



THE UNIVERSITY OF BRITISH COLUMBIA

Vancouver Senate Secretariat
Senate and Curriculum Services
Enrolment Services
2016-1874 East Mall
Vancouver, BC V6T 1Z1
www.senate.ubc.ca

VANCOUVER SENATE

MINUTES OF MARCH 18, 1992

Attendance

Present: President D. W. Strangway (Chairman), Vice-President D. R. Birch, Miss K. Bentsen, Dr. L. L. Bongie, Dr. M. A. Boyd, Dr. D. M. Brunette, Professor P. L. Bryden, Dr. R. L. Chase, Dr. S. Cherry, Dr. J. D. Dennison, Miss C. J. Forsythe, Mr. C. Fung, Mr. E. B. Goehring, Dean M. A. Goldberg, Dean J. R. Grace, Dr. S. E. Grace, Dr. R. D. Guy, Dr. S. W. Hamilton, Mr. M. L. Hanik, Rev. J. Hanrahan, Dr. J. G. T. Kelsey, Ms. J. Lahey, Mr. O. C. W. Lau, Mr. D. K. Leung, Mr. S. Lu, Dr. D. M. Lyster, Mr. S.W.T. Mak, Dean M. P. Marchak, Dean B. C. McBride, Dr. J. A. McLean, Mr. W. B. McNulty, Dr. A. G. Mitchell, Ms. E. Onno, Dr. L. Paszner, Mrs. S. K. Prpic, Miss C. L. Rankel, Dr. P. Resnick, Dean J. F. Richards, Dean P. B. Robertson, Mr. A. J. Scow, Dean N. Sheehan, Dr. C. E. Slonecker, Mr. M. Sugimoto, Dr. R. C. Tees, Mr. G. A. Thom, Mr. L. Waldman, Miss R. Walia, Dr. D. A. Wehrung, Dr. R. M. Will, Dr. D. Ll. Williams, Ms. N. E. Woo.

Regrets: Chancellor L. R. Peterson, Mr. S. Alsgard, Mr. D. A. Anderson, Dr. A. P. Autor, Mr. J. A. Banfield, Dean C. S. Binkley, Mr. R. Bush, Dr. D. G. A. Carter, Professor E. A. Carty, Dr. T. S. Cook, Dr. K. Dawson, Mr. N. A. Davidson, Dr. G. W. Eaton, Dr. A. J. Elder, Dean M. J. Hollenberg, Dr. M. Isaacson, Mr. J. Jacob, Dr. M. M. Klawe, Dr. S. C. Lindstrom, Dr. H. McDonald, Dean J. H. McNeill, Dean A. Meisen, Dr. R. J. Patrick, Ms. B. M. Peterson, Professor R. S. Reid, Mr. M. M. Ryan, Dr. G. G. E. Scudder, Dean C. L. Smith, Dr. L. de Sobrino, Dr. L. J. Stan, Miss S. Sterling, Dr. W. Uegama, Dr. A. Van Seters, Dr. J. Vanderstoep, Dr. J. M. Varah, Dr. W. C. Wright, Jr.

Call to Order

Minutes of the Previous Meeting

Dr. Hamilton
Dr. Cherry

}

That the minutes of the sixth regular meeting of Senate for the Session 1991-92, having been circulated, be taken as read and adopted.

Carried.

Chairman's Remarks and Related Questions

Chairman's Remarks and Related Questions

BIOMEDICAL RESEARCH CENTRE

President Strangway stated that a decision had been reached in connection with the Biomedical Research Centre and that in the fairly near future a recommendation would be coming forward to Senate.

LABOUR DISPUTE

President Strangway informed Senate that discussions were continuing between the University administration and the mediator, and between the mediator and the unions. He stated that it was his hope that there would be a resolution to the matter in the near future, and said that he would welcome comments from members of Senate.

Professor Resnick commented on the strike situation. He referred to a letter signed by approximately 80 faculty members which addressed some of the issues. He recognized that the floor of Senate was not where labour negotiations should be discussed but wished to express his concerns about the situation. He appealed to the University and the unions to make every effort to reach an amicable settlement in the very near future.

Senate agreed to allow a representative of CUPE 2950 to speak on the labour dispute. He voiced concerns with respect to strike-breaking and to the salary settlements that had been offered by the University, particularly with regard to pay equity. In response, President Strangway stated that he was unaware that strike-breaking was going on. With regard to salary settlement, President Strangway pointed out that these concerns should be addressed at the negotiating table.

Senate Nominating Committee Membership

In accordance with established procedures, the following vacancies on the Nominating Committee were declared as of April 1, 1992:

- Ms. K. Bentsen - student representative
- Mr. L. Waldman - student representative

Members were informed that a call for nominations to fill these vacancies would be sent to all members of Senate, and that nominations would remain open until the April 22, 1992 Senate meeting. If more than two nominations are received an election will be held at the April meeting.

Reports of Committees of Senate

ADMISSIONS COMMITTEE

Dr. Will, Chair of the Committee, presented a report on a proposed enrolment quota for new students entering the B.Sc. (Agr.), and a proposal from the Faculty of Law to admit up to 10 students per year on a half-time basis.

FACULTY OF LAW

The following proposal had been circulated:

A limited number of students are permitted to complete the LL.B. degree on a half-time basis, subject to the following conditions:

1. Students applying in the regular, discretionary, or Native categories shall be eligible to apply for half-time study, and shall be considered under the same criteria as full-time students in those categories.
2. This half-time category is not a general part-time program. Students must satisfy the Committee that they have special needs due to factors such as family responsibilities, financial hardship, health problems or physical disabilities.

3. A half-time student shall register for half of the normal course load of full-time students, and shall complete the full requirements for the degree in no more than six academic years of attendance.
4. The maximum number of half-time spaces in First Year shall be ten.
5. Students who have completed First Year on a half-time basis may apply to complete second and/or third year on a half-time basis, upon meeting the special needs criteria.
6. Half-time students may transfer to full-time status provided that they have met the academic requirements up to the relevant date.
7. Full-time students in good standing may, for compelling personal reasons, be permitted by the Admissions Committee to transfer to the half-time program for an appropriate period of time. However, the maximum number of students in any part-year of the half-time program shall not exceed ten.
8. Half-time students are expected to attend classes, complete class work and sit examinations in the same manner as full-time students. While efforts will be made to accommodate half-time students in course selection, such students will require sufficient flexibility to meet class requirements."

The Committee recommended approval of the proposal, and further recommended:

- i) that the first paragraph of the Calendar statement "Admission Requirements" (p.175) be extended to include the sentence "A limited number of students are permitted to enrol in the LL.B. degree program on a half-time basis," and that appropriate editorial changes be made in other sections of the Calendar to reflect the possibility of pursuing the LL.B. degree on a half-time basis; and
- ii) that the number of permitted half-time admissions into the first year of the LL.B. program be included and identified in the enrolment quota for first year presented to Senate annually for approval.

*Dr. Will
Professor Bryden*

}

*That the proposal of the Faculty of Law to
admit up to 10 students per year on a half-time
basis be approved.*

Carried.

In response to a query, Professor Bryden stated that this was a first measure but that the Faculty hoped to be able to admit more than 10 students on a half-time basis eventually. However, matters such as accreditation from the Law Society had to be looked into before any further expansion could be considered.

Dr. Will stated that the Committee had been assured that admission on a half-time basis would be implemented fairly, and that there would be no allocation of places until all the applications had been carefully considered.

The motion was
put and carried.

FACULTY OF AGRICULTURAL SCIENCES

The Committee recommended approval of an enrolment quota of 150 new students in the first year of the B.Sc. (Agr.) program. It was stated in the material circulated that there is not presently an admission quota in place for this program. Following a decade of declining admissions to first year, the number of students admitted to first year doubled last year (95 vs. 48). In light of a reduction in the admission quota for first year Science, and because the first year of the B.Sc. (Agr.) program is very similar to the first year Science program there exists the potential for a substantial number of students to appear in first year of the B.Sc. (Agr.) program. There is a capacity to accommodate some growth in the B.Sc. (Agr.) program but the Faculty wishes to control that growth in relation to

resources available to provide high quality instruction in the first and subsequent years of the program.

Dr. Will
Dean Richards

}

*That an enrolment quota of 150 new students
in the first year of the B.Sc. (Agr.) program be
approved.*

Carried.

TRIBUTES COMMITTEE

Memorial Minute

The following memorial statement had been prepared in accordance with the custom of Senate, in recognition by the University and Senate of the late John E. A. Parnall.

IN MEMORIAM

JOHN E. A. PARNALL (1914-1992)

No organization as complex as The University of British Columbia could conduct its affairs efficiently without the assistance of competent and loyal support staff. Jack Parnall provided both leadership and dedication to one of the most essential elements of the university structure, the Office of the Registrar. In innumerable ways he touched the lives of every student, every faculty member and every administrator in this university. He performed his duties conscientiously and efficiently, and always in a manner which earned him the respect of all who knew him or knew of him.

Jack Parnall was born in 1914, and educated in Victoria. He attended Victoria College and earned a B.A. from UBC in 1935 and a B.Ed. one year later. After serving as meteorological officer in World War II, and completing an M.A. degree in mathematics from the University of Toronto, Mr. Parnall began a thirty year career as a teacher in the subject field he loved.

His teaching career included high schools in Abbotsford, Esquimalt and Victoria and as a lecturer in the Department of Mathematics at this university. He was appointed Associate Registrar in 1951 and succeeded C. B. Wood as Registrar in 1957. He continued to teach mathematics until 1975, however, when he reluctantly surrendered to the demands of his office. His success as a teacher was widely known throughout the student body and could be measured by standing room only in his lectures.

Jack Parnall was a professional in every aspect of his work. He held offices in the Canadian Association of University Registrars, The Pacific Association of Collegiate Registrars and Admissions Officers, as well as numerous government advisory bodies. He represented the university at both the Association of Universities and Colleges of Canada and the Commonwealth Association of Universities. He also found time to serve the wider community as a member of the Board of the B.C. Yukon Division of CNIB.

But it was the way in which he carried out his duties as Registrar which earned Jack Parnall the esteem of the entire university community. He became the final and essential source of authority of all the policies and procedures that sustained the academic enterprise. No matter how complex the problem or how frustrating it was for the committee which was charged with solving it, Jack Parnall always found the answers. His diplomatic skills were famous and matched only by his patience and good humour.

No member of the university community knew more students, more faculty or more support staff. In every case his interest in their welfare was sincere and unreserved. It was written at the time of his retirement:

"If Jack were to leave only one reminder of his years at UBC, it would be his warm and human approach to everyday student problems. For this alone he will be remembered by countless grateful students and sometimes frustrated faculty."

It is appropriate that the Senate, a body to which he gave 22 years of wise and essential counsel, should record its appreciation of Jack Parnall at this meeting.

To his beloved wife Edna, and to others of his surviving family, the Senate of The University of British Columbia extends its deepest sympathy.

Dr. Dennison
Dean Goldberg

}

That the memorial statement for John E. A. Parnall be spread on the minutes of Senate and that a copy be sent to the relatives of the deceased.

Carried.

FACULTIES OF AGRICULTURAL SCIENCES AND ARTS

School of Family and Nutritional Sciences

A proposal that the administrative responsibility for the School of Family and Nutritional Sciences be transferred from the Faculty of Arts to the Faculty of Agricultural Sciences had been circulated.

It was stated in the material circulated that the School provides instruction toward the degrees of B.Sc. in nutritional sciences, B.Sc. (Dietetics), B.H.E., and B.A. in family science; plus M.Sc. and Ph.D. degrees in human nutrition; and M.A. in family studies.

An accreditation review recommended that the dietetics program be transferred to a science-based Faculty. An academic review subsequently supported that recommendation and further recommended that the nutrition program be similarly transferred. The academic review also considered possible alternative administrative locations for the other components of the School. After extensive discussion within the School, and between the School and Deans of Arts, Agricultural Sciences and Pharmaceutical Sciences, the current faculty expressed their preference for transfer to the Faculty of Agricultural Sciences.

The Faculty of Agricultural Sciences and the School now collaborate in the delivery of nutritional sciences, and students in other School programs take courses in departments in the Faculty of Agricultural Sciences. The Faculty and the School are

also involved in the delivery of professional programs which offer opportunities for closer collaboration. No curricula or program changes are proposed at this time. However, other recommendations of the Review Committee will be considered by the Faculty of Agricultural Sciences in the future.

Dean Marchak

Dean Richards

}

That the administrative responsibility for the School of Family and Nutritional Sciences be transferred from the Faculty of Arts to the Faculty of Agricultural Sciences.

Carried.

FACULTY OF GRADUATE STUDIES

Revised Calendar statement on "Faculty as Graduate Students"

The following revised Calendar statement on "Faculty as Graduate Students" had been circulated (addition in **bold**):

The Faculty of Graduate Studies does not **normally** accept, as graduate students seeking an advanced degree at this University, members of the full-time teaching staff of The University of British Columbia. **In exceptional circumstances, however, a faculty member may, with the approval of the Dean of the Faculty in which the teaching appointment is held, the Dean of the Faculty of Graduate Studies, and the President, be admitted to a graduate program in some department or school completely separate from the one in which the teaching appointment is held. Doctoral students accepted under these provisions will be required to take leave of absence from their teaching positions until Admitted to Candidacy.**

It was stated in the material circulated that the current Calendar statement prohibits full-time teaching staff of the University becoming graduate students. The intent of

this rule seems to be to prevent conflicts of interest or perceived conflicts of interest in assuring that graduate students are not evaluated differently because they are simultaneously colleagues.

This problem is clearly far less if the person is a faculty member in one unit and a student in a totally different unit, and this is recognized already in PeB-19 of the University's Policies and Procedures (also the Faculty's Policy 9.1) which provides for a mechanism, in exceptional circumstances, for faculty members to take leaves or become part-time while pursuing graduate degrees in other departments.

The Calendar currently makes no mention of this possibility, and it is not widely known. The Calendar statement is seen to be discriminatory towards faculty members who have limited mobility to go away to do graduate degrees elsewhere. To make the possibility of exceptions more accessible, it is proposed that the Calendar statement be modified.

Dean Grace
Dr. Tees

}

*That the revised Calendar statement on
"Faculty as Graduate Students" be approved.*

Carried.

Graduate Exchange Agreement between The University of British Columbia, McGill University and the University of Toronto

A proposal to establish a Graduate Exchange Agreement between The University of British Columbia, McGill University, and the University of Toronto, had been circulated. It was stated in the material circulated that the three universities, being

English-speaking research-intensive universities of Canada, wish to facilitate exchange of graduate students for scholarly work and to take advantage of special facilities and courses which are found at each of the three. This agreement will provide a simple mechanism for students from each of the three universities to work at or take courses at the other two universities without having to pay extra fees.

It is agreed that each university, whenever feasible, will allow a graduate student in good standing from one of the other two universities to register as an exchange, visiting or special graduate student at the other university without paying fees at the institution being visited, except for student activity fees. Courses taken will be credited at the home institution and may amount to no more than 40% of the total program requirements. The exact implementation and percentage will vary with the policies of each university. The intention is to have roughly equal flows of students to and from each of the universities; the flows will be monitored and checked periodically to verify that, averaged over several years, they are equitable.

A simple form would be drawn up and used in each of the universities. To be accepted, four signatures would be required: (1) by the Departmental Graduate Advisor or Chair at the home university certifying that the student is in good standing and has the permission of the department; (2) by the Graduate Dean at the home university affirming that the student is in good standing, and approving the exchange; (3) by the Chair of the department being visited certifying that the department is willing to have the student as a visitor; (4) by the Graduate Dean at the university being visited

Other business

confirming the university's willingness to accept the student. Where courses are taken, arrangements for transfer credit will be made between the two Registrar's Offices.

<i>Dean Grace</i>	}	<i>That the Graduate Exchange Agreement</i>
<i>Dean McBride</i>		<i>between The University of British Columbia,</i>
		<i>McGill University, and the University of</i>
		<i>Toronto be approved.</i>

Carried.

Speaking in support of the proposal, Dr. Birch informed Senate that an initiative was also underway with the University of Montreal at both the graduate and undergraduate level.

Other business

STUDENT SENATORS

On behalf of Senate, President Strangway expressed thanks and appreciation for the contributions made by those students who were attending their last Senate meeting. Students were requested to continue to serve on committees until replacements are approved by Senate.

ASSISTANT SECRETARY OF SENATE

On behalf of the student senators, Mr. Brian Goehring expressed thanks and appreciation to Fran Medley and asked that it be recorded in the minutes.

POSITION OF STUDENTS IN CASE OF A STRIKE

The following guidelines on the position of students in case of a strike were circulated at the meeting:

- I. Students who do not cross picket lines
 - a) Students who choose not to cross a picket line as a matter of conscience must inform the Dean of the Faculty in which they are registered either in person, by telephone or by letter that they will not be attending classes or writing examinations; otherwise it will be assumed that they will be attending and writing. They will be responsible for fulfilling course requirements and, insofar as possible, they will be evaluated on the basis of the work they are judged to be able to do under the circumstances.

Other business

- b) A student who misses an essential component and/or a scheduled examination as a result of refusing to cross a picket line as a matter of conscience may be expected to attend a make-up session and/or write an examination scheduled in a supplementary examination period.

II. Classes or Examinations not held because of a Strike

1. Students unable to fulfill course requirements as a result of the strike:

A student who, as a consequence of the strike, is unable to fulfill course requirements, e.g. because the strike has made it impossible to obtain necessary and unique library materials, is responsible for informing the instructor or, if the instructor is absent, the Head of the Department or the Dean of the Faculty.

2. Evaluation of student performance:

- a. Faculty will attempt to examine or otherwise evaluate students according to the normal evaluation plan for the course.
- b. If classes are not held, students will be evaluated on the readings or other sources for which they could reasonably be expected to be responsible, but will not be evaluated on material which would have been available only in cancelled classes.

For examination purposes, therefore, students may be responsible for:

- (i) the required readings for the entire course; (ii) the material presented in classes (lectures, seminars, laboratories, etc.) prior to the strike; (iii) the material presented in classes not affected by the strike (should there be periods in which some parts of the campus are struck and not others).

3. If examinations are cancelled:

If there were a minor disruption in the schedule, an attempt would be made to modify the examination schedule in order to hold all examinations close to their scheduled time and, if that were impossible, an attempt would be made to provide an evaluation without a final examination.

III. Providing information and reassuring students

It is important that you anticipate the possibility of a strike and do your best to reassure students. Faculty should, therefore, ensure that:

- a) students have a clear and up-to-date course outline in which required readings are identified;
- b) students realize they are responsible for having access to the required textbook(s);
- c) students know where the department office is so that they can check for the posting of information on classes cancelled or otherwise interrupted;
- d) evaluation of student performance at the onset of a strike is complete, up-to-date and available to the Department Head.

Dr. Birch stated that the University was very cognizant of the tremendous pressures that a labour dispute places on students as well as on faculty and staff. In anticipation that the University might not be able to avert a labour dispute, the following statement

Other business

had been included in the correspondence dated February 28, 1992 circulated to all faculty members: "...If a strike should occur, it should be remembered that strikes are legal and that members of the University community are free to follow their conscience in deciding whether or not they wish to cross picket lines. Staff members' and students' decisions must be respected. The intent of this letter is to encourage you to provide reassurance to your students and to ensure that you are able to evaluate their work fairly and assign them grades for their courses."

One of the attachments to that correspondence was the material circulated at the meeting outlining procedures for students who do not cross picket lines. Dr. Birch stated that the student senators had suggested to him that these administrative guidelines might have more academic status if they were endorsed by Senate. He had therefore brought the material to Senate for its consideration. But, since the guidelines were now in effect, he felt that it would be difficult to amend them. However, if Senate wished to endorse the guidelines, subject to review by a committee such as the Committee on Academic Policy, suggestions related to the application of the guidelines could be considered.

Dr. Birch said he wished to emphasize that the right of faculty members and students to follow their conscience must be respected. In cases where the actions of a faculty member had been interpreted as coercive, intimidating, or directive, the University had sought to find out the basis for such actions and to ensure that it is not repeated. He stated that where there are large numbers of faculty and students, there is always the potential for misunderstanding, as well as the potential for individual

Other business

initiative which might not be in line with a set of guidelines agreed to by the Deans. He stressed that it was tremendously important that added pressure not be placed on the students beyond that which they experience as a natural outcome of a labour dispute.

Miss Carole Forsythe, student senator, noted that in previous labour disputes, there had not been a policy on the position of students in case of a strike, and thanked the administration for producing one on this occasion. However, the student senators were worried about what was going to happen to students because the policy was a little too general and somewhat ambiguous. During a brief discussion of a proposed motion, Senate agreed to waive the requirement of notice of motion. Miss Forsythe subsequently moved the following motion:

*Miss Forsythe
Mr. Lau*

}

Be it resolved that Senate respect the right of students to follow their conscience in deciding whether or not to cross the picket lines in the current labour dispute with the University;

furthermore, be it resolved that all students unable to fulfil course requirements as a result of the labour dispute with the University shall be referred to the policy statement entitled "Position of Students in Case of a Strike" submitted by Vice-President Birch;

furthermore, be it resolved that the Academic Policy Committee be requested to recommend a detailed policy to Senate regarding the academic position of students in future labour disputes with the University.

Speaking to the motion, Miss Forsythe explained that some professors were telling students that if they did not cross picket lines and attend classes they would be assigned a failing grade for the course, which was contrary to the policy circulated.

Adjournment

Miss Lahey asked for clarification of the last sentence of item I.(a) which states: "...They (students) will be responsible for fulfilling course requirements and, insofar as possible, they will be evaluated on the basis of the work they are judged to be able to do under the circumstances." She stated that some professors were saying that students are responsible for the material if the lecture is held. Dr. Birch responded that students will not be responsible for material that is uniquely available in lectures that they have not attended either by virtue of the class being cancelled or by their respecting a picket line. He stated that it was very difficult to find wording to cover all eventualities.

After further
discussion the
motion was put
and carried.

Adjournment

The meeting adjourned at 9.15 p.m.

Next Meeting

The next regular meeting of Senate will be held on Wednesday, April 22, 1992.