

Course Validation Meeting Q&A
12 December 2022



Q: Is there not a possible fourth option for pre- and co- requisites?

OPTION 4: Keep the pre- (or co-) requisite but don't enforce it.

OUTCOME: Calendar still says that the pre- or co- requisite course is required, perhaps in the course description rather than in a pre- or co- requisite Workday Student field.

Reasoning: Changing a pre- (or co-) requisite to a recommendation completely changes the meaning. Subject experts know that students need the background material to succeed. The Workday Student limitation should not be allowed to prevent subject experts from conveying this critical information in the calendar. The alternative of enforcing many prerequisites is too restrictive when dealing with transfer students, students who change faculties, students with standing deferred status, and many other common situations. Hard pre-requisite checks will prevent students from registering in June when the decision is much more appropriately made in September or January when the course starts.



A: The Registrar and the Office of the Senate advise against practices that create system workarounds like those the course validation project aims to undo. A prerequisite is a course that the student must complete prior to registering for the selected course. It is either enforced or recommended, and in the case of the latter, the recommendation is noted in the course description.



Q: The current courses from the Calendar are from the May/June 2022 calendar updates. How will we validate courses that were submitted to curriculum afterwards?

A: The course data that was provided was pulled from the system in July 2022. Since that time (current session), the Office of the Senate has attempted to flag new curriculum that includes elements in the course validation project (pre-requisites, co-requisites, equivalencies) to ensure the courses will function appropriately in Workday Student. Ultimately, units are responsible for proposing curriculum that adheres to system functionality.



Q: How will courses coming in 23S, 23W, 24S be validated?

Courses that were offered prior to this validation (ex. course offered in 2021, not currently on the spreadsheet but we know we will offer it in 24W).

A: If a course was open in the system as of July 2022 and includes one of the elements for validation (pre-requisites, co-requisites, equivalencies), it was included on the spreadsheet. Any new curriculum coming forward should adhere to system functionality.



Q: Detail codes (lettering) of courses, example: MUSC 407A, 407B, 407C. How will these convert to Workday? Our current understanding is that only MUSC 407 will go into Workday, and then at the section level the course detail codes (A, B, C) can be added. Is this correct?

A: For courses with detail codes, the plan for the design in Workday Student brings these codes into the new system. The goal is to replicate the current state as closely as possible.



Q: In Workday, will the detail code/lettering/subtitle carry over to the next session? Over does it need to be manually programmed each time? Ex. MUSC 407P with subtitle “Piano” programming in 24W, how does it appear in 25W? As only MUSC 407, or with the detail code and subtitle?

A: The plan for the design in Workday Student is that the detail code and subtitle will be carried over. This will be confirmed with testing.



Q: Specializations for grad courses, Ex. This course is restricted to students in one of these programs: MA, PHD with one of these specializations: ****PSYC, ****NRSC. Can this be added to the Senate spreadsheet, or does it require a Cat 2 change?

A: If the restriction information was added at the Faculty level and does not appear in the Calendar, then a Category 2 proposal is required to update the course description. In general, Senate restrictions appear in course descriptions, or at least in the Calendar.



Q: The Senate spreadsheet has old courses which are no longer offered. Can the note to delete course be added to the Senate spreadsheet, or does it require a Cat 2 change?

A: A Category 2 proposal is required to delete the course.



Q: We have these SISC Restriction in many courses: “Choose one section from all 2 activity types (lecture, lab).” Will this view of courses align in Workday? What is the sentence that we need to add in the Cat 2 that will make sense in Workday?

A: Yes, this will be done through instructional formats (we have mapped current activity types to Workday Student instructional formats). It’s added on at the time of scheduling. It’s not part of the curriculum process.



Q: Does the expectation continue to be that faculties will submit one spreadsheet, one time, by March 15? If we finish validating a subject code early, can we start submitting portions of the spreadsheet?

A: The Office of the Senate had originally asked that Faculties submit their spreadsheets all at once, but considering the volume for some Faculties, we will accept pieced submissions so long as they have the appropriate Faculty approval.



Q: If two courses are equivalent, will either count towards program requirements specific to a discipline? For example, BIOL 424 = MGMT 470. The BSc BIOL requires 24 credits of upper-level BIOL. If the student registers in MGMT 470 course, will those credits apply towards this requirement?

A: If the courses are configured as equivalents in Workday Student, they will automatically apply towards the academic requirements. If an advisor doesn't want that, they can override post-factum.

On the Academic Progress Report, only one course will be configured to count towards the program of study academic requirements, e.g., BIOL toward Biology. If the equivalency with MGMT is set up on the course level, then it applies automatically, even though the MGMT course is not configured to count towards the Biology academic requirements.



Q: Suppose that Course A and Course B are co-requisites. Will it be possible for a student to take Course A in winter session term 1 and Course B and in term 2? Or will the student be required to take both courses simultaneously in a single term?

A: Yes, the student would be able to take Course A in term 1 and Course B in term 2. *Note: Co-requisite functionality is still being tested.*

