



**SENATE CURRICULUM COMMITTEE
MEETING MINUTES**

Monday, October 23, 2023 from 1:02-2:48pm via Zoom

Attendees

Senators S. Bredin, I. Caguiat (Vice-Chair), P. Englezos, B. Goold, R. Kozak, S. Lavallee, D. Li, I. Price, C. Rawn (Chair), S. Rout, S. Singh, J. Stewart

Ex Officio S. Brown, P. Culbert, D. Harris, C. Hendricks, C. Holmes, N. Hutchinson, C. Jaeger, S. Jarvis-Selinger, H. Law, S. Parker, H. Patraschuk, E. Salzberg, E. Whitney

Guests R. Morrison, A.-R. Vasquez

Regrets K. Accurso, H. Amin, A. Dulay, J. Fox, S. Gopalakrishnan, G. Markman, C. Menzies, A. Uzama

Senate Office M. Davis, J. Iverson, B. Menard

Call to Order and Land Acknowledgement The meeting of the Senate Curriculum Committee (the “Committee”) was called to order at 1:02 pm on 23 October 2023 by C. Rawn, Chair.

Agenda **Motion:** *That the Senate Curriculum Committee adopts the 23 October 2023 agenda.*

Mover: C. Rawn
Seconded: E. Whitney
Carried.

Meeting Minutes **Motion:** *That the Senate Curriculum Committee approves the 25 September 2023 meeting minutes.*

Mover: C. Rawn
Seconded: E. Salzberg
Carried.

Business Arising J. Iverson noted a question posed at the last committee meeting regarding if a proposal is submitted now for 24W but is not yet configured, when it can take effect. The response received to that question was the next effective session, which is 25S. It was noted that Workday will allow term 2 effective sessions, whereas the SISC did not, which will allow greater flexibility in configuring proposals. Further, if a proposal is approved but not configured, it can only be

implemented by the Faculty if it is explicitly noted as retroactive to ensure that students are aware.

J. Iverson further noted that for at least the next year, IRP will be inputting all relevant proposals into Workday, but the Senate Office will continue to be the contact for any questions about proposals.

Welcome New Committee Members

The Committee welcomed Kathryn Accurso, Faculty Curriculum Chair for Education; Joanne Fox, ex officio member as Chair to the Senate Admissions Committee; and Giovanna Markman, a student senator from the Faculty of Education.

Career, Personal and Professional Learning Subcommittee Membership

B. Menard noted that after recent recommendations regarding the Career, Personal and Professional Learning Subcommittee membership, in addition to the 3 existing SCC members, 3 additional non-SCC individuals have been put forward: Bruce Wiesner, Associate Dean, Executive Education, Larry Bouthillier, Executive Director, UBC Extended Learning and potentially Tony Botelho, Managing Director, UBC Career Centre. These individuals will be contacted in due course to confirm their willingness to serve on the CPPL.

Rename Career, Personal and Professional Learning Subcommittee

The chair noted that she would step out of the role for this discussion. The Vice-Chair assumed the role for this discussion.

As presented by I. Caguiat:

Motion: *That the Career, Personal and Professional Learning Subcommittee be renamed, as discussed.*

C. Rawn noted that the Subcommittee previously existed as the Continuing Education Subcommittee. The remit of the new subcommittee is in the non-credit space. She noted that career and professional learning is embedded in the disciplines and would not be exclusive to this subcommittee. To avoid confusion, she recommends that the Subcommittee be renamed as the Continuing Education Subcommittee.

Discussion ensued about the proposed renaming of the Subcommittee. It was noted by a member that non-credit programs are connected to the disciplines, so, the Subcommittee name should reflect its non-credit purview. Another member asked whether UBC Extended Learning proposals would be reviewed by the Subcommittee. In response, it was confirmed that since Senate Policy V-129 came into effect in September, non-credit certificate proposals will be reviewed by this subcommittee.

Discussion continued among the members regarding the use of “continuing education” versus “non-credit” with the majority speaking in favour of the use of non-credit. To align the name with the purview of policy V-129, the Committee decided to further specify the name as “non-credit credentials.” The

Vice-Chair summarized the discussion by confirming that the name will be the Non-Credit Credentials Subcommittee.

Mover: I. Caguiat
Seconded: C. Rawn
Carried.

The Vice-Chair stepped out of the chair role, and C. Rawn resumed chairing.

SUBCOMMITTEE REPORTS

Applied Faculties (1/2)

As presented by E. Salzberg:

New Courses: APBI 406, APBI 422

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

The new courses fill gaps in curriculum and received widespread support throughout the consultation process. It was confirmed that both are not restricted to LFS students.

Action Item:

In APBI 406, correct spelling of “BIOL” and correct typo “PLNT 506 or APBI 406.” Also confirm whether year standing is used in other APBI prerequisites.

Mover: I. Caguiat
Seconded: S. Jarvis-Selinger
Carried.

Applied Faculties (2/2)

As presented by E. Salzberg:

Resubmitted New Non-Credit Program Certificate: Artificial Intelligence in Digital Media

Guest: Anne-Rae Vasquez, Director, Academic Services, UBC Extended Learning

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new non-credit program certificate.*

The proponent noted that concerns initially arose around the ethical implications component, which have discussed and are going to be incorporated into at least one of the courses.

A member inquired about ownership, copyright and safeguards relating to the work that students undertake, as well as possible legal implications. In

response, the proponent confirmed that students would not be generating AI in itself, but that their work will be theoretical.

Mover: E. Salzberg
Second: C. Hendricks
Carried.

Arts

As presented by D. Harris:

New Courses: ASIX 315, FREN 103, ITAL 103, RMST 100, RMST 307, RMST 310, RMST 350, RMST 420, RMST 470

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

B. Menard confirmed that the proposal for RMST 310 had been circulated shortly before the meeting and was included in the motion.

ASIX 315 covers topics relating to the Hong Kong diaspora in Canada, which was noted as being a relatively new field, with an increasing number of publications. The Library confirmed that this course can be supported however it was noted that this area of study will require further funding if the program expand.

A member asked whether a syllabus is required for special topics courses. It was confirmed that special topics courses are used to pilot courses for one to two offerings before deciding whether to create the permanent course, so a syllabus is not required but an extended rationale should be provided.

Mover: D. Harris
Second: N. Hutchinson
Carried.

Graduate

As presented by N. Hutchinson:

New Courses: EDST 574, GEOG 516, PLNT 506

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

Mover: N. Hutchinson
Second: H. Law
Carried.

DISCUSSION – SCC Subcommittees

The Chair presented an overview of the Senate approval process for curriculum proposals. She provided a further overview of the role of a subcommittee chair.

Subcommittee members moved into breakout rooms with their fellow subcommittee members for a 10-minute discussion about subcommittee responsibilities.

Action Item:

The chair will circulate via email the PowerPoint slides used in her presentation.

**STANDING ITEM –
Integrated
Renewal Program
(IRP)**

As presented by J. Iverson:

The Senate Office will soon have new curriculum proposal forms that incorporate fields required in Workday. A beta form will be compiled and circulated for committee feedback.

OTHER BUSINESS

Next Meeting - Monday 20 November 2023 from 1-3pm.

Adjournment

The meeting adjourned at 2:48pm.