



**SENATE CURRICULUM COMMITTEE  
MEETING MINUTES**

Monday, September 25, 2023 from 1:01-2:12pm via Zoom

**Attendees**

- Senators** H. Amin, S. Bredin, I. Caguiat (Vice-Chair), P. Englezos, B. Goold, S. Gopalakrishnan, R. Kozak, S. Lavallee, D. Li, H. Patraschuk, I. Price, C. Rawn (Chair), S. Rout, S. Singh, J. Stewart, A. Uzama
- Ex Officio** P. Culbert, S. Brown, D. Harris, C. Hendricks, C. Holmes, N. Hutchinson, C. Jaeger, S. Jhangiani, H. Law, S. Parker, E. Salzberg
- Guests** J. Fletcher, R. Morrison
- Regrets** A. Dulay, S. Jarvis-Selinger, C. Menzies, E. Whitney
- Senate Office** M. Davis, J. Iverson, B. Menard

**Call to Order and Land Acknowledgement** The meeting of the Senate Curriculum Committee (the “Committee”) was called to order at 1:01 pm on 25 September 2023 by J. Iverson.

**Agenda** **Motion: *That the Senate Curriculum Committee adopts the 25 September 2023 agenda.***

Mover: C. Jaeger  
Second: S. Gopalakrishnan  
**Carried.**

**Meeting Minutes** **Motion: *That the Senate Curriculum Committee approves the 10 July 2023 meeting minutes.***

Mover: S. Gopalakrishnan  
Second: I. Caguiat  
**Carried.**

**Business Arising** B. Menard noted that all proposals presented at the July 2023 SCC meeting were approved by delegated authority. He further noted that revisions to the ‘Guide to Curriculum Submissions’ are expected to be brought forward at the November SCC meeting.

**Introductions** Committee members, Senate Office staff and guests shared introductions.

**Election of the Chair**

After a circulated call for nominations for Chair of the SCC, two nominations for Senator C. Rawn were received. In the absence of further nominations, C. Rawn was acclaimed as elected to the position of SCC Chair.

**Election of the Vice-Chair**

After a circulated call for nominations for Vice-Chair of the SCC, nominations were received for S. Gopalakrishnan and I. Caguiat. S. Gopalakrishnan announced that he would like to withdraw his nomination to allow I. Caguiat to take the role, and as such, I. Caguiat was acclaimed as elected to the position of SCC Vice-Chair.

**Committee Orientation**

J. Iverson presented a brief overview and committee orientation.

**Career, Personal and Professional Learning Subcommittee**

C. Rawn noted that the CPPL would be an additional subcommittee responsible for reviewing non-credit credential proposals. Policy V-129 was approved last April in response to the growth in non-credit programming over recent years. In the coming months, 5-6 members will be recruited to round out this committee.

**Action Item:**

**E. Salzberg will contact Senate Office with a suggestion regarding CPPL membership.**

**Motion: *That the Senate Curriculum Committee establishes the Career, Personal and Professional Learning Subcommittee.***

Moved: C. Rawn  
Seconded: I. Price  
**Carried.**

**Proposed Subcommittee Appointments**

J. Iverson noted that in order to avoid specialization overlap, membership has been made purposefully varied to encourage a diversity of perspectives. She further noted that subcommittees are encouraged to reach out to Faculty Curriculum Chairs should questions arise about proposals during the subcommittee review process.

B. Menard noted that requests were received prior to the meeting to adjust a few subcommittee memberships. He shared those changes with the Committee.

**Motion: *That the Senate Curriculum Committee approves the 2023/24 SCC Subcommittee appointments.***

Moved: C. Rawn  
Seconded: C. Holmes  
**Carried.**

**2023/24  
Committee  
Schedule**

Although it was decided to discontinue the practice of regularly scheduled Wednesday meetings, members suggested adding the January 2024 and April 2024 Wednesday meetings.

Members of the Committee requested that in the future, calendar holds for meetings be shared as far in advance as possible. It was noted that B. Menard would send meeting holds now that the Committee's meeting schedule has been approved.

**Other Business**

C. Jaeger asked if a proposal is effective 24W, but not configured in the system in time, when will it take effect? Also, if a proposal has been approved by Senate, can it be implemented by Faculties without it being configured?

**Action Item:**

**J. Iverson to confirm with Chris Eaton and/or Rella Ng.**

**Next Meeting**

Monday 23 October 2023 from 1-3pm.

The Chair reminded all Faculty Curriculum Chairs, Subcommittee Chairs and the Vice-Chair to remain in the meeting following adjournment for a roundtable discussion regarding proposals in their respective faculty's queues.

**Adjournment**

The meeting adjourned at 2:12pm.