



**SENATE AGENDA COMMITTEE  
MEETING MINUTES**

Friday, May 2, 2025 from 12:02-12:56 pm via Zoom

**Attendees**

**Senators** D. Fontana, J. Gilbert

**Ex Officio** B. Britton, L. Burr, J. Fox (Vice-Chair), K. Lo, L. Moss, C. Rawn

**Guest** G. Faulkner

**Regrets** K. Kanji (Chair), R. Ng, N. Pindell, W. Norman

**Senate Staff** C. Eaton (Clerk), B. Menard

**Call to Order and Land Acknowledgement** The meeting of the Senate Agenda Committee (the “Committee”) was called to order at 12:02 pm by J. Fox, Vice-Chair. She also provided an acknowledgement of the land.

**Agenda** **Motion:** *That the Committee adopts the May 2, 2025 agenda.*

**Carried by general consent.**

**Minutes** **Motion:** *That the Committee approves the April 4, 2025 minutes.*

**Carried by general consent.**

**Business Arising from the Minutes** None.

**In Camera – Agenda of the May 14, 2025 Vancouver Senate** N/A

**Other Business** B. Menard noted that the Committee had held discussions months earlier regarding potential actions it could take in response to the External Review. The break between academic sessions could allow the Committee to address those topics over the summer in preparation for the Triennial Review starting in September.



The Clerk suggested speaking with the Chair and Vice-Chair separately in about a month to decide whether to hold a dedicated discussion. For the time being, he recommended withdrawing the item.

The Vice-Chair noted agreement with the Clerk. She noted that when agendas were full, there was not enough time for a substantive discussion about reform and review, which was the purpose of the External Review. She proposed holding a meeting without an agenda-setting component to focus specifically on the External Review.

The Clerk replied that such a meeting would be preferable and thanked the Vice-Chair.

C. Rawn shared that this meeting was her last with the Committee as she would be going on sabbatical. She explained that the Curriculum Committee would hold a business meeting in June, during which they would elect the Chair and Vice-Chair. She noted that the next Chair would join the Agenda Committee in September.

The Vice-Chair thanked C. Rawn for her service.

B. Britton asked whether all committees had submitted annual reports. He mentioned that the Nominating Committee had discussed the Library Committee and questioned whether reporting was broadly visible to the Senate. He inquired if there was a way to track reporting.

The Clerk clarified that the only obligation was for committees that had not reported to Senate in the past year to submit an annual report. Otherwise, there was no requirement. He added that the two appeals committees were outstanding and had requested permission to report in September due to other commitments.

B. Britton thanked the Clerk.

**Next Meeting** Friday, September 5, 2025 from 12-1 pm

**Adjournment** The meeting adjourned at 12:56 pm.