

Vancouver Senate Admissions Committee

MINUTES OF 25 OCTOBER 2023

10:00 a.m. – 12:00 p.m.

Via zoom

Attendance: Dr. Joanne Fox (Joint Faculties Senator – Faculty of Science)
Dr. Agnes d’Entremont (Senator, Faculty of Applied Science)
Dr. Nancy Ford (Senator, Faculty of Dentistry)
Dr. Fawziah Lalji (Senator, Faculty of Pharmaceutical Sciences)
Dr Jackie Stewart (Joint Faculties Senator – Faculty of Science)
Dr. James Charbonneau (Associate Dean, Faculty of Science)
Dr. Bhushan Gopaluni (Associate Vice-President Academic, as designated by the Academic Vice-President)
Kareem Hassib (Student Senator, At-large)
Prof. Carol Jaeger (Associate Dean, Faculty of Applied Science)
Dr. Zul Kanji (Director, Admissions and Student Affairs, Faculty of Dentistry)
Dr. Laurie McNeill (Associate Dean, Faculty of Arts)
Brendan Morey (Assistant Dean, Faculty of Graduate and Postdoctoral Studies)
Dr. Ingrid Price (Senator, Faculty of Pharmaceutical Sciences)
Sam Saini (Head of unit responsible for undergraduate admissions, as designated by the Registrar)
Elicia Salzberg (Senior Associate Dean, Faculty of Commerce and Business Administration)

Regrets: Kevin Doering (Convocation Senator)
Samuel Kenston (Student Senator, Faculty of Graduate and Postdoctoral Studies)
Dr. Marion Pearson (Associate Dean, Faculty of Pharmaceutical Sciences)
Dr. Shahin Shirzad (Assistant Dean, Faculty of Medicine)
Dr. Zhaoming Xu (Associate Dean, Faculty of Land and Food Systems)

Guests: Dr. Scott Finch (Associate Dean, Students | Faculty of Forestry)
Dr. Robert Kozak (Dean, Faculty of Forestry)
Chiara Longhi (Director of Student Services | Faculty of Forestry)
Jorma Neuvonen (Assistant Dean, Professional Education and International Collaboration | Faculty of Forestry)

Secretariat: A. Breen and B. Menard

ITEM 1: CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 10:03 a.m.

ITEM 2: ADOPTION OF THE AGENDA

The agenda was adopted by general consent.

ITEM 3: MINUTES OF THE MEETING OF 26 JULY 2023 (approval)

<i>J. Fox I Price</i>	}	<i>That the Minutes of the meeting of 26 July 2023 be approved, as circulated.</i>
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Approved

ITEM 4: BUSINESS ARISING FROM THE MINUTES OF 26 JULY 2023

It was confirmed that students in the Master of Physical Therapy Island Cohort will have access to the University of Victoria Library.

ITEM 5: MINUTES OF THE MEETING OF 27 SEPTEMBER 2023 (approval)

<i>J. Fox J. Charbonneau</i>	}	<i>That the Minutes of the meeting of 27 September 2023 be approved, as circulated.</i>
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Approved

ITEM 6: BUSINESS ARISING FROM THE MINUTES OF 27 SEPTEMBER 2023

The Committee was provided an update on the call for nominations for Chair and Vice-Chair; two nominations for Chair and one nomination for Vice-Chair were received. As one candidate withdrew from consideration for Chair, an e-vote was not required. The Chair and Vice-Chair were acclaimed as elected.

ITEM 7: BACHELOR OF INDIGENOUS LAND STEWARDSHIP (approval)

The Chair invited S. Finch and C. Longhi to present the Calendar statement on the application process for the Bachelor of Indigenous Land Stewardship. The positionality statement will enable the Faculty to identify applicants best suited and likely to succeed in the Indigenous Land Stewardship program. It will also allow the Faculty to plan how best to implement/accommodate hybrid and multiaccess teaching formats.

The Committee recommended the following revisions to the proposed Calendar entry:

- Include a link to the Faculty/program website where additional information is available;
- Include specific language about who is eligible for the program; and
- Include a statement in the final paragraph regarding suitability for the program.

The Chair called for a motion as follows:

<i>J. Fox I. Price</i>	}	<i>That the Committee approve and recommend to Senate for approval the application process for applicants to the Bachelor of Indigenous Land Stewardship program, effective for entry to the 2024 Winter Session and thereafter, as amended</i>
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Approved

ITEM 8: RENEWAL OF MEMORANDUM OF AGREEMENT: TRANSatlantic FOREstry MASTER’S PROGRAM (TRANSFOR-M) (approval)

The Chair invited J. Neuvonen to present the renewed Memorandum of Agreement for the TRANSatlantic FOREstry Master’s Program (TRANSFOR-M). The program is a 2-year course-based dual degree program leading to a European and a Canadian degree in the field(s) of Forestry and/or Resource and Environmental Management. Under the agreement, each UBC Master of Forestry student participating in the TRANSFOR-M agreement receives a UBC Master of Forestry (MF) degree (upon completion of MF degree requirements) and one of the degrees offered by one of the European partner institutions (upon completion of degree requirements of the program administered by the partner institution).

The program was first implemented in 2011 via a consortium of European and Canadian universities and has been renewed several times since, most recently in 2018. For the next phase of the program, the purpose, structure and function will remain the same and the proposed renewed agreement includes the following amendments (as detailed on page 5 of the proposal):

- Two new institutions will join as participants: Lakehead University (Ontario) and Swedish Agricultural University;
- The University of New Brunswick and Albert-Ludwigs-University Freiburg will leave the consortium;
- New degree options offered by European partners to broaden topical choices for students in the areas of Forestry, Environment or Conservation Sciences;
- Study plans with signatures from both institutions are only required if a specific course must be taken for transfer credit;
- Clarification of nomenclature used for classification of students at some partner institutions (i.e., some European institutions do not register incoming students in a Master’s program though a Master’s degree is granted at the end of the program);
- Minor editorial corrections to the agreement.

Following Senate approval, the revised memorandum will be forwarded for approval by the Council of Senates and the Board of Governors.

The Committee recommended the following revisions:

- Remove the January 5th application deadline date from the Calendar entry and have it reflected in the Program’s website; and
- Update the first link on page 6 re. how to apply for the program.

<p>J. Fox C. Jaegar</p>	<p>} <i>To approve and recommend to Senate for approval the revised terms of the affiliation agreement on TRANSFORM: Transatlantic Master Programs Leading to a European and a Canadian degree in Forestry, Environmental or Conservation Sciences, as set out in the “Memorandum of Understanding Between Bangor University (Wales), University of Eastern Finland, University of Natural Resources and Life Sciences Vienna, University of Padova and Swedish University of Agricultural Sciences (SLU) (Collectively, the “EU Members”) and University of Alberta, The University of British Columbia, and Lakehead University (Collectively, “the Canadian Members”).</i></p>
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Approved

ITEM 9: OTHER BUSINESS

None.

ITEM 10: NEXT MEETING – 22 NOVEMBER 2023 10:00 a.m. – 12:00 p.m. via ZOOM

ITEM 11: ADJOURNMENT

The meeting was adjourned at 11:18 a.m.

ITEM 12: CATEGORY 2 PROPOSALS (circulated for email approval)

- a. Master of Physical Therapy-North – Supplementary Application
- b. English Language Proficiency Standards and GRE Requirements – Faculty of Graduate and Postdoctoral Studies
- c. Admission Appeals –Juris Doctor
- d. Master’s Degrees | Required Documentation – Faculty of Graduate and Postdoctoral Studies
- e. Doctoral Degrees | Required Documentation – Faculty of Graduate and Postdoctoral Studies
- f. UBC Graduate Admissions Applicant Declaration
- g. Student Mobility Agreement Renewals: London School of Economics (UK) and Stellenbosch University (South Africa)

Re. Item 12b, it was confirmed that the proposed changes are intended to better align Calendar language related to undergraduate and graduate English language proficiency requirements.

There being a few issues for further clarification, Item 12b was withdrawn by the proponents and will be resubmitted for Committee consideration at a future meeting.