THE UNIVERSITY OF BRITISH COLUMBIA

Vancouver Senate Admissions Committee
c/o
Enrolment Services |Senate & Curriculum Services
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March 19, 2010

To: Vancouver Senate

From: Admissions Committee

Re: **Changes in Admission Requirements (Doctor of Medicine** and **Graduate Programs in Library, Archival and Information Studies) (approval)**

Calendar Changes on Admission (Application and Document Deadlines and **Applicants from a College or University: Bridging Programs / Pre-Majors/Bachelor of Music: Music Pre-Major) (approval)**

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a) Doctor of Medicine – Changes in Admission Requirements (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the proposed changes in admission requirements for applicants to the Doctor of Medicine program. Applicants are required to meet a minimum score in each component of the Medical College Admission Test (MCAT).

Motion: *That Senate approve the changes in admission requirements for applicants to the Doctor of Medicine program, effective for entry to the 2011 Winter Session and thereafter.*

b) Graduate Programs in Library, Archival and Information Studies – Changes in Admission Requirements (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the proposed changes in admission requirements for applicants to graduate programs in Library, Archival and Information Studies (Master of Library and Information Studies, Master of Archival Studies, Master of Arts in Children's Literature, Doctor of Philosophy in Library, Archival and Information Studies and Certificate of Advanced Study). Applicants must achieve a minimum paper-based TOEFL score of 600, a minimum internet-based TOEFL score of 100 or a minimum overall band score of 7.5 with a minimum score of 7.0 in each component of the academic (not general) International English Language Testing System (IELTS) test.

Motion: *That Senate approve the changes in admission requirements for applicants to the Master of Library and Information Studies, Master of Archival Studies, Master of Arts in Children's Literature, Doctor of Philosophy in Library, Archival and Information Studies and Certificate of Advanced Study programs, for admission to the 2011 Winter Session and thereafter.*

c) Application and Document Deadlines – Calendar Change on Admission (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the revised calendar entry on Application and Document Deadlines. Applications for undergraduate admission to the Summer Session must be received by January 15 to allow for timely evaluation and notification of admission decisions.

Motion: *That Senate approve the revised calendar entry on Application and Document Deadlines, effective for admission to the 2011 Summer Session and thereafter.*

d) Applicants from a College or University: Bridging Programs and Pre-Majors/Bachelor of Music: Music Pre-Major – Calendar Changes on Admission (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the revised calendar entries on Applicants from a College or University: Bridging Programs and Pre-Majors and the Bachelor of Music: Music Pre-Major. The proposed changes are to move the Music Pre-Major content from the general Admission section of the Calendar under "Applicants from a College or University" to the Bachelor of Music "Music Admission" section and to create a more general section under "Applicants from a College or University" that speaks to bridging and pre-major programs at the University.

Motion: *That Senate approve the revised calendar entries on Applicants from a College or University: Bridging Program and Pre-Majors and the Bachelor of Music: Music Pre-Major.*

Respectfully submitted,

Dr. David Fielding
Chair, Admissions Committee

THE UNIVERSITY OF BRITISH COLUMBIA

UBC Undergraduate Admissions Proposal Form
Change to Admission Requirements

Faculty: Medicine **Department: MD Undergraduate Admissions** **Faculty Approval Date: March 2/10** **Effective Session: 2010-2011** **Year for Change: 2010**	**Date: March 5, 2010** **Contact Person: Joan Munro/Erin Wright** **Phone: 604-875-4111 ext 68933/69028** **Email: jmunro@medd.med.ubc.ca/e.wright@ubc.ca**
URL: **http://www.students.ubc.ca/calendar/index.cfm?tree=12,209,374,340** Homepage > Faculties, Colleges, and Schools > The Faculty of Medicine > Doctor of Medicine > Admission **Proposed Calendar Entry:** **Medical College Admission Test** All applicants must take the Medical College Admissions Test (MCAT) and request that their results be released to UBC. Information and online registration are available on the MCAT website. **Please note:** UBC is not a part of the American Medical College Application Service (AMCAS). You must therefore specify that you would like us to receive your results by providing the UBC code (260). This can only be done **after** your results have been sent to you using MCAT's online "THx system." Applicants are strongly encouraged to use the menu option on the THx System called "Review the status of my THx requests" to confirm that results have been successfully released to UBC. **This is not done automatically.** **Applicants are required to meet a minimum score in each component of the test. These scores will be determined**	**URL:** **http://www.students.ubc.ca/calendar/index.cfm?tree=12,209,374,340** Homepage > Faculties, Colleges, and Schools > The Faculty of Medicine > Doctor of Medicine > Admission **Present Calendar Entry:** **Medical College Admission Test** All applicants must take the Medical College Admissions Test (MCAT) and request that their results be released to UBC. Information and online registration are available on the MCAT website. **Please note:** UBC is not a part of the American Medical College Application Service (AMCAS). You must therefore specify that you would like us to receive your results by providing the UBC code (260). This can only be done **after** your results have been sent to you using MCAT's online "THx system." Applicants are strongly encouraged to use the menu option on the THx System called "Review the status of my THx requests" to confirm that results have been successfully released to UBC. **This is not done automatically.** ~~We do not require applicants to attain a minimum MCAT score to be considered for admission (under review). However, we~~

each year by Admissions Committees. Applicants should check M.D. Undergraduate Admissions for the current minimum requirements.

Test results from the five years prior to the application deadline are considered valid. M.D. Undergraduate Admissions provides exact dates of valid MCATs. If you have written more than one MCAT, the MCAT with the best overall total score will be used. It is the applicant's responsibility to ensure that all results are released to the UBC Faculty of Medicine and received by the Admissions Office.

MCAT test scores must be released to UBC by the application deadline.

Selection Process

The entering class for this coming September is limited to **288** full-time students. The number of qualified applicants significantly exceeds the number of available positions. Therefore, not every qualified applicant will be offered admission. Admission is based on a selection process which strives to enroll the most highly qualified applicants who will be evaluated on the following criteria:

1. Three academic evaluations are calculated:
    a. overall academic average, based on all university-level courses attempted (including summer courses and graduate courses with grades, if applicable
    b. most recent 60 credits average (note: the number of credits used may vary for some applicants)
    c. prerequisite average
2. The evaluation of non-academic criteria is based on the following:

~~suggest that applicants review the profiles of students who have been admitted to the program to determine competitive MCAT scores. Please refer to M.D. Undergraduate Admissions for more details.~~

Test results from the five years prior to the application deadline are considered valid. M.D. Undergraduate Admissions provides exact dates of valid MCATs. If you have written more than one MCAT, the MCAT with the best overall total score will be used. It is the applicant's responsibility to ensure that all results are released to the UBC Faculty of Medicine and received by the Admissions Office.

MCAT test scores must be released to UBC by the application deadline.

Selection Process

The entering class for this coming September is limited to 256 full-time students. The number of qualified applicants significantly exceeds the number of available positions. Therefore, not every qualified applicant will be offered admission. Admission is based on a selection process which strives to enroll the most highly qualified applicants who will be evaluated on the following criteria:

1. Three academic evaluations are calculated:
    a. overall academic average, based on all university-level courses attempted (including summer courses and graduate courses with grades, if applicable
    b. most recent 60 credits average (note: the number of credits used may vary for some applicants)
    c. prerequisite average
2. The evaluation of non-academic

a. **a list of extracurricular activities prepared by the applicant** b. **a report of non-academic experiences and a rural interest statement** c. **interview, if granted** d. **three references, when requested** e. **rural/remote suitability (if applicable)** f. **essay by Aboriginal (First Nations, Métis, or Inuit) candidates**	criteria is based on the following: ~~a. a non-academic autobiographical essay submitted by the applicant (under review)~~ ~~b. additional essay by Aboriginal (First Nations, Métis, or Inuit) candidate, if applicable~~ ~~c. a list of extracurricular activities prepared by the applicant~~ ~~d. a report of non-academic experiences and a rural interest statement~~ ~~e. three references, when requested~~ ~~f. interview, if granted~~ ~~g. rural/remote suitability~~
Please refer to M.D. Undergraduate Admissions Evaluation Criteria for additional information.	Please refer to M.D. Undergraduate Admissions Evaluation Criteria for additional information.
The interview is a critical component of the admission process. The interview process follows the Multiple Mini-Interview (MMI) model. Applicants selected for an interview will be contacted by the admissions office and will also be asked to submit their reference letters. The interview dates are usually scheduled from around the middle of February to the beginning of March.	The interview is a critical component of the admission process. The interview process follows the Multiple Mini-Interview (MMI) model. Applicants selected for an interview will be contacted by the admissions office and will also be asked to submit their reference letters. The interview dates are usually scheduled from around the middle of February to the beginning of March.
The selection of candidates for admission to the distributed M.D. undergraduate program is governed by guidelines established by the Admissions Policy Committee and approved by the Senate of UBC. The selection process reflects the values of the UBC Faculty of Medicine and all university partners in the UBC distributed M.D. undergraduate program. The process is designed to choose well-rounded students from a variety of backgrounds who meet the goals of the expanded, distributed program; who can be	The selection of candidates for admission to the distributed M.D. undergraduate program is governed by guidelines established by the Admissions Policy Committee and approved by the Senate of UBC. The selection process reflects the values of the UBC Faculty of Medicine and all university partners in the UBC distributed M.D. undergraduate program. The process is designed to choose well-rounded students from a variety of backgrounds who meet the goals of the

expected to perform well in the rigorous curriculum and problem-based learning format; and who can balance and enrich their academic experience with strong non-academic skills and interests. The UBC Faculty of Medicine's Associate Dean of Equity oversees the selection process to ensure that all applicants are given careful consideration without regard to age, gender, race, religion, sexual orientation, marital, or economic status. The Admissions Selection Committee reviews and discusses all interviewed applicants. At present, admission is limited to Canadian citizens and permanent residents of Canada. A maximum of **10% of the total seats** may be made available to out-of-province applicants in the medical program each year. In completing the online application, candidates will provide information to help determine their suitability for the Northern Medical Program. The applicant will have the opportunity to indicate their site preferences after getting an interview offer. Members of the Admissions Selection Committee are not aware of an applicant's site preference during the selection discussions. Following an admissions decision, successful applicants are allocated to sites based on their preferences. The first site choice is given priority, unless the available positions at that site have been filled, in which case he/she would be wait-listed for their preferred site if applicable. **UBC Faculty of Medicine Undergraduate Distributed Program** The UBC Faculty of Medicine offers a distributed program involving 288 students at geographically separated campuses. 32 students will be in the Northern Medical	expanded, distributed program; who can be expected to perform well in the rigorous curriculum and problem-based learning format; and who can balance and enrich their academic experience with strong non-academic skills and interests. The UBC Faculty of Medicine's Associate Dean of Equity oversees the selection process to ensure that all applicants are given careful consideration without regard to age, gender, race, religion, sexual orientation, marital, or economic status. The Admissions Selection Committee reviews and discusses all interviewed applicants. At present, admission is limited to Canadian citizens and permanent residents of Canada. A maximum of ~~twelve positions~~ may be made available to out-of-province applicants in the medical program each year. In completing the online application, candidates will provide information to help determine their suitability for the Northern Medical Program. The applicant will have the opportunity to indicate their site preferences after getting an interview offer. Members of the Admissions Selection Committee are not aware of an applicant's site preference during the selection discussions. Following an admissions decision, successful applicants are allocated to sites based on their preferences. The first site choice is given priority, unless the available positions at that site have been filled, in which case he/she would be wait-listed for their preferred site if applicable. **UBC Faculty of Medicine Undergraduate Distributed Program** The UBC Faculty of Medicine offers a distributed program involving 288 students at geographically separated campuses. 32

Program located at the University of Northern British Columbia, 32 will be in the Island Medical Program located at the University of Victoria, and another 32 students will be in the new Southern Medical Program at UBC Okanagan. The remaining 192 students will be located at UBC Vancouver.

Aboriginal Applicants

The Faculty of Medicine welcomes applications from qualified Aboriginal applicants. The Aboriginal admission process of the Faculty has a target of 5% of the annual complement of seats in the first year M.D. Undergraduate Program. Aboriginal applicants can apply either to the regular stream of admission or to the Aboriginal admission stream. Applicants who self-identify as Aboriginal will be considered under the Aboriginal admission process as well as under the regular admission process.

If you wish to apply as an Aboriginal applicant, you will be required to write an essay, submit two letters of support (academic and community), as well as proof of ancestry, which will be reviewed by the Aboriginal Admissions Subcommittee. Based on your completed application, you may be offered an interview with the Aboriginal Interviewing Panel. Please contact the Aboriginal Programs Coordinator in the Faculty of Medicine at 604.875.4111, ext. 68946, or email for further information.

Reapplications (under review)

Unsuccessful applicants may reapply in subsequent years without prejudice, although candidates who are repeatedly unsuccessful are encouraged to explore other career options. ~~Applications are made~~

students will be in the Northern Medical Program located at the University of Northern British Columbia, 32 will be in the Island Medical Program located at the University of Victoria, and another 32 students will be in the new Southern Medical Program at UBC Okanagan ~~(Kelowna), opening in 2011~~. The remaining 192 students will be located at UBC Vancouver.

Aboriginal Applicants

The Faculty of Medicine welcomes applications from qualified Aboriginal applicants. The Aboriginal admission process of the Faculty has a target of 5% of the annual complement of ~~funded~~ seats in the first year M.D. Undergraduate Program. Aboriginal applicants can apply either to the regular stream of admission or to the Aboriginal admission stream. Applicants who self-identify as Aboriginal will be considered under the Aboriginal admission process as well as under the regular admission process.

If you wish to apply as an Aboriginal applicant, you will be required to write an ~~additional~~ essay, submit two letters of support (academic and community), as well as proof of ancestry, which will be reviewed by the Aboriginal Admissions Subcommittee. Based on your completed application, you may be offered an interview with the Aboriginal Interviewing Panel. Please contact the Aboriginal Programs Coordinator in the Faculty of Medicine at 604.875.4111, ext. 68946, or email for further information.

Reapplications

Unsuccessful applicants may reapply in subsequent years without prejudice, although candidates who are repeatedly unsuccessful are encouraged to explore

~~available again the following June. Transcripts from the previous year's application will no longer be carried over.~~

URL:
http://www.students.ubc.ca/calendar/index.cfm?tree=12,209,374,342

Homepage > Faculties, Colleges, and Schools > The Faculty of Medicine > Doctor of Medicine > Degree Requirements

Degree Requirements

The medical course extends through four academic sessions. All students in the distributed program will follow the same course of studies at the geographically separated campuses. All students will be based in Vancouver for the first half of first year, after which students in the **Island Medical Program,** Northern Medical Program and **Southern Medical Program** will move to **their respective campus** to continue their studies.

The first half of the first year begins with a one-week orientation in which students are introduced to the problem-based learning (PBL) method, receive instruction in medical informatics and are oriented to the profession of medicine and the components of the curriculum. Following the orientation phase, Principles of Human Biology continues for 14 weeks. This course has the PBL tutorial as its primary teaching methodology with supporting lectures and labs. The underlying purpose of this course is to provide an introduction to the core concepts, basic principles, and the language of medicine. This will then enable students to participate effectively in the next component, the Foundations of Medicine. Basic science material is taught

other career options. Applications are made available again the following June. Transcripts from the previous year's application will no longer be carried over.

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http://www.students.ubc.ca/calendar/index.cfm?tree=12,209,374,342

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Degree Requirements

The medical course extends through four academic sessions. All students in the distributed program will follow the same course of studies at the geographically separated campuses. All students will be based in Vancouver for the first half of first year, after which students in the Northern Medical Program and ~~Island Medical Program~~ will move to ~~the distant campuses~~ to continue their studies.

The first half of the first year begins with a one-week orientation in which students are introduced to the problem-based learning (PBL) method, receive instruction in medical informatics and are oriented to the profession of medicine and the components of the curriculum. Following the orientation phase, Principles of Human Biology continues for 14 weeks. This course has the PBL tutorial as its primary teaching methodology with supporting lectures and labs. The underlying purpose of this course is to provide an introduction to the core concepts, basic principles, and the language of medicine. This will then enable students to participate effectively in the next component, the Foundations of Medicine. Basic science material is taught in the context of clinical cases and the

in the context of clinical cases and the material learned is interdisciplinary and integrated. The courses in this segment are Host Defenses and Infection, Cardiovascular, Pulmonary, and Fluids, Electrolytes, Renal, and GU. Clinical Skills I allows students to acquire effective communication skills and to learn how to conduct an interview of a patient. History taking and physical examination skills are learned in relation to the body systems covered in the Foundations of Medicine courses. Family Practice Continuum exposes students to patients and physicians in a medical office setting where they learn and practice clinical skills. This is supplemented by small-group tutorials. The Doctor, Patient, and Society course focuses on the scientific basis for the humanities and deals with issues of population health, health care systems, ethics, and the doctor-patient relationship. In the second year of the curriculum, students continue with the Foundations of Medicine component. The courses in this year are Gastrointestinal, Blood and Lymphatics, Musculoskeletal and Locomotor, Endocrine and Metabolism, Integument, Brain and Behaviour, Reproduction, and Nutrition, Growth and Development. Clinical Skills II, Doctor, Patient, and Society and Family Practice Continuum also run as continuums through the second year in conjunction with the Foundations of Medicine blocks. The third year is a clerkship and consists of 12 months of clinical studies. The fourth year consists of senior clerkships, a longitudinal curriculum comprising diagnostics, therapeutics, information management, and professionalism, and a Preparation for Medical Practice block.	material learned is interdisciplinary and integrated. The courses in this segment are Host Defenses and Infection, Cardiovascular, Pulmonary, and Fluids, Electrolytes, Renal, and GU. Clinical Skills I allows students to acquire effective communication skills and to learn how to conduct an interview of a patient. History taking and physical examination skills are learned in relation to the body systems covered in the Foundations of Medicine courses. Family Practice Continuum exposes students to patients and physicians in a medical office setting where they learn and practice clinical skills. This is supplemented by small-group tutorials. The Doctor, Patient, and Society course focuses on the scientific basis for the humanities and deals with issues of population health, health care systems, ethics, and the doctor-patient relationship. In the second year of the curriculum, students continue with the Foundations of Medicine component. The courses in this year are Gastrointestinal, Blood and Lymphatics, Musculoskeletal and Locomotor, Endocrine and Metabolism, Integument, Brain and Behaviour, Reproduction, and Nutrition, Growth and Development. Clinical Skills II, Doctor, Patient, and Society and Family Practice Continuum also run as continuums through the second year in conjunction with the Foundations of Medicine blocks. The third year is a clerkship and consists of 12 months of clinical studies. The fourth year consists of senior clerkships, a longitudinal curriculum comprising diagnostics, therapeutics, information management, and professionalism, and a Preparation for Medical Practice block.

During the program, protected time for independent study has been set aside to allow and encourage students to take responsibility for their own progress in meeting the broad objectives for the undergraduate medical course. The first two years of the program are given mainly at the university campuses of UBC **Vancouver, UBC Okanagan**, UVIC, and UNBC. Clinical instruction is given in affiliated teaching hospitals and community resources throughout the province.	During the program, protected time for independent study has been set aside to allow and encourage students to take responsibility for their own progress in meeting the broad objectives for the undergraduate medical course. The first two years of the program are given mainly at the university campuses of UBC, UVIC, and UNBC. Clinical instruction is given in affiliated teaching hospitals and community resources throughout the province. **Rationale:** • At present UBC has the lowest MCAT scores of all Western, and most Canadian medical schools. It is felt a minimum threshold is required, as the MCAT is considered the best predictor of success in the first two years of medical school. • Additional 32 seats with addition of Southern Medical Program • Removal of autobiographical essay as part of the on-line application: felt no longer relevant as we can no longer be sure who wrote the essay – some applicants use professional ghost-writing/editing services. • Increase of number of seats for out-of-province applicants: UBC should be aiming to admit the best and brightest students from across Canada. This would be more in line with ratios of other Canadian medical schools.

UBC Admissions Proposal Form
Change to Admission Requirements

Department: SLAIS **Faculty Approval Date: February 5, 2010** **Effective Session: 2011 Winter Term I** **Year for Change: 2010**	**Date: February 25, 2010** **Contact Person: Michelle Mallette** **Phone: 604-822-2461** **Email: michelle.mallette@ubc.ca**
URL:http://www.students.ubc.ca/calendar/index.cfm?tree=12,208,366,332 Homepage > Faculties, Colleges, and Schools > The School of Library, Archival, and Information Studies > Master of Library and Information Studies > Admission **Proposed Calendar Entry:** **Language Requirement** Applicants from a university outside Canada in which English is not the primary language of instruction must present evidence of competency to pursue studies in the English language prior to being extended an offer of admission. The School of Library, Archival, and Information Studies requires a minimum score of 600 on the paper-based TOEFL, or a score of at least 100 on the internet-based TOEFL**, or a minimum overall band score of 7.5 with a minimum score of 7.0 in each component of the academic (NOT general) IELTS test.**	**URL:**http://www.students.ubc.ca/calendar/index.cfm?tree=12,208,366,332 Homepage > Faculties, Colleges, and Schools > The School of Library, Archival, and Information Studies > Master of Library and Information Studies > Admission **Present Calendar Entry:** **Language Requirement** Applicants from a university outside Canada in which English is not the primary language of instruction must present evidence of competency to pursue studies in the English language prior to being extended an offer of admission. The School of Library, Archival, and Information Studies requires ~~a score of at least 250 on the computer-based TOEFL,~~ a minimum score of 600 on the paper-based TOEFL, or a score of at least 100 on the internet-based TOEFL. **Type of Action:** Increase the minimum IELTS requirement so it matches the minimum requirement on the TOEFL **Rationale:** The Graduate School of Library, Archival and Information Studies requires a minimum score of 100 on the Internet-based TOEFL test, but has no set requirement for the IELTS. With no stated requirement, the lower UBC requirement of 6.5 with no band less than 6.0 on the academic (not General) IELTS applies. The change will ensure applicants will hold the English proficiency required for success in graduate study at SLAIS, and ensure equal criteria are used for admission.

THE UNIVERSITY OF BRITISH COLUMBIA

UBC Admissions Proposal Form
Change to Admission Requirements

Department: SLAIS **Faculty Approval Date: February 5, 2010** **Effective Session: 2011 Winter Term I** **Year for Change: 2010**	**Date: February 25, 2010** **Contact Person: Michelle Mallette** **Phone: 604-822-2461** **Email: michelle.mallette@ubc.ca**
URL:http://www.students.ubc.ca/calendar/index.cfm?tree=12,208,367,336 **Homepage > Faculties, Colleges, and Schools > The School of Library, Archival, and Information Studies > Master of Archival Studies > Admission** **Proposed Calendar Entry:** **Language Requirement** Applicants from a university outside Canada in which English is not the primary language of instruction must present evidence of competency to pursue studies in the English language prior to being extended an offer of admission. The School of Library, Archival, and Information Studies requires a minimum score of 600 on the paper-based TOEFL, or a score of at least 100 on the internet-based TOEFL**, or a minimum overall band score of 7.5 with a minimum score of 7.0 in each component of the academic (NOT general) IELTS test.**	**URL:**http://www.students.ubc.ca/calendar/index.cfm?tree=12,208,367,336 **Homepage > Faculties, Colleges, and Schools > The School of Library, Archival, and Information Studies > Master of Archival Studies > Admission** **Present Calendar Entry:** **Language Requirement** Applicants from a university outside Canada in which English is not the primary language of instruction must present evidence of competency to pursue studies in the English language prior to being extended an offer of admission. The School of Library, Archival, and Information Studies requires ~~a score of at least 250 on the computer-based TOEFL,~~ a minimum score of 600 on the paper-based TOEFL, or a score of at least 100 on the internet-based TOEFL. **Type of Action:** Increase the minimum IELTS requirement so it matches the minimum requirement on the TOEFL. **Rationale:** The Graduate School of Library, Archival and Information Studies requires a minimum score of 100 on the Internet-based TOEFL test, but has no set requirement for the IELTS. With no stated requirement, the lower UBC requirement of 6.5 with no band less than 6.0 on the academic (not General) IELTS applies. The change will ensure applicants will hold the English proficiency required for success in graduate study at SLAIS, and ensure equal criteria are used for admission.

UBC Admissions Proposal Form
Change to Admission Requirements

Department: SLAIS **Faculty Approval Date: February 5, 2010** **Effective Session: 2011 Winter Term I** **Year for Change: 2010**	**Date: February 25, 2010** **Contact Person: Michelle Mallette** **Phone: 604-822-2461** **Email: michelle.mallette@ubc.ca**
URL:http://www.students.ubc.ca/calendar/index.cfm?tree=12,208,369,0 **Homepage > Faculties, Colleges, and Schools > The School of Library, Archival, and Information Studies > Master of Arts in Children's Literature** **Master of Arts in Children's Literature** **Proposed Calendar Entry:** **Admission** **…….** **Language Requirement** **Applicants from a university outside Canada in which English is not the primary language of instruction must present evidence of competency to pursue studies in the English language prior to being extended an offer of admission. The School of Library, Archival, and Information Studies requires a minimum score of 600 on the paper-based TOEFL, or a score of at least 100 on the internet-based TOEFL, or a minimum overall band score of 7.5 with a minimum score of 7.0 in each component of the academic (NOT general) IELTS test.**	**URL:**http://www.students.ubc.ca/calendar/index.cfm?tree=12,208,369,0 **Homepage > Faculties, Colleges, and Schools > The School of Library, Archival, and Information Studies > Master of Arts in Children's Literature** **Master of Arts in Children's Literature** **Present Calendar Entry:** Currently language requirements are not stipulated. **Type of Action:** Stipulate English proficiency language requirement for entry into the Master of Arts in Children's Literature program. **Rationale:** The Graduate School of Library, Archival and Information Studies welcomes international applicants but requires a minimum score of 100 on the Internet-based TOEFL test. We currently have no set requirement for the IELTS. With no stated requirement, the lower UBC requirement of 6.5 with no band less than 6.0 on the academic (not General) IELTS applies. The change will both stipulate the need for adequate academic English proficiency, and ensure equal criteria are used for admission.

THE UNIVERSITY OF BRITISH COLUMBIA

UBC Admissions Proposal Form
Change to Admission Requirements

Department: SLAIS **Faculty Approval Date: February 5, 2010** **Effective Session: 2011 Winter Term I** **Year for Change: 2010**	**Date: February 25, 2010** **Contact Person: Michelle Mallette** **Phone: 604-822-2461** **Email: michelle.mallette@ubc.ca**
URL:http://www.students.ubc.ca/calendar/index.cfm?tree=12,208,431,610 Homepage > Faculties, Colleges, and Schools > The School of Library, Archival, and Information Studies > Doctor of Philosophy in Library, Archival and Information Studies > Admission **Proposed Calendar Entry:** **Admission** **……** **Language Requirement** **Applicants from a university outside Canada in which English is not the primary language of instruction must present evidence of competency to pursue studies in the English language prior to being extended an offer of admission. The School of Library, Archival, and Information Studies requires a minimum score of 600 on the paper-based TOEFL, or a score of at least 100 on the internet-based TOEFL, or a minimum overall band score of 7.5 with a minimum score of 7.0 in each component of the academic (NOT general) IELTS test.**	**URL:**http://www.students.ubc.ca/calendar/index.cfm?tree=12,208,431,610 Homepage > Faculties, Colleges, and Schools > The School of Library, Archival, and Information Studies > Doctor of Philosophy in Library, Archival and Information Studies > Admission **Present Calendar Entry:** Currently language requirements are not on the page **Type of Action:** Stipulate English proficiency language requirement for entry into the Doctor of Philosophy program. **Rationale:** The Graduate School of Library, Archival and Information Studies welcomes international applicants but requires a minimum score of 100 on the Internet-based TOEFL test. We currently have no set requirement for the IELTS. With no stated requirement, the lower UBC requirement of 6.5 with no band less than 6.0 on the academic (not General) IELTS applies. The change will both stipulate the need for adequate academic English proficiency, and ensure equal criteria are used for admission.

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Department: SLAIS **Faculty Approval Date: February 5, 2010** **Effective Session: 2011 Winter Term I** **Year for Change: 2010**	**Date: February 25, 2010** **Contact Person: Michelle Mallette** **Phone: 604-822-2461** **Email: michelle.mallette@ubc.ca**
URL:http://www.students.ubc.ca/calendar/index.cfm?tree=12,208,370,0 **Homepage > Faculties, Colleges, and Schools > The School of Library, Archival, and Information Studies > Certificate of Advanced Study**	**URL:**http://www.students.ubc.ca/calendar/index.cfm?tree=12,208,370,0 **Homepage > Faculties, Colleges, and Schools > The School of Library, Archival, and Information Studies > Certificate of Advanced Study**
Certificate of Advanced Study **Proposed Calendar Entry:** **Language Requirement** Applicants from a university outside Canada in which English is not the primary language of instruction must present evidence of competency to pursue studies in the English language prior to being extended an offer of admission. **The School of Library, Archival, and Information Studies requires a minimum score of 600 on the paper-based TOEFL, or a score of at least 100 on the internet-based TOEFL, or a minimum overall band score of 7.5 with a minimum score of 7.0 in each component of the academic (NOT general) IELTS test.**	**Certificate of Advanced Study** **Present Calendar Entry:** **Language Requirement** Applicants from a university outside Canada in which English is not the primary language of instruction must present evidence of competency to pursue studies in the English language prior to being extended an offer of admission. ~~The School requires a TOEFL score of at least 250. This is equivalent to 600 on the older version of the test.~~ **Type of Action:** Update the TOEFL requirement to include the newer Internet-based test, and increase the minimum IELTS requirement so it matches the minimum requirement on the TOEFL. **Rationale:** The Graduate School of Library, Archival and Information Studies now accepts a score of 100 on the iBT. However, there is no set requirement for the IELTS. With no stated requirement, the lower UBC requirement of 6.5 with no band less than 6.0 on the academic (not General) IELTS applies. The change will ensure applicants will hold the English proficiency required for success in graduate study at SLAIS, and ensure equal criteria are used for admission.

THE UNIVERSITY OF BRITISH COLUMBIA

UBC Calendar Change Proposal Form

Effective Session: Effective for 2011 Admission to UBC **Year for Change:** to be posted to the Calendar in Summer 2010	**Date:** January 27, 2010 **Contact Person:** Rosalie Vlaar, Senior Policy Analyst, Undergraduate Admissions **Phone:** 822-4240 **Email:** rosalie.vlaar@ubc.ca
URL: http://www.students.ubc.ca/calendar/index.cfm?tree=2,295,0,0 **Homepage > Admissions > Application and Document Deadlines** **Proposed Calendar Entry:** For other important University dates, see Dates and Deadlines. The deadlines in the table below are the latest dates on which an application or document will be accepted **for admission to the Winter Session, beginning in September**. Processing of applications does begin before these dates and, in some cases, programs may be filled by well-qualified students before the document deadlines. If a deadline falls on the weekend, it will be extended to the next working day. **For the Winter Session,** undergraduate applications are due February 28 and the deadline to submit all final documentation is June 30, unless otherwise noted. **For those programs that admit students to the Summer Session, the application deadline is January 15, unless otherwise noted. Applicants will be advised of document requirements when they apply.** The M.D. undergraduate program's application deadline is posted online and	**URL:** http://www.students.ubc.ca/calendar/index.cfm?tree=2,295,0,0 **Homepage > Admissions > Application and Document Deadlines** **Present Calendar Entry:** For other important University dates, see Dates and Deadlines. The deadlines in the table below are the latest dates on which an application or document will be accepted. Processing of applications does begin before these dates and, in some cases, programs may be filled by well-qualified students before the document deadlines. If a deadline falls on the weekend, it will be extended to the next working day. ~~**Generally,**~~ undergraduate applications are due February 28 and the deadline to submit all final documentation is June 30, unless otherwise noted. The M.D. undergraduate program's application deadline is posted online and will remain unaffected by weekends. The following information applies to both domestic and international students. For non-degree studies (Visitor, Unclassified, Concurrent), the application deadline is June 30; the document deadline is July 15. The deadline to submit interim transcripts for post-secondary transfer students is

will remain unaffected by weekends. The following information applies to both domestic and international students. For non-degree studies (Visitor, Unclassified, Concurrent), the application deadline is June 30; the document deadline is July 15. The deadline to submit interim transcripts for post-secondary transfer students is February 28. […]	February 28. […] **Type of Action:** Move the Summer Session application deadline for UBC undergraduate applicants to January 15 **Rationale:** The current February 28th application deadline does not allow sufficient processing time to provide applicants with a decision prior to the start of Summer Session registration which normally begins in mid-March. Shifting to January 15th will provide adequate processing time in Admissions. Note: The Academic Year section of the Calendar will need to reflect this for 2011 admission and beyond (beginning with updates made in Summer 2010).

THE UNIVERSITY OF BRITISH COLUMBIA

UBC Undergraduate Admissions Proposal Form
Change to Admission Requirements

Faculty Approval Date: February 24, 2010 **Unit:** School of Music, Faculty of Arts **Effective Session:** Already in effect **Year for Change:** Update the Calendar as soon as possible for the purpose of advising prospective transfer applicants to the University.	**Date:** February 24, 2010 **Contact Persons:** Richard Kurth Director, School of Music 604 822-2079 richard.kurth@ubc.ca Rosalie Vlaar Sr. Policy Analyst Undergraduate Admissions 604-822-4240 rosalie.vlaar@ubc.ca
URL: http://www.students.ubc.ca/calendar/index.cfm?tree=2,25,495,0 **Proposed Calendar Entry:** **Homepage** > **Admissions** > **Applicants from a College or University** >**Bridging Programs and Pre-Majors** **Bridging Programs and Pre-Majors** **A number of UBC programs offer formal bridging or Pre-Major programs based on formal agreements with other post-secondary institutions. Details appear in the Admission section of each program in the Faculties, Schools and Colleges** <<link to the contents menu at http://www.students.ubc.ca/calendar/index.cfm?tree=12,0,0,0>> **chapter of the Calendar.**	**URL:** http://www.students.ubc.ca/calendar/index.cfm?tree=2,25,495,0 **Present Calendar Entry:** **Homepage** > **Admissions** > **Applicants from a College or University** > ~~**Music Pre-Major**~~ ~~For a student completing two years in a post-secondary music program, transfer to the B.Mus. degree at UBC is facilitated by the Music Pre-Major Transfer Agreement. By a notation on his/her transcript, a student is recognized by the sending institution as having satisfied the requirements of the Music Pre-Major if he/she completes a specific number of credits in *each* of five course categories. UBC will award 46 credits for the Pre-Major and will deem the student to have met the first- and second-year core requirements of his/her B.Mus. program.~~ ~~The Music Pre-Major Transfer Agreement does not cover non-music elective courses and does not guarantee acceptance by a receiving institution. The UBC School of Music will continue to require transferring students to audition. A student who wishes~~

	~~to transfer before completing the Pre-Major will have his/her courses evaluated on an individual basis.~~ ~~Students who have completed the requirements of the Music Pre-Major and who transfer to the B.A. program at UBC, instead of the B.Mus., will be awarded 36 transfer credits: 30 lower-level Music, and 6 of first-year English.~~

URL: **http://www.students.ubc.ca/calendar/index.cfm?tree=12,210,381,363** Homepage > Faculties, Colleges, and Schools > The School of Music > Bachelor of Music > Admission **Proposed Calendar Entry** Admission to the School of Music is limited, and is based upon an evaluation of the total skills and preparation of each applicant, including performance auditions, previous academic record, proficiency in music theory, and letters of recommendation. Auditions are held twice each year. Early auditions (normally in **late January or** early February) are for applicants who wish to be considered for all available Music scholarships. Regular auditions (normally in **late March or** early April) are for all other applicants, who will be considered for any remaining Music scholarships. Applicants may audition on a particular instrument (or on voice) only once in a given year. To apply to the School, apply to UBC via youbc Vancouver and indicate the B.Mus. program as your first or second choice. You will be asked to indicate preferred majors, previous musical training, and preferred dates for a live audition and a theory examination as part of the online application for admission. The application deadline is January 15 for early (scholarship) auditions, and February 28 for regular auditions. The School will contact each applicant to arrange the audition and theory examination.	**URL:** **http://www.students.ubc.ca/calendar/index.cfm?tree=12,210,381,363** Homepage > Faculties, Colleges, and Schools > The School of Music > Bachelor of Music > Admission **Present Calendar Entry:** Admission to the School of Music is limited, and is based upon an evaluation of the total skills and preparation of each applicant, including performance auditions, previous academic record, proficiency in music theory, and letters of recommendation. Auditions are held twice each year. Early auditions (normally in early February) are for applicants who wish to be considered for all available Music scholarships. Regular auditions (normally in early April) are for all other applicants, who will be considered for any remaining Music scholarships. Applicants may audition on a particular instrument (or on voice) only once in a given year. To apply to the School, apply to UBC via youbc Vancouver and indicate the B.Mus. program as your first or second choice. You will be asked to indicate preferred majors, previous musical training, and preferred dates for a live audition and a theory examination as part of the online application for admission. The application deadline is January 15 for early (scholarship) auditions, and February 28 for regular auditions. The School will contact each applicant to arrange the audition and theory examination. Applicants must also request that two

Applicants must also request that two letters of recommendation be sent to the Undergraduate Admissions Officer in the School of Music. At least one of these letters should be from a music teacher. All letters should be sent directly by the referees, and never through the hands of the applicant.

Students who are applying to transfer into third year will not be considered for admission unless they have completed 6 credits of transferable first-year English by April 30 of the year in which they apply. Students applying to transfer into second year must at least be eligible to register in first-year English, usually by having achieved a score of level 5 on the *Language Proficiency Index (LPI)* examination by April 30 of the year in which they apply.

Music Pre-Major

For a student completing two years in a post-secondary music program, transfer to the B.Mus. degree at UBC is facilitated by the Music Pre-Major Transfer Agreement. By a notation on his/her transcript, a student is recognized by the sending institution as having satisfied the requirements of the Music Pre-Major if he/she completes a specific number of credits in each of five course categories. UBC will award 46 credits for the Pre-Major and will deem the student to have met the first- and second-year core requirements of his/her B.Mus. program.

The Music Pre-Major Transfer Agreement does not cover non-music elective courses and does not guarantee acceptance by a receiving institution. The UBC School of Music will continue to require transferring students to

letters of recommendation be sent to the Undergraduate Admissions Officer in the School of Music. At least one of these letters should be from a music teacher. All letters should be sent directly by the referees, and never through the hands of the applicant.

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Transfer Credits

Students intending to transfer to UBC from other institutions should plan their programs of study carefully to match, as nearly as possible, the majors outlined here, including both music and non-music courses. Consult the British Columbia Transfer Guide to determine the transferability of specific courses. The year and major to which a transfer student is admitted are based upon both the number of transferable courses and the student's performance ability, as determined by the entrance audition. Therefore, the number of transfer credits awarded for instrumental (or composition) study may be less than the number of corresponding credits the student has taken at other institutions. Transfer credit awarded for ensemble performance cannot be used to satisfy the ensemble requirements for the third and fourth years.

audition. A student who wishes to transfer before completing the Pre-Major will have his/her courses evaluated on an individual basis. **Students who have completed the requirements of the Music Pre-Major and who transfer to the B.A. program at UBC, instead of the B.Mus., will be awarded 36 transfer credits: 30 lower-level Music, and 6 of first-year English.** **Transfer Credits** Students intending to transfer to UBC from other institutions should plan their programs of study carefully to match, as nearly as possible, the majors outlined here, including both music and non-music courses. Consult the British Columbia Transfer Guide to determine the transferability of specific courses. The year and major to which a transfer student is admitted are based upon both the number of transferable courses and the student's performance ability, as determined by the entrance audition. Therefore, the number of transfer credits awarded for instrumental (or composition) study may be less than the number of corresponding credits the student has taken at other institutions. Transfer credit awarded for ensemble performance cannot be used to satisfy the ensemble requirements for the third and fourth years.	**Type of Action:** 1. Move the Music Pre-Major content from the general Admission section of the Calendar, under "Applicants from a College or University", to the Bachelor of Music's "Music Admission" section of the Calendar. 2. Create a more general section under "Applicants from a College or University" that speaks to bridging and pre-major programs at the University. **Rationale:** 1. The existing admissions content on the Music Pre-Major is more appropriately located under the School of Music's "Music Admission" section of the Calendar at www.students.ubc.ca/calendar/index.cfm?tree=12,210,381,363 . Use of the program's admission section of the Calendar for this type of information follows the practice in place for other undergraduate programs with formal bridging programs such as the B.A.Sc. in Applied Science (see Applied Science's Admissions page at www.students.ubc.ca/calendar/index.cfm?tree=12,195,272,28 as an example). 1. The present Music Pre-Major section should be replaced with a more general section under "Applicants from a College or University" that speaks to bridging and pre-major programs at the University and directs prospective transfer students to visit the Admission section of programs in which they are interested for more information.