



## SENATE CURRICULUM COMMITTEE MEETING MINUTES

Monday, January 27, 2025 from 1:02-3:00 pm via Zoom

### Attendees

<b>Senators</b>	S. Bredin, P. Englezos, S. Gopalakrishnan, R. Kozak, S. Lavallee, J. Lorien, I. Price, C. Rawn (Chair), M. Reid, S. Sherif, S. Singh
<b>Ex Officio</b>	K. Accurso, S. Bates, S. Brown, C. Holmes, N. Hutchinson, C. Jaeger, H. Law, E. Salzberg, C. Shuler
<b>Guests</b>	J. Fletcher, L. Gillis, A. Greenwood, R. Morrison
<b>Regrets</b>	P. Culbert, A. Dulay, J. Fox, B. Goold, S. Jarvis-Selinger, C. Menzies, S. Parker, A. Uzama, J. Viveiros, S. Yi-Kieran, W. Zhu
<b>Senate Office</b>	M. Davis, J. Iverson, L. Wafler

**Call to Order and Land Acknowledgement** The meeting of the Senate Curriculum Committee (the “Committee”) was called to order at 1:02 pm on 27 January 2025 by C. Rawn, Chair. S. Bredin provided a land acknowledgement.

**Agenda** **Motion:** *That the Senate Curriculum Committee adopts the 27 January 2025 agenda.*

**Carried by general consent.**

**Meeting Minutes** **Motion:** *That the Senate Curriculum Committee approves the 18 November 2024 meeting minutes.*

Correction: Meeting location

**Carried by general consent.**

**Business Arising**

- An additional sentence was added to the GEOG\_V 491 course description, and it was approved by C. Rawn. The proposal was recommended to Senate and passed at the November meeting.
- A URL for current course offerings was added to the PERS\_V course descriptions. The proposals were recommended to Senate and passed at the November meeting.

## Committee Membership Changes

C. Rawn welcomed and thanked incoming and outgoing members. Changes were as follows:

- Jasper Lorien, Student Senator (incoming)
- Giovanna Markman, Student Senator (outgoing)
- Maddie Reid, Student Senator (incoming)
- Charles Shuler, Curriculum Chair, Dentistry (incoming)
- Eli Whitney, Curriculum Chair, Dentistry (outgoing)
- Jacky Xue, Student Senator (outgoing)

## SUBCOMMITTEE REPORTS

### Applied Faculties

Presented by E. Salzberg:

New Course: MTRL\_V 499

Revised Program: Bachelor of Urban Forestry

New Program: Bachelor of Urban Forestry > Minor in Commerce

**Motion:** *That the Senate Curriculum Committee approves and recommends to Senate for approval the new course, revised program, and new program.*

E. Salzberg addressed questions about the alignment of MTRL\_V 499's credits and how it compared to other courses. E. Salzberg stated the course is individualized, with a mentor guiding the student through research and without a lab or lecture component. A member questioned credit discrepancies between this course and other research courses in Applied Sciences. The Chair suggested that conversations on alignment across similar courses within a Faculty could clarify these discrepancies between credit values in the future.

Members questioned the use of the phrase "Introduction to" in the course description and how it contrasts with the course's advanced level and 499 course number. The Committee recommended that the phrase "Introduction to" be removed from the course description.

**Action:** The Office of the Senate will request that the proponent remove the phrase "Introduction to" from the MTRL\_V 499 course description.

Moved: E. Salzberg  
Seconded: I. Price  
**Carried.**

### Arts

Presented by H. Law:

New Courses: ACAM\_V 100, ACAM\_V 330, AMNE\_V 396, ARTH\_V 297, ECON\_V 473 (resubmitted), ENGL\_V 230, HIST\_V 112, HIST\_V 113, HIST\_V 212, JWST\_V 350, LAST\_V 225, POLI\_V 311, POLI\_V 312,

POLI\_V 353, RMST\_V 221, RMST\_V 323, SOCI\_V 332, SOCI\_V 477,  
THFL\_V 200

New Course Code: JWST\_V

Revised Program: Vantage One Arts

**Motion:** *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses, new course code, and revised program.*

A member raised a question about staffing for new courses. H. Law stated that it is the departments responsibility to ensure they have resources to offer courses before they were approved. C. Rawn noted staffing is beyond the scope of the Committee.

Members asked if Kinesiology had been consulted for the Sociology of Soccer course, SOCI\_V 477. H. Law responded that Kinesiology and other departments, including Anthropology and Political Science, were consulted, and the proposal was supported.

Members inquired about the creation of a new course code (JWST\_V) for a single course and whether more courses were planned in the future or if the Jewish studies courses under the AMNE course code would be transitioned to the new course code. H. Law explained that the plan was for more JWST\_V courses to be developed in the future. A member asked about how students will learn about the singular JWST\_V course. H. Law stated that advisors will assist students.

In response to the Vantage One Arts proposal, members asked about English language support in the absence of VANT\_V 140. H. Law explained that the intent was to integrate the support across a broader set of Arts courses rather than intensive instruction in one course. S. Lavalley indicated that additional language learning would be offered in LLED\_V 200 in Term 1 and ASTU\_V 101 in Term 2 in a small section format. C. Rawn requested that the rationale be revised to include the information S. Lavalley shared at the meeting.

A member asked about the logistics of AMNE\_V 396, a global seminar course. H. Law clarified that Go Global handles all logistics and coordinates with the unit.

**Action:** The Office of the Senate will request that Vantage College add a section to the Vantage One Arts proposal rationale regarding English language support and development in the absence of VANT\_V 140.

Moved: H. Law  
Seconded: I. Price  
**Carried.**

## Graduate

Presented by N. Hutchinson:

New Courses: ARTH\_V 597, BA\_V 570, BAIT\_V 529, BEST\_V 502, FRST\_V 509, FRST\_V 561, LIBR\_V 547, LIBR\_V 568, LLED\_V 504, POLI\_V 500, RHSC\_V 521

Revised Courses: ARST\_V 510, LIBR\_V 527, LIBR\_V 528

New Sub-Specialization: PhD in Medical Genetics > Genetic and Genomic Counselling

Discontinued Program: PhD in Genetic and Genomic Counselling

**Motion:** *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses, revised courses, new degree program sub-specialization, and discontinued program.*

N. Hutchinson explained that the Faculty's previous proposal from 2021 to create a PhD in Genetic and Genomic Counselling was not approved by the Ministry and is now being proposed as a sub-specialization of the existing PhD in Medical Genetics.

A member questioned the prerequisites for the Forestry courses and whether they would be available to students in other faculties. R. Kozak affirmed that any student can take FRST\_V 509.

A member questioned the rationale for making the POLI\_V 500 course pass/fail and whether it being a required course would extend the number of credits required in the degree. N. Hutchinson stated that the pass/fail grading option allows students to focus on learning as opposed to accomplishments. Further, making POLI\_V 500 a required course will not extend the time to completion.

In reference to the Genetic and Genomic Counselling sub-specialization, a member asked about the necessity of a sub-specialization within a PhD program. N. Hutchinson stated that the proponents emphasized its value in providing focused training for a small group of students, qualifying them to work in the field.

Moved: N. Hutchinson

Seconded: S. Bredin

**Carried.**

## Health and Education

Presented by S. Gopalakrishnan:

New Courses: MIDW\_V 328, MIDW\_V 355, MIDW\_V 365

**Motion:** *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

Moved: S. Gopalakrishnan

Seconded: I. Price

**Carried.**

**Non-Credit  
Credentials**

Presented by S. Bates:

Refer to [V-129: Non-Credit Credentials](#) when reviewing the following proposals from the Non-Credit Credentials Subcommittee.

New Non-Credit Program Certificate: Infection Prevention and Control

Revised Non-Credit Program Microcertificate: Environmental Metrics for Sustainability Reporting

**Motion:** *That the Senate Curriculum Committee approves and recommends to Senate for approval the new non-credit program certificate and revised non-credit program microcertificate.*

Moved: S. Bates  
Seconded: S. Sherif  
**Carried.**

**Science**

Presented by S. Bredin:

New Courses: BIOL\_V 307, DSCI\_V 200, DSCI\_V 220, DSCI\_V 221, MATH\_V 329, STAT\_V 405

New Major: Bachelor of Science > Data Science

**Motion:** *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses and new major.*

Members raised a question about the lack of explicit focus on ethics and data sovereignty, specifically Indigenous data sovereignty, in the Major in Data Science curriculum and the absence of such topics in early years. N. Hutchinson clarified that these topics will be threaded into the three new 200-level DATA\_V courses and emphasized their inclusion in a third-year course. C. Rawn recommended that this is clarified in the proposal.

A member asked about a credit exclusion between DSCI\_V 221 and CPSC\_V 221. N. Hutchinson confirmed it was submitted as a Category 2 change.

A member raised a question about the consultation process in the Faculty of Science. N. Hutchinson clarified that consultation forms for internal consultations were not required as all departments are represented on their Faculty's curriculum committee.

**Action:** The Office of the Senate will request that the proponents of the Data Science Major amend the rationale to explicitly address data sovereignty and ethics.

Moved: S. Bredin  
Seconded: N. Hutchinson

Carried.

## DISCUSSIONS

### Consultation Process Update

C. Rawn presented an update on the consultation process and provided an overview of the replacement Curriculum Guidelines Consultation Language, the revised Library Consultation Form, and the new webpage housing the UBC Vancouver Consultation Contacts. The goal for the update was to refine and clarify the consultation process with the aim of streamlining procedures and reducing workload while still soliciting necessary feedback.

C. Rawn responded to questions about Library support for minor languages, whether proposed required consultation checks are different from current processes, and if the Library was involved in the production of the Librarian Consultation Form.

C. Rawn affirmed that a draft form based on the replacement Curriculum Guidelines Consultation would be shared for review at an upcoming meeting. Members will be invited to bring particular cases they had questions about to test the updated process.

### Standing Item – Workday

J. Iverson shared revised SCC Submission Deadlines, and invited R. Morrison, Associate Registrar & Director, Scheduling, Records & Systems Management, to explain implications on scheduling. R. Morrison focused on the impact of system changes, specifically the introduction of Workday, on curriculum planning and deadlines for course changes. It was explained how curriculum changes had become more complex due to Workday integrations, which affected scheduling and required adjusted deadlines. The goal is to have complete course schedule information at the point of registration so students can make informed decisions.

The key deadlines were explained, with a focus on the April and March deadlines for complex changes. Special topics and variable credit courses were highlighted as particularly challenging due to the integration of systems such as Appian and the additional complexities they bring. J. Iverson highlighted that, starting the following year, the deadlines would be even earlier, which would require faculties to adjust their internal timelines. Members commented on meeting these new deadlines and that meetings for course proposals might not have aligned with the new deadlines.

The Office of the Senate reserved 1:00-2:00 pm on Monday 3 February 2025 to answer further questions related to the revised deadlines. Members were encouraged to share this opportunity with their curriculum colleagues.

### Other Business

None.

### Next meeting

Monday 24 February 2025 from 1-3 pm in-person at IKBLC Chilcotin Boardroom

### Adjournment

The meeting adjourned at 3:00 pm.