



11 March 2011

To: Vancouver Senate

From: Faculty of Graduate Studies

RE: Faculty of Graduate Studies Council Membership

The legislative and administrative authority of the Faculty of Graduate Studies over graduate programs of study is vested in the Graduate Council by the Faculty of Graduate Studies and Senate. The Council was established in 1986, with 64 members in total, representing each Faculty involved in graduate education. The majority of the Council is elected by faculty members based on the number of faculty members and graduate students in each Faculty. At the time of establishment, membership of the Council consisted of the following:

Ex Officio Members (5)

- Dean, Faculty of Graduate Studies (Chair of the Council)
- Associate Deans, Faculty of Graduate Studies
- University Registrar (non-voting member and Secretary of the Council)
- Vice-President Research (or his/her designate)

Elected Faculty Members (52)

- 50 members elected by and from the members of the Faculty of Graduate Studiesⁱ
- 2 faculty members of Senate elected by and from members of the Faculty of Graduate Studies to serve as members-at-large (2)

Elected Student Members (7)

- 6 members elected by and from students registered in the Faculty of Graduate Studies
- 1 student member of Senate elected by and from students registered in the Faculty of Graduate Studies to serve as a member-at-large.

In 1990, elected faculty representation on the Graduate Council was expanded from 50 to 75 members, distributed using the formula approved in 1986 which allocated representatives among the Faculties in proportion to the number of faculty members who are also members of the Faculty of Graduate Studies and the size of the graduate student body. Elected student representation on the Council was also increased in the proportion to the increase in faculty membership, from 6 to 9 members, to be allocated among Faculties according to the size of the graduate student body of each Faculty. In 2006, student representation to the Council was increased to 14 members.

The Council regularly reviews the distribution of elected faculty and student members and makes changes where appropriate. As a result of recent increases in graduate student enrolment, a new allocation formula was developed for the distribution of elected Faculty members on the Graduate Council.ⁱⁱ

Revised Formula for the Allocation of Elected Faculty Members to the Graduate Council:

Under the proposed allocation formula, of the 75 elected Faculty seats to the Council, 30 positions are allocated in proportion to the number of faculty members who are also members of the Faculty of Graduate Studies and 45 positions on the basis of the size of each Faculty's graduate student body.

To allocate the 30 positions based on membership in the Faculty of Graduate Studies, one position is assigned to each Faculty (excluding the Faculty of Graduate Studies)ⁱⁱⁱ. The remaining 18 positions are then divided between Faculties in proportion to the number of Faculty of Graduate Studies members in each Faculty (using data provided by Faculty Relations).

To allocate the 45 positions based on the size of each Faculty's graduate student body, one position is assigned to each Faculty (excluding the Faculty of Graduate Studies). The remaining 33 positions are then divided between Faculties in proportion to the number of graduate students in each Faculty (using Full-Time Equivalent [FTE] student numbers effective November 1st).^{iv}

Allocation of Elected Faculty Members to the Graduate Council (effective 1 July 2011):

FACULTY	# of Faculty Members	Allocation based on # of Faculty	Graduate Student FTEs	Allocation based on Graduate Student FTE	2006 Distribution	Proposed Distribution effective 1 July 2011
Applied Science	201	2.9	1339	6.6	10	10
Arts	453	5.3	1749	8.3	14	14
CFIS	61	1.6	578	3.4	N/A	5
Dentistry	37	1.3	42	1.2	2	3
Education	145	2.4	1160	5.9	11	8
Forestry	45	1.4	225	1.9	3	3
Graduate Studies	0	0	[77]	0	5	0
Land & Food Systems	42	1.4	160	1.7	2	3
Law	46	1.4	81	1.3	2	3
Medicine	426	5	1126	5.7	10	11
Pharmaceutical Sciences	25	1.2	53	1.2	2	2
Commerce	89	1.8	90	1.4	3	3
Science	333	4.1	1271	6.3	10	10
TOTAL	1903	29.8	7873	44.9	74	75

Note: In this redistribution, the Faculty of Education loses three seats due to change in calculating FTE students instead of individual registrants. Four Faculties (Dentistry, Land & Food Systems, Law and Medicine) each gain one seat. Five seats previously allocated to the Faculty of Graduate Studies now assigned to the College of Interdisciplinary Studies.

The Faculty of Graduate Studies recommends that Senate resolve as follows:

Motion 1: *That Senate amend the formula for allocation of elected faculty members to the Graduate Council as set out in the heading above entitled "Revised Formula for the Allocation of Elected Faculty Members to the Graduate Council."*

Motion 2: *That Senate receive the proposed allocation of elected Faculty Members to the Graduate Council, effective 1 July 2011.*

NB: Listed as 'Proposed Distribution Effective 1 July 2011' on table entitled "Allocation of Elected Faculty Members to the Graduate Council."

Motion 3: *That Senate direct the Graduate Council to review the allocation of elected faculty members to the Graduate Council every five (5) years effective 1 July 2011 and to provide the results of such a review to Senate for information.*

Respectfully submitted,

Dr. Philip Loewen,
Associate Dean, Graduate Program and Policy Review
Faculty of Graduate Studies

ⁱ At the time of establishment, the number of elected faculty representatives based on eligible faculty members and eligible graduate students was calculated using the following formula:

<u>Number of elected faculty representatives based on eligible faculty members:</u>	<u>Number of elected faculty representatives based on eligible graduate students:</u>
Fewer than 50 1	Fewer than 50 1
Between 51 and 125 2	Between 201 and 400 2
Between 126 and 225 3	Between 401 and 600 3
Between 226 and 325 4	Between 601 and 800 4
Between 326 and 425 5	Between 801 and 1000 5
Between 426 and 525 6	Between 1001 and 1200 6
	Between 1201 and 1400 7
	Between 1404 and 1600 8

ⁱⁱ The Faculty of Graduate Studies recommendations to Senate are subject to approval of the attached report by the Graduate Council, with Council consideration for approval anticipated to occur on March 17, 2011.

ⁱⁱⁱ Five positions previously allocated to the Faculty of Graduate Studies were reassigned to the College for Interdisciplinary Studies following its establishment in November 2006.

^{iv} Under this arrangement, the Faculty of Graduate Studies is allocated no seats due its strong ex-officio representation on the Council. Therefore, the graduate FTEs officially associated with the Faculty are removed from the total for the purpose of the final calculation.