The University of British Columbia
Office of the Provost

OKANAGAN

October 2nd, 2008

Memorandum to: **Doug Owram**, Deputy Vice Chancellor

Memorandum From: **Alaa Abd-El-Aziz**, Provost

Regarding: **Recommendations**
College of Graduate Studies, External Review

The UBC Okanagan College of Graduate Studies is now in its third year of operation and this year underwent an External Review. The purpose of this review was to address several questions concerning: the structure of the College of Graduate Studies; its relationship to other academic units on campus; and its responsibilities and rights. These questions are, to some extent, part of the natural evolution of building a campus that has a very different economy of scale, starting point, and history than our sister campus in Vancouver.

There were two external reviewers; Dr. Mark Dale, who at the time was, the Dean of Graduate Studies and Research at the University of Alberta, and Dr. Carolyn Watters the Dean to the Faculty of Graduate Studies at Dalhousie University. We invited their comments specifically on a realistic set of goals for the future, the relationship of the College of Graduate Studies to faculties and other units in our institution, and the mechanisms that we would need to have in place in order to ensure sustainable and effective functioning.

It was very important to establish a task force that represented our faculty, students, staff and administration. The UBC Okanagan College of Graduate Studies Task Force consists of the following members.

Alaa Abd-El-Aziz	Provost and Chair of the Task Force
Cynthia Mathieson	Acting Dean, College of Graduate Studies
Daniel Keyes	Associate Professor, English, Faculty of Creative and Critical Studies
Erika Schulz	Director, Graduate Administration, College of Graduate Studies
Jennifer Gustar	Associate Professor, English, Faculty of Creative and Critical Studies
Karen Hodges	Assistant Professor, Biology, IKB School of Arts and Science
Kathy Rush	Acting Dean, Faculty of Health and Social Development
Mina Hoorfar	Assistant Professor, School of Engineering
Natasha Neumann	Graduate Student Representative
Rebecca Tyson	Assistant Professor, Mathematics, IKB School of Arts and Science
Robert Campbell	Dean, Faculty of Education
Spiro Yannacopoulos	Director, School of Engineering
Susan Murch	Assistant Professor, Chemistry, IKB School of Arts and Science

Please find attached the Task Force recommendations in response to those of Dr. Dale and Dr. Watters. I would be delighted to discuss this report at your convenience.

I would also like to acknowledge the dedication and hard work contributed to the external review by all members of the UBC Okanagan College of Graduate Studies Task Force.