



SENATE CURRICULUM COMMITTEE MEETING MINUTES

Tuesday, April 22, 2025 from 1:02-2:55 pm in person

Attendees

Senators	S. Bredin, P. Englezos, S. Gopalakrishnan, R. Kozak, S. Lavallee, I. Price, C. Rawn (Chair), S. Singh
Ex Officio	K. Accurso, S. Bates, S. Brown, N. Hutchinson, C. Jaeger, S. Jarvis-Selinger, H. Law, R. Ng, S. Parker, E. Salzberg
Guests	J. Fletcher, P. Rizzotti
Regrets	P. Culbert, A. Dulay, J. Fox, B. Goold, C. Holmes, J. Lorien, C. Menzies, M. Reid, S. Sherif, C. Shuler, A. Uzama, J. Viveiros, S. Yi-Kieran, W. Zhu
Senate Office	M. Davis, J. Iverson

Call to Order and Land Acknowledgement The meeting of the Senate Curriculum Committee (the “Committee”) was called to order at 1:02 pm on 22 April 2025 by C. Rawn, Chair. S. Gopalakrishnan provided a land acknowledgement.

Agenda **Motion:** *That the Senate Curriculum Committee adopts the 22 April 2025 agenda.*

Carried by general consent.

Meeting Minutes **Motion:** *That the Senate Curriculum Committee approves the 24 March 2025 meeting minutes.*

Carried by general consent.

Business Arising The appeals process section in the Certificate in Life Cycle Assessment of Clean Fuels (Non-Credit Program Certificate) was revised to reference the related microcertificates’ appeals processes. The proposal was recommended to Senate and approved at the March meeting.

The course rationale for PHIL_V 104 was revised to clarify focus on general philosophical concepts rather than specific cultural traditions. The proposal was recommended to Senate and approved at the March meeting.

SUBCOMMITTEE REPORTS

Non-Credit Credentials As presented by S. Bates:

Refer to [V-129: Non-Credit Credentials](#) when reviewing the following proposals from the Non-Credit Credentials Subcommittee.

New Non-Credit Program Certificates:

- Physio Refresh Non-Credit Program Certificate
- Non-Credit Program Certificate in Food Product Development, inclusive of New Non-Credit Program Microcertificates:
 - Non-Credit Program Microcertificate in Entrepreneurship Fundamentals;
 - Non-Credit Program Microcertificate in Fundamentals of Food Science for Professionals;
 - Non-Credit Program Microcertificate in Product Development and Commercialization;
 - Non-Credit Program Microcertificate in Sensory Evaluation;

New Non-Credit Program Microcertificate:

- Research to Impact 2.0: Non-Credit Program Microcertificate

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new non-credit program certificates and new non-credit program microcertificates.*

Members discussed the Physio Refresh Non-Credit Program Certificate for internationally educated physical therapists. The Committee recommended that Policy V-129 be revised to accommodate exceptions for programs that include academic credit courses to meet specific requirements, such as insurance coverage.

Discussion around the Non-Credit Program Certificate in Food Product Development comprising four microcertificates focused on the sufficiency of the proposal's consultation process, admission criteria, workload management, and the depth of learning outcomes. Members inquired whether consultation had occurred with the Faculty of Commerce and Business Administration, and it was confirmed that it had.

Action: The Office of the Senate will consult with proponents to add a summary of the consultation with Faculty of Commerce and Business Administration to the proposal, switch the order of admission criteria, remove the word "Alternatively" under the admission criteria, and add "Food" to the microcertificate titles.

Members discussed the Research to Impact 2.0 Non-Credit Program Microcertificate, its limitation to UBC graduate students and postdoctoral fellows, and its relevance and potential fee implications. Members noted that it was not clear whether a fee would be charged and asked why it is non-credit, instead of embedded in an academic course or program, if it is restricted to UBC students and fellows. The Committee agreed to remove the proposal from the omnibus motion emphasizing the need for clear documentation on fees, program placement, and audience.

Moved: S. Bates
Seconded: S. Bredin
Carried.

Applied Faculties

As presented by E. Salzberg:

New Courses: APBI_V 301, APBI_V 312, APBI_V 410, APSC_V 104,
APSC_V 105, CHBE_V 411, FRE_V 430

Revised Programs: Bachelor of Applied Science > Electrical Engineering;
Computer Engineering

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses and revised programs.*

Discussion included the ongoing consultation expectations with Indigenous communities for STEM bridging programs, the importance of clear syllabi, and the need for accurate course titles. APSC_V 104 and 105 were discussed regarding their lab components and seminar titles. Members recommended removing “using a combination of” from the APBI_V 410 course description as it is not typical to include pedagogies in course descriptions. The Faculty accepted the recommendation.

Action: The Office of the Senate will remove “using a combination of” from the APBI_V 410 course description.

Moved: H. Law
Seconded: S. Brown
Carried.

Arts

As presented by H. Law:

New Courses: ANTH_V 448, ASIA_V 379, ASIA_V 458, ASIA_V 459,
ASIX_V 340, GEOG_V 411, SPAN_V 210, SPAN_V 310, SPAN_V 320

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

Moved: H. Law
Seconded: N. Hutchinson
Carried.

Graduate

As presented by N. Hutchinson:

New Courses: CPSC_V 528, CPSC_V 541, LLED_V 506, NRSC_V 530,
PLNT_V 541, PSYC_V 539, PSYC_V 596, SPPH_V 590

Revised Program: Master of Public Health

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses and revised program.*

Members discussed the rationale behind the reduction of the Master of Public Health program from 60 to 48 credits. J. Iverson confirmed that master's programs vary from 30 to 120 credits and beyond.

Moved: N. Hutchinson
Seconded: H. Law
Carried.

Health and Education

As presented by S. Gopalakrishnan:

New Courses: BMEG_V 426, PATH_V 412

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

Members asked that proponents for BMEG_V 426 consider removing "bootcamp" from the course title to avoid militaristic and/or colonial connotations.

Action: The Office of the Senate will consult with the proponents about replacing the word "bootcamp" with another word in the course title.

Moved: S. Gopalakrishnan
Seconded: C. Jaeger
Carried.

Science

As presented by S. Bredin:

Refer to [V-128: Academic-Credit Certificate Programs](#) when reviewing the undergraduate certificate proposal.

New Courses: ENVR_V 100, ENVR_V 205, ENVR_V 240, ENVR_V 305, ENVR_V 350, ENVR_V 450, MICB_V 305, NSCI_V 210, SCIE_V 104

Revised Course: CPSC_V 427

New Certificate: Undergraduate Certificate in Earth, Ocean and Atmospheric Sciences

Revised Program: Bachelor of Science > Environmental Sciences

Note: Proposals for Admission Requirements will be reviewed by the Senate Admissions Committee. They are included in the materials for information only.

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses, revised course, new certificate, and revised program.*

Members discussed the potential for the proposed Certificate in Earth, Ocean, and Atmospheric Sciences to compete with other undergraduate programs. J. Iverson also noted that consultation with the Provost's Office was missed partially due to an old form being used. As a result, the proposal will not go to the June Board of Governors meeting, which means the earliest the certificate will launch is January 2026.

Regarding the revised Environmental Science program, a member noted that the course PSYC_V 421 had been removed from the Sustainability Science area of the concentration. Members discussed the importance of carefully reviewing all proposed course removals to prevent unintentional omissions.

Action: The Office of the Senate will ask the proponents to review and potentially update the course lists in the Environmental Science program proposal.

Moved: S. Bredin
Seconder: H. Law
Carried.

UBC Parchment Redesign

R. Ng provided an update on the UBC parchment redesign, which included the proposed addition of the city and country. An environmental scan of U15 universities and Ivy League institutions revealed that many include this information on their parchments. The Committee discussed the possibility of including land acknowledgements but agreed that the complexity of recognizing multiple Indigenous territories made it challenging to proceed. The final parchment redesign will eventually be presented to the Senate as an information item.

Non-Credit Credential Proposals at June Meeting

The June Committee meeting will focus on non-credit credential proposals and revised administrative items, including updates to the Curriculum Guidelines. Due to significant anticipated turnover in Committee membership, meeting invitations for the 2025–26 academic year will be circulated in early July once membership changes are finalized. The Committee also noted that elections for a new Chair and Vice-Chair will take place at the June meeting, with a call for nominations to happen prior to the June meeting.

Standing Item - Workday

None.

Other Business

None.

Next meeting

Monday 23 June 2025 from 1-3 pm via Zoom

Adjournment

The meeting adjourned at 2:55 pm.