



SENATE CURRICULUM COMMITTEE MEETING MINUTES

Monday, September 22, 2025 from 1:00-2:18 pm in person

Attendees

Senators	S. Bredin, P. Englezos, S. Gopalakrishnan (Chair), R. Kozak, S. Singh
Ex Officio	K. Accurso, S. Bates, A. Beedle, S. Brown, P. Culbert, G. Dake, C. Jaeger, K. Mathu-Muju, P. Rizzotti
Guests	L. Bouthillier, J. Fletcher, H. May, R. Morrison, M. Valkovicova
Regrets	A. Dulay, J. Fox, B. Goold, C. Holmes, S. Lavallee, S. Lorien, C. Menzies, R. Ng, S. Parker, I. Price, C. Rawn, M. Reid, A. Riseman, S. Sherif, S. Yi-Kieran, A. Uzama, J. Viveiros, G. Werker, W. Zhu
Senate Office	J. Iverson, T. Tseng

Call to Order and Land Acknowledgement The meeting of the Senate Curriculum Committee (the “Committee”) was called to order at 1:00 pm on 22 September 2025 by S. Gopalakrishnan, Chair.

Agenda **Motion:** *That the Senate Curriculum Committee adopts the 22 September 2025 meeting agenda*

Carried by general consent.

Meeting Minutes **Motion:** *That the Senate Curriculum Committee approves the 23 June 2025 meeting minutes.*

Carried by general consent.

Business Arising

- Faculty of Medicine identified errors in effective sessions for discontinuation of MIDW_V 325 and MIDW_V 350. The courses are still required for current students. With Chair and Vice-Chair email approval, the effective sessions were corrected to keep the courses active until 2027W.

Committee Membership Changes

- Aaron Beedle, Pharmaceutical Sciences Curriculum Chair (Incoming)
- Gregory Dake, Science Curriculum Chair (Incoming)
- Norm Hutchinson, Graduate and Science Curriculum Chair (Outgoing)
- Sandra Jarvis-Selinger, Pharmaceutical Sciences Curriculum Chair (Outgoing)

- Andrew Riseman, Graduate Curriculum Chair (Incoming)

Introductions

All members introduced themselves, their titles, and the years they have participated in the Committee.

Committee and Subcommittee Orientation

Presented by Chair:

The Chair explained the function and operations of Subcommittees and Committees, as well as the sequence of how proposals are approved by unit, Faculty, Senate and Curriculum Committee, and Senate.

Non-Credit Credential Programming @ UBC

Presented by S. Bates and L. Bouthillier

S. Bates defined non-credit programs, expanded on the Virtuous Cycle and Policy V-129, and illustrated the growth of the scale and reach of non-credit programs since 2023.

A member inquired if V-129 is clear on what kind of modifications to non-credit credentials would require Senate approval. S. Bates answered that the proponent is to provide a memo to explain the change. V-129 has a short review period (2-3 years) and the next iteration of the Policy will address more changes to existing microcredentials.

A member inquired if a letter can be ladderred into a microcertificate and if a microcertificate be ladderred to a certificate. S. Bates confirmed that ladderred is accepted.

L. Bouthillier expanded on topics of funding, marketability, economics and sustainability considerations, and development, teaching and evaluation.

SUBCOMMITTEE REPORTS

Arts

Presented by S. Bredin:

New Courses: ASIX_V 467, PERS_V 460, RMST_V 271

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

S. Singh noted that there is overlap between PERS_V 460 and ASIX_V 467, and while the latter has a recommended prerequisite, the former does not. S. Bredin explained that the difference is in the knowledge translation, or the creation aspect, of ASIX_V 467.

Moved: S. Bredin
 Seconded: S. Brown
Carried.

Graduate

Presented by Chair:

New Courses: EDCP_V 547, EPSE_V 628

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new courses.*

Moved: S. Gopalakrishnan
Seconded: S. Bredin
Carried.

Health and Education

Presented by S. Brown:

Discontinued Program: Faculty of Pharmaceutical Sciences > Community Pharmacy Residency Program

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the discontinued program.*

Moved: S. Brown
Seconded: P. Culbert
Carried.

Non-Credit Credentials

Presented by S. Bates:

Refer to [V-129: Non-Credit Credentials](#) when reviewing the following proposals from the Non-Credit Credentials Subcommittee.

New Non-Credit Program Microcertificates:

- AI Assisted English Language Learning Non-Credit Program Microcertificate
- Critical AI in the Classroom Non-Credit Program Microcertificate

Motion: *That the Senate Curriculum Committee approves and recommends to Senate for approval the new non-credit program microcertificates.*

A. Beedle asked if the AI Assisted Language Learning courses can be taken across the three times annually that the certificate is offered. S. Bates answered yes, and so long as the four courses are completed, each are considered standalone courses. The first two courses should be taken before the third. Due to the nature of the topic, when the content evolves quicker than a student's pace to complete, the program will support the learners.

S. Gopalakrishnan asked if there will be other courses on English as an additional language through Extended Learning. S. Bates answered that there was consultation for both internal and external comparatives so the microcertificate is designed to complement rather than compete with others.

Regarding the Critical AI in the Classroom Non-Credit Program Microcertificate, S. Singh asked if teaching non-credit credentials will impact professors who already have teaching responsibilities. S. Bates answered that

they are not informed about who is teaching, but this decision is left to the academic units on how to resource professors.

A. Beedle asked what happens when students do not complete the microcertificate within the expected time frame. S. Bates replied that in the case of K-12 teachers, considering the fall versus summer term time, there will be some degree of latitude. It is not detailed in the proposal, but there will be extensions granted appropriately by the program coordinator.

Moved: S. Bates
Seconded: C. Jaeger
Carried

DISCUSSIONS

Non-Credit Letters Reporting Reminder Presented by J. Iverson:

Jess provided non-credit letters reporting reminder. Any letters approved under V-129 are to be reported to both the Senate and Provost offices. Authority to approve is delegated to the Faculties, but notice to the Senate and Provost offices is necessary. Non-credit certificates and microcertificates are reviewed and approved by the Senate Curriculum Committee and Senate.

Other Business None.

Next meeting Monday 27 October 2025 from 1-3pm via Zoom.

Adjournment The meeting adjourned at 2:18pm.