a place of mind
THE UNIVERSITY OF BRITISH COLUMBIA

The University of British Columbia
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To: Senate

From: Faculty of Graduate Studies

Re: AFFILIATIONS WITH BEIJING NORMAL UNIVERSITY, ZHUHAI, & NORTHEAST NORMAL UNIVERSITY

The Faculty of Graduate Studies is pleased to forward the requests of the Faculty of Education to allow for the following affiliations for graduate programs:

Beijing Normal University, Zhuhai – UBC Master of Museum Education

Northeast Normal University – UBC Master of Education in Curriculum Studies

Attached are the proposed memoranda of agreement that will form the bases of these affiliations. The agreements set out a block transfer of 12 credits into the respective programs from the designated Chinese university and reiterate the necessary UBC curriculum that must be completed for these students to complete their degrees. The Faculty notes that twelve credits is the maximum amount currently permitted for transfer into a graduate program by UBC academic regulations, and that these agreements abide by the standard Master of Education in Curriculum Studies and the proposed Master of Museum Education curricula – these affiliations do not change any program or academic requirements at UBC. The Master of Museum Education is a new program being considered by Senate this evening; for details on this program, please refer to the new program report of the Curriculum and Admissions Committees.

Both memoranda have been reviewed by the offices of the University Counsel, Provost, UBC International, and Go Global.

The Faculty of Graduate Studies requests that the Senate resolve as follows:

That the Senate recommend the attached memoranda of understanding with Beijing Normal University, Zhuhai, and Northeast Normal University to the Council of Senates for approval.

Memorandum of Agreement

between

Faculty of Education

The University of British Columbia ("UBC")

and

School of Education
Beijing Normal University, Zhuhai ("BNUZ")

regarding

UBC's Master of Museum Education (MMEd) Degree Program

(22 February 2011)

WHEREAS:

A. UBC and BNUZ have mutual interests in:

- fostering university collaboration in delivering graduate degree programs
- furthering the preparation of leaders specialized in museum education
- facilitating the professional development of educators involved in promoting informal learning appropriate to China's cultural contexts
- bringing a diversity of cultural backgrounds and perspectives to bear on issues of museum education, and
- providing an opportunity for educators to network across national boundaries.

B. UBC and BNUZ recognize that collaboration can offer mutual benefits in research, teaching, and scholarship, specifically:

- BNUZ will benefit from the credit transfer arrangement with UBC by designing its curriculum so that courses will be transferable to the UBC Master of Museum Education degree program
- UBC will benefit by receiving applications to its Master of Museum Education degree program from well-qualified students who will bring their cultural knowledge and experience in China to the UBC campus
- students graduated from this program will become an important resource for future trans-Pacific network initiatives, given the strategic alliance between Canada and China; and
- the program will further enhance the reputation of UBC's Faculty of Education in China, and that of BNUZ in Canada, particularly in the field of museum education.

C. UBC and BNUZ wish to create the opportunity for two cohorts of prospective UBC Master of Museum Education ("MMEd") students to complete certain graduate level course requirements at BNUZ, and to offer certain special sections of the MMEd courses at UBC for BNUZ students who apply to and are admitted to the MMEd program, in recognition of these mutual interests and benefits.

NOW THEREFORE, in consideration of the covenants made by each party to the other parties in this Memorandum of Agreement, the parties hereby agree as follows:

1. Degree to be Awarded

The degree to be awarded is a **Master of Museum Education** issued by The University of British Columbia. It is a two-year, 30-credit master's program.

It is acknowledged and understood that while the degree Master of Museum Education is currently going through the approval process at UBC and is expected to be in place for the 2012 intake under this Agreement, there is a possibility that approval will not be obtained. If approval is not obtained for whatever reason, the parties agree that UBC will offer any BNUZ students who have completed the BNUZ Courses under this Agreement the option to apply for admission to UBC's MEd in Curriculum Studies (with a focus on Museum Education), which will honour the same transfer of credits, meet the same goals, and include the same curriculum as the proposed MMEd.

2. BNUZ Courses and Transfer Credit

Prior to September 1, 2011, BNUZ will submit its proposed curriculum for 3 graduate level courses (9 credits) (the "**BNUZ Courses**") to the UBC Faculty of Education and to the Dean of UBC's Faculty of Graduate Studies ("**FoGS**"), who will review the curriculum to ensure that it meets the necessary requirements of the Faculties to qualify as graduate level transfer credits for the MMEd program.

If the BNUZ Courses are approved for transfer credit by UBC, BNUZ may deliver the BNUZ Courses to BNUZ students who intend to apply for admission to the MMEd program (the "**BNUZ Students**") with the assurance that they will receive transfer credit for the BNUZ Courses by UBC if they are admitted to the MMEd program, commencing on or about September 1, 2011. BNUZ may also deliver the BNUZ Courses to a second cohort with the same assurance, who will commence the BNUZ Courses on or about September 1, 2012.

Decisions regarding a student's admission to BNUZ and their enrolment in the BNUZ Courses will be made in BNUZ's sole discretion. However, BNUZ will screen applications against both BNUZ's admission criteria and UBC's Department of Curriculum & Pedagogy ("**EDCP**") admission criteria in order to advise prospective MMEd applicants of their potential admissibility to the MMEd program. BNUZ may forward applications to the office of UBC's External Programs and Learning Technologies ("**EPLT**") for informal review against FoGS and EDCP criteria to assess their potential for admission to the MMEd program based on their undergraduate grades. Upon completion of this informal review, and after approval from the EDCP cohort coordinator and advisor, advice concerning the meeting of EDCP and FoGS admission criteria will be forwarded to BNUZ from EPLT and BNUZ will then forward it to the applicants. **This advice does not constitute a formal offer of admission to UBC.**

Grading and any other student assessments required for the BNUZ Courses, including all grade appeals, will be carried out by BNUZ in its sole discretion.

BNUZ Students will be subject to the statutes, regulations and policies of BNUZ, and will pay all relevant student tuition and student fees to BNUZ while enrolled at BNUZ.

The transfer of credit from the BNUZ Courses to the MMEd program will follow the Academic Regulations of FoGS, as outlined in the *UBC Calendar* (online):

"Students registered in a master's program may be permitted to take up to 12 credits or up to 40% of the total number of credits needed for degree completion (whichever is more) at another university to be counted toward a UBC graduate degree. These credits cannot have been counted toward the completion of another credential, nor have been used to upgrade an applicant's academic standing to justify admission. Only courses in which at least a B standing (UBC 74%) is obtained will be considered for transfer."

3. Admission to the MMEd Program

To be admitted to the MMEd program, BNUZ Students must meet all of the usual UBC admission criteria for international students, including without limitation the English language proficiency requirement, the admission criteria of FoGS, and the admission criteria of EDCP.

BNUZ Students must submit the usual application form to UBC by the deadline to be established and announced for such applications (the "**BNUZ Applications**"). The BNUZ Applications will be assessed according to the usual criteria for international students applying to the MMEd program, which currently includes a review by EDCP faculty members with oversight responsibilities for the MMEd program. The BNUZ Students recommended by EDCP will have their applications forwarded to FoGS. Upon receipt of formal written admission from both EDCP and FoGS, BNUZ Students will be admitted to the MMEd program. Decisions regarding a BNUZ Student's admission to the MMEd program will be made in UBC's sole discretion.

BNUZ Students who are not admitted to the MMEd program but who have satisfactorily completed the BNUZ Courses may re-apply to the MMEd program under this Agreement along with the second cohort for September 2013.

Commencing on or about September 1, 2012, UBC will deliver the MMEd program to the BNUZ Students who are admitted to the MMEd program (the "**BNUZ MMEd Students**"). The MMEd program will be made up of 6 courses (18 credits), plus a capstone project (3 credits) which will be planned by the BNUZ MMEd Students while in Canada, but completed when they return to China. Commencing on or about September 1, 2013, UBC will deliver the MMEd program to the second cohort of BNUZ Students who are admitted to the MMEd program.

If a minimum of 20 BNUZ Students and a maximum of 24 BNUZ Students are admitted to the MMEd program in either cohort year, UBC will provide special sections of the 6 courses to the BNUZ MMEd Students. The parties agree that the minimum number is required in order for the special sections to be financially viable for UBC, and that if that minimum number is not met, UBC will not be required to offer the special sections, and the BNUZ MMEd Students will be required to take the regular MMEd courses. If more than 24 BNUZ

Students are admitted to the MMEd program in either cohort year, UBC will determine in its sole discretion whether to provide any additional special sections of the courses.

Grading and any other student assessments required for the MMEd program, including all grade appeals, will be carried out by UBC in its sole discretion. The MMEd program uses a variety of assessment tools to assess student progress. These include both observational assessments and submitted document evidence of projects, presentations, and group work. Students will be expected to maintain a minimum of 68% (B-) or better to remain in the program. A student who obtains a grade of less than 68% in more than one course will normally be required to withdraw.

BNUZ MMEd Students will be subject to the statutes, regulations and policies of UBC, and will pay all applicable international student tuition and student fees to UBC while enrolled at UBC.

4. Course Curricula

Each party is responsible for obtaining the required curricular and other approvals for the courses they are delivering through whatever procedures and bodies apply to that party. In addition, despite UBC's review and approval of the BNUZ Courses (which is only being carried out for the purposes of pre-approving the credits earned for the BNUZ Courses as transfer credits for the MMEd program), each party has full and independent authority over their own course curricula.

5. Length of Agreement

This Memorandum of Agreement may be modified by mutual written consent and will be in effect from the date of the last signature through the completion of 2 cohorts (through August, 2014), at which time it shall be reviewed and upon mutual agreement may be extended. This Memorandum of Agreement may be terminated upon mutual consent with six (6) months of written notice or may be terminated by either party upon sixty (60) days' notice if the other party fails to fulfil any of its obligations hereunder.

In the event that this Memorandum of Agreement expires or is terminated for any reason whatsoever, UBC will ensure that any BNUZ Students who have completed the BNUZ Courses who are admitted to the MMEd program will receive transfer credit for those courses.

6. General Provisions

Neither party shall use the other party's name, logos nor other trademarks in any way other than as may be necessary in fulfilling the terms of this Memorandum of Agreement, unless prior approval for such use has been first obtained in writing. Each party has the right to specify the form and manner in which its name, logos or trademarks are used pursuant to this Memorandum of Agreement. Should a party request in writing that the other party cease using its name, logos or trademarks in a particular manner, then the party so using such name, logos or trademarks shall cease such use immediately.

This Memorandum of Agreement will be governed by and construed in accordance with the law of British Columbia, and the parties hereby attorn to the jurisdiction of the Courts of competent jurisdiction of British Columbia in any proceeding hereunder. If this Agreement is translated into any language other than English, the English version of this Agreement is to be considered the official version.

The parties, in performance of their obligations herein, are acting as independent contractors and no agency, joint venture, or partnership is created between them.

This Memorandum of Agreement constitutes the entire agreement between the parties with respect to the MMEd program.

This Memorandum of Agreement may not be assigned by either party without the prior written consent of the other party.

The failure of either party to insist upon strict performance of any of the terms and conditions of this Memorandum of Agreement will not be deemed a waiver of any rights or remedies that either party has and will not be deemed a waiver of any subsequent default of the terms and conditions of this Memorandum of Agreement.

IN WITNESS WHEREOF each of the parties has executed this Memorandum of Agreement as of the date written below.

BEIJING NORMAL UNIVERSITY, ZHUHAI

Per: _____

Name: Guangju Chen
Title: President

Date: _____

THE UNIVERSITY OF BRITISH COLUMBIA

Per: _____ Per: _____

Name: David H. Farrar
Title: Provost and Vice President Academic

Name: Mark Crosbie
Title: Associate University Counsel

Date: _____ Date: _____

Memorandum of Agreement

between

Faculty of Education
The University of British Columbia ("UBC")

and

School of Education Science
Northeast Normal University ("NENU")

regarding

UBC's Master of Education (MEd) in Curriculum Studies Degree Program

WHEREAS:

A. UBC and NENU have mutual interests in:

- fostering university collaboration in delivering graduate degree programs
- furthering the preparation of leaders in specialized areas of curriculum studies
- facilitating the professional development of educators involved in curriculum studies within China's cultural contexts
- bringing a diversity of cultural background and perspectives to bear on issues of curriculum studies, and
- providing an opportunity for educators to network across national boundaries.

B. UBC and NENU recognize that collaboration can offer mutual benefits in research, teaching, and scholarship, specifically:

- NENU will benefit from the credit transfer arrangement with UBC by designing its curriculum so that courses will be transferable to the UBC Master of Education in Curriculum Studies degree program
- UBC will benefit by receiving applications to its Master of Education in Curriculum Studies degree program from well-qualified students who will bring their cultural knowledge and experience in China to the UBC campus
- students graduated from this program will become an important resource for future trans-Pacific network initiatives, given the strategic alliance between Canada and China; and
- the program will further enhance the reputation of UBC's Faculty of Education in China, and that of NENU in Canada, particularly in the field of curriculum studies.

C. UBC and NENU wish to create the opportunity for one cohort of prospective UBC Master of Education in Curriculum Studies ("MEd in Curriculum Studies") students to complete certain graduate level course requirements at NENU, and to offer certain special sections of the MEd in Curriculum Studies courses at UBC for NENU students who apply to and are admitted to the MEd in Curriculum Studies program, in recognition of these mutual interests and benefits.

NOW THEREFORE, in consideration of the covenants made by each party to the other parties in this Memorandum of Agreement, the parties hereby agree as follows:

1. Degree to be Awarded

The degree to be awarded is a **Master of Education in Curriculum Studies** issued by The University of British Columbia. It is a two-year, 30-credit master's program.

2. NENU Courses and Transfer Credit

Prior to September 1, 2011, NENU will submit its proposed curriculum for 4 graduate level courses (12 credits) (the "**NENU Courses**") to the UBC Faculty of Education and to the Dean of UBC's Faculty of Graduate Studies ("**FoGS**"), who will review the curriculum to ensure that it meets the necessary requirements of the Faculties to qualify as graduate level transfer credits for the MEd in Curriculum Studies program.

If the NENU Courses are approved for transfer credit by UBC, NENU may deliver the NENU Courses to NENU students who intend to apply for admission to the MEd in Curriculum Studies program (the "**NENU Students**") with the assurance that they will receive transfer credit for the NENU Courses by UBC if they are admitted to the MEd in Curriculum Studies program, commencing on or about September 1, 2011.

Decisions regarding a student's admission to NENU and their enrolment in the NENU Courses will be made in NENU's sole discretion. However, NENU will screen applications against both NENU's admission criteria and UBC's Department of Curriculum & Pedagogy ("**EDCP**") admission criteria in order to advise prospective MEd in Curriculum Studies applicants of their potential admissibility to the MEd in Curriculum Studies program. NENU may forward applications to the office of UBC's External Programs and Learning Technologies ("**EPLT**") for informal review against FoGS and EDCP criteria to assess their potential for admission to the MEd in Curriculum Studies program based on their undergraduate grades. Upon completion of this informal review, and after approval from the EDCP cohort coordinator and advisor, advice concerning the meeting of EDCP and FoGS admission criteria will be forwarded to NENU from EPLT and NENU will then forward it to the applicants. **This advice does not constitute a formal offer of admission to UBC.**

Grading and any other student assessments required for the NENU Courses, including all grade appeals, will be carried out by NENU in its sole discretion.

NENU Students will be subject to the statutes, regulations and policies of NENU, and will pay all relevant student tuition and student fees to NENU while enrolled at NENU.

The transfer of credit from the NENU Courses to the MEd in Curriculum Studies program will follow the Academic Regulations of FoGS, as outlined in the *UBC Calendar* (online):

"Students registered in a master's program may be permitted to take up to 12 credits or up to 40% of the total number of credits needed for degree completion (whichever is more) at another university to be counted toward a UBC graduate degree. These credits cannot have been counted toward the completion of another credential, nor have been used to upgrade an applicant's academic standing to justify admission. Only courses in which at least a B standing (UBC 74%) is obtained will be considered for transfer."

3. Admission to the MEd in Curriculum Studies Program

To be admitted to the MEd in Curriculum Studies program, NENU Students must meet all of the usual UBC admission criteria for international students, including without limitation the English language proficiency requirement, the admission criteria of FoGS, and the admission criteria of EDCP.

NENU Students must submit the usual application form to UBC by the deadline to be established and announced for such applications (the "**NENU Applications**"). The NENU Applications will be assessed according to the usual criteria for international students applying to the MEd in Curriculum Studies program, which currently includes a review by EDCP faculty members with oversight responsibilities for the MEd in Curriculum Studies program. The NENU Students recommended by EDCP will have their applications forwarded to FoGS. Upon receipt of formal written admission from both EDCP and FoGS, NENU Students will be admitted to the MEd in Curriculum Studies program. Decisions regarding a NENU Student's admission to the MEd in Curriculum Studies program will be made in UBC's sole discretion.

Commencing on or about September 1, 2012, UBC will deliver the MEd in Curriculum Studies program to the NENU Students who are admitted to the MEd in Curriculum Studies program (the "**NENU MEd Students**"). The MEd in Curriculum Studies program will be made up of 6 courses (18 credits) to be completed between September 1, 2012 and August 31, 2013.

If a minimum of 20 NENU Students and a maximum of 24 NENU Students are admitted to the MEd in Curriculum Studies program, UBC will provide special sections of the 6 courses to the NENU MEd Students. The parties agree that the minimum number is required in order for the special sections to be financially viable for UBC. If more than 24 NENU Students are admitted to the MEd in Curriculum Studies program, UBC will determine in its sole discretion whether to provide any additional special sections of the courses.

Grading and any other student assessments required for the MEd in Curriculum Studies program, including all grade appeals, will be carried out by UBC in its sole discretion. The MEd in Curriculum Studies program uses a variety of assessment tools to assess student progress. These include both observational assessments and submitted document evidence of projects, presentations, and group work. Students will be expected to maintain a minimum of 68% (B-) or better to remain in the program. A student who obtains a grade of less than 68% in more than one course will normally be required to withdraw.

NENU MEd Students will be subject to the statutes, regulations and policies of UBC, and will pay all applicable international student tuition and student fees to UBC while enrolled at UBC.

4. Course Curricula

Each party is responsible for obtaining the required curricular and other approvals for the courses they are delivering through whatever procedures and bodies apply to that party. In addition, despite UBC's review and approval of the NENU Courses (which is only being carried out for the purposes of pre-approving the credits earned for the NENU Courses as transfer credits for the MEd in Curriculum Studies program), each party has full and independent authority over their own course curricula.

5. Length of Agreement

This Memorandum of Agreement may be modified by mutual written consent and will be in effect from the date of the last signature through the completion of one cohort (through August, 2013), at which time it shall be reviewed and upon mutual agreement may be extended. This Memorandum of Agreement may be terminated upon mutual consent with six (6) months of written notice or may be terminated by either party upon sixty (60) days' notice if the other party fails to fulfil any of its obligations hereunder.

6. General Provisions

Neither party shall use the other party's name, logos nor other trademarks in any way other than as may be necessary in fulfilling the terms of this Memorandum of Agreement, unless prior approval for such use has been first obtained in writing. Each party has the right to specify the form and manner in which its name, logos or trademarks are used pursuant to this Memorandum of Agreement. Should a party request in writing that the other party cease using its name, logos or trademarks in a particular manner, then the party so using such name, logos or trademarks shall cease such use immediately.

This Memorandum of Agreement will be governed by and construed in accordance with the law of British Columbia, and the parties hereby attorn to the jurisdiction of the Courts of competent jurisdiction of British Columbia in any proceeding hereunder. If this Agreement is translated into any language other than English, the English version of this Agreement is to be considered the official version.

The parties, in performance of their obligations herein, are acting as independent contractors and no agency, joint venture, or partnership is created between them.

This Memorandum of Agreement constitutes the entire agreement between the parties with respect to the MEd in Curriculum Studies program.

This Memorandum of Agreement may not be assigned by either party without the prior written consent of the other party.

The failure of either party to insist upon strict performance of any of the terms and conditions of this Memorandum of Agreement will not be deemed a waiver of any rights or remedies that either party has and will not be deemed a waiver of any subsequent default of the terms and conditions of this Memorandum of Agreement.

IN WITNESS WHEREOF each of the parties has executed this Memorandum of Agreement as of the date written below.

NORTHEAST NORMAL UNIVERSITY

Per: _____

SHI Ningzhong
President

Date: _____

Per: _____

MA Yunpeng
Dean, School of Education Science

Date: _____

THE UNIVERSITY OF BRITISH COLUMBIA

Per: _____

Name:
Title

Date: _____

Per: _____

Name:
Title:

Date: _____

Per: _____

Blye Frank
Dean, Faculty of Education

Date: _____