Vancouver Senate Secretariat
Senate and Curriculum Services
Enrolment Services
2016–1874 East Mall
Vancouver, BC V6T 1Z1
www.students.ubc.ca/senate

Vancouver Senate

MINUTES OF SEPTEMBER 20, 2006

Attendance

Present: President S. J. Toope (Chair), Associate Vice-President & Registrar B. J. Silzer (Secretary), Dr. A. McEachern (Chancellor), Vice-President L. A. Whitehead, Mr. B. Ahmadian, Mr. T. Ahmed, Dr. B. Arneil, Principal *pro tem.* L. Bainbridge, Dr. J. D. Berger, Dr. G. Bluman, Dean M.A. Bobinski, Dr. J. Brander, Ms. S. Brkanovic, Dr. H. Burt, Dr. L. Chui, Mr. B. Danin, Dr. E. Dean, Dr. J. Dennison, Dr. W. Dunford, Ms. G. Eom, Mr. F. Fan, Dr. C. Friedrichs, Ms. M. Friesen, Mr. C. Funnell, Dean N. Gallini, Dr. S. Grayston, Dr. D. Griffin, Dr. L. Gunderson, Dr. P. G. Harrison, Dr. R. Harrison, Dr. R. Helsley, Associate Vice-President J. Hutton, Dr. R. Irwin, Dean M. Isaacson, Ms. J. Khangura, Ms. W. King, Dr. S. B. Knight, Dr. B. S. Lalli, Mr. R. Lam, Mr. K. Liu, Mr. R. Lowe, Dr. P. L. Marshall, Ms. K. McAllister, Dr. W. McKee, Dr. D. McLean, Mr. W. McNulty, Dean D. Muzyka, Mr. P. Orchard, Dean S. Peacock, Dean *pro tem.* A. Rose, Ms. E. Segal, Mr. B. Simpson, Dr. B. Stelck, Dr. D. Steyn, Dr. S. Thorne, Dean R. Tierney, Mr. B. Toosi, Dr. M. Upadhyaya, Dr. D. Weary, Dr. R. Wilson, Dr. R. Windsor-Liscombe, Dr. R. A. Yaworsky, Dr. J. Young.

By Invitation: Dr. K. Ho (TEKTIC), Associate Vice-President A. Kindler, Mr. A. Lambert-Maberly (Planning & Institutional Research), Associate Vice-President G. Mackie, Mr. W. Sudmant (Planning & Institutional Research).

Regrets: Dr. N. Banthia, Prof. C. Boyle, Mr. P. T. Brady, Dr. D. Fielding, Dr. W. Fletcher, Dr. I. Franks, Mr. C. L. Gorman, Dean *pro tem.* M. Isman, Dr. J. Johnson, Mr. M. Lane, Dr. M. MacEntee, Dr. A. McAfee, Mr. J. Mergens, Dr. D. Paterson, Dr. P. Potter, Ms. C. Quinlan, Dean J. Saddler, Dr. J. Sarra, Dean R. Sindelar, Dean G. Stuart, Ms. A. Thamboo, Dean E. H. K. Yen.

Recording Secretary: Ms. L. M. Collins.

Note: The full text of some reports to Senate is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.

Call to Order

Senate Membership

The Secretary reported that the following new Senators had been appointed or elected.

EX OFFICIO

President Stephen J. Toope (Chair)
Dean Simon M. Peacock, Faculty of Science
Dean pro tem. Ann Rose, Faculty of Graduate Studies
Principal pro tem. Lesley Bainbridge, College of Health Disciplines

STUDENT SENATORS

Mr. Richard Lam, Faculty of Dentistry
Mr. Michael Lane, Faculty of Medicine

Minutes of the Previous Meeting

Dr. P. G. Harrison
Dr. Windsor-Liscombe
} *That the minutes of the meeting of May 16, 2006 be adopted as circulated.*

Ms. Eom noted that the draft minutes showed the incorrect meeting date. The recording secretary agreed to make the correction.

The motion to adopt the minutes, with the above correction, was put and carried.

Remarks from the Chair and Related Questions

THE ROLE OF THE SENATE

President Toope expressed delight to be part of the scholarly community at UBC. He described the Senate as the site of "sober but not ponderous deliberation." He noted that the Senate's role was to maintain the highest academic standards, while the Board of Governors was responsible for the University's property and other assets. President Toope

emphasized the importance of each governing body recognizing its respective role. While the Board was not a "second Senate," nor was the Senate a "second Board."

President Toope reported that he was committed to helping bring the *Trek 2010* vision and the Academic Plan to life. He planned to align the budgetary and strategic planning processes more closely with the University's vision and goals.

On behalf of the Senate, Dean Isaacson offered a warm welcome to President Toope. Senators applauded.

CONDUCT OF SENATE MEETINGS

President Toope stated his preference as Chair to conduct meetings relatively informally, but to consult the procedures when necessary. He asked Senators to generally refrain from speaking multiple times on the same matter in debate, except to add a critical new piece of information or comment.

From the Council of Senates

The Secretary had circulated for information a summary of activities undertaken by the Council of Senates at its June 8, 2006 meeting. Most notable were:

1. Council approval of an arrangement to convert a group of degrees granted by the former Okanagan University College to UBC degrees; and
2. Council acceptance (with minor amendments) of recommendations regarding Council composition and recommended associated changes to the *University Act*.

From the Board of Governors

Vice-President Whitehead confirmed that the Board of Governors has approved the following Senate items.

SENATE MEETING OF MARCH 22, 2006

New awards;
Curriculum proposal from the Faculty of Applied Science.

From the Board of Governors, continued

SENATE MEETING OF APRIL 19, 2006

New awards;
Curriculum proposals from the Faculties of Applied Science, Arts, Commerce & Business Administration, Education (including the School of Human Kinetics), Forestry, Graduate Studies, and Law.

SENATE MEETING OF MAY 16, 2006

Establishment of Departments of Anthropology and Sociology in the Faculty of Arts in place of the Department of Anthropology and Sociology, effective July 1, 2006;
Establishment of the Department of Urologic Sciences.

Academic Building Needs Committee

REVISED ROLE AND OPERATION OF ACADEMIC BUILDING NEEDS COMMITTEE

See also 'Appendix A.'

Committee Chair Dr. Adebar had circulated for information a report on a revised mandate for the Committee. He noted that the Senate had requested this report at its May 2006 meeting, and that the May 2005 Review of Senate report had called for a revitalized role for the Committee in capital development decision making. He reminded Senators that the Academic Building Needs Committee had been meeting concurrently for some time with the President's Property and Planning Advisory Committee.

Dr. Adebar indicated change in two areas. First, the capital approval process had been modified to include two opportunities for the input and approval of the Academic Building Needs Committee prior to final approval of building projects. Committee members could expect to receive more information about proposed projects and more time for consideration. Second, the Senate's addition to the Committee's terms of reference of a requirement that the Committee provide an annual report would ensure ongoing discussion about academic building needs at future meetings of the Senate.

Academic Building Needs Committee, continued

Dr. Knight observed that parts of the Point Grey campus resembled a construction zone. He urged the Committee to consider the broader context and the relationship between campus occupants and their environment, as well as the need for more learning space.

In response to a question from Dr. Dennison about academic buildings containing commercial space, Dr. Adebar stated that, despite the Committee's name, it considered commercial as well as academic activities related to building projects. Dr. Adebar suggested that the Committee might be renamed to reflect this broader mandate.

President Toope noted that, under the *University Act,* the Board must consult the Senate on property and building issues prior to approval by the Board. He was hopeful that the consultation with Senate would be robust, but was mindful that the ultimate responsibility rested with the Board of Governors.

Dr. Brander stated that the Senate had the right to request information about a very broad range of activities at the University and that the Academic Building Needs Committee could exercise this right as one of Senate's committees. He agreed that the Committee's terms of reference and name might require revision in the future.

Admissions Committee

Committee Chair Dr. Berger presented the reports.

CALENDAR CHANGES

The Committee had circulated proposals to revise the following Calendar entries:

1. English Language Proficiency Tests: MELAB, addition of a minimum score of 3 on speaking section;
2. Admissions Chapter, international applicants: deletion of paragraph on work visa and financial assistance;
3. Faculty of Forestry, Bachelor of Science in Wood Products Processing: changes to high school science course requirements for admission;

Admissions Committee, continued

4. Faculty of Forestry, Bachelor of Science in Forestry: inclusion of courses from Nanjing Forestry University.

Dr. Berger
Dr. Marshall } *That Senate approve the Calendar changes as recommended by the Admissions Committee.*

DISCUSSION

Referring to the proposed changes to science courses required for admission to the Bachelor of Science in Wood Products Processing, Dr. Young expressed the opinion that removing barriers for prospective applicants did not constitute sufficient academic rationale for the proposed change. Dr. Marshall respectfully disagreed.

The motion was put and carried.

EXCHANGE PARTNERSHIP WITH HEC MONTREAL

The Committee had circulated for information a new student exchange partnership agreement between UBC and HEC Montreal for students in the Faculty of Commerce and Business Administration.

ENROLMENT TARGETS TO SENATE

The Committee had circulated for information a copy of its September 6, 2006 memorandum to Vice-President, Academic & Provost Lorne Whitehead. The text of the memorandum follows.

Enrolment Targets to Senate

Enrolment targets for the Vancouver campus are presented to the Senate each year, but practice has varied in past years with respect to the timing of the presentation, whether the report comes for information or approval, how much detail is provided, and which body or individual makes the presentation.

The Admissions Committee would like to clarify early in the 2006/07 cycle their intended process for this year so that all parties know what to expect.

Admissions Committee, continued

Section 27(2)(r) of the *University Act* assigns the following responsibilities to the Board of Governors and the Senate (emphasis added):

> "**with the approval of the senate**, to determine the number of students that may in the opinion of the board, having regard to the resources available, be accommodated in the university or in any faculty of it, and to make rules considered advisable for limiting the admission or accommodation of students to the number so determined."

The Admissions Committee further draws to your attention that our terms of reference charge us with the responsibility to "[t]o consider and review University and faculty enrolments of new and continuing students."

In order to ensure that both the Admissions Committee and the Senate fulfill their respective responsibilities, we intend to proceed as follows:

1. The report on enrolment targets should be a report of the Admissions Committee and contain a recommendation on Senate's acceptance of the enrolment targets and forwarding for approval by the Board of Governors. To prepare this report, the Admissions Committee will require information from your office and from the Enrolment Management Committee.
2. The report will contain for approval a breakdown for enrolments by Faculty, program and year level, in addition to the overall targets for the University.
3. The Admissions Committee should present the report to Senate no later than the March meeting each year. In order to review and consider the targets prior to this delivery date, the Admissions Committee will require information from the Office of the Vice-President, Academic & Provost by the end of January of each year.

Agenda Committee

Committee Chair Dean Isaacson presented the reports.

JOINT REPORT ON COUNCIL OF SENATES MEMBERSHIP AND CHANGES TO THE UNIVERSITY ACT

Note: The full text of this report is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services. Excerpts from the report appear below.

Report Excerpt 1: Preamble

At its meeting on 8 June 2006, the Council of Senates approved changes to its membership for consideration by the Provincial government. The approved proposal requires changes to the *University Act* and would need changes to the Rules and Procedures of both Senates. This report has been drafted to enact the changes

to each Senate's *Rules and Procedures* to comply with the new membership structure of the Council of Senates. Included are:

a. Permanent changes to reflect the proposed new membership, which will be brought back to each Senate for approval when the *Act* is amended; and
b. Interim changes to enact as much as the Council's proposal as possible now, prior to amendment of the *Act* ***(for approval of each Senate)***
c. The Agenda Committee's recommendation regarding the Chair of the Vancouver Senate (**for approval of the Vancouver Senate only**)

Also included as an appendix is the current status of recommended changes to the *University Act*; a report formalizing all of these changes will go forward to the Council of Senates for recommendation to the President and the Government later this year. Members of both Senates are asked to bring any comments that they have to the attention of their representatives on the Council of Senates' Executive Committee and/or the Secretariat.

Recommendations for the Vancouver Senate:

1. "That the changes to the Rules and Procedures of Senate on page 4 [Secretary's note: see *Report Excerpt 2* below] of this report, entitled "Rules and Procedure of the Vancouver Senate" under "Changes to the Rules and Procedures of the Okanagan and Vancouver Senates Not Incumbent on Changes to the University Act," and the subsequent directives listed regarding the memberships of the proposed committees be approved."

   NB: Requires a 2/3rd supermajority to amend the Rules and Procedures of Senate, and to suspend those sections of the Rules and Procedures that specify committees are to be created and their membership set on the recommendation of the Nominating Committee

2. "That Senate recommend no change to the University Act in regards to the status of the President as Chair of Senate at this time"

Report Excerpt 2: Changes to the Rules and Procedures of the Okanagan and Vancouver Senates Not Incumbent on Changes to the *University Act*

It is possible to implement the changes to Council membership specified above under the framework of the existing *University Act*. This lacks the foundation a legislative change would provide, but the *Council* is of the opinion that the recommended changes are important enough for its proper functioning that interim arrangements should be enacted under the provisions of the existing *University Act* until such time as the Province may consider changing the law. As such, recommended amendments to the *Rules and Procedures* of each Senate are set out below:

Agenda Committee, continued

***Rules and Procedures* of the Vancouver Senate**

At present, the four elected seats on senate have been designated for two students, 1 faculty member, and 1 convocation representative. This leaves five further seats needed for the 9 proposed by the Council. It is proposed that five new standing committees of senate be created, with one member each, and for that one members sole duty to be to serve on the Council of Senates.

> That Section 24 be amended to add the following standing committees:
>
> (n) Council of Senates Vancouver Representative Committee One
>
> (o) Council of Senates Vancouver Representative Committee Two
>
> (p) Council of Senates Vancouver Representative Committee Three
>
> (q) Council of Senates Vancouver Representative Committee Four
>
> (r) Council of Senates Vancouver Representative Committee Five
>
> That Senate directs that there be one (1) person appointed the committees specified under Section 24 (n) through (r) of the Rules and Procedures of Senate, and that such appointment shall be made by Senate in such a way as to ensure that three such committees shall be comprised of elected faculty members of Senate, one shall be comprised of an elected student member of Senate, and one shall be comprised of a Dean on Senate. In such cases were one of the two (2) students elected to the Council of Senates is not a graduate student, Senate shall appoint a graduate student as student specified above.
>
> That the Nominating Committee be directed to report back to Senate at its next meeting with recommendations for the memberships of the five (5) committees listed above, and that in making its recommendations, the Committee consider nominations and recommendations from the members of Senate eligible for each position.
>
> NB: Requires a 2/3rds supermajority

Dean Isaacson introduced the report, reminding Senators of earlier discussions at each of the Okanagan and Vancouver campuses regarding the composition of the Council of Senates, including a disagreement between the campuses about equality of represention on the Council, and representation for the various constituencies of the Senates. He emphasized that the Vancouver Senate was now asked to approve only the interim changes to its *Rules and Procedures* that were necessary to implement changes to Council membership in advance of possible changes to the *University Act*, and that any permanent changes

would be brought back to each Senate for approval if and when the *Act* were to be amended.

Dean Isaacson *Dr. Windsor-Liscombe*	}	*That Senate accept the report, including the proposed changes to the Rules and Procedures of the Vancouver Senate.*

DISCUSSION

Noting the recommendation that there be no change to the status of the President as Chair of Senate, Dr. Knight expressed the opinion that the President should not serve in the capacity of Chair, in the interest of encouraging open debate and critique. Dean Isaacson responded that a final decision had not been reached and that the matter could be revisited at some point in the future.

In response to a question from Ms. Segal, Dean Isaacson confirmed that, if the *University Act* were to be amended, the Senates would likely need to revise their respective Rules and Procedures again.

The motion was put and carried.

Vancouver Senate Annual Report 2005/2006

See also 'Appendix B: Vancouver Senate Annual Report 2005/2006.'

Dean Isaacson presented for information the first Vancouver Senate annual report, as requested in the May 2005 Vancouver Senate Review. He was hopeful that the report would be published more widely in the near future, and invited comments and suggestions for future reports.

Curriculum Committee

RATIFICATION OF DECISIONS TAKEN UNDER DELEGATED SENATE AUTHORITY

See also 'Appendix C: Curriculum Summary.'

Committee Chair Dr. Marshall reported that, druing the summer of 2006, the Curriculum Committee had approved three curriculum proposals under authority delegated to the Committee under Section 26 (b) of the *Rules and Procedures of Senate*.

Dr. Marshall *Dean Muzyka*	}	*That Senate ratify the decision of the Curriculum Committee to approve the new and changed graduate programs and new courses brought forward by the Faculties of Applied Science (School of Nursing), Commerce and Business Administration, and Medicine.*

Carried.

Nominating Committee

Committee Chair Dr. Windsor-Liscombe presented the reports.

VICE-CHAIR OF SENATE

Dr. Windsor-Liscombe *Dr. Knight*	}	*That Senate elect Dr. Ronald Yaworsky as Vice-Chair of Senate for 2006/2007 academic year.*

Carried.

SENATE COMMITTEE MEMBERSHIP

The Nominating Committee circulated the following list of proposed membership adjustments to Senate Committees.

Nominating Committee, continued

Academic Policy:

Add Dean *pro tem*. Ann Rose to replace Dean Frieda Granot

Agenda

Add Principal *pro tem*. Lesley Bainbridge to replace Principal John H. V. Gilbert

Curriculum:

Add Mr. Richard Lam to fill vacancy. (student senator)
Add Mr. Behnam Toosi to fill vacancy. (student senator)

Library:

Add Dean Simon Peacock to replace Dean *pro tem*. Grant Ingram

Student Appeals on Academic Discipline:

Add Mr. Richard Lam to replace Mr. (Jerry) Fan Fan (student senator)

Tributes:

Add Mr. Michael Lane to fill vacancy. (student senator)
Add Principal *pro tem*. Lesley Bainbridge to replace Principal John H. V. Gilbert
Add Dean *pro tem*. Ann Rose to replace Dean Frieda Granot

Dr. Windsor-Liscombe
Dr. Burt } *That Senate approve the revisions to the membership of Committees of Senate.*

Carried.

Reports from the Vice-President, Academic & Provost

FUTURE DEVELOPMENT OF INTERDISCIPLINARITY AND THE FACULTY OF GRADUATE STUDIES AT UBC VANCOUVER

Vice-President Whitehead had circulated for information and discussion a report entitled "Future Development of Interdisciplinarity and the Faculty of Graduate Studies." The report proposed the establishment of a new College of Interdisciplinarity, led by a Principal, with a mandate to support and facilitate interdisciplinarity across the campus. The report also proposed a revised mandate for the Faculty of Graduate Studies that would see that Faculty focus more exclusively on graduate student programs.

The Vice-President stated that the report had resulted from broad consultation and polarized debate. He thanked Associate Vice-President Anna Kindler for her efforts toward seeking consensus, the members of four successive committees charged with considering various elements of the plan, members of Senate for providing input following an earlier presentation of ideas by the Vice-President and Dr. John Gosline, and the Committee of Deans for useful discussions on the matter on two occasions.

The Vice-President stated that the report reflected a compromise between those who felt strongly that the Faculty of Graduate Studies should have less power, and those with the opposite point of view. He recognized that achieving unanimous support for the plan would be unlikely, but suggested that further delay could be damaging. The Vice-President stated that the hiring of a new dean for the Faculty of Graduate Studies was one of a number of urgent needs.

DISCUSSION

Dr. Windsor-Liscombe spoke in support of the report, expressing hope that the new College would permit a broader understanding of interdisciplinarity, which he saw as regionalized and limited. He recalled that the establishment of the College of Health Disciplines had entailed a great deal of consultation and negotiation, and stated that he expected the same would be true for a new College of Interdisciplinarity.

Dean Isaacson complimented the Vice-President on the consultative nature of the process over the previous two years, and agreed that the University appeared to be moving toward consensus. He expressed support for separating interdisciplinary units from graduate student activities, and for evaluating the role of centres and institutes over time. Dean Isaacson suggested three enhancements to the proposal:

Reports from the Vice-President, Academic & Provost, continued

1. Articulation of the powers and structure of the new College, and the powers of the Principal. In particular, the deans had recently suggested that the Committee on Interdisciplinarity also be a Steering Committee of the College; and as well the advisory committees of the centres and institutes may also revert to being steering committees, in order to encourage natural partnerships with disciplinary Faculties.
2. Refinement of the report by strengthening the requirement for a future review, including the clarification that Senate would have an opportunity to revisit the College two years after its establishment and following its initial review.
3. The impact on the membership of Senate. Dean Isaacson suggested that adding the Principal only to the membership of Senate without additional elected members could be of concern to some constituencies of Senate. In addition, because the new College would assume some of the duties normally assigned to Faculties, Dean Isaacson suggested that the Academic Policy Committee consider the report in light of powers and duties of Faculties under the *University Act* as well as existing Senate policy on the creation of Faculties.

Mr. Ahmadian was pleased that the report seemed to address interdisciplinarity at all levels, rather than strictly in the graduate arena. He asked whether there were plans for undergraduate instruction in the College. The Vice-President responded that, while he could not be absolutely certain at this early date, he predicted that it would not make sense for the College to offer undergraduate programming. He added that the disciplinary Faculties already offered a wide range of interdisciplinary undergraduate instruction.

Dr. P. G. Harrison reported that the Academic Policy Committee had met with the Vice-President to discuss the report, and that the Committee was of the opinion that further debate and review would be beneficial.

Dr. P. G. Harrison
Dr. Windsor-Liscombe

That Senate refer the report on the Future Development of Interdisciplinarity and the Faculty of Graduate Studies at UBC-V to the Academic Policy Committee for review;

That the Academic Policy Committee and the Provost may make such changes to the report presented in September 2006 that they consider mutually agreeable provided that such changes are drawn to the attention of Senate prior to consideration of any recommendations for the disposition of the revised report; and

That the Academic Policy Committee is directed to report back with recommendations for the disposition of the revised report at the November 2006 meeting of Senate.

DISCUSSION ON THE MOTION

Dr. P. G. Harrison requested that, if the Senate were to refer the matter, members of Senate should provide comments to the Chair of the Academic Policy Committee and to the Vice-President, Academic & Provost by October 11, 2006.

AMENDMENT TO THE MOTION

Dean Isaacson reminded Senators that the Agenda Committee was responsible for considering changes to the Senate *Rules and Procedures* that include reference to changes in Senate membership. He therefore proposed that the motion be amended to add:

That the Agenda Committee is directed to report back with recommendations on associated changes to the Rules and Procedures of Senate at the November 2006 meeting of Senate.

The amendment was adopted without challenge.

The amended motion was put and carried.

TECHNOLOGY ENABLED KNOWLEDGE TRANSLATION INVESTIGATIVE CENTRE IN HEALTH (TEKTIC)

The Vice-President had circulated for information a proposal to establish the above-mentioned Centre, in the Faculty of Medicine.

JAMES A. MOORE CHAIR IN PARKINSON'S RESEARCH

Vice-President Whitehead
Dr. McLean

That the Senate approve the establishment of the James A. Moore Chair in Parkinson's Research within the Pacific Parkinson's Research Centre (PPRC), made possible by funding from the Pacific Parkinson's Research Institute and a UBC Trek endowment.

Carried.

ASTRAZENECA CHAIR IN OCCUPATIONAL AND ENVIRONMENTAL LUNG DISEASE RESEARCH

Vice-President Whitehead
Dean Muzyka

That the Senate approve the establishment of the AstraZeneca Chair in Occupational and Environmental Lung Disease Research, made possible by funding from AstraZeneca Canada Inc.

Carried.

ENROLMENT 2006/2007

In response to a request made by the Senate at its May 2006 meeting, Vice-President Whitehead circulated a report showing enrolment targets for the 2006/2007 academic year by Faculty and program.

Report from the Secretary of Senate

NOMINATING COMMITTEE ELECTION

Mr. Silzer had circulated a report suggesting that the Senate temporarily suspend its rules regarding election of members of the Nominating Committee in order to expedite the replacement of Principal J. H. V. Gilbert on the Committee. Dr. Burt had accepted a nomination to fill this vacancy.

Dr. Windsor-Liscombe
Dr. Thorne

That Section 23(f) of the Rules and Procedures of the Vancouver Senate be suspended for the purpose of electing a Senator to fill a vacancy on the Nominating Committee. (requires a 2/3 vote); and

That nominations for one faculty member to replace Principal John H. V. Gilbert on the Nominating Committee be closed.

Carried.

Dr. Burt was declared acclaimed.

Other Business

AD HOC COMMITTEE TO CONSIDER UNIVERSITAS 21 AND U21 GLOBAL

In response to a question from Dr. Knight, Dr. Helsley indicated that the above-mentioned Committee planned to report to the Senate in the near future. The ad hoc Committee had required extra time to conduct consultation.

ROBERT H. LEE GRADUATE SCHOOL

Dean Muzyka announced that he had recently forwarded submitted a proposal to the Board of Governors to name a graduate school within the Faculty of Commerce & Business Administration in honour of Chancellor Emeritus Robert H. Lee. He asked Senators to join the Faculty in thanking Mr. Lee for his outstanding contributions to the University. Members of Senate asked that the recording secretary note their warmest thanks.

Adjournment

There being no further business, the meeting was adjourned. The following regular meeting of the Vancouver Senate was scheduled for 7:00 p.m. on October 18, 2006.

APPENDIX A: REVISED ROLE AND OPERATIONS OF ACADEMIC BUILDING NEEDS COMMITTEE

At the May 2006 meeting, Senate approved the motion that the Academic Building Needs Committee undertake a review of its role and operations and report to Senate no later than the September 2006 meeting. This document provides that report.

Background

In recent years, the Senate Academic Building Needs Committee (SABNC) has operated as a part of the President's Property & Planning Advisory Committee (PPPAC). In addition to the members of SABNC, the voting members of PPPAC include six AVPs, the Directors of seven units (e.g, Plant Operations), and a representative of each Faculty. In addition, about six professional staff are nonvoting members of PPPAC.

PPPAC's main business has been consultation on development proposals seeking "Board 1" approval, which is approval of the project in principle, the location (choice of building site), and the donor agreement (if there is one).

New Role and Operation of Committee

There are two aspects to the new role and operation of the SABNC. The first is an increased influence on project specific development approvals, while the second aspect is a greater involvement in "big picture" issues of how all current and upcoming building projects impact academic resources. These two items are discussed separately below.

NEW DEVELOPMENT PROPOSALS

The Executive has recently developed new procedures for approval of major capital projects (G.A. Mackie, May 24, 2006). These changes coincide with a simplification of the Board of Governors' process. The first two stages of approval ("Executives 1 and 2") are similar to the former Executive approval process, while "Executive 3" effectively replaces the former "Board 1." Input and approval of the SABNC will now be required prior to both "Executive 2" and "Executive 3."

The information required for "Executive 1" approval that will be provided to the SABNC prior to "Executive 2" approval includes a letter of intent that specifies: the purpose of the project; the academic needs that will be met; an estimate of the magnitude of a building or major renovation; approximate timelines; and broader contextual issues.

Information required for "Executive 2" approval that will be provided to the SABNC prior to "Executive 3" approval includes: the preferred site and compliance with the Campus Plan, project size and scope including the associated academic program (e.g., FTE growth), project costs including operating costs (e.g., building maintenance at APPA level 2), source of funds, implementation issues (e.g., swing space), and a description of how the project meets the criteria in "*The Prioritization of Academic Capital Projects at the University of British Columbia: Context and Process*."

In the new approval process, the SABNC will be providing input and approval at two separate steps. This is significant as in the past, PPPAC (and by inclusionary membership SABNC) has been asked to approve a new project within minutes of it being first introduced. Also, as described above, much more information will be provided to SABNC than has been provided to PPPAC in the past.

The SABNC will be discussing at the upcoming meetings exactly how it will operate within this new Executive approval process (e.g., will SABNC continue to attend PPPAC meetings?) in order to ensure it has a strong "voice."

IMPACT OF BUILDING PROJECTS ON ACADEMIC RESOURCE

At the May 2006 meeting, Senate approved a fifth terms of reference for the Academic

Building Needs Committee as follows:

> "*5. To report annually to Senate on the status of building projects, on their impact on the teaching and academic resource, and on the Committee's role in the capital project approval process.*"

In order to prepare an annual report to Senate on the impact of all current and upcoming building projects on the teaching and academic resources of the university, the SABNC will need to take a "big picture" look at issues, which is something the committee has not been involved in to date. In addition to meetings held to discuss specific project proposals as described above, the committee will need to hold a number of meetings each year to discuss "big picture" issues such as the Campus Plan.

Ongoing Changes to Committee's Role and Operation

The fifth term of reference approved at the May 2006 Senate meeting requires that the annual report from the SABNC include information on "the Committee's role in the capital project approval process." This new requirement will ensure that there will be ongoing discussions on this topic at future Senate meetings.

Respectfully submitted,

Perry Adebar
Chair, Senate Academic Building Committee

APPENDIX B: VANCOUVER SENATE ANNUAL REPORT 2005/2006

Introduction

The Vancouver Senate conducted a review of its activities during the 2004/2005 academic year. In its May 2005 report, the ad hoc Senate Committee that undertook the review observed a need to raise awareness of the Senate's role and activities within the University. To help address this need, the Senate Secretariat and the Senate Agenda Committee were asked to compile an annual report on the activities of the Vancouver Senate for the information of the University community. This is the first such annual report.

Background

The Vancouver Senate is established and vested responsibilities related to the academic governance of the University under the *University Act,* R.S.B.C. 1996, c. 468. The Senate has 85 members, including faculty members, student senators, convocation senators, representatives of affiliated theological colleges, and senior administrators of the University, including the President as Chair of the Senate, the Chancellor, the Vice–President- Academic, the University Librarian, 12 Deans and one Principal. The Senate has 12 standing committees that perform much of the Senate's work. Committees deliver reports for consideration at Senate meetings for information, discussion and/or approval. Some of these reports are annual reports on committee activities, some present routine matters for the approval of Senate, while others address more *ad hoc* matters for particular consideration or decision. The Senate schedules nine meetings per academic year. During 2005/06, the Senate met eight times from September 2005 through May 2006. Meetings of the Senate are generally open to the public, with a few matters being considered in closed session. The 2005/2006 year was the first year of a three-year Senate electoral term.

Regular Activities of Senate

Matters brought forward during the 2005/06 year included the following:

The Curriculum Committee and/or Admissions Committees brought forward matters relating to admissions policy and over 870 curriculum changes, including new and revised degree and diploma programs and their related courses. The Student Awards Committee recommended for approval over 100 new student awards. The Nominating Committee brought forward revisions to the terms of reference and composition of Senate committees and recommended committee assignments for new members.

Based on recommendations from the Vice-President Academic & Provost, the Senate:

1. Revised the voting membership of the Faculty of Medicine;
2. Approved and recommended for approval by the Board of Governors the establishment of two departments and two centres, as well as two departmental mergers; and
3. Approved and recommended for approval by the Board of Governors the establishment of seven Chairs.

At the November and May meetings, the Associate Vice-President, Enrolment Services &

Registrar presented for approval lists of candidates for degrees and diplomas. The Vancouver Senate granted a total of over 8800 degrees and diplomas. The Associate Vice-President Enrolment Services & Registrar also submitted for information dates relating to the 2006/2007 Academic Year (January meeting).

In closed session, the Tributes Committee recommended a list of candidates for honorary degrees, which the Senate discussed and approved. The Tributes Committee also recommended 77 individuals for emeritus status and prepared short tributes known as "memorial minutes" for two former Senators who had recently passed away.

Annual reports were presented by the Committee on Student Appeals on Academic Discipline, the Committee on Appeals on Academic Standing, the Interim Budget Committee and the University Librarian. At the November meeting, the Vice President Administration and Finance presented for information the University's financial statements for the 2004/2005 fiscal year.

Review of Senate

An Ad Hoc committee to Review Senate delivered its report to Senate at the May 2005 meeting. The review arose largely because of a sense that the levels of responsibility of the Senate and the extent and nature of its debate had diminished in recent years. Subsequently, the Agenda Committee has been engaged in following up on the Review Report's various recommendations, and otherwise attempting to enhance Senate's overall role in various ways. The Review recommendations included:

1. Adjustments to the terms of reference and operating procedures for Senate standing committees, including a streamlining of the presentation of routine matters by the Curriculum and Admissions Committees;
2. Prospective changes to the *University Act*, including a recommendation that the Senate elect its own Chair rather than having the President serve ex officio in this role; and
3. Changes to Senate meeting agenda preparation. These included provisions for substantive debate on academic issues from time to time; a suitable orientation of Senators; regular reports to Senate from the Vice- President Academic & Provost; an increased use of electronic meeting materials; the preparation of an annual report; and modifications to the Rules and Procedures of Senate. Many of the recommendations have already been implemented, with a few still in the final stages of consideration for implementation.

UBC Okanagan and the Vancouver Senate

A number of activities of the Vancouver Senate during 2005/2006 were related to the creation of UBC Okanagan and the resulting establishment of the Okanagan Senate and the Council of Senates.

During the 2004/2005 academic year, the Vancouver Senate had established an ad hoc committee to serve as the Interim Academic Governing Body (IAGB) for UBC Okanagan, until such time that the Okanagan Senate was established. The Okanagan Senate was

established in the fall of 2005, and held its first meeting in December 2005. Accordingly, the Vancouver Senate dissolved the IAGB at its December meeting.

Secondly, a joint committee of the Vancouver Senate and the IAGB made recommendations relating to the composition of the Council of Senates, consistent with the provisions of *University Act*. Although the recommendations of this joint report were accepted by the Vancouver Senate at its November meeting, they were rejected by the IAGB, largely because the IAGB would have preferred equal representation of the two campuses on the Council of Senates. In light of these circumstances, the President opted to initially establish the Council with three Committee Chairs from each Senate, and requested that the Council consider its own future composition. This process has unfolded, and at its June 2006 meeting the Council of Senates approved its permanent membership structure.

Thirdly, guidelines were established on how the two Senates communicate with one another and collaborate to approve routine matters affecting both campuses without creating unnecessary business for the Council of Senates. These were approved at the March meeting.

Fourthly, the Okanagan Senate had approved the granted of UBC degrees to a group of alumni of the former Okanagan University College. This arrangement was challenged by some members of the Vancouver Senate who felt that it was important to consider the input of both campuses. President Martha Piper then referred this matter to the Council of Senates for final disposition. The Council considered the matter at its June 2006 meeting and approved a framework for the granting of these degrees by the Okanagan Senate.

Other Topics

Finally, a number of other non-routine items were considered by the Senate over the past year. These included the following:

The Chancellor provided an update on the status of the Presidential Search Committee that included a number of Senators among its members.

The Director of UBC International delivered status reports on the activities of Universitas21, and U21 Global. The Senate then established an ad hoc Committee of Senate to review U21 Global; that Committee is expected to deliver its report early in the 2006/2007 academic year.

The Tributes Committee presented a revised policy on the Emeritus/Emerita status for retiring and resigned faculty members. The revised policy included, for the first time, a mechanism to revoke emeritus status of an individual. Senate approved the new policy.

The Admissions Committee made recommendations about the University's use of third party agencies in student recruitment, and the Senate accepted those recommendations at its May meeting. The Admissions Committee also considered issues related to institutional membership in the Association of Universities and Colleges in Canada (AUCC) and delivered a report to the Senate.

Appendix B: Vancouver Senate Annual Report 2005/2006, continued

The Academic Policy Committee presented a proposal to use First Nations names for languages in the University calendar; the Senate requested more information about implications and costs, and the Admissions Committee is due to report once again on this matter during the 2006/2007 year.

At the April meeting, the Vice-President Academic & Provost presented for discussion a report entitled "Optimizing Interdisciplinarity at UBC." Discussion about interdisciplinarity and the future of the Faculty of Graduate Studies will continue in 2006/2007.

At the May meeting, Senate accepted a number of recommendations from the Teaching and Learning Committee regarding student evaluation of learning experiences.

The Senate approved University-wide Enrolment Targets for the 2006/2007 cycle at the May meeting, and requested additional data about enrolment targets by Faculty and program.

Finally, at the May meeting Senate paid tribute to President Martha C. Piper in wishing her farewell.

Concluding Remarks

Overall, the Vancouver Senate had an active year, dealing with both regular and ad hoc matters. A major focus of its activities has been the academic governance aspects of the transition to a multi-campus, multi-Senate institution. The Senate has also been working diligently to implement changes to its own operations in light of the Review, so as to optimize levels of responsibility and engagement.

APPENDIX C: CURRICULUM SUMMARY

Faculty of Applied Science, School of Nursing

New course: NURS 511

Faculty of Commerce & Business Administration

MBA specialization in Sustainability and Business
MBA sub-specialization in Sustainability and Business
New courses: BASD 500, 501, 502, 503, 504, 580.

Faculty of Medicine

Changed programs: Ph.D. and M.Sc. in Pathology and Laboratory Medicine