SENATE CURRICULUM COMMITTEE MEETING
MINUTES
Monday 11 July 2022
1:01-2:13 pm via Zoom

Attendees

Senators
S. Gopalakrishnan
C. Jaeger
X. Jiang (student)
S. Kandola (student)
R. Kozak
C. Krebs (Chair)
V. Li (student)
S. Matsui
S. Singh
G. Yee (Vice-Chair, student)
K. Yu (student)

Guests
R. Kozak
C. Krebs (Chair)
V. Li (student)
S. Matsui
S. Singh
G. Yee (Vice-Chair, student)
K. Yu (student)

Regrets
S. Bates
A. Dulay
P. Englezos
J. Hoegg
C. Holmes
S. Jarvis-Selinger

Senate Staff
N. Hutchinson
S. Jhangiani
S. Parker
C. Rawn
M. Quayle
K. Ross
J. Fletcher
J. Stewart
M. Pearson
L. Stothers
E. Whitney

Ex Officio
S. Brown
P. Culbert

Call to Order and
Territorial
Acknowledgement
The meeting of the Senate Curriculum Committee (the “Committee”) was called to
order at 1:01 pm on 11 July 2022 by C. Krebs, Chair.

Agenda
THAT THE Senate Curriculum Committee adopts the 11 July 2022 agenda, as presented.
Carried by general consent.

Meeting Minutes
THAT THE Senate Curriculum Committee approves the 25 April 2022 meeting minutes, as
presented.
Carried by general consent.

Business Arising
from the Minutes
None to report.

New Committee
Members
Welcome to the following New Committee Members:
- Dr. Sandra Brown, Faculty Curriculum Chair, Land and Food Systems
- Xiutong Tony Jiang, Student Senator, Forestry
- Vivian Li, Student Senator, Land and Food Systems
- Keanna Yu, Student Senator, Science

For Approval
Revised Guide to Curriculum Submissions for UBC Vancouver
THAT THE Senate Curriculum Committee approves the revised Guide to Curriculum Submissions for UBC Vancouver, as presented.

It was noted that changes to version 15 of the Guide are mostly editorial. Discussion ensued regarding the edits, with fulsome discussion about Appendix M: Modes of Delivery.

**Action Item:**
Senate Office to work with C. Rawn to prepare a preamble to Appendix M, which explains the relevance of the appendix to curriculum proposals and how it can be applied.

Moved: C. Krebs
Seconded: C. Rawn
Carried.

**Subcommittee Reports – Applied Faculties**
S. Gopalakrishnan presented:

New courses: APBI 214, APBI 313

Delete Program: Bachelor of Environmental Design (B.En.D.) > Minor in Arts

THAT THE Senate Curriculum Committee approves the new courses and program deletion, as circulated.

C. Rawn inquired whether the Department of Psychology was consulted for APBI 313. It was noted that S. Burk signed-off on the consultation on behalf of the Faculty of Arts. It was noted that changes to pre-requisites or equivalencies will require a Category 2 curriculum proposal.

**Action Item:**
Senate Office to connect S. Brown and C. Rawn to discuss possible additional consultation for APBI 313.

Moved: S. Gopalakrishnan
Seconded: G. Yee
Carried.

**Subcommittee Reports – Arts**
C. Krebs and C. Rawn presented:

New courses: AMNE 394, RMST 400, THFL 312, VISA 312, CHIN 467, CHIN 468, JRNL 200

New course code: ASIX (Asian Studies Crossings)

THAT THE Senate Curriculum Committee approves the new courses and new course code, as circulated.

Moved: C. Krebs
Seconded: N. Hutchinson
Carried.

**Subcommittee Reports – Graduate**
N. Hutchinson presented:
New courses: ASIA 519, CHBE 698, EPSE 631, ETEC 541, NRSC 510, PPGA 528

Revised Programs: Master of Archival Studies (M.A.S.) and the Master of Archival Studies/Master of Library and Information Studies Dual Degree (M.A.S./M.L.I.S.)

**THAT THE Senate Curriculum Committee approves the new courses and revised programs, as circulated.**

N. Hutchinson noted a typo in the department name listed in the proposal for EPSE 631.

**Action Item:**
Senate Office to correct typo.

Moved: N. Hutchinson
Seconded: C. Rawn
Carried.

**Subcommittee Reports – Health and Education**

C. Krebs presented:

New course: NURS 270

**THAT THE Senate Curriculum Committee approves the new course, as circulated.**

Moved: C. Krebs
Seconded: C. Jaeger
Carried.

**Discussions**

**References to Distance Education in the Calendar**

As brought forward by the Vancouver Senate Academic Policy Committee and approved at the May 2022 Vancouver Senate meeting, “distance education” and guided independent study course designations and associated fees will be eliminated. References to these will be removed from the Academic Calendar.

**IRP Change Management**

The discussion advised what to expect as the new Student Information System (Workday Student) is expected to launch for the 2023/24 academic year, specifically starting with the 2024W session.

In order for curriculum to be stabilized for the 2024W session, faculties should work to have all complex curriculum proposals, primarily Category 1, submitted for approval no later than May 2023. Following this date, it is expected that only less complex proposals will be accepted until the launch date.

Ongoing updates will be posted at: [https://senate.ubc.ca/senate-irp-transition/](https://senate.ubc.ca/senate-irp-transition/)

**Indigenous Strategic Plan (ISP) - Sharing Experiences with Implementing ISP in Curriculum (Cont’d)**

G. Yee stated that she is currently involved with a community-based work-learning program which supports Indigenous students as well as students with disabilities. She has found the firsthand experience very beneficial. Her work has been to holistically
implement and engage, across vast disciplines and community partners, many of those actions suggested in the Indigenous Strategic Plan.

C. Rawn added that she had been working through one of the "Pulling Together" guides by BCcampus Open Publishing. It was noted that one of the guides is specifically for curriculum developers and that it may be of interest to the Senate Curriculum Committee. The guide is located here: https://opentextbc.ca/indigenizationcurriculumdevelopers/

Other Business

None.

Next Meeting

The next meeting of the Committee will be held on Monday 26 September 2022 from 1-3 pm.

Adjournment

The meeting adjourned at 2:13 pm.