



SENATE AGENDA COMMITTEE MEETING MINUTES

Friday, September 5, 2025 from 12:01-12:30 pm via Zoom

Attendees

Senators	D. Fontana, N. Pindell
Ex Officio	B. Britton, J. Fox (Vice-Chair), S. Gopalakrishnan, K. Lo, L. Moss, R. Ng, W. Norman
Guest	J. Cool
Regrets	L. Burr, J. Gilbert, K. Kanji (Chair)
Senate Staff	C. Eaton (Clerk), B. Menard

Call to Order and Land Acknowledgement The meeting of the Senate Agenda Committee (the “Committee”) was called to order at 12:01 pm by J. Fox, Vice-Chair. She also provided an acknowledgement of the land.

Agenda **Motion:** *That the Committee adopts the September 5, 2025 agenda.*

Carried by general consent.

Minutes **Motion:** *That the Committee approves the May 2, 2025 minutes.*

Carried by general consent.

Committee Membership Changes The Vice-Chair stated that Catherine Rawn, who was an ex officio member, was outgoing. She announced that Sathish Gopalakrishnan would be joining as the new incoming Chair of the Senate Curriculum Committee.

In Camera – Agenda of the September 17, 2025 Vancouver Senate N/A

Other Business The Clerk noted that the current year marked the third year of the triennium, which would trigger the Triennial Review process for the Senate and its committees beginning next month. He indicated that he would send a request to the Agenda Committee, asking it to review its operations and terms of reference, and to put forward any proposed revisions. He added that all Senators



would receive an email inviting them to offer broader input on Senate operations and submit any recommendations.

The Clerk explained that each committee would be asked to engage in a period of self-reflection to assess their recent activities and suggest changes for the upcoming triennium. He clarified that any proposed rule changes resulting from this review would be submitted to the Agenda Committee for consideration and to the Nominating Committee, which would then bring forward recommendations to the Senate.

The Clerk explained that the Committee needed to resume discussions regarding the External Review recommendations. He noted that several items remained outstanding and required further consideration. He identified the timing of Senate meetings as one of the more prominent issues, especially in terms of member availability and inclusivity. He added that these discussions should be concluded relatively early so that the next Senate, in the upcoming triennium, would have clear direction if changes to the schedule were to be implemented. He confirmed that this topic would be included in the October committee agenda and encouraged members to review the External Review recommendations.

Action:

Discussion about External Review recommendations to be added to October committee agenda.

The Vice-Chair encouraged members to revisit both the 2020-2023 Triennial Review and the External Review recommendations and to engage in committee-level discussions accordingly. She noted a connection between the External Review and the possibility of revising the Committee's terms of reference.

B. Britton recalled previous discussions regarding the governance structure concerning the Nominating and Agenda Committees. He referred to a past joint committee meeting, during which, in his view, the Chair of the Senate did not offer clear direction on how to proceed. He suggested that obtaining clearer guidance would be beneficial for advancing those conversations.

The Clerk summarized the administration's position as allowing any changes that did not incur costs.

The Vice-Chair reiterated that the Committee should review the relevant discussions and recommendations in preparation for the October committee meeting, which would include both the triennial and external reviews.

Next Meeting

Friday, October 3, 2025 from 12-1 pm



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Adjournment The meeting adjourned at 12:30 pm.