THE UNIVERSITY OF BRITISH COLUMBIA

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November 30, 2012

To: Vancouver Senate

From: Vancouver Senate Admissions Committee

Re: a. MA and MEd Programs in Early Childhood Education – Professional Experience requirement (approval)
b. Doctor of Dental Medicine and International Dental Degree Completion Program – Admission requirements (approval)

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a. MA and MEd Programs in Early Childhood Education – Professional Experience requirement (approval)

The Senate Admissions Committee has reviewed and recommends to Senate for approval a change in the admissions requirements for applicants to the MA and MEd programs in Early Childhood Education. As outlined in the circulated calendar entry, requiring that applicants have a minimum of two years' professional experience working with young children before applying better reflects on-going and current practices, and is consonant with on-going advice from program planning.

> ***Motion:*** *That Senate approve changes in admission requirements for applicants to the Master of Arts and Master of Education programs in Early Childhood Education, effective for the 2013 Winter Session and thereafter.*

b. Doctor of Dental Medicine and International Dental Degree Completion Program – Admission requirements (approval)

The Senate Admissions Committee has reviewed and recommends to Senate for approval changes in the admissions requirements for applicants to the DMD program and the IDDCP. As outlined in the circulated calendar entry, the changes reflect updates to prerequisites, aptitude testing, advanced standing, academic credentials evaluation, and assessment and interview phase associated with admission to these programs, to bring the Calendar in line with current admission practices.

Motion: *That Senate approve changes in admission requirements for applicants to the Doctor of Dental Medicine and International Dental Degree Completion Program, effective for the 2013 Winter Session and thereafter.*

Respectfully submitted,

Robert Sparks
Chair Senate Admissions Committee

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UBC Admission Proposal Form
Change to Course or Program

Category: (2)

Faculty: Education **Department:** Faculty of Education **Faculty Approval Date:** September 25, 2012 **Effective Session (W or S): W** Term 1 **Effective Academic Year:** 2013	**Date:** October 18, 2012 **Contact Person:** Marilyn Chapman **Phone:** 604-822-8638 **Email:** marilyn.chapman@ubc.ca
URL: http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1147 **Proposed Calendar Entry:** (40 word limit.) *Early Childhood Education* Degrees Offered: M.A., M.Ed. […] Program Overview Graduate programs in Early Childhood Education, offered through the Faculty of Education, are interdisciplinary, cross-departmental programs that consist of core courses in early childhood and related courses in departments. For example, approved elective courses might be found in child development, in special education (Department of Educational and Counselling Psychology & Special Education), in early literacy (Language and Literacy Education), in early numeracy (Curriculum and Pedagogy) or in the history of childhood (Educational Studies). Master of Arts Admission Requirements Admission to the M.A. program requires a B.Ed. degree or a four-year undergraduate degree in a related field (including, but not	**URL:** http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,828,1147 **Present Calendar Entry:** *Early Childhood Education* Degrees Offered: M.A., M.Ed. […] Program Overview Graduate programs in Early Childhood Education, ~~offered through the Centre for Cross-Faculty Inquiry in Education (CCFI),~~ are interdisciplinary, cross-departmental programs that consist of core courses in early childhood and related courses in departments. For example, approved elective courses might be found in child development, in special education (Department of Educational and Counselling Psychology & Special Education), in early literacy (Language and Literacy Education), in early numeracy (Curriculum and Pedagogy) or in the history of childhood (Educational Studies). Master of Arts Admission Requirements Admission to the M.A. program requires a B.Ed. degree or a four-year undergraduate degree in a related field (including, but not

limited to, child and youth care, nursing, psychology, social work and family studies). Applicants whose degree is in an unrelated field (e.g., Arts, commerce, general studies) may be accepted if they have completed a college or university certificate or equivalent program in early childhood education. Applicants must have of minimum of two years professional experience working with young children in an appropriate setting. In addition to an overall average of 76% or better in all upper-level courses, or at least 12 credits at 80% or higher in the field of education or a related field, M.A. applicants are expected to show evidence of research potential. … Master of Education Admission Requirements Admission to the M.Ed. program requires a B.Ed. degree or a four-year undergraduate degree in a related field (including, but not limited to, child and youth care, nursing, psychology, social work and family studies), with an overall average of 76% or better in all upper-level courses, or at least 12 credits at 80% or higher in the field of education or a related field. Applicants whose degree is in an unrelated field (e.g., Arts, commerce, general studies) may be accepted if they have completed a college or university certificate or equivalent program in early childhood education. Applicants must also have a minimum of two years professional experience working with young children in an appropriate setting. …	limited to, child and youth care, nursing, psychology, social work and family studies). Applicants whose degree is in an unrelated field (e.g., Arts, commerce, general studies) may be accepted if they have completed a college or university certificate or equivalent program in early childhood education. Applicants must have experience working with young children in an appropriate setting. In addition to an overall average of 76% or better in all upper-level courses, or at least 12 credits at 80% or higher in the field of education or a related field, M.A. applicants are expected to show evidence of research potential. … Master of Education Admission Requirements Admission to the M.Ed. program requires a B.Ed. degree or a four-year undergraduate degree in a related field (including, but not limited to, child and youth care, nursing, psychology, social work and family studies), with an overall average of 76% or better in all upper-level courses, or at least 12 credits at 80% or higher in the field of education or a related field. Applicants whose degree is in an unrelated field (e.g., Arts, commerce, general studies) may be accepted if they have completed a college or university certificate or equivalent program in early childhood education. Applicants must also have experience working with young children in an appropriate setting. …

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Contact Information Office for Graduate Programs and Research Scarfe Building, 2125 Main Mall Vancouver, BC, Canada V6T 1Z4 Tel: 604.822.8638 Fax: 604.822.8234 Email: ccfi.educ@ubc.ca Web: earlychildhood.educ.ubc.ca/programs/graduate-programs	Contact Information ~~Centre for Cross-Faculty Inquiry in Education~~ Scarfe Building, 2125 Main Mall Vancouver, BC, Canada V6T 1Z4 Tel: 604.822.8638 Fax: 604.822.8234 Email: ccfi.educ@ubc.ca Web: earlychildhood.educ.ubc.ca/programs/graduate-programs **Type of Action:** Amend program overview, admission requirements and correspondence address. **Rationale for Proposed Change:** The program overview reflects more clearly the faculty-wide nature of the program. Refinements in the admissions requirements (i.e. applicants must have minimum 2 years of working experience before applying) better reflect on-going and current practices, and are consonant with on-going advice from the program Advisory (for admissions, for program planning). ☐ **Not available for Cr/D/F grading** **(undergraduate courses only)** (Check the box if the course is NOT eligible for Cr/D/F grading and provide the rationale for this below. Note: Not applicable to graduate-level courses.) **Rationale for not being available for Cr/D/F:** The default is that undergraduate courses are offered for Cr/D/F unless there is a significant reason as to why it should not be so. ☐ **Pass/Fail or** ☐ **Honours/Pass/Fail grading** (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)

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UBC Admission Proposal Form
Change to Course or Program

Category: (1)

Faculty: Dentistry **Department: Dean's Office** **Faculty Approval Date: March 29, 2012** **Effective Session _13W___ Term __1_ Year_2013__ for Change**	**Date: October 15, 2012** **Contact Person: Vicki Koulouris** **Phone: 2-4486** **Email: vkoulouris@dentistry.ubc.ca**
URL: **http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,201,314,151** **Proposed Calendar Entry:** ***Admission*** Admission to the Faculty of Dentistry is based on academic performance and personal qualities as evidenced by aptitude tests, problem based learning (PBL) assessment and personal interviews. Since facilities for pre-clinical and clinical instruction are limited, enrolment is restricted. Applicants must supply evidence of Canadian citizenship or permanent residency of Canada. Completion of three academic years in a Faculty of Arts or Science including pre-dental requirements at UBC or the equivalent, with a minimum scholastic average of 70%, (based on the system of grading used at UBC), is required. Fulfillment of the minimum requirements for admission does not guarantee acceptance. The number of qualified applicants significantly exceeds the number of available positions. Not every qualified applicant will be offered admission. Candidates who meet admission requirements but who are not successful in gaining a place with their initial application may reapply for admission in a subsequent year.	**URL:** **http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,201,314,151** **Present Calendar Entry:** ***Admission*** Admission to the Faculty of Dentistry is based on academic performance and personal qualities as evidenced by aptitude tests and personal interviews. Since facilities for pre-clinical and clinical instruction are limited, enrolment is restricted. Applicants must ~~be Canadian citizens or permanent residents of Canada.~~ Completion of three academic years in the Faculty of Arts or Science including pre-dental requirements at UBC or the equivalent, with a minimum scholastic average of 70%, (based on the system of grading used at UBC), is required. Fulfillment of the minimum requirements for admission does not guarantee acceptance. The number of qualified applicants significantly exceeds the number of available positions. Not every qualified applicant will be offered admission. Candidates who meet admission requirements but who are not successful in gaining a place with their initial application may reapply for admission in a subsequent year~~, although the number of interviews is normally limited to two~~. Application forms and information

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Application and information regarding the admissions process, deadlines, and pre-dental requirements are available from Dentistry. Applicants must submit the required non-refundable application fee to cover the costs of evaluating application documents. Applicants to the Faculty of Dentistry who have been required to withdraw from a dental program will not normally be granted admission.	regarding the admissions process, deadlines, and pre-dental requirements are available from Dentistry. Applicants must submit the required non-refundable application fee to cover the costs of evaluating application documents. Applicants to the Faculty of Dentistry who have been required to withdraw from a dental program will not normally be granted admission.
Prerequisites	**Prerequisites**
Only applicants who have completed the following prerequisite courses by April of the academic year in which they apply will be considered for admission. The courses listed below are for students completing their prerequisites at UBC. To access course descriptions for these courses, please consult the UBC Student Services website. 1. **English** Minimum 6 credits. The 6-credit first year English requirement can be met by taking one of ENGL 112, ASTU 150 or ENGL 100, PLUS one of ENGL 110, ENGL 111, ENGL 120 or ENGL 121; or it can be met by successfully completing the Arts One Program or CAP (Coordinated Arts Program). 2. **Chemistry** Minimum 6 credits. CHEM 121 and CHEM 123; or CHEM 111 and CHEM 113. 3. **Biology** Minimum 6 credits. For UBC students who have been given an exemption from BIOL 111, the 5 credits of BIOL 121 and BIOL 140 are sufficient. No additional course is required. If the applicant does not meet the above criteria, the	~~Successful completion of the following courses in the Faculty of Arts or Science at UBC Vancouver (or evidence of successfully completing equivalent courses elsewhere) is required:~~ ~~ENGL 112 and one elective chosen from: ENGL 110, 111, 120, or 121. For UBC students, the 6-credit first year English requirement can be met by taking one of ENGL 100, 112, or ASTU 150, PLUS one of ENGL 110, 111, 120, or 121; OR by successful completion of the Arts One Program or Coordinated Arts Program (CAP).~~ CHEM 121 and 123; or CHEM 111 and 113~~; or the former CHEM 111 and 112; or CHEM 121 and 122~~. ~~BIOL 12 or BIOL 111 and BIOL 121 or equivalent.~~ ~~CHEM 203 and 204; or CHEM 233, 235 and 205; or the former CHEM 231 and 232.~~ BIOC 300 or 303; or BIOL 201 and BIOC 302. ~~Students completing the program will likely have completed the science requirements of points 2, 3, 4, and 5 above.~~ **Aptitude Testing**

minimum 6 credits are required. BIOL 111, BIOL 121 and BIOL 140 (for students without BIOL 12).

4. **Organic Chemistry**
   Minimum 6 credits. CHEM 203 and CHEM 213; or CHEM 233, CHEM 235 and CHEM 213; or CHEM 233, CHEM 235 and CHEM 205. If taken prior to September 2011: CHEM 203 and CHEM 204.

5. **Biochemistry**
   Minimum 6 credits. BIOC 202 and BIOC 302 (recommended); or BIOL 201 and BIOC 302; or BIOC 303 (if taken prior to September 2012 BIOC 300).

Applicants who have completed course combinations based on previously published data are assured that they have satisfied the prerequisite requirements in the applicable subject above.

Students who have completed the UBC Science One Program will have completed the requirements numbered 2 and 3 above.

Aptitude Testing

Applicants must have completed the Canadian Dental Association Dental Aptitude Test (DAT) or the American Dental Association DAT within the previous five years before the Faculty's application deadline. Information and application forms are available from the Student Development Library, the Dentistry Student Services Office, or may be downloaded from the Canadian Dental Association or American Dental Association. At the time of the test the student must request that the scores be sent to the Dentistry D.M.D. Admissions Office.

Applicants must have completed the Canadian Dental Association Dental Aptitude Test (DAT) within the previous five years before the Faculty's application deadline. Information and application forms are available from the Student Development Library, the Dentistry Student Services Office, or may be downloaded from the Canadian Dental Association. At the time of the test the student must request that the scores be sent to the Dentistry ~~Student Services Office~~.

Acceptance

Successful applicants must submit a deposit within two weeks of notification of acceptance by the University. This deposit is non-refundable and will be applied towards the clinic fees of the first term.

A health record which evidences immunizations (Tetanus/Diphtheria-Toxoid, Polio, MMR, Chickenpox, Hepatitis B) and a negative TB skin test (if the test is positive, a chest x-ray is required) must be submitted to the Student Health Service. Immunizations are available from your family doctor, public health department, and from the Student Health Service. Being a carrier of any serious communicable disease may restrict students' educational opportunity to attain competency for graduation and subsequent practice as a dentist. Counselling is available to individuals who have, or are carriers of, communicable diseases.

A disability may result from practising dentistry. Exposure to infectious diseases such as HIV, Hepatitis B, Hepatitis C, other infectious diseases, and the possibility of physical assault are all possible. Injury during training may preclude a student from continuing and from practising dentistry. While the Faculty of Dentistry makes efforts to

Acceptance

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A disability may result from practicing dentistry. Exposure to infectious diseases such as HIV, Hepatitis B, Hepatitis C, other infectious diseases, and the possibility of physical assault are all possible. Injury during training may preclude a student from continuing and from practicing dentistry. While the Faculty of Dentistry makes efforts to minimize such risks, it does not provide any insurance to protect students from loss of future income. The Faculty recommends that students purchase disability insurance and continue coverage during postgraduate training and practice.

Admission of Students with Advanced Standing

Please see website for additional details:

http://www.dentistry.ubc.ca/Education/DM

minimize such risks, it does not provide any insurance to protect students from loss of future income. The Faculty recommends that students purchase disability insurance and continue coverage during postgraduate training and practice.

Admission of Students with Advanced Standing

~~Currently there are no arrangements for considering advanced standing for applicants from other dental schools.~~

International Dental Degree Completion Program

The Faculty will consider applications to the D.M.D. degree completion program from graduates of international dental programs which are not accredited by the Commission on Dental Accreditation of Canada. This program will commence in Term 3 of second year (lasts four weeks and occurs in June each year) and will lead to the degree of Doctor of Dental Medicine. In addition to tuition fees, the costs of the program include clinic fees, course material costs, and student fees. Further information and online application forms are available from Dentistry.

The Faculty of Dentistry receives applications from many more students than it can accept; therefore, compliance with the admission requirements does not guarantee admission. ~~Vacancies as a result of student withdrawal in any class will not be filled, except in extraordinary circumstances, beyond the first four weeks of first term in any academic year.~~

The admission process will be in two phases.

Phase 1: Academic Credentials Evaluation

D/AdmissionProcedures.asp

International Dental Degree Completion Program (IDDCP)

The Faculty will consider applications to the D.M.D. degree completion program from graduates of international dental programs which are not accredited by the Commission on Dental Accreditation of Canada. This program will commence in Term 3 of second year (lasts four weeks and occurs in June each year) and will lead to the degree of Doctor of Dental Medicine. In addition to tuition fees, the costs of the program include clinic fees, course material costs, and student fees. Further information and online application forms are available from Dentistry.

The Faculty of Dentistry receives applications from many more students than it can accept; therefore, compliance with the admission requirements does not guarantee admission.

The admission process will be in two phases.

Phase 1: Academic Credentials Evaluation

Applicants must:

1. submit original records (transcripts) of their entire post-secondary and university studies (if transcripts are in a language other than English, applicants must also submit a certified translation in English). The above documents must be received in sealed and endorsed official envelopes from source.

2. submit their original dental degree in sealed and endorsed official envelope from source.

Applicants must:

8. submit original records (transcripts) of their entire post-secondary and university studies (if transcripts are in a language other than English, applicants must also submit a certified translation in English);

9. submit their original dental degree ~~(it will be returned)~~;

10. demonstrate an acceptable working knowledge of English by achieving an overall score of at least ~~6.5~~ on the International English Language Testing System (IELTS) exam and at least ~~6~~ on each component;

11. submit proof of Permanent Resident status;

12. submit the required non-refundable application fee;

~~13. make application by June 3, 2005 for admission in June of the next year;~~

~~14. submit three confidential letters of reference, which must be sent directly from their referees;~~

~~15. undertake the Association of Canadian Faculties of Dentistry Eligibility Examination. Information and application forms are available from the Association of Canadian Faculties of Dentistry, 401-359 Kent Street, Ottawa, ON, K2P 0R7. The applicant must request that the scores of the examination be sent to the Student Services Office in the Faculty of Dentistry.~~

Applicants will be evaluated on their educational credentials, work experience, results of the Eligibility Examination, and

3. demonstrate an acceptable working knowledge of English by achieving an overall score of at least 7.0 on the International English Language Testing System (IELTS) exam and at least 6.5 on each component;

4. submit proof of Permanent Resident status;

5. submit the required non-refundable application fee;

6. submit a letter of good standing from the licensing authority, or its equivalent, of the region in which the applicant last practiced; and

7. undertake the National Examining Board of Canada Assessment of Fundamental Knowledge with a minimum score of 75. Information and application forms are available from the National Examining Board of Canada, 80 Elgin Street, 2nd Floor, Ottawa, Ontario, K1P 6R2. The applicant must request that the scores of the examination be sent to the IDDCP Admissions Office in the Faculty of Dentistry.

Applicants will be evaluated on their educational credentials, work experience, results of the Eligibility Examination, and their proficiency in English in Phase 1. Applicants will be shortlisted for participation in Phase 2 of the admissions process. Due to space limitations, not all applicants will be invited to Phase 2.

Please see website for additional details:

http://www.dentistry.ubc.ca/Education/DMD/AdmissionProcedures.asp

Phase 2: Assessment and Interview

their proficiency in English in Phase 1. Applicants will be shortlisted for participation in Phase 2 of the admissions process. Due to space limitations, not all applicants will be invited to Phase 2.

Phase 2: Assessment and Interview

Applicants invited to Phase 2 must:

6. undertake an interview to demonstrate competence in verbal communication skills in English by reaching level 5 or better on the Placement Interview Test Rating Scale of the English Language Institute at UBC, or its equivalent. English is the medium of instruction in Dentistry and communication skills are necessary to function effectively in the clinical setting. This requirement in English communication skills is in addition to the English Language Admissions Standard requirement of Phase 1;

7. undergo a psychomotor skills assessment on dental mannequins at UBC;

8. undertake a personal interview at UBC;

9. participate in a problem based learning exercise; and

10. submit a non-refundable assessment fee.

~~Phase 2 normally occurs in October and lasts three days. During this time the interview, the psychomotor skills assessment, the English fluency test, an assessment of participation in a problem-based learning exercise, a Faculty tour, and an orientation to the clinic will occur.~~

~~More detailed information on Phase 2 of~~

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Applicants invited to Phase 2 must:

1. undertake an interview to demonstrate competence in verbal communication skills in English by reaching level 5 or better on the Placement Interview Test Rating Scale of the English Language Institute at UBC, or its equivalent. English is the medium of instruction in Dentistry and communication skills are necessary to function effectively in the clinical setting. This requirement in English communication skills is in addition to the English Language Admissions Standard requirement of Phase 1;
2. undergo a psychomotor skills assessment on dental mannequins at UBC;
3. undertake a personal interview at UBC;
4. participate in a problem based learning (PBL) exercise; and
5. submit a non-refundable assessment fee.

Please see website for additional details:

http://www.dentistry.ubc.ca/Education/DMD/AdmissionProcedures.asp

Deposit

Successful applicants must submit a deposit within two weeks of notification of acceptance by the University. This deposit is non-refundable and will be applied towards the clinic fees of the first term of third year. See Acceptance; the information on immunizations and disability also apply to this program.

~~the admissions process will be provided to applicants selected for Phase 2.~~

~~As spaces are limited, successful completion of Phase 2 does not guarantee admission. Candidates will be competing with other applicants from which the final selection will be made.~~

Deposit

Successful applicants must submit a deposit within two weeks of notification of acceptance by the University. This deposit is non-refundable and will be applied towards the clinic fees of the first term of third year. See Acceptance; the information on immunizations and disability also apply to this program.

Registration and Orientation

Students register through the Student Service Centre (SSC). Candidates who have been accepted for admission to the Faculty of Dentistry will be notified by email concerning registration and orientation. Classes begin in August. No student will be admitted to any class after its first meeting, except by permission of the Dean.

Type of Action:
(e.g. new course, delete course, etc.)
Update the UBC Calendar regarding the DMD and IDDCP admission procedure.

Rationale for Proposed Change:
Current information in the UBC Calendar is out of date.

Registration and Orientation Students register through the Student Service Centre (SSC). Candidates who have been accepted for admission to the Faculty of Dentistry will be notified by email concerning registration and orientation. Classes begin in August. No student will be admitted to any class after its first meeting, except by permission of the Dean.	