

THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Senate Admissions Committee
c/o
Enrolment Services | Senate & Curriculum Services
Brock Hall 2016 – 1874 East Mall
Vancouver BC V6T 1Z1
Tel : (604) 822-8141 | Fax : (604) 822-5945

8 April 2011

To: Vancouver Senate

From: Admissions Committee

Re: **Application and Document Deadlines (approval)**
Bachelor of Science – Admission and Transfer (approval)
Annual Report – Appeals on Applications for Admission, Readmission and Transfer to Programs (information)

a. Application and Document Deadlines (approval)

The Admissions Committee has reviewed and recommends to Senate for approval a revised calendar entry on Application and Document Deadlines. A general Winter Session application deadline for undergraduate applicants of January 31 will allow for more timely evaluation of applications and earlier notification of admission decisions.

Motion: *That Senate approve the revised calendar entry on Application and Document Deadlines, effective for admission to the 2012 Winter Session and thereafter.*

b. Bachelor of Science – Admission and Transfer (approval)

The Admissions Committee has reviewed and recommends to Senate for approval changes in admission requirements for applicants to the Bachelor of Science. For secondary school applicants, the revised calendar entry outlines one application process to assess both academic grades and other criteria for admission. For transfer applicants, the calendar entry clarifies how courses completed for credit but no percentage grade will be used for admission.

Motion: *That Senate approve changes in admission requirements for applicants to the Bachelor of Science program, effective for admission to the 2011 Summer Session and thereafter.*

c. Annual Report – Appeals on Applications for Admission, Readmission and Transfer to Programs (information)

Pursuant to section 37(1)(b) of the *University Act*, the Vancouver Senate has conferred on the Admissions Committee the power to hear final appeals on applications for admission and readmission to the University.

Between May 1, 2010 and March 30, 2011, the Admissions Committee heard 15 student appeals:

- 13 appeals for admission to the University
- 0 appeals for readmission to the University
- 2 appeals by UBC students for admission/transfer to a Degree or Program

Of the appeals heard by the Committee, 6 were allowed and 9 were dismissed.

Respectfully submitted,

Dr. David Fielding
Chair, Admissions Committee



Calendar Change Proposal Form

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| SAC Approval Date: March 30, 2011 Effective Session: Effective for 2012 admission to UBC. Year for change: To be posted to the Calendar as soon as possible and at no events later than Fall of 2011. | Date: March 23, 2001 Requested By: Each of the direct-entry faculties (Faculty of Arts, Faculty of Science, Faculty of Applied Science, Sauder School of Business, Faculty of Land and Food Systems, Faculty of Forestry, and the School of Human Kinetics), the International Student Initiative Office, and the Office of the Registrar. Contact Person: Wes Pue Vice Provost & Associate VP Academic 604 822-4544 wes.pue@ubc.ca |
| URL from Web Calendar: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,295,0,0 Proposed Calendar Entry: <i>Application and Document Deadlines</i> Application Deadlines for Undergraduate Degree and Diploma Programs The following deadlines pertain to new-to-UBC applicants, applicants applying to change programs and/or campuses within UBC, and applicants applying for readmission to a UBC program in which they have previously been enrolled but have discontinued their studies for any reason. If a deadline falls on the weekend, it will be extended to the next working day. For other important University dates, see Dates and Deadlines . Summer Session (May start) application deadline: January 15 Please note, not all degree and diploma programs accept applications to the Summer Session. Winter Session (September start) application deadline: January 31 Applicants are strongly encouraged to apply by the application deadline as some programs will stop accepting applications on this date. Applications received after the deadline may be considered by some programs but will not be evaluated on the same basis or with the same priority as those received by the deadline. | |



See table below for exceptions and important notes relating to Winter Session application deadlines:

| Program | Credential | Faculty/ School | Application Deadline | Notes |
|---|------------|--------------------|-------------------------|---|
| Accounting | Diploma | Commerce | --- | Application deadlines differ based on location of institution where the applicant's degree was completed. Details are on the Admission website for the Diploma . |
| Art History | Diploma | Arts | July 31 | |
| Dental Science in Dental Hygiene | B.D.Sc. | Dentistry | --- | Application Deadlines: January 31 for applicants from high school. March 15 for dental hygiene diploma holders. |
| Dentistry | D.M.D. | Dentistry | --- | The application deadline is the first Friday in November in the calendar year prior to admission. (e.g., November 2010 for September 2011 entry.) |
| Education | B.Ed. | Education | February 15 | |
| Education | Diploma | Education | --- | Applications are accepted all year and must be received one month before anticipated registration date. |
| International Dental Degree Completion | D.M.D. | Dentistry | June 7 | |
| Law | J.D. | Law | February 1 | |
| Linguistics | Diploma | Arts | June 30 | |
| Medicine | M.D. | Medicine | --- | Applicants invited for interviews must complete a supplementary application that includes three references, site preferences, and a progress report for currently enrolled graduate |



students. The Supplemental date may vary. See [Application Timelines](#) for current information.

Application deadlines for Medicine are not affected by weekends

| | | | |
|-------------------------|-------------------|-------------|--|
| Midwifery | B.Mw. | Medicine | December 1 |
| Music | B.A. or B.Mus. | Music | January 15 (scholarship auditions)/ January 31 (regular auditions) |
| Nursing (third year) | B.S.N. | Nursing | December 1 |
| Social Work | B.S.W. | Social Work | January 31 |

[...]

URL from Web Calendar:

<http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,295,0,0>

Present Calendar Entry:

Application and Document Deadlines

Application Deadlines for Undergraduate Degree and Diploma Programs

The following deadlines pertain to new-to-UBC applicants, applicants applying to change programs and/or campuses within UBC, and applicants applying for [readmission](#) to a UBC program in which they have previously been enrolled but have discontinued their studies for any reason. If a deadline falls on the weekend, it will be extended to the next working day. For other important University dates, see [Dates and Deadlines](#).

Summer Session (May start) application deadline: January 15

Please note, not all degree and diploma programs accept applications to the Summer Session.

Winter Session (September start) application deadline: ~~February 28~~



See table below for exceptions and important notes relating to Winter Session application deadlines:

| Program | Credential | Faculty/ School | Application Deadline | Notes |
|---|------------|--------------------|-------------------------|---|
| Accounting | Diploma | Commerce | --- | Application deadlines differ based on location of institution where the applicant's degree was completed. Details are on the Admission website for the Diploma . |
| Art History | Diploma | Arts | July 31 | |
| Dental Science in Dental Hygiene | B.D.Sc. | Dentistry | --- | Application Deadlines: February 28 for applicants from high school. March 15 for dental hygiene diploma holders. |
| Dentistry | D.M.D. | Dentistry | --- | The application deadline is the first Friday in November in the calendar year prior to admission. (e.g., November 2010 for September 2011 entry.) |
| Education | B.Ed. | Education | February 15 | |
| Education | Diploma | Education | --- | Applications are accepted all year and must be received one month before anticipated registration date. |
| International Dental Degree Completion | D.M.D. | Dentistry | June 7 | |
| Law | J.D. | Law | February 1 | |
| Linguistics | Diploma | Arts | June 30 | |
| Medicine | M.D. | Medicine | --- | Applicants invited for interviews must complete a supplementary application that includes three references, site preferences, and a progress report for currently enrolled graduate |



students. The Supplemental date may vary. See [Application Timelines](#) for current information.

Application deadlines for Medicine are not affected by weekends

| | | | |
|-------------------------|-------------------|-------------|---|
| Midwifery | B.Mw. | Medicine | December 1 |
| Music | B.A. or B.Mus. | Music | January 15 (scholarship auditions)/ Feb ruary 28 (regular auditions) |
| Nursing (third year) | B.S.N. | Nursing | December 1 |
| Social Work | B.S.W. | Social Work | January 31 |

[...]

Type of Action: Move the general Winter Session application deadline for UBC undergraduate applicants to January 31.

Rationale: Increasing reliance on broad based admissions in the selection of undergraduate students requires an extra step in the assessment for more of our applicants than has been the case previously. An earlier deadline provides extra time for this process to unfold.

This is particularly important as UBC operates in a competitive environment in which talented students are much sought after by other institutions. Both domestic and international applicants receive offers of admission from competing institutions at earlier dates than has been common in the past, increasing the expectation that UBC offers be made earlier.

The earlier application deadline is not expected to have adverse affects on application volume or on the quality of applicants. Key domestic and international competitor institutions, particularly those employing holistic admission processes, have similar application deadlines.

UBC Undergraduate Admissions Proposal Form Change to Admission Requirements

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| <p>Faculty: Science Faculty Approval Date: March 7, 2011 Effective Session: 2011 Summer Session Year for Change: 2011</p> | <p>Date: March 30, 2011 Contact Person: Dr. Paul Harrison Phone: 2-3659 Email: harrison@science.ubc.ca</p> |
| <p>URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,215,410,406</p> <p>Homepage Faculties, Colleges, and Schools The Faculty of Science Bachelor of Science Admission and Transfer</p> <p>Proposed Calendar Entry:</p> <p><i>Admission and Transfer</i></p> <p>Admission from Secondary School</p> <p>Students interested in Science One must, in addition to applying for admission to the Faculty, also submit a formal application directly to the Science One office.</p> <p>Students interested in the Coordinated Science Program or in registering individually for courses need only to submit the general application for admission to the Faculty.</p> <p>Admissibility is determined on the basis of a number of factors including performance in specific high school courses, the overall academic rigor of the program, evidence of relevant learning and achievements both in and out of school, and other indicators of suitability for the Bachelor of Science program at UBC.</p> <p>Details are available from the Faculty and you.ubc.ca [link to https://you.ubc.ca/ubc/].</p> | <p>URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,215,410,406</p> <p>Homepage Faculties, Colleges, and Schools The Faculty of Science Bachelor of Science Admission and Transfer</p> <p>Present Calendar Entry:</p> <p><i>Admission and Transfer</i></p> <p>Admission from Secondary School</p> <p>Students interested in Science One must, in addition to applying for admission to the Faculty, also submit a formal application directly to the Science One office.</p> <p>Students interested in the Coordinated Science Program or in registering individually for courses need only to submit the general application for admission to the Faculty.</p> <p>For applicants who meet minimum academic requirements but who do not meet the required competitive average for early admission, additional academic criteria, such as achievement in standardized tests, results from national or international competitions, or compelling evidence of outstanding leadership may be considered.</p> <p>Details are available from the Faculty.</p> |

| Admission as a Post-Secondary Transfer | Admission as a Post-Secondary Transfer |
|--|--|
| <p>Students applying to the Faculty by transfer from other post-secondary institutions must present credit for MATH 100 (or equivalent) and must either have met the Faculty's Communication Requirement or be eligible to enroll in first-year English at UBC at the time of admission.</p> | <p>Students applying to the Faculty by transfer from other post-secondary institutions must present credit for MATH 100 (or equivalent) and must either have met the Faculty's Communication Requirement or be eligible to enroll in first-year English at UBC at the time of admission.</p> |
| <p>Transfer applicants to Science must also present the required high school academic pre-requisites, as listed in Admission. In some cases, university transferable coursework may satisfy these pre-requisites. Any transfer applicant who did not take Chemistry 11 or Physics 11 or acceptable equivalent from outside of BC must have taken transferable first-year courses as a replacement. These courses are critical to degree progression within the Faculty.</p> | <p>Transfer applicants to Science must also present the required high school academic pre-requisites, as listed in Admission. In some cases, university transferable coursework may satisfy these pre-requisites. Any transfer applicant who did not take Chemistry 11 or Physics 11 or acceptable equivalent from outside of BC must have taken transferable first-year courses as a replacement. These courses are critical to degree progression within the Faculty.</p> |
| <p>A student with unsatisfactory standing from another post-secondary institution will not be admitted directly but may appeal to the Undergraduate Admissions Office of Enrolment Services.</p> | <p>A student with unsatisfactory standing from another post-secondary institution will not be admitted directly but may appeal to the Undergraduate Admissions Office of Enrolment Services.</p> |
| <p>Students admitted by transfer and those admitted to a second-degree program will be admitted to the year level that is appropriate according to the First-Degree Promotion Requirements. The Promotion Requirements are based on the number of credits completed (both total and in Science courses), degree of completion of the Lower-Level Requirements including English, and degree of completion of courses required for the chosen specialization. Because there are limits on the number of credits attempted before attaining each year-level standing, students who have exceeded those limits without qualifying for the appropriate year-level will not be admitted. For details, see Promotion Requirements.</p> | <p>Students admitted by transfer and those admitted to a second-degree program will be admitted to the year level that is appropriate according to the First-Degree Promotion Requirements. The Promotion Requirements are based on the number of credits completed (both total and in Science courses), degree of completion of the Lower-Level Requirements including English, and degree of completion of courses required for the chosen specialization. Because there are limits on the number of credits attempted before attaining each year-level standing, students who have exceeded those limits without qualifying for the appropriate year-level will not be admitted. For details, see Promotion Requirements.</p> |
| <p>An applicant will not be assessed for admission if the transcript shows credit but no grade for any course that is:</p> <ul style="list-style-type: none"> • required for an admission evaluation, • part of the Lower-level requirements | |

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| <p>for the B.Sc. (see Lower-Level Requirements [link to http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,215,410,1465#18450]), or</p> <ul style="list-style-type: none"> • required for a specialization (Major, etc.). <p>That applicant may appeal to their former institution for permission to reveal to the Undergraduate Admissions Office of Enrolment Services at UBC the grade commensurate with their achievement in the course(s). If the applicant is or was a UBC student in another degree program, then the appeal for revealing a grade should be made to the Undergraduate Admissions Office of Enrolment Services, which will consult the Faculty of Science. See Credit/D/Fail Grading for Elective Undergraduate Courses [link to http://www.calendar.ubc.ca/vancouver/index.cfm?tree=3,42,910,0] and Credit/D/Fail under Credit at UBC and Elsewhere [link to http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,215,410,1456].</p> <p>To earn the B.Sc. degree, at least 50% of the credits required for the program must be completed as a B.Sc. student at UBC Vancouver.</p> <p>See also Transfer Credit.</p> | <p>To earn the B.Sc. degree, at least 50% of the credits required for the program must be completed as a B.Sc. student at UBC Vancouver.</p> <p>See also Transfer Credit.</p> <hr/> <p><u>Admission from Secondary School:</u> Action: Remove reference to a second stage in the evaluation. Rationale: Science has been implementing the UBC Broad-based Admission policy for several years. Now Science (along with other direct-entry faculties) is moving toward a broader approach to assessing readiness for university study, which entails incorporating into one application process the assessment of grades (the traditional measure) and other measures of the strength of preparatory study and experience. Thus, mention of “additional” criteria to be considered for some applicants becomes misleading.</p> <p><u>Admission as a Post-Secondary Transfer:</u> Action: Add a statement about how courses on a post-secondary transcript with credit but no grade will be dealt with for admissions purposes. Rationale: The new Senate Policy on Credit/D/Fail courses and its application to the BSc degree created implications for the evaluation of transcripts of new applicants from post-secondary institutions. The Undergraduate Admissions Office of Enrolment Services requested that Science clarify the situation for applicants.</p> |
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