



Vancouver Senate Academic Policy Committee
c/o
Enrolment Services | Senate & Curriculum Services
Brock Hall 2016 – 1874 East Mall
Vancouver BC V6T 1Z1

2 December 2010

To: Vancouver Senate

From: Senate Academic Policy Committee

RE: Doctoral Students deemed “Full-Time with Reduced Workload” - Faculty of
Graduate Studies

The Faculty of Graduate Studies has brought forward a proposal to allow doctoral students with permanent disabilities (as identified by UBC Access & Diversity) to complete their programs with extended times to completion and under alternative fee payment schedules. Under the proposed changes to Classification for Doctoral Students, students may be granted this accommodation by the Dean of the Faculty of Graduate Studies in consultation with the Registrar.

The Senate Academic Policy Committee has reviewed this proposal and is please to recommend the following to Senate:

Motion: *“That the new classification for doctoral students entitled ‘Full-Time with Reduced Workload’ and its associated administrative procedures be approved as set out in the attached proposal.”*



UBC Proposal Form

Senate Academic Policy Committee

Faculty: Faculty of Graduate Studies Faculty approval date: May 6, 2010 Effective Session W Term 1 Year 2010 for Change	Date: November 30, 2010 Contact Person: Jenny Phelps Phone: 2-2934 Email: jenny.phelps@ubc.ca
Proposed Calendar Statement: Doctoral students with disabilities who are deemed as “full-time with reduced workload” <p>An alternative tuition schedule may be established by the Dean of Graduate Studies in consultation with the University Registrar for doctoral students who have been assessed by the UBC Access & Diversity Office as having permanent disabilities requiring a reduced level of academic engagement. The alternative tuition schedule is structured to reflect a reduced academic engagement over a longer period of time.</p> <p>For doctoral students designated as “full-time with reduced workload”, the maximum time in the program is normally 8 years. Such students are deemed to be equivalent to “full-time” for all purposes.</p> Administrative procedure: Doctoral students pursuing registration as “full-time with reduced workload” must register with and be assessed by Access & Diversity to determine eligibility and recommended academic accommodation. If determined to be eligible by Access & Diversity, the student must agree to have this information released to the Faculty of Graduate Studies. The Faculty will establish an alternative tuition schedule based on academic accommodations recommended by Access & Diversity and liaise with the University Registrar to implement the schedule.	URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,341,187 Present Calendar Entry: N/A Type of Action: <ul style="list-style-type: none">• Publish the availability of an alternative tuition schedule for doctoral students with disabilities who are deemed as “full-time with reduced workload”.• Add entry under new sub-heading in “The Faculty of Graduate Studies > Classification of Students > Doctoral Student” section of the Calendar. Consultation: While reviewing an initial proposal to develop a standard alternative tuition schedule for doctoral students with disabilities who are deemed as “full-time with reduced workload”, it was determined by the Faculty of Graduate Studies and Provost’s Office that the small number of affected students made a new tuition schedule unnecessary. It was determined that the Dean of Graduate Studies and the University Registrar hold discretionary authority to adjust tuition schedules when individual student situations warrant such action. The initial proposal to establish an alternative tuition schedule was approved by Graduate Council Academic Policy Committee on April 27, 2010 and subsequently approved on May 6, 2010 by a joint meeting of Graduate Council and the Faculty of Graduate Studies



permission to convert retroactively to an alternative tuition schedule will not normally be granted.

to which all members of the Faculty were invited. The revised approach reflected in the currently proposed Calendar statement was reported to the Graduate Council on November 10, 2010, without dissent.

Rationale:

- This policy is intended to provide reasonable accommodation for students who enter with or acquire a permanent disability likely to slow their progress toward completion of doctoral studies.
- Likewise, an extension to the maximum time allowed to complete the degree (to 8 years, rather than the standard 6) is appropriate.



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Proposed Calendar Statement: Duration of Program Doctoral Students Students admitted to a doctoral program...of leave is not counted toward time to completion. For doctoral students designated as “<u>full-time with reduced workload</u>” (link to http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,341,187), the maximum time in the program is normally 8 years.	URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,342,616 Present Calendar Statement: Duration of Program Doctoral Students Students admitted to a doctoral program... ...of leave is not counted toward time to completion. Type of Action: Add ‘pointer’ to the “Classification of Students > Doctoral Students” Calendar entry from “The Faculty of Graduate Studies > Academic Regulations > Duration of Program > Doctoral Students” Calendar entry. Rationale: <ul style="list-style-type: none">• Update appropriate sections of the Calendar in light of new “full-time with reduced workload” Calendar entry.