



Vancouver Senate Admissions Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
Brock Hall 2016 – 1874 East Mall  
Vancouver BC V6T 1Z1  
Tel : (604) 822-8141 | Fax : (604) 822-5945

11 February 2011

To: Vancouver Senate

From: Admissions Committee

Re: **Calendar Changes on Admission (Change of Campus, Change of Degree Program and Readmission) (approval)**  
**Change in Admission Requirements – Master of Public Health (approval)**

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**CALENDAR CHANGES ON ADMISSION (Change of Campus, Change of Degree Program and Readmission) (approval)**

The Admissions Committee has reviewed and recommends for approval the attached revised calendar entries on *Change of Campus*, *Change of Degree Program* and *Readmission*. The proposed changes provide distinct and consistent language between each section on and outline the details for each process.

**a) Change of Campus – Calendar Change on Admission (approval)(circulated)**

***Motion:*** That Senate approve the revised calendar entry on *Change of Campus*.

**b) Change of Degree Program – Calendar Change on Admission (approval)(circulated)**

***Motion:*** That Senate approve the revised calendar entry on *Change of Degree Program*.

**c) Readmission – Calendar Change on Admission (approval)(circulated)**

***Motion:*** That Senate approve the revised calendar entry on *Readmission*.

**d) Master of Public Health – Change in Admission Requirements (approval)(circulated)**

The Admissions Committee has reviewed and recommends to Senate for approval changes in admission requirements for applicants to the Master of Public Health program. Applicants must demonstrate work experience or skills in a field related to public health.

***Motion:*** That Senate approve changes in admission requirements for applicants to the Master of Public Health program, effective for admission to the 2011 Winter Session and thereafter.

Respectfully submitted,

Dr. David Fielding  
Chair, Admissions Committee



# UBC Vancouver Calendar Change Proposal Form

<p><b>Approval Date:</b>  <b>Effective Session:</b> Effective Immediately  <b>Year for change:</b> To be posted to the calendar upon approval for the purpose of advising prospective students.</p>	<p><b>Date:</b> January 12, 2011  <b>Contact Person:</b>  Michael Bluhm, Associate Director,  Undergraduate Admissions, Domestic  <b>Phone:</b> 604-822-9489  <b>Email:</b> michael.bluhm@ubc.ca</p>
<p><b>URL:</b>  <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,274,0,0">www.calendar.ubc.ca/vancouver/index.cfm?tree=2,274,0,0</a></p> <p><b>Proposed Calendar Entry:</b>  Homepage &gt; Admissions &gt; <b>Change of Campus</b></p> <p><b><i>Change of Campus</i></b></p> <p><u><b>Change of Campus applies to students who are currently attending UBC and who wish to change from UBC Vancouver to UBC Okanagan, or vice versa, with the exception of students in the Bachelor of Applied Science program.</b></u></p> <p><u><b>Current students who wish to change to a different program at the same campus, please see <i>Change of Degree Program</i>.</b></u></p> <p><u><b>Students who are not currently attending UBC and wish to return, please see <i>Readmission</i>.</b></u></p> <p><u><b>Bachelor of Applied Science students who wish to change campuses should contact either Engineering Student Services at the Vancouver campus or the Student Development Officer within the School of Engineering at UBC Okanagan.</b></u></p> <p>Currently attending UBC students who wish to change <u><b>campus must be in good academic standing and meet the minimum competitive admission average based on the last 30 credits<sup>1</sup> and any program specific course</b></u></p>	<p><b>URL:</b>  <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,274,0,0">www.calendar.ubc.ca/vancouver/index.cfm?tree=2,274,0,0</a></p> <p><b>Current URL from Web Calendar:</b>  Homepage &gt; Admissions &gt; Change of Degree Program/Campus</p> <p><b><i>Change of Degree Program/Campus</i></b></p> <p>Currently attending UBC students who wish to change faculties or apply for readmission to a new faculty must meet the University minimum average of 60% or 2.0 grade point average. Some programs may require a competitive admission average.</p> <p>UBC students who wish to transfer to a different program must complete the Change of Degree Program/Campus form on the <a href="#">Student Service Centre</a> and pay the \$60.00 application fee. Former UBC students can also apply for readmission and change of program or campus using the same form.</p>

**requirements at the new campus.**

**Students on academic probation and those who have been required to discontinue from their faculty due to poor academic performance are not normally eligible to change campuses, but applications will be reviewed on a case-by-case basis.**

Students who wish to change campus must complete the Change of Degree Program/Campus form on the [Student Service Centre](#) (under Registration) and pay a **non-refundable** \$60.00 application fee.

Students may transfer a maximum of 60 credits **applicable to the new program at the new campus** unless registered in a special inter-campus program.

<sup>1</sup>**Academic evaluations are based on the average of the most recent courses attempted, including any failed or repeated courses, to a maximum of 30 credits unless otherwise prescribed by the program to which a student is applying. In cases where counting back 30 credits lands in the middle of an academic term, the average of that term will be used for the remaining credits required to reach the total of 30. Please see [youbc Vancouver](https://you.ubc.ca/ubc/vancouver/cdnpostsec_ezc?pageID=1604) <<[https://you.ubc.ca/ubc/vancouver/cdnpostsec\\_ezc?pageID=1604](https://you.ubc.ca/ubc/vancouver/cdnpostsec_ezc?pageID=1604)> for more information.**

~~Students applying to change degree programs are required to meet faculty or school pre-requisites and admission average. Certain programs may require Change of Degree applicants to meet a competitive admission average.~~

Students who wish to change campus from UBC Vancouver to UBC Okanagan, or ~~vice versa~~, must complete the Change of Degree Program/Campus form on the [Student Service Centre](#) and pay the \$60.00 application fee. ~~Students changing campuses must meet all faculty or school requirements and meet the competitive average for the program.~~ Students may transfer a maximum of 60 credits unless registered in a special inter-campus program.

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**Type of Action:** Clarify language on applying to change an undergraduate program or campus.

**Rationale:** To provide distinction and consistent language between the sections on *Readmission* (for former UBC students), *Change of Degree Program* and *Change of Campus* (for current UBC students) and provide details of the basis of admission for each.



## UBC Vancouver Calendar Change Proposal Form

<b>Approval Date:</b> <b>Effective Session:</b> Effective Immediately <b>Year for change:</b> To be posted to the calendar upon approval for the purpose of advising prospective students.	<b>Date:</b> January 12, 2011 <b>Contact Person:</b> Michael Bluhm, Associate Director, Undergraduate Admissions, Domestic <b>Phone:</b> 604-822-9489 <b>Email:</b> michael.bluhm@ubc.ca
<b>URL:</b> <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,274,0,0">www.calendar.ubc.ca/vancouver/index.cfm?tree=2,274,0,0</a>	<b>URL:</b> <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,274,0,0">www.calendar.ubc.ca/vancouver/index.cfm?tree=2,274,0,0</a>
<b>Proposed Calendar Entry:</b>  Homepage > Admissions > <b>Change of Degree Program</b>  <b><i>Change of Degree Program</i></b>  <u>Change of Degree Program applies to students who are currently attending UBC and wish to change to a different program at the same campus.</u>  <u>Current students who wish to change to a different campus, please see <i>Change of Campus</i>.</u>  <u>Students who have previously attended UBC and wish to return, please see <i>Readmission</i>.</u>  Currently attending UBC students who wish to change <u>to a different degree program at the same campus must be in good academic standing and</u> must meet the University minimum average of 60% or 2.0 grade point average <u>based on the last 30 credits<sup>1</sup></u> . Some programs may require a <u>higher minimum</u> competitive admission average and <u>program specific course requirements</u> .  <u>Students on academic probation and those who have been required to withdraw from their faculty due to poor academic performance are not normally eligible to change degree programs, but applications will</u>	<b>Current Calendar Entry:</b>  Homepage > Admissions > Change of Degree Program/ <del>Campus</del>  <b><i>Change of Degree Program/<del>Campus</del></i></b>  Currently attending UBC students who wish to change <del>faculties or apply for readmission to a new faculty</del> must meet the University minimum average of 60% or 2.0 grade point average. Some programs may require a competitive admission average.  UBC students who wish to transfer to a different program must complete the Change of Degree Program/ <del>Campus</del> form on the <a href="#">Student Service Centre</a> and pay the \$60.00 application fee. <del>Former UBC students can also apply for readmission and change of program or campus using the same form.</del>  <del>Students applying to change degree programs are required to meet faculty or school pre-requisites and admission average. Certain programs may require Change of Degree applicants to meet a competitive admission average.</del>  Students who wish to change campus from UBC Vancouver to UBC Okanagan, or vice versa, must complete the Change of Degree Program/ <del>Campus</del> form on the <a href="#">Student Service Centre</a> and pay the \$60.00 application fee.

**be reviewed on a case-by-case basis.**

UBC students who wish to **change** to a different program must complete the Change of Degree Program/Campus form on the [Student Service Centre \(under Registration\)](#) and pay **a non-refundable** \$60.00 application fee.

**Students may transfer a maximum of 60 credits applicable to the new program.**

<sup>1</sup>**Academic evaluations are based on the average of the most recent courses attempted, including any failed and repeated courses, to a maximum of 30 credits unless otherwise prescribed by the program to which a student is applying. In cases where counting back 30 credits lands in the middle of an academic term, the average of that term will be used for the remaining required credits to reach the total of 30. Please see youbc Vancouver at <https://you.ubc.ca/ubc/vancouver/cdnpostsec.ezc?pageID=1604> for more information.**

~~Students changing campuses must meet all faculty or school requirements and meet the competitive average for the program. Students may transfer a maximum of 60 credits unless registered in a special inter-campus program.~~

**Type of Action:** Clarify language on applying to change an undergraduate program or campus.

**Rationale:** To provide distinction and consistent language between the sections on *Readmission* (for former UBC students), *Change of Degree Program* and *Change of Campus* (for current UBC students) and provide details of the basis of admission for each.

## UBC Vancouver Calendar Change Proposal Form

<p><b>Approval Date:</b>  <b>Effective Session:</b> Effective Immediately  <b>Year for change:</b> To be posted to the calendar upon approval for the purpose of advising prospective students.</p>	<p><b>Date:</b> January 12, 2011  <b>Contact Person:</b>  Michael Bluhm, Associate Director,  Undergraduate Admissions, Domestic  <b>Phone:</b> 604-822-9489  <b>Email:</b> <a href="mailto:michael.bluhm@ubc.ca">michael.bluhm@ubc.ca</a></p>
<p><b>URL:</b>  <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,273,0,0">www.calendar.ubc.ca/vancouver/index.cfm?tree=2,273,0,0</a></p> <p><b>Proposed Calendar Entry:</b></p> <p>Homepage &gt; Admissions &gt; Readmission</p> <p><b>Readmission</b></p> <p><u>Readmission applies to students who have previously attended UBC. For currently attending UBC students who wish to change to a different degree program or campus, please see <i>Change of Degree Program or Change of Campus</i>.</u></p> <p>Students <u>in good academic standing who have been away from certain UBC programs for less than one academic year</u> may qualify for academic leave and be automatically eligible to register <u>in the same program without applying for readmission.</u> Please see <i>Academic Leave</i> for more information.</p> <p><u>Former UBC students whose automatic eligibility to register has expired must</u> apply for readmission online at the <i>Student Service Centre</i> <u>(under Admissions) and pay a non-refundable \$60 application fee.</u></p> <p><u>Eligibility for readmission to the same degree program at the same campus will be assessed on the basis of an applicant's performance in the last Winter Session at UBC.</u></p> <p><u>Eligibility for readmission to a different degree program (at the same or a different</u></p>	<p><b>URL:</b>  <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,273,0,0">www.calendar.ubc.ca/vancouver/index.cfm?tree=2,273,0,0</a></p> <p><b>Current Calendar Entry:</b></p> <p>Homepage &gt; Admissions &gt; Readmission</p> <p><b>Readmission</b></p> <p>Currently attending UBC students who wish to change faculties or apply for readmission to a new faculty must meet the University minimum average of 60% or 2.0 grade point average. Some programs may require a competitive admission average.</p> <p>Students may qualify for academic leave and be automatically eligible to register at UBC if they have been away from their program for less than one academic year. Please see <i>Academic Leave</i> for more information.</p> <p><del>Students who have previously attended UBC and who are no longer automatically eligible to register may apply for readmission online at the <i>Student Service Centre</i>. There is a non-refundable \$60.00 application fee for all readmission applications.</del></p> <p><del>To qualify for readmission, students who are not eligible for academic leave, and who have attended another post-secondary institution since last attending UBC, will be required to submit transcripts for assessment.</del></p>

campus) will be assessed on the basis of an applicant's ability to meet the minimum competitive admission average<sup>1</sup> and any specific course requirements of the program to which the student is applying, and applicants must be in good academic standing.

Students who were required to withdraw may be required to submit a letter of appeal with their application for readmission. Please see an academic advisor or a program advisor for any additional program-specific readmission requirements.

All applicants for readmission who have attended other post-secondary institutions since leaving UBC must submit transcripts of that study for assessment.

Students readmitted to a different program may transfer a maximum of 60 credits applicable to the new degree program.

Applicants who have completed a bachelor's degree at UBC and who are readmitted to a second bachelor's degree program must meet the program requirements specific for degree holders. Please see an academic advisor or a program advisor for more information.

<sup>1</sup>Academic evaluations are based on the average of the most recent courses attempted, including any failed and repeated courses, to a maximum of 30 credits unless otherwise prescribed by the program to which a student is applying. In cases where counting back 30 credits lands in the middle of an academic term, the average of that term will be used for the remaining required credits to reach the total of 30. Please see [youbc Vancouver at https://you.ubc.ca/ubc/vancouver/cdnpostsec.ezc?pageID=1604](https://you.ubc.ca/ubc/vancouver/cdnpostsec.ezc?pageID=1604) for more information.

**Type of Action:** Clarify language on readmission to an undergraduate program.

**Rationale:** To provide distinction and consistent language between the sections on *Readmission* (for former UBC students), *Change of Degree Program* and *Change of Campus* (for current UBC students) and provide details of the basis of admission for each.



## UBC Undergraduate Admissions Proposal Form Change to Admission Requirements

<p><b>Faculty:</b> Medicine  <b>Department:</b> School of Population and Public Health  <b>Faculty Approval Date:</b> Dec. 7, 2010  <b>Effective Session:</b> 2011 Winter  <b>Year for Change:</b> 2011</p>	<p><b>Date:</b> Jan. 7, 2011  <b>Contact Person:</b> Kim Mantle (MPH Program Coordinator, School of Population and Public Health)  <b>Phone:</b> 2-09207  <b>Email:</b> kim.mantle@ubc.ca</p>
<p>URL:  <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1420#16853">http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1420#16853</a></p> <p><u>Homepage</u> &gt; <u>Faculties, Colleges, and Schools</u> &gt; <u>The Faculty of Graduate Studies</u> &gt; <u>Degree Programs</u> &gt; Population and Public Health</p> <p><b>Proposed Calendar Entry:</b></p> <p><b>Master of Public Health</b></p> <p><b>Admission Requirements</b></p> <p>Applicants must meet the minimum admission requirements for masters degree programs set by the Faculty of Graduate Studies. Preference will be given to applicants who are already working in relevant disciplines.</p> <p>Applicants must demonstrate evidence of ability to manage quantitative curriculum. This can be provided either by submitting scores from a Graduate Record Exam taken within the last five years or, alternatively, an official transcript in which the applicant has received at least <b>76%</b> on an undergraduate or college mathematics or statistics course taken within the past ten years. Scores from GMAT, MCAT, LSAT, VCAT, PCAT, and DATS will be accepted as alternatives to the GRE score.</p> <p><b>Applicants must demonstrate work experience or skills in a field related to public health.</b></p>	<p>URL:  <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1420#16853">http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1420#16853</a></p> <p><u>Homepage</u> &gt; <u>Faculties, Colleges, and Schools</u> &gt; <u>The Faculty of Graduate Studies</u> &gt; <u>Degree Programs</u> &gt; Population and Public Health</p> <p><b>Present Calendar Entry:</b></p> <p><b>Master of Public Health</b></p> <p><b>Admission Requirements</b></p> <p>Applicants must meet the minimum admission requirements for masters degree programs set by the Faculty of Graduate Studies. Preference will be given to applicants who are already working in relevant disciplines.</p> <p>Applicants must demonstrate evidence of ability to manage quantitative curriculum. This can be provided either by submitting scores from a Graduate Record Exam taken within the last five years or, alternatively, an official transcript in which the applicant has received at least <del>75%</del> on an undergraduate or college mathematics or statistics course taken within the past ten years. Scores from GMAT, MCAT, LSAT, VCAT, PCAT, and DATS will be accepted as alternatives to the GRE score.</p> <hr/> <p><b>Type of Action:</b> increase to 76% for mathematics/statistics. Add language on prior experience/skills related to public health.  <b>Rationale:</b> Increase to 76% to better align with Faculty of Graduate Studies minimum. Most successful applicants have considerable work experience/skills in fields related to public health; new language to emphasize this for applicants.</p>