



Vancouver Senate Tributes Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
Brock Hall 2016 – 1874 East Mall  
Vancouver BC V6T 1Z1  
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8 April 2011

To: Vancouver Senate

From: Tributes Committee

Re: **Policy V-250: *Emeritus Status***

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Emeritus status is conferred upon an individual who is retired from the University but permitted to retain as an honorary title the rank held at retirement. In contrast to the practice in some other universities, in which emeritus status may be awarded on a selective basis, UBC awards this status to all who meet basic eligibility requirements related to age, rank, and years of service. The title confers certain university privileges and holds an implicit connotation of merit.

The attached policy document codifies the current policy on emeritus status in the Senate's policy template, with associated procedures outlined therein. With the elimination of mandatory retirement, the policy has also been modified, but only to the extent that it reflects retirement/resignation as interchangeable for the purpose of eligibility for emeritus status.

The Committee recommends that Senate resolve as follows:

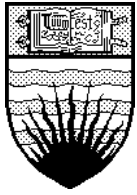
**Motion:** *That Senate approve Policy V-250: Emeritus Status.*

Respectfully submitted,

Dr. Sally Thorne  
Chair, Tributes Committee



THE UNIVERSITY OF BRITISH COLUMBIA



# SENATE POLICY: V- 250

VANCOUVER SENATE  
c/o Enrolment Services  
2016 - 1874 East Mall  
Vancouver, B.C. Canada V6T 1Z1

## Number & Title

V-250: *Emeritus Status*

## Effective Date:

Proposed for implementation 20 April 2011

## Approval Date:

Proposed for consideration by *Senate* 20 April 2011

## Review Date:

This policy shall be reviewed five (5) years after approval and thereafter as deemed necessary by the *responsible committee*.

## Responsible Committee:

*Tributes Committee of the Vancouver Senate*

## Authority:

*University Act, S. 5(1)*

*“The convocation of a university is composed of the following persons:*

*(f) all persons whose names are added to the roll of the convocation by the senate;*

*S. 9*

*(1) The senate is to make rules governing procedure for the transaction of business by the convocation.*

*(2) The senate may add names to the roll of the convocation under section 5.*

*S. 37(1)*

*The academic governance of the university is vested in the senate and it has the following powers:*

*(b) to establish committees it considers necessary and, by 2/3 vote of its*

*members present, to delegate to one or more committees those of its powers as it may determine*

**Purpose and Goals:**

This policy outlines the criteria for granting or revoking emeritus status.

**Applicability:**

This policy is applicable to employees of the *University* who retire or resign while holding an appointment as a Professor, Associate Professor, Assistant Professor, Senior Instructor, General Librarian, Administrative Librarian, Program Director, Clinical Professor, or Clinical Associate Professor.

**Exclusions:**

None.

**Definitions:**

None.

**Policy:**

- (1) To be eligible for emeritus status, an individual must:
  - a. Have a combined age at retirement/resignation plus years of full-time service to the *University* of 70 or more; and
  - b. Have held a full-time Tenure, Tenure-track, Grant Tenure or Grant Tenure-track position at the rank of Assistant, Associate, Full Professor or appointment as a Senior Instructor. Librarians and Program Directors must have held a Confirmed appointment.
- (2) Individuals holding Clinical appointments in the Faculty of Medicine, and those holding Clinical or equivalent Honorary or Adjunct appointments in other faculties, may be eligible for emeritus status at the time of retirement/resignation from active *University* service if they are recommended by their Dean and Department and meet the following criteria:
  - a. A minimum of 15 years of continuous service;
  - b. Hold the rank of Clinical Associate Professor or Clinical Professor or demonstrate a scholarly record that has been reviewed at the department and faculty levels according to established *University* procedures for equivalent level; and
  - c. Demonstrate service that is strongly identified with the *University* and deemed worthy of continuing recognition.

- (3) Emeritus status shall generally result in a title that corresponds with a person's rank and appointment at the time of retirement or resignation with the word "Emeritus" or "Emerita" (at the individual's preference) added thereafter; however, a retiring or resigning employee may specify a previously-held appointment (e.g., in another department or discipline) if he or she views it as more appropriate.
- (4) Should a person eligible for emeritus status have also held an administrative position as a President, Vice-President, Registrar, or Dean of the *University*, they shall have the option of specifying this title as the basis of their emeritus title in lieu of the title corresponding to their academic appointment at the time of retirement or resignation.
- (5) At the completion of their final term of office, a former chancellor shall automatically be granted emeritus status and the rank of Chancellor Emeritus.
- (6) Individuals who did not meet the meet the eligibility for emeritus status set out in Section 1 at the time of their retirement or resignation, but who subsequently do so may apply for the status to be granted.
- (7) Senate, at its discretion, may decide under exceptional circumstances, not to grant emeritus status or to revoke emeritus status from an individual.
- (8) The *responsible committee* shall establish procedures under this policy for the recommendation and consideration of emeritus status and for appealing a negative recommendation.

**Calendar Statement:**

There are no calendar statements under this policy.

**Consultations**

The following groups have been consulted during the development of this policy:

Faculty Relations

**History:**

This is the first version of this policy.

**Related Policies:**

None

**Appendix:**

There is no appendix to this policy.

**Procedures:**

1. In May and December of each year, Faculty Relations will forward a list to the *responsible committee* via the Registrar of retiring or resigning faculty members who meet the combined age and service requirement set out in Section 1 of the Policy.
2. In May and December of each year, a list of individuals holding clinical appointments in the Faculty of Medicine or other faculties and who would be eligible for emeritus status under Section 2 of this Policy shall be forwarded to *responsible committee* by Faculties. The *committee* will verify with Faculty Relations that individuals satisfy the criteria for emeritus status for Clinical faculty.
3. Upon *committee* recommendation, a list of individuals eligible for emeritus status will be forwarded to *Senate* for approval.
4. Following *Senate* approval, the Registrar shall notify individuals of their emeritus status by letter and add all emeriti to the Roll of Convocation.
5. Should a faculty or the *responsible committee* decide not to recommend an individual for emeritus status – or recommend their status at a rank or title they do not consider appropriate - they may appeal that recommendation to the Provost who shall review the matter and make whatever recommendation to the *Senate* he or she considers appropriate.
6. The *University* is not obliged to offer any privilege or benefit to those with emeritus status; however, it recognizes the following traditional benefits:
  - a. Free parking on campus
  - b. Free library card
  - c. Tuition waivers for Emeriti under age 65 (any BC resident age 65 or older is eligible for free tuition)
  - d. Tuition waivers for dependent children
  - e. Internet and email services
  - f. Membership in the Association of Professors Emeriti