are applicable to B.A. students in this Faculty.	Draft Academic Calendar URL: https://draft-content-okanagan-bezdfny-6hlqu3vk3sihm.ca-1.platformsh.site/faculties-schools-and-colleges/faculty-arts-and-social-sciences/bachelor-arts-programs/academic-regulations Present Academic Calendar Entry: Academic Regulations In addition to the general policies and regulations set out in Policies and Regulations the following academic regulations listed apply to undergraduate students in this Faculty. Academic Standing Supplementary to the University's policy on Academic Standing , the regulations below are applicable to B.A. students in this Faculty.



A student's eligibility to continue registering in their degree program is evaluated annually upon completion of the Winter Session. Registration eligibility is granted based on the Sessional Average for the Winter Session, as well as a review of specific academic requirements.

Courses taken in the Summer Session are not taken into consideration for assigning Sessional standing.

Academic standing is evaluated as follows:

<u>Winter Session Average</u>	<u>Sessional Standing</u>	<u>Status</u>
<u>55% or more</u>	<u>In Good Standing¹</u>	<u>Eligible to continue</u>
<u>54.9% to 50%</u>	<u>On Academic Probation²</u>	<u>Eligible to continue</u>
<u>Less than 50%</u>	<u>Failed^{3, 4}</u>	<u>Required to withdraw</u>

¹ Students who attain a sessional average of 55% or more are classified as In Good Standing and will be eligible to continue their studies. Those who do exceptionally well may also receive recognition; see Dean's List.

² Students who attain a sessional average between 50% and 54.9% will be placed on Academic Probation. This will be noted on their academic record. Once a standing of On Academic Probation has been placed on a student's academic record, the student is permitted to continue in their degree program, but will be placed on a reduced maximum credit load for the following Winter and subsequent Summer Sessions, as follows:

<u>Academic Probation Standing Registration</u>	<u>Winter Session</u>	<u>Summer Session</u>
<u>Maximum credit load per Session</u>	<u>18</u>	<u>9</u>
<u>Maximum credit load per Term</u>	<u>9</u>	<u>6 (Term 1); 3 (Term 2)</u>

On Academic Probation

On Academic Probation will be assigned to a student who, while not falling under the provisions for Failed standing, has:

- earned a term cumulative average of less than 55%; or
- enrolled in 9 or more credits in a term and passed fewer than 60% of those credits; or
- enrolled in fewer than 9 credits in a term and passed fewer than 50% of those credits.

A student placed On Academic Probation at the end of the Winter Session will normally be allowed to register in a maximum of 9 credits in the following term. This restriction may be waived at the discretion of the Faculty. The credit restriction will only be enforced if the student is notified before the subsequent term begins.

On Academic Probation is changed to In Good Standing if a student's cumulative average in the term in which he or she was on Academic Probation is 55% or higher.

Failed Standing

A student placed on Failed standing for the first time will normally be required to discontinue his or her studies for a period of one academic year (12 months) prior to resuming his or her program of study. A student who already has a Failed standing on his or her academic record (from any UBC program) will be required to withdraw from the University and may only be readmitted under the [Advancement Regulations](#). Failed standing will be assigned at the end of the Winter Session (April) based on performance in that session. The evaluation



<p><u>If, upon completion of the academic standing evaluation the following year, the student's Winter Session sessional average again falls in the 50%-54.9% range, their standing will remain as On Academic Probation. If their Winter Session sessional average rises to 55% or more, their standing will change from On Academic Probation to In Good Standing. There is no maximum number of instances of Academic Probation permitted; students may remain as On Academic Probation for the duration of their studies, as long as their Winter Session average falls in the Academic Probation range.</u></p> <p><u>³ Students who attain a sessional average of less than 50% in a Winter Session will be assigned Failed standing and required to withdraw from the Faculty.</u></p> <p><u>⁴ For information on readmission after receiving Failed standing and being required to withdraw from the Faculty, see Advancement Regulations.</u></p>	<p>will consider all courses taken in the session. Failed standing will be assigned to a student who has:</p> <ul style="list-style-type: none"> • a sessional cumulative average less than 50%, passing fewer than 50% of the credits attempted in that session; or • a sessional cumulative average of less than 45%. <p>Courses taken in the Summer Session are not taken into consideration for assigning Failed standing, although they are applicable for On Academic Probation.</p> <p>[...]</p>
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Curriculum Proposal Form

New/Change to Course/Program – Okanagan campus

Category: 1	
Faculty/School: FASS Dept./Unit: Faculty/School Approval Date: Effective Session: 2024S	Date: 20230907 Contact Person: Bernard Momer Phone: Email: fasscurriculum.ubco@ubc.ca
Type of Action: Revise the language used for the B.Nlek. Academic Standing	
Rationale: The current calendar language on Academic Probation is overly complicated and confusing to calculate. Using credit value also causes issues with Workday programming. Past data indicate that the prescribed 9 credits and associated percentages formula add little to identify students who are at risk of failure. Setting 55% as the probation threshold aligns with the B.Nlek. graduation requirements and with other faculties on our campus and at UBCV. Additional information is proposed to clarify student academic performance assessment and align with UBCV.	
Proposed Academic Calendar Entry: Academic Regulations In addition to the general policies and regulations set out in Policies and Regulations the following academic regulations apply to undergraduate students in this Faculty. Academic Standing Supplementary to the University's policy on Academic Standing , the regulations below are applicable to B.Nlek. students in this Faculty. <u>A student's eligibility to continue registering in their degree program is evaluated annually upon completion of the Winter Session. Registration eligibility is granted based on the Sessional Average for the Winter Session, as well as a review of specific academic requirements.</u>	Draft Academic Calendar URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/faculty-arts-and-social-sciences/bachelor-nlekepmx-language-fluency/academic-regulations Present Academic Calendar Entry: Academic Regulations In addition to the general policies and regulations set out in Policies and Regulations the following academic regulations apply to undergraduate students in this Faculty. Academic Standing Supplementary to the University's policy on Academic Standing, the regulations below are applicable to B.Nlek. students in this Faculty.



Courses taken in the Summer Session are not taken into consideration for assigning Sessional standing.

Academic standing is evaluated as follows:

<u>Winter Session Average</u>	<u>Sessional Standing</u>	<u>Status</u>
<u>55% or more</u>	<u>In Good Standing¹</u>	<u>Eligible to continue</u>
<u>54.9% to 50%</u>	<u>On Academic Probation²</u>	<u>Eligible to continue</u>
<u>Less than 50%</u>	<u>Failed^{3, 4}</u>	<u>Required to withdraw</u>

¹ Students who attain a sessional average of 55% or more are classified as In Good Standing and will be eligible to continue their studies. Those who do exceptionally well may also receive recognition; see Dean's List.

² Students who attain a sessional average between 50% and 54.9% will be placed on Academic Probation. This will be noted on their academic record. Once a standing of On Academic Probation has been placed on a student's academic record, the student is permitted to continue in their degree program, but will be placed on a reduced maximum credit load for the following Winter and subsequent Summer Sessions, as follows:

<u>Academic Probation Standing Registration</u>	<u>Winter Session</u>	<u>Summer Session</u>
<u>Maximum credit load per Session</u>	<u>18</u>	<u>9</u>
<u>Maximum credit load per Term</u>	<u>9</u>	<u>6 (Term 1); 3 (Term 2)</u>

If, upon completion of the academic standing evaluation the following year, the student's Winter Session sessional average again falls in the 50%-54.9% range, their standing will remain as On Academic Probation. If their Winter Session sessional average rises to 55% or more, their standing will change from On Academic Probation to In Good Standing. There is

On Academic Probation

~~On Academic Probation will be assigned to a student who, while not falling under the provisions for Failed standing, has:~~

- ~~• earned a sessional cumulative average of less than 55%; or~~
- ~~• enrolled in 18 or more credits in a session and passed fewer than 60% of those credits; or~~
- ~~• enrolled in fewer than 18 credits in a session and passed fewer than 50% of those credits.~~

~~A student placed On Academic Probation at the end of the Winter Session will normally be allowed to register in a maximum of 9 credits in the following term. This restriction may be waived at the discretion of the Faculty. The credit restriction will only be enforced if the student is notified before the subsequent term begins.~~

~~On Academic Probation is changed to In Good Standing if a student's cumulative average in the term in which he or she was on Academic Probation is 55% or higher.~~

Failed Standing

~~A student placed on Failed standing for the first time will normally be required to discontinue their studies for a period of one academic year (12 months) prior to resuming their program of study. A student who already has a Failed standing on his or her academic record (from any UBC program) will be required to withdraw from the University and may only be readmitted under the Advancement Regulations. Failed standing will be assigned at the end of the Winter Session (April) based on performance in that~~



<p><u>no maximum number of instances of Academic Probation permitted; students may remain as On Academic Probation for the duration of their studies, as long as their Winter Session average falls in the Academic Probation range.</u></p> <p><u>³ Students who attain a sessional average of less than 50% in a Winter Session will be assigned Failed standing and required to withdraw from the Faculty.</u></p> <p><u>⁴ For information on readmission after receiving Failed standing and being required to withdraw from the Faculty, see Advancement Regulations.</u></p>	<p>session. The evaluation will consider all courses taken in the session. Failed standing will be assigned to a student who has:</p> <ul style="list-style-type: none"> • a sessional cumulative average less than 50%, passing fewer than 50% of the credits attempted in that session; or • a sessional cumulative average of less than 45%. <p>Courses taken in the Summer Session are not taken into consideration for assigning Failed standing, although they are applicable for On Academic Probation.</p> <p>[...]</p>
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Curriculum Proposal Form

New/Change to Course/Program – Okanagan campus

Category: 1	
Faculty/School: FASS Dept./Unit: Faculty/School Approval Date: 20230929 Effective Session: 2024S	Date: 20230907 Contact Person: Bernard Momer Phone: Email: fasscurriculum.ubco@ubc.ca
Type of Action: Revise the language used for the B.L.N.F. Academic Standing	
Rationale: The current calendar language on Academic Probation is overly complicated and confusing to calculate. Using credit value also causes issues with Workday programming. Past data indicate that the prescribed 9 credits and associated percentages formula add little to identify students who are at risk of failure. Setting 55% as the probation threshold aligns with the B.L.N.F. graduation requirements and with other faculties on our campus and at UBCV. Additional information is proposed to clarify student academic performance assessment and align with UBCV.	
Proposed Academic Calendar Entry: Academic Regulations In addition to the general policies and regulations set out in Policies and Regulations the following academic regulations apply to undergraduate students in this Faculty. Academic Standing Supplementary to the University's policy on Academic Standing , the regulations below are applicable to B.L.N.F. students in this Faculty. <u>A student's eligibility to continue registering in their degree program is evaluated annually upon completion of the Winter Session. Registration eligibility is granted based on the Sessional Average for the Winter Session, as well as a review of specific academic requirements.</u>	Draft Academic Calendar URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/faculty-arts-and-social-sciences/bachelor-nlekepmx-language-fluency/academic-regulations Present Academic Calendar Entry: Academic Regulations In addition to the general policies and regulations set out in Policies and Regulations the following academic regulations apply to undergraduate students in this Faculty. Academic Standing Supplementary to the University's policy on Academic Standing, the regulations below are applicable to B.L.N.F. students in this Faculty.



Courses taken in the Summer Session are not taken into consideration for assigning Sessional standing.

Academic standing is evaluated as follows:

<u>Winter Session Average</u>	<u>Sessional Standing</u>	<u>Status</u>
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² Students who attain a sessional average between 50% and 54.9% will be placed on Academic Probation. This will be noted on their academic record. Once a standing of On Academic Probation has been placed on a student's academic record, the student is permitted to continue in their degree program, but will be placed on a reduced maximum credit load for the following Winter and subsequent Summer Sessions, as follows:

<u>Academic Probation Standing Registration</u>	<u>Winter Session</u>	<u>Summer Session</u>
<u>Maximum credit load per Session</u>	<u>18</u>	<u>9</u>
<u>Maximum credit load per Term</u>	<u>9</u>	<u>6 (Term 1); 3 (Term 2)</u>

If, upon completion of the academic standing evaluation the following year, the student's Winter Session sessional average again falls in the 50%-54.9% range, their standing will remain as On Academic Probation. If their Winter Session sessional average rises to 55% or more, their standing will change from

On Academic Probation

On Academic Probation will be assigned to a student who, while not falling under the provisions for Failed standing, has:

- earned a sessional cumulative average of less than 55%; or
- enrolled in 18 or more credits in a session and passed fewer than 60% of those credits; or
- enrolled in fewer than 18 credits in a session and passed fewer than 50% of those credits.

A student placed On Academic Probation at the end of the Winter Session will normally be allowed to register in a maximum of 9 credits in the following term. This restriction may be waived at the discretion of the Faculty. The credit restriction will only be enforced if the student is notified before the subsequent term begins.

On Academic Probation is changed to In Good Standing if a student's cumulative average in the term in which he or she was on Academic Probation is 55% or higher.

Failed Standing

A student placed on Failed standing for the first time will normally be required to discontinue their studies for a period of one academic year (12 months) prior to resuming their program of study. A student who already has a Failed standing on his or her academic record (from any UBC program) will be required to withdraw from the University and may only be readmitted under the Advancement Regulations. Failed standing will be assigned at the end of the Winter Session (April) based on performance in that



On Academic Probation to In Good Standing. There is no maximum number of instances of Academic Probation permitted; students may remain as On Academic Probation for the duration of their studies, as long as their Winter Session average falls in the Academic Probation range.

³ Students who attain a sessional average of less than 50% in a Winter Session will be assigned Failed standing and required to withdraw from the Faculty.

⁴ For information on readmission after receiving Failed standing and being required to withdraw from the Faculty, see Advancement Regulations.

~~session. The evaluation will consider all courses taken in the session. Failed standing will be assigned to a student who has:~~

- ~~• a sessional cumulative average less than 50%, passing fewer than 50% of the credits attempted in that session; or~~
- ~~• a sessional cumulative average of less than 45%.~~

~~Courses taken in the Summer Session are not taken into consideration for assigning Failed standing, although they are applicable for On Academic Probation.~~

~~[...]~~



Curriculum Proposal Form

New/Change to Course/Program – Okanagan campus

Category: 1	
Faculty/School: FASS Dept./Unit: Faculty/School Approval Date: 20230929 Effective Session: 2024S	Date: 20230907 Contact Person: Bernard Momer Phone: Email: fasscurriculum.ubco@ubc.ca
Type of Action: Revise the language used for the B.Stat. Academic Standing	
Rationale: The current calendar language on Academic Probation is overly complicated and confusing to calculate. Using credit value also causes issues with Workday programming. Past data indicate that the prescribed 9 credits and associated percentages formula add little to identify students who are at risk of failure. Setting 55% as the probation threshold aligns with the B.Stat./B.ST.LG. graduation requirements and with other faculties on our campus and at UBCV. Additional information is proposed to clarify student academic performance assessment and align with UBCV. Additionally, The Bachelor of St'át'imc Language Fluency will update the specialization code from B.Stat. to B.ST.LG. to avoid confusion with it being related to Statistics.	
Proposed Academic Calendar Entry: Academic Regulations In addition to the general policies and regulations set out in Policies and Regulations the following academic regulations apply to undergraduate students in this Faculty. Academic Standing Supplementary to the University's policy on Academic Standing , the regulations below are applicable to <u>B.ST.LG.</u> students in this Faculty.	Draft Academic Calendar URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/faculty-arts-and-social-sciences/bachelor-nlekepmx-language-fluency/academic-regulations Present Academic Calendar Entry: Academic Regulations In addition to the general policies and regulations set out in Policies and Regulations the following academic regulations apply to undergraduate students in this Faculty. Academic Standing Supplementary to the University's policy on Academic Standing , the regulations below are applicable to B.Stat. students in this Faculty.



A student's eligibility to continue registering in their degree program is evaluated annually upon completion of the Winter Session. Registration eligibility is granted based on the Sessional Average for the Winter Session, as well as a review of specific academic requirements.

Courses taken in the Summer Session are not taken into consideration for assigning Sessional standing.

Academic standing is evaluated as follows:

<u>Winter Session Average</u>	<u>Sessional Standing</u>	<u>Status</u>
<u>55% or more</u>	<u>In Good Standing¹</u>	<u>Eligible to continue</u>
<u>54.9% to 50%</u>	<u>On Academic Probation²</u>	<u>Eligible to continue</u>
<u>Less than 50%</u>	<u>Failed^{3, 4}</u>	<u>Required to withdraw</u>

¹ Students who attain a sessional average of 55% or more are classified as In Good Standing and will be eligible to continue their studies. Those who do exceptionally well may also receive recognition; see Dean's List.

² Students who attain a sessional average between 50% and 54.9% will be placed on Academic Probation. This will be noted on their academic record. Once a standing of On Academic Probation has been placed on a student's academic record, the student is permitted to continue in their degree program, but will be placed on a reduced maximum credit load for the following Winter and subsequent Summer Sessions, as follows:

<u>Academic Probation Standing Registration</u>	<u>Winter Session</u>	<u>Summer Session</u>
<u>Maximum credit load per Session</u>	<u>18</u>	<u>9</u>
<u>Maximum credit load per Term</u>	<u>9</u>	<u>6 (Term 1); 3 (Term 2)</u>

On Academic Probation

On Academic Probation will be assigned to a student who, while not falling under the provisions for Failed standing, has:

- earned a sessional cumulative average of less than 55%; or
- enrolled in 18 or more credits in a session and passed fewer than 60% of those credits; or
- enrolled in fewer than 18 credits in a session and passed fewer than 50% of those credits.

A student placed On Academic Probation at the end of the Winter Session will normally be allowed to register in a maximum of 9 credits in the following term. This restriction may be waived at the discretion of the Faculty. The credit restriction will only be enforced if the student is notified before the subsequent term begins.

On Academic Probation is changed to In Good Standing if a student's cumulative average in the term in which he or she was on Academic Probation is 55% or higher.

Failed Standing

A student placed on Failed standing for the first time will normally be required to discontinue their studies for a period of one academic year (12 months) prior to resuming their program of study. A student who already has a Failed standing on his or her academic record (from any UBC program) will be required to withdraw from the University and may only be readmitted under the Advancement Regulations. Failed standing will be assigned at the end of the Winter Session (April) based on performance in that



If, upon completion of the academic standing evaluation the following year, the student's Winter Session sessional average again falls in the 50%-54.9% range, their standing will remain as On Academic Probation. If their Winter Session sessional average rises to 55% or more, their standing will change from On Academic Probation to In Good Standing. There is no maximum number of instances of Academic Probation permitted; students may remain as On Academic Probation for the duration of their studies, as long as their Winter Session average falls in the Academic Probation range.

³ Students who attain a sessional average of less than 50% in a Winter Session will be assigned Failed standing and required to withdraw from the Faculty.

⁴ For information on readmission after receiving Failed standing and being required to withdraw from the Faculty, see Advancement Regulations.

~~session. The evaluation will consider all courses taken in the session. Failed standing will be assigned to a student who has:~~

- ~~• a sessional cumulative average less than 50%, passing fewer than 50% of the credits attempted in that session; or~~
- ~~• a sessional cumulative average of less than 45%.~~

~~Courses taken in the Summer Session are not taken into consideration for assigning Failed standing, although they are applicable for On Academic Probation.~~

[...]



Date: 25 January 2024

To: Senate

From: Academic Policy Committee

Re: College of Graduate Studies - Minimum Funding for Graduate Students

The Academic Policy Committee reviewed the proposed changes to the minimum funding requirements for graduate students as recommended by the Graduate Council.

The Committee recommends the following to Senate:

THAT THE *Senate approves changes to the minimum funding for graduate students in the College of Graduate Studies.*

Respectfully submitted,
Dr. Jannik Eikenaar, Chair
Senate Academic Policy Committee



Current

Minimum Funding for Ph.D. Students

All full-time and current or incoming UBC students (domestic and international) in Ph.D. programs of the Okanagan campus will be provided with a minimum funding package of at least \$22,000 per year for up to the first four years of a Ph.D. Graduate programs may set their own policies to require a funding level that is higher than the campus-wide minimum. This funding can be used to pay for university-related expenses (e.g., tuition, books) as well as general living expenses. The funding package may consist of any combination of external or internal scholarships, research assistantship, teaching assistantship, or graduate academic assistantships. If a student receives additional funding (e.g., a scholarship) or other income that elevates their package above the minimum funding package, support from on-campus funding sources may be reduced. Departments are encouraged to establish processes that allow students to retain all or part of any external awards received.

Part-time employment in the field of the student's research may be considered part of the funding package, whether the work occurs on or off campus (e.g., a Ph.D. student continues part-time nursing practice to maintain professional skills and to understand current research needs in that setting). Other stable sources of income may be taken into account. In such cases, if the student's work and financial situation were to change, the department and supervisor will make their best effort to provide a minimum funding package, but this might not be possible as funding is planned well in advance.

For the purpose of this policy, internships will be considered similar to research assistantships, i.e. funds received from an internship position count toward the minimum funding package.

The minimum funding package is inclusive of vacation pay and benefits, as well as external awards or sponsorships, if applicable. The International Partial Tuition Award (IDPT) does not count towards a student's minimum funding package. Students must apply for scholarships as required by their graduate program to continue to qualify for the minimum funding package. Students will be required to disclose their sources of university or scholarship funding, as well as other income sources, to their graduate program and must inform their program immediately of new funding sources. If a student declines a teaching assistantship the graduate program is not obligated to replace that funding in order to meet the minimum funding level.

Selection, scheduling and payment of teaching assistantships must adhere to the Letter of Understanding with the British Columbia Government and Service Employees' Union (BCGEU).

The minimum funding package does not apply to students enrolled part-time. Students with unsatisfactory progress become ineligible for award funding. Students will regain eligibility when improvement required or satisfactory status is reported in the required six month interim progress report or a subsequent annual progress report.



When the student completes, withdraws, or transfers out of the program during the period covered by the policy, the support may be subject to repayment or pro-rating to account for the period of non-enrolment.

Students transferring from a UBC master's to a Ph.D. program without completing the master's will be eligible for the minimum funding package effective the date of transfer to the Ph.D. program. Consistent with UBC academic policies, the start of the Ph.D. program for these transfer students will be the date of first registration in the master's program. Hence, a student who transfers to a Ph.D. after one year of master's study will be provided with a minimum funding package for the following three years.

In some cases, a program may choose to only accept a student if they are successful in a particular scholarship competition. In this case, the department can inform the student about the conditional acceptance, but state that a formal offer of admission will not be made until the condition has been removed.

In rare cases, a student may switch from one UBC supervisor and/or UBC graduate program to another UBC supervisor and/or UBC graduate program. The new supervisor and graduate program will be responsible for ensuring that the student continues to be provided with a minimum funding package.

This Minimum Funding Policy requires that graduate programs only admit Ph.D. students that the graduate program and supervisors have the means to support, considering factors such as support from supervisor's grants, internal and external scholarships, availability of research and teaching assistantships, and financial commitments to existing students. However, it is recognized that unexpected situations can occur. Departments and Faculties are encouraged to develop their own methods of dealing with emergency funding. It is expected that the Graduate Program Coordinator will consult with the Department Head and/or Faculty Dean.

Students who do not receive the funding they anticipated under the Minimum Funding Policy should first discuss this with their supervisor. If the issue is not resolved, they should then speak with their Graduate Program Coordinator. The Graduate Program Coordinator may need to consult with the Department Head or Dean of their disciplinary Faculty for a solution. If no solution is found, the Graduate Program Coordinator, as well as the student, can consult with the Dean of the College of Graduate Studies.

The Minimum Funding Policy will be reviewed periodically by Graduate Council. Any annual increases will apply to both new and current eligible PhD students.



Proposed

Minimum Funding for Ph.D. Students

All full-time and current or incoming UBC students (domestic and international) in Ph.D. programs of the Okanagan campus will be provided with a minimum funding package of at least ~~\$22,000~~ **\$24,000** per year for up to the first four years of a Ph.D, **effective September 2024**. Graduate programs may set their own policies to require a funding level that is higher than the campus-wide minimum. This funding can be used to pay for university-related expenses (e.g., tuition, books) as well as general living expenses. The funding package may consist of any combination of external or internal scholarships, research assistantship, teaching assistantship, or graduate academic assistantships. If a student receives additional funding (e.g., a scholarship) or other income that elevates their package above the minimum funding package, support from on-campus funding sources may be reduced. Departments are encouraged to establish processes that allow students to retain all or part of any external awards received.

Part-time employment in the field of the student's research may be considered part of the funding package, whether the work occurs on or off campus (e.g., a Ph.D. student continues part-time nursing practice to maintain professional skills and to understand current research needs in that setting). Other stable sources of income may be taken into account. In such cases, if the student's work and financial situation were to change, the department and supervisor will make their best effort to provide a minimum funding package, but this might not be possible as funding is planned well in advance.

For the purpose of this policy, internships will be considered similar to research assistantships, i.e. funds received from an internship position count toward the minimum funding package.

The minimum funding package is inclusive of vacation pay and benefits, as well as external awards or sponsorships, if applicable. The International Partial Tuition Award (IDPT) does not count towards a student's minimum funding package. Students must apply for scholarships as required by their graduate program to continue to qualify for the minimum funding package. Students will be required to disclose their sources of university or scholarship funding, as well as other income sources, to their graduate program and must inform their program immediately of new funding sources. If a student declines a teaching assistantship the graduate program is not obligated to replace that funding in order to meet the minimum funding level.

Selection, scheduling and payment of teaching assistantships must adhere to the Letter of Understanding with the British Columbia Government and Service Employees' Union (BCGEU).

The minimum funding package does not apply to students enrolled part-time. Students with unsatisfactory progress become ineligible for award funding. Students will regain eligibility when improvement required or satisfactory status is reported in the required six month interim progress report or a subsequent annual progress report.



When the student completes, withdraws, or transfers out of the program during the period covered by the policy, the support may be subject to repayment or pro-rating to account for the period of non-enrolment.

Students transferring from a UBC master's to a Ph.D. program without completing the master's will be eligible for the minimum funding package effective the date of transfer to the Ph.D. program. Consistent with UBC academic policies, the start of the Ph.D. program for these transfer students will be the date of first registration in the master's program. Hence, a student who transfers to a Ph.D. after one year of master's study will be provided with a minimum funding package for the following three years.

In some cases, a program may choose to only accept a student if they are successful in a particular scholarship competition. In this case, the department can inform the student about the conditional acceptance, but state that a formal offer of admission will not be made until the condition has been removed.

In rare cases, a student may switch from one UBC supervisor and/or UBC graduate program to another UBC supervisor and/or UBC graduate program. The new supervisor and graduate program will be responsible for ensuring that the student continues to be provided with a minimum funding package.

This Minimum Funding Policy requires that graduate programs only admit Ph.D. students that the graduate program and supervisors have the means to support, considering factors such as support from supervisor's grants, internal and external scholarships, availability of research and teaching assistantships, and financial commitments to existing students. However, it is recognized that unexpected situations can occur. Departments and Faculties are encouraged to develop their own methods of dealing with emergency funding. It is expected that the Graduate Program Coordinator will consult with the Department Head and/or Faculty Dean.

Students who do not receive the funding they anticipated under the Minimum Funding Policy should first discuss this with their supervisor. If the issue is not resolved, they should then speak with their Graduate Program Coordinator. The Graduate Program Coordinator may need to consult with the Department Head or Dean of their disciplinary Faculty for a solution. If no solution is found, the Graduate Program Coordinator, as well as the student, can consult with the Dean of the College of Graduate Studies.

The Minimum Funding Policy will be reviewed ~~periodically~~ **annually** by Graduate Council. Any annual increases will apply to both new and current eligible PhD students.





Date: 25 January 2024
To: Senate
From: Academic Policy Committee (Committee)
Re: Campus-wide Policy Amendment - Requirements to Receive a Degree, Diploma or Academic-Credit Certificate

On 7 October 2022 the Committee reviewed a proposal from the Faculty of Management (FOM) with respect revising the policy, Requirements to Receive a Degree, Diploma or Academic-Credit Certificate that currently includes the following:

The requirements for degrees, diplomas and academic-credit certificates are described in the faculty and school entries. Except where the requirements of a particular degree, diploma or academic-credit certificate program specifically state otherwise, a student must:

- 1. satisfy all the program requirements by completing studies either at UBC or elsewhere;*
- 2. satisfy at least 50% of the credits required for the program while registered in the program¹; and*
- 3. for undergraduate programs, complete upper-division UBC credits to satisfy at least 50% of the credits required by point (2) above.*

The FOM supported its proposal with a reference to Goal 9 of the UBC Strategic Plan to *Achieve agility in academic support and administration through thoughtful systemic change and simplification.*

The FOM provided their assurances that the program changes would not change the rigour of the Bachelor of Management program and included a scan of the approach used peer institutions. The blacklined version of the proposal outlining the Committee's recommended language is attached for your reference.

On 20 April 2023 the Committee published an invitation for feedback from interested parties on the proposed policy changes. On 12 January 2024 the Committee reviewed feedback received from the consultation. Should the Senate approve the proposed policy changes, the Committee requested that the Registrar provide a report to the Committee no later than January 2027 on the student applications for transfer into programs to which they applied in their initial applications to UBC Okanagan but were not admitted.



The Committee voted unanimously to recommend the following to Senate:

That the Senate approves changes to the campus-wide policy Requirements to Receive a Degree, Diploma or Academic-credit Certificates as described in the faculty and school entries into the Academic Calendar as follows:

Except where the requirements of a particular degree, diploma or academic-credit certificate program specifically state otherwise, a student must:

- 1. Satisfy all the program requirements by completing studies either at UBC or elsewhere;*
- 2. Satisfy at least 50% of the credits required to receive a degree or a diploma ~~while registered in the program at UBC~~¹; and*
- 3. For undergraduate programs, complete upper-division UBC credits to satisfy at least 50% of the credits required by point (2) above.*

¹Courses taken while studying at another institution on a Senate-approved exchange program satisfy this requirement.

Respectfully submitted,
Dr. Jannik Eikenaar, Chair
Senate Academic Policy Committee



8 January 2024

To: Okanagan Senate

From: Admissions and Awards Committee

Re: a) Licenced Practical Nursing (LPN) Access Program – Suspension of Admission
b) Student Awards Report
c) College of Graduate Studies – New Award

- a) Licenced Practical Nursing Access Program – Suspension of Admission
(approval)(circulated)

The Committee had reviewed and recommends to Senate for approval suspension of admission to the Licenced Practical Nursing Access Program for admission to the 2024 Winter Session. The suspension will allow the program to review application and enrolment data and comparable programs that offer shorter pathways to degree completion for LPN-trained students in the Bachelor of Science in Nursing program.

Motion: That the Senate approve the suspension of admission to the Licenced Practical Nursing Access Program, effective for the 2024 Winter Session.

- b) New Awards (approval)(circulated)

The Committee has reviewed and recommends to Senate for approval the attached new awards, as presented.

Motion: That the Senate approve the new awards as listed, that they be forwarded to the Board of Governors for approval, and that a letter of thanks be sent to the donors.

- c) College of Graduate Studies – New Awards (approval)(circulated)

The Committee has reviewed and recommends to Senate for approval the new UBC Okanagan Clifford Alexander Robson and Else Loella Robson Memorial Scholarship as presented.

Motion: That Senate approve the new award for students in the College of Graduate Studies, as presented.

Respectfully submitted,

Rob Johnson, Chair
Senate Admissions and Awards Committee



Admission Proposal Form New or Revised Course/Program

<p>Faculty: Health and Social Development Dept./Unit: Nursing Faculty Approval Date: 2023-10-23 Effective Session: 2024W</p>	<p>Date: December 14, 2023 Contact Person: Lisa Moralejo Phone: 250-807-9956 Email: lisa.moralejo@ubc.ca</p>
<p>Type of Action: Suspend admission to the LPN Access Program for the 2024 Winter Session.</p>	
<p>Rationale: A review of the LPN Access program is required due to the recent decline in application and enrolment volume. The program is not attracting the quantity or caliber of applicants needed to deliver and sustain this pathway to the Bachelor of Science in Nursing. Temporary suspension of admission to the program will allow for a review of comparable programs that offer shorter pathways to degree completion for LPN-trained B.S.N. candidates.</p>	
<p>URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-nursing/bachelor-science-nursing-bsn-programs/lpn-access-program-admission-requirements</p> <p>Proposed Academic Calendar Entry:</p> <p><u>The LPN Access Program is not accepting applications for admission to the 2024 Winter Session (September 2024).</u></p> <p>LPN Access Program - Admission Requirements</p> <p>The School of Nursing accepts applications from Licenced Practical Nurses (LPNs). Successful completion of the LPN Access program degree requirements provides eligibility to write the Canadian Entry to Practice Regulatory Exam (Canadian NCLEX) to become eligible to apply for registration as a registered nurse with the British Columbia College of Nurses and Midwives (BCCNM).</p> <p>Application for admission to the School of Nursing must be made through Enrolment Services.</p>	<p>URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-nursing/bachelor-science-nursing-bsn-programs/lpn-access-program-admission-requirements</p> <p>Present Academic Calendar Entry:</p> <p>LPN Access Program - Admission Requirements</p> <p>The School of Nursing accepts applications from Licenced Practical Nurses (LPNs). Successful completion of the LPN Access program degree requirements provides eligibility to write the Canadian Entry to Practice Regulatory Exam (Canadian NCLEX) to become eligible to apply for registration as a registered nurse with the British Columbia College of Nurses and Midwives (BCCNM).</p> <p>Application for admission to the School of Nursing must be made through Enrolment Services.</p>



<p>Inquiries related to admission requirements to the B.S.N. program should be directed to Student Recruitment & Advising.</p> <p>Procedures, policies, and admission requirements to the University of British Columbia and the School of Nursing are specified in Admissions. Please see additional Nursing-specific admission requirements below.</p> <p>Admission Requirements for the LPN Access Program</p> <p>....</p> <p>Other Admission Requirements for the LPN Access Program</p> <p>....</p>	<p>Inquiries related to admission requirements to the B.S.N. program should be directed to Student Recruitment & Advising.</p> <p>Procedures, policies, and admission requirements to the University of British Columbia and the School of Nursing are specified in Admissions. Please see additional Nursing-specific admission requirements below.</p> <p>Admission Requirements for the LPN Access Program</p> <p>....</p> <p>Other Admission Requirements for the LPN Access Program</p> <p>....</p>
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Date: January 8, 2024

From: Shari Slattery, Development and Alumni Engagement, Okanagan Campus

To: Okanagan Senate Admissions and Awards Committee

Re: Awards recommended for approval of the Okanagan Senate Admissions and Awards Committee

New Awards:

Esther Jonina Pentland Memorial Bursary in Nursing

A \$1,000 bursary has been made available annually through a gift from Lynne Pentland and Kristine Unrau in memory of their mother, Esther Jonina Pentland (1920 – 2010) for a first year undergraduate domestic student in the Bachelor of Science in Nursing at the University of British Columbia, Okanagan campus. Preference is given to a student from the South Okanagan region. The bursary is established in recognition of Esther's 42-year career in nursing and her passionate dedication to helping others as a community leader in the city of Penticton. The bursary is adjudicated by Enrolment Services. (First award available for the 2024/2025 winter session).

Garry Douglas McCorrie Scholarship in Health and Exercise Sciences

A \$5,000 scholarship has been made available annually through an estate gift from Garry Douglas McCorrie (1943-2022) for an outstanding third- or fourth-year domestic undergraduate student in the Bachelor of Health and Exercise Sciences at the University of British Columbia, Okanagan campus. The award is made on the recommendation of the School of Health and Exercise Sciences. (First award available for the 2024/2025 winter session).

Garry Douglas McCorrie Scholarship in Nursing

A \$5,000 scholarship has been made available annually through an estate gift from Garry Douglas McCorrie (1943-2022) for an outstanding third- or fourth-year domestic undergraduate student in the Bachelor of Science in Nursing at the University of British Columbia, Okanagan campus. The award is made on the recommendation of the School of Nursing. (First award available for the 2024/2025 winter session).

Garry Douglas McCorrie Award in Social Work

A \$5,000 award has been made available annually through an estate gift from Garry Douglas McCorrie (1943-2022) for an outstanding graduate student entering second year in the Master of Social Work at the University of British Columbia, Okanagan campus. This award is based on academic performance in Foundational Year 1, with a particular focus on impactful work done during their Practicum. The award is made on the recommendation of the School of Social Work in consultation with the Field Education Office. (First award available for the 2024/2025 winter session).

Harmandeep Kaur Memorial Award for International Students

A \$2,500 award has been made available annually through gifts from friends and family in memory of Harmandeep Kaur, along with matching funds from the University of British Columbia for an international undergraduate student at the University of British Columbia, Okanagan campus. The award honours the life and legacy of Harmandeep Kaur, who came to Canada to advance her dreams and ambitions through education. The award is made on the recommendation of Enrolment Services, in consultation with the Global Engagement Office. (First award available for the 2024/25 winter session).

Denise Janet King Memorial Award in Nursing

Two \$4,000 awards have been made available annually through gifts from friends, family and colleagues in memory of Denise Janet King (née Stewart), for undergraduate students entering third-year in the Bachelor of Science in Nursing at the University of British Columbia, Okanagan campus. Preference will be given to students who demonstrate a commitment to volunteerism and leadership within their community, along with academic excellence and financial need. Denise volunteered at Kelowna General Hospital during high school and then trained in nursing at the Vancouver General Hospital. After starting her career in surgical nursing, she worked as a cardiac surgery intensive care nurse, and then transitioned to labour and delivery nursing before focusing on vaccine preventive disease nursing until her retirement. Denise was a strong advocate for bedside nursing and collaborative patient care and was an active volunteer in her community. The awards are made on the recommendation of the School of Nursing. (First award available for the 2024/2025 winter session).



To: Senate Admissions and Awards Committee

From: College of Graduate Studies

Re: New Award – UBC Okanagan Clifford Alexander Robson and Else Loella Robson Memorial
Scholarship

**New Award – UBC Okanagan Clifford Alexander Robson and Else Loella Robson Memorial
Scholarship**

The UBC Okanagan Clifford Alexander Robson and Else Loella Robson Memorial Scholarship Award is awarded to graduate students who are registered with the Disability Resource Centre with specific accommodation for time to completion at UBC Okanagan. Awards totaling \$25,000 will be administered and adjudicated each year by the DRC in collaboration with the College of Graduate Studies.



THE UNIVERSITY OF BRITISH COLUMBIA

Office of the Senate
University Centre | UNC 322
3333 University Way
Kelowna, BC Canada V1V 1V7

Phone 250.807.9619
Fax 250.807.8007
www.senate.ubc.ca

25 January 2024

To: Okanagan Senate
From: Curriculum Committee
Re: Curriculum Proposals (approval)

The Curriculum Committee has reviewed the material forwarded to it by the Faculties and encloses those proposals it deems ready for approval.

Therefore, the following is recommended to Senate:

Motion: *That Senate approve and recommend to the Board of Governors for approval the new courses, new minor and revised calendar entries as presented by the Faculties of Health and Social Development, Applied Science, Arts and Social Sciences, and Management.*

- a. From the Faculty of Health and Social Development
 - i. New Course: HINT 429/529
 - ii. Revised Calendar Entry: Bachelor of Science in Nursing – Degree Requirements
- b. From the Faculty of Applied Science
 - i. Revised Calendar Entries: Minors and Concentrations
- c. Faculty of Arts and Social Sciences
 - i. New Course: PSYO 280
- d. Faculty of Management
 - i. New Minor: Geography

For the Committee,

Dr. Yves Lucet
Chair, Curriculum Committee



Curriculum Proposal Form

New/Change to Course/Program – Okanagan campus

Category: 1	
Faculty/School: FHSD Dept./Unit: School of Nursing Faculty/School Approval Date: October 16, 2023 Effective Session: 2024W	Date: September 21, 2023 Contact Person: Lisa Moralejo Phone: 250-317-9929 Email: lisa.moralejo@ubc.ca
Type of Action: New Course	
Rationale: <p>We wish to create a new course, HINT 429/529 – Advanced Global Health, which will be equivalent to NRSB 429 – Advanced Global Health (a course that is currently offered in the School of Nursing as an elective course in Year 4 of the BSN). NRSB 429 will simultaneously be closed.</p> <p>This change reflects a proposed shift in perspectives, from a Nursing perspective (taught by a Nursing faculty member), to an interdisciplinary global health course.</p> <p>The new HINT 429 course will be offered as an elective in Winter Term 1 to any 3rd or 4th year undergraduate student; the new HINT 529 course will be offered in Winter Term 1 to any masters or PhD student</p>	
Proposed Academic Calendar Entry: <u>HINT 429 (3) Advanced Global Health</u> <u>Grounded in critical, decolonizing, and equity-advancing theory, research, and practices, this course explores current consensus on what constitutes ethical engagement in global health, collective responses to inherently global issues. Credit will be granted for only one of NRSB 429, HINT 429, or HINT 529 [3-0-0] Restricted to students with third-year standing</u> <u>HINT 529 (3) Advanced Global Health</u> <u>Grounded in critical, decolonizing, and equity-advancing theory, research, and practices, this course rigorously examines current consensus on what constitutes ethical engagement in global health, collective responses to inherently</u>	Present Academic Calendar Entry: NRSB 429 (3) Advanced Global Health Theory, research, and best practices for ethical global health nursing builds knowledge, skills, and abilities for practice. Develops advanced understanding of healthcare systems globally in relation to the determinants of health for diverse populations in cross-cultural and resource-constrained environments. [3-0-0] Prerequisite: Fourth Year BSN O Standing and NRSB 320



global issues. Credit will be granted for only one of NRSG 429, HINT 429, or HINT 529 [3-0-0] Restricted to students in a masters or PhD program



Curriculum Proposal Form New or Revised Course/Program

Proponents are encouraged to review the [Curriculum Submission Guidelines](#) prior to drafting their proposals. Please contact Senate & Curriculum Services at okanagan.curriculum@ubc.ca for further assistance.

Category: 1	
Faculty: Health and Social Development Dept./Unit: School of Nursing Faculty Approval Date: 2023-11-15 Effective Session: 2024W	Date: 2023-09-21 Contact Person: Lisa Moralejo Phone: 250.317.9929 Email: lisa.moralejo@ubc.ca
Type of Action: New Course	
Rationale: We wish to create a new course, HINT 429/529 – Advanced Global Health, which will be equivalent to NRSB 429 – Advanced Global Health (a course that is currently offered in the School of Nursing as an elective course in Year 4 of the BSN). NRSB 429 will simultaneously be closed. As this course is equivalent to NRSB 429, the proposed HINT 429 will be accepted alongside the other 4 th year nursing electives. This change reflects a proposed shift in perspectives, from a Nursing perspective (taught by a Nursing faculty member), to an interdisciplinary global health course. The new course will be offered as an elective in Winter Terms 1 to any 3 rd or 4 th year undergraduate student or master's student.	
Proposed Academic Calendar Entry: <input type="checkbox"/> One of NRSB 423, NRSB 424 , NRSB 426 , NRSB 427 , NRSB 428 , NRSB 429 , HINT 429 - these courses are prerequisites for term two NRSB Preceptorship options.	Draft Academic Calendar URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-nursing/bachelor-science-nursing-bsn-programs/basic-program-degree-requirements Present Academic Calendar Entry: <input type="checkbox"/> One of NRSB 423, 424, 426, 427, 428, 429 - these courses are prerequisites for term two NRSB Preceptorship options.



Curriculum Proposal Form Change to Program – Okanagan campus

Category: 1	
School of Engineering Faculty of Applied Science Faculty Approval Date: 2023.11.14 Effective Session: 2024S	SOE Curriculum Date: 2023.11.10 Contact Person: Dr. Sabine Weyand Phone: 250.807.8068 Email: Sabine.Weyand@ubc.ca
Type of Action: Revision to Program – Converting of Options to Concentrations	
<p>Rationale: The current Options are highly prescriptive resulting in poor student completion rates and low student interest. The conversion of Options into Concentrations allows for continued recognition of students' specialized areas of interest and expertise on their academic records while reducing the barriers to entry and completion for students. Specifically, the proposed Concentrations will require students to complete 12-15 credits from a list of approved courses curated by the SoE on a year-by-year basis. This will allow the School to ensure high instructional quality by aligning the Concentration courses with the expertise of the faculty. Concentrations will not have caps and students will declare their Concentration at the time of graduation if they have satisfied the requirements to provide greater flexibility in navigating their degree paths.</p> <p>The designation of “Option” should no longer be used to avoid confusion with how the term is used by APSC in Vancouver and defined by the Canadian Engineering Accreditation Board. Therefore, “Concentration” is more appropriate.</p> <p>Students pursuing an existing Option will be transitioned into the appropriate Concentration and benefit from the added flexibility while receiving formal recognition on their academic record.</p> <p>In order to avoid duplication of the concentrations in each program page. A new Concentrations page will be added on the Main Bachelor of Applied Sciences Program Page.</p> <p>The three minors on the main page will be combined and moved to a “Minors” page.</p> <p>Additionally, we have corrected footnote numbering throughout all program pages and simplified Humanities Elective definition and location.</p>	



<p>Proposed Academic Calendar Entry: Contents Admission Requirements Academic Advising Academic Regulations Degree Requirements Year 1 Civil Engineering Computer Engineering Electrical Engineering for students who entered the B.A.Sc. program in 2020/2021 or earlier Electrical Engineering for students who entered the B.A.Sc. program in 2021/2022 or later Manufacturing Engineering Mechanical Engineering <u>Minors</u> <u>Concentrations</u> Co-operative Education Program Dual Degree Program Option: Bachelor of Applied Science and Master of Management Undergraduate Certificate in Communications and Rhetoric</p> <p>Proposed Academic URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program/Minors</p> <p><u>Minors</u> <u>A minor involves taking courses outside of a declared program which allows students to focus on electives in a particular subject or specialization.</u></p>	<p>Draft Academic Calendar URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program</p> <p>Present Academic Calendar Entry: Contents Admission Requirements Academic Advising Academic Regulations Degree Requirements Year 1 Civil Engineering Computer Engineering Electrical Engineering for students who entered the B.A.Sc. program in 2020/2021 or earlier Electrical Engineering for students who entered the B.A.Sc. program in 2021/2022 or later Manufacturing Engineering Mechanical Engineering Minor in Arts Minor in Computer Science Minor in Management Co-operative Education Program Dual Degree Program Option: Bachelor of Applied Science and Master of Management Undergraduate Certificate in Communications and Rhetoric</p> <p>Draft Academic Calendar URL: New Page/URL Required https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program</p> <p>N/A</p>
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Minor in Arts

This minor consists of courses in the Faculty of Arts and Social Sciences and the Faculty of Creative and Critical Studies that are for credit toward a B.A. degree and must consist of 18 upper-level credits. The School of Engineering will provide a list of eligible course codes with some exemptions outlined.

All courses must be acceptable for a B.A. Students should design a coherent and academically sound plan of studies for the proposed minor based on their interests and goals, considering desired upper-level courses and their prerequisites when choosing lower-level courses. Students will likely need to take additional lower-level courses to complete the Minor. Minor in Arts courses may be used to fulfill the Humanities/Social Sciences Elective program requirement.

Application to the Minor in Arts is open to all students eligible for at least second-year standing in the Bachelor of Applied Science program. Admission will be based on sessional average in conjunction with a statement of intent to be submitted at the time of application.

Enrolment in the program is limited. Applications for admission must be made through Engineering Academic Services by May 31.

Students might encounter difficulty fitting the courses for the Minor into their program timetable; careful planning is essential, and completion of the Minor program will likely require an additional term or terms beyond that required to complete the B.A.Sc. degree alone. Space in many courses is limited.



Admission to the minor does not guarantee access to courses required for the minor. To accommodate scheduling conflicts students may take courses in the Summer Session.

Entry into and continuation in the Minor requires that the student remains in Good Standing. Upon successful completion of the Minor program, the notation “Minor in Arts” will be added on the student’s transcript.

Minor in Computer Science

Application to the Minor in Computer Science is open to all students eligible for at least second-year standing in the Bachelor of Applied Science program. Admission will be competitive based on sessional average.

Enrolment in the program is limited. Applications for admission must be made through the Engineering Advising Office by May 31st.

Students might encounter difficulty fitting the courses for the Minor into their program timetable; careful planning is essential, and completion of the Minor program will likely require an additional term or terms beyond that required to complete the B.A.Sc. degree alone. To accommodate scheduling conflicts students are encouraged to consider taking COSC courses in the Summer Session.

The minor consists of 30 credits: 12 lower-level and 18 upper-level COSC credits, together with any necessary prerequisites.



The 12 lower-level credits will consist of the following foundation courses: COSC 111, COSC 121, and two other COSC courses of the student's choosing.

No more than six COSC upper-level credits may be counted toward the technical elective requirements for the B.A.Sc.

Course planning as early as first year may be advisable in order to complete the Minor in a timely fashion.

Entry into and continuation in the Minor requires that the student remains in Good Standing. Upon successful completion of the Minor program, the notation "Minor in Computer Science" will be added on the student's transcript.

Note: Space in many courses is limited. Admission to a computer science minor does not guarantee access to courses agreed upon for the minor.

Minor in Management

Students desiring a stronger foundation in management and/or entrepreneurship are encouraged to consider the Minor in Management. Upon successful completion of this minor program, the notation "Minor in Management" will be placed on the student's transcript.

Enrolment in the program is limited. Applications for admission must be made to the Engineering Advising Office by May 31.

For an application to be considered, the student must be eligible for at least second year standing in the School of Engineering with a sessional average of at least 75% in the previous academic year. Meeting the stated minimum requirements does not guarantee



<p><u>admission into the minor. Admission will be based on GPA in conjunction with a statement of intent to be submitted at the time of application.</u></p> <p><u>The minor consists of 21 credits:</u></p> <p><u>3 credits: MGMT 100</u> <u>18 credits: 400-level MGMT Courses (Prerequisite Courses may be required but will not count toward the 18 credits)</u> <u>Up to one MGMT course MAY be counted toward the B.A.Sc. technical elective requirement upon approval from the program coordinator.</u> <u>Entry into and continuation in the Minor requires that the student remains In Good Standing.</u></p> <p><u>Students might encounter difficulty fitting the courses for the Minor into their program timetable; careful planning is essential, and completion of the Minor program will likely require an additional Term beyond that required to complete the B.A.Sc. degree alone.</u></p> <p><u>Note: Space in many courses is limited. Admission to the minor does not guarantee access to courses agreed upon for the minor.</u></p> <p>Proposed Academic URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program/Concentrations</p> <p>Proposed Academic Calendar Entry:</p> <p><u>Concentrations</u> <u>Concentrations offer formal recognition on a student's academic record for courses completed in alignment with a specific area within their program.</u></p>	<p>Draft Academic Calendar URL: New Page/URL Required https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program</p> <p>Present Academic Calendar Entry: N/A</p>
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Resilient Infrastructure Management Concentration

Designed for Civil Engineering Students with a focus on resilient design principles.

The concentration consists of 12 credits of approved Resilient Infrastructure Management electives to be chosen from a list provided by the School of Engineering. Upon successful completion of the requirements for the concentration, the notation “Concentration in Resilient Infrastructure Management” will be placed on the student’s transcript.

Environmental Engineering Concentration

Designed for Civil Engineering Students with a focus on sustainable and environmental engineering. The concentration consists of 12 credits of approved Environmental Engineering electives to be chosen from a list provided by the School of Engineering. Upon successful completion of the requirements for the concentration, the notation “Concentration in Environmental Engineering” will be placed on the student’s transcript.

Biomedical Engineering Concentration

Designed for Mechanical and Electrical Engineering Students with a focus on biomedical devices, technology and systems. The concentration consists of 12 credits of approved Biomedical Engineering electives to be chosen from a list provided by the School of Engineering. Upon successful completion of the requirements for the concentration, the notation



<p><u>“Concentration in Biomedical Engineering” will be placed on the student’s transcript.</u></p> <p><u>Mechatronics Concentration</u></p> <p><u>Designed for Mechanical and Electrical Engineering Students with a focus on electromechanical systems integrated with embedded electronics, sensors and actuators. The concentration consists of 15 credits of approved Mechatronics courses to be chosen from a list provided by the School of Engineering. Upon successful completion of the requirements for the concentration, the notation “Concentration in Mechatronics” will be placed on the student’s transcript.</u></p> <p><u>Aerospace Concentration</u></p> <p><u>Designed for Manufacturing and Mechanical Engineering Students with a focus on aircraft design, aerospace materials, and propulsion systems. The concentration consists of 12 credits of approved Aerospace electives to be chosen from a list provided by the School of Engineering. Upon successful completion of the requirements for the concentration, the notation “Concentration in Aerospace” will be placed on the student’s transcript.</u></p> <p>Proposed Academic Calendar Entry:</p> <p>Minors and <u>Concentrations</u></p>	<p>Draft Academic Calendar URL:</p> <p>https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program/degree-requirements</p> <p>Present Academic Calendar Entry:</p> <p>Minors and Options</p>
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<p>Students can earn a minor by applying for and being admitted into the specific minor. <u>Students may declare a concentration before applying for graduation if they have satisfied the concentration requirements.</u> Please refer to the individual minor and <u>concentration</u> descriptions for course and credit requirements. Upon successful completion of a minor and/or <u>concentration</u>, a notation will be added on the student’s transcript. Students are limited to a maximum of <u>one minor and one concentration.</u></p> <p>Double Counting of Credits in Program Requirements and Minors and <u>Concentrations:</u></p> <p><u>Credits taken within a minor and/or concentration may also count towards the fulfillment of a student’s degree if they overlap with their degree requirements.</u></p> <p>Proposed Academic Calendar Entry:</p> <p>Civil Engineering ...</p> <p>Second Year Civil Engineering ... Humanities/<u>Social Science</u> Elective<u>1</u> 3 ...</p>	<p>Students can earn a minor and/or option by applying for and being admitted into the specific minor and/or option. Please refer to the individual minor and option program descriptions for course and credit requirements. Upon successful completion of a minor and/or option program, a notation will be added on the student’s transcript. Students are limited to a maximum of one option and one minor.</p> <p>Double Counting of Credits in Program Requirements and Minors and Options:</p> <p>Students enrolled in a minor and/or an option are permitted to double count a limited number of credits between the program requirements and the minor or option requirements.</p> <p>Draft Academic Calendar URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program/civil-engineering</p> <p>Present Academic Calendar Entry:</p> <p>Civil Engineering ...</p> <p>Second Year Civil Engineering ... Humanities Elective* 3 Total Credits 36</p> <p>* In general, scientific geography courses, statistical courses, and studio/performance courses in fine arts, music, and theatre</p>
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<p>Fourth Year Civil Engineering</p> <p>Design Electives^{<u>2</u>} 9 Technical Electives^{<u>3</u>}^{<u>4</u>} 12</p> <p><u>1</u> To be chosen from a list of approved courses provided by the School of Engineering. See Complementary Studies Courses under Degree Requirements (hyperlinked)</p> <p><u>2</u> To be chosen from a list of Civil Engineering design elective courses provided by the School of Engineering.</p> <p><u>3</u> Students with transfer credits from other institutions (e.g. transfer programs, Go Global/CIE or Bridge programs) should consult the Civil Engineering Advising sheet and check with an Engineering Advisor prior to their 4th year registration date.</p> <p><u>4</u> To be chosen from a list of technical elective courses provided by the School of Engineering.</p> <p><u>Information on Minors and Concentrations</u> (hyperlinked to Minors and Concentration pages, respectively, once created)</p>	<p>will not satisfy this requirement. Courses that teach language skills are not acceptable. See Complementary Studies Courses.</p> <p>...</p> <p>Fourth Year Civil Engineering</p> <p>Design Electives^{<u>1,2</u>} 9 Technical Electives^{<u>3</u>} 12</p> <p><u>1</u> To be chosen from a list of Civil Engineering design elective courses provided by the School of Engineering.</p> <p><u>2</u> Students with transfer credits from other institutions (e.g. transfer programs, Go Global/CIE or Bridge programs) should consult the Civil Engineering Advising sheet and check with an Engineering Advisor prior to their 4th year registration date.</p> <p><u>3</u> To be chosen from a list of technical elective courses provided by the School of Engineering. Up to two third- or fourth-year courses offered outside the School of Engineering may qualify as technical electives with permission from Civil Program Chair.</p> <p>Resilient Infrastructure Management Option Available to Civil Engineering students, the Resilient Infrastructure Management Option (RIM) will equip engineering students with the state-of-the-art skills, theories, and design methodologies they</p>
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	<p>need to work in different capacities with municipalities, consultants and governments.</p> <p>Application to the RIM Option is open to students who have completed the first or second year of the Bachelor of Applied Science program and are starting year 2 or higher in the next academic year specializing in Civil Engineering.</p> <p>Applications for admission must be made through the Engineering Advising Office by May 31st. Enrolment in this option is limited so admission is competitive based on GPA.</p> <p>The RIM Option under Civil Engineering requires the following courses:</p> <ul style="list-style-type: none"> • Required 4th year courses (as listed above) and Elective requirements: <ul style="list-style-type: none"> • ENGR 424 Smart Cities • ENGR 432 Infrastructure Management II • 6 credits of Design Electives and 3 credits of Technical Electives from a list of RIM Elective choices. <p>Note that it is the student's responsibility to ensure that the electives chosen meet the program requirements for design and technical elective graduation requirements.</p> <p>The option consists of a typical third year, followed by a set of prescribed fourth year courses.</p> <p>Entry into and continuation in the Option requires that the student remains in Good Standing. Upon successful completion of the option, the notation "Resilient Infrastructure Management Option" will be added on the student's transcript.</p> <p>Electives to be chosen from a list of approved RIM Option courses provided by the School of Engineering.</p> <p>Environmental Engineering Option</p>
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	<p>Available to Civil Engineering students, the Environmental Engineering Option will equip engineering students with skills and training from core environmental engineering courses to emerging aspects of engineering practice such as sustainable development, microbiology and Smart Cities.</p> <p>Application to the Environmental Engineering Option is open to students who have completed the first or second year of the Bachelor of Applied Science program and are starting year 2 or higher in the next academic year specializing in Civil Engineering.</p> <p>Applications for admission must be made through the Engineering Advising Office by May 31st. Enrolment in this option is limited so admission is competitive based on GPA.</p> <p>The option consists of a typical third year, followed by a set of prescribed fourth year courses.</p> <p>The Environmental Engineering Option under Civil Engineering requires the following courses:</p> <ul style="list-style-type: none"> • Required 4th year courses (as listed above) • Students must select at least five Environmental Engineering elective courses chosen from the Civil Engineering advising sheet provided by the School of Engineering. <p>Note that it is the student's responsibility to ensure that the electives chosen meet the program requirements for design and technical elective graduation requirements.</p> <p>Entry into and continuation in the Option requires that the student remains in Good Standing. Upon successful completion of the option, the notation "Environmental Engineering Option" will be added on the student's transcript.</p>
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<p>Proposed Academic Calendar Entry:</p> <p>Electrical Engineering for students who entered the B.A.Sc. program in 2021/2022 or later</p> <p>...</p> <p>Fourth Year Electrical Engineering</p> <p>...</p> <table border="0"> <tr> <td>Humanities/<u>Social Sciences</u> Elective1</td> <td>3</td> </tr> <tr> <td>Design Electives2</td> <td>12</td> </tr> <tr> <td>Technical Electives34</td> <td>12</td> </tr> <tr> <td>Total Credits</td> <td>36</td> </tr> </table> <p><u>1 To be chosen from a list of approved courses provided by the School of Engineering. See Complementary Studies Courses under Degree Requirements</u> (hyperlinked)</p> <p>2 To be chosen from a list of Electrical Engineering design elective courses from the advising sheet provided by the School of Engineering.</p> <p>3 To be chosen from a list of technical elective courses provided by the School of Engineering.</p> <p>4 Students with transfer credits from other institutions (e.g. transfer programs, Go Global/CIE, Bridge programs) should consult the Electrical Engineering Advising sheet and check with an Engineering Advisor prior to their 4th year registration date.</p>	Humanities/ <u>Social Sciences</u> Elective1	3	Design Electives2	12	Technical Electives3 4	12	Total Credits	36	<p>Draft Academic Calendar URL:</p> <p>https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program/electrical-engineering-students-who-entered-basc-program-20212022-or-later</p> <p>Present Academic Calendar Entry:</p> <p>Electrical Engineering for students who entered the B.A.Sc. program in 2021/2022 or later</p> <p>...</p> <p>Fourth Year Electrical Engineering</p> <p>...</p> <table border="0"> <tr> <td>Humanities Elective1</td> <td>3</td> </tr> <tr> <td>Design Electives2</td> <td>12</td> </tr> <tr> <td>Technical Electives3</td> <td>12</td> </tr> <tr> <td>Total Credits</td> <td>36</td> </tr> </table> <p>1 In general, scientific geography courses, statistical courses, and studio/performance courses in fine arts, music, and theatre will not satisfy this requirement. Courses that teach language skills are not acceptable. See Complementary Studies Courses.</p> <p>2 To be chosen from a list of Electrical Engineering design elective courses from the advising sheet provided by the School of Engineering.</p> <p>3 To be chosen from a list of technical elective courses provided by the School of Engineering. Up to two third or fourth year courses offered outside the School of Engineering may qualify as technical electives with permission from the Electrical Program Chair.</p>	Humanities Elective1	3	Design Electives2	12	Technical Electives3	12	Total Credits	36
Humanities/ <u>Social Sciences</u> Elective1	3																
Design Electives2	12																
Technical Electives3 4	12																
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Design Electives2	12																
Technical Electives3	12																
Total Credits	36																



Information on Minors and Concentrations (*hyperlinked to Minors and Concentration pages, respectively, once created*)

4 Students with transfer credits from other institutions (e.g. transfer programs, Go Global/CIE, Bridge programs) should consult the Electrical Engineering Advising

sheet and check with an Engineering Advisor prior to their 4th year registration date.

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Biomedical Option

Available to Mechanical and Electrical students, the Biomedical Option allows students interested in biomedical Engineering and wearable technology to have courses focused in these areas. Application to the Biomedical Option is open to students who have completed the first or second year of the Bachelor of Applied Science program and are starting year 2 or higher in the next academic year specializing in Mechanical or Electrical Engineering.

Applications for admission must be submitted to the Engineering Advising Office by May 31st. Enrolment in this option is limited and admission will be competitive based on GPA.

The Biomedical Option under Electrical Engineering requires the following courses:

- Required 4th year courses (as listed above) and:
 - ENGR 401
Bioinstrumentation
 - ENGR 482 Biomedical Engineering I
- Students must select four of the following elective courses:
 - ENGR 402 Biotechnology: Fundamentals and Applications



	<ul style="list-style-type: none"> ● ENGR 404 Biomechanics and Rehabilitation Engineering ● ENGR 406 Microelectromechanical Systems ● ENGR 407 Inclusive Design ● ENGR 423 Wearables ● ENGR 450 Clinical Engineering ● ENGR 495 Tissue Engineering <p>Note that it is the student's responsibility to ensure that the electives chosen meet the program graduation requirements for design and technical electives. Note that not all technical elective courses will be offered every year. The option consists of typical years one to three, followed by a set of prescribed fourth year courses with one additional required course (APSC 193) beyond the Bachelor of Applied Science degree. Students may encounter difficulty fitting these courses into their schedule. Careful planning is essential and completion of the Option may require a summer session or an additional term of study. Entry into and continuation in the Option require that the student remain in Good Standing. Upon successful completion of the option, the notation "Biomedical Option" will be added to the student's transcript.</p> <p>Mechatronics Option Available to Mechanical and Electrical students, the Mechatronics Option allows students interested in electromechanical systems integrated with embedded electronics, sensors, actuators, and related systems to have a course focus in these areas. Application to the Mechatronics Option is open to students who have completed the</p>
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first or second year of the Bachelor of Applied Science program and are starting year 2 or year 3 in the next academic year specializing in Mechanical or Electrical Engineering.

Applications for admission must be made through the Engineering Advising Office by May 31st. Admission will be competitive based on GPA and enrolment in this option is limited.

The Mechatronics Option under Electrical Engineering requires the following courses:

- COSC 121
- COSC 222 OR COSC 210¹
- Required 3rd and 4th year courses (as listed above) and Elective requirements:

- 12 credits of Design Electives and 12 credits of Technical Electives from the School of Engineering Mechatronics Option Curriculum Map, including mandatory courses ENGR 480, MANF 386, 486.

Note that it is the student's responsibility to ensure that the electives chosen meet the program requirements for design and technical elective graduation requirements.

Students may encounter difficulty fitting these 2 Computer Science (COSC) courses into their schedule. Careful planning is essential and completion of the Option may require a summer session or additional term of study beyond that required to complete the Bachelor of Applied Sciences degree alone.

Entry into and continuation in the Option requires that the student remains in Good Standing. Upon successful completion of the option, the notation "Mechatronics Option" will be added on the student's transcript.



<p>Proposed Academic Calendar Entry:</p> <p>Electrical Engineering for students who entered the B.A.Sc. program in 2020/2021 or earlier ...</p> <p>Second Year Electrical Engineering ...</p> <p>Humanities/Social Sciences Elective¹ 3 ...</p> <p>...</p> <p>Fourth Year Electrical Engineering ...</p> <p>Design Electives² 12 Technical Electives³ 12</p> <p><u>To be chosen from a list of approved courses provided by the School of</u></p>	<p>¹COSC 222 is recommended for students planning to pursue a Minor in Computer Science.</p> <p>²Electives to be chosen from a list of approved Mechatronics Option courses provided by the School of Engineering.</p> <p>Draft Academic Calendar URL:</p> <p>https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program/electrical-engineering-students-who-entered-basc-program-20202021-or-earlier</p> <p>Present Academic Calendar Entry:</p> <p>Electrical Engineering for students who entered the B.A.Sc. program in 2020/2021 or earlier ...</p> <p>Second Year Electrical Engineering ...</p> <p>Humanities/Social Sciences Elective¹ 3 ...</p> <p>In general, scientific geography courses, statistical courses, and studio/performance courses in fine arts, music, and theatre will not satisfy this requirement. Courses that teach language skills are not acceptable. See Complementary Studies Courses</p> <p>...</p> <p>Fourth Year Electrical Engineering ...</p> <p>Design Electives¹ 12 Technical Electives² 12</p>
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<p><u>Engineering. See Complementary Studies Courses under Degree Requirements</u> <i>(hyperlinked)</i></p> <p>2 To be chosen from a list of Electrical Engineering design elective courses provided by the School of Engineering.</p> <p>3 To be chosen from a list of technical elective courses provided by the School of Engineering.</p> <p>4 Students with transfer credits from other institutions (e.g. transfer programs, Go Global/CIE, Bridge programs) should consult the Electrical Engineering Advising sheet and check with an Engineering Advisor prior to their 4th year registration date.</p> <p><u>Information on Minors and Concentrations</u> <i>(hyperlinked to Minors and Concentration pages, respectively, once created)</i></p>	<p>1 To be chosen from a list of Electrical Engineering design elective courses provided by the School of Engineering</p> <p>2 To be chosen from a list of technical elective courses provided by the School of Engineering. Up to two third- or fourth-year courses offered outside the School of Engineering may qualify as technical electives with permission from the Electrical Program Chair.</p> <p>3 Students with transfer credits from other institutions (e.g. transfer programs, Go Global/CIE, Bridge programs) should consult the Electrical Engineering Advising sheet and check with an Engineering Advisor prior to their 4th year registration date.</p> <p>Biomedical Option Available to Mechanical and Electrical students, the Biomedical Option allows students interested in biomedical Engineering and wearable technology to have courses focused in these areas. Application to the Biomedical Option is open to students who have completed the first or second year of the Bachelor of Applied Science program and are starting year 2 or higher in the next academic year specializing in Mechanical or Electrical Engineering. Applications for admission must be submitted to the Engineering Advising Office by May 31st. Enrolment in this option is limited and admission will be competitive based on GPA. The Biomedical Option under Electrical Engineering requires the following courses:</p> <ul style="list-style-type: none"> • Required 4th year courses (as listed above) and: • ENGR 401 Bioinstrumentation
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	<ul style="list-style-type: none"> ● ENGR 482 Biomedical Engineering I ● Students must select four of the following elective courses: <ul style="list-style-type: none"> ● ENGR 402 Biotechnology: Fundamentals and Applications ● ENGR 404 Biomechanics and Rehabilitation Engineering ● ENGR 406 Microelectromechanical Systems ● ENGR 407 Inclusive Design ● ENGR 423 Wearables ● ENGR 450 Clinical Engineering ● ENGR 495 Tissue Engineering <p>Note that it is the student's responsibility to ensure that the electives chosen meet the program graduation requirements for design and technical electives. Note that not all technical elective courses will be offered every year. Students may encounter difficulty fitting these courses into their schedule. Careful planning is essential and completion of the Option may require a summer session or an additional term of study. Entry into and continuation in the Option require that the student remain in Good Standing. Upon successful completion of the option, the notation "Biomedical Option" will be added to the student's transcript.</p> <p>Mechatronics Option Available to Mechanical and Electrical students, the Mechatronics Option allows students interested in electromechanical systems integrated with embedded electronics, sensors, actuators, and related systems to have a course focus in these areas.</p>
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	<p>Application to the Mechatronics Option is open to students who have completed the first or second year of the Bachelor of Applied Science program and are starting year 2 or higher in the next academic year specializing in Mechanical or Electrical Engineering.</p> <p>Applications for admission must be made through the Engineering Advising Office by May 31st. Admission will be competitive based on GPA and enrolment in this option is limited.</p> <p>The Mechatronics Option under Electrical Engineering requires the following courses:</p> <ul style="list-style-type: none"> • COSC 121 • COSC 222 OR COSC 210³ • Required 3rd and 4th year courses (as listed above) and Elective requirements: <ul style="list-style-type: none"> • 12 credits of Design Electives and 12 credits of Technical Electives from the School of Engineering Mechatronics Option Curriculum Map, including mandatory courses ENGR 480, MANF 386, 486. <p>Note that it is the student's responsibility to ensure that the electives chosen meet the program requirements for design and technical elective graduation requirements.</p> <p>Students may encounter difficulty fitting these 2 Computer Science (COSC) courses into their schedule. Careful planning is essential and completion of the Option may require a summer session or additional term of study beyond that required to complete the Bachelor of Applied Sciences degree alone.</p> <p>Entry into and continuation in the Option requires that the student remains in Good Standing. Upon successful completion of the option, the notation "Mechatronics</p>
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<p>Proposed Academic Calendar Entry:</p> <p>Manufacturing Engineering ... Third Year Manufacturing Engineering ENGR 305 Engineering Economic Analysis ENGR 320 Electromechanical Devices or ENGR 310 Fluid Mechanics II ENGR 315 Systems and Control ENGR 376 Materials Science II ENGR 387 Vibration of Mechanical Systems MANF 330 Manufacturing Engineering Project I MANF 370 Production Systems Management II MANF 377 Manufacturing Processes MANF 378 Advanced Manufacturing MANF 386 Industrial Automation Humanities/Social Sciences Electives² Total Credits:</p> <p>Fourth Year Manufacturing Engineering COSC 310 Software Engineering ENGR 413 Law and Ethics for Engineers ENGR 499 Engineering Capstone Design Project MANF 450 Life Cycle Analysis and Sustainability MANF 455 Factory Planning MANF 460 Supply Chain Tactics and Strategies MANF 465 Digital Enterprise MANF 470 Production Systems Management III Electives^{3,4} Total Credits:</p> <p>1 COSC 222 is accepted in lieu of COSC 210 but requires other prerequisites.</p> <p><u>2To be chosen from a list of approved courses provided by the School of Engineering. See Complementary</u></p>	<p>Option” will be added on the student’s transcript. ³COSC 222 is recommended for students planning to pursue a Minor in Computer Science.</p> <p>Draft Academic Calendar URL:</p> <p><u>https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program/manufacturing-engineering</u></p> <p>Present Academic Calendar Entry:</p> <p>Manufacturing Engineering Third Year Manufacturing Engineering ENGR 305 Engineering Economic Analysis ENGR 320 Electromechanical Devices or ENGR 310 Fluid Mechanics II² ENGR 315 Systems and Control ENGR 376 Materials Science II ENGR 387 Vibration of Mechanical Systems MANF 330 Manufacturing Engineering Project I MANF 370 Production Systems Management II MANF 377 Manufacturing Processes MANF 378 Advanced Manufacturing MANF 386 Industrial Automation Humanities/Social Sciences Elective³ Total Credits:</p> <p>Fourth Year Manufacturing Engineering COSC 310 Software Engineering ENGR 413 Law and Ethics for Engineers ENGR 499 Engineering Capstone Design Project MANF 450 Life Cycle Analysis and Sustainability MANF 455 Factory Planning MANF 460 Supply Chain Tactics and Strategies MANF 465 Digital Enterprise MANF 470 Production Systems Management III Electives³ Total Credits:</p> <p>1 COSC 222 is accepted in lieu of COSC 210 but requires other prerequisites.</p> <p>2 Manufacturing Engineering students in the Aerospace option will take ENGR 310 instead of ENGR 320.</p>
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<p><u>Studies Courses under Degree Requirements</u> <i>(hyperlinked)</i></p> <p>3 To be chosen from a list of Manufacturing Engineering elective courses provided by the School of Engineering.</p> <p>4 Students with transfer credits from other institutions (e.g. transfer programs, Go Global/CIE or Bridge programs) should consult the Manufacturing Engineering Advising sheet and check with an Engineering Advisor prior to their 4th year registration date.</p> <p><u>Information on Minors and Concentrations</u> <i>(hyperlinked to Minors and Concentration pages, respectively, once created)</i></p>	<p>3In general, scientific geography courses, statistical courses, and studio/performance courses in fine arts, music, and theatre will not satisfy this requirement. Courses that teach language skills are not acceptable. See Complementary Studies Courses</p> <p>4To be chosen from a list of Manufacturing Engineering elective courses provided by the School of Engineering.</p> <p>5 Students with transfer credits from other institutions (e.g. transfer programs, Go Global/CIE or Bridge programs) should consult the Manufacturing Engineering Advising sheet and check with an Engineering Advisor prior to their 4th year registration date.</p> <p>Aerospace Option Available to Manufacturing and Mechanical students, the Aerospace Option allows students interested in aerospace engineering to have courses focused in this area. Application to the Aerospace Option is open to students who have completed the first or second year of the Bachelor of Applied Science program and are starting year 2 or higher in the next academic year specializing in Manufacturing or Mechanical Engineering. Applications for admission must be submitted to the Engineering Advising Office by May 31st. Enrolment in this option is limited and admission will be competitive based on GPA. Manufacturing Engineering students in the Aerospace option will take ENGR 310 instead of ENGR 320. In addition, the following four (4) elective courses are required for the Aerospace Option under Manufacturing Engineering:</p> <ul style="list-style-type: none"> • ENGR 449 Aircraft Structures
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<p>Proposed Academic Calendar Entry:</p> <p>Mechanical Engineering ...</p> <p>Second Year Mechanical Engineering ...</p> <p>Humanities/<u>Social Sciences</u> Elective<u>1</u> ...</p> <p>Fourth Year Mechanical Engineering</p> <table border="0"> <tr> <td>ENGR 413 Law and Ethics for Engineers</td> <td>3</td> </tr> <tr> <td>ENGR 476 Mechanics of Materials II</td> <td>3</td> </tr> <tr> <td><u>ENGR 491 Computational Fluid Dynamics or ENGR 492 Finite Element Methods</u></td> <td><u>3</u></td> </tr> <tr> <td>ENGR 499 Engineering Capstone Design Project</td> <td>6</td> </tr> <tr> <td>Design Electives<u>2</u></td> <td><u>9</u></td> </tr> <tr> <td>Technical Electives<u>34</u></td> <td>12</td> </tr> <tr> <td>Total Credits</td> <td>36</td> </tr> </table>	ENGR 413 Law and Ethics for Engineers	3	ENGR 476 Mechanics of Materials II	3	<u>ENGR 491 Computational Fluid Dynamics or ENGR 492 Finite Element Methods</u>	<u>3</u>	ENGR 499 Engineering Capstone Design Project	6	Design Electives <u>2</u>	<u>9</u>	Technical Electives <u>34</u>	12	Total Credits	36	<ul style="list-style-type: none"> ● ENGR 476 Mechanics of Materials II ● ENGR 493 Introductory Aerodynamics and Aircraft Design ● MANF 496 Aerospace Materials and Manufacturing Process <p>Entry into and continuation in the Option require that the student remain in Good Standing. Upon successful completion of the option, the notation “Aerospace Option” will be added to the student’s transcript.</p> <p>Draft Academic Calendar URL:</p> <p>https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program/mechanical-engineering</p> <p>Present Academic Calendar Entry:</p> <p>Mechanical Engineering ...</p> <p>Second Year Mechanical Engineering ...</p> <p>Humanities Elective*</p> <p>* In general, scientific geography courses, statistical courses, and studio/performance courses in fine arts, music, and theatre will not satisfy this requirement. Courses that teach language skills are not acceptable. See Complementary Studies Courses.</p> <p>...</p> <p>Fourth Year Mechanical Engineering</p> <table border="0"> <tr> <td>ENGR 413 Law and Ethics for Engineers</td> <td>3</td> </tr> <tr> <td>ENGR 476 Mechanics of Materials II</td> <td>3</td> </tr> <tr> <td>ENGR 499 Engineering Capstone Design Project</td> <td>6</td> </tr> <tr> <td>Design Electives1,3</td> <td>12</td> </tr> <tr> <td>Technical Electives1,3</td> <td>12</td> </tr> <tr> <td>Total Credits</td> <td>36</td> </tr> </table>	ENGR 413 Law and Ethics for Engineers	3	ENGR 476 Mechanics of Materials II	3	ENGR 499 Engineering Capstone Design Project	6	Design Electives 1,3	12	Technical Electives 1,3	12	Total Credits	36
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<p><u>1</u> To be chosen from a list of approved courses provided by the School of Engineering. See Complementary Studies Courses under Degree Requirements <i>(hyperlinked)</i></p> <p><u>2</u> To be chosen from a list of Mechanical Engineering design elective courses provided by the School of Engineering.</p> <p><u>3</u> To be chosen from a list of technical elective courses provided by the School of Engineering.</p> <p><u>4</u> Students with transfer credits from other institutions (e.g. transfer programs, Go Global/CIE or Bridge programs) should consult the Mechanical Engineering Advising sheet and check with an Engineering Advisor prior to their 4th year registration date</p> <p><u>Information on Minors and Concentrations</u> <i>(hyperlinked once pages are created to replace Options sections)</i></p>	<p>1 To be chosen from a list of Mechanical Engineering design elective courses provided by the School of Engineering.</p> <p>2 To be chosen from a list of technical elective courses provided by the School of Engineering. Up to two third- or fourth-year courses offered outside the School of Engineering may qualify as technical electives with permission from the Mechanical Program Chair.</p> <p>3 To meet graduation requirements, students must take at least one of ENGR 491: Computational Fluid Dynamics or ENGR 492: Finite Element Methods as part of the 4th year elective requirements.</p> <p>4-Students with transfer credits from other institutions (e.g. transfer programs, Go Global/CIE or Bridge programs) should consult the Mechanical Engineering Advising sheet and check with an Engineering Advisor prior to their 4th year registration date</p> <p>Aerospace Option Available to Manufacturing and Mechanical students, the Aerospace Option allows students interested in aerospace engineering to have courses focused in this area. Application to the Aerospace Option is open to students who have completed the first or second year of the Bachelor of Applied Science program and are starting year 2 or higher in the next academic year specializing in Manufacturing or Mechanical Engineering. Applications for admission must be submitted to the Engineering Advising Office by May 31st. Enrolment in this option is limited and admission will be competitive based on GPA.</p>
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	<p>In addition to the Mechanical Program compulsory courses, the following eight (8) elective courses are required for the Aerospace Option under Mechanical Engineering:</p> <ul style="list-style-type: none"> ● ENGR 449 Aircraft Structures ● ENGR 477 Aircraft Propulsion ● ENGR 479 Measurements in Thermo Fluids ● ENGR 480 Modern Control ● ENGR 491 Computational Fluid Dynamics ● ENGR 492 Finite Element Methods ● ENGR 493 Introductory Aerodynamics and Aircraft Design ● MANF 496 Aerospace Materials and Manufacturing Process <p>Entry into and continuation in the Option require that the student remain in Good Standing. Upon successful completion of the Option, the notation “Aerospace Option” will be added to the student’s transcript.</p> <p>Biomedical Option</p> <p>Available to Mechanical and Electrical students, the Biomedical Option allows students interested in biomedical Engineering and wearable technology to have courses focused in these areas. Application to the Biomedical Option is open to students who have completed the first or second year of the Bachelor of Applied Science program and are starting year 2 or higher in the next academic year specializing in Mechanical or Electrical Engineering.</p> <p>Applications for admission must be submitted to the Engineering Advising Office by May 31st. Enrolment in this option is limited and admission will be competitive based on GPA.</p>
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The Biomedical Option under Mechanical Engineering requires the following courses:

- ~~Required courses (as listed above) and:~~
 - ~~ENGR 351
Microelectronics I~~
 - ~~ENGR 401
Bioinstrumentation~~
 - ~~ENGR 482 Biomedical
Engineering I~~
- ~~Students must select four of the following elective courses:~~
 - ~~ENGR 402 Biotechnology:
Fundamentals and
Applications~~
 - ~~ENGR 404 Biomechanics
and Rehabilitation
Engineering~~
 - ~~ENGR 406
Microelectromechanical
Systems~~
 - ~~ENGR 407 Inclusive
Design~~
 - ~~ENGR 423 Wearables~~
 - ~~ENGR 450 Clinical
Engineering~~
 - ~~ENGR 495 Tissue
Engineering~~

~~Note that it is the student's responsibility to ensure that the electives chosen meet the program graduation requirements for design and technical electives.~~

~~Note that not all technical elective courses will be offered every year.~~

~~Students may encounter difficulty fitting these courses into their schedule. Careful planning is essential and completion of the Option may require a summer session or an additional term of study.~~

Mechatronics Option

Available to Mechanical and Electrical students, the Mechatronics Option allows students interested in electromechanical systems integrated with embedded



	<p>electronics, sensors, actuators, and related systems to have a course focus in these areas:</p> <p>Application to the Mechatronics Option is open to students who have completed the first or second year of the Bachelor of Applied Science program and are starting year 2 or higher in the next academic year specializing in Mechanical or Electrical Engineering.</p> <p>Applications for admission must be made through the Engineering Advising Office by May 31st. Admission will be competitive based on GPA and enrolment in this option is limited.</p> <p>The Mechatronics Option under Mechanical Engineering requires the following courses:</p> <ul style="list-style-type: none"> • COSC 121 • COSC 222 OR COSC 210³ • Required 3rd and 4th year courses (as listed above) and Elective requirements: <ul style="list-style-type: none"> • 12 credits of Design Electives and 12 credits of Technical Electives from the School of Engineering Mechatronics Option Curriculum Map, including mandatory courses ENGR 359, 480, MANF 386, 486.⁴ <p>Note that it is the student's responsibility to ensure that the electives chosen meet the program requirements for design and technical elective graduation requirements.</p> <p>³COSC 222 is recommended for students planning to pursue a Minor in Computer Science in addition to the Mechatronics Option instead of COSC 210.</p> <p>⁴Electives to be chosen from a list of approved Mechatronics Option courses provided by the School of Engineering.</p>
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<p>Proposed Academic Calendar Entry:</p> <p>Complementary Studies Courses ...</p> <p>Humanities/Social Sciences Elective (3 credits). <u>To be chosen from a list of approved courses provided by the School of Engineering.</u> In general, scientific geography courses, statistical courses, and studio/performance courses in visual arts, music, and theatre will not satisfy this requirement.</p>	<p>Draft Academic Calendar URL: https://okanagan.calendar.ubc.ca/faculties-schools-and-colleges/school-engineering/bachelor-applied-science-program/degree-requirements</p> <p>Present Academic Calendar Entry:</p> <p>Complementary Studies Courses ...</p> <p>Humanities and Social Sciences Electives (3 credits). In general, scientific geography courses, statistical courses, and studio/performance courses in visual arts, music, and theatre will not satisfy this requirement. Courses that teach language skills are not acceptable. Suggested subjects include Anthropology, Art History, Cultural Studies, Economics, English (not ENGL 109, 112, 114), Geography (GEOG 128 or 129), Health Studies (HEAL 100), History, Indigenous Studies, Philosophy (not PHIL 120 or 125), Political Science, Psychology, and Sociology.</p>
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Curriculum Proposal Form New or Revised Course/Program

Proponents are encouraged to review the [Curriculum Submission Guidelines](#) prior to drafting their proposals. Please contact Senate & Curriculum Services at okanagan.curriculum@ubc.ca for further assistance.

Category: 1	
Faculty: Arts and Social Sciences Dept./Unit: Psychology Faculty Approval Date: 2023-12-04 Effective Session: 2024W	Date: 2023-10-16 Contact Person: Lauren Human Phone: 250-807-8132 Email: lauren.human@ubc.ca
Type of Action: New Course	
<p>Rationale: We propose the addition of a 200-level special topics course in our Mental Health and Wellness breadth area: Introductory Special Topics in Mental Health and Wellness. The course will typically be team-taught by multiple faculty members in the Psychology Department, providing students with an introduction to topics relevant to mental health and wellness from multiple perspectives.</p> <p>This course will have multiple benefits: it addresses a specific curriculum need, prepares students for advanced Psychology courses in the field of Mental Health and Wellness, and offers both psychology majors and non-majors practical applied strategies for enhancing health and wellness. Our 2022 curriculum mapping project identified a gap in our breadth requirements, specifically the absence of 200-level courses in Mental Health and Wellness. This course aims to fill that gap by offering foundational knowledge in this area. At the same time, this course will be taught with a broad audience in mind and focus on practical, evidence-based applied strategies so that students from all disciplines will benefit from knowledge that can be used to enhance their own health and well-being from a psychological science perspective. Taught by a team of psychology professors from various specialties relevant to health and wellness, this course will expose students to a variety of psychological perspectives and expertise (e.g., clinical, health, cognitive neuroscience, developmental, and social psychology). This diversity encourages critical thinking and fosters a holistic understanding of the subject matter. Lastly, team-taught courses tend to be dynamic and engaging. Students benefit from varied content delivery and teaching styles, making the learning experience more stimulating and adaptable to individual learning preferences.</p> <p>Topics offered:</p> <p>The course topics will vary depending on the expertise and research of the two to four psychology professors who will co-teach it each year. Broadly, topics will center on factors that relate to mental health and wellness, such as sleep, lifestyle, mindfulness, body image, and emotion regulation. The course will focus on practical applications of current psychology research, so that students can understand and learn strategies to improve their own health and well-being.</p>	



Offerings under the course code will be approved by the Psychology department's Educational Planning Committee in consultation with the department head.

Proposed Academic Calendar Entry:

PSYO 280 (3) Introductory Special Topics in Mental Health and Wellness

Introduction to selected topics and factors related to mental health and wellness (e.g., sleep, mindfulness, lifestyle, body image, emotion regulation), with an emphasis on applied strategies for wellness promotion from a psychological science perspective. [3-0-0]

Prerequisite: All of PSYO 111, PSYO 121. Or all of PSYC 101, PSYC 102, or PSYC 100.

Draft Academic Calendar URL:

n/a

Present Academic Calendar Entry:

N/A



Curriculum Proposal Form New or Revised Course/Program – Okanagan campus

Proponents are encouraged to review the [Curriculum Submission Guidelines](#) prior to drafting their proposals. Please contact Senate & Curriculum Services at okanagan.curriculum@ubc.ca for further assistance.

Category: 1	
Faculty: Management Dept./Unit: N/A Faculty Approval Date: 2023-03-22 Effective Session: 2024W	Date: 2023-03-01 Contact Person: Dr. Sandy Hilton Phone: 250.807.8254 Email: sandy.hilton@ubc.ca
Type of Action: Revision to Calendar Description	
Rationale: Adding the option for a minor in Geography in the Bachelor of Management Degree Requirements. GEOG includes many upper-level electives that will be of interest to BMGT students including courses focusing on the resource management, environmental regulation, community impact from natural disasters, urban studies including gentrification and revitalization, tourism development, urban planning, and sustainability.	
Proposed Academic Calendar Entry: <u>Minor in Geography</u> <u>To complete a minor in Geography, students must accumulate no fewer than 30 credits in Geography as specified below:</u> <ul style="list-style-type: none"> • <u>At least two of GEOG 108, 109, 128, 129;</u> • <u>At least 3 credits of second-year GEOG;</u> • <u>At least 18 credits of 300- or 400-level GEOG or GISC.</u> 	Draft Academic Calendar URL: https://www.calendar.ubc.ca/okanagan/prof/edit/index.cfm?tree=18,287,1091,1366 Present Academic Calendar Entry: n/a



10 January 2024

To: Senate

From: Learning and Research Committee

Re: UBC Academic Dress – Indigenous Graduands

In April 2023 the Senate approved a recommendation from the Committee’s recommendation that graduands be permitted to adorn their mortarboard caps to reflect their Indigenous identity through the use of decorative traditions for Congregation Ceremonies held in June 2023 (see attached).

The Committee has received a request to extend this practice and recommends the following motion:

Motion: *“That Senate approve the adornment of mortarboard caps by graduands to reflect their Indigenous identity through the use of decorative traditions for graduation ceremonies.”*

Respectfully submitted,

Dr. Sally Willis-Stewart
Chair, Senate Learning and Research Committee

27 April 2023

To: Okanagan Senate

From: Senate Learning and Research Committee

Re: UBC Academic Dress – Indigenous Students

The Learning and Research Committee has reviewed a request from UBC Ceremonies and Events to allow the adornment of mortarboard caps by graduands to reflect their Indigenous identity through the use of decorative traditions.

The Learning and Research Committee considered this request pursuant to its Terms of Reference which include:

To provide a leading forum for the discussion of the teaching and learning environment of the University, including the social and emotional well-being of all students, learners, faculty, and staff.

In January 2023, the Okanagan and Vancouver Ceremonies and Events offices received a request from the Okanagan Office of Indigenous Programs & Services on behalf of students from the Bachelor of Nsyilxcn Language Fluency. The students were inquiring as to whether they could receive mortarboard caps in advance to allow them to apply beading to caps in time for their graduation ceremony in June 2023. Ceremonies also received a written request from NITEP, the Indigenous Teacher Education Program, requesting the allowance of cultural modifications to academic regalia at graduation. Graduation ceremonies in Okanagan will be held from June 8 to 9, 2023. Graduation ceremonies in Vancouver will be held from May 24 to 26, May 29 to June 1 and November 22 to 24, 2023.

Attached you will find the following documentation:

- Comprehensive memo from Ceremonies and Events to the Vancouver Tributes Committee and the Okanagan Learning and Research Committee
- UBC Academic Regalia Guidelines
- Requests received on behalf of students.

The following is recommended to Senate:

Motion: *“That Senate approve the adornment of mortarboard caps by graduands to reflect their Indigenous identity through the use of decorative traditions for graduation ceremonies in 2023.”*



Note: Concurrent to this memorandum, Senate is also being asked to amend the Learning and Research Committee Terms of Reference to add the following:

To consider matters related to regalia and academic dress, and to make recommendations thereon to Senate.

Respectfully submitted,

Sally Willis-Stewart, Chair
Senate Learning and Research Committee



4 April 2023

To: Okanagan Senate Learning & Research Committee
Vancouver Senate Tributes Committee

From: Liz King, Director, Ceremonies & Events

Re: UBC Academic Dress – Indigenous Students

Proposed Motion

THAT THE (Committee) recommends that Senate approve the adornment of mortarboard caps by graduands to reflect their Indigenous identity through the use of decorative traditions for graduation ceremonies in 2023.

Background

UBC's academic calendar outlines academic dress as including gowns and hoods – academic dress and academic regalia are customarily interchangeable terms at UBC. Mortarboard caps are customarily worn by graduands and also considered a part of academic regalia. Graduates are permitted to keep their mortarboard caps as souvenirs however, gowns and hoods are returned to the rental company.

The guidelines provided to all graduands by Ceremonies specify that adornments are not permitted on UBC's academic regalia. The guidelines also include an exception permitting Indigenous students to wear their traditional regalia either with or in place of academic regalia. In this context, we use the term "Indigenous" to refer inclusively to members of status and non-status First Nations, and treaty and non-treaty First Nations, Métis, and Inuit peoples in Canada, in accordance with section 35(2) of the Canadian Constitution. We recognize in doing so that many people prefer the terms that are specific and traditional to their communities.

In January 2023, the Okanagan and Vancouver Ceremonies and Events offices (Ceremonies) received a request from the Okanagan Office of Indigenous Programs & Services on behalf of students from the Bachelor of Nsyilxcn Language Fluency. The students were inquiring as to whether they could receive mortarboard caps in advance to allow them to apply beading to caps in time for their graduation ceremony in June 2023. Ceremonies also received a written request from NITEP, the Indigenous Teacher Education Program, requesting the allowance of cultural modifications to academic regalia at graduation. Graduation ceremonies in Okanagan will be held from June 8 to 9, 2023. Graduation ceremonies in Vancouver will be held from May 24 to 26, May 29 to June 1 and November 22 to 24, 2023.

Upon review of the requests, Ceremonies responded to the queries sharing the guidelines already in place, and acknowledged that further discussion would be required regarding the application of beading to a mortarboard cap. In February 2023, Ceremonies reached out to Indigenous leadership at UBC who often provide guidance on these types of matters. On March 3 2023 Ceremonies met with Sheryl Lightfoot, Margaret Moss and Adrienne Vedan who supported the requests received.



Additionally, suggestions were made to enhance the information available to Indigenous students with respect to the academic regalia guidelines. Ceremonies has revised the language used in its guidelines for consistency with that of Enrolment Services, including a direct reference to the Indigenous Strategic plan. These suggestions were incorporated into the March 2023 update of the guidelines, attached as information.

Timeline and Next Steps

January 2023 – program/student requests received in the unit the Ceremonies offices

February 2023 – meeting query sent to Indigenous leaders at UBC

March 2023 – meetings and guidance sought from Indigenous leaders, Senate Office colleagues

March 2023 – regular review/update of Ceremonies & Events guidelines

April 2023 – Tributes Committee meeting, Learning & Research Committee meeting, April 2023 – Okanagan Senate and Vancouver Senate meetings

Post Senate Meetings – Caps distributed to Indigenous graduands for adornment prior to spring and fall convocation ceremonies

Fall 2023 – Review the implementation and outcomes of the newly adopted practice with stakeholders to affirm or modify the process in future years.

2023/2024 Academic Year Onward

Ceremonies will engage in further review of its guidelines to identify recommendations to the Okanagan and Vancouver Senates that may be included in their respective academic calendars, clarifying the limits and exceptions to academic dress/academic regalia.

Attachments:

UBC Academic Regalia Guidelines

UBC Okanagan January 2023 query (outlook item: Convocation regalia)

UBC Vancouver January 2023 query (pdf: Letter Ceremonies and Events NITEP)



Background

The guidelines outlined below have been developed by the Ceremonies & Events units at UBC. They serve as means to provide students with additional information about academic regalia used during graduation ceremonies. Guidelines are also used to assist staff in operating practices. These guidelines are reviewed at regular intervals at the discretion of unit leadership and may be updated to align with institutional guidelines and practices and/or industry standards and practices.

UBC Academic Regalia Guidelines (Students)

The gowns, hoods and mortarboards worn by faculty and graduating students at the graduation ceremonies evolved from clothes worn by European scholars in the 12th century to authenticate degrees. The University of British Columbia has taken pride in continuing this tradition since our first ceremony in 1916.

Required Attire

All individuals participating in the graduation ceremonies at the Vancouver and Okanagan campuses are required to wear academic regalia. This includes graduating students, faculty, administration and invited guests who will be seated on stage as well as volunteers.

Academic regalia includes a gown, hood and headwear appropriate to the degree being granted. Any form of attire (formal, uniform, business, traditional, or casual) may be worn underneath the gown. Footwear must always be worn.

Adornments (stoles, honor cords, etc.):

- Nothing is permitted to be added to the UBC academic regalia (either permanent or temporary);
- This includes honor cords, stoles, or any other adornment;
- If faculties, departments or student groups wish to hand out honor cords or stoles, they may do so at their own departmental/faculty event prior to or following the main university ceremony;
- If these items are handed out before the main university ceremony, students must remove them prior to attending the official university ceremony.

If you have any questions, please contact ceremonies.graduation@ubc.ca (Vancouver campus) or okanagan.ceremonies@ubc.ca (Okanagan campus).



Information for Indigenous Students

In this context, Indigenous is referring to status and non-status First Nations, Metis and Inuit peoples of Canada, in accordance with the *BC Declaration on the Rights of Indigenous Peoples Act* (DRIPA), which defines “Indigenous peoples” as aboriginal peoples under section 35(2) of the *Constitution Act, 1982*.)

Information for Indigenous Students is provided to support the [Indigenous Strategic Plan](#), in particular –

Goal 5, Action 21: Dedicate spaces for Indigenous students, faculty and staff to practice and celebrate their cultures.

Goal 8, Action 38: Review all university policies and operational practices to ensure they support the recognition of Indigenous peoples’ human rights, and the equity and inclusion of Indigenous students, faculty, staff and community members.

- Indigenous students as noted above may wear their traditional regalia in place of the academic gown and hat but they must have the hood, the colour and style of which acknowledges the academic degree they have earned;
- Undergraduate and Masters’ students should wear their hood over their regalia or draped over their left arm;
- In the case of the PhD, EdD or DMA candidates, they should carry the hood over their left arm and be prepared to be hooded on stage by the President;
- The hood is the recognition of the student’s achievement and success and the only time that they will ever acknowledge this particular achievement so it is an important part of the academic tradition;
- Individual hoods (without gowns) cannot currently be booked through the Bookstore online booking system but hoods can be rented on the day in the regalia pick-up area and can be paid for by cash, credit or debit.

If you have any questions, please contact ceremonies.graduation@ubc.ca (Vancouver campus) or okanagan.ceremonies@ubc.ca (Okanagan campus).



THE UNIVERSITY OF BRITISH COLUMBIA

NITEP

Indigenous Teacher Education Program
Faculty of Education
300-2125 Main Mall
Vancouver, B.C. Canada V6T 1Z4

Tel: (604) 822-5240
Email: nitep.educ@ubc.ca
nitep.educ.ubc.ca

January 16th 2023

Dear UBC Ceremonies & Events,

We are writing to you today in support of allowing culturally-significant modification to the UBC Ceremonies and Events graduation caps and gowns. We understand the motivation behind considering the restrictions on modification of graduate regalia, but are worried about the collateral damage that may be caused as a result of this rule. NITEP- the Indigenous Teacher Education Program here at UBC- has graduated over 410 Indigenous teachers since inception in 1974. In this time, many of our students have added Indigenous accessories and pieces to their graduation regalia as a point of pride, both in celebration of their own Indigeneity, and to mark the significant, transitional period graduating from a top institution like UBC.

As a leading public university, UBC hosts a diverse student population that includes students from all over the world. As UBC seeks to further diversify their student population, we believe that it is absolutely imperative that we encourage the celebration of identity and culture through the additional clothing/jewelry often worn by graduates. Allowing our students to modify their regalia (examples: beaded caps, adding a Metis sash, cedar hat) is in direct support of a number of articulated actions from the UBC Indigenous Strategic Plan:

Enrich our Spaces (Goal 5):

- Action 21: "Dedicate spaces for Indigenous students, faculty and staff to practice and celebrate their cultures".

And to Create a Holistic System of Support (Goal 8):

- Action 21: "Dedicate spaces for Indigenous students, faculty and staff to practice and celebrate their cultures."
- Action 22: "Identify and make visible the generational connections of Indigenous peoples to culturally significant places across UBC campuses." (UBC Strategic Plan, p. 11)

The graduation ceremony is a culturally significant place and space to all students, however, it is our job to recognize the undue hardship imposed upon Indigenous ceremonies through the Indian Act of 1876. Part of the Indigenous Strategic Plan, in coordination with the TRC Calls to Action and UNDRIP, includes the recognition of the importance of ceremony and spirituality to be respected, acknowledged, and encouraged at the UBC Okanagan and UBC Vancouver Campuses as a direct response to these hardships and assimilative practices outlined and upheld by the Indian Act (1876). These are outlined in the Goals and actions noted above.



THE UNIVERSITY OF BRITISH COLUMBIA

“UBC has been fortunate to be the academic home for many Indigenous people who have already taken up the work of advancing Indigenous peoples’ human rights in different ways. Due to their commitment, the UBC community has maintained a strong leadership role in educating and advocating for Indigenous perspectives, worldviews and experiences. However, the burden to advance this work can no longer be carried by a few, and we must all make the commitment to do this work.” UBC Indigenous Strategic Plan, p.11.

Having pride in one’s Indigenous identity should be honoured and shared within UBC Ceremonies and events. We seek to encourage students’ resurgence and revitalization of their own identity, reclaiming their voice and story by creating space for them to share their culturally significant regalia and articles with us at our graduation ceremonies. The proud declaration of Indigeneity is the resurgence of Indigenous youth and identity as a direct response to the oppression and assimilation that was systematically applied to Indigenous people here in Canada from 1831 - 1996. It is this office’s opinion that UBC should endeavor to encourage Indigenous regalia, identity, and language at every possible opportunity in an effort to promote Indigenous inclusion, display active, ongoing reconciliation.

We’re so grateful for the opportunity to share our thoughts as an Indigenous program. We know that our students would sincerely appreciate being able to alter their graduation regalia. Thank you for your time, and for considering allowing alteration to the UBC Graduation outfits,

Sincerely,

Naomi Narcisse, St’át’imc Nation naomi.narcisse@ubc.ca
Alexis Okabe, Kitsumkalum First Nation alexis.okabe@ubc.ca
Teneille Shea, Tlichó Citizen teneille.shea@ubc.ca
Marny Point, Musqueam Band marny.point@ubc.ca

Sources and Notes:

Indigenous Strategic Plan:

https://aboriginal-2018.sites.olt.ubc.ca/files/2021/06/2021_6_22_UBC.ISP_StrategicPlan2020-SINGLE-Borderless-REDUCED.pdf

California Assembly AB 1248:

<https://openstates.org/ca/bills/20172018/AB1248/#:~:text=Abstract,from%20wearing%20gang%2Drelated%20apparel.>

Indian Act:

<https://laws-lois.justice.gc.ca/eng/acts/i-5/>

UBC Indigenous Regalia: <https://ubctoday.ubc.ca/stories/november-24-2020/ubcs-new-indigenized-academic-regalia>



THE UNIVERSITY OF BRITISH COLUMBIA

It is important to have a beaded graduation cap to show my identity, and to honour those who came before me. As a member of the EDID – Equity, Diversity and Inclusion Cohort - this is another way that I am able to show Indigenous representation at such a large institute.

- Lenaya, Teacher Candidate

It is important to note that our regalia is not a costume, or a show of display, but one that honours our Creator, families and teachings.

- Marny Point, Professor

Subject: Convocation regalia
Date: Monday, January 9, 2023 at 10:55:58 AM Pacific Standard Time
From: Vedan, Adrienne <Adrienne.Vedan@ubc.ca>
To: Vernon, Alanna <alanna.vernon@ubc.ca>
Attachments: image001.png

Good morning Alanna,

Happy new year! Hope you had a wonderful holiday season.

We've received some requests for the Bachelor of Nsyilxcn Fluency students who will be graduating this year, if it is possible to get grad caps so that they can bead them for convocation?

Best,
Adrienne

Adrienne Vedan

Director | Indigenous Programs and Services | AVP Students
Senior Advisor to the Deputy Vice Chancellor and Principal on Indigenous Affairs
The University of British Columbia | Okanagan Campus | syilx Okanagan Nation Territory
UNC 212B - 3272 University Way Kelowna BC | Kelowna BC | V1V 1V7 Canada
Phone 250 807 8639 | Fax 250 807 8460
adrienne.vedan@ubc.ca



THE UNIVERSITY OF BRITISH COLUMBIA



22 January 2024

To: Okanagan Senate

From: Senate Nominating Committee

Re: President's Advisory Committee for the Selection of a Vice-President External Affairs

The Nominating Committee has received a request from the president to appoint an Okanagan Faculty Member to a search committee for the next Vice-President of External Affairs for UBC. After a consideration of possible appointments, the Nominating Committee is pleased to recommend that Senate resolve as follows:

That Tamara Ebl be appointed to a President's Advisory Committee for the Selection of a Vice-President External Affairs

For the Committee,

Jan Cioe, Chair
Senate Nominating Committee

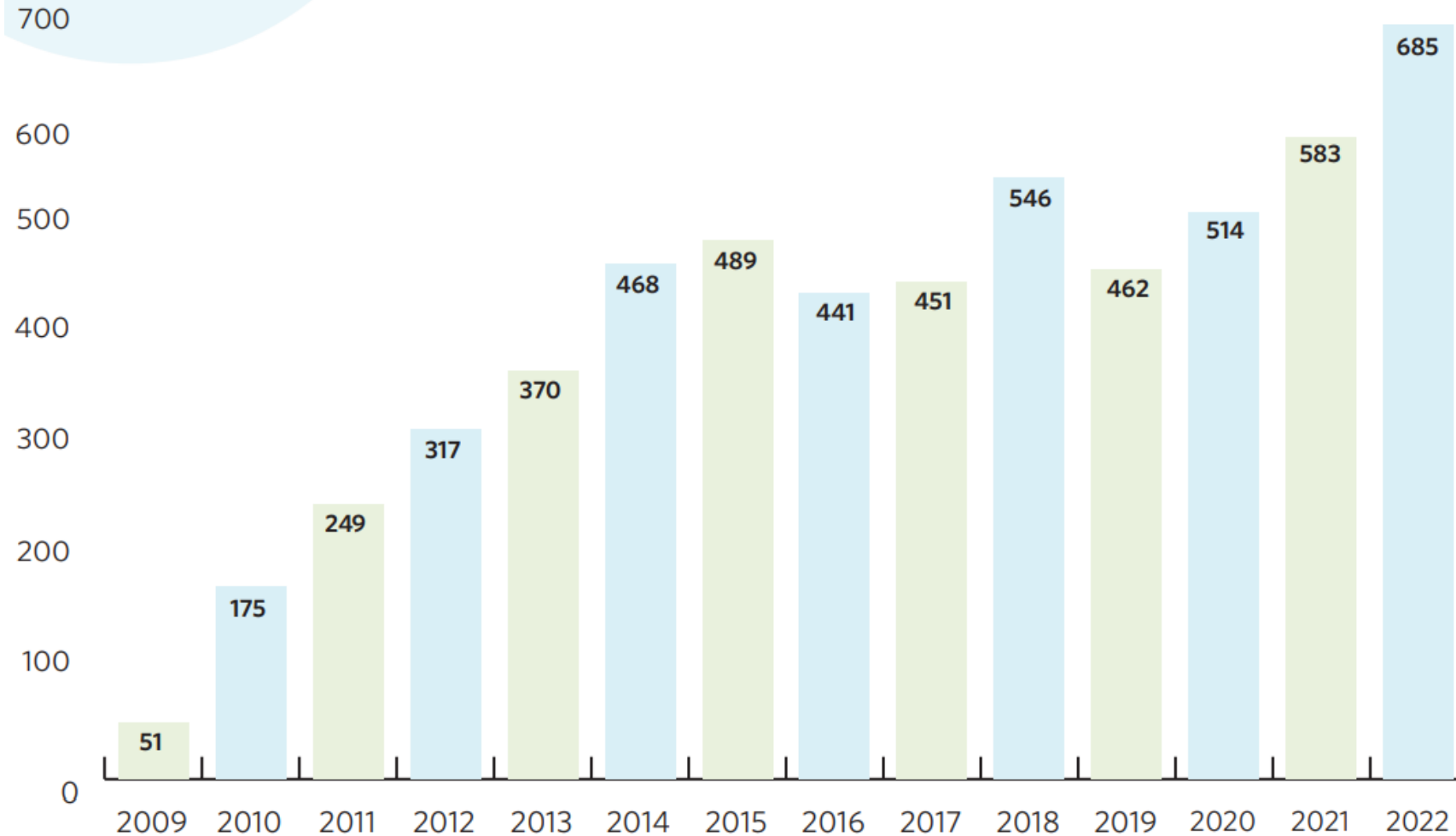


2022 Annual Report

Office of the Ombudsperson for Students

Okanagan and Vancouver Campuses

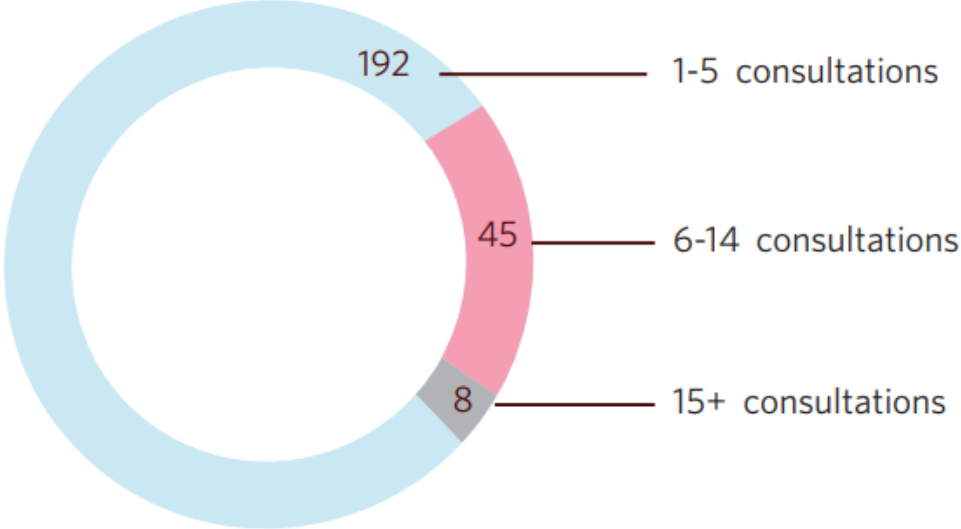
Caseload Per Year



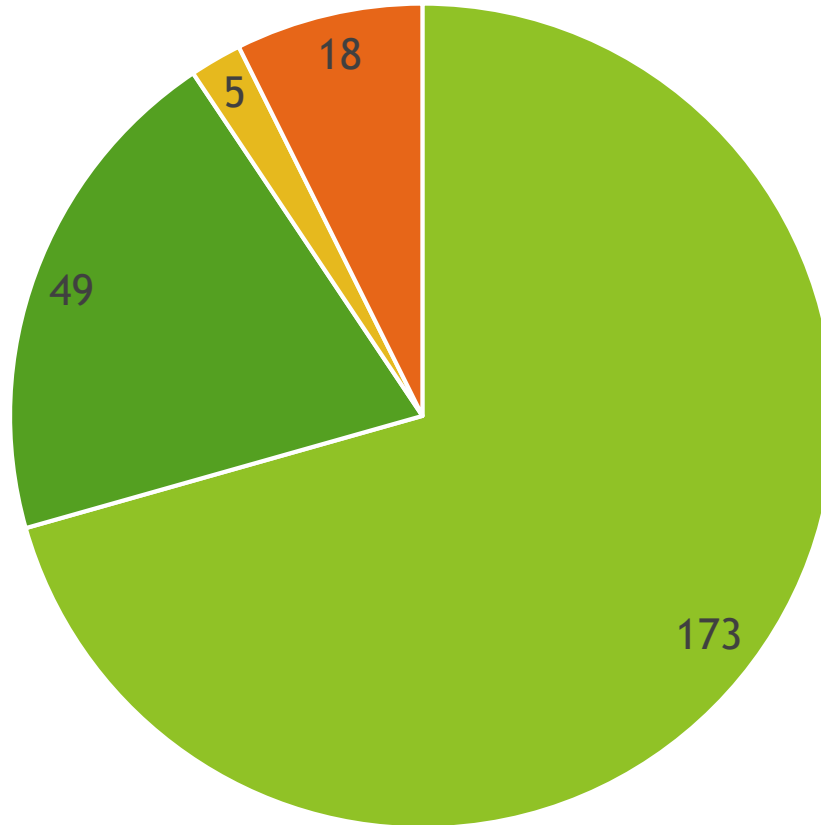
Okanagan Campus Only

- 2018 • 126/546 visitors – 23%
- 2019 • 147/462 visitors – 32%
- 2020 • 157/514 visitors – 31%
- 2021 • 175/583 visitors – 30%
- 2022 • 245/685 visitors – 36%
- 2023 • 240 visitors

Consultations Per Visitor

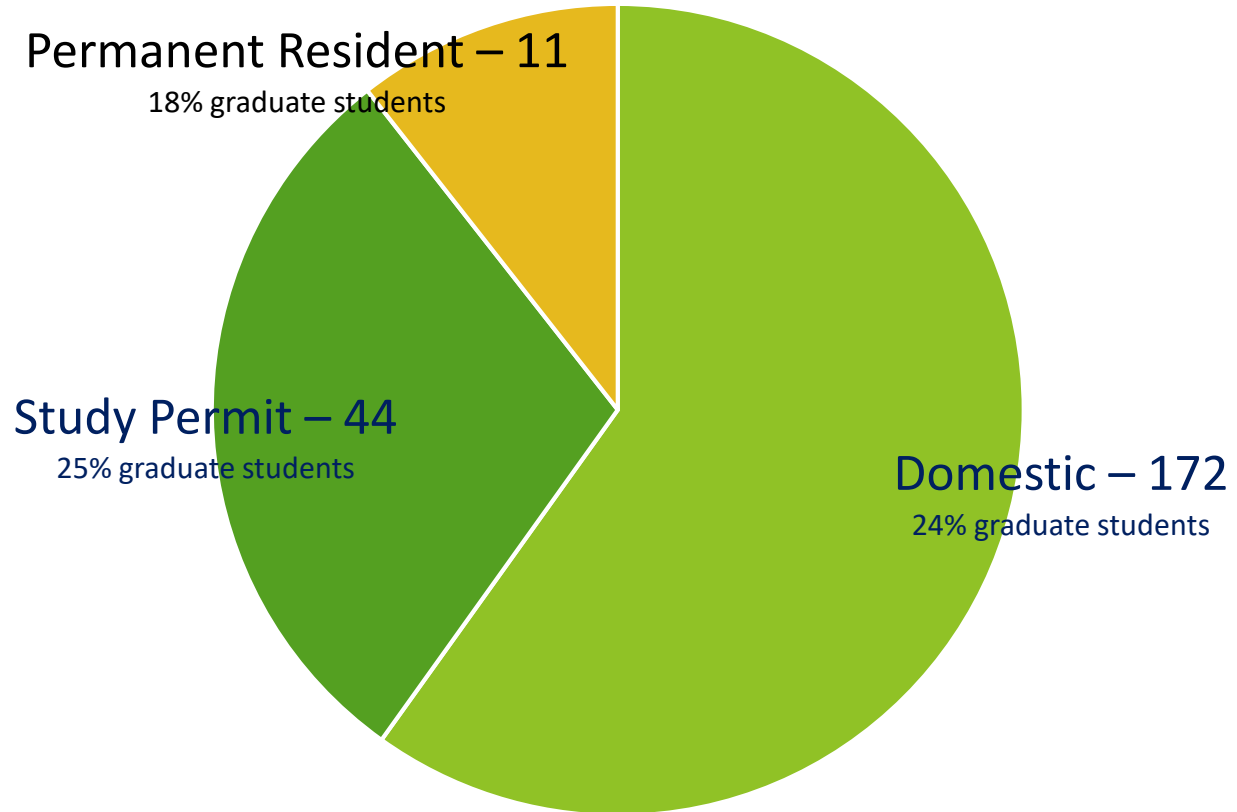


Types of Visitors - Okanagan

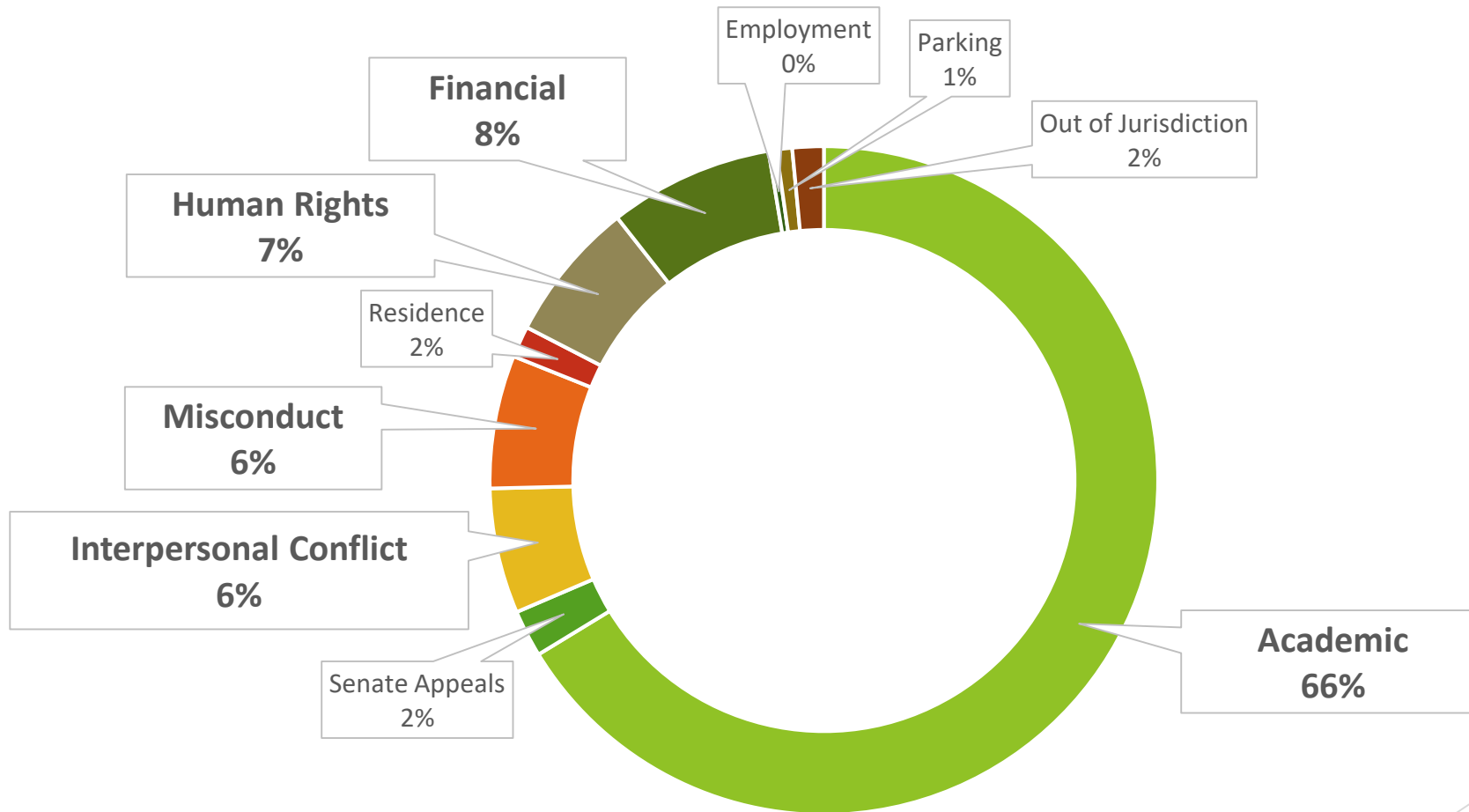


■ Undergraduate ■ Graduate ■ Post Baccalaureate ■ Other

Student Status - Okanagan



Nature of Concern - Okanagan



Reflections and Observations

FAIRNESS & WELLNESS



Fairness Triangle

Delay



Cultural Safety

Reasons

Recommendations

1. Fairness Training & Resources

- ▶ Associate Deans, Heads of Units
 - ▶ Training, templates, guidelines
- ▶ Review of procedures, practices, resources
 - ▶ Timelines are met
 - ▶ Student health & wellbeing
 - ▶ IAP, ISP, trauma-informed, culturally-responsive
 - ▶ Currency



Recommendations

2. Temporary Health Issues

- ▶ Academic Concessions Policy – “how”
- ▶ Standing Deferred Exams – expand options
- ▶ Accessible modes and timelines for making requests

Recommendations

3. Fettering Discretion

“... implies the absence of a rule dictating the result in each case...”

- ▶ Inclusion in training
- ▶ Self-review for fettered discretion

Top Five (2009-2022)

1. ACCESSIBILITY
2. CULTURAL COMPETENCE
3. GRADUATE STUDENT EXPERIENCE/SUPERVISORY RELATIONSHIP
4. DELAY
5. TRAINING FOR DECISION-MAKERS

1. Accessibility

- ▶ **Clarity and simplicity of language** in our rules, policies and procedures
- ▶ **Easy to locate** information, resources and people, both virtually and physically
- ▶ **User-perspective** focus

2. Cultural Competence

- ▶ Fairness is informed by **equity**, the Charter
- ▶ **Fair rules, processes and outcomes** require a foundational level of cultural competence and respect for diversity
- ▶ UBC's strategic commitments assume an intercultural acuity among faculty and staff that we have experienced as **spotty or clustered**
- ▶ Global issues require us to be differently **prepared**, differently **informed** and differently **agile**

3. Graduate Student Experience

- ▶ Disproportionate number of graduate student issues that centre on recurring and/or interrelated topics:
 - ▶ graduate student-supervisor relationships
 - ▶ Funding
 - ▶ Progress
 - ▶ academic integrity/progress
- ▶ Power differential
- ▶ Cultural competencies, expectations and communications

4. Delay

“Administrative tribunals have a duty to devote **adequate resources** to ensure the integrity of the process.”

Law Society of Saskatchewan v. Abrametz. Supreme Court of Canada, 2022

5. Training

- ▶ Fundamental tools necessary to make fair, inclusive and equitable decisions
- ▶ Core principles of procedural fairness that includes:
 - ▶ **proportionality**
 - ▶ **fettering of discretion**
 - ▶ **the right to reply**
 - ▶ **unbiased decision-making**
 - ▶ **reasons**
 - ▶ **delay**
 - ▶ **impartiality**
- ▶ Trauma-informed approaches, cultural competencies, health and wellbeing and JEDII

*Shifting the notion of fairness from a legal requirement
to an ethical responsibility each one of us holds
in an interdependent social system.*



Office of the Ombudsperson for Students
www.ombudsoffice.ubc.ca



25 January 2024

To: Okanagan Senate

From: Rella Ng, Associate Vice-President Enrolment Services & Registrar

Re: 2024/25 Academic Year

Key dates for the 2024/25 **Winter Session** are as follows:**Winter Session Term 1**

Term 1 begins	Tuesday, September 3, 2024
Mid-term break	November 11-15, 2024*
Last day of Term 1 classes	Friday, December 6, 2024
First day of exams for Term 1	Monday, December 9, 2024
Last day of exams for Term 1	Friday, December 20, 2024
Number of Teaching Days	62

Winter Session Term 2

Term 2 begins	Monday, January 6, 2025
Mid-term break	February 17-21, 2025**
Last day of Term 2 classes	Tuesday, April 8, 2025
First day of exams for Term 2	Friday, April 11, 2025
Last day of exams for Term 2	Saturday, April 26, 2025
Number of Teaching Days	62

*Inclusive of Remembrance Day (November 11) statutory holiday observed in British Columbia.

**Inclusive of Family Day (February 17) statutory holiday observed in British Columbia.

Key dates for the 2025 **Summer Session** are as follows:**Summer Session Term 1**

Term 1 begins	Monday, May 12, 2025
Last day of Term 1 classes	Thursday, June 19, 2025
First day of exams for Term 1	Monday, June 23, 2025
Last day of exams for Term 1	Friday, June 27, 2025
Number of Teaching Days	28

**Summer Session Term 2**

Term 2 begins	Wednesday, July 2, 2025
Last day of Term 2 classes	Friday, August 8, 2025
First day of exams for Term 2	Monday, August 11, 2025
Last day of exams for Term 2	Friday, August 15, 2025
Number of Teaching Days	27

Please note that graduate and professional programs may have their own term dates as set out in the Academic Calendar.

Draft term and examination dates for academic years up to and including 2027/28 may be viewed on the Senate website: <https://senate.ubc.ca/okanagan/termdates>.