



SENATE AGENDA COMMITTEE MEETING MINUTES

Friday, September 6, 2024 from 12:02-12:39 pm via Zoom

Attendees

Senators	J. Gilbert, K. Kanji (Chair), J. Lorien, N. Pindell
Ex Officio	L. Burr, J. Fox (Vice-Chair), P. Harrison, K. Lo, C. Rawn
Regrets	R. Ng, W. Norman
Senate Staff	C. Eaton (Clerk), B. Menard

Call to Order The meeting of the Senate Agenda Committee (the “Committee”) was called to order at 12:02 pm by K. Kanji, Chair.

Minutes **Motion:** *That the Committee approves the May 3, 23 and 28, 2024 minutes.*

Carried by general consent.

**In Camera –
September 18, 2024** N/A

**Continuation of
Discussion of Senate
External Review** The Clerk provided a summary of the Committee’s last discussion regarding how to proceed with the recommendations from the External Review that relate to the Committee. Committee members discussed the potential for the Committee to have a greater governance and planning role including establishing work plans for each committee and reviewing these plans annually, and also the potential merger with the Nominating Committee.

The chair of the Senate Nominating Committee confirmed that they had not yet engaged in a thorough discussion about the External Review recommendations relating to a committee merger.

The chair proposed creating a Qualtrics survey to gather aggregate opinions from the group, aiming to facilitate a more comprehensive understanding of members' views. Committee members noted that engaging in synchronous dialogue has proven more enlightening than merely reading isolated responses from members. The Clerk noted that



requests for comment from the President's Office have not yet received a response.

The chair suggested inviting members of the Nominating Committee to the upcoming October meeting which the president will be attending, which the Committee supported. Committee members discussed what they saw as the most critical topics to discuss with the president, highlighting key areas such as resources, the role of the Agenda Committee and meeting times. The chair also noted whether the president's capacity would allow him to attend Agenda Committee meetings.

Action:

The Clerk will invite the Nominating Committee to attend the October 4, 2024 meeting of the Committee with the president. He will also extend the meeting by 30 minutes to go from 12:00-1:30 pm.

Other Business

None.

Adjournment

The meeting adjourned at 12:39 pm.