Vancouver Senate Secretariat
Senate and Curriculum Services
Enrolment Services
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Vancouver Senate

MINUTES OF MAY 16, 2007

Attendance

Present: President S. J. Toope (Chair), Ms. L. M. Collins (Acting Secretary), Mr. T. Ahmed, Mr. J. Aulakh, Dr. N. Banthia, Dr. J. D. Berger, Dean M. A. Bobinski, Ms. D. Diao, Dr. W. Dunford, Dr. S. Farris, Dr. D. Fielding, Dr. I. Franks, Ms. M. Friesen, Dean N. Gallini, Dr. S. Grayston, Dr. L. Gunderson, Dr. P. G. Harrison, Associate Vice-President J. Hutton, Dean M. Isaacson, Dr. J. Johnson, Dr. S. B. Knight, Dr. B. S. Lalli, Mr. T. Leaver, Mr. P. H. Lee, Mr. R. Lowe, Vice-President *pro tem.* G. Mackie, Chancellor A. McEachern, Dr. W. McKee, Mr. W. McNulty, Mr. R. Pan, Dean S. Peacock, Ms. E. Rennie, Dean *pro tem.* A. Rose, Ms. A. Shaikh, Dean C. Shuler, Dr. B. Stelck, Dean G. Stuart, Mr. R. Taddei, Ms. M. Tee, Dr. S. Thorne, Dr. M. Upadhyaya, Dr. D. Weary, Dr. R. A. Yaworsky, Dr. J. Young.

By Invitation: Dr. P. Cullis, Ms. N. Dakers, Dr. R. Hancock, Dr. M. Lamberson, Dr. G. Poole.

Regrets: Associate Vice-President & Registrar B. Silzer (Secretary), Dr. P. Adebar, Dr. B. Arneil, Principal *pro tem.* L. Bainbridge, Dr. G. Bluman, Prof. C. Boyle, Mr. P. T. Brady, Dr. J. Brander, Ms. S. Brkanovic, Dr. H. Burt, Dr. L. Chui, Dr. E. Dean, Dr. J. Dennison, Dr. C. Friedrichs, Mr. C. L. Gorman, Dr. D. Griffin, Dr. R. Harrison, Dr. R. Helsley, Principal G. Ingram, Dr. R. Irwin, Dean M. Isman, Ms. J. Khangura, Ms. W. King, Mr. D. K. Leung, Dr. M. MacEntee, Dr. P. L. Marshall, Dr. A. McAfee, Dr. T. McDaniels, Dr. D. McLean, Dean D. Muzyka, Dr. D. Paterson, Dr. P. Potter, Mr. L. Powell, Mr. G. Rawle, Dean J. Saddler, Dr. J. Sarra, Mr. B. Simpson, Dean R. Sindelar, Dean R. Tierney, Mr. B. Toosi, Mr. H. Tse, Dr. P. Ward, Dr. R. Wilson, Dr. R. Windsor-Liscombe.

Recording Secretary: Ms. L. M. Collins

Call to Order

Senate Secretary Brian J. Silzer

President Toope noted that Mr. Brian Silzer, Associate Vice-President, Enrolment Services & Registrar, was absent due to a short medical leave. He asked that the Acting Secretary convey Senators' best wishes for a quick recovery.

Senate Membership

Ms. Collins announced the following Senate membership changes.

NEW MEMBERS, EX OFFICIO

Dr. Grant Ingram, Principal, College for Interdisciplinary Studies

Dean Charles Shuler, Dean, Faculty of Dentistry

ELECTED MEMBERSHIP

Mr. Dean Leung, filling a vacancy for a representative of the Convocation

ELECTED STUDENT REPRESENTATIVES

(Term from April 1, 2007 to March 31, 2008. One representative elected by each faculty plus one representative from the College for Interdisciplinary Studies, plus five members at large)

Applied Science: Mr Tim Leaver
Arts: Ms Erin Rennie
Commerce and Business Administration: Mr Jaspaul Aulakh
Dentistry: TBA
Education: Mr Robert Taddei
Forestry: Mr Behnam Toosi
Graduate Studies: Ms Aidha Shaikh
Land and Food Systems: Ms Sanja Brkanovic
Law: Mr Geoffrey Rawle
Medicine: Ms May Tee
Pharmaceutical Sciences: Mr Lyle Powell
Science: Ms Diana Diao
College for Interdisciplinary Studies: TBA
Members at-large: Mr Tariq Ahmed, Law; Ms Jaspreet Khangura, Science; Mr Ping Hei Alfie Lee, Science; Mr Raymond Pan, Science; Mr Hillson Tse, Arts

Minutes of the Previous Meeting

Dean Isaacson
Dr. Johnson } *That the minutes of the meeting of March 28, 2007 be adopted as circulated.*

The Senate acquiesced without a vote.

Remarks from the Chair and Related Questions

CAMPUS 2020

On April 23rd, 2007, Geoff Plant, Q.C., special advisor to the Premier and Advanced Education Minister for *Campus 2020: Thinking Ahead*, submitted his final report to the provincial government on the future of B.C.'s post-secondary education system. The report, entitled *Access and Excellence: The Campus 2020 Plan for British Columbia's Post-Secondary Education System*, made 52 recommendations to government on how to build on the strengths of British Columbia's existing system of higher education. The President described the report as crystallizing the key issues for the post-secondary education sector. Recommendations included:

PER CAPITA ENROLMENT OF GRADUATE STUDENTS

The report recommended that British Columbia work toward attaining the highest per capita enrolment of graduate students in Canada by 2015. The President described this target as ambitious.

RESEARCH AND INNOVATION SPENDING

The report recommended that British Columbia invest sufficiently in research and innovation in public post-secondary institutions to ensure that the province is among the three highest spending provinces by 2010. The President noted that Ontario currently spent roughly 10 times as much as British Columbia, while Quebec spent five times as much. If British Columbia were to

enact this recommendation, BC researchers would experience a significant increase in the availability of research funding.

DIFFERENTIATION AMONG POST-SECONDARY INSTITUTIONS

The report recommended that:

- 95% of provincial research funding be awarded to UBC, Simon Fraser University, and the University of Victoria;
- Authority to grant doctoral degrees be limited to the four provincial universities;
- University Colleges be replaced by "regional universities" focusing exclusively on undergraduate education. The President noted that, following intense discussion since the release of the report, the provincial government had indicated that it did not intend to implement this particular recommendation.

The President stated that UBC would need to take an active role in the implementation of the Campus 2020 recommendations. He encouraged Senators with access to elected representatives to advance the case for implementation.

CESSATION OF MANDATORY RETIREMENT

The President was pleased to report a negotiated end to mandatory retirement at UBC. In advance of anticipated provincial legislation to end mandatory retirement in British Columbia, the University had reached an agreement with the UBC Faculty Association. President Toope offered his thanks to Vice-President, Academic & Provost *pro tem.* George Mackie and Associate Vice-President, Human Resources Lisa Castle, as well as representatives of the Faculty Association for their very effective negotiations.

Candidates for Degrees

Dr. P. G. Harrison *Associate Vice-President Hutton*	}	*That the candidates for degrees and diplomas, as approved by the Faculties and Schools, be granted the degree or diploma for which they were recommended, effective May 2007, and that the Registrar, in consultation with the Deans and the Chair of the Vancouver Senate, be empowered to make any necessary adjustments.*

President Toope noted that the list of candidates included 6554 names.

The motion was put and carried, with the required 2/3 majority.

From the Board of Governors

The Senate received confirmation that the following recommendations of the Vancouver Senate had been approved as required under the *University Act* Sections 37 (l)(i) (o) and 38.

Senate Meeting January 24, 2007

Curriculum proposals from the Faculties of Arts, Applied Science, Commerce and Business

Administration, Forestry, Graduate Studies, Medicine, and Science, and revised graduate program statements.

New and changed student awards.

The recommendation that UBC make no further investments in U21 Global.

The recommendation that UBC withdraw from U21 Global.

Senate Meeting February 28, 2007

Curriculum proposals from the Faculties of Applied Science, Arts, Education, Forestry, and Law and the new graduate courses from the College for Interdisciplinary Studies.

Credential, program, and associated courses for the Master of Digital Media, brought forward by the Faculty of Graduate Studies.

New student awards.

From the Council of Senates

COUNCIL OF SENATES BUDGET COMMITTEE

Budget Committee member Dr. Yaworsky delivered an oral report on recent Committee activities. He gave an overview of the composition of the Council of Senates Budget Committee, pointing out that the division of the Committee into a sub-committee for each campus had facilitated the management of campus-specific issues. The larger Committee planned to meet with the President three times each year, with each sub-committee meeting monthly with the appropriate Vice-Presidents.

The Committee observed that the President had consulted very widely on the budget process for 2007/2008. The focus for the budget was cost reduction and one-time savings to reduce an anticipated budget shortfall. The shortfall was ultimately managed through a combination of targeted savings and pro rata budget cuts.

The Budget Committee had the opportunity to meet with the Steering Committee for Academic Planning Process (SCAPP) to discuss ideas about linking academic and budgetary planning.

Dr. Yaworsky thanked the President and the Budget Office for their assistance during the previous year. The President responded that it had been a pleasure working with the Committee and that he hoped to develop a strong and constant mechanism for the Committee to provide input into the budgetary and planning processes.

Academic Policy Committee

Committee Chair Dr. P. G. Harrison presented the reports.

MEMBERSHIP IN THE FACULTY OF GRADUATE STUDIES

The policy on Membership in the Faculty of Graduate Studies and its associated administrative procedures had been first brought to the Senate on April 20, 2005. The proposal had been

referred back to the Academic Policy Committee for further consideration. The revised policy and procedures had since been approved by the Academic Policy Committee on April 17, 2007.

Dr. P. G. Harrison *Dean pro tem. Rose*	}	*That Senate approve the policies and procedures regarding Membership in the Faculty of Graduate Studies.*

DISCUSSION

Dr. Harrison noted that the policy reflected that a significant number of retired faculty members continue to be involved in the supervision of graduate students. The Graduate Studies policy notwithstanding, the ability of emeriti to supervise or co-supervise might be limited by regulations in place within disciplinary Faculties or departments.

Dean *pro tem.* Rose was very pleased to see the document come forward for approval. She noted that the Faculty had undertaken broad consultation. The goal was to provide maximum flexibility for graduate programs while also retaining oversight over the quality of graduate supervision.

Dean Isaacson congratulated the Faculty and the Committee on the revised document and indicated that concerns he had expressed two years earlier had been successfully addressed.

In response to a question from Dr. Young, Dean *pro tem.* Rose clarified that retired faculty members who were not members of the Faculty of Graduate Studies would be able to supervise graduate students under case-by-case agreements between the Dean of Graduate Studies, the Dean of the disciplinary Faculty and the appropriate unit head(s).

Referring to proposed Administrative Procedure #5, Dr. Lalli asked whether the President was the best person to receive the recommendation that membership privileges be suspended or cancelled. Dean *pro tem.* Rose stated that the President was selected for this purpose as someone who was somewhat removed from the situation and would thus be seen as more objective.

Dr. Dunford stated that he would have liked to have seen some discussion about whether the University should retain a Faculty of Graduate Studies. He asked about the difference between members and non-members who supervise graduate students. Dr. Harrison replied that non-members would not have voting rights at Faculty meetings.

In response to a question from Dr. Dunford, Dr. Harrison clarified that each graduate program would be expected to review its membership annually and update its membership list.

In response to a question from Dr. Banthia, Dean *pro tem.* Rose confirmed that visiting professors could be approved to supervise graduate students on a case-by-case basis. President Toope asked that the Minutes clarify that the list of "appropriately qualified individuals" for the supervision of graduate students that appeared in the proposal was not intended to be exhaustive.

The motion was put and carried.

2009/2010 ACADEMIC YEAR AND THE WINTER OLYMPIC GAMES

The Committee had circulated a proposal to modify Term 2 of the 2009/2010 Academic Year to extend the February mid-term break from one week to two weeks. The extended mid-term break would cover nearly the entire period of the Winter Olympic Games. The proposed revised term was as follows:

Classes Start: Monday, January 4;
Mid-term Break: February 15 - 26;
Classes End: Thursday, April 15;
Term 2 Teaching Days: 62 days;
Exams Start: Monday, April 19;
Exams End: Saturday, May 1.

Differences between the modified term and a standard term included:

- one less teaching day: 62 instead of the optimal 63;

- one less examinable day during the examination period: 12 instead of 13; and
- the scheduling of examinations on May 1, whereas examinations customarily concluded by April 30.

The Committee recommended that the Senate accept the variations to the academic year.

Dr. P. G. Harrison *Dr. McKee*	}	*That the Senate approve the changes to the published Academic Year and examination schedule for 2009/2010.*

DISCUSSION

Mr. Ahmed stated that students with an examination on May 1 might need to vacate off-campus housing by April 30 and could thus be homeless on May 1. He asked whether such students could automatically qualify for accommodation under the policy on examination hardships. Dr. Harrison noted that this was one of the issues raised when he attended a meeting of the Senate Student Caucus. The Office of the Vice-President, Students had also engaged the Alma Mater Society and the Graduate Student Society in an effort to understand any potential negative impact on students. Dr. Harrison acknowledged that housing might be an issue for a particular group of students. He expressed the opinion that, with plenty of advance notice, most situations could be resolved on an individual basis without changes to Senate policy on examinations. Dr. Harrison pointed out that, in a few previous years, examinations had been held in early May. On behalf of the assembly, the President asked that the Minutes reflect that housing issues were of particular concern to students and would need to be addressed “carefully and expansively” by student services staff.

Dr. Harrison noted that students had students had also raised concern about the availability of public transit on May 1, given that buses were customarily assigned to other routes at the end of April. The Senate Secretariat had made inquiries with BC Transit.

In response to a question from Mr. Taddei, Dr. Harrison stated that an early final Senate decision was necessary so that large facilities on campus could reserve adequate space for academic activities and release other dates for use by other clients.

The motion was put and carried.

DISESTABLISHMENT OF THE SCHOOL OF REHABILITATION SCIENCES AND ESTABLISHMENT OF TWO DEPARTMENTS IN THE FACULTY OF MEDICINE

The Committee had circulated a proposal to create a Department of Occupational Science and Occupational Therapy and a Department of Physical Therapy to replace the School of Rehabilitation Sciences. The Committee recommended Senate approval.

Dr. P. G. Harrison
Dean G. Stuart
} *That the Senate disestablish the School of Rehabilitation Sciences and establish a Department of Occupational Science and Occupational Therapy and a Department of Physical Therapy, within the Faculty of Medicine, effective July 1, 2007.*

DISCUSSION

Dr. Harrison reported that the Committee's recommendation for approval followed detailed discussions with the Dean of Medicine and the Vice-President, Academic & Provost. In March 1965, the Senate received a document entitled "Guidelines for the Use of Faculties and Senate in Considering Recommendations for the Establishment of New Departments." In considering the proposal to create two new departments, the Committee determined that the two units fulfilled some, but not all of the criteria. For example, departments usually deliver undergraduate as well as graduate teaching programs, while the two new departments would teach only graduate students. In considering the number of faculty associated with each department, the Committee noted that these two departments would be smaller than usual, except that a larger number of clinical and other faculty external to the departments were routinely involved in teaching.

Dean Stuart noted that the two disciplines of occupational therapy and physical therapy had evolved separately nationally and internationally. Whereas the two disciplines once shared a common skill set, a higher degree of specialization had become required of health professionals in these two distinct fields. Dean Stuart added that it was particularly appropriate to create two new departments in light of a recent augmentation of research focus in the two disciplines. Creating two new departments would assist with faculty recruitment by allowing new faculty to be aligned with colleagues in other departments.

Dr. Johnson stated that the School of Nursing would be concerned about the idea that units with research focus should be categorized as departments rather than schools. She expressed the opinion that main distinction between schools and departments was related to the level of autonomy within a faculty, with schools enjoying a greater level of independence.

The motion was put and carried.

Admissions Committee

Committee Chair Dr. Berger presented the reports.

BACHELOR OF EDUCATION

The Committee had circulated a proposal to modify the admission statement for the Bachelor of Education program to add the following statement (section in bold added at the Senate meeting by consent of the assembly):

> The Faculty recommends that all applicants have completed a course focusing on Aboriginal Peoples **or students** before the commencement of the program. A course may be completed in any discipline at any university level.

Dr. Berger
Dr. Gunderson } *That the Senate approve the changes to the admission statement for the Bachelor of Education program, as amended.*

Carried.

COLLEGE AND UNIVERSITY RECOGNITION

The Committee had circulated a proposed Calendar entry (Applicants from a College or University section) describing the criteria used by the University to determine whether a degree program is from a "recognized" institution. The revised Calendar entry read as follows (new text in bold):

Applicants from a College or University > Introduction

Applicants with prior credit from a recognized **degree program** ~~university or college~~ will be admitted on satisfaction of the appropriate admission requirement as outlined below. Courses successfully completed in prior study, where appropriate, may satisfy requirements of the program of study to which an applicant is admitted.

A student~~Applicants~~ with ~~an~~ unsatisfactory standing at a college or another university will not be admitted.

Recognized Degree Programs in Canada:

In British Columbia, recognized degree programs are those authorized by the Ministry of Advanced Education by recommendation of the Degree Quality Assessment Board.

Recognized degree programs offered in other Canadian provinces include, but are not limited to, those offered by institutions with membership in the Association of Universities and Colleges of Canada (AUCC). Degree programs from other Canadian provinces not offered by AUCC member institutions will be reviewed on a case-by-case basis.

Recognized Degree Programs from outside of Canada:

In the United States, recognized degree programs include, but are not limited to, those offered by institutions with regional accreditation from one of the following accrediting bodies: Middle States Association of Colleges and Schools, New England Association of Schools and Colleges, North Central Association of Colleges and Schools, Northwest Commission on Colleges and Universities, Southern Association of Colleges and Schools, Western Association of Schools and Colleges, National Association of Independent Schools. Degree programs from the US not offered by a regionally accredited institution will be reviewed on a case-by-case basis.

Admissions Committee, continued

Degree programs offered in other countries may be recognized if they are offered by institutions authorized to do so by the national government or a government-approved accrediting body and will be considered on a case-by-case basis.v

Dr. Berger
Mr. Ahmed } *That the Senate approve the revised Calendar entry on Applicants from a College or University.*

DISCUSSION

In response to a question from Dr. P. G. Harrison about the possibility of better clarifying the language for applicants from colleges, Dr. Berger stated that the Committee had been working on the proposal for some time and that he was doubtful that it could be refined any further at the present time.

The motion was put and carried.

Appeals on Academic Standing Committee

Committee Chair Dr. Yaworsky presented the report.

ANNUAL REPORT ON COMMITTEE ACTIVITIES

The Committee had circulated for information a report on its activities during the 2006/2007 academic year. Since its previous report to the Senate in May 2006, the Committee had heard 14 appeals. Five appeals were allowed, eight were dismissed, and one was withdrawn prior to the Committee reaching a decision.

The Committee drew attention to the importance of following due process "...in all matters relating to student assessment, promotion, and appeal; of maintaining scrupulous records of course requirements, grade schemes, and student performance, as well as drawing such regulations to the attention of students."

The Committee noted that many appeals cases continued to display cultural dimensions, and recommended that the University review its services for international students to ensure cultural appropriateness and sensitivity. Dr. Yaworsky was pleased to note that the Nominating Committee would recommend an ad hoc Committee for this purpose later on the Senate meeting agenda.

DISCUSSION

Dr. Harrison noted that the report appeared to equate certain cultural issues with international students. He pointed out, and Dr. Yaworsky agreed, that these same issues could apply to any student who is relatively new to Canada.

Curriculum Committee

Please see also 'Appendix A: Curriculum Summary.'

Dr. McKee presented the curriculum proposals on behalf of the Committee.

Dr. Berger
Dr. McKee } *That the Senate approve the new and changed courses and changed programs brought forward by the Faculties of Arts, Dentistry, Graduate Studies (Applied Science, Arts, College for Interdisciplinary Studies, Medicine, and Science), and Land & Food Systems.*

Carried.

Joint Reports from the Curriculum Committee and the Admissions Committee

Dr. McKee presented the proposals on behalf of the two Committees.

NEW PROGRAMS FROM THE FACULTY OF GRADUATE STUDIES

Please see also 'Appendix A: Curriculum Summary.'

Dr. McKee
Dr. Johnson

} *That the Senate approve the program and associated courses for the Master of Science and Doctor of Philosophy in Cell and Developmental Biology, and the Master of Nursing program; and the transfer of the Nurse Practitioner Specialization from the Master of Science in Nursing to the Master of Nursing program.*

DISCUSSION

Dr. Harrison confirmed that the Academic Policy Committee had considered and approved the new credential name for the Master of Nursing program.

In response to a question from Dr. Young, Dr. McKee confirmed that the interdisciplinary graduate programs in cell and developmental biology were brought forward by the Faculty of Graduate Studies.

The motion was put and carried.

Nominating Committee

Dean Michael Isaacson presented the reports on behalf of the Committee.

STUDENT SENATOR COMMITTEE ASSIGNMENTS

The Committee recommended the appointment of Student Senators to Committees of Senate as follows:

Academic Building Needs Committee

Sanya Brkanovic
Diana Diao

Academic Policy Committee

Jaspreet Khangura
Aidha Shaikh

Admissions Committee

Raymond Pan
Diana Diao

Agenda Committee

Tariq Ahmed
Erin Rennie

Appeals on Academic Standing Committee

Geoff Rawle
Diana Diao
Hillson Tse

Curriculum Committee

Robert Taddei
Behnam (Ben) Toosi
Richard Lam
Erin Rennie
Tim Leaver

Library Committee

Alfie Lee
Lyle Powell
May Tee
Sanja Brkanovic

Student Appeals on Academic Discipline Committee

Tariq Ahmed
Raymond Pan (this appointment amended by consent at the Senate meeting)
Geoff Rawle

Student Awards Committee

Lyle Powell
Hillson Tse

Teaching and Learning Committee

Robert Taddei
Jaspreet Khangura
Jaspaul Aulakh

Tributes Committee

Tariq Ahmed
Jaspaul Aulakh

Dean Isaacson
Dr. Stelck } *That the Senate accept the recommendations, as amended, of the Nominating Committee with respect to the appointment of Student Senators to the Committees of Senate.*

Carried.

SENATE COMMITTEE MEMBERSHIP ADJUSTMENTS

The Committee recommended the following adjustments to Senate Committee membership:

Library Committee:

Add University Librarian *pro tem.* Dr. Peter Ward to fill vacancy

Add Dean Charles Shuler to replace Dean Edwin H. K. Yen

Teaching and Learning Committee

Add Dean Charles Shuler to replace Dean Edwin H. K. Yen

Dean Isaacson
Dr. P. G. Harrison } *That the Senate approve the revisions to the membership of Committees of Senate.*

Carried.

ANNUAL REVIEW OF COMPOSITION AND TERMS OF REFERENCE FOR COMMITTEES OF SENATE

The Committee presented the following report:

The Nominating Committee has undertaken its annual review of the terms of reference of Senate's standing committees.

The Committee notes that the titles of two administrators, the Associate Vice-President Academic Programs and the Associate Vice-President Academic Planning have been

changed to the Vice-Provost & Associate Vice-President Academic Affairs and the Vice-Provost & Associate Vice-President Academic Planning respectively. As such, the Committee recommends that all instances of the previous titles in Senate committee compositions be updated.

Secondly, the Committee notes that the Senate Curriculum Committee has jurisdiction over degree parchments and transcripts in Senate policies, but not in the Committee's terms of reference. As such, the following is recommend as a fifth term of reference for the Senate Curriculum Committee:

> To consider proposals from Faculties for changes, additions, or deletions to material presented on degree and diploma parchments, and on students' transcripts of academic records.

Dean Isaacson
Dr. Banthia

} *That Senate adjust the membership of the Academic Building Needs Committee to reflect the change in title of the Associate Vice-President Academic Planning to Vice-Provost & Associate Vice-President Academic Planning, and of the Academic Policy, Curriculum, and Teaching and Learning Committees to reflect the change in title of the Associate Vice-President Academic Programs to the Vice-Provost & Associate Vice-President Academic Affairs; and that the term of reference specified above be added to those of the Senate Curriculum Committee.*

Carried.

PROCESS FOR REGULAR REVIEW OF THE COMPOSITION OF THE SENATE

The Committee presented the following report:

At the February 2007 Meeting of Senate, the following was resolved:

> That the Nominating Committee be directed to consider whether a process for the review at regular intervals of Senate composition would be advisable and to report back to the Senate with recommendations on the matter by the April 2007 meeting of the Senate.

The Committee agrees that such a process would be beneficial to Senate. It recommends that such a review regularly occur every three years, near the conclusion of each Senate's term and that a review should be automatically undertaken should any substantive change be made to the University Act or should any faculties or colleges be created or discontinued at UBC Vancouver.

To implement this, the following would be added to the Nominating Committee's terms of reference:

> To review the composition of Senate during the third year of each Senate, and also to conduct such a review should any substantive change be made to the University Act, or should the number of faculties or colleges at the campus change.

In undertaking such a review, the committee should consider - at a minimum - the following:

1. The administrative structure and size of the University and its academic units;
2. Comparator data from other British Columbia universities and the G-10 universities;
3. Past iterations of the Senate;
4. Senate committee staffing needs;
5. Attendance patterns for groups of senators; and
6. Other data on the effectiveness of Senate's composition.

Should the Senate accept this report, the Nominating Committee will undertake such a review this upcoming summer and autumn, and hopes to present a report to Senate in late 2007.

Dean Isaacson
Ms. Friesen
} *Senate accept the report of the Nominating Committee on the Review of the Composition of Senate, and that the Committee's terms of reference be amended as specified therein.*

Carried.

AD HOC COMMITTEE ON WRITING AND COMMUNICATIONS SKILLS

The Committee presented the following report:

As a result of the referral to Senate by the Curriculum Committee in March of this year, and Dr. Yaworsky's kind reminder to Senate that an ad-hoc committee on Consultative Writing Requirements was in existence but inactive, the Senate Nominating Committee has prepared the following terms of reference and committee composition for Senate's approval. The Committee therefore requests that:

> Senate strike and approve the terms of reference and composition of an “Ad-hoc Committee on Writing and Communication Skills” and that the Ad-hoc Consultative “Writing Requirements” Committee be discharged.

Nominating Committee, continued

The following terms of reference are recommended:

1. To review the work of the "Write, Write, and Rewrite Report" presented to Senate in May 2001 and previous Senate reports on writing skills;
2. To consider submissions from faculties and other units on the optimum structure(s) for the teaching of writing and communication skills to students over the course of their programs;
3. To recommend to Senate:
   a. What is/are the objective(s) of teaching writing and communication skills to students and how can success in achieving this/these objective(s) be assessed;
   b. Whether a centralized or decentralized approach is optimum for the teaching of such skills; and
   c. What would the resource implications be of any recommendations to Senate; and
4. To report back by December 2007 with the committee's recommendations.

The recommended composition of the Committee is as follows:

Dr. David Fielding, Senator, Faculty of Pharmaceutical Sciences
Dr. Peter Ward, Senator, University Librarian
Dr. Ronald Yaworsky, Senator, Convocation
Dr. Peter Marshall, Senator, Chair of the Curriculum Committee
Dr. Barbara Arneil, Senator, Faculty of Arts
Ms Diana Diao, Senator, Science Student
Dr. Bruce Dunwoody, Associate Dean, Faculty of Applied Science
A Representative of the Department of English

Dean Isaacson
Dr. Johnson } *That the Senate strike and approve the terms of reference and composition of an "Ad-hoc Committee on Writing and Communication Skills" and that the Ad-hoc Consultative "Writing Requirements" Committee be discharged.*

DISCUSSION

In response to a question from Teaching & Learning Committee Chair Dr. Johnson, Dean Isaacson confirmed that it would be appropriate for Dr. Barbara Arneil to represent the Teaching & Learning Committee on the ad hoc Committee.

Nominating Committee, continued

AMENDMENTS

In response to a suggestion from Dr. Young, and by consent of the meeting, a representative of the Faculty of Science was added as an additional member of the ad hoc Committee.

In response to a suggestion from Dean Gallini, and by consent of the meeting, the Nominating Committee was delegated the authority to add one additional ad hoc Committee member in consultation with the Faculty of Arts.

The motion, as amended, was put and carried.

AD HOC COMMITTEE ON ACADEMIC ADVISING ISSUES RELATING TO A CULTURALLY-DIVERSE STUDENT BODY

The Committee presented the following report:

> The Nominating Committee has considered the attached recommendation from the Senate Committee on Appeals of Academic Standing, and is pleased to recommend the following to Senate to enact the Committee's request:
>
> *That Senate strike an "Ad-Hoc Committee on Academic Advising Issues Relating to a Culturally-Diverse Student Body," with the following terms of reference:*
>
> 1. *To identify the factors related to cultural diversity that may affect a student's academic success (including cultural barriers and facilitators), and whether such factors influence help-seeking and resource-seeking if a student begins to have difficulty;*
> 2. *To develop recommendations that can be implemented to assist international and immigrant students, in particular, in accessing and understanding academic policies and procedures, identifying resources that would assist them in understanding policy (in particular when students begin to have difficulty) and that this information and its delivery are provided in a culturally sensitive and competent manner; and*
> 3. *To report back to Senate with recommendations as above by April 2008; and*
>
> *That the Nominating Committee be delegated the authority to appoint up to nine (9) persons to that Committee, with the proviso that at least seven (7) persons so appointed must be members of Senate, and that the appointments be subject to the ratification of Senate at its next meeting.*
>
> *NB: Requires 2/3rds approval*

Nominating Committee, continued

The delegated authority specified is requested so that - should Senate find such a committee desirous - the proposed committee may commence its work over the summer.

Recommendation of the Senate Committee on Appeals of Academic Standing:

As highlighted in our report to Senate last year, the Committee continues to observe a disproportionate number of international and immigrant students in the appeals process, and in many cases their apparent underutilization of academic advising, counseling, help and information services offered by Faculties and the University. Further, when some of these students report having sought such help, the timing often appears inopportune, delayed, and ultimately of questionable value. Recognizing that the appeals process is a “last resort” option, this may be indicative of broader cross-cultural issues related to academic advising and counseling.

In 1996, prompted by an AMS survey that reported concerns respecting academic advising, Senate struck an ad hoc Committee to formulate a university-wide advising policy as well as to develop recommendations to address the reported issues. The Committee presented fourteen recommendations in late 1997 (Senate minutes, November 12, 1997), which was followed up with a report in 1999 (Senate minutes, April 21, 1999) from the Vice-President, Academic, respecting the implementation of those recommendations.

We present this background to highlight the importance that Senate has placed upon developing academic advising policies - and to suggest that it is appropriate for Senate to continue to address such issues as they emerge, specifically within the context of cross-cultural aspects that may not have been as prevalent at the time of the 1997 report and the 1999 follow-up.

Proposed Objectives

Consistent with our mandate, the Senate Academic Appeals Committee last year reported our observations and recommended that this issue be addressed. Accordingly, the Appeals Committee recommends that Senate establish an ad hoc Committee to examine and address cross-cultural issues related to academic advising with the objective of updating Senate's previous policies as appropriate. This should include:

1. Identifying the factors related to cultural diversity that may contribute (including cultural barriers and facilitators), and whether such factors influence help-seeking and resource-seeking when a student begins to have difficulty, and the extent to which recommendations are implemented and followed-up by faculty members, faculty advisors and support services at the University, as well as the students, and
2. Developing recommendations that can be implemented to assist international and immigrant students, in particular, in accessing and understanding academic policies and procedures, identifying resources that would assist them in understanding pol-

icy (in particular when students begin to have difficulty) and that this information and its delivery are provided in a culturally sensitive and competent manner.

Dean Isaacson
Dr. Yaworsky } *That the Senate accept the recommendations of the Nominating Committee with respect to the establishment of an ad hoc Committee on Academic Advising Issues Relating to a Culturally-Diverse Student Body.*

AMENDMENT

Dr. P. G. Harrison spoke in support of the motion, but expressed concern that the proposed mandate might be too limited. He suggested that Term of Reference 2 be amended as follows:

> To develop recommendations that can be implemented to assist **students of diverse cultural backgrounds** ~~international and immigrant students~~, in particular, in accessing and understanding...

The amendment was accepted by consent of the meeting.

DISCUSSION

Dr. P. G. Harrison noted that, of the nine proposed ad hoc Committee members, seven would be Senators. He suggested that the Nominating Committee select members who have experience with interacting directly with students.

The motion, as amended, was put and carried.

Student Appeals on Academic Discipline Committee

Mr. Lowe presented the report on behalf of the Committee.

ANNUAL REPORT ON COMMITTEE ACTIVITIES

The Committee circulated for information its annual report on Committee activities. During the period from May 2006 to April 2007, the Senate Committee heard four appeals involving stu-

dents disciplined by the President on the recommendation of the President's Advisory Committee. Two of the four appeals were dismissed, and two were allowed in part.

Student Awards Committee

Dr. Stelck presented the reports on behalf of the Committee.

NEW AWARDS

Please see also 'Appendix B: New Awards.'

Dr. Stelck
Dr. Fielding } *That Senate accept the awards as listed and forward them to the Board of Governors for approval; and that letters of thanks be sent to the donors.*

Carried.

PACIFIC CENTURY GRADUATE SCHOLARSHIP

The Committee presented a proposal to establish the following new award:

Proposed Award Title: Pacific Century Graduate Scholarship

The Pacific Century Graduate Scholarships are $10,000 Scholarships funded by the Province of British Columbia. These merit based graduate scholarships are to reward scholarship excellence and are available to students in research intensive graduate programs at both the Masters and PhD levels. Particular consideration will be given to students who address the Government of British Columbia's priorities in the following sectors of the province's economy: Life Sciences, Technology, Clean Technology, Natural Resources, Asia-Pacific Gateway Strategy, as well as to provide opportunities for aboriginal students to pursue advanced study. Up to 20% of the annual allocation of these scholarships is open to international students with Canadian student authorization/ study permits. Scholarships may be renewed for a second year if the student retains good academic standing. The awards are made on the recommendation of the Faculty of Graduate Studies. All written materials arising from this grant are to acknowledge the financial support of the Province of British Columbia through the Ministry of Advanced Education. Winners of these scholarships will receive additional funding from other University scholarship sources for a combined total scholarship value of $17,000.

Dr. Stelck
Dr. Knight } *That the new award be accepted and forwarded to the Board of Governors for approval, and that a letter of thanks be sent to the donors.*

Carried.

Teaching and Learning Committee

Committee Chair Dr. Johnson presented the report.

POLICY ON STUDENT EVALUATION OF TEACHING

Please see also 'Appendix C: Policy on Student Evaluation of Teaching.'

Dr. Johnson
Ms. Friesen } *That the proposed policy related to Student Evaluation of Teaching be adopted and that it replace all existing Senate policy statements related to student evaluation of teaching.*

DISCUSSION

Dr. Johnson thanked members of the Teaching and Learning Committee as well as members of the Student Evaluation of Teaching (SEOT) Committee for their work on the proposed policy. She described the policy having evolved in response to broad consultation. Dr. Johnson thanked Mr. Christopher Eaton for his review of Senate policies in this area from 1975 to present. The Committee discovered that previous policies were quite fragmented and set out to develop a more consistent approach. The Committee also learned that there were policies in place that were not being followed, which further underscored the need for a clear policy framework.

President Toope commended the Committee for its work. He had been surprised to learn, upon his arrival at UBC, of the disjuncture in this particular policy area.

Vice-President *pro tem.* Mackie spoke about the extensive consultation that had led to generation of the document. The Committee of Deans had discussed the document on two occasions. He stated that the proposed policy would both meet concerns expressed faculty as well as the student desire for access to the results. He described the framework as clear and flexible.

Upon recognition by the Chair, Teaching & Learning Committee member Mr. Cameron Funnell expressed his support for the proposed policy. He noted that teaching evaluation results were supposed to have been made available to students for some time, but that had not happened. He was hopeful that the new policy would be taken more seriously.

Dr. Dunford cited the proposed policy as a step in the right direction. He referred to courses available to instructors through the Centre for Teaching and Academic Growth, noting that such courses were mandatory at some other institutions.

The motion was put and carried.

Tributes Committee

Committee Chair Dr. Thorne presented the report.

EMERITUS STATUS

Please see also 'Appendix D: Emeritus Status.'

Dr. Thorne *Associate Vice-President Hutton*	}	*That Senate approve the attached list of individuals to receive emeritus/emerita status, with such status to become effective upon their date of retirement from the University.*

DISCUSSION

Dr. Thorne noted that the Committee had worded the motion differently than usual because of the recent cessation of mandatory retirement.

The motion was put and carried.

Reports from the Vice-President, Academic & Provost

Dr. Mackie, Vice-President, Academic & Provost *pro tem.* presented the reports.

STEERING COMMITTEE FOR ACADEMIC PLANNING PROCESS

Dr. Mackie gave an oral report for information on the activities of the Steering Committee for Academic Planning Process. The mandate of the Committee was to develop an academic planning process for UBC Vancouver that enabled strategic decision-making linked to a three year sustainable budget model. Highlights were as follows:

- The Committee was in the midst of extensive consultation and Senators were invited to contribute.
- The Committee hoped to articulate a number of principles underlying the planning process by July 2007.
- The Committee planned to complete its work and deliver a report in the fall of 2007.

President Toope thanked Dr. Mackie and the other members of the Committee for their work.

ESTABLISHMENT OF THE DRUG RESEARCH INSTITUTE

Dr. Mackie had circulated a proposal to establish the Drug Research Institute. The proposal described the new Institute as follows:

> The Drug Research Institute (DRI) will be the core academic research facility for the Centre for Drug Research and Development (CDRD). The CDRD is a joint initiative of eight BC research institutions -- University of British Columbia, Simon Fraser University, BC Cancer Agency, University of Victoria, University of Northern British Columbia, Providence Healthcare, Vancouver Coastal Health, and the Provincial Health Services Association, in partnership with government and industry. The CDRD was incorporated as a non-profit British Columbia Society on March 30, 2007.
>
> The DRI is an inter-Faculty initiative of Pharmaceutical Sciences, Medicine, Science, Applied Science, Dentistry, and the Sauder School of Business, led by Pharmaceutical Sciences.

Dr. Mackie
Dean Isaacson } *That the Senate approve the establishment of the Drug Research Institute, effective May 1, 2007.*

DISCUSSION

Dr. Mackie stated that the CDRD had been in operation for approximately five years. The new Institute would promote drug discovery and provide a focus for research. He added that there would be opportunities for collaboration and student involvement in research.

Upon recognition by the Chair, Dr. Pieter Cullis, CDRD Scientific Director, described the Institute as a highly collaborative endeavour that would take advantage of expertise in many fields, including chemistry, pharmacology, and biochemistry.

Upon recognition by the Chair, Ms. Natalie Dakers, CDRD Chief Executive Officer, stated that the new Institute would be well aligned with the mission of the University.

In response to a question from Ms. Tee about the partnership between the Institute and the private sector, Dr. Mackie drew attention to Figure 3 in the proposal, which described the legal structure. He noted that the University would retain intellectual property rights.

In response to a question from a Student Senator, Dr. Mackie stated that faculty participation in the CDRD was voluntary, with people from many different departments having been solicited to join. Ms. Dakers expected the current list of 160 investigators to grow to exceed 250 over the following two years.

Dean Gallini noted that the Committee of Deans had expressed some initial concern about funding for the Institute, but had determined that General Purpose Operating Funds would not be required. She described the Institute as a very exciting collaboration that aligned nicely with *Campus 2020*.

The motion was put and carried.

ANNUAL REPORT FROM THE INSTITUTE FOR THE SCHOLARSHIP OF TEACHING AND LEARNING

The Senate received for information the 2006/2007 Annual Report of the Institute for the Scholarship of Teaching and Learning.

Agenda Committee - in camera

SENATOR LEAVE OF ABSENCE

The Senate considered and approved an extraordinary request for a leave of absence for an elected Senator.

Adjournment

There being no further business, the meeting adjourned. The following regular meeting of the Vancouver Senate was scheduled to take place on September 19, 2007.

APPENDIX A: CURRICULUM SUMMARY

FACULTY OF ARTS

The following new and changed courses:

ARTH 227 (3) Art and the Visual Environment in the Modern and Post-Modern Periods
ASIA 454 (3) Japanese Poetry in Translation
ASIA 455 (3) Adaptations of Japanese Classics
ASIA 487 (3) The History of the Chosun Dynasty
NEST 101 (3) Introduction to Near Eastern and Egyptian Archaeology
ITST 234 (3) Introduction to Italian Cinema
GEOG 443(3) Student Directed Seminars in Human Geography
HIST 323 (3) The Atlantic Revolutions, 1763-1838
HIST 324 (3) Inventing Canada, 1840-1986
HIST 435 (3) Gender and Sexuality in the Modern U.S.
HIST 443 (3) History of North American Children and Youth
HIST 446 (3/6) d U.S. Cultural History
POLI 441 (3/6) d Interpretation and Criticism in Political Theory
POLI 445 (3/6) d Critical Theory – Political Theory and the Problems of Race
POLI 446 (3/6) d Multiculturalism and Identity Politics
POLI 448 (3/6) d Democratic Theory
CRWR 202 (3) Introduction to Creative Writing
CRWR 206 (3) Introduction to the Screenplay I
CRWR 211 (3) Lyric forms in Creative Writing
CRWR 212 (3/6) d Introduction to Creative Writing with an Aboriginal Focus
FIPR 469 (3-12) d Special Projects in Film Production

FACULTY OF DENTISTRY

The following changed courses:

DENT 410 (21) Dentistry I
DENT 420 (17) Dentistry II
DENT 430 (60) Dentistry III
DENT 440 (52) Dentistry IV

FACULTY OF GRADUATE STUDIES

APPLIED SCIENCE

APSC 597 (6): Project For M.Eng. Studies
CIVL 509 (3): Nonlinear Structural Analysis.
EECE 532 (3): Biomedical Microdevices
MECH 514 (3): Linear Fea In Solids And Heat Transfer
MINE 585 (3): Mineral Resource Development And Canadian Aboriginal People

Appendix A: Curriculum Summary, continued

ARTS

ASIA 566 (3): History Of Christianity In Asia
ASIA 576 (3-9)D: Topics In Sikh And South Asian Studies
ASIA 577 (3): New Religious Movements Of East Asia
Social Work Calendar Entry

COLLEGE FOR INTERDISCIPLINARY STUDIES

BIOF 520 (3): Problem-Based Learning In Bioinformatics

MEDICINE

Rehabilitation Sciences Calendar Entry
RSPT 534 (4): Clinical Practice III
RSPT 554 (4): Clinical Practice V
RSPT 574 (4): Clinical Practice VII

SCIENCE

Atmospheric Science Calendar Entry - Master of
Add Co-op option within existing M.Sc. program. Clarify existing essay option.
Add Co-op option within existing M.Sc. program. Clarify existing essay option.
CPSC 546 (3): Numerical Optimization
ATSC 548 (3-6)D: Master's Graduation Essay
ATSC 597 (3): Co-operative Work Placement I.
ATSC 598 (3): Co-operative Work Placement II

FACULTY OF LAND AND FOOD SYSTEMS

The following program change in the **Bachelor of Science in Agroecology:**
4th Year Requirements
The following changed course:
AGSC 496 (3/6) D Career Development Internship

APPENDIX B: NEW AWARDS

Ruth and Paul BASS Graduate Scholarship in Pharmacology: Scholarships totalling $5,000 have been endowed by Mrs. Ruth and Dr. Paul Bass for doctoral students in pharmacology who are in their second or subsequent year of graduate study in the Faculty of Pharmaceutical Sciences, with a preference for students doing in vivo research and/or research in the area of neuropharmacology. Candidates for the award must be Canadian citizens or Canadian Permanent Residents. The awards are made on the recommendation of the Faculty in consultation with the Faculty of Graduate Studies. (First awards available for the 2007/08 Winter Session)

CEI Master of Architecture Scholarship: A $1,500 scholarship is offered by CEI Architecture Planning Interiors to a third year student in the Master of Architecture Program who demonstrates exceptional creative skill in the successive refinement of architectural plans and details. The award is made on the recommendation of the School of Architecture and Landscape Architecture. (First award available for the 2007/08 Winter Session)

Joy COGHILL Award in Theatre: A $750 award has been endowed by family, friends and colleagues to honour Canadian theatre pioneer and UBC alumna, Joy Coghill (B.A.1947, Hon. LL.D. 1995). Joy was an Artistic Director of the Vancouver Playhouse and founder of Holiday Theatre. Her passion and dedication to the theatre art form has inspired generations of theatre artists and theatre-goers. The award is given to a promising student entering the Bachelor of Fine Arts Program in Acting on the recommendation of the Theatre Program in the Department of Theatre, Film and Creative Writing. (First awards available for the 2007/08 Winter Session)

CREATIVE Writing Graduate Scholarship: Several scholarships of $1,000 each are offered by the Creative Writing Program for students in the Optional Residency M.F.A. Program in Creative Writing. The awards are made on the recommendation of the Department of Theatre, Film and Creative Writing in consultation with the Faculty of Graduate Studies. (First awards available for the 2007/08 Winter Session)
NOTE: In addition to supporting this scholarship on an annual basis for the next few years, the Department is working towards building a $100,000 endowment to fund the scholarships in perpetuity. The Senate is being asked at this time to approve both the annual award and the long-term endowment fund.

Paul A. D. and Margaret M. DE MAINE Graduate Bursary: Bursaries totalling $1,300 have been endowed by Dr. Margaret de Maine (B.A. in Chemistry 1951 and M.Sc. in Chemistry 1953) and by her late husband, Dr. Paul A.D. de Maine (Ph.D. in Chemistry 1956) for graduate students in Chemistry or Computer Science who are in need of financial assistance. (First awards available for the 2007/08 Winter Session)

Appendix B: New Awards, continued

DUMOULIN Black Award in Geological Sciences: Awards totalling $5,000 are offered by DuMoulin Black LLP to support students in their undergraduate honours thesis research, with preference for students who are in Honours or Combined Honours Geology and/or Geophysics or in Geological Engineering. The awards are made on the recommendation of the Department of Earth and Ocean Sciences. (First awards available for the 2007/08 Winter Session)

Errol DURBACH Graduate Scholarship in Theatre: A $1,000 scholarship has been endowed for a student in the Ph.D. or M.A. program in Theatre by alumni, friends, colleagues, and audience members in recognition of Dr. Errol Durbach's many contributions to the Theatre Program as playwright, actor, translator, adaptor, teacher and department head. The award is made on the recommendation of the Theatre Program in the Department of Theatre, Film and Creative Writing in consultation with the Faculty of Graduate Studies. (First awards available for the 2007/08 Winter Session)

FAIRFAX Financial Holdings Limited Entrance Bursary: Two bursaries of $5,000 each are offered by Fairfax Financial Holdings Limited to students commencing studies for their first undergraduate degree. Applicants must be either Canadian citizens or Permanent Residents of Canada. The bursary is renewable for second, third and fourth year provided recipients remain enrolled in full-time studies, continue to demonstrate financial need, and maintain satisfactory academic standing. (First awards available for the 2007/08 Winter Session)

Edwin FUKUSHIMA Memorial Bursary in Dental Hygiene: Entrance bursaries totalling $1,000 have been endowed by Lyndsay Fukushima in memory of her husband, Edwin Fukushima, UBC D.M.D. 1969. Dr. Fukushima was a part-time clinical instructor in the Faculty of Dentistry for many years as well as an instructor in the Dental Hygiene Program. He was involved in the UBC Alumni Association as a Dental Representative on the Board of Management and as the Dental Alumni Association President. Dr. Fukushima was committed to continuing education and served on various committees of the College of Dental Surgeons of B.C. The bursaries are awarded to students in the Bachelor of Dental Science in Dental Hygiene Program in the Faculty of Dentistry. (First awards available for the 2007/08 Winter Session)

Walter GAGE Memorial Bursary in Engineering: Bursaries totalling $2,600 have been endowed by Richard Ott, P.Eng. (B.A.Sc.1957) in memory of Walter Gage. Professor Gage served UBC for more than fifty years, including as Dean of Administrative and Inter-Faculty Affairs, Dean of Inter-Faculty and Student Affairs, acting President, and President (1969-1975). Mr. Ott greatly appreciated the mentorship and support provided to him by Dean Gage when Mr. Ott was an engineering student. The bursaries are awarded to students in the engineering program in the Faculty of Applied Science. (First awards available for the 2007/08 Winter Session)

Appendix B: New Awards, continued

Elizabeth and Leslie GOULD Scholarship in Engineering: Three scholarships of $3,000 each have been endowed through a bequest by Leslie R. Gould, in honour of the sixty-year commitment of Elizabeth and Leslie Gould to the Masonic Order, for engineering students in the Faculty of Applied Science. The awards are made on the recommendation of the Faculty and, in the case of graduate students, in consultation with the Faculty of Graduate Studies. (First awards available for the 2007/08 Winter Session)

Elizabeth and Leslie GOULD Scholarship in Nursing: A $3,000 scholarship has been endowed through a bequest by Leslie R. Gould, in honour of the sixty-year commitment of Elizabeth and Leslie Gould to the Masonic Order, for a student in the School of Nursing. The award is made on the recommendation of the School and, in the case of graduate students, in consultation with the Faculty of Graduate Studies. (First award available for the 2007/08 Winter Session)

GRADUATING Class of Law 1968 Bursary: A $1,000 bursary has been endowed by the Graduating Class of Law 1968 to support a deserving student in the Faculty of Law who faces financial challenges in furthering their legal education. This award is made in memory of members of the Class of 1968 who are no longer with us.
(Note: The Senate previously approved an *annually* funded bursary from the Class of 1968 with similar terms. Members of the class will continue to support the annual bursary while simultaneously building this endowment towards a $20,000 goal over the next three years, at which point this bursary will be funded through annual endowment income.)

GRADUATING Class of Law 1970 Bursary: Bursaries totalling $2,900 have been endowed by the Graduating Class of Law 1970 to support deserving students in the Faculty of Law who face financial challenges in furthering their legal education. (First awards available for the 2007/08 Winter Session)

GRADUATING Class of Medicine 1966 Fred Scriver Memorial Bursary: Bursaries totalling $970 have been endowed by members of the Graduating Class of Medicine 1966 in memory of their late classmate, Fred Scriver, to aid students in the M.D. Program who are in need of financial assistance. (First awards available for the 2007/08 Winter Session)

GRADUATING Class of Medicine 1981 Bursary: Bursaries totalling $1,310 have been endowed by members of the Graduating Class of Medicine 1981 to assist students in the M.D. Program who are in need of financial assistance. (First awards available for the 2007/08 Winter Session)

HAYNES Graduate Scholarship for the Advancement of Animal Welfare: Scholarships totalling $1,000 have been endowed to support student research on how human behaviour and policy influence the lives of animals. Awards are offered to graduate students in the Animal Welfare Program and in interdisciplinary studies, where candidates' research aims to reduce animal suffering through avenues such as education, regulation, media and the law. The award is established in memory of Mouse, Mrs.

Appendix B: New Awards, continued

Haynes' adopted cat, who demonstrated the transformative power of the human-animal bond. Awards are made on the recommendation of the Faculty of Land and Food Systems in consultation with the Faculty of Graduate Studies. (First awards available for the 2008/09 Winter Session)

HUGHES Condon Marler: Architects Scholarship: A $1,250 scholarship is offered by Hughes Condon Marler: Architects for a student in the Master of Architecture Program with preference for a student entering their final year who has demonstrated a strong understanding of architecture as it relates to its regional context at an urban design level. The award is made on the recommendation of the School of Architecture and Landscape Architecture. (First awards available for the 2007/08 Winter Session) (Note: The donors have undertaken to support this scholarship with an annual donation of $1,250 for five years while simultaneously building up an endowment fund with a second gift of $5,000 per year. After five years, the scholarship will be fully endowed and will be supported by endowment income.)

KILLAM American Fund Student Mobility Award: Awards totalling $5,500 have been endowed by the Constance Killam Trust and the Elizabeth Killam Rogers Trust for full-time undergraduate students who are participating in a recognized UBC exchange with a partner institution in the United States of America. The award is open to both incoming and outgoing exchange participants who are U.S. or Canadian citizens or Permanent Residents. The awards are made on the recommendation of the Go Global Student Mobility Program Office in consultation with the Office of Student Financial Assistance and Awards. (First awards available for the 2007/08 Winter Session)

Dean of LAND and Food Systems Scholarship: Scholarships totalling $1,000 have been endowed by alumni and friends of the Faculty of Land and Food Systems. The awards are offered to undergraduate students in Land and Food Systems and are made on the recommendation of the Faculty. (First awards available for the 2007/08 Winter Session)

William T. LANE Memorial Prize in Planning Law: A $300 prize has been endowed by Elizabeth A. Lane and by family, friends, colleagues and former students in memory of William T. Lane (B.A.1944, B.Com.1947, LL.B.1948) for a student with high academic standing in course(s) in the legal context of planning in the School of Community and Regional Planning. The award is made on the recommendation of the School in consultation with the Faculty of Graduate Studies. (First award available for the 2007/08 Winter Session)

Dean of LAW LL.M. Prize: A $500 prize is offered by the Faculty of Law in recognition of an outstanding LL.M. thesis. The award is made on the recommendation of the Faculty. (First award available for the 2006/07 Winter Session)

Dean of LAW Ph.D. Prize: A $500 prize is offered by the Faculty of Law in recognition of an outstanding Ph.D. thesis in law. The award is made on the recommendation of the Faculty. (First award available for the 2006/07 Winter Session)

Appendix B: New Awards, continued

Joyce and John MacCONNAL Graduate Scholarship in Nursing: Scholarships totalling $2,500 have been endowed through a bequest by Louisa May Joyce MacConnal for graduate students in the School of Nursing. The awards are made on the recommendation of the School in consultation with the Faculty of Graduate Studies. (First awards available for the 2007/08 Winter Session)

Joyce and John MacCONNAL Undergraduate Scholarship in Nursing: Scholarships totalling $2,500 have been endowed through a bequest by Louisa May Joyce MacConnal for undergraduate students in the School of Nursing. The awards are made on the recommendation of the School. (First awards available for the 2007/08 Winter Session)

Alan J. MALONEY Memorial Bursary in Engineering: Bursaries totalling $1,000 have been endowed by family, friends, and colleagues in memory of Alan J. Maloney (May 11, 1946 to August 7, 2006) for Engineering students who are in need of financial assistance. Following early education in his hometown of Liverpool, England, Alan was admitted to the University of Liverpool in 1964 to study Electrical Engineering/Electronics, graduating in 1967 with a first class honours B.Sc. Subsequently, he was awarded a M.Sc. at the University of Oxford for his studies in Plasma Physics. During his career in industry, he earned a second Masters degree in Operations Management from the University of Strathclyde, Scotland. Alan spent close to forty years in business management in Scotland and Canada, most recently with Top Producer in Richmond, B.C. (First awards available for the 2008/09 Winter Session)

Will MARSH – Doug Paterson Scholarship: Scholarships totalling $1,000 have been endowed by Professors William Marsh and Douglas Paterson for students in the Landscape Architecture Program, with preference for those demonstrating an interest in or whose graduation project focuses on the concerns of rural and small town communities in British Columbia. The awards are made on the recommendation of the School of Architecture and Landscape Architecture. (First awards available for the 2008/09 Winter Session)

Harmandeep Kaur RAI Memorial Prize in Asian Studies: A $500 prize is offered in memory of Harmandeep Kaur Rai, UBC Arts alumna (2000) and graduate of the Asian Studies Department, by family members including her younger brother, Ralinder Singh Rai. The award is made on the recommendation of the Department of Asian Studies to a student in the Department, with preference for those studying South Asian language and culture. (First award available for the 2007/08 Winter Session)

SPROTT-SHAW Community College Entrance Award for Aboriginal Students in Medicine: Awards totalling $10,000 are offered by Sprott-Shaw Community College to Aboriginal students entering the M.D. Program in the Faculty of Medicine. The awards are made on the recommendation of the Faculty. (First award available for the 2007/08 Winter Session)

Appendix B: New Awards, continued

Vivien M. SRIVASTAVA Memorial Graduate Bursary: Bursaries totalling $5,000 are offered in memory of Vivien M. Srivastava (1931-2004) who was, in 1964, the first woman to obtain a Ph.D. in Zoology at UBC. She was also, in 1957, one of the first women hired by the Fisheries Research Board of Canada. Despite having to overcome significant challenges, such as not being allowed in the Fisheries library at UBC nor on ships to do laboratory work, Vivien went on to a successful career as a fisheries scientist. She later became a pet behaviour consultant and radio broadcaster. In 2005, she was awarded a posthumous honorary doctorate from Mount Saint Vincent University. The bursaries are offered to women graduate students in the Faculty of Science who are encountering financial barriers such as difficulty in covering the costs of childcare or living expenses, with preference for students in the Department of Zoology. (First awards available for the 2007/08 Winter Session)

W.J. STANKIEWICZ Memorial Graduate Prize in Political Theory: A $1,000 prize has been endowed by Professor Marketa Goetz-Stankiewicz in memory of her husband, the political philosopher Dr. W.J. Stankiewicz, to recognize outstanding work in the area of political theory by a graduate student in the Department of Political Science. Although it is preferred that only one prize be awarded annually, the award may be split between two recipients at the discretion of the Department Head in years when two candidates of equal achievement are nominated. The award is made on the recommendation of the Department. (First award available for the 2007/08 Winter Session)

TECK Cominco Limited Scholarship: Scholarships totalling $20,000 are offered by Teck Cominco Limited: $10,000 to a student entering third year and $10,000 to a student entering the final year of the undergraduate program in Chemical Engineering, Geological Engineering, Materials Engineering, Mechanical Engineering, Mining Engineering, or Geology. Preference is given to students with a demonstrated interest in the mining industry. The award is made on the recommendation of the Faculty of Applied Science in consultation with the Faculty of Science. (First awards available for the 2007/08 Winter Session)
Note: The existing Teck Cominco Limited Scholarship (Award 02243) will be discontinued after the 2007/08 Winter Session.

THUNDERBIRD Football Association Award: One or more awards at a minimum value of $500 each to the maximum allowable under athletic association regulations are offered to outstanding members of the Thunderbird varsity football team in any year of study. Awards are made on the recommendation of the President's Athletic Awards Committee to outstanding students who have demonstrated excellent leadership skills and good academic standing. (First awards available for the 2007/08 Winter Session)

Anne D. TILLEY Scholarship in Human Kinetics: A $1,000 scholarship has been endowed by Ms. Anne D. Tilley for a fourth year undergraduate student in Human Kinetics who is conducting supervised independent research in the field of developmental disability/mental handicap, with a preference for students working in the social science area. The award is made on the recommendation of the School of Human Kinetics. (First awards available for the 2007/08 Winter Session)
TRANSPORTATION Association of Canada Foundation Entrance Scholarship: A $1,000 scholar-

Appendix B: New Awards, continued

ship is offered by the Transportation Association of Canada Foundation to a student entering the first year of Engineering. The scholarship is intended to encourage students to consider a career in the transportation field. The award is made on the recommendation of the Faculty of Applied Science. (First award available for the 2007/08 Winter Session)

UNIVERSAL Buddhist Temple Graduate Scholarship: A $5,000 scholarship is offered by the Universal Buddhist Temple to an outstanding graduate student pursuing a masters or doctoral degree in Buddhism Studies. The award is made on the recommendation of the Department of Asian Studies in consultation with the Faculty of Graduate Studies. (First award available for the 2007/08 Winter Session)

VANCOUVER Security Traders Association Award in Finance: A $2,000 award is offered by the Vancouver Security Traders Association (VSTA) to a student entering the third year of study in the Finance Option at the Sauder School of Business who has an interest in pursuing a career in Securities Trading and demonstrated leadership skills. Completion of the Canadian Securities Course (CSC) or Traders Trading Course (TTC) is an asset. The winner of the award also receives a two-year membership to VSTA and the Canadian Securities Traders Association (CSTA). In addition, the recipient will have the opportunity to spend time on a Trading Desk to learn more about the industry. The award is made on the recommendation of the School. (First awards available for the 2007/08 Winter Session)

Dave WHITE SISCO Memorial Award in Forestry: Awards totalling $500 have been endowed by SISCO in memory of Dave White to recognize his pursuit of silviculture and ecosystem restoration to achieve multiple objectives. Dave will be remembered as a widely respected leader in his field and for his love of the outdoors. The awards are made on the recommendation of the Faculty of Forestry to undergraduate students entering their third or fourth year of study within the Forest Resources Management, Forest Sciences, or Natural Resources Conservation programs. Award candidates must be studying in the area of silviculture and demonstrate an interest in integrated resource management, as well as actively participating in extracurricular activities such as athletics. (First awards available for the 2007/08 Winter Session)

WYETH Consumer Healthcare Dental Hygiene Award: A $500 award and plaque are offered by Wyeth Consumer Healthcare to a second year student in the Entry-to-Practice Admission Option of the Dental Hygiene Program in the Faculty of Dentistry. In addition to academic merit, consideration is given to leadership skills, involvement in student affairs and/or commitment to community service. The award is made on the recommendation of the Faculty. (First award available for the 2007/08 Winter Session)

Norman YOUNG Scholarship in Theatre: A $1,000 scholarship has been endowed by family, friends, colleagues and alumni to honour Norman Young's many years of service to Theatre at UBC and to the performing arts in Vancouver. The award is made to an undergraduate or graduate student in theatre design or production on the recommendation of the Theatre Program in the Department of Theatre, Film and Creative Writing and, in the case of a graduate student, in consultation with the faculty of Graduate Studies. (First awards available for the 2007/08 Winter Session)

Previously-Approved Awards With Changes in Terms or Funding Source:

Award 04714 – Girl Guides of Canada Vancouver Area Council Elizabeth Rogers Trust Scholarship: (revised description) A $500 scholarship is offered by the Vancouver Girl Guides Area Council through UBC. Applicants must be active members of the Girl Guides movement in Vancouver, West Vancouver, North Vancouver (City or District), Richmond, or Burnaby and be enrolled in a full program of studies leading to a degree. Academic standing is considered together with interest in Girl Guide activities. Recipients assume a moral obligation to maintain association with the Girl Guides movement. Winners are selected by the University in consultation with the Vancouver Girl Guide Area Council.
How amended: The scholarship has been changed from an entrance award to one open to students in any year of full-time study. The previous age restriction has been deleted.

Award 01988 - GREAT-West Life Scholarship in Vocational Rehabilitation Counselling: (revised description) Two scholarships of $2,500 each are offered by Great-West Life to students in the Master of Arts Program in Vocational Rehabilitation Counselling. The scholarships are given to students in the program who best represent the Scientist-Practitioner Model in Vocational Rehabilitation Counselling by combining scholastic ability with superior clinical skills. Subject to recipients maintaining satisfactory academic standing in the Program, the scholarships may be renewed for a further two years or until graduation, whichever is the shorter period. The scholarships are made on the recommendation of the Department of Educational and Counselling Psychology and Special Education in consultation with the Faculty of Graduate Studies. (First awards available for the 2007/08 Winter Session)
How amended: The value of each scholarship is increased from $1,500 to $2,500 and two awards per year are now offered instead of one. In addition, the scholarship is now renewable, whereas it was previously a one-time award for each recipient.

Award 01348 - William and Nona Heaslip Scholarship: (revised description) Two scholarships of $15,000 each are offered by The William and Nona Heaslip Foundation to undergraduate students entering their second year of study in the Faculty of Arts. The donors' contribution is matched in part by the Faculty of Arts. In selecting recipients, consideration is given to strong academic performance (minimum 75% average), financial need, and community involvement. The award is renewable for an additional two years or until a first undergraduate degree is obtained (whichever is the shorter period).

Candidates interested in this award should contact the Dean of Arts' Office for information. The awards are made on the recommendation of a selection committee within the Faculty of Arts.
How amended: At Mrs. Heaslip's request, the award has been reclassified as a scholarship from its former status as a leadership award and the minimum academic average has been increased to 75% from 70%. With the passing of Mr. William Heaslip, the funding source has been revised to be The William and Nona Heaslip Foundation.

Award 03771 – Pharmaceutical Sciences Group (PSG) Award: (revised description) A $3,000 award is offered by the Pharmaceutical Sciences Group for one current graduate student or one student entering the Graduate Program in the Faculty of Pharmaceutical Sciences. In addition to academic merit, adjudication is based on community involvement and extra curricular participation. The award is made on the recommendation of the Faculty of Pharmaceutical Sciences. (First award available for the 2007/08 Winter Session)
How amended: The name of the donor has been changed. They were formerly called the National Pharmaceutical Sciences Group. The designation of the award has been moved from the senior undergraduate level to the graduate level in Pharmaceutical Sciences and they are now offering a single $3,000 award rather than several awards totalling $3,000.

Award 03507 - University of B.C. Nursing Division Alumni Association Scholarship: (revised description) Scholarships totalling $4,700 have been endowed by the Nursing Division of the UBC Alumni Association, and are awarded on the basis of academic standing, demonstrated potential for nursing and the financial circumstances of the student. The awards are made as follows: two awards of $1,175 each for students entering the third year of the B.S.N. program and two awards of $1,175 each for students entering the fourth year of the B.S.N. program. The awards are made on the recommendation of the School of Nursing.
How amended: As of fall 2007, the first and second year of the B.S.N. program will be eliminated at UBC's Vancouver campus. Students will enter the program in third year after taking required prerequisites in the Faculty of Science or at a different institution. Therefore, the distribution of these scholarships had to be reconfigured so that they now go entirely to students in third and fourth year.

APPENDIX C: POLICY ON STUDENT EVALUATION OF TEACHING

In May 2006, as part of a larger strategy to support and foster quality teaching and learning at UBC, Senate approved in principle recommendations related to student evaluations of teaching. These recommendations focused on supporting a modular evaluation process that enables the key stakeholders who influence the quality of the learning environment at UBC to ask relevant questions of students at appropriate times (concurrent and end of term, as appropriate) and then readily collect, analyze and interpret and share those data.

Guiding principles embedded in the recommendations were that evaluation of teaching should be student-focused, and that the products of evaluations be used to inform teachers on how they can continuously improve their practice and to support the university efforts to monitor and nurture its teaching and learning environments. The Senate charged the Senate Teaching and Learning Committee and the Office of the Provost with developing an implementation strategy for the recommendations. A joint committee (SEOT) was struck to address this charge.

The SEOT committee has reviewed recommendations, guidelines, and policies established by Senate over the past few decades on student evaluation of teaching at the University, and is of the opinion that a new policy on student evaluation of teaching would be of benefit. It should be noted that this proposed policy does not specify the means of data collection and should be applied to all current and future means of obtaining student evaluations of teaching evaluation. However, the SEOT Committee is of the view that a centrally supported, yet locally managed web-based system for student evaluations of teaching would greatly facilitate the uniform application of this policy. Evaluation of a potential system continues. This policy is meant to replace all earlier Senate Policies on Student Evaluation.

Student Evaluation of Teaching

INTRODUCTION, APPLICATION, AND GOALS

This policy derives from recommendations approved by Senate in 1978, 1991, 1996, 1999, 2000, and 2006, and is in alignment with the conditions for appointment for faculty, sessional, and part-time faculty members. The policy also applies to teaching assistants when they take on substantial responsibility for student learning experience in a course. It applies to all undergraduate, graduate and continuing studies courses offered at UBC.

Student evaluation of teaching has four major goals:

1. To provide data that will be used to continuously improve the student's learning experience
2. To provide students, departments, faculties and the University with a source of data about the overall quality of teaching.
3. To provide teachers with information on their teaching performance and to assist with the further development of their teaching.
4. To provide the University with data on the quality of teaching to be used for operational purposes, including but not limited to assessment of faculty for merit and/or performance adjustment salary awards, promotion, tenure and institutional recognition.

GUIDING PRINCIPLES FOR STUDENT EVALUATION OF TEACHING

1. Student evaluations should be considered as part of an overall teaching evaluation system that includes regular peer review, faculty self-assessment, and other forms of assessment, as appropriate.
2. Educational programs and incentives should be developed to ensure a high rate of participation in the evaluation of teaching.
3. Evaluations of teaching shall ensure students' confidentiality, e.g., the students will not be required to provide their name and/or student number.
4. Student evaluation of teaching should be student-centred (i.e., ultimately improving the learning experience) and it must provide a mechanism for receiving reliable and valid data from students on a range of topics related to their learning experiences.
5. Student Evaluations of Teaching should be administered in every course section at UBC every time it is offered including those offered to undergraduate, graduate and continuing studies students. Exceptions to this requirement are courses of an individual/independent nature (e.g., independent study courses, special research projects, thesis, music studios, etc.) or sections with very small enrollments as defined by each faculty, where other means of obtaining student feedback may be more appropriate.
6. A rating scale (when used) of 1-5 should be adopted for all evaluation questions, with 5 being the most positive response.
7. In addition to the formal summative evaluations by students, faculty members are strongly encouraged to seek formative feedback during the course, using methods of their own choice.
8. Carefully planned dissemination, feedback, and response strategies are needed, so that the data can be used to improve the learning environment.
9. Different stakeholder constituencies of the University require different information in order to assess the quality of teaching and provide appropriate support structures that encourage teaching excellence.

IMPLEMENTATION

1. A modular, multi-perspective design endorsed in principle by the Senate at its May 2006 meeting shall be adopted to take into account the multiple stakeholders in need of Student Evaluations of Teaching data (students, teachers, departments, faculties, and the University).
2. Data can be collected through mechanisms as diverse as traditional paper forms and a centrally administered web-based evaluation platform. Regardless of delivery mechanism, Faculties are responsible for providing certain data to the University on a timely basis for reporting.
3. In addition to modules contributed by departments, Faculties and the Provost Office, individual teachers may elect to include a personal module for which the data collected will be confidential to that teacher.
4. The instruments used to obtain student evaluations shall carry a copy of this statement:

> The University recognizes the importance of high quality teaching for the academic preparation of its students and accordingly requires that teachers be annually evaluated by procedures which include pro-

vision for assessments by students. Students are advised that submissions containing malicious or otherwise inappropriate comments will be discarded.

Except for confidential questions used solely for the benefit of an individual teacher, the University will use data from student evaluations of teaching to improve the learning environment of the University. In addition the University will use this data for operational purposes, including but not limited to assessment of faculty for promotion, tenure and institutional recognition.

5. Paper forms shall carry an additional statement that:

Students may wish to print their comments to avoid recognition of their handwriting.

ACCESS TO RESULTS OF STUDENT EVALUATIONS OF TEACHING

The Modular approach is intended to provide a means for collecting data in alignment with the needs of stakeholder constituencies. Table 1 depicts who will have access to the data in each module. Note that the teacher of a course will have access to all of the data collected related to his or her teaching during the evaluation whereas the University designate will have direct access only to the University Module results. If there is more than one instructor teaching a course, that individual will have access to his or her own results, but not necessarily those of co-teachers.

Table 1. Representation of who has access to which modules, where the X indicates access to the results of a particular module. See footnotes for details.

	Stakeholder Representative				
	Individual Teacher	Department Head or Designate	Dean/ Head of School or Designate	University Designate	Students/AMS
University Module	X	X	X	X	X[1]
Faculty/School Module	X	X	X		
Department Module[4]	X	X	X		
Confidential Teacher Module	X				

[1] In compliance with the privacy laws, results for individual instructors will be released only with their consent.

DISSEMINATION OF STUDENT EVALUATIONS OF TEACHING

Student evaluations of teaching shall be disseminated according to the following guidelines:

1. Faculties shall make the University module data available to the Provost Office on an annual basis.
2. Deans, Heads or Directors or their equivalents will have access to all information contained in student evaluations of teaching except for the confidential questions collected at the specific request of individual teachers.
3. Individual teachers participating in a course taught by more than one individual will receive 1) a summary of the course evaluations, 2) numerical rating(s) of their own teaching performance together with any written comments and 3) the average numerical rating of the teaching performance of all other contributors to the course (given for the benefit of peer comparison).[1]
4. Teaching assistants will receive: a) numerical rating(s) of their own teaching performance together with any written comments and (b) the average numerical rating of the teaching performance of all other contributors to the course (given for the benefit of peer comparison).
5. Results will not be given to instructors until after they have submitted final marks for the course or courses in which they are being evaluated.
6. Results of the University Module will be made available to students (AMS). Release of results in any public format must comply with privacy regulations stipulated by the Office of University Counsel. Accordingly, no results that can be attributed to an individual teacher will be released without the consent of that instructor.
7. Each Faculty/School will annually provide students with a summary report of the general quality of teaching in their programs.
8. In special circumstances, the University's designate in consultation with the Dean of the relevant Faculty, may choose not to release part or all of the summary data from teaching evaluations to the AMS or other authorized student organization. Examples of what might be withheld include evaluation summaries for:
   a. faculty in their first year of teaching
   b. classes with very small numbers of students
   c. evaluations with very low response rates
   d. first-time courses given on an experimental basis

Note: In the case of B above, alternate methods of involving students in the evaluation of teaching will have to be used.

1. In case of sections of courses taught by a large number of instructors, alternative modes of assessment may be used to gather the data, as appropriate.

Assignment of Responsibilities

STUDENT'S RESPONSIBILITIES

The University has repeatedly affirmed the importance of and necessity for students to be able to provide confidential and timely feedback to faculty members regarding their teaching. This feedback comprises part of the information which is used to assess faculty performance, and is considered in reappointment, promotion and tenure decisions. As such, UBC believes that participating in teaching evaluation is a student responsibility which should be approached with due seriousness.

UNIVERSITY ADMINISTRATION RESPONSIBILITIES

The Vice President Academic and Provost shall report annually to Senate on teaching quality, effectiveness, and evaluation, and on the extent to which the university is reaching its learning goals.

The University will support a central repository of information about student evaluation of teaching that contains such things as policy, historical information, best practice guidelines, etc., to facilitate professional development, information gathering, and scholarly discourse as well as avoid duplication of effort.

FACULTY & DEPARTMENT/UNIT SHARED RESPONSIBILITIES

Deans, Directors and Department Heads will ensure that the Student Evaluations of Teaching and administered according to this policy.

Deans, Directors, Department Heads and members of relevant committees shall review the procedures and instruments for the evaluation of teaching in their units and ensure that they are consistent with the statements made in this policy document.

Each Faculty and Department shall establish clear, written criteria which will be used to assess unsatisfactory teaching performance. These criteria shall be made known to anyone who is working in a teaching capacity (including Teaching Assistants).

Deans, Directors and Department Heads shall take action in response to results which show less than satisfactory teaching performance, and a report of such action shall be submitted annually to the Vice President Academic and Provost in the case of Deans and to the Dean in the case of Directors and Heads.

All units shall give serious consideration to establishing a committee whose function is to monitor the processes whereby teaching is evaluated and whose membership includes student representation.

FACULTY LEVEL RESPONSIBILITIES

Each Faculty shall ensure that there is a level of uniformity in the evaluation questionnaires used by individual teaching units to allow the Faculty to make available statistical summary

data on overall teaching effectiveness in individual courses.

Each Faculty shall develop policies and procedures that ensure access for their Professors, Instructors and Teaching Assistants to peer-based teaching development programs.

DEPARTMENT HEAD'S OR DIRECTOR'S RESPONSIBILITIES

Heads or Directors of teaching units, or their delegates, shall use the results of teaching evaluations as one component in assessing teaching performance when recommending annual merit/performance salary adjustment increases for faculty, and for the purposes of recommendations concerning tenure and/or promotion.

Heads or Directors of teaching units, or their delegates, shall ensure that all faculty whose teaching is being assessed by students are given the opportunity to provide or withhold consent to their Student Evaluations of Teaching data being released to the students, as stipulated by this policy. However, these data will be used by UBC employees designated with the authority for the assessment of faculty for merit and/or performance adjustment salary awards, promotion, tenure and institutional recognition.

Each unit head must be responsible for ensuring that the criteria are set high enough to motivate teachers to improve the effectiveness of their teaching.

FACULTY MEMBER'S RESPONSIBILITIES

Anyone teaching a course at UBC is responsible for familiarizing themselves with the policies and expectations related to student evaluation of teaching.

Anyone teaching a course at UBC is strongly urged to avail themselves of services offered through UBC teaching and scholarly service units (e.g., TAG, Institute for the Scholarship of Teaching and Learning) in order to understand how they can use student evaluations of teaching to inform and improve their teaching practice.

APPENDIX D: EMERITUS STATUS

Faculty Members Eligible for Emeritus Status June 30, 2007

Age 65 as of June 30, 2007

Name		Rank	Faculty	Department
Berinbaum	Martin C	Professor	Faculty of Arts	Music, School of
Black	Thomas Andrew	Professor	Faculty of Land & Food Systems	Agroecology
Brooks	Donald	Professor & Associate VP	Faculty of Medicine	Pathology
Carey	Stephen	Professor	Faculty of Education	Language & Literacy Education
Church	Michael A	Professor	Faculty of Arts	Geography
Clowes	Ronald M	Professor	Faculty of Science	Lithoprobe Secretariat
Coren	Stanley	Professor	Faculty of Arts	Psychology
Donaldson	David	Professor	Faculty of Dentistry	Oral Biological & Medical Sci
Egerton	George W	Associate Professor	Faculty of Arts	History
Eldridge	John E	Professor	Faculty of Science	Physics & Astronomy
Farquhar	Keith B	Professor	Faculty of Law	Faculty of Law
Fournier	John J F	Professor	Faculty of Science	Mathematics
Fyfe	Colin	Professor	Faculty of Science	Chemistry
Godin	David V	Professor	Faculty of Medicine	Pharmacology Therapeutics
Gunderson	Lee Paul	Professor	Faculty of Education	Language & Literacy Education
Hayashi	Shizu	Professor	Faculty of Medicine	Pathology
Healey	Michael Charles	Professor	College for Intrdiscpl.Studies	Inst-Resorcs,Envirn&Sustainbty
Kreider	J Evan	Professor	Faculty of Arts	Music, School of

Appendix D: Emeritus Status, continued

Maillard	Keith	Professor	Faculty of Arts	Thtre,Film&C Writg (Cr Write)
Martin	Dorothy R	General Librarian	VP Academic & Provost	Library - Humanities&Socl Scie
McLarnon	James Gordon	Professor	Faculty of Medicine	Pharmacology Therapeutics
Morrison	Murray D	Professor	Faculty of Medicine	Surgery
Page	Gordon G	Professor	College of Health Disciplines	Educ'l Support & Devt, Div of
Pessin	I Marc	Senior Instructor	Faculty of Arts	ArtHistory,Visual Art & Theory
Pirie	Susan	Professor	Faculty of Education	Curriculum Studies
Rhodes	Edward C	Professor	Faculty of Education	School of Human Kinetics
Rice	Jane Alison	Assistant Professor	Faculty of Applied Science	School of Nursing
Rolfsen	Dale Preston	Professor	Faculty of Science	Mathematics
Sawatzky	George Albert	Professor	Faculty of Science	Physics & Astronomy
Sheppard	Anthony F	Professor	Faculty of Law	Faculty of Law
Stenberg	Peter A	Professor	Faculty of Arts	Ctrl,Estrn,Nrthrn Europe Stud.
Thompson	James Robert	Professor	Faculty of Land & Food Systems	Food, Nutrition & Health
Vertinsky	Patricia A	Professor	Faculty of Education	School of Human Kinetics

Resignations January to June, 2007				
Barton	Richard E	Senior Instructor	Faculty of Medicine	Biochemistry&Molecular Biology
Beaudoin	Rejean	Professor	Faculty of Arts	French,Hispanic & Italian Std
Bovis	Michael J	Associate Professor	Faculty of Arts	Geography
Bunnell	Frederick L	Professor	Faculty of Forestry	Forest Sciences

Appendix D: Emeritus Status, continued

Derkson	Gary Donald	Associate Professor	Faculty of Dentistry	Oral Health Sciences
Gaskell	Jane S	Professor	Faculty of Education	Dept. of Educational Studies
Godolphin	Jocelyn H	Admin Librarian	Library	Library-Humanities & Social Sciences
Goldberg	Michael A	Professor	Sauder School of Business	The Sauder School of Business
Haussman	Ulrich	Professor	Faculty of Science	Mathematics
Jobe	Ron	Professor	Faculty of Education	Language & Literacy Education
Kakehi	Tomoko	General Librarian	Library	Asian Library
Kesselman	Jonathan R	Professor	Faculty of Arts	Economics
Kreider	Janice	Administrative Librarian	Library	Library-Administration
Lockitch	Gillian	Professor	Faculty of Medicine	Pathology
McEachern	Jo-Ann	Professor	Faculty of Arts	French,Hispanic & Italian Std
Moogk	Peter N	Professor	Faculty of Arts	History
Ng	Andrew K	Professor	Faculty of Science	Physics & Astronomy
Peterat	Linda	Professor	Faculty of Education	Curriculum Studes
Samarasekera	Indira	Professor	Faculty of Applied Science	Metals & Materials Engineering
Todd	Robert	Professor	Faculty of Arts	Classical NEastern & Religious Studies
Yellowley	Ian	Professor	Faculty of Applied Science	Mechanical Engineering

Clinical Emeritus/Emerita

Dowd	Judith	Clinical Assistant Professor	Faculty of Medicine	Anesthesiology, Pharmacology & Therapeutics
Fry	Peter	Clinical Professor	Faculty of Medicine	Surgery

Appendix D: Emeritus Status, continued

Johnson*	Hjalmar	Clinical Associate Professor	Faculty of Medicine	Urological Sciences
Moore	Andrew	Clinical Associate Professor	Faculty of Medicine	Urological Sciences

*Retired 2006