

## THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN

**OKANAGAN SENATE SECRETARIAT****Enrolment Services****Senate and Curriculum Services**

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**To: Okanagan Senate**

**From: Policies and Procedures Committee**

**Re: UBC Okanagan Policy on Research Centres**

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At its last meeting Senate considered a policy on Institutes and Centres. In the course of the discussion Senate separated the two, approved the policy on Institutes, and returned the policy of Centres to the Policies and Procedures Committee for changes.

The working group of the Policies and Procedures Committee, consisting of Dr. Maurice Williams (Chair), Provost Alaa Abd-El-Aziz, and Dr. Daniel Keyes, reviewed the policy and made several changes.

Following an initial discussion with the P&P Committee, and after consultation with both the DVC Executive Committee and Academic Council, that working group submitted its recommendations to the P&P Committee. The P&P Committee accepted the recommended policy and forwards it now to the Senate for approval.

**CHARACTERISTICS OF RESEARCH CENTRES AT UBC OKANAGAN****A Research Centre**

- Is established or disestablished by a faculty or college dean (or, in the case of multi-faculty centres by the relevant deans serving as a Decanal Steering Committee) in consultation with the Provost and under procedures set by the relevant faculty or faculties.
- Has a project or theme-based mandate that focuses on scholarly or scientific investigation or inquiry; often associated with an internal or external grant.
- Benefits from single or multi-faculty involvement.

- Is led by a director who reports to the host faculty or college dean (or a Decanal Steering Committee for multi-faculty Centres) who report(s) in turn to the Provost on matters relating to the Centre. A centre is otherwise governed as its host faculty, faculties or college see fit
- Adheres to standard university research policies
- Does NOT offer for-credit programs or courses; centres may offer not-for-credit courses and certificates.

## **DEVELOPMENT, APPROVAL, AND REVIEW OF RESEARCH CENTRES**

1. Established through Academic Unit or Department Heads, Deans and/or Directors in consultation with the Provost UBC Okanagan; centres are established within a host faculty, college, or within several host faculties.
2. Upon establishment, a Research Centre must have a management plan that includes a mandate, sources of funding, and a schedule for review. As a result of such a review, the dean or Decanal Steering Committee may determine that a Research Centre may continue as a Research Centre, be considered for transition to a Research Institute or other type of unit, or be discontinued as appropriate. This management plan and any amendments thereto are to be copied to the Provost of UBC Okanagan.
3. The Provost UBC Okanagan will report for information the establishment of a centre to Senate, but it does not require Senate approval. When a centre is discontinued, the Okanagan Provost will also report that to Senate for information.

### **Applicability Note**

The policy is intended to apply to all UBC Okanagan research centres established in the future. Centres that were established prior to the creation of this policy, may wish to consider proposing (and submitting for approval as appropriate) certain adjustments, e.g., to their names, to bring existing units in line with the new policy.

**Motion:**        *That the policy on Research Centres, as recommended by the Policies & Procedures Committee, be approved.*

Respectfully submitted,

Dr. Daniel Keyes  
Chair, Policies & Procedures Committee