



SENATE CURRICULUM COMMITTEE MEETING MINUTES

Monday, November 18, 2024 from 1:01-2:25 pm in person

Attendees

Senators S. Bredin, P. Englezos, R. Kozak, I. Price, C. Rawn (Chair), S. Sherif, S. Singh, S. Yi-Kieran

Ex Officio S. Brown, P. Culbert, C. Holmes, N. Hutchinson, H. Law, S. Jarvis-Selinger, E. Salzberg, E. Whitney

Guests J. Fletcher

Regrets K. Accurso, S. Bates, A. Dulay, J. Fox, B. Goold, S. Gopalakrishnan, C. Jaeger, S. Lavallee, G. Markman, C. Menzies, S. Parker, A. Uzama, J. Viveiros, J. Xue, W. Zhu

Senate Office M. Davis, J. Iverson, L. Wafler

Call to Order and Land Acknowledgement The meeting of the Senate Curriculum Committee (the “Committee”) was called to order at 1:01 pm on 18 November 2024 by C. Rawn, Chair.

Agenda **Motion:** *That the Senate Curriculum Committee adopts the 18 November 2024 agenda.*

Carried by general consent.

Meeting Minutes **Motion:** *That the Senate Curriculum Committee approves the 28 October 2024 meeting minutes.*

Carried by general consent.

Business Arising None.

SUBCOMMITTEE REPORTS

Arts Presented by H. Law:

New Courses: ECON_V 473, GEOG_V 491, HIST_V 301, PERS_V 380,
PERS_V 480

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

Moved: H. Law
Seconded: C. Holmes

Discussion about ECON_V 473 suggested that Forestry prerequisites could be added to the new course, reiterating the need for proper consultation and documentation for prerequisites outside the proposing unit.

Members supported GEOG_V 491, but noted the course description was short and suggested adding an additional sentence.

Members discussed whether, and to what extent, HIST_V 301 overlapped HIST_V 427, which was approved at the last Senate Curriculum Committee meeting.

Discussion ensued about PERS_V 380 and PERS_V 480, the commonness of variable credit courses, and the process for approving them. H. Law explained that variable credit courses often occur for special topics courses and especially in language studies courses, which are commonly 3-9 credits to allow for better staffing and program planning. S. Parker supported the new PERS_V courses, however, she reminded the Committee that the Library lacks the resources and capacity to fully support all students in all language programs. There are ongoing discussions with the Provost and deans to address the issue. Members asked for clarification on what URL to refer to where the course description prompts readers to review current course offerings.

Members supported removing ECON_V 473 from the motion to approve so that the course prerequisites can be reviewed and potentially amended to include FRST_V 318.

Motion: *That the Senate Curriculum Committee removes ECON_V 473 from the list of new courses to approve.*

Moved: S. Jarvis-Selinger
Seconded: C. Holmes
Carried.

Remaining **action** items were summarized:

- Add a sentence to GEOG_V 491 course description to provide more details on the topics covered, which C. Rawn will review before Senate.
- Consult with proponents about including URL for current course offerings in course descriptions for PERS_V 380 and PERS_V 480.

The Committee voted on the amended motion.

Carried.

Graduate

Presented by N. Hutchinson:

New Courses: LIBR_V 515, LIBR_V 567

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

Moved: N. Hutchinson
Seconded: P. Englezos

Some members suggested adding course descriptions. N. Hutchinson explained they are not required for graduate courses.

Carried.

DISCUSSIONS

Standing Item – Integrated Renewal Program (IRP)

None.

Consultation Process Update

C. Rawn provided an update regarding the curriculum consultation process. J. Iverson explained the UBC Vancouver Consultation Contacts document. The intention is to publish the information on the Senate website so that it is easily accessible. The list could include both undergraduate and graduate contacts, if applicable. The Committee discussed the need for accurate information and supported publishing curriculum contacts.

Action:

- J. Iverson to circulate UBC Vancouver Consultation Contacts list to units for validation before publishing online.

Subcommittee Check-In

C. Rawn checked in to see if there were any questions or concerns about the subcommittee processes. She reminded members that the Arts Subcommittee remains without a chair.

Other Business

None.

Next meeting

Monday 27 January 2025 from 1-3 pm via Zoom

Adjournment

The meeting adjourned at 2:25pm.