



## SENATE CURRICULUM COMMITTEE MEETING MINUTES

Monday, March 24, 2025 from 1:02-2:12 pm via Zoom

### Attendees

|                      |  |
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| <b>Senators</b>      | S. Bredin, P. Englezos, B. Goold, S. Gopalakrishnan, R. Kozak, S. Lavallee, C. Rawn (Chair), S. Sherif, S. Singh                         |
| <b>Ex Officio</b>    | K. Accurso, S. Bates, S. Brown, C. Holmes, N. Hutchinson, S. Jarvis-Selinger, H. Law, S. Parker, E. Salzberg                             |
| <b>Guests</b>        | L. Gillis, R. Morrison   |
| <b>Regrets</b>       | P. Culbert, A. Dulay, J. Fox, C. Jaeger, J. Lorian, C. Menzies, I. Price M. Reid, C. Shuler, A. Uzama, J. Viveiros, S. Yi-Kieran, W. Zhu |
| <b>Senate Office</b> | M. Davis, J. Iverson, L. Wafler  |

**Call to Order and Land Acknowledgement** The meeting of the Senate Curriculum Committee (the “Committee”) was called to order at 1:02 pm on 24 March 2025 by C. Rawn, Chair. S. Lavallee provided a land acknowledgement.

**Agenda** **Motion:** *That the Senate Curriculum Committee adopts the 24 March 2025 agenda.*

- Moved Non-Credit Credentials Subcommittee report to before Arts Subcommittee report to accommodate presenter’s schedule.

**Carried by general consent.**

**Meeting Minutes** **Motion:** *That the Senate Curriculum Committee approves the 24 February 2025 meeting minutes.*

**Carried by general consent.**

**Business Arising** The UGTU\_V 001 rationale was revised to address fees and tuition, particularly regarding the U-Pass. The proposal was recommended to Senate and approved at the March meeting. The amended motion for Policy J-126 (previously presented as J-###) was not necessary as Okanagan approval is required under the joint policy approval process. The policy was approved by the Vancouver Senate and is on the agenda for the Okanagan Senate later this week.

## Student Senators

C. Rawn thanked the student senators whose 2024/2025 terms are coming to an end: Jasper Lorien, Maddie Reid, Salva Sherif (Vice-Chair), Solomon Yi-Kieran, and William Zhu.

## Non-Credit Credentials

As presented by S. Bates:

Refer to [V-129: Non-Credit Credentials](#) when reviewing the following proposals from the Non-Credit Credentials Subcommittee.

New Non-Credit Program Certificate: Certificate in Life Cycle Assessment of Clean Fuels (Non-Credit Program Certificate)

New Non-Credit Program Microcertificates: Advanced Life Cycle Assessment of Clean Gaseous Fuels; Advanced Life Cycle Assessment of Clean Liquid Fuels

**Motion:** *That the Senate Curriculum Committee approves and recommends to Senate for approval the new non-credit program certificate and new non-credit program micocertificates.*

A member asked how the workload of these certificates would impact faculty members, specifically in regards to merit, promotion, and tenure. R. Kozak clarified that microcertificates would be included in an individual's formal workload if they did not already have a full workload. If the workload exceeded a full workload, microcertificates would be compensated on a contractual basis. If included as part of the formal workload, they would count toward merit, promotion, and tenure.

A member asked about the rationale for the target cohort size of 20 students. R. Kozak explained that a cost-benefit analysis showed the program could still run with fewer students, with 14 being the break-even point.

C. Rawn noted that the appeals process appeared to be missing in the Certificate in Life Cycle Assessment of Clean Fuels (Non-Credit Program Certificate) and suggested that it should reference the microcertificates' appeals process.

**Action:** The Office of the Senate will add the appeals process to the Certificate in Life Cycle Assessment of Clean Fuels (Non-Credit Program Certificate) proposal.

Moved: S. Bates  
Seconded: R. Kozak  
**Carried.**

## Arts

As presented by H. Law:

New Courses: ASIA\_V 383, ASIX\_V 342, CENS\_V 299, CENS\_V 499, GERN\_V 399, GERN\_V 499, GMST\_V 399, GMST\_V 499, HIST\_V 387, NORD\_V 399, NORD\_V 499, PHIL\_V 104, PHIL\_V 336, PORT\_V 220, RMST\_V 362, RMST\_V 363, SLAV\_V 299, SLAV\_V 499

**Motion:** *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

A discussion ensued about a number of courses in the areas of Central, Eastern, and Northern European Studies and Philosophy. H. Law responded to questions regarding course descriptions and course numbers assigned to directed studies courses and relevant credit exclusions.

Members noted that the PHIL\_V 104 course description focused on primarily Western ideological traditions. H. Law clarified that the course focused on general philosophical concepts (e.g., happiness, mindfulness, gratitude) rather than specific cultural traditions. The Committee asked that the proposal be revised to better reflect this approach.

**Action:** The Office of the Senate will work with the proponents of PHIL\_V 104 to revise the course description.

Moved: H. Law  
Seconded: S. Jarvis-Selinger  
**Carried.**

### **Graduate**

As presented by N. Hutchinson:

New Course: LIBR\_V 551

Discontinued Program: Graduate Doctor of Pharmacy

**Motion:** *That the Senate Curriculum Committee approves and recommends to Senate for approval the new course and discontinued program.*

Moved: N. Hutchinson  
Seconded: H. Law  
**Carried.**

### **Consultation Process Update**

C. Rawn presented the latest draft of the Consulting Check form. C. Rawn shared that email feedback was implemented.

A member asked why the form has a Category 2 Proposal checkbox. C. Rawn explained that a Consulting Check form was needed for Category 2s where, for example, a unit removed a prerequisite of another unit's course, which could impact enrollment. C. Rawn explained that the updated form aims to reduce the number of Category 1 proposals requiring consulting checks and help identify Category 2 changes that might be overlooked when using the previous form.

A member asked if the form's renewal will prompt a new version of the Curriculum Submission Guidelines. C. Rawn explained that the June Committee meeting will focus on the updated guide.

### **Standing Item - Workday**

None.

### **Other Business**

J. Iverson will send out calendar holds for next year's meetings. C. Rawn, Chair, reminded the Committee that she will be on sabbatical next year and asked anyone who wanted to replace her to reach out. J. Iverson added that a Vice Chair will be needed as well.

**Next meeting** Tuesday 22 April 2025 from 1-3 pm in-person at IKBLC Chilcotin Boardroom

**Adjournment** The meeting adjourned at 2:12 pm.