THE UNIVERSITY OF BRITISH COLUMBIA

SENATE POLICY: J- 52.1: Procedures

Procedures:

In all cases, a *BC/ Yukon Secondary School Applicant*'s *admission average* or *interim admission average* will be optimized such that the highest possible average is calculated while adhering to the rules outlined below.

Part 1: Calculation of *Interim Admission Averages*

1. The calculation of an *interim admission average* shall be based on the following, with course-by-course substitutions outlined below:

   - the *BC/ Yukon Secondary School Applicant* must have all required courses either in progress, completed, or anticipated to be complete by the end of their ultimate year of secondary school;
   - if one or more of the required or elective *Grade 12 courses* does not yet have a *final* or *interim course grade* then (a) *final course grade(s)* for a *Grade 11 course* shall be substituted into the *admission average* as follows:
     - for required *Grade 12 courses* (English or a prerequisite Mathematics or Science course), only a *final course grade* in a *Grade 11 course* in the same subject-area (i.e., a course that is directly laddered to the *Grade 12 course*) shall be substituted;
     - for elective *Grade 12 courses* (i.e., a course that is UBC-approved as it meets the "Criteria for Including Secondary School Courses in an Admission Average"), a *final course grade* for *a Grade 11 course* may be substituted so long as the course is a) not in a subject area that has already been included at the Grade 12 level (e.g., Biology 12 already included, do not include Biology 11), and b) meets the UBC-approved criteria but is at the Grade 11 level.

2. The calculation of an *admission average* or an *interim admission average* shall be based on the following, with the use of the English 12/English 12 First Peoples examination grade incorporated as outlined below:

   - if the *BC/ Yukon Secondary School Applicant* presents an *interim course grade* for English 12/English 12 First Peoples, the *course grade* is used in the calculation of the *interim admission average*;

- if the *BC/ Yukon Secondary School Applicant* has already completed English 12/English 12 First Peoples at point of evaluation, *examination grades* will be used if the *examination grade* increases the applicant's *admission average* or *interim admission average*;
- in cases where a significant discrepancy exists between the English 12/ English 12 First Peoples *course grade* and the *examination grade*, UBC reserves the right to use the *examination grade* only. A significant discrepancy is determined by a difference of no less than 20% between the English 12/ English 12 First Peoples *course grade* and the *examination grade*.

Part 2: Calculation of *Admission Averages*

1. The calculation of an *admission average* shall be based upon the following:

   - the *BC/Yukon Secondary School Applicant* must have all required courses completed by the point of evaluation;
   - if the *BC/Yukon Secondary School Applicant* has not yet been admitted, the *admission average* is used to determine the applicant's relative competitiveness for admission;
   - if the *BC/Yukon Secondary School Applicant* has already been admitted (based upon their *interim admission average*), the *admission average* is used to determine whether the applicant meets the conditions of admission referenced with the initial offer of admission. This may include minimum thresholds in both the overall *admission average* and specific prerequisite Grade 12 courses;
   - if these conditions are not met, the original offer of admission may be revoked at the discretion of the Faculty on a case-by-case basis.

Part 3: Timing of Admission Decisions

1. The University will make initial admission decisions for *direct-entry undergraduate programs* based upon data that is available /verifiable as of 1 April each year for the following Winter Session; the *admission average* used for these decisions will be made based upon *final* or *interim course grades* for *Grade 12 courses* (or equivalent *final course grades* for *Grade 11 courses*).

2. An additional round of admission decisions for *BC/Yukon Secondary School applicants* may be made based upon data that is available as of 15 May each year if it is anticipated that space will remain in the program to which the applicant has applied. The *admission average* used for these decisions will be made based upon *final* or *interim courses* for *Grade 12 courses* only.

3. Once a complete set of *final course grades* for *Grade 12 courses* becomes available (usually in the summer), an additional round of admission decisions for *BC/Yukon Secondary School Applicants* may be made if it is anticipated that space will remain in the program to which the applicant has applied.

4. Once a complete set of *final course grades* for *Grade 12 courses* becomes available (usually in the summer), *BC/ Yukon Secondary School Applicants* who have already been admitted based upon an *interim admission average* will be evaluated to determine if all the conditions of admission (as referenced on the admission letter) have been met.

5. In all instances, if the *BC/ Yukon Secondary School Applicant* has already completed the English 12/English 12 First Peoples BC Provincial Examination, the results will be used as outlined above.

Part 4: Grade 11 Grade Substitutions

Specific substitutions
Viable grade 11 courses

BC/Yukon secondary school curriculum Grade 12 courses that may be used on the calculation of the admission average	BC/Yukon curriculum Grade 11 courses that may be used as a substitute
American Sign Language (ASL) 12	American Sign Language (ASL) 11
Arabic 12[4]	Arabic 11[4]
BC First Nations Studies 12	BC First Nations Studies 11
Biology 12[1]	Biology 11
Calculus 12	N/A[3]
Chemistry 12[1]	Chemistry 11
Computer Information Systems 12[4]	Computer Information Systems 11[4]
Computer Programming 12[4]	Computer Programming 11[4]
Croatian 12[4]	Croatian 11[4]
Economics 12	N/A[3]
English Literature 12	English Literature 11
English 12[1] or English 12 First Peoples[1] (but not both)	English 11 or English 11 First Peoples (but not both)
Français Langue 12 or French 12 (but not both)	Français Langue 11 or French 11 (but not both)
Geography 12	Social Studies 11[3]
Geology 12[1]	Earth Science 11
German 12	German 11
Halq'eméylem 12	Halq'eméylem 11
Heiltsuk 12	Heiltsuk 11

History 12	Social Studies 11[3]
Hul'q'umi'num' 12	Hul'q'umi'num' 11
Italian 12[4]	Italian 11[4]
Japanese 12	Japanese 11
Korean 12[4]	Korean 11[4]
Kwak'wala 12	Kwak'wala 11
Law 12	N/A[3]
Liqwala/Kwakwala 12	Liqwala/Kwakwala 11
Mandarin 12	Mandarin 11
nsíylxcən (Okanagan Language) 12	nsíylxcən (Okanagan Language) 11
Nte?kepmxcin 12	Nte?kepmxcin 11
Nuu-chah-nulth 12	Nuu-chah-nulth 11
Principles of Mathematics 12 or Pre-Calculus 12[1]	Principles of Mathematics 12 or Pre-Calculus 11
Physics 12[1]	Physics 11
Punjabi 12	Punjabi 11
Russian 12[4]	Russian 11[4]
Secwepemctsin (Shuswap Language) 12	Secwepemctsin (Shuswap Language) 11
Shashishalhem (Sechelt Language) 12	Shashishalhem (Sechelt Language) 11
Sim'algaxhl Nisga'a 12	Sim'algaxhl Nisga'a 11
Sm'algyax 12	Sm'algyax 11
Social Justice 12[4]	N/A[3, 4]
Spanish 12	Spanish 11
Sustainable Resources 12[4]	Sustainable Resources 11[4]
Tsek'ene 12	Tsek'ene 11
Upper St'at'imcets 12	Upper St'at'imcets 11

Notes:

[1] Indicates a prerequisite course used by one or more direct-entry faculties.

[2] Social Studies 11 may not be double-counted if both Geography 12 and History 12 are in progress.

[3] Course does not have a Grade 11 equivalent.

[4] Indicates a course only applicable for UBC Okanagan programs.