



THE UNIVERSITY OF BRITISH COLUMBIA
Vancouver Senate Secretariat
Senate and Curriculum Services
Enrolment Services
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VANCOUVER SENATE

MINUTES OF FEBRUARY 16, 1994

Attendance

Present: Vice-President D. R. Birch (Chair), Mr. S. Alsgard, Dr. A. P. Autor, Dr. S. Avramidis, Mr. J. A. Banfield, Dr. J. Barman, Dr. A. E. Boardman, Mr. P. T. Brady, Dr. D. G. A. Carter, Ms. L. Chui, Mr. W. F. Dick, Mr. M. A. Fuoss, Dr. J. H. V. Gilbert, Mr. E. B. Goehring, Dean M. A. Goldberg, Dr. J. Gosline, Dean J. R. Grace, Rev. J. Hanrahan, Mr. B. Horner, Dr. M. Isaacson, Mr. A. Janmohamed, Dr. J. G. T. Kelsey, Dr. S. B. Knight, Mr. H. H. Leung, Dr. M. Levine, Mr. R. W. Lowe, Dr. D. M. Lyster, Dr. M. MacEntee, Dr. R. T. A. MacGillivray, Dean M. P. Marchak, Dean B. C. McBride, Mr. R. S. McNeal, Dean J. H. McNeill, Mr. W. B. McNulty, Dean A. Meisen, Mr. R. L. de Pfyffer, Mrs. M. Price, Professor M. Quayle, Mr. A. A. Raghavji, Dr. D. J. Randall, Professor R. S. Reid, Professor J. A. Rice, Dr. H. B. Richer, Mr. M. G. Schaper, Dr. R. A. Shearer, Dean N. Sheehan, Dr. C. E. Slonecker, Dean C. L. Smith, Ms. L. M. Sparrow, Ms. S. J. Spence, Dr. S. Thorne, Dr. W. Uegama, Dr. J. Vanderstoep, Mr. D. R. Verma, Dr. D. A. Wehrung, Dr. R. M. Will, Mr. C. A. Woods.

Regrets: President D. W. Strangway, Chancellor R. H. Lee, Dr. J. D. Berger, Dean C. S. Binkley, Dean pro tem. M. A. Boyd, Dr. D. M. Brunette, Dr. D. H. Cohen, Dr. T. S. Cook, Dr. M. G. R. Coope, Dr. G. W. Eaton, Dr. S. E. Grace, Ms. C. L. Greentree, Dean M. J. Hollenberg, Mr. F. B. N. Horsburgh, Mr. G. Kettyle, Dr. S. C. Lindstrom, Dr. D. J. MacDougall, Mr. P. R. Marsden, Dr. H. McDonald, Dr. R. J. Patrick, Rev. W. J. Phillips, Dean J. F. Richards, Ms. C. A. Soong, Dr. L. J. Stan, Dr. R. C. Tees, Dr. E. W. Whittaker, Dr. D. L. Williams, Mr. E. C. H. Woo, Dr. W. C. Wright, Jr.

Senate membership

REPLACEMENT

Vice-President Birch welcomed to Senate Mr. Des R. Verma, Convocation Senator replacing Mr. David Anderson.

Minutes of the previous meeting

Dr. Shearer
Mr. Goehring

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That the minutes of the fifth regular meeting of Senate for the Session 1993-94, having been circulated, be taken as read and adopted.

Dr. Will drew attention to page 10701 and noted that the words "universities' councils" should read university colleges, and that on page 10702, after the words "Italian 11", (District #41) should be inserted.

The motion, with the corrections noted, was put and carried.

Business arising from the Minutes

CREDIT FOR HIGH SCHOOL CALCULUS COURSES

A revision to the Calendar statement on Credit for High School Calculus Courses, approved at the previous meeting, had been circulated. It was stated in the material that the entry will appear in the Admission section of the Calendar rather than the Faculty of Science section since the Admission section is a more logical place to describe a process that will normally begin prior to admission. It was also explained that the third paragraph of the previous statement had been revised to indicate to other universities and colleges that the credit given for high school calculus courses would be referred to as challenge credit, and that this would be shown on the transcript by the notation "CH". The revised statement is as follows:

All prospective UBC students who have completed or who are registered in a calculus course in secondary school (Locally Developed Calculus (LD Calculus), AP Calculus AB, or IB Mathematics (subsidiary or higher)) will be allowed to write a Mathematics 100 exam. A student passing this exam will be able to obtain credit for Mathematics 100 with the grade obtained appearing on the student's UBC transcript.

Those students already eligible for credit because of AP or IB scores will keep this eligibility regardless of the exam score and can waive the exam grade and/or credit. Other students who are not satisfied with their grade may waive the exam grade but will then not receive credit.

Application may be made to the UBC Mathematics Department to write the Mathematics 100 examination prior to entering UBC from secondary school. Only one attempt is permitted. After registering in a UBC degree program a student may apply to the Mathematics Department to receive credit for Mathematics 100. The UBC transcript will show challenge credit for Mathematics 100 with the grade obtained appearing on the transcript.

UBC CLASSROOMS

Vice-President Birch referred to recent discussions concerning the possibility that some portion of conference revenue might go toward enhancing the condition of some of the classrooms on campus as a quid pro quo for the use of those facilities in conference activities, particular in the May to August period. He stated that this matter had been discussed by the Senate Budget Committee and asked Dr. Wehrung, chair of the committee, to comment.

Dr. Wehrung informed Senate that the committee unanimously passed the following motion as part of its advice to the President:

The University's administration should examine the issue of conference generated revenues with a view to considering diversion of a portion of them to classroom facility enhancement. As part of this examination, the University's administration should also examine the quality of instructional facilities to be set aside for conferences, as well as policies relating to the booking of classrooms for conferences.

ST. JOHN'S COLLEGE

Dr. Shearer noted that at the previous meeting the President had drawn attention to St. John's College, stating that information would be circulated to Senate. Dr. Shearer stated that, in the meantime, he had received a copy of some promotional literature which suggests that there is a substantial academic involvement between St. John's College and UBC. This includes graduate fellowships reserved for St. John's College students and graduate degrees being offered. Dr. Shearer had also heard suggestions that St. John's College would be putting on short courses which are by nature continuing education. He stated that the relationship between UBC and St. John's College ought to be brought to Senate for consideration rather than for information .

Vice President Birch stated that material concerning St. John's College had been submitted to Graduate Council for information, and that this material had subsequently

been mailed to members of Senate. Vice President Birch confirmed that any academic questions concerning St. John's College would be discussed in Senate.

In responding to Dr. Shearer's comments, Dean Grace, Chair of the Planning Committee for St. John's College, stated that, unfortunately, he had not seen the final copy of the "promotional material" referred to by Dr. Shearer prior to its distribution. Dean Grace assured Senate that the intent was that St. John's College would not give its own degrees, they would be UBC degrees, and that the admission standards to enter the university for students living in St. John's College would be the same as for other students entering the same graduate programs. Dean Grace stated that he had been assured that the material referred to would not be distributed again without careful revision.

EDUCATION ABROAD PROGRAMS

Mr. Horner, student senator, referred to the list of Education Abroad partner institutions approved at the previous meeting. He expressed concern at what he perceived as the mediocrity of the institutions with which UBC is aligned. He asked what scope the Admissions Committee had in determining the appropriateness of these partner institutions, and why so few students benefit from these programs. He also asked whether departments might develop better exchanges if they took the initiative.

Dr. Will responded that the Admissions Committee was involved in the process approving but not selecting the proposed partner institutions. The committee's task was to approve the proposed list but sometimes it had had less information than might be desirable. He agreed that some of Mr. Horner's points were quite valid.

Vice-President Birch asked Dean Goldberg to comment on the experience of the Faculty of Commerce and Business Administration concerning Education Abroad programs.

Dean Goldberg responded that the Faculty looked for the best institution in each country. After three years of negotiations, the Faculty had just concluded an arrangement with the University of Tokyo and was in the process of negotiating with three other institutions. He informed Senate that the Faculty is part of a consortium called Programs International Management, which is European based, and that this organization ranks the institutions in each western European country, allowing only the best ones to become members of this consortium. The Faculty has only one exchange agreement in North America because it wishes those taking part in exchange programs to experience cultures other than their own.

Vice President Birch stated that the general principle of aligning with the top institutions in a country had been followed very carefully in recently concluded agreements. He stated that the question of whether individual departments should be solely involved in the selection process was debatable. Over the past twenty five years the university had been trying to work its way out of some of the agreements that departments had entered into with mediocre institutions.

Chair's remarks and related questions

There were no remarks from the chair.

From the Board of Governors

Notification of approval in principle of Senate recommendations - subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

- i. Awards (p.10690)
- ii. Curriculum proposals from the Faculties of Arts, Commerce and Business Administration, Education, Forestry, Medicine, and the Schools of Human Kinetics and Rehabilitation Sciences. (pp.10691-6)

Reports of Committees of Senate

ACADEMIC POLICY COMMITTEE

Fees for part-time Graduate students

The following report on Fees for part-time Graduate students had been circulated for information:

In November 1993, President Strangway sought input and advice from your Senate Academic Policy Committee with respect to a proposal entitled "Annual Graduate Student Tuition." The essence of the proposal was to establish a fee system (which is common in many universities) in which graduate students pay a full annual tuition for each year they are registered towards a degree. This was discussed by the Academic Policy Committee at its meeting on November 29, 1993. At that time, concern was raised regarding the possibility such a change would act as a barrier to part-time Masters students.

A sub-committee was struck to look at this question. A copy of a report from that sub-committee, chaired by John Grace, was discussed and approved at the January 17th, 1994 meeting of the Senate Academic Policy Committee. Since fees are decided by the Board of Governors rather than the Senate and, since the report was advice to the President, we are providing a copy of the Academic Policy Committee's advice to the Senate for information, rather than for a debate and adoption. Note that the advice, if adopted by the Board, would lead to some significant changes in the way that part-time Masters students are defined for fee purposes.

REPORT OF A SUB-COMMITTEE OF THE SENATE ACADEMIC POLICY COMMITTEE:

Fees for Part-time Graduate Students

UBC allows graduate students in most Master's programs to pursue their studies by either full-time or part-time study. This permits students with full-time jobs, family responsibilities, or special circumstances to undertake or continue graduate programs at a slower pace than would be possible if they were to be full-time students.

There are currently two quite different methods by which graduate students can be considered to be part-time:

- a) For official B.C. government counting purposes (used to calculate FTE head counts), all doctoral students are considered full-time. Master's students are considered full-time when registered in a thesis or when taking two or more courses exclusive of a thesis. Part-time Master's students are defined as those taking only one course, exclusive of a thesis.
- b) For fee purposes, Master's students are considered to be part-time if they elect Schedule B. This Schedule allows them to pay fees at a lower rate on the expectation that they will proceed at a slower rate and will not make full use of university facilities. They are then not eligible for scholarships, TA's and student housing. The minimum program (i.e. cumulative) fee paid by those on Schedule B is greater than that under Schedule A.

The current fee schedules for Master's students have been finely balanced in an effort to provide equity between them and to discourage whole-scale transfers back and forth. The Registrar's Office finds the current system relatively easy to administer. While the possibility of a credit-based fee system for graduate students (as practiced at a number of other universities) was discussed by the subcommittees, such a system would be difficult to devise in a fair manner at UBC.¹ In seeking to allow fairly for part-time students within a system where continuing fees no longer are considerably less than fees in the early stages at present,² it seems important: (i) to define part-time status more clearly, if possible introducing greater congruence between (a) and (b) above; (ii) to modify the current fee schedule system rather than propose a major change.

¹ The number of credits in Master's programs ranges from 30 to over 100. In addition, there are many 0-credit thesis-like project/essay courses requiring considerable work and supervision.

² Current Schedule A fees drop after 2 years from \$2027 to \$1163 and then to \$1084 in a fifth year. For Schedule B, the current fee level is \$1163 per year for 4 years and then \$1084 in a 5th year. All students on an extension (6th or 7th year) currently pay \$1521 per year, while those on leave pay \$239 per year.

Proposed Definition of Part-time Graduate Student

For purposes of fee assessment, a graduate student would be defined as being part-time in any 4-month period if she/he satisfies both of the following criteria:

1. The student is registered in a Master's program that allows part-time study.³
2. The student has signed a declaration, to be countersigned by a department head or graduate advisor, specifying that he/she:
 - (a) is working in paid employment more than twelve hours a week or has heavy family (e.g. parental) responsibilities or has other special circumstances (e.g. health factors) which restrict the time available for study;
 - (b) understands that the maximum time allowed for the program (B4 on page 160 of Calendar) applies to part-time as well as full-time students;
 - (c) understands that she/he is not eligible for scholarships, teaching assistantships, research assistantships or student housing while part-time;
 - (d) will not have assigned desk space at the university.

Proposed Fee Schedule

The fee for a part-time student would be 60% of the corresponding fee for a full-time student in the corresponding period.⁴ The minimum program fee would be set at three installments (one year) of full-time fees for any student who is only

full-time and would be equivalent to six installments (two years) of part-time study.⁵ The corresponding minimum fees should be published in the Calendar each year. Continuing fees and extension fees would be at the same level as first year fees (full- or part- time).

To illustrate the new fee schedule, consider several cases, assuming that the base (full-time) fee of \$2027 were to remain in place.

³ Those that do not allow part-time study (Calendar, page 160) are currently Chemistry, Combined M.B.A./LL.B., Community and Regional Planning, Creative Writing, Engineering Physics, Family Studies, Fine Arts (M.F.A.), Human Nutrition, Library and Archival Studies, Neuroscience, Oceanography, Pathology, Physics, Physiology, and Surgery.

⁴ This is essentially the current ratio in years 1 and 2.

⁵ The minimum program fee for full-time students would be the same as at present, whereas the Schedule B minimum fee is currently equivalent to nine installments.

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Fees	(Now)
FT						2027 ⁶	(2027)
FT	FT					4054	(4054)
FT	FT	FT	FT			8108	(6222)
FT	FT	FT	FT	FT	FT	12162	(8827)
PT	PT					2432 ⁶	(3489)
PT	PT	PT	PT			4826	(4652)
PT	PT	PT	PT	PT	PT	7297	(7257)
FT	PT	PT				4459	(4353) ⁷
FT	FT	PT	PT			6489	(6380) ⁷
FT	PT	PT	PT	PT		6892	(6600) ⁷

Note that full-time students would pay the same as currently if they finished in two years or less, while paying substantially more if continuing beyond this. Genuine part-time students would pay slightly more than at present (at most 4.6% more), with the increase in their fees protected because they make limited use of university facilities. The minimum program fee would be appreciably lower, however, for part- time students.

Under the proposed scheme, there would be no Schedule A or B and no separate continuing extension fee; instead all graduate students would pay a full-time, part-time or on-leave fee for all terms from initial registration until graduation or abandoning the program. The resulting system would be somewhat simpler than at present.

The sub-committee recognizes that this definition will be unlikely to be significantly more congruent with the method of counting for government purposes than the current fee scheme. It favours finding a means of giving credit to the major essay required in programs without thesis (currently awarded 0 credits in most cases) as a means of ensuring that UBC is credited with the work to supervise and mark these students and to properly recognize considerable effort on the part of the students on their major essays.

Finally, the President's Annual Graduate Student Tuition proposal would be improved in that genuine part-time students would not be unduly financially punished for extending their studies beyond 4 years. The proposed more stringent conditions for registering in any year as a part-time student are needed to prevent abuses in registration by those who are really full-time but wish to take advantage of lower part-time fees.

⁶ Minimum program or cumulative fee.

⁷ Assumes that student would have been permitted to switch from Schedule A to B.

Dean Grace, who was presenting the report in the absence of Dr. Tees, chair of the committee, stated that although fee matters go the Board of Governors, there were some academic implications concerning the definition of part-time and full-time students about which the committee felt Senate should be informed.

Dr. Shearer expressed surprise that this matter had been referred to a committee of Senate. He stated that the only Senate committee legislated to give advice to the President was the Senate Budget Committee. However, since the committee had agreed to consider the proposal he found it even more surprising that the document had come to Senate for information only when it contained academic policy issues in terms of part time versus full time students.

Dean Meisen drew attention to the statement that the possibility of a credit-based fee system was not considered a viable approach in setting fees for graduate students because the number of credits in Master's programs ranges from 30 to

over 100, and the fact that there are many 0-credit courses. He suggested that the Faculty of Graduate Studies should examine whether the credits associated with Master's programs measure the weights of these programs appropriately. He also suggested that perhaps the 0-credit projects might be changed into courses which carry finite credit. Dean Meisen thought that if these aspects were sorted out it might be relatively straightforward to create a credit based fee system for graduate students that would apply equally well to students studying on a part-time as well as a full-time basis.

Dean Grace responded that Master's degrees at UBC have very different levels of activity and cover different amounts of material. Despite the extremes in the range of credits required for the various Master's degrees, the Faculty of Graduate Studies felt that the Master's degree was warranted for the work required. As far as the 0-credit courses are concerned Dean Grace stated that he had recently referred that question to the Faculty of Graduate Studies Policy Committee.

In response to a query by Dr. Vanderstoep, Vice President Birch stated that there were no fundamental academic questions in the report. He noted that a variety of definitions existed for full-time and part-time students for several different purposes. However, in order to apply an equitable change to the fee structure, the clarification between full-time and part-time students had become essential. With regard to the input by the Academic Policy Committee, Vice President Birch noted that, in accordance with its terms of reference, the committee can either deal with policy matters or determine whether there is an appropriate committee of Senate to which they should be referred. The Committee decided that even though the matter

before Senate was not primarily a Senate matter, if it were asked to give advice to the President it should inform Senate about the nature of the advice given. He stated that there was still time for input from members of Senate before the proposal is submitted to the Board of Governors.

In response to a question by Dr. Wehrung as to whether the proposal could be considered by the Budget Committee prior to the March Board meeting, Vice President Birch stated that he would bring this to the attention of the President.

Dr. Autor stated that the Senate Curriculum Committee had discussed the matter of 0-credits for the thesis-like essay and would like to see this issue resolved. Dean Grace responded that he anticipated that a proposal concerning this matter would come before Senate in the fall.

Revisions to the General Academic Regulations section of the Calendar

The following Revisions to the General Academic Regulations section of the Calendar had been circulated:

These revisions are proposed to make various entries in the General Information section of the Calendar consistent with the changes in the Faculty of Arts section and to reflect changes in the routine for absence due to sickness and injury. No change is proposed in entries not referred to below. Page numbers refer to the 1993/94 Calendar.

1. Medical, Emotional or Other Problems (page 30)

Replace with the following:

Academic Concession

The University encourages all students to complete their course work and degree programs. Students who are suffering from medical, emotional or other problems which may adversely affect their attendance or performance in a course or program must notify the Office of the Dean of their Faculty or Director of their School, as well as their instructors, as soon as possible.

Students who wish to request academic concession must apply to the Office of the Dean or Director as close as possible to the time their attendance is adversely affected. The University, in considering these requests or any appeals of decisions on academic concession, will not normally take into account untimely notifications. When a student requests academic concession he or she will be asked to provide such evidence as is deemed

appropriate. If there is a medical problem the student should submit a Statement of Illness obtained from the Student Health Service or the attending physician. The student may be asked to provide additional information. Academic concessions are granted only by the Dean or Director and are a privilege not a right. Among the academic concessions that may be granted are permission to drop a course (see "Change of Registration"), aegrotat standing or deferred standing (see "Grading Practices") and withdrawal from the university (see "Withdrawal").

If permission is given to drop a course it will be removed from the student's record. Any refund of fees will be in accordance with normal policy (see "Refund of Fees").

Students in good academic standing who are permitted to withdraw from the University may apply to re-enrol in the program from which they withdrew. Application to re-enrol must be made by the published application deadline for the program. A student permitted to withdraw may be told the time period during which an application to re-enrol will be permitted. A medical certificate may be required to satisfy the University that the student is ready to continue studies.

In addition to acting in accordance with this general policy students should also observe the specific provisions on "Examinations" below, and on "Routine Regarding Absence Due to Sickness or Injury" (see index under "Student Health Service")

2. Change of Registration (page 30)

For greater clarity and to conform with the usage in the Faculty of Arts section, move all the material in "Withdrawal" that refers to dropping courses to "Change of Registration". This entry would then read:

Change of Registration

Except in special circumstances a one-term course may be added or dropped from a student's program only within the first two weeks of the course and a two-term course within the first three weeks. If a course is dropped during these periods no record of the registration in the course will appear on the student's academic record.

Students may withdraw from courses at any time up to the end of the sixth week..... (all the material in the present "Withdrawal" relating to withdrawal from courses within the "W" period follows unchanged, ending with)..... Normally a student may not withdraw from a course more than once.

A student must be registered in all courses....(all wording from the last two paragraphs of the existing entry "Change of Registration" follows unchanged, ending with)....in which the student is enrolled.

3. Examinations (page 30)

Revise the third paragraph to read:

Other tests are held at the discretion of the instructors and Faculties concerned. All prescribed examinations are mandatory. Students who miss an examination either in December or April because of medical, emotional or other problems should apply as soon as possible to the Dean of their Faculty or the Director of their School for academic concession (see "Academic Concession" above).

4. Grading Practices (page 31)

Replace the existing final paragraph with wording from the Faculty of Arts entry:

Aegrotat standing (AEG) allows a student credit for a course even though he or she has not completed the course requirements due to medical, emotional or other difficulties. This standing is awarded only if the course instructor and the Dean agree that the student has demonstrated his or her capacity to deal with the course material satisfactorily. When AEG standing is awarded a letter grade is assigned. This will be converted to the minimum percentage for that category for the calculation of averages.

Add a new final paragraph with wording from the Faculty of Arts entry:

Deferred Standing (SD) may be granted when a student has a valid reason for not completing course requirements as scheduled and when he or she does not qualify for Aegrotat standing. Students granted Deferred Standing in Winter Session courses **must complete** all outstanding course requirements by August 24 following. Students granted Deferred Standing in Summer Session courses must complete all outstanding work by December 23 following. Students granted Deferred Standing are responsible for making satisfactory arrangements with their instructors for completion of outstanding course requirements. If a student fails to complete deferred requirements by the dates specified the Deferred Standing will be replaced with a grade or standing that reflects requirements completed in the course. Students unable to meet the specified deadlines because of further medical, emotional or other difficulties **must** make an additional application for Academic Concession no later than August 31 for Winter Session courses or December 31 for Summer Session courses following the original deferral.

5. Deferred Examinations (page 31)

Delete this entry. It is superseded by the new wording in **Grading Practices** above.

6. **Advancement Regulations** (page 32)

Revision is required if this entry is to be consistent with the provisions adopted by the Faculty of Arts (other Faculties have had regulations that were different from those outlined in the current entry for some time). Revise this entry as follows:

Advancement Regulations

Advancement regulations vary among Faculties and are described in the Faculty sections of this Calendar.

General regulations applicable to all Faculties are:

1. except in special cases, or where the Faculty provides otherwise, no student may repeat a course more than once.
 2. each Faculty has regulations on advancement. Students who do not meet the required standard in any session will be assigned Failed standing and required to discontinue or withdraw.
 3. a student in a year of study which may normally be taken in the first or second year following secondary school graduation who is assigned Failed standing will be required to either discontinue for at least one year or withdraw.
 4. courses which are not for credit toward the student's degree or diploma program will not be included when a student is considered for advancement.
 5. students who are assigned Failed standing in one Faculty may transfer to another Faculty if they meet the advancement and admission requirements of the second Faculty.
 6. students who have been required to discontinue or withdraw may be readmitted subject to the regulations of the Faculty which they wish to enter.
 7. a student at any level of University study who fails for a second time will be required to withdraw from the University. After a period of at least one year an appeal for permission to re-enrol will be considered. Such an appeal will be granted only after the appeal has been reviewed and approved by the Dean of the Faculty concerned. A negative decision by the Dean may be appealed to the Senate Admissions Committee.
7. **Withdrawal** (page 32). This entry would include only the last two paragraphs of the present entry:

Withdrawal

When TELEREG is available undergraduate students may withdraw from the University.....*(all present wording follows unchanged, ending with)*.....A student who does not complete formal withdrawal procedures will be liable for all assessed fees until such procedures are completed.

Withdrawal for Unsatisfactory Conduct

The Senate of the University may require*(all present wording follows unchanged, ending with)*..... in the interests of the student and/or the University.

8. THE STUDENT HEALTH SERVICE

Routine Regarding Absence due to Sickness and Injury (page 43)

Revise to read:

1. Students who are absent from December or April examinations must submit a Request for Academic Concession form to the Dean of their Faculty or Director of their School as soon as possible. These forms are available from the Dean's or Director's office. The request should be accompanied by a Statement of Illness form completed by either the Student Health Service or the attending physician.

Academic concessions are granted only by the Dean or Director (or their delegate) and are a privilege not a right. The student may be asked to provide additional information.

2. Students absent at other times because of illness should report their absence to their instructors. If they wish to request academic concession they should follow the procedure outlined in 1. above."

Dr. Gilbert
Mr. Horner

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That the revisions to the General Academic Regulations section of the Calendar be approved.

Carried.

Classification of Students

The following clarification of the Calendar statement on unclassified students was circulated at the meeting for information:

Revise the second paragraph of **Unclassified** to read as follows (added sentence shown in *italics*):

Unclassified students will not receive transfer credit since they are not in a program to which credit can be transferred. *Unclassified credits will not be transferred to graduate programs.* Students with a failed year...

ADMISSIONS COMMITTEE

Enrolment quotas for 1994-95

The following enrolment quotas for 1994-5 had been circulated:

Faculties	1988-89	1989-90	1990-91	1991-92	1992-93	1993-94	1994-95
Arts							
1 st Year	1500	1500	1500	1500	1500	1450	1450
1 st Yr Synala Prg	-	-	-	-	-	-	10*
2 nd Year	450	450	450	450	450	450	450
3 rd & 4 th Year	300	300	300	300	300	300	300
Ag. Sc.	n/a	n/a	n/a	n/a	n/a	125	125
Landscape Arch.	-	-	-	-	-	-	25*/+
Applied Science							
1 st Year	450	450	450	450	450	450	450
2 nd Year	n/a	n/a	n/a	n/a	512**	513**	513**
Architecture	45	45	45	45	45	45	45
Audiology & Speech Sc.	25	25	30	30	30	30	30
Commerce & Bus.Admin.							
Year 1	390	395	395	395	395	360	360
Year 2						100	100
Dentistry							
DMD	40	40	40	40	40	40	40
B.D.Sc. ('92 NewPrg)	-	-	-	-	10	10	10
Education							
B.Ed (Elem. 12mth)	225	290	414	336	350	216	216***
B.Ed. (Elem 2yr)						144	108*/***
B.Ed (Sec.)	165	220	320	355	355	355	355***
B.Ed. (Elem.) NITEP	30	30	30	30	30	30	30
Family & Nutritional Sc.	n/a	n/a	36	36	36	36	50*
Forestry							
BSF 1 st Year	n/a	n/a	n/a	n/a	65	65	65
B.Sc. (Nat.Res.Cons)							
1 st Yr					20	20	20
Human Kinetics							
1 st Year	n/a	65	65	65	65	65	65
2 nd Year	n/a	60	60	60	60	60	45*
3 rd Year	n/a	45	45	45	45	45	60*
Law	240	240	240	240	240	180	180
Library Archival & Info. St.	60	57	62	70	70	70	70
Medicine	120	120	120	120	120	120	120
Music							
1 st Year	67	62	60	56	250	250	250
2 nd & 3 rd Year	33	32	44	30	Global	Global	Global
4 th Year	-	-	-	-	Enrolment	Enrolment	Enrolment
Nursing	80	160	160	160	160	160	160
Pharm Sc.	140	140	140	140	140	140	140
Rehabilitation Medicine							
O.T.	30	35	35	35	35	35	35
P.T	30	35	35	35	35	35	35
Science							
1 st year	1400	1312	1312	1312	1200	1100	1100
2 nd year						250	250
3 rd year						150	150
Social Work							
Post B.A. 1 st year	35	35	30	-	-	-	-
Post B.A. 2 nd year	35	55	50	-	-	-	-
B.S.W.	30	12	30	85	75	75	65*

* Denotes changes

** Denotes total 2nd year enrolment including new admissions

*** Final numbers dependent on Teacher Expansion Funding

+ Not previously included

Dr. Will, chair of the committee, noted that the Faculty of Arts had introduced a new program. It was hoped that the Synala Program would increase the number of First Nations students entering the Faculty of Arts. The students would require a grade point average of 3.0 and the LPI, which is required of all students. He also noted that: Landscape Architecture had proposed a quota of 25; the Faculty of Education, due to funding cut-backs, had changed the quota for the 2 year B.Ed. elementary program from 144 to 108; the School of Family and Nutritional Sciences had increased their quota from 36 to 50, 25 in each of the Dietetics Program and the Home Economics Program, and the School of Social Work had reduced their quota from 75 to 65 due to a decrease in teaching faculty.

Dr. Will
Dean Sheehan

}

That the enrolment quotas for 1994/95 be approved.

Carried.

AD HOC COMMITTEE ON UNIVERSITY ORGANIZATION

Dr. Shearer, Chair of the committee, reported that the committee was continuing its work along the lines indicated at the previous meeting.

Faculty of Graduate Studies

ESTABLISHMENT OF AN INSTITUTE FOR ADVANCED STUDIES

It was stated in the material circulated that the Institute provides an opportunity for the University which could, if well planned and managed, enrich UBC academically in the future. With the aid of a generous endowment from Peter Walls, the Institute of Advanced Studies is intended to provide operating budget support to enhance academic excellence at UBC. Approximately \$1 million in operating funds will be available beginning in 1996, with some start-up funding to initiate activities in the intervening period.

A Coordinating Committee was established in early 1992 and drafts of its report were widely circulated, with the 7th draft published in the October 28, 1993 *UBC Reports* for comment. The proposed operating model provides for:

- a) the salary and support of one internationally recognized intellectual leader with sufficient breadth to have an impact on several disciplines;
- b) thematic concentrations to be approved at the rate of approximately one per year to encourage advanced intellectual activity bringing together faculty, graduate students and others as appropriate from UBC and elsewhere to address significant topics or themes of common interest. Items to be funded to make UBC the world centre of activity in the theme area for the period of funding include travel funds; honoraria and stipends for UBC faculty members; expenses for workshops, symposia and lectures; subsidies for publication costs; stipends or salaries of graduate students, postdoctoral fellows or other research assistants to work on the theme; secretarial support; special events to bring together participants;
- c) occasional lectures, seminars and other events of wide interest and intellectual value to the campus.

In its early stages, the Institute is expected to work closely with Green College as a base of operations. The first competition for a thematic concentration will be held in 1994, with a closing date for applications of June 15, 1994.

<i>Dean Grace</i>	}	<i>That the proposal to establish an Institute for Advanced Studies be approved.</i>
<i>Dean Smith</i>		

In response to a query by Dr. Richer concerning the membership of the selection committee Dean Grace stated that the funding did not lend itself at all well to physical sciences that require equipment, therefore the emphasis was on humanities, social science, mathematics, computer science, and theoretical aspects of science.

After further discussion, the
motion was put and carried.

REPORT ON THE IMPLEMENTATION OF GREEN COLLEGE

A report on the implementation of Green College had been circulated for information.

In speaking briefly to the report Dean Grace stated that the College underwent a difficult start because of substantial construction delays. However, since January the situation had improved.

Mr. Horner, a resident of Green College, commented that the construction delays had been very frustrating. He thanked Dean Grace for his efforts in attempting to alleviate the problems. Although it was stated in the material circulated that the remaining facilities were scheduled for completion by February 25, 1994, Mr. Horner informed Senate that this date had been pushed back to the end of March. The problem seemed to be that Campus Planning are not able to deal with the contractors. He hoped that the university would ensure that students taking up residence in St. John's College would not suffer the same experience as students at Green College.

Vice President Birch stated that the contractors had been overly optimistic about the opening date for Green College. He stated that the university recognized that this had been a source of great frustration and appreciated the support, goodwill and tolerance of those involved.

Faculty of Medicine

CHANGE IN NAME OF THE DEPARTMENT OF PATHOLOGY TO THE DEPARTMENT OF PATHOLOGY AND LABORATORY MEDICINE

It was explained in the material circulated that the proposed name was more inclusive of the subspecialties which represent the Laboratory Medicine discipline. It was stated that there is considerable focus on integration and communication between Anatomic Pathologists, Medical Microbiologists, Medical Biochemists, Hematopathologists, Neuropathologists and General Pathologists and that a sense of inclusiveness meant quite a lot to individuals in the field.

Dr. Slonecker
Dr. MacGillivray

}

That the proposal to change the name of the Department of Pathology to the Department of Pathology and Laboratory Medicine be approved.

Carried.

ESTABLISHMENT OF AN INSTITUTE FOR CHILD AND FAMILY HEALTH RESEARCH

It was explained in the material circulated that the Executive Committee of the Faculty of Medicine, the Vice President Research and the Provost had reviewed and approved the establishment of an Institute for Child and Family Health Research. It was stated that it was not, strictly speaking, an academic unit of the sort usually characterized as an institute within the university. It is chiefly intended as a mechanism for facilitating collaborative research undertaken by members of The University of British Columbia and the British Columbia Children's Hospital. The Director of Research at BC Children's Hospital will also be appointed as an Assistant Dean within the Faculty of Medicine to ensure close coordination by the Dean.

Dr. Slonecker
Dr. MacGillivray

}

That the proposal to establish an Institute for Child and Family Health Research be approved.

Carried.

Faculty of Science

ESTABLISHMENT OF A CENTRE FOR BIODIVERSITY RESEARCH

Dean McBride spoke briefly to the proposal, stating that it would allow the Faculty to focus a number of activities onto an area that it is very important both from an academic and public perspective.

Dean McBride
Dean Goldberg

}

That the proposal to establish a Centre for Biodiversity Research be approved.

Carried.

Other business

NOTICE OF MOTION

Dr. Gilbert gave notice of the following motion:

"That Senate establish a ways and means committee."

In response to a query by Dr. Will, Dr. Gilbert explained that the intent of the motion was to examine ways and means of communicating information on the activities of Senate to those faculty members who do not receive copies of the Senate minutes. Dr. Gilbert recalled that many years ago the Information Office used to distribute a summary of Senate proceedings to all faculty members. Dr. Gilbert also noted that there was no provision for secretarial assistance for most Senate committees. In the case of the Library Committee the work was done by the staff in the Librarian's Office. Dr. Gilbert thought that this should be the responsibility of Senate. He felt that those who chair Senate committees would agree that Senate should assume the responsibility for its committees, not department heads who are already pushed to keep their budgets down.

Adjournment

The meeting adjourned at 9:00 p.m.

Next meeting

The next regular meeting of Senate will be held on Wednesday, March 16, 1994.