THE UNIVERSITY OF BRITISH COLUMBIA

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September 7, 2012

To: Vancouver Senate

From: Vancouver Senate Admissions Committee

Re: b. Bachelor of Education – Credit Requirements (approval)
c. Bachelor of Music – Audition Requirement (approval)
d. Doctor of Medicine – Deadlines and Miscellaneous Updates (approval)
e. Bachelor of Medical Laboratory Science – Pre-requisite Courses (approval)
f. Bachelor of Science in Nursing – Admission Average (approval)
g. Bachelor of Science in Nursing – Post-secondary Course Requirements (approval)

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b. Bachelor of Education – Credit Requirements (approval)

The Senate Admissions Committee has reviewed and recommends for approval to Senate a change in the admissions requirements for applicants to the Bachelor of Education program. As outlined in the circulated calendar entry, teacher certification is no longer tied to an acceptable degree policy through the Teacher Regulation Branch. As such, there is no need for the 75 credit requirement, as all certification requirements are met by specific course work criteria.

> ***Motion:*** *That Senate approve changes in admission requirements for applicants to the Bachelor of Education program, effective for the 2013 Winter Session and thereafter.*

c. Bachelor of Music – Audition Requirement (approval)

The Senate Admissions Committee has reviewed and recommends for approval to Senate a change in the admissions requirements for applicants to the Bachelor of Music program. As outlined in the circulated calendar entry, the change reflects the cancellation of early auditions at the School of Music. Auditions will be held one time only per year.

> ***Motion:*** *That Senate approve changes in admission requirements for applicants to the Bachelor of Music program, effective for the 2013 Winter Session and thereafter.*

d. Doctor of Medicine – Deadlines and Miscellaneous Updates (approval)

The Senate Admissions Committee has reviewed and recommends for approval to Senate changes in admissions requirements for applicants to the Doctor of Medicine program. As outlined in the circulated calendar entry, changes include streamlining admissions deadlines, incorporating a link in the Calendar to the latest fees, conducting interviews in February to better prepare for final applicant selection, and changing the title of Aboriginal Programs Coordinator to Aboriginal Programs Manager.

> ***Motion:*** *That Senate approve changes in admission requirements for applicants to the Doctor of Medicine program, effective for the 2013 Winter Session and thereafter.*

e. Bachelor of Medical Laboratory Science – Pre-requisite Courses (approval)

The Senate Admissions Committee has reviewed and recommends for approval to Senate a change in the admissions requirements for applicants to the Bachelor of Medical Laboratory Science program. As outlined in the circulated calendar entry, the change has been made to align the Calendar entry regarding completion of certain UBC courses prior to entry into the program with Senate-approved curriculum changes.

> ***Motion:*** *That Senate approve changes in admission requirements for applicants to the Bachelor of Medical Laboratory Science program, effective for the 2012 Winter Session and thereafter.*

f. Bachelor of Science in Nursing – Admission Average (approval)

The Senate Admissions Committee has reviewed and recommends for approval to Senate a change in the admissions requirements for applicants to the Bachelor of Science in Nursing program. As outlined in the circulated calendar entry, the change reflects a shift in the minimum admission average from C (or grade point average of 2.0 calculated on a four-point scale) to 70% (or grade point average of 2.8 calculated on a four-point scale).

> ***Motion:*** *That Senate approve changes in admission requirements for applicants to the Bachelor of Science in Nursing program, effective for the 2013 Winter Session and thereafter.*

g. Bachelor of Science in Nursing – Post-secondary Course Requirements (approval)

The Senate Admissions Committee has reviewed and recommends for approval to Senate a change in the admissions requirements for applicants to the Bachelor of Science in Nursing program. As outlined in the circulated calendar entry, the change comprises removal of BIOL 155 as a course that satisfies the human anatomy and physiology admission requirement for the program, since BIOL 155 does not cover all of the required human anatomy content.

> ***Motion:*** *That Senate approve changes in admission requirements for applicants to the Bachelor of Science in Nursing program, effective for the 2013 Winter Session and thereafter.*

Respectfully submitted,

Robert Sparks
Chair Senate Admissions Committee

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UBC Admission Proposal Form
Change to Course or Program

Category: 2

Faculty: Education **Department: Teacher Education Office** **Faculty Approval Date: May 16, 2012** **Effective Session: Winter 2013**	**Date: April 26, 2012** **Contact Person: Sydney Craig** **Phone: 2 -4568** **Email: Sydney.craig@ubc.ca**
Proposed Calendar Entry: ***Admission*** … **Elementary Teacher Education** The Elementary Teacher Education option prepares students to teach Kindergarten to Grade 7. Applicants to the 12-month option must have completed a four-year (120 credits) degree, or equivalent. **Admission Requirements** … **Part III** Applicants to the 12-month elementary option are required to have completed a four-year (120 credits) degree, or equivalent.	**URL:** http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,202,320,157 **Present Calendar Entry:** ***Admission*** … **Elementary Teacher Education** The Elementary Teacher Education option prepares students to teach Kindergarten to Grade 7. Applicants to the 12-month option must have completed a four-year degree ~~including a minimum of 75 UBC equivalent credits acceptable to the Faculty of Education~~. **Admission Requirements** … **Part III** ~~1.~~ Applicants to the 12-month elementary option are required to have completed a four-year (120 credits) degree, or equivalent~~, of which at least 75 UBC equivalent credits are acceptable to the Faculty of Education.~~ **Type of Action:** Removal of minimum number of UBC equivalent credits required for admission to the BEd elementary 12-month program.

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	Rationale for Proposed Change: Teacher certification is no longer tied to an acceptable degree policy through Teacher Regulation Branch – as such there is no need for the 75 credit requirement as all certification requirements are met by our specific course work criteria.

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UBC Admission Proposal Form
Change to Course or Program

Category: (2)

Faculty: Arts **Department:** Music **Faculty Approval Date:** May 8, 2012 **Effective Session**: Winter, Term 1, 2013	**Date:** January 11, 2012 **Contact Person:** Dorothy Chang **Phone:** (604) 228-6682 **Email:** Dorothy.chang@ubc.ca
Proposed Calendar Entry: Auditions are held once each year, normally in March. To apply to the School, apply to UBC via youbc Vancouver and indicate the B.Mus. program as your first or second choice. The application deadline is January 31. You will be asked to indicate preferred majors, previous musical training, and preferred dates for a live audition and a theory examination as part of the online application for admission. The School will contact each applicant to arrange the audition and theory examination.	**URL:** http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,210,381,363 **Present Calendar Entry:** ~~Auditions are held twice each year. Early auditions (normally in late January or early February) are for applicants who wish to be considered for all available Music scholarships. Regular auditions (normally in late March or early April) are for all other applicants, who will be considered for any remaining Music scholarships. Applicants may audition on a particular instrument (or on voice) only once in a given year.~~ To apply to the School, apply to UBC via youbc Vancouver and indicate the B.Mus. program as your first or second choice. You will be asked to indicate preferred majors, previous musical training, and preferred dates for a live audition and a theory examination as part of the online application for admission. ~~The application deadline is January 15 for early (scholarship) auditions, and January 31 for regular auditions.~~ The School will contact each applicant to arrange the audition and theory examination. **Type of Action:** Remove information regarding early auditions.

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	Rationale for Proposed Change: The changes reflect the cancellation of early auditions at the School of Music. Auditions will be held one time, only, per year.

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UBC Undergraduate Admissions Proposal Form
Change to Admission Requirements

Faculty: Medicine **Department: MD Undergraduate Admissions** **Department Approval Date: May 2012** **Effective Session: 2013**	**Date: July 18, 2012** **Contact Person: Joan Munro** **Phone: 604-875-4111, ext. 68933** **Email: jmunro@medd.med.ubc.ca**
URL: **http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,209,374,340** **Proposed Calendar Entry:** **Application Procedure** Applicants are required to apply using the Faculty of Medicine's Online Application System (OAS). Applications will be available from early June until the application deadline. Information can be found at M.D. Undergraduate Admissions. All inquiries should be addressed to M.D. Undergraduate Admissions, Faculty of Medicine, Dean's Office. Supporting documentation must be received by the Admissions office by the application deadline. Final post-secondary transcripts for students currently enrolled in a program of studies must be received by June ~~15~~ 30 of the year for which admission is sought. All ~~British Columbia residents~~ applicants are required to pay an application fee. ~~of CAD $107.00; out-of-province applicants are required to pay CAD $158.00.~~ An additional evaluation fee ~~of CAD $31.00~~ is required if transcripts are from an institution outside of BC. Applications with incomplete documentation or without the correct fee will not be eligible. Fees are non-refundable and are not applicable to tuition. All application fees are under	**URL:** **http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,209,374,340** **Present Calendar Entry:** **Application Procedure** Applicants are required to apply using the Faculty of Medicine's Online Application System (OAS). Applications will be available from early June until the application deadline. Information can be found at M.D. Undergraduate Admissions. All inquiries should be addressed to M.D. Undergraduate Admissions, Faculty of Medicine, Dean's Office. Supporting documentation must be received by the Admissions office by the application deadline. Final post-secondary transcripts for students currently enrolled in a program of studies must be received by June 15 of the year for which admission is sought. All British Columbia residents are required to pay an application fee of CAD $107.00; out-of-province applicants are required to pay CAD $158.00. An additional evaluation fee of CAD $31.00 is required if transcripts are from an institution outside of BC. Applications with incomplete documentation or without the correct fee will not be eligible. Fees are non-refundable and are not applicable to tuition.

review. The Faculty of Medicine will interview a sub-set of approximately 700 applicants, based on results of file reviews of academic and non-academic evaluations. On receipt of an invitation, the applicant will be requested to provide their referees with reference forms, which will be available electronically. The completed reference letters must be received by the Admissions office by the date posted on the website. Each qualified applicant will participate in one interview, in Vancouver, which is typically scheduled ~~from around the middle of February to the beginning of March~~ in February. The interview process follows the Multiple Mini Interview (MMI) model. The interviewers consist of a combination of academic, clinical, community representatives and UBC's third- or fourth-year medical students, representing diverse geographic areas of BC. Please refer to M.D. Undergraduate Admissions for more information. Notification will be issued to all applicants starting in mid-May. Successful applicants are offered a position at a specific site in the Faculty of Medicine. Site offer is binding to a specific area. **Aboriginal Applicants** The Faculty of Medicine welcomes applications from qualified Aboriginal applicants. The Aboriginal admission process of the Faculty has a target of 5% of the annual complement of seats in the first year M.D. Undergraduate Program. Aboriginal applicants can apply either to the regular stream of admission or to the Aboriginal admission stream. Applicants who self-identify as Aboriginal will be considered under the Aboriginal admission process as well as under the regular	All application fees are under review. The Faculty of Medicine will interview a sub-set of approximately 700 applicants, based on results of file reviews of academic and non-academic evaluations. On receipt of an invitation, the applicant will be requested to provide their referees with reference forms, which will be available electronically. The completed reference letters must be received by the Admissions office by the date posted on the website. Each qualified applicant will participate in one interview, in Vancouver, which is typically scheduled from around the middle of February to the beginning of March. The interview process follows the Multiple Mini Interview (MMI) model. The interviewers consist of a combination of academic, clinical, community representatives and UBC's third- or fourth-year medical students, representing diverse geographic areas of BC. Please refer to M.D. Undergraduate Admissions for more information. Notification will be issued to all applicants starting in mid-May. Successful applicants are offered a position at a specific site in the Faculty of Medicine. Site offer is binding to a specific area. **Aboriginal Applicants** The Faculty of Medicine welcomes applications from qualified Aboriginal applicants. The Aboriginal admission process of the Faculty has a target of 5% of the annual complement of seats in the first year M.D. Undergraduate Program. Aboriginal applicants can apply either to the regular stream of admission or to the Aboriginal admission stream. Applicants who self-identify as Aboriginal will be considered under the Aboriginal admission process as well as under the regular

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admission process. If you wish to apply as an Aboriginal applicant, you will be required to write an essay, submit two letters of support (academic and community), as well as proof of ancestry, which will be reviewed by the Aboriginal Admissions Subcommittee. Based on your completed application, you may be offered an interview with the Aboriginal Interviewing Panel. Please contact the Aboriginal Programs ~~Coordinator~~ Manager in the Faculty of Medicine at 604.875.4111, ext. 68946, or email for further information.	admission process. If you wish to apply as an Aboriginal applicant, you will be required to write an essay, submit two letters of support (academic and community), as well as proof of ancestry, which will be reviewed by the Aboriginal Admissions Subcommittee. Based on your completed application, you may be offered an interview with the Aboriginal Interviewing Panel. Please contact the Aboriginal Programs Coordinator in the Faculty of Medicine at 604.875.4111, ext. 68946, or email for further information.
Applications from Current Graduate Students Admission of graduate students into the Faculty of Medicine will be made through the existing selection procedures as outlined above. Such students must complete all portions of the program in which they are registered, including the successful defense and submission of an approved thesis in final form to the Faculty of Graduate Studies by June 30 prior to admission to the Faculty of Medicine. Graduate students in non-thesis based programs must complete all required courses, projects, exams, practica, etc., and have all grades submitted by this deadline. Deferrals will NOT be granted to allow an applicant to complete their graduate program. Graduate students who are invited for an interview will be required to submit a letter from their thesis supervisor, or program/department head confirming that the applicant is on track to complete all program requirements by the ~~July 1~~ June	**Applications from Current Graduate Students** Admission of graduate students into the Faculty of Medicine will be made through the existing selection procedures as outlined above. Such students must complete all portions of the program in which they are registered, including the successful defense and submission of an approved thesis in final form to the Faculty of Graduate Studies by June 30 prior to admission to the Faculty of Medicine. Graduate students in non-thesis based programs must complete all required courses, projects, exams, practica, etc., and have all grades submitted by this deadline. Deferrals will NOT be granted to allow an applicant to complete their graduate program. Graduate students who are invited for an interview will be required to submit a letter from their thesis supervisor, or program/department head confirming that the applicant is on track to complete all program requirements by the July

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30 deadline. If the supervisor is unable to confirm that the applicant will likely finish by this date on the Graduate Student Report form, the interview offer will be rescinded. For further information on the admission of graduate students, please visit M.D. Undergraduate Admissions.	1deadline. If the supervisor is unable to confirm that the applicant will likely finish by this date on the Graduate Student Report form, the interview offer will be rescinded. For further information on the admission of graduate students, please visit M.D. Undergraduate Admissions. **Type of Action:** • Replace "June 15" with "June 30" • Replace 'British Columbia Residents" with "applicants". Replace all application fees with link to website • Replace "from around the middle of February to the beginning of march with "in February" • Replace "Aboriginal Programs Coordinator" with "Aboriginal Programs Manager" • Replace "July 1" with "June 30" **Rationale:** • Date has been changed to streamline admissions deadlines • Admissions fees for BC and Out-of-Province applicants have been increasing on a yearly basis. Rather than changing the calendar every year, a link to the latest fees is being added • Interviews are now being conducted in February to better prepare for final selections • Change of title due to restructure in the Admissions office • Date has been changed to streamline admissions deadlines

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UBC Admissions Proposal Form
Change to Admission Requirements

Category: (2)

Faculty: Medicine **Department:** Pathology & Lab. Medicine **Faculty Approval Date:** **Effective Session** Winter **Term** 1 **Year for Change** 2012	**Date:** **Contact Person:** Dr. Carol Park **Phone:** 822-8159 **Email:** parkc@interchange.ubc.ca

http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,209,375,1280 **Proposed Calendar Entry:** Admission Set B, Science Route …… Science undergraduates and graduates must complete the following UBC courses (or their equivalents) prior to entry to the B.M.L.Sc. program: First Year CHEM 121 and 123 or 111 and 1131 BIOL 112, 121 and 1401 English: 6 credits first-year level Mathematics: 6 credits first-year level1 Physics: 6 credits first-year level1 Plus the following second-year level courses: BIOL 200 BIOL 201 CHEM 205 or 201 CHEM 211 CHEM ~~123, 233, and 235, or 231 and 232, or 203 and 204~~ **233 and 235 (or 203 and either 204 or both CHEM 213 and CHEM 245)** MICB 202 Arts Elective: 6 credits, any year level	**http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,209,375,1280** **Present Calendar Entry:** Admission Set B, Science Route …… Science undergraduates and graduates must complete the following UBC courses (or their equivalents) prior to entry to the B.M.L.Sc. program: First Year CHEM 121 and 123 or 111 and 1131 BIOL 112, 121 and 1401 English: 6 credits first-year level Mathematics: 6 credits first-year level1 Physics: 6 credits first-year level1 Plus the following second-year level courses: BIOL 200 BIOL 201 CHEM 205 or 201 CHEM 211 CHEM 123, 233, and 235, or 231 and 232, or 203 and 204 MICB 202 Arts Elective: 6 credits, any year level **Type of Action:** update entry **Rationale:** To align the calendar entry with Senate approved curriculum changes.

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UBC Admissions Proposal Form
Change to Admission Requirements

Category 2

Faculty: Applied Science **Department: School of Nursing** **Faculty Approval Date: June 28, 2012** **Effective Session: 2013W** **Year for Change: 2012**	**Date: July 24, 2012** **Contact Person: Dr. Victoria Smye** **Phone: 604.822.7503** **Email:** victoria.smye@nursing.ubc.ca
Proposed Calendar Entry: Applicants are required to have a minimum ~~C~~ **70%** average, or grade point average of ~~2.0~~ **2.8** (calculated on a 4-point scale) based upon the most recent 30 credits completed at the undergraduate level.	URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,211,386,379 **Present Calendar Entry:** Applicants are required to have a minimum C average, or grade point average of 2.0 (calculated on a 4-point scale) based upon the most recent 30 credits completed at the undergraduate level. **Type of Action:** Change minimum admission average from C (or grade point average of 2.0 on a 4-point scale) to 70% (or grade point average of 2.8 calculated on a 4-point scale). **Rationale:** a. Students are required to maintain a minimum cumulative average of 65% throughout the program. Considering the intensity/difficulty level of the program, students entering with an average below 65% could be at a disadvantage. b. There is also concern over the added time that faculty is required to spend advising/mentoring students with low admission averages. We want to increase the likelihood of student success in the program. c. There will be a decrease in number of applications to be processed for interview selection.

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	d. Other universities in Canada offering advanced standing programs have higher minimum admission averages. A low minimum admission average could hurt the image of the School/program. e. Other health science programs at UBC have higher minimum admission averages.

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UBC Admissions Proposal Form
Change to Admission Requirements

Category 2

Faculty: Applied Science **Department: School of Nursing** **Faculty Approval Date: June 28, 2012** **Effective Session: 2013W** **Year for Change: 2012**	**Date: July 24, 2012** **Contact Person: Dr. Victoria Smye** **Phone: 604.822.7503** **Email:** victoria.smye@nursing.ubc.ca
Proposed Calendar Entry: UBC will consider granting transfer credit for all appropriate post-secondary courses completed. The following post-secondary courses are required: […] • BIOL 153 (7 credits) ~~or BIOL 155 (6 credits)~~, or an equivalent human anatomy and physiology course/courses. Courses accepted as equivalent to this are listed on the School's website. In addition, other human anatomy and physiology courses may be acceptable to the School subject to an internal review. Details of this review process and an application package can be found at Prior Learning Assessment & Recognition (PLAR).	URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,211,386,379 **Present Calendar Entry:** UBC will consider granting transfer credit for all appropriate post-secondary courses completed. The following post-secondary courses are required: […] • BIOL 153 (7 credits) or BIOL 155 (6 credits), or an equivalent human anatomy and physiology course/courses. Courses accepted as equivalent to this are listed on the School's website. In addition, other human anatomy and physiology courses may be acceptable to the School subject to an internal review. Details of this review process and an application package can be found at Prior Learning Assessment & Recognition (PLAR). **Type of Action:** Remove BIOL 155 as course that satisfies the human anatomy and physiology admission requirement for the Bachelor of Science in Nursing Program. **Rationale:** BIOL 155 does not cover all required human anatomy content. While UBC BIOL 153 (7 credits) and BIOL 155 (6 credits) have the same lecture components, BIOL 155 does not include the human anatomy content that is taught in the lab section of BIOL 153.