Enrolment Services
Senate and Curriculum Services
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Vancouver Senate

MINUTES OF MARCH 22, 2006

Attendance

Present: President M. C. Piper (Chair), Dr. A. McEachern (Chancellor), Vice-President L. A. Whitehead, Dr. P. Adebar, Mr. B. Ahmadian, Dr. B. Arneil, Mr. B. Aujla, Dr. J. D. Berger, Dr. G. Bluman, Dean M. A. Bobinski, Dr. P. T. Brady, Dr. J. Brander, Mr. E. Cheung, Dr. L. Chui, Ms. J. Collins, Dr. E. Dean, Dr. J. Dennison, Ms. G. Eom, Dr. D. Fielding, Dr. C. Friedrichs, Ms. M. Friesen, Mr. C. Funnell, Dean N. Gallini, Mr. T. Gerschman, Principal J. H. V. Gilbert, Ms. T. Gillespie, Mr. C. L. Gorman, Dr. S. Grayston, Dr. L. Gunderson, Dr. P. G. Harrison, Associate Vice-President J. Hutton, Dr. R. Irwin, Dean M. Isaacson, Dean *pro tem*. M. Isman, Mr. J. Jawanda, Mr. R. Lowe, Dr. M. MacEntee, Dr. P. L. Marshall, Dr. A. McAfee, Dr. W. McKee, Dr. D. McLean, Ms. L. McLean, Mr. W. McNulty, Mr. J. Mergens, Dean D. Muzyka, Ms. I. Noohi, Dr. D. Paterson, Dean J. Saddler, Dr. J. Sarra, Ms. E. Segal, Associate Vice-President & Registrar B. J. Silzer (Secretary), Dr. B. Stelck, Dr. S. Thorne, Dean R. Tierney, Dr. M. Upadhyaya, Dr. R. Wilson, Dr. R. A. Yaworsky, Dean E. H. K. Yen, Mr. D. Younan, Dr. J. Young.

Regrets: Dr. N. Banthia, Prof. C. Boyle, Dr. H. Burt, Dr. W. Dunford, Dr. W. Fletcher, Dr. I. Franks, Ms. E. Gibson, Dean F. Granot, Dr. R. Helsley, Dean *pro tem*. G. Ingram, Dr. J. Johnson, Ms. W. King, Dr. S. B. Knight, Dr. B. S. Lalli, Dr. P. Orchard, Dr. P. Potter, Ms. C. Quinlan, Mr. B. Simpson, Dean R.Sindelar, Dr. D. Steyn, Dean G. Stuart, Mr. M. Tung, Dr. D. Weary, Dr. R. Windsor-Liscombe.

Recording Secretary: Ms. L. M. Collins.

Call to Order

Senate Membership

DECLARATION OF VACANCY

The Secretary declared a vacancy for one faculty representative from the Faculty of Commerce and Business Administration to replace resigning Senator Dr. Daniel Granot.

Minutes of the Previous Meeting

Dean Isaacson
Ms. Eom
} *That the minutes of the meeting of February 22, 2006 be adopted as circulated.*

Carried.

Business Arising From the Minutes

CENTRE FOR GLOBAL TRANSPORTATION STUDIES

Referring to p. 05-06 - 78 of the Minutes of Senate, Dr. MacEntee reminded members of Senate that he had requested that the proposal to establish a Centre for Global Transportation Studies be forwarded to the Interim Budget Committee for review prior to implementation. There was discussion about whether the Chair would accept a motion to amend Senate's approval of the Centre to make implementation contingent upon Budget Committee review. In response to a request from Interim Budget Committee Chair Dr. Brander, Dean Isaacson agreed to forward a copy of the proposal to the Interim Budget Committee.

Remarks from the Chair and Related Questions

PRESIDENT DESIGNATE DR. STEPHEN TOOPE

President Piper referred to the recent announcement that Dr. Stephen Toope was to become UBC's 12th President, effective July 1, 2006. Speaking on behalf of the University community, President Piper extended warmest congratulations and welcome to Dr. Toope and expressed appreciation to the Board of Governors for making the appointment unanimously. Dr. Toope had visited both the Vancouver and Okanagan campuses on March 22, the day of the announcement.

Remarks from the Chair & Related Questions, continued

Principal Gilbert
Mr. Gorman } *That Senate record its appreciation for the exceptional job done by the Presidential Search Committee in selecting Dr. Toope as UBC's next President.*

Carried.

NOBEL LAUREATE DR. CARL WIEMAN

The President drew attention to the recent announcement that Dr. Carl Wieman, winner of the 2001 Nobel Prize in Physics, had accepted a UBC faculty appointment effective January 1, 2006. In addition to his impressive research acumen, Dr. Wieman was known for his exceptional dedication to teaching and had received many teaching awards. Dr. Wieman's faculty colleagues at both campuses had expressed excitement about this news.

INAUGURAL COUNCIL OF SENATES MEETING

The President reported that the Council of Senates had held its first meeting on March 17, 2006 in Vancouver. The President described the meeting as an exciting historic event. The Council planned to meet four times per year, and both Senates could expect regular reports about decisions taken by the Council.

At its first meeting, the Council had approved its own rules and procedures, interim elections regulations, and an affiliation agreement with the En'owkin Centre.

ALUMNI EVENTS AND TRIP TO OTTAWA

The President described recent successful alumni events and a President's Circle event for donors in Toronto. The President also travelled to Ottawa to meet with members of the federal government to discuss federal support for research activities. President Piper described these meetings as very productive.

STUDENT SENATORS

The President presented certificates of appreciation for Student Senators completing their terms on March 31, 2006. President Piper acknowledged their dedication to the governance of UBC as an institution, one of the most important aspects of participating in the University community. The following students received certificates:

Mr. Edward Cheung;
Mr. Birinder (Sunny) Aujla;
Ms. Jennifer Collins;
Ms. Ida Noohi;
Ms. Elizabeth Segal;
Ms. Lianne McLean;
Mr. Cameron Funnell;
Mr. Diaa Younan;
Mr. Jasdeep Jawanda;
Mr. Tommy Gerschman;
Mr. Michael Tung;
Mr. Bijan Ahmadian;
Ms. Torill Gillespie;
Ms. Emma Gibson.

The Secretary noted that Mr. Philip Orchard and Ms. Gina Eom had been reelected to Senate for the 2006/07 term.

From the Board of Governors

Vice-President Whitehead confirmed that the Board of Governors had accepted the recommendations of Senate in approving the following items:

1. Senate Meeting of November 16, 2005
    - Curriculum from the Faculty of Graduate Studies;
    - Change in Name for the BC Research Institute for Children and Women's Health;
    - Establishment of the Chair in Wood Building Design and Construction; the Canadian Cancer Society Research Chair in Primary Prevention of Cancer; and the University of British Columbia Chair in Patient Safety.

From the Board of Governors, continued

2. Senate Meeting of December 14, 2005

- New Awards;
- Curriculum from the Faculties of Applied Science, Arts, Commerce & Business Administration, Dentistry, and Graduate Studies.

3. Senate Meeting of January 25, 2006

- Department of Dermatology and Skin Science;
- Change in Name for the Centre for Women's Studies and Gender Relations.

COMMUNICATIONS BETWEEN SENATE AND THE BOARD OF GOVERNORS

Vice-President Whitehead reported that was in discussion with the Senate Agenda Committee about the optimal procedure for reporting matters from the Board to Senate. He noted that he, as Vice-President, Academic, had an official role in submitting certain Senate items to the Board of Governors for approval. Dean Isaacson indicated that the Agenda Committee would report on Board/Senate communications at the April meeting.

MASTER OF FOOD SCIENCE

Vice-President Whitehead reported that the Agenda Committee had requested information about the status of one particular item: the Master of Food Science. The Vice-President confirmed that the program had been approved by the Board of Governors after considerable discussion. The President and Vice-President had indicated to the Board of Governors that Senate was considering issues related to student recruitment by third parties. Although the program was approved by the Board, Vice-President Whitehead had decided not to proceed with the Master of Food Science for the 2006-2007 academic year because the program could not operate without the third-party recruiter.

Admissions Committee

Dr. Berger presented the reports, as Chair of the Committee.

CALENDAR CHANGES ON ADMISSIONS

Note: The full text of this report is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.

The Committee had circulated the following proposals:

1. Bachelor of Education (Secondary) Business Education Program: change to admission requirements;
2. Bachelor of Education (Modern Languages Concentration and Major): addition of Korean as an acceptable discipline for admission to the Elementary option and to the Secondary Teaching Field requirements;
3. Applicants following the American secondary school curriculum: addition of SAT 1 or ACT + Writing as a requirement for admission.

Dr. Berger
Dean Tierney } *That the admissions proposals be approved as circulated.*

Carried.

NEW EXCHANGE PARTNERSHIP AGREEMENT

The Committee had circulated for information a summary of a new student mobility agreement with the University College London.

INTERIM REPORT ON THIRD-PARTY STUDENT RECRUITMENT

Senate received for information the following interim report on third-party student recruitment. Dr. Berger stated that the Committee was to deliver its final report in May 2006.

Interim Report on Third-Party Student Recruitment

Guidelines are being developed by a Subcommittee of the Senate Admissions Committee.

Subcommittee Members:

Admissions Committee, continued

Dr. Barbara Arneil, Associate Professor, Political Science

Dr. James Berger (Chair), Associate Head/Professor, Zoology

Mr. Mark Crosbie, Legal Counsel, Office of the University Counsel

Dr. Tim Durance, Professor and Director of Food, Nutrition and Health, Faculty of Land and Food Systems

Dr. Michael MacEntee, Professor, Dentistry

Mr. Brian Silzer, Associate Vice-President and Registrar, Enrolment Services

Dr. Don Wehrung, Executive Director, International Student Initiative and Professor, Sauder School of Business

Summary

The subcommittee received its charge from the Senate: to investigate third party recruiting, develop a recommendation on the use of third part recruiters, and provide guidelines for the use of third party recruiters at UBC.

The subcommittee met monthly during January, February and March, 2006. Input was requested from Dr. Craig Klafter, Associate Vice President, International, and Ms. Jenny Phelps, Director, Student Academic Services, Faculty of Graduate Studies.

Three options were initially discussed:

a. UBC should not employ third-party agents (for degree programs)
b. UBC may employ third-party agents (for degree programs), with constraints
c. UBC should invest in opening offices on the ground in a desired market area.

In the course of their deliberations, the subcommittee decided to reject option "a" on the grounds that third party recruiting can be a useful and efficient tool in the internationalization of the campus.

Option "c" was rejected as well, on the grounds that UBC does not have the resources (human, legal, or financial) to invest in opening offices across the world.

The subcommittee recommends option "b" above. It was felt that the use of third party recruiters for degree programs could be explored on a program-by-program basis as long as consideration was given to the challenges of this type of business relationship with outside parties.

Guidelines were developed with the following goals in mind:

- to protect and promote UBC's reputation worldwide,
- to minimize foreseeable risks in dealing with third party recruiters,

Admissions Committee, continued

- to protect any individual degree program from becoming dependent on an individual recruiter for its viability, and
- to protect students from unscrupulous recruiting practices.

The subcommittee's guiding principle was the definition of UBC's relationship with the recruiting agency. The recruiting agency's role is to

- introduce UBC programs to interested students,
- advise students of UBC's acceptance criteria,
- arrange contact between UBC staff and the potential applicants.

A preliminary set of general guidelines were developed with that definition in mind. However, the Senate Admissions Committee decided that further discussion should take place with Enrolment Services staff and with the Faculty of Graduate Studies. There remain a variety of unresolved policy issues related to the implementation of the proposed guidelines for undergraduate and graduate student recruiting. Thus, the Senate Admissions Committee asks that the presentation of the final recommendations be deferred to the May meeting of Senate.

Respectfully submitted,

James D. Berger

Chair, Admissions Committee

Agenda Committee

Dean Isaacson presented the reports, as Chair of the Committee.

REFERRALS TO THE COUNCIL OF SENATES: ADJUSTMENTS TO THE RULES AND PROCEDURES OF SENATE

The Committee submitted the following report.

The Agenda Committee has been advised by the University Counsel that the Senate's proposal to have the Council of Senates' Rules and Procedures drafted in such a way that prohibits matters to be considered by the Council of Senates unless a Senate refers them with a supermajority conflicts with the powers of the two Senates under the *University Act*. As such, a restriction of this nature can only be put into place by a provision being added to the Senate's Rules and Procedures.

Although we note that the requested supermajority in the report was three-quarters (3/4), we recommend to Senate that the supermajority in the Senate's rules be two-thirds (2/3) in concordance with the general provision in Robert's Rules that a standing rule (including one requiring 3/4) can be suspended by a 2/3 vote, and thus a 3/4 requirement for anything in those Rules is superfluous.

Agenda Committee, continued

We further recommend that such a requirement upon the Senate would only be fair if the Okanagan Senate established a similar rule in due course. As such, the following amendment to the Rules and Procedures of Senate is proposed, with the proviso that the requirement for the Okanagan Senate to take the same action not take effect until the adjournment of the March meeting of Senate:

New Sections under 3.7:

1. To refer any matter to the Council of Senates requires a vote of 2/3rds in the affirmative of those present and eligible to vote. This section shall have no effect unless the Okanagan Senate establishes and maintains a rule to the same effect.
2. Sections 3.5.4 and 3.5.5 notwithstanding, no motion to refer any matter to the Council of Senates may be considered by Senate unless notice of motion has been made at the previous meeting of Senate.
3. If notice of motion to refer to the Council of Senates has been made under Section 2, the Agenda Committee shall be responsible for considering and making a recommendation to the Senate by its next meeting on the disposition of the motion, except in such cases where notice of motion is given by a committee of Senate.

Dean Isaacson
Principal Gilbert } *That the Rules & Procedures of Senate be amended as proposed by the Agenda Committee.*

DISCUSSION

There was discussion about the effective date for the proposed changes. Dean Isaacson stated that the approval of the changes would not prevent Senate's consideration of an item later on the present meeting agenda. There was consensus that any motion to refer a matter to the Council of Senates would require a two-thirds majority in the affirmative to carry, effective immediately.

The motion was put and carried.

Agenda Committee, continued

SYSTEM-WIDE ACADEMIC POLICY DEVELOPMENT

See also 'Appendix A: System-Wide Academic Policy Development.'

The Committee had circulated a joint Okanagan-Vancouver report that proposed a process for creating and revising academic policy in a multi-campus system without frequent referral of matters to the Council of Senates. Dean Isaacson stated that it was preferable in most cases for the two campuses to agree on common policy, but that there would be cases where separate policies were desirable. The proposed process saw discussion taking place at the Senate Committee level. The Committee recognized that the creation of separate policies in some areas, e.g., policies that would require the development of a new Student Information System, would have significant resource implications.

Dean Isaacson
Principal Gilbert

That the report on System-Wide Academic Policy Development be adopted; and

That such adoption be subject to the adoption of the Report by the Okanagan Senate.

DISCUSSION

In response to a question from Dr. McAfee, Dean Isaacson stated that minor differences of opinion between the two campuses could be resolved at the Senate Committee level. Failing such resolution, a Senate could opt to refer a matter to the Council of Senates for decision. Principal Gilbert stated that, once an item was referred to the Council of Senates, Councillors would expect each other to consider the best interest of the system as a whole, rather than the needs of one campus.

The motion was put and carried.

Agenda Committee, continued

STUDENT REPRESENTATIVE TO THE VANCOUVER SENATE FROM THE FACULTY OF EDUCATION

Note: The full text of this proposal is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.

The Committee had circulated a proposal to add the following text to the Regulations for Student Elections to Governing Bodies:

> That in the event of the vacancy of the student senator from Education, that the senate permit an elected student from the Faculty of Education will serve as interim student senator from education until the next student senator from education is elected;
>
> And that the name of the interim senator be given to senate by the Education Student Association in May of the previous Academic Year in the event that the Education Student Association expects a vacancy for the remainder of the term of office.

Dean Isaacson
Mr.Brady
} *That Senate approve the proposed changes to the Regulations for Student Elections to Governing Bodies.*

Carried.

STATUS REPORT ON ISSUES OF BROAD ACADEMIC INTEREST

Dean Isaacson gave a brief status report on the collection of items of broad academic interest by the Agenda Committee for future discussion at a meeting of Senate. Dean Isaacson reminded Senators that this process had been first proposed by the Senate Review Committee. The Agenda Committee had been delighted to receive approximately 10 submissions, and was in the process of assessing the topics and considering whether to refer them to a Committee for some preparatory work prior to Senate discussion. Examples of topics were funding for doctoral students and the future of interdisciplinarity at UBC.

Curriculum Committee

As Chair of the Committee, Dr. Marshall presented a proposal to reactivate and modify a master's degree program.

Dr. Marshall
Dean Isaacson

That the Senate approve the re-activation and change in program to the Master of Engineering in Clinical Engineering program in the Faculty of Applied Science.

DISCUSSION

In response to a question from a Student Senator, Dean Isaacson confirmed that the program would focus on practical applications.

The motion was put and carried.

Elections Committee

APPEAL DISPOSITION

Note: The full text of this report is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.

As Chair of the Elections Committee, Dean Bobinski had circulated for information the Committee's reasons for decision with respect to an appeal of the 2006 Election of the Student Representatives to the Board of Governors.

Student Awards Committee

NEW AWARDS

Please see also 'Appendix B: New Awards.'

Student Awards Committee, continued

As Chair of the Committee, Dr. Bluman had circulated a list of new awards.

Dr. Bluman
Dr. Marshall
} *That the awards listed be accepted and forwarded to the Board of Governors for approval, and that letters of thanks be sent to the donors.*

Carried.

Tributes Committee

As Chair of the Committee, Dr. Thorne presented the reports.

CANDIDATES FOR EMERITUS STATUS

The Committee recommended the following candidates for emeritus status:

- Ms. Clarissa Green: Associate Professor Emerita of Nursing;
- Dr. Barbara Ann Hilton: Professor Emerita of Nursing;
- Dr. Carolyn E. Johnson: Assistant Professor Emerita of Audiology & Speech Sciences;
- Dr. Moritaka Matsumoto: Associate Professor Emeritus of Art History, Visual Art and Theory.

Dr. Thorne
Dr. R. Harrison
} *That Senate accept the recommendation of the Tributes Committee with respect to emeritus status.*

Carried.

MEMORIAL MINUTE FOR DR. WILLIAM A. WEBBER

The Committee had circulated the following memorial minute.

WILLIAM A. WEBBER, MD, FRSPC, LLD (hon.)

Bill Webber was a unique and special colleague. He was associated with UBC for 55 years as a student, faculty member, Dean, Associate Vice-President and Professor Emeritus. Bill was an outstanding student in the Faculty of Arts and Sciences and Medicine. Following his graduation from Medicine in 1958 and an internship at the Vancouver General Hospital, he did a two-year postdoctoral research program in Renal Physiology at Cornell Medical School. In 1961 he returned to UBC as an Assistant Professor in the Department of Anatomy. His career focused on teaching, research and administration. He taught Microscopic Anatomy, the

study of Histology, for 44 continuous years to medical, dental and graduate students. He was a popular and highly respected teacher and mentor to the first-year students and a great role model as a scholar, friend and compassionate human being.

Bill's administrative leadership surfaced in 1968 when he became President of the Faculty Association, and expanded in 1971 when he became the Associate Dean of Medicine. Six years later he was appointed Dean of Medicine and served in that capacity for 13 years. The Faculty of Medicine doubled in size in its student enrolment, faculty and physical facilities during his tenure as Dean. His leadership and administrative talents were outstanding, and he guided the Faculty to a prominence of excellence in Canada. In 1990 he was appointed Associate Vice-President for Faculty Relations, and served in that capacity for six years. During this time he also served as the Coordinator for the Health Sciences for three years and continued his full teaching load in the Department of Anatomy.

Bill retired in 1999 and became associated with the Association of Professors Emeriti. He served on the Executive Committee and became President in 2003. UBC was a major part of Bill Webber's life. He was involved with many areas of campus life, including serving on Senate from 1966 to 1975 as both a Faculty and Joint-faculties representative and as an ex-officio member as Dean from 1977 to 1990. He further contributed to the governance of the University by serving as an elected Faculty representative on the Board of Governors for three years from December 1974 to July of 1977 when he resigned upon appointment as Dean of Medicine. He was involved in several areas of student extracurricular activities including athletics, social activities and professional development. Bill was also active in his professional community, in Provincial medical affairs and commissions, and as a national leader in Medical Education and Training Programs. He was a remarkable man and a beloved friend and colleague to numerous faculty, staff and students. He will be sorely missed and long remembered on the Campus and in the community.

Bill is survived by his wife of 48 years, Marilyn, and their three children: Susan, Eric and Geordie and their families, including seven grandchildren.

Dr. Thorne
Mr. Gerschman

That the Memorial Minute for Dr. William A. Webber be entered into the Minutes of Senate and that a copy be sent to the family of the deceased.

Carried.

UBC Degrees for OUC Graduates: Referral to the Council of Senates

Ms. McLean had circulated a discussion paper containing the recommendation that Senate refer to the Council of Senates the matter of the granting of UBC degrees to graduates of Okanagan University College that had been approved in principle by the Okanagan Senate on February 17, 2006.

In response to Ms. McLean's discussion paper, the Agenda Committee had undertaken consultation with the Policies and Procedures Committee of the Okanagan Senate and had circulated a report for the information of Senate about the background and context for the Okanagan Senate decision.

The President, as Chair of Senate, requested advice from Senate about whether Senate should entertain a motion to refer the matter to the Council, particularly in light of the policies Senate had approved earlier on the agenda regarding referrals to the Council of Senates and System-Wide Academic Policy Development. Citing the document on System-Wide Policy Development, which stated that the Chair of Senate may invite a representative from the other Senate when a system-wide matter is discussed, President Piper expressed concern that she had not yet had the opportunity to invite Acting Deputy Vice-Chancellor Dr. Richard Tees to speak to the matter. President Piper expressed the opinion that it would be important for the Vancouver Senate to hear Dr. Tees' perspective before taking a decision on referral, and asked Senate to consider delaying consideration of the item until the April 2006 meeting.

Dean Isaacson expressed concern about setting a precedent for referrals to the Council by one Senate or the other. He urged Senate to be cautious in considering whether to make a referral, and agreed with the President that it would be wise to seek input from a representative of the Okanagan Senate before proceeding.

UBC Degrees for OUC Graduates: Referral to the Council of Senates, continued

Mr. Mergens pointed out that there were members of the Okanagan Senate present, including Dean Isaacson. President Piper agreed, but reiterated the importance of the particular viewpoint of the Acting Deputy Vice-Chancellor. Dean Muzyka and Principal Gilbert concurred with the President.

In response to a request by Ms. Eom, President Piper confirmed that it would be appropriate to invite Ms. McLean to attend the meeting of Senate at which this item was to be discussed if Ms. McLean were no longer a member of Senate when the new term for Student Senators began on April 1, 2006.

After considering the discussion, the President requested that the item be postponed to the April 19, 2006 meeting of Senate. **Senate acquiesced without challenge.**

Other Business

IMPLEMENTATION OF REVIEW OF SENATE RECOMMENDATIONS

Mr. Brady reminded Senators that almost one year had passed since the Senate Review Committee had delivered its recommendations, and that several Committees and individuals had since been assigned responsibility for implementation. He requested a status report on implementation of the recommendations at the April 19, 2006 meeting of Senate. President Piper requested that the Agenda Committee consider Mr. Brady's request in preparing the following meeting agenda.

Adjournment

There being no further business, the meeting was adjourned. The following regular meeting of Senate was scheduled for 7:00 p.m. on Wednesday, April 19, 2006.

APPENDIX A: SYSTEM-WIDE ACADEMIC POLICY DEVELOPMENT

This is a joint report of the Okanagan Policies and Procedures Committee and the Vancouver Agenda Committee for the consideration of both Senates. It has been prepared in anticipation of the ongoing development and modification of many academic policies by either or both Senates, bearing in mind that some policies may be common to both campuses whereas others may not.

The two committees jointly recommend each Senate's respective approval of this report. Each Senate's approval will be subject to the approval of the other Senate.

BACKGROUND

UBC's transition from a single-campus, single-Senate university to a dual-campus university with two Senates and a Council of Senates has raised many questions regarding the development and modification of academic policies at the two campuses, and the extent to which these may be common to both campuses or may differ from one campus to the next.

In this document, "policy" refers to various academic matters that fall under the jurisdiction of the Senates such as:

- Admissions criteria and related practices
- Curricula, programs and degrees
- Grading systems and related practices
- Course crediting and contact hour regulations
- Graduation requirements and approval of degree recipients
- The naming and powers of academic units, including faculties, schools, departments, colleges, centres, and institutes
- Student awards criteria, and approval of individual awards
- Criteria relating to honorary degree recipients and emeritus faculty, and approval of individual recipients
- Academic Year, including term dates, withdrawal dates, and examination dates.

It is noted that Faculty-specific policies are excluded from current consideration, although the designation of those policies that may or may not be Faculty-specific is also a matter for Senate consideration.

As each Senate develops and amends policies, it is appropriate that the two Senates reach a common understanding of the corresponding principles and procedures. This report is intended to provide a framework for such considerations.

PRINCIPLES

The following principles are proposed:

Appendix A: System-Wide Academic Policy Development, continued

1. Although common policies are preferred to the extent possible for reasons of uniformity, cohesiveness and administrative efficiency, each Senate may wish to develop or amend policies reflecting the needs and environment of its own campus.
2. Consistent with the recommendations of the two campus-based ad hoc Committees to Consider the Establishment of the Council of Senates, it is preferred that referrals to the Council of Senates be minimized, and that any differences of opinion with respect to policies at both campuses are resolved at the level of the committees of the two Senates, or by the two Senates themselves.
3. Each Senate recognizes the jurisdiction of the other Senate with respect to the approval of academic policies at that campus, but nevertheless may raise matters with the other Senate, either through committee consultation or through a referral to Council, if it views that there may be implications of a particular policy approval on the UBC system.
4. Since different policies at each campus may have administrative and/or budgetary implications, the Registrar should be consulted on those policies that may not be approved jointly by both Senates.

PROCEDURES REGARDING NEW OR AMENDED POLICIES

Reflecting the above principles, the following are proposed procedures relating to the development or amendment of academic policies. It is expected that these procedures will evolve with time and experience, but these appear to be a reasonable starting point.

1. A policy is normally initially developed or amended in draft form by a Senate committee. That committee will determine whether or not the policy in question may possibly be system-wide.
2. Where a new or amended policy may be system-wide, a draft policy statement is normally sent to the corresponding committee of the other Senate for consultation and for that committee's consideration with respect to its own Senate. As well, the Registrar would be consulted because of possible administrative and/or budgetary implications. Various procedures may be used to facilitate this consultation and collaboration. This process may result in the following:
   a. a joint report from the two committees may be developed;
   b. each committee may develop a separate report;
   c. one committee may elect not to pursue the matter.

   Case (a). In the case of a joint report, this is sent to both Senates for approval, without amendment. Each Senate may: (i) approve the report, without amendment and subject to the approval of the other Senate; (ii) refer the report back, with reasons, for further consideration; or (iii) may reject the report with respect to implementation on its own campus.

   Case (b). In the case of two separate reports, each Senate may consider the relevant report in the usual way: (i) approve the report, with or without amendments;

(ii) refer the report back for further consideration, with reasons; or (iii) reject the report.

Case (c). In the case of one report proceeding to a single Senate, that Senate may consider the report in the usual way.

It is noted that policies in effect prior to December 2005 apply to UBC O, unless otherwise specified by the IAGB or the Okanagan Senate. A Senate committee may bring forward an amendment to such policies at any time, and if the policy may possibly be system-wide, then it would consult with its counterpart committee to consider the matter.

Notwithstanding the various outcomes indicated above, each Senate may elect to refer a matter to the Council of Senates associated with the approval of a policy by the other Senate. To assist in the matter of referral to the Council of Senates matters that have been considered by the other Senate, the following additional aspects are proposed:

1. Each Senate should have timely access to the other Senate's minutes. This will normally be facilitated by the agenda of all Senate meetings making reference to the other Senate's website that contains minutes and materials.
2. It is intended that the Rules and Procedures of each Senate be modified to anticipate referrals to the Council of Senate by a Senate. These should reflect Principle 2 above, whereby referrals to the Council of Senates are minimized, and should not be undertaken in a spontaneous or trivial manner. Reflecting this, it is intended that any matter intended for referral not coming from a committee of Senate should first be directed to the Agenda / Policies and Procedures Committee for consultation with its counterpart, consideration and reporting back to its Senate at the next meeting of Senate. The Chair of Senate may invite a representative of the other Senate to be present and speak to the matter. Subsequently, there would be a motion to refer to the Council, and the corresponding vote to refer will require a 2/3 majority of those present and eligible to vote.

Finally, to assist in maintaining clear records of policy development, the Secretariat to the Senates shall maintain a list of all policies, including an indication of those that are common and those that differ at the two campuses.

The Committee is grateful to Lisa Collins for her contributions to this report.

Respectfully submitted,
Michael Isaacson
Chair, Agenda Committee

APPENDIX B: NEW AWARDS

AMERICAN Concrete Institute, B.C. Chapter Award: A $1,000 award is offered by the American Concrete Institute, B.C. Chapter to a student entering fourth year in Civil Engineering or a graduate student in Civil Engineering who has shown interest and academic achievement in concrete materials and structures. Candidates are required to provide to the Department Scholarship Chair by May 30 a five hundred word essay on future trends in concrete materials and structures, as well as one supporting reference letter from either a faculty member or work supervisor in the concrete or related industry. The award is made on the recommendation of the Department of Civil Engineering and, in the case of a graduate student, in consultation with the Faculty of Graduate Studies. (First award available for the 2006/07 Winter Session)

Gail BELLWARD Scholarship in Pharmaceutical Sciences: Scholarships, totalling $1,000, have been endowed by alumni and friends of Gail Bellward for undergraduate and graduate students in the Faculty of Pharmaceutical Sciences. The awards are made on the recommendation of the Faculty. (First award available for the 2006/07 Winter Session)

George Bror BOVING Memorial Prize in Botany: A $500 prize has been endowed by Denise M. Fiala in memory of her father, George Bror Boving, for an outstanding student in Botany. A native of Sweden and a McGill graduate (B.S.A.1916), George Boving joined UBC's Agronomy Extension Department in 1918. His examination results in Botany as an undergraduate reflected his life-long love of this subject and, from 1949 until his retirement, he served as head gardener at UBC's Botanical Garden. The award is made on the recommendation of the Department of Botany. (First award available for the 2005/06 Winter Session)

CANFOR Corporation Scholarship in Forestry: A $1,150 scholarship is offered by CANFOR Corporation to an outstanding undergraduate student in the Wood Products Processing Program. Preference is given to students who have graduated from secondary schools located outside the Greater Vancouver Regional District and the Capital Region District. The award is made on the recommendation of the Faculty of Forestry. (First award available for the 2006/07 Winter Session)

COSMOS International Graduate Travel Award: A $5,000 travel award has been endowed by Dr. Daniel Pauly and The University of British Columbia for a deserving international graduate student who needs support for research or field work to be conducted in their region or country of origin. In adjudicating the award, first preference is given to students associated with the UBC Fisheries Centre, second preference to students in resource management, third preference to students in zoology, and fourth preference to those in forestry. The award is made on the recommendation of the UBC Fisheries Centre in consultation with the Faculty of Graduate Studies. (First award available for the 2006/07 Winter Session)

Karen HAWKINS Memorial Scholarship in Education: A $1,000 scholarship to honour the memory of Karen Lynn Nimmo Hawkins has been endowed by her family, friends and colleagues for students in

Appendix B: New Awards, continued

the Faculty of Education. Karen was an outstanding educator and inspirational leader with remarkable abilities to empower her students to discover, develop and share their unique talents. The award is made on the recommendation of the Faculty. (First award available for the 2005/06 Winter Session)

William and Nona HEASLIP Leadership Award: Two awards of $15,000 each are offered by Bill and Nona Heaslip to undergraduate students entering their second year of study in the Faculty of Arts. In selecting recipients, consideration is given to financial need, strong academic performance (minimum 70% average), and community involvement. The award is renewable for an additional two years or until a first undergraduate degree is obtained (whichever is the shorter period). Candidates interested in this award should contact the Dean of Arts' Office for information. The awards are made on the recommendation of a selection committee within the Faculty of Arts. (First awards available for the 2007/08 Winter Session)

Harry L. KOSTMAN Memorial Entrance Scholarship in Commerce: A $5,000 scholarship has been endowed by Mrs. Henrietta Kostman and her daughter, Judith Kostman, in honour of the 75th anniversary of Harry L. Kostman's (B.A.1930) graduation from UBC. Born and educated in Vancouver, Mr. Kostman was the first in his family to receive a university degree. He opened his first retail store in Vancouver in 1935 and was the founding president of Sally Shops, a ladies' retail clothing store, which later expanded into a national company. The scholarship is awarded to an outstanding student who is a Canadian citizen entering first year in the Sauder School of Business. The scholarship is renewable for a further three years, subject to the student maintaining scholarship standing in a full-time B.Com. Program. (First award available for the 2006/07 Winter Session)

LAW Foundation Award: Awards totalling $100,000 are offered by the Law Foundation of British Columbia to undergraduate students in the LL.B. Program, with $40,000 of the total allocated to students entering first year, $30,000 to students entering second year and $30,000 to students entering third year. Up to 20 percent of the first-year support may be allocated to discretionary applicants and aboriginal students. The awards, adjudicated on the basis of financial need and academic merit, are made on the recommendation of the Faculty of Law in consultation with the Office of Student Financial Assistance and Awards. The maximum level of support to any one recipient of an award from this fund may not exceed $2,500 per academic year. (First awards available for the 2005/06 Winter Session)

George W. LEROUX Memorial Scholarship: Scholarships totalling $20,000 have been endowed through a bequest by Georgia Michele Leroux for students in the Faculty of Medicine who have demonstrated an interest in and an aptitude for the field of surgery. The awards are made on the recommendation of the Faculty. (First awards available for the 2006/07 Winter Session)

Ian ROBERTSON Thunderbird Swimming Award: One or more awards, which may range from a minimum of $500 each to the maximum allowable under athletic association regulations, are offered to outstanding members of the Thunderbird Swim Team in any year of study. Awards are made on the rec-

ommendation of the President's Athletic Awards Committee for students who have demonstrated leadership skills and maintained good academic standing. (First award available for the 2006/07 Winter Session)

Peter SCHAUB CHSPR Memorial Award: A $500 award has been endowed in memory of Peter Schaub by the Centre for Health Services and Policy Research, with supplemental contributions from friends and colleagues. The award is given to an undergraduate student with good academic standing in the Department of Geography who has demonstrated advanced skills in cartography and geographic information systems as well as a talent for the creative visualization of spatial data. Preference is given to candidates who have shown a commitment to using geographic data to improve the human condition in fields such as health, social conditions, early childhood education or related areas. The award is made on the recommendation of the Department. (First award available for the 2005/06 Winter Session)

Barbara SCHRODT Award in Human Kinetics: A $1,000 award has been endowed by Barbara Schrodt for an undergraduate student entering the second, third or fourth year in the School of Human Kinetics, with preference for a student who has been an outstanding playing member of a women's field hockey team at UBC and is taking courses related to teaching physical and health education. If, in any year, there is no student who fulfills the preferred criteria, the award is given to a student who is an outstanding playing member on any women's athletics team. The award is made on the recommendation of the School in consultation with the Intercollegiate Coordinator, Department of Athletics. (First award available for the 2006/07 Winter Session)

UNIFEED Graduate Fellowship: Two fellowships of $20,000 each are offered by the Unifeed Division of Agricore United to graduate students with thesis research projects associated with dairy cattle. The awards are restricted to Canadian citizens or Permanent Residents and are made on the recommendation of the Faculty of Land and Food Systems, in consultation with the Faculty of Graduate Studies. (First awards available for the 2006/07 Winter Session)

UNIVERSITY of British Columbia Medal in Food, Nutrition and Health: A medal is awarded annually to the student standing at the head of the graduating class in the Bachelor of Science (Food, Nutrition and Health). The award is made on the recommendation of the Faculty of Land & Food Systems. (First award available for the 2005/06 Winter Session)

WYETH Consumer Healthcare Leadership Award in Dentistry: A $500 award and a plaque are offered by Wyeth Consumer Healthcare to a student graduating from the D.M.D. Program in the Faculty of Dentistry. In addition to academic merit, consideration is given to leadership skills, involvement in student affairs and/or commitment to community service. The award is made on the recommendation of the Faculty. (First award available for the 2005/06 Winter Session)

WYETH Consumer Healthcare Leadership Award in Pharmacy: A $500 award and a plaque are

Appendix B: New Awards, continued

offered by Wyeth Consumer Healthcare to a student graduating from the B.Sc.P. Program in the Faculty of Pharmaceutical Sciences. In addition to academic merit, consideration is given to leadership skills, involvement in student affairs and/or commitment to community service. The award is made on the recommendation of the Faculty. (First award available for the 2005/06 Winter Session)

Previously-Approved Awards With Changes in Terms or Funding Source:

Awards 01783 - British Columbia Dental Association Award (revised description): A $5,000 award is offered by the British Columbia Dental Association to a fourth year student who has achieved high academic standing (top third of class) and demonstrated outstanding leadership and community service. Candidates must be current members of the Association. The award is made on the recommendation of the Faculty of Dentistry.
How amended: This award was formerly a $500 graduating prize for a student member of the donor's organization, based strictly on the candidates' academic record over the four-year D.M.D. program. The donors have increased the value tenfold to $5,000 and have converted the former prize to a service award, based on leadership and community service, as well as good academic standing. The name of the organization has changed from the Association of Dental Surgeons of B.C. to the B.C. Dental Association.