16 May 2024

To: Okanagan Senate

From: Senate Academic Building and Resources Committee

Re: Annual Report 2023/24 (information)

Please find attached the 2023-2024 Annual Report of the activities of the Senate Academic Building and Resources Committee.

For the Committee,

Dr. Peter Arthur
Chair, Senate Academic Building and Resources Committee

Dr. Barb Marcolin
Vice-Chair, Senate Academic Building and Resources Committee
Committee Background and Terms of Reference

The mandate and responsibilities of the Senate Academic Building and Resources Committee are set out in its terms of reference:

*Responsible for recommending the following to Senate:*

- An annual report outlining the work of the Committee and the physical and budget resources available for the development and maintenance of the campus.

*Delegated authority over the following by Senate:*

- Reviewing, raising issues, and monitoring the implementation of the Campus Master Plan;
- Recommending priorities on new academic buildings with consideration for the needs of academic and non-academic buildings, balance between type of teaching spaces, and relationship to physical plant and planning; and
- Reviewing and raising issues regarding the impact of every development, whether building or landscape, on the total teaching and academic resource.

Alongside the responsibilities set out in its terms of reference, the Senate Academic Building and Resources Committee also serves as the Okanagan subcommittee of the Council of Senates Budget Committee and is responsible for fulfilling the mandate of the Council of Senates Budget Committee on the Okanagan campus. The terms of reference of the Council of Senates Budget Committee are as follows.

*The Budget Committee shall:*

- Meet with the President and assist in the preparation of the University budget; and
- Make recommendations to the President and to report to the Okanagan and Vancouver Senates at least annually concerning academic planning and priorities as they relate to the preparation of the University budget.

*In advising the President on the University budget, the Budget Committee may request information on any of the University’s fund accounts.*
The complete Council of Senates Budget Committee includes representation from both campuses. The full Budget Committee leaves fulfilment of its terms of reference to the Senate Academic Building and Resources Committee, and its counterpart on the Vancouver campus.

Activities

During the 2023-24 academic year, the Committee met on seven occasions. The agendas for each meeting were set through the collaboration of the Committee Chair, the Deputy Vice-Chancellor and Principal, the Provost and Vice-President, Academic and the Associate Vice-President, Finance and Operations to ensure that items that are a priority for the Committee are brought forward.

The topics addressed by the Committee during the 2023-24 academic year include the following:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Subject</th>
<th>Presenters and Guests</th>
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<tr>
<td>17 October 2023</td>
<td>UBCO Financial Overview &amp; Budget Process</td>
<td>Rob Einarson</td>
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<td>UBCO Fiscal 2023/24 Q2 Update</td>
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<td>6 November 2023</td>
<td>DTK and XSS Project Updates</td>
<td>Rob Einarson</td>
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<td>Budget Process Timeline Overview</td>
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<td>Collective Agreements</td>
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<td>11 December 2023</td>
<td>Update on Integrated Renewal Program – Student</td>
<td>Joanne Fox</td>
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<td>New Micro-Credential Program Development Strategy</td>
<td>Heather Berringer, Michelle Lamberson</td>
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<td>8 January 2024</td>
<td>UBCO Sustainability/Climate Action Update</td>
<td>Ben Johnson, Leanne Bilodeau</td>
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<td>Building Operations and Energy Efficiency Programs</td>
<td>Shelley Kayfish, Roger Bizzotto, Colin Richardson</td>
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<td>Update on the Budget</td>
<td>Rob Einarson</td>
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<td>12 February 2024</td>
<td>UBC Okanagan 2024/25 Budget Presentation</td>
<td>Rob Einarson</td>
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The Committee would like to thank all those who shared their expertise over the course of the year. We also offer sincere thanks to each member of the Committee and to the Senate Office staff for their thoughtful, dedicated work.

Respectfully submitted,

Dr. Peter Arthur  
Chair, Senate Academic Building and Resources Committee

Dr. Barb Marcolin  
Vice-Chair, Senate Academic Building and Resources Committee