

THE UNIVERSITY OF BRITISH COLUMBIA



Senate Academic Building Needs Committee
c/o
Enrolment Services | Senate & Curriculum Services
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The University of British Columbia Senate Academic Building Needs Committee

November 17, 2009

Annual Report to Senate (Information) June, 2009 – May, 2010

Members: Yusuf Altintas, Chris Eaton (Secretary), Stanley Knight, Rob McLean, Darrin Lehman, Gunilla Oberg, Wes Pue, Bob Sparks (Chair), Mark Vessey, Azim Wazeer.

Overview: For 2009-10, the Committee agreed to follow the priorities set out during the first year of its triennium (May 13, 2009 Oral Report to Senate), namely *to fulfill its advisory role on the Property and Planning Advisory Committee (PPAC), but also to interpret its terms of reference broadly, and to identify and engage academic issues in campus planning and development through consultation with faculty and professional staff, as well as with the administration and peer committees on the Board of Governors and UBCO Senate.*

Committee work plan for 2009-10

1. Participate as voting members on PPAC.
2. Engage in consultations & policy review and assist with policy development in three targeted areas relating to the Vancouver campus (carried forward from 2008-09):
 - a. accessibility;
 - b. sustainability; and
 - c. planning processes, Senate consultation, communication.
3. Engage additional issues as they arise.

Activities in 2009-10

In addition to hosting 7 Committee meetings, 5 with consultations, SABNC members collectively participated in 8 PPAC meetings and reviewed 15 presentations, 9 that led to recommendations for capital projects, and 6 for information.

SABNC Meetings

- 24 Sep, Review of 1st year activities; 2nd year agenda: i. review campus planning processes at UBC incl. project consultation and role of PPAC and SABNC, ii. campus sustainability, iii. campus accessibility, iv. additional areas of interest: hubs & precincts, informal learning spaces, building syntax, healthy campus initiative.
- 22 Oct, Speakers:

- Lisa Colby, Associate Director, Policy Planning, Campus and Community Planning – “*Accessibility in the Campus Plan*”
- Tom Patch, Associate Vice President Equity – “*Access and Diversity Strategic Plan*”
- David Grigg, Associate Director, Infrastructure and Services Planning, Campus and Community Planning – “*Accessibility Audit*”
- 26 Nov, Resource person and discussant: Lisa Collins, Associate Registrar, Senate and Curriculum Services – “*Policy Development at UBC*”
- 21 Jan, Speaker: Stephen Owen, Vice President, External, Legal and Community Relations – “*Relations with the Greater Vancouver Regional District – Metro Vancouver*”
- 18 Mar, Speakers: Nancy Knight, Associate Vice President, C&CP and Andrew Parr, Managing Director, Student Housing and Hospitality Services – “*Student Housing Demand Survey*”
- 30 Mar, Consultation Meeting on the New UBC Tennis Centre – SABNC-led meeting with 13 stakeholders from 8 University community groups
- 15 Apr, Review of Committee membership, meeting times, business items; recommendation to increase number of members; recommendation to review building project consultation process.

PPAC Meetings (see Appendix for revised PPAC TOR, Sep 2009)

Recommendation: (Presenters)

- 02 Jun, *UBC Bio-Energy Research and Demonstration Project* [formerly named UBC Biomass Gasification Energy Demonstration Project] (David Woodson, Steve Cockroft)
- 04 Aug, *Tennis Facility* (Craig Knight)
- 04 Aug, *Totem In-fill Student Housing* (John Metras, Andrew Parr)
- 15 Sep, *Engineering Student Centre* (Ron Loewen)
- 03 Nov, *Child Care Expansion Strategy* (Andrew Parr)
- 12 Jan, *Thunderbird Stadium Artificial Turf and Thunderbird Fields Rugby Pitch* (Kavie Toor)
- 02 Feb, *Alumni Centre and New Student Union Building: Proposed Siting; University Boulevard Design Guidelines* (John Metras, Gerry McGeough)
- 02 Mar, *Centre for Brain Health* (Alison Buchan, Mark Vernon)
- 04 May, *Faculty of Medicine – St. John’s Hospice* (Joe Stott)

Information: (Presenters)

- 06 Oct, *Vancouver Campus Plan* (Lisa Colby)
- 06 Oct, *Secure Bike Parking Proposal for Buchanan Tower* (Carole Jolly)
- 03 Nov, *Athletics & Recreation* (Bob Philip)
- 12 Jan, *Update on Emissions Performance for the UBC Bio-Energy Research and Demonstration Project* (David Woodson and Steve Cockroft)
- 02 Feb, *Student Housing Report* (Nancy Knight, Andrew Parr)
- 02 Feb, *Update on the Tennis Centre* (John Metras, Alnoor Aziz)

Comments:

- One of the questions the Committee has wrestled with during its first two years is how to contribute to effective consultation and advisement in University facility and land use without overstepping its terms of reference as a policy and governance body. The dual concerns of campus sustainability and accessibility have proven a useful context in which to work through these issues as well as to contribute to positive change.
- In addition to participating as voting members on PPAC, the Committee has elected to fulfill its consultative and advisory roles through consultations with planning groups on campus, as noted above. During 2009-10, the Committee also consulted with Andrew Irvine, Chair, BOG Property and Planning Committee and Daniel Keyes, Chair, UBC Okanagan Senate Academic Building and Resources Committee, about the potential for a system-wide policy on accessibility.
- A priority for the Committee in the coming year will be to re-examine, in consultation with professional staff, the facility and land use planning processes at UBC with an eye to enhancing timely consultation and information flows and better use of faculty members and students as resources both within and outside of SABNC and PPAC.
- The Committee will seek to encourage better and more timely information flows about building projects for Senate as well, potentially, as for the broader campus community.
- In the interim, this report constitutes a first step in making the activities of SABNC and PPAC more transparent to Senate. SABNC reports in the recent past were given orally which did not provide a sufficient level of detail to identify individual consultations and building projects.
- The Committee would be pleased to receive comments and suggestions.

APPENDIX

Property & Planning Advisory Committee (PPAC)¹

Revised Terms of Reference

Revised: July 2000; August 2007; January 2008; September 2009

1.0 Purpose

The committee shall advise the Provost and the Vice President Finance, Resources and Operations on certain matters relating to building programming, guidelines, space utilization and space standards, physical planning and infrastructure. This advice will typically be offered through inclusion of PPAC comments in Executive and Board reports related to capital projects or plans.

Such matters shall include but not be limited to consideration of and recommendations on:

- 1.1 The Main Campus Plan, the Comprehensive Community Plan (CCP), Neighbourhood Plans, Planning Principles (A Legacy and a Promise) - ensuring that they accurately reflect the Mission Statement of the University as developed in TREK2010, the Official Community Plan (OCP) and the Academic Plan;
- 1.2 Master Plans;
- 1.3 Regulatory matters
At UBC there are many groups that may apply for development permits. This committee may be asked to advise, on behalf of the University *as landowner*, whether a proposed addition, trailer, building, structure or change to the landscape is appropriate to the goals of the University;
- 1.4 Major capital projects; and
- 1.5 Selected minor capital projects, which may be brought for the committee's consideration at the discretion of the Associate Vice President of Campus & Community Planning or the Associate Vice President Academic Resources.

2.0 Membership

The committee shall include the following representatives or their designate:

- 2.1 As voting members:
 - All members of the Senate Academic Building Needs Committee
 - Deans of Faculties and the Principal of the College for Interdisciplinary Studies
 - Vice Presidents
 - The Coordinator of Health Sciences,
 - The UBC Librarian

¹ Formerly President's Property & Planning Advisory Committee (PPPAC). The reporting lines of the Committee were changed from the President to the Provost and Vice President Finance, Resources and Operations in September, 2009.

- An Associate Vice President from each of:
 - The Office of the Provost and Vice President;
 - Campus & Community Planning
- The University Architect
- The Executive Director, Infrastructure Development
- The Executive Director, Building Operations
- Directors from:
 - Housing and Conferences
 - Classroom Services
- A student representative named by the Alma Mater Society
- A student representative named by the Graduate Student Society

2.2 As non-voting members:

- Representatives of all major administrative units, the affiliated theological colleges, and UBC Properties Trust.
- Other individuals who may be appointed by the Provost and the Vice President Finance, Resources and Operations for three year renewable terms.

3.0 Procedures

- 3.1 The voting chair will be the Vice Provost. The Chair of the Senate Academic Building Needs Committee will be the vice-chair.
- 3.2 The committee shall meet as often as necessary to transact its business but not less than four (4) times per year (quarterly).
- 3.3 A majority of the voting members of the committee is a quorum. All resolutions must be passed by a majority of the voting members present.
- 3.4 The PPAC may establish subcommittees as required from time to time. All active sub-committees must report to the committee on a regular basis. The following types of sub-committees may be formed:
- 3.4.1 A **Standing** Sub-Committee considers issues in greater depth and detail than is typically possible with the full committee. Each standing sub-committee will have terms of reference approved by PPAC and may include the involvement of non-committee members. Standing sub-committees should be formed sparingly and may include:
- Heritage
 - Executive
 - President's Advisory Committee on Learning Spaces
 - Landscape
 - Capital projects
 - Comprehensive Community Plan
- 3.4.2 A **Project** Sub-Committee considers project issues where there is a clearly defined beginning and ending. It also allows for the involvement as necessary of non-committee members. Project sub-committees will be formed/discontinued as needed.

3.5 All members of sub-committees may attend all regularly scheduled meetings of PPAC.

4.0 **Administration**

Campus & Community Planning shall appoint a support person who shall receive and bring forward agenda items addressed to the committee, ensure accurate recording of proceedings, compile a reference library, prepare and distribute notices agenda and minutes.

4.1 Materials will normally be circulated seven (7) days in advance of meeting.

4.2 Any administrative support of sub-committees will be by agreement between the chair and the Associate Vice President, Campus & Community Planning.

4.3 The Committee's advice to the President takes the form of recommendations incorporated into proposals at the first stage of Board of Governor's Approval of Capital projects ("Board 1"). The participation of members of the Senate Academic Building Needs Committee in PPAC provides consultation with Senate, as required by the *University Act*.

Appendix

Responsibilities under the *University Act*

The *University Act* (1999) states:

Powers of the Board 27 (1)(d) "in consultation with the senate, to maintain and keep in proper order and condition the real property of the university, to erect and maintain the buildings and structures on it that in the opinion of the board are necessary and advisable, and to make rules respecting the management, government and control of the real property, buildings and structures"

Powers of the board 27 (1)(e) "in consultation with the senate, to provide for conservation of the heritage sites of the university, including and heritage buildings, structures and land of the university"