

# THE UNIVERSITY OF BRITISH COLUMBIA



## Vancouver Senate Secretariat

Senate and Curriculum Services

Enrolment Services

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## VANCOUVER SENATE

### MINUTES OF MAY 17, 2005

#### Attendance

**Present:** President M. C. Piper (Chair), Vice-President, Academic & Provost L. A. Whitehead, Dr. P. Adebar, Mr. R. Affleck, Mr. B. Ahmadian, Mr. B. Aujla, Dr. B. Bemmels, Dr. J. D. Berger, Mr. P. T. Brady, Dr. J. Brander, Dr. L. Brinton, Dr. J. Carolan, Mr. E. Cheung, Ms. G. Eom, Dr. D. Fielding, Ms. M. Friesen, Mr. C. Funnell, Dean N. Gallini, Mr. T. Gerschman, Ms. E. Gibson, Principal J. H. V. Gilbert, Dr. D. Granot, Dean F. Granot, Dr. L. Gunderson, Mr. S. Haffey, Dr. R. Harrison, Dean J. Hepburn, Associate Vice-President J. Hutton, Dr. R. Irwin, Dean M. Isaacson, Dr. J. Johnson, Dr. S. B. Knight, Dr. B. S. Lalli, Dr. V. LeMay, Ms. D. Loo, Dr. M. MacEntee, Dr. P. L. Marshall, Ms. L. McLean, Mr. W. B. McNulty, Dean D. Muzyka, Ms. I. Noohi, Mr. P. Orchard, Dean M. Quayle, Mr. J. Rogers, Dr. H. J. Rosengarten, Dean J. Saddler, Ms. E. Segal, Dr. C. Shields, Associate Vice-President & Registrar B. J. Silzer, Dr. R. C. Tees, Dr. J. Thompson, Dean R. Tierney, Mr. M. Tung, Mr. D. Verma, Dr. R. A. Yaworsky, Dean E. H. K. Yen.

**By Invitation:** Dean Emeritus P. T. Burns; Dr. A. Kindler, Associate Vice-President, Academic Planning; Dr. G. Poole, Director, Centre for Teaching & Academic Growth; Mr. W. Sudmant, Director, Planning & Institutional Research.

**Regrets:** Chancellor A. McEachern, Dean M. A. Bobinski, Prof. C. Boyle, Dr. M. A. Cameron, Ms. J. Collins, Dr. E. Dean, Dr. J. Dennison, Ms. T. Gillespie, Dr. P. G. Harrison, Mr. J. Jawanda, Dr. R. Kerekes, Ms. P. Liu, Mr. T. P. T. Lo, Mr. R. Lowe, Dr. K. MacQueen, Dr. P. Mosca, Dr. D. Paterson, Ms. C. Quinlan, Dr. B. Rodrigues, Dr. A. Rose, Dr. J. Sarra, Dean R. Sindelar, Dr. B. Stelck, Dr. D. Steyn, Dean G. Stuart, Dr. S. Thorne, Dr. H. van Vuuren, Dr. R. Wilson, Dr. R. Windsor-Liscombe, Mr. D. Younan.

**Recording Secretary:** Ms. L. M. Collins.

## **Call to Order**

### **Minutes of the Previous Meeting**

<i>Dr. Rosengarten</i>	}	<i>That the Minutes of the Meeting of April 20, 2005 be adopted as circulated.</i>
<i>Dr. Gilbert</i>		

Carried.

## **Remarks from the Chair and Related Questions**

### **PRESIDENT MARTHA C. PIPER**

President Piper spoke about her recent decision to step down as President, effective June 30, 2006, following nine years in the position. The President remarked that it had been a wonderful privilege to serve the University, particularly during a period of remarkable growth through the emergence of Trek 2000, Trek 2010, and UBC Okanagan. In order to dispel rumours, the President assured members of Senate that she was not ill and indicated that she had no plans to either stand for election to a political office or for appointment as president of another institution. The President stated that she was a firm believer in renewal and was hopeful that the next President would contribute a fresh perspective along with energy and commitment. The President expressed gratitude for the many messages of support she had received.

### **MAY 2005 CONGREGATION**

President Piper reminded members of Senate that the May 2005 Congregation was set to begin on Wednesday, May 23, 2005. A total of 23 ceremonies were to be held over six business days. The President encouraged all members of Senate to attend at least one of the ceremonies in support of the graduates and their families.

### **Members of Senate Attending Their Last Meeting**

President Piper presented each of the following members of Senate, who were to complete their respective terms on Senate on August 31, 2005, with a certificate in recognition of their service to the University.

- Dr. Brian Bemmels;
- Dr. James Brander;
- Dr. Laurel Brinton;
- Dr. Maxwell Cameron;
- Dr. James Carolan;
- Dr. David Fielding;
- Dr. Daniel Granot;
- Dr. Lee Gunderson;
- Mr. Sean Haffey;
- Dr. Rita Irwin;
- Dr. Richard Kerekes;
- Dr. Valerie LeMay;
- Mr. Timothy P. T. Lo;
- Dr. Paul Mosca;
- Dr. Brian Rodrigues;
- Mr. Jim Rogers;
- Dr. Ann Rose;
- Dr. Herbert J. Rosengarten;
- Dr. Carolyn Shields;
- Dr. Richard C. Tees;
- Dr. James Thompson;
- Dr. Hennie Van Vuuren;
- Mr. Des Verma.

Mr. Verma stated that he had very much enjoyed his time as a Convocation Senator. He recalled having served on a variety of Committees, including the Curriculum Committee, the Nominating Committee, the Tributes Committee, and the Student Appeals on Academic Discipline Committee. He thanked President Piper for her energetic leadership. President Piper thanked Mr. Verma and all of the departing Senators, noting that their time and commitment constituted a major gift to the University.

On behalf of Senate, Dean Isaacson expressed appreciation to President Piper for her work in support of the Senate and the University. Members of Senate responded with a standing ovation in honour of the President.

### **Candidates for Degrees**

<i>Dean Muzyka</i>	}	<i>That the candidates for degrees and diplomas, as approved by the Faculties and Schools, be granted the degree or diploma for which they were recommended, effective May 2005, and that the Registrar, in consultation with the Deans and the Chair of Senate, be empowered to make any necessary adjustments.</i>
<i>Dean Granot</i>		

Carried.

### **Admissions Committee**

Dr. Rosengarten presented the reports, as Chair of the Committee.

### **ENGLISH LANGUAGE PROFICIENCY TESTS**

The Committee had circulated a proposal to modify the Calendar entry on 'English Language Proficiency Tests' to update the name of the Certificate of English Language (formerly Academic English Program Certificate) and to correct an associated footnote.

<i>Dr. Rosengarten</i>	}	<i>That Senate approve the proposed modifications to the Calendar entry on 'English Language Proficiency Tests.'</i>
<i>Dr. Knight</i>		

Carried.

### **INTERNET-BASED TOEFL**

The Committee had submitted a list of revised Test of English as a Foreign Language (TOEFL) scores. Dr. Rosengarten explained that the changes were necessary due to the introduction of the Internet-Based TOEFL test. While the Faculty of Graduate Studies published overall TOEFL minima, departments were entitled to set a minimum score on

a given component of the test, or a higher overall score. There were several corrections to the circulated list:

- Landscape Architecture, Computer-Based Test: correct to read 233;
- Pathology & Laboratory Medicine, Paper-Based Test: correct to read 577;
- Pathology & Laboratory Medicine, Computer-Based Test: correct to read 233;
- Soil Science, Paper-Based Test: correct to read 577.

*Dr. Rosengarten*  
*Seconded*

}

*That Senate approve the proposed Calendar  
entry on Internet-Based TOEFL.*

### Discussion

Dr. Gunderson expressed concern about the use of the TOEFL for admissions purposes. He expressed support, however, for the approach used by Cellular & Physical Sciences, which included evaluating applicants' English abilities over the phone. Dr. Gunderson invited Cellular & Physical Sciences to contact the Department of Language & Literacy Education for information about how to make this telephone interview an even more useful tool.

The President recognized Mr. Kevin Keystone, a student guest who requested to speak to the matter. Mr. Keystone spoke against raising TOEFL scores, stating that the rationale was not convincing. Mr. Haffey spoke against using the TOEFL test to identify and exclude borderline applicants, and encouraged departments to look for more appropriate methods.

The motion was  
put and carried.

### EXCHANGE PARTNERSHIP WITH SAN DIEGO STATE UNIVERSITY

The Committee had circulated information about a new student exchange partnership agreement between the UBC First Nations Studies Program and the San Diego State University Department of American Indian Studies.

## **Agenda Committee**

### **STATUS OF FACULTIES**

Dr. Rosengarten presented the following report, on behalf of the Committee.

The *University Act* has been amended so that, effective September 1, 2005, the University will continue to be a single corporate entity, but will be composed of the Board of Governors, the Chancellor, the convocation, the UBC Okanagan Senate, the UBC Vancouver Senate, the Council of Senates, and the Faculties.

Section 3.1 of the *University Act* as amended provides that the Board of Governors must specify the parts of the University for which the UBC Okanagan Senate will have responsibility for academic governance and powers under section 37 of the Act.

The Board of Governors is expected to pass a Resolution establishing Dual-Campus Faculties, which will be Faculties associated with both UBC Okanagan and UBC Vancouver, but having a UBC Okanagan Division and a UBC Vancouver Division. The establishment of Dual-Campus Faculties by the Board will require a recommendation from both the UBC Okanagan Senate and the UBC Vancouver Senate.

In the near term, the Faculty of Applied Science is the only Faculty that is planning to offer programs at both campuses, to have faculty members employed at both campuses, and to have students registered in programs at both campuses.

*Dr. Rosengarten*  
*Dean Isaacson*

}

*That a recommendation be forwarded to the Board of Governors that the existing Faculty of Applied Science become a "Dual-Campus Faculty" effective July 1, 2005.*

Carried.

### **Appeals on Academic Standing Committee**

As Chair of the Committee, Dr. Rosengarten had circulated the following report for information.

## REPORT TO SENATE ON ACTIVITIES, JUNE 2004-MAY 2005

As its name indicates, this Committee hears appeals against decisions by Faculties that affect a student's academic standing. The Committee may allow an appeal if it believes "that the decision has been arrived at through improper or unfair procedures, and that as a result a wrong decision on the merits has or may have been arrived at" (UBC *Calendar* 2004-05, p.47). The Committee has no jurisdiction where the sole question raised in an appeal turns on the Faculty's exercise of academic judgment. The decision of the Committee is final.

Since June 2004, the Committee has received twelve appeals, of which four were allowed, three were dismissed, one was withdrawn during the hearing, two are still in process, and two were withdrawn to be dealt with by the Faculties concerned before the hearing.

### *Appeals allowed*

--The Committee agreed with a student that his final grade had been unfairly lowered by the instructor's deduction of marks from a group presentation because the other students in the appellant's group had failed to participate; in other words, the student had been penalized for circumstances beyond his control.

--The Committee allowed an appeal by a student who felt that his standing of W ("Withdrawn") in a course should be changed to D ("Deferred") to allow him to write a make-up final exam. The Committee recognized that the student had been extremely fairly treated by the Faculty, which had given the student frequent academic concession and accommodation in the past; however, the Committee felt that there were insufficient grounds to withhold the right to sit the final examination on this occasion.

--The Committee allowed an appeal by a student against a fail standing assessed in a course practicum. The student argued that she had not received adequate supervision, and that she had not been fairly assessed by her instructor. She had taken the course again, passing the second time; the remedy she sought was to have the fail standing expunged from her transcript. The Committee agreed, noting a lack of documentation on the Faculty's part and failure by the Faculty to follow its own published procedures governing supervision of students in a practicum.

--The Committee agreed with a student that his marks should be recalculated because of an evident failure by the Faculty to ensure reasonable distribution of grades across sections in a multi-section course. The grades in the student's section were notably lower than those in two sections taught by another instructor; the Faculty agreed that the discrepancy warranted attention, and promised closer monitoring of grades in the future. The Faculty also conceded that the student's

original appeal had received insufficient consideration by his department and by the Faculty, largely because of a lack of established appeal procedures.

*Appeals dismissed*

--The Committee dismissed an appeal by a student to have W standing in two courses changed to adjudicated passes, or to D standing, on the grounds that the Faculty had not provided adequate support for his academic needs during the TA work stoppages at the beginning of 2004. The Committee found that the Faculty had provided acceptable alternatives during the strike, and acted reasonably in granting the student W standing.

--The Committee dismissed an appeal by a student who had been required to withdraw from a graduate program because of consistently low grades in required courses. The student argued that more consideration should have been given to his personal difficulties. The Committee found that the disciplinary Faculty and the Faculty of Graduate Studies had already taken account of the student's circumstances and granted academic concession on several occasions, extending the student's registration in the program despite his weak performance. The Committee agreed that his continuing failure to achieve the minimum required for continuation left the Faculties no choice but to ask him to withdraw.

--A student who needed only three more credits to graduate appealed against his Faculty's decision not to grant an adjudicated pass in a summer course. The student maintained that he had failed the course because of difficult family circumstances, and asked for academic concession on these grounds. The Committee felt that the Faculty had not acted improperly; rather, the student had failed to present the Faculty with necessary information in a timely fashion, to assist the Faculty in making its decision. While rejecting the appeal, the Committee reminded the Faculty that it (the Faculty) always retains the discretion to award an adjudicated pass, irrespective of decisions by the Committee.

*Conclusion: Some Matters of General Concern*

As we observed in our report to Senate last year, the Faculties are sometimes lax, inconsistent, or careless in the application of the rules and regulations governing such matters as disciplinary procedures, grading systems, and supervision of students. Though the Faculty may have reason to believe that a student's final grade is an appropriate reflection of the student's performance, procedural errors may lead to unfairness, or the appearance of unfairness, and give the student reasonable grounds for appeal. The Committee urges on faculty members the importance of following due process in all matters relating to student assessment in essays, quizzes, and examinations. This includes maintaining scrupulous records of course requirements, grade schemes, and student performance. Students should be clearly informed about course requirements and the assignment of marks at the beginning of a course, and instructors should not make arbitrary changes in such matters mid-way through the course.



Faculties and departments should be familiar with the University's published regulations governing requirements for continuation or graduation and for appeal of academic decisions, and should draw these regulations to the attention of students. Appeals must be handled fairly, expeditiously, and in accordance with any published procedures. Some Faculties are well organized in this regard; others, it would appear, act on an ad hoc basis, and while attempting to act fairly, give the appearance of arriving at their decisions in an arbitrary or inconsistent manner. Faculties should establish firm and consistent appeal procedures; this would ensure that students receive fair treatment without prejudicing the right of faculty members to set academic standards and determine appropriate methods of assessment.

### **Budget Committee**

As Chair of the Committee, Dr. Adebar had circulated the following report for information.

#### **2004-2005 SENATE BUDGET COMMITTEE REPORT MAY 2005**

The mandate of the Senate Budget Committee (SBC) is to meet with the President to assist in the preparation of the University budget, and to provide advice and report to Senate on academic planning and priorities as they relate to the preparation of the budget.

It is tradition for SBC to present an annual report to Senate during the May meeting. The following is a brief summary of the main topics discussed by SBC this year:

#### ***Funding for the Library***

At the May 2004 meeting, Senate passed a motion that SBC meet with the university administration to discuss increases in funding to the University Library to enable the Library to meet the increased demands upon its collections and services; and that the Committee inform Senate of the outcome of these discussions. SBC invited the University Librarian, Catherine Quinlan, to make a presentation on library funding. Issues discussed include how UBC Library compares to other members of the Association of Research Libraries (ARL) in terms of library acquisitions as a percentage of university revenues, acquisitions as a percentage of research dollars, operating expenditures, volumes per faculty and volumes per student. The Librarian presented a specific recommendation that the three-year goal of the library be to rank in the top 20 of ARL libraries, and that the increase in base budget funding required to attain the goal is \$1.6M per year for the next three years. Committee discussion involved various measures of library excellence, including the quantity of print and electronic collections. Discussions about funding for the library are on-going.

### ***Contracting Out of Renovation Work***

At the request of SBC, personnel from Land & Building Services gave a presentation and answered questions on the process and budget implications of contracting out renovation work over \$50,000. The history leading up to the current process and the cost savings that result from the current process were two of the issues discussed. The SBC committee members were generally supportive of the current process, but raised a number of concerns regarding Project Management costs at UBC (see section below).

### ***Project Management at UBC***

As a follow-up to the Contracting Out discussion, personnel from the Project Services group of Plant Operations were invited to give a presentation and answer questions on construction management of renovation and restoration-related projects. Issues raised by SBC include typical soft costs (management fees, consultant fees, contingency, levies, etc.) as a proportion of total project costs, and whether the soft costs are reasonable and provide value to the campus. The committee was generally satisfied with the information provided, and was pleased with the priority given by the Project Services group to ensuring satisfaction of clients - primarily academic units.

### ***Student Financial Aid***

Brian Sullivan, VP Students, presented a report on Student Financial Support for 2004-05. About 6000 students receive merit-based support from GPO totaling \$24.9M, about 3000 students receive need-based support from GPO totaling \$11.5M, and about 9700 students receive government loans totaling \$83M. The scheme for limiting the maximum bursary support per student has changed. Previously, the maximum bursary was a fixed dollar amount that was larger if a student had dependants. Now students are provided with bursary support for all unmet need beyond a program specific deductible. For example, the deductible is \$5,350 per term for Dentistry students, \$2,850 per term for Medicine students and \$200 per term for undergraduate and research-based graduate students. Deductibles are needed because of the significant difference between total available funding and total assessed need of all students. Compared to last year, the average bursary award increased from \$3350 to \$3700, while the number of eligible students remained about the same.

### ***Financial Implications of Eliminating Mandatory Retirement***

At the request of SBC, the VP Academic & Provost made a presentation to SBC on the financial implications of eliminating mandatory retirement. There are currently no plans to eliminate mandatory retirement at UBC, and the issue of whether it may be possible in the future was not discussed. The major factors influencing cost are the difference between average starting salary of faculty, and average salary of faculty at age 65 (normally referred to as turn-over savings), the

additional years beyond age 65 that faculty would remain at UBC, and what contribution the university would make to the faculty member's pension plan after age 65. The conclusion was that the cost varies depending on the assumptions that are made.

### ***Multi-Year Cumulative Budgets***

In recent years, budget discussions at UBC have primarily been in terms of incremental changes to the University budget. This approach has the advantage of simplifying the numbers to allow easier understanding of budget decisions by the university community. The SBC requested further details of the University budget including the cumulative change in budgets of units over a number of years, and was provided with the GPO annualized budget from fiscal 2000/01 to fiscal 2003/04 broken down by departments. Over this period, the total GPO budget increased 34% from about \$370M to \$495M, while the percentage increase in budgets of the VPs, Faculties, and Departments varied greatly. The members debated what level of detail SBC should review the university budget, and agreed that it needs to be at least at the level of VP and Faculties; and should include both incremental budget changes in the current year, and cumulative multi-year budgets.

### ***Budget Summary Book***

The university administration is currently working on publishing a Budget Summary Book that will contain detailed budget information by VP and Faculty. The document will contain budget details by fund, information on UBC capital projects, and background information on such aspects as government funding, tuition, enrolment, fundraising, investment income, etc. SBC commends the administration on this initiative.

### ***2005-06 Budget Submissions from Ancillary Units***

The SBC annually reviews the operating budgets and business plans of the ancillary units. To date, the following ancillaries have made their annual presentation to SBC: from VP Students - Housing & Conferences, Athletics & Recreation; from VP Administration & Finance (AVP Business Operations) - Bookstore, Food Services, and Parking.

### ***2005-06 UBC Budget***

The UBC Budget is the main topic of discussion for SBC, and the President provided a budget update at every meeting.

The University recognized early on that the cost of new commitments for 2005/06 (annualization of 2004/05 costs, new academic programs, salary and benefit increases, utility increases, and the cost of maintaining new space) would exceed new revenues by about \$30M.

The University Presidents Council of BC (TUPC) made a budget submission to the provincial government in October 2004 that requested additional system-wide funding of \$15M to support new growth, and \$35M for inflationary pressures. UBC's share was expected to be about \$25M.

Tuition increase scenarios considered by the university ranged from 0% to 12%. The university learned during the provincial government's throne speech in February 2005 that tuition increases are to be capped at inflationary levels.

The university calculated that \$37M in additional funding is required in 2005/06 for UBC Vancouver: \$15M for new students/programs, \$14M for inflationary increases, and \$8M for increased expenses carried forward from 2004/05. The \$14M inflationary increases include \$5.5M for faculty salaries, \$1.5M for salaries of AAPS members, \$3.0M for benefits, \$3.0M for space maintenance, and \$1.0M for utilities.

While the university has not yet received its official funding letter from the provincial government, it has confirmed \$22.3M in new revenue: \$19.8M in additional funding from the provincial government; and \$2.5M in additional revenue from a 2% (inflationary) tuition fee increase.

The current 2005/06 GPO budget for UBC Vancouver includes a shortfall of \$14.7M. Discussions are continuing with the provincial government about additional funding for 2005/06 and funding for future years. Depending on how these discussions go, the university may need to identify areas for significant cost savings mid-year. Note that \$14.7M represents 2.7% of the total GPO budget for UBC Vancouver; however, because of certain constraints (e.g., benefits are a fixed portion of salaries), a reallocation of over 3% would be required if no additional funding is received. It is expected that a final detailed budget will be brought forward for approval to the September meeting of the UBC Board of Governors.

The current 2005/06 GPO budget for UBC Vancouver (including \$14.7M of provincial government grant still under discussion) has total revenue and expenses of \$570M, which is an increase of \$42M from \$528M in 2004/05. In addition to the increased provincial government funding and 2% inflationary tuition fee increase mentioned above, additional sources of revenue include increased funding from federal government indirect costs of research and tuition fee increases approved prior to the provincial government cap.

The university administration has presented a balanced budget for UBC Okanagan. The 2005/06 GPO (fiscal) budget for UBC Okanagan is \$38.6M, while the annualized budget is \$43.8M. The annualized revenues include \$15.3M in tuition fees, which is 35% of total revenue. The consolidated 2005/06 GPO (fiscal) budget for UBC Vancouver and Okanagan is \$609M.

### **Discussion**

There was discussion about the appropriate balance between merit- and need-based student financial assistance. The President noted that this issue had been the subject of ongoing discussion by the Board of Governors, and that the Vice-President, Students reported to the Board of Governors at least annually on student financial support. Dr. Carolan expressed concern that UBC entrance scholarships were too low to compete with other institutions, including the University of Alberta. The President responded that, while some institutions had chosen to offer more scholarship support to students in their first year of studies and less support thereafter, UBC had chosen to distribute entrance scholarships over the full four years of study.

In response to a question from Dr. Lalli, President Piper confirmed that it was likely that the provincial government would pass legislation in the fall of 2005 to set maximum tuition fee increases for the upcoming year at two percent.

### **Curriculum Committee**

Dr. Marshall presented the reports, as Chair of the Committee.

The Committee recommended for approval:

#### **FACULTY OF ARTS**

1. New major and minor programs in United States Studies;
2. Changes to courses PSYC 309 and PSYC 463.

## FACULTY OF MEDICINE

### *School of Audiology & Speech Sciences*

1. New course AUDI 403.

## FACULTY OF GRADUATE STUDIES

1. New courses CCFI 501, CCFI 502, and MECH 555.

<i>Dr. Marshall</i>	}	<i>That Senate approve the curriculum proposals, as recommended by the Curriculum Committee.</i>
<i>Mr. Haffey</i>		

Carried.

## **Nominating Committee**

### ADJUSTMENTS TO SENATE COMMITTEE MEMBERSHIP

Principal Gilbert presented following report, as Chair of the Committee.

The Nominating Committee recommends that Senate approve the nominations of student senators to the following Committees of Senate:

1. Academic Building Needs: Torill Gillespie and Debbie Loo;
2. Academic Policy: Lianne McLean and Philip Orchard;
3. Admissions: Ida Noohi and Elizabeth (Betsy) Segal ;
4. Agenda: Bijan Ahmadian and Gina Eom;
5. Appeals on Academic Standing: Bijan Ahmadian, Birinder (Sunny) Aujla, and Elizabeth (Betsy) Segal;
6. Budget: Jasdeep Jawanda and Philip Orchard;
7. Continuing Studies: Debbie Loo;
8. Curriculum: Cameron Funnell, Emma Gibson, Torill Gillespie and Lianne McLean ;
9. Elections: Jennifer Collins;
10. Liaison Post Secondary Institutions: Torill Gillespie;
11. Library: Gina Eom, Cameron Funnell, and Diaa Younan;
12. Student Appeals on Academic Discipline: Birinder (Sunny) Aujla, Jennifer Collins, and Michael Tung ;

- 13. Student Awards: Emma Gibson and Ida Noohi;
- 14. Teaching and Learning: Edward Cheung, Cameron Funnell, and Debbie Loo;
- 15. Tributes: Bijan Ahmadian and Michael Tung.

<i>Principal Gilbert</i>	}	<i>That Senate accept the recommendations of the Nominating Committee with respect to the appointment of Student Senators to Committees of Senate.</i>
<i>Dr. Rosengarten</i>		

Carried.

#### FALL 2005 COMMITTEE ASSIGNMENTS

Principal Gilbert reported that the Nominating Committee planned to collect, in July 2005, Committee preferences from members of the 2005 - 2008 Senate; the Committee would then prepare recommendations for Senate approval in September 2005.

#### **Student Awards Committee**

*See also 'Appendix A: New Awards.'*

As Chair of the Committee, Dr. Thompson presented the new awards for approval. He noted that the new awards represented approximately \$100 000 in new funding for students. A total of 96 new awards, representing \$4.7 million in funding, had been approved during the 2004/2005 academic year.

<i>Dr. Thompson</i>	}	<i>That the new awards be accepted and forwarded to the Board of Governors for approval, and that letters of thanks be sent to the donors.</i>
<i>Dr. R. Harrison</i>		

Carried.

#### **Teaching and Learning Committee**

As Chair of the Committee, Dr. Johnson gave an overview of Committee activities. The Committee had been established three years earlier. Dr. Johnson had assumed the role of Chair in January 2005. The Committee had participated in a number of productive dis-

cussions, many of which included Dr. Anna Kindler, Associate Vice-President, Academic Programs. At Dr. Johnson's request, the Chair recognized Associate Vice-President Kindler to speak about current teaching and learning initiatives.

### **SHINE 2010**

Associate Vice-President Kindler gave an overview of a new initiative called SHINE 2010 (Student Horizons in Education), the aim of which was to design and implement initiatives that specifically target improvement in the quality of the student learning experience, while at the same time devising and engaging a set of measures to monitor and document progress. SHINE 2010 was in the planning stage. Strategies included:

1. Targeted funding to help units improve education;
2. Better assessment of teaching and learning in all periodic reviews of academic units and programs;
3. Enhanced provisions for resolving teaching performance failure;
4. Review of hiring procedures to ensure quality undergraduate education and increased recognition of faculty who are hired specifically for their superior expertise and commitment to teaching;
5. Support for scholarship of teaching and learning;
6. Enhanced provisions for relevant professional development opportunities for faculty members;
7. Training and assessment of Teaching Assistants before they commence teaching.

Along with the above strategies, SHINE 2010 emphasized the need for meaningful measurement of progress toward the University's goals. Assessment tools were to include student engagement and satisfaction surveys, improved student teaching evaluations, other survey and assessment results, and a wide variety of institutional research analyses. Associate Vice-President Kindler was hopeful that initiatives such as SHINE 2010 would provide the tools to guide improvement and to assess and document achievement over time. Associate Vice-President Kindler invited members of Senate to provide their comments with a view to further refining SHINE 2010. The President thanked Associate Vice-President Kindler for her presentation.



## TEACHING AND LEARNING COMMITTEE ACTIVITIES

Dr. Johnson stated that the Teaching and Learning Committee discussions had included the following topics during the preceding academic year:

1. Consultation on an ongoing review of the process for reviewing academic units, particularly with respect to the use of teaching indicators;
2. Ways to honour the top 25 percent of teaching faculty;
3. Ways to engage active researchers in the classroom.

## Discussion

Dr. Knight was pleased to see the Teaching and Learning Committee well established and actively pursuing some important topics. He suggested that the Committee consider exploring as additional discussion topics electronic learning, computer-based testing, and the need for informal learning spaces.

## ***Ad Hoc Committee to Review Senate***

*Note: The full text of this Committee Report is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.*

As a member of the Committee, Dr. Adebar presented the Report of the Senate *Ad Hoc* Committee for the Review of Senate. Dr. Adebar clarified that, due to the length of the report and the large number of recommendations for consideration, the Committee had decided to present the report for information and discussion. The Committee planned to bring the recommendations to Senate for approval in September 2005.

The following is an excerpt from the report.

## CONCLUSIONS

The Review Committee concludes that:

1. There is general agreement that Senate is representative of the relevant constituents necessary for it to carry out its broad academic role.
2. The roles of the Offices of the Vice President Students, the Associate Vice-president Academic Programs and the Associate Vice-president Academic Planning, appear to have considerable overlap with that of Senate's own jurisdiction with a lack of coordination and/or communication between them.
3. The committees of Senate including their terms of reference and composition appear to be working efficiently and effectively<sup>1</sup> in terms of Senate meeting its obligations under the Universities Act. However, there are reservations regarding several committees that appear to require reform. The committees in question are the Academic Building Needs Committee, the Agenda Committee, the Continuing Studies Committee, the Liaison with Post-Secondary Institutions Committee (which has not met in the last five years) and the Nominating Committee.
4. At present Senate does not sufficiently engage in discussion of fundamental issues relating to, inter alia, the role of the modern academy in society, as well as academic teaching, scholarship and research. The Committee is also of the view that when the Agenda Committee becomes aware of the fact that a regularly scheduled meeting may have little business, that time should be allocated to the discussion of broader matters affecting these topics.
5. Presently, there is a problem with Senate agenda material being received by senators in an untimely manner, not allowing for analysis and preparation prior to the meeting.
6. Often matters that are discussed, whether approved or not, require additional consideration and need reporting back to Senate by a designated time. Concern was expressed that in some instances there was no follow-up and reports were not made back to Senate by such designated time. A recent illustration of this was the MBA program being transferred from the Faculty of Graduate Studies as a pilot project only; however, no report was brought back to Senate before the change became permanent.
7. Concerns have been raised regarding the ability of senators to place appropriate items on the agenda.
8. Senate's time is inordinately dedicated to technical matters that have been dealt with at length in committee.
9. There have been some remarkable recent instances where the President's Office has failed to keep Senate informed of matters that are within the juris-

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<sup>1</sup> Appendix H - Review of Senate Agendas 1999 - 2004

diction of Senate until it was too late for real debate. Two such examples are *Universitas 21* and the UBC Okanagan.

10. It is not consistent with the concept of a peer-governed institution to have the CEO (the President in this instance) to act as the Chair of Senate. It should be emphasized this conclusion in no way bears upon the present incumbent but is one reached on the basis of principle.
11. Over time the rules and procedures of Senate have developed in a rather ad hoc way and some require relatively minor modification.
12. New senators require an orientation to effectively carry out their functions as members of the Senate.
13. There appears to be a noticeable lack of awareness in the University community of Senate's role and activities within it.
14. The creation of the Council of Senates by the recent amendments to the University Act whereby the Council of Senates can remove issues from the consideration of this Senate in the circumstances referred to in the legislation is a serious and retrogressive impediment to this body carrying out its natural functions under the Act.
15. The burden of the conclusions and recommendations if adopted by Senate will be onerous on the Secretariat with its present resources.

## RECOMMENDATIONS

The Committee makes the following recommendations:

1. The Academic Building Needs Committee requires a clarified mandate with respect to overall infrastructure planning reflecting a more central role in decision making.
2. The Continuing Studies Committee be discontinued and its functions undertaken by the Curriculum Committee and that the terms of reference of the Curriculum Committee be adjusted accordingly.
3. The Liaison with Post-Secondary Institutions Committee be disbanded as a standing committee.<sup>2</sup> Until such time as the University Act can be amended to reflect this change, the Liaison with Post-Secondary Institutions Committee should be composed of one member who shall be the Chair of the Agenda Committee.
4. The Nominating Committee review the composition and function of all standing committees once a year with a view to recommending changes if nec-

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<sup>2</sup> Requires amendment to the *University Act*, since it is a committee pursuant to s. 37.1 (w) of the *University Act*. It could be replaced by an ad hoc committee if and when relevant issues arise.

5. necessary and that the terms of reference for the Nominating Committee be adjusted accordingly.
6. One or two meetings of Senate, whether regular or special, be devoted to broad academic issues, that the Agenda Committee canvas the university community for appropriate topics, that once a topic is selected, the Agenda Committee has a position paper prepared so that the discussion is centred and productive. The Agenda Committee should allocate one or two members of Senate the task of leading the discussion pertaining to the designated subject. The whole university community should be invited to attend these special meetings and the terms of reference of the Agenda Committee be adjusted accordingly.
7. The agenda and supporting material for meetings of Senate be posted on the Senate website at least one full week prior to the meeting of Senate.
8. The Agenda Committee and the Secretariat should keep track of issues that have an agreed reporting period to Senate, ensure that such reporting does occur in a timely fashion, and that the terms of reference for the Agenda Committee be adjusted accordingly.
9. Any member of senate should be able to place matters within Senate's jurisdiction on a proposed agenda and that the membership of Senate should decide on the disposition of the matter.<sup>3</sup>
10. A standing agenda item, prior to "other business", should be included on all Senate agendas entitled "proposed agenda items."
11. Senate adopt a "negative option" practice for reports of the Curriculum and Admissions Committees that have been fully debated, analysed and discussed in committee, so that reports are generally approved unless a member of Senate wishes to raise any particular item from the floor.
12. The Vice President Academic and Provost advise Senate of impending matters that are within the jurisdiction of Senate at every other meeting, particularly matters that are dealt with by the Associate Vice President Academic Programs and the Associate Vice President Academic Planning.
13. The Chair of Senate be elected by Senate as a whole.<sup>4</sup> Until such time as the University Act can be amended to reflect this change, the President remain the chair of Senate, ex officio, but that the "Rules and Procedures of The Senate"<sup>5</sup>

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<sup>3</sup> Appendix J - amendments to Rules and Procedures of Senate, see Item number 7.

<sup>4</sup> Requires amendment to *University Act* s.35.2 (b)

<sup>5</sup> Appendix I - Rules and Procedures of Senate

be amended to enable Senate meetings to be chaired by a member elected for that purpose.

14. The amendments to the "Rules and Procedures of The Senate"<sup>6</sup> contained in Appendix J be adopted.
15. An effective orientation be made available to all new senators.
16. The Secretariat, with assistance from senators, prepare a quarterly newsletter to be made available on the web and describing the activities of Senate.
17. UBC Vancouver Senate maintain its autonomy over all matters relating to academic governance that it had prior to the amendment to the University Act.
18. The Council of Senates reflects the clear differences between UBC Vancouver and UBC Okanagan.
19. A suitable increase in resources be allocated to the Secretariat to assist Senate and its committees to effectively carry out their functions.

#### **AD HOC COMMITTEE CHAIR'S REMARKS**

At Dr. Adebar's request, the President recognized Dean Emeritus Peter Burns, *Ad Hoc* Committee Chair. Mr. Burns thanked Senate for the opportunity to present the report as a guest speaker. He also thanked Ms. Lois Bishop, Academic Governance Officer, for her enormous effort in preparing the report, as well as Dean Isaacson and Dr. Rosengarten for their respective comments on an earlier draft. Mr. Burns also expressed gratitude to Dr. Brander for his contributions with respect to survey methodology.

In general, the Committee found that there was almost universal agreement that Senate had been functioning quite well, and that it had been fulfilling the role assigned to it under the *University Act*. Consultants had expressed reservations about Senate, however, including that the Senate appeared to be bogged down in detail that was of interest to only small segments of the University. Although they acknowledged that much of this detail was important, consultants had suggested that it need not occupy the entire Senate. The Committee had also received submissions about the lack of opportunity to discuss larger issues

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<sup>6</sup> Appendix I - Rules and Procedures of Senate

relating to post-secondary education at Senate. The Committee suggested that Senate set aside some time on its agenda to discuss current issues and general concerns.

The Committee also learned of a perception that the agenda of Senate was driven in a "top-down" fashion by senior administrators, with little opportunity for an individual Senator to raise an issue for discussion or decision. The Committee had concluded that, due to the size and complexity of the University, professionalization of the administration was necessary. The question then became how to ensure that the voices of faculty, student, and convocation representatives to Senate were heard.

Referring to the Committee's recommendation that Senate should elect its Chair, Mr. Burns noted that every iteration of the *University Act* since 1908 had named the President as Chair of Senate. The Committee felt that this concept was now outdated and should be changed. Mr. Burns acknowledged that enacting such a change would require an amendment to the *University Act*. He noted that the University of Toronto had redesignated its Senate as an Academic Council that elected its own Chair. Mr. Burns emphasized that this recommendation was in no way related to the performance of the current President as Chair of Senate.

Mr. Burns pointed out that the report included proposed revisions to the Rules and Procedures of Senate. Mr. Brady had undertaken a review of the document and had identified some necessary editorial changes, as well as substantive changes that would accompany implementation of the Committee's recommendations.

The Committee had observed disquiet in the University community about the creation of UBC Okanagan, particularly with respect to the way in which decisions were made and communicated. The creation of the Council of Senates, and the transfer of the Budget Committee to this body from the Senate itself were the subjects of concern because of a

perceived loss of political authority for the Senate. The Committee also noted that the composition of the Council of Senates was not proportional to the size of the two campuses.

### **Discussion**

Referring to the Committee's recommendation that the Secretariat circulate a quarterly newsletter, Dr. Tees agreed that it was necessary to better communicate the activities of Senate and their importance to the University. He suggested that, instead of a stand-alone newsletter, some content about Senate might be incorporated into *UBC Reports*. Mr. Burns agreed, stating that the tools for communication were open for discussion, and acknowledging that there were budgetary implications.

Mr. Haffey commended the Committee on its report, noting that the report had captured many of his own thoughts about Senate. He expressed the opinion that more people would be interested in standing for election to Senate if Senate de-emphasized details like new course approvals and entertained more discussion about topics of general importance.

Mr. Affleck expressed support for an enhanced orientation for new Senators, and recommended that each new Senator be given a copy of the Review Report as background reading.

Dr. MacEntee expressed the opinion that there existed a lack of clarity about the role of Senate among faculty members, rather than general ignorance. He cited an awareness of the role of Senate in approving material forwarded by Faculty Councils. In response to a question about whether posting of the Minutes of Senate on the web would help raise awareness, Mr. Burns confirmed that the Minutes were already publicly accessible on the Senate website.

Dr. MacEntee noted that asking the Nominating Committee to review the composition and function of all other Committees assigned a great deal of authority to the Nominating Committee. Mr. Burns responded that Senate would still need to approve the recommendations of the Nominating Committee.

Dr. Rosengarten referred to the Committee's conclusion that Senators do not receive meeting materials in a timely manner, noting that the staff responsible for distributing meeting packages had done so very efficiently. At Dr. Rosengarten's request, Ms. Collins explained current practices with respect to the approval of meeting agendas by the Senate Agenda Committee and the subsequent mailing of meeting materials.

Referring to the Committee's assertion that the Office of the President had failed to keep Senate informed about the creation of UBC Okanagan, Dr. Rosengarten expressed doubt about the jurisdiction of the Senate over this provincial government initiative. Mr. Burns expressed the opinion that representatives of the provincial government had undertaken significant discussion with the University prior to having made a final decision, and that Senate should have been involved.

Principal Gilbert commended the Committee on its thorough report. He noted that the Minutes of Senate contained a great deal of historical information that could be used to guide future decision-making. Mr. Burns agreed with the importance preserving institutional memory, and suggested that the Committee might emphasize this issue when it reported to Senate once more in September. Dr. Tees stated that Enrolment Services had compiled some content for a Senate policy manual, and was hopeful that such a manual might be available in the near future. Dr. Tees noted that there were resource needs associated with the development and maintenance of such a policy manual. Mr. Burns agreed



to include the need for development of a policy manual as a recommendation in a future iteration of the Committee's report.

At Dr. Yaworsky's request, Mr. Burns commented on the apparent overlap of the role of the Senate with the roles of the President and Vice-Presidents. He stated that senior administrators appeared to be engaged in fundamental aspects of the academic oversight of the institution that clearly intersected with the work of the Senate. The Committee had discussed asking Senate to co-opt more senior administrators as members of Senate, but had abandoned that idea when it became clear how many further membership adjustments would be necessary to preserve representation ratios.

Mr. Burns invited members of Senate to send comments on the report to the Committee in care of Ms. Lois Bishop in Senate & Curriculum Services (lois.bishop@ubc.ca).

President Piper thanked the Committee for its report, and for having initiated a thoughtful discussion. The President looked forward to further discussion in September.

### **Interim Academic Governing Body (IAGB) for UBC Okanagan**

As a member of the IAGB, Dr. Tees had circulated the following report for information.

#### **INTERIM REPORT ON IAGB ACTIVITIES (INFORMATION)**

Senate will recall that, when it established the Interim Academic Governing Body (IAGB) for UBC Okanagan at the February 2005 Senate meeting, part of the motion was that the IAGB provide an interim report to Senate in May 2005. I am pleased to provide this interim report for the information of members of Senate.

#### ***IAGB Membership and Meetings***

All vacancies on the IAGB have been filled and the IAGB has met twice in Kelowna: on March 22, 2005 and on May 10, 2005. Future meetings are tentatively scheduled for June and September 2005.

### ***IAGB Committees***

The IAGB has established four Committees. The Procedure Committee (chaired by Dean Michael Isaacson) considers the IAGB Agenda and makes recommendations on the organization of academic units at UBC Okanagan. The Academic Direction Committee (chaired by Dr. Daniel Salhani) has been charged with reviewing and making recommendations on curriculum, admissions, and academic policy. The Adjudication and Awards Committee (chair TBA) reviews awards and hears admissions, disciplinary, and academic standing appeals. The IAGB Committee to Consider the UBC Council of Senates (chaired by Dean Bernard Bauer) is analogous to the ad-hoc Senate Committee of the same name, and the two Committees will work together to harmonize recommendations, where possible.

### ***IAGB Business***

To date, the IAGB has:

- Approved rules and procedures for its own operation;
- Recommended to the Board of Governors the establishment of the following faculties at UBC Okanagan: Arts & Sciences, Creative & Critical Studies, Education, Health & Social Development, and Management;
- Recommended to the Board of Governors the designation of the Faculty of Applied Science as a dual-campus faculty (Senate approval also required);
- Recommended to the Board of Governors the establishment of the School of Nursing and the School of Social Work in the Faculty of Health and Social Development; and the establishment of the Department of Creative Studies and the Department of Critical Studies in the Faculty of Creative & Critical Studies;
- Accepted and recommended for approval by the Board of Governors graduate and undergraduate programs to be offered at UBC Okanagan in September 2005, with associated program and course descriptions;
- Approved Calendar chapters on Admissions and Policies & Regulations;
- Approved the Academic Year for UBC Okanagan;
- Approved regulations for the election of members of the Okanagan Senate and UBC Okanagan representatives to the Board of Governors; and
- Reviewed and discussed a draft Academic Plan and a draft Campus Plan for UBC Okanagan.

### ***Future IAGB Business***

At future meetings, the IAGB will consider for approval:

- The administrative configuration of a Graduate Studies unit;
- Preliminary rules and procedures for the Okanagan Senate;

- Outstanding Calendar content, including some program and course material;
- Revised drafts of the Academic Plan and Campus Plan for UBC Okanagan.

***For More Information***

The IAGB will report to Senate once again in September 2005. Minutes of IAGB meetings, as well as agendas, meeting materials, Committee terms of reference, and membership lists are available upon request from Senate & Curriculum Services.

**Tributes Committee**

**CANDIDATES FOR EMERITUS STATUS**

*Please see also 'Appendix B: Candidates for Emeritus Status.'*

As a member of the Committee, Dean Muzyka circulated the candidates for emeritus status.

Dean Muzyka	}	That Senate grant emeritus status as recommended by the Tributes Committee.
Principal Gilbert		

Carried.

**Reports from the Vice-President, Academic & Provost**

**SCHOOL OF ARCHITECTURE AND LANDSCAPE ARCHITECTURE**

Vice-President Whitehead had circulated a proposal to merge the School of Architecture in the Faculty of Applied Science and the Landscape Architecture Program in the Faculty of Land & Food Systems to establish the School of Architecture and Landscape Architecture (SALA) in the Faculty of Applied Science. The proposal included the following rationale for the merger.

**Rationale**

- Architecture and Landscape Architecture are two allied professions concerned primarily with planning and design of the built environment. Both study environments and propose change through a unique synthetic

methodology: design. These professions share similar educational models and similar processes to professional licensure, and both practice under similar legal contexts.

- At UBC, these two allied professional programs were established in different faculties. Discussions of a potential merger of the School of Architecture (ARCH) in the Faculty of Applied Science, and the Landscape Architecture Program (LARC) in the Faculty of Land and Food Systems have taken place intermittently over many years.
- A close partnership between ARCH and LARC led to the establishment of the Bachelor of Environmental Design Program (ENDS), which admitted its first students in 2003. Both ARCH and LARC have been extensively involved in planning, administering and teaching in ENDS, and this has served to renew interest in increasing opportunities for interdisciplinary efforts and bringing these two units even closer together.
- The re-naming of the Faculty of Agricultural Sciences as the Faculty of Land and Food Systems and the ongoing consideration of its evolution have also given some impetus to assessing the most appropriate location for LARC.
- An extensive process of consideration and consultation of the proposed merger has occurred and there has generally been wide support for the merger.

Taking account of the foregoing considerations, faculty, staff and student representatives in both units have endorsed a proposal that the two units be merged into a single School within the Faculty of Applied Science; and the proposal has the support of the corresponding Deans.

*Vice-President  
Whitehead  
Dean Isaacson*

}

*That the University Senate approve a merger of the School of Architecture in the Faculty of Applied Science and the Landscape Architecture Program in the Faculty of Land and Food Systems into a new School, the School of Architecture and Landscape Architecture, in the Faculty of Applied Science, to take effect on July 1, 2005*

Carried.

## **ENROLMENT TARGETS 2005/2006**

*Note: The full text of this report is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.*

Vice-President Whitehead circulated enrolment targets for the 2005/2006 academic year. He explained that the targets were derived by the Enrolment Management Committee, which was chaired by Associate Vice-President, Enrolment Services & Registrar Brian Silzer. The Committee's members included Associate Vice-President, Academic Planning George Mackie, Mr. Walter Sudmant, Director, Planning & Institutional Research, and several Associate Deans. Preliminary targets determined by the Committee had been refined in consultation with Faculties.

Dr. Rosengarten thanked the Vice-President for his report, noting that the Admissions Committee had been pleased to see some reductions in target enrolments. He added, however, that the Admissions Committee and the Senate had been included in the planning process at a rather late date, after key decisions had already been made. Dr. Rosengarten suggested that it might be useful to add the Chair of the Senate Admissions Committee as a member of the Enrolment Management Committee, such that the Admissions Committee Chair might periodically report back to Senate. Vice-President Whitehead expressed support for this idea.

## **REPORT ON THE INSTITUTE FOR THE SCHOLARSHIP OF TEACHING AND LEARNING**

*Note: The full text of this report is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.*

The Vice-President had circulated for information the Report to Senate on the Institute for the Scholarship of Teaching and Learning (ISTL). The Institute had been established by Senate in May 2004, and Vice-President Whitehead reported that it had accomplished

a

great deal in its first year of operation. Senators were invited to send comments to ISTL Director Dr. Gary Poole (Gary.Poole@ubc.ca).

### **Reports from the Associate Vice-President, Enrolment Services & Registrar**

#### **TRIENNIAL ELECTIONS RESULTS**

Mr. Silzer had circulated for information the results of the recent elections for the positions of Chancellor and Convocation Senators for the 2005 - 2008 term.

#### **Tributes Committee - in camera**

In closed session, Tributes Committee Chair had circulated a proposal to revoke emeritus status from one individual.

*Dean Muzyka  
Principal Gilbert*

}

*That Senate accept the recommendation of the Tributes Committee with respect to the revocation of emeritus status.*

*Principal Gilbert  
Dean Isaacson*

}

*That consideration of the motion to revoke emeritus status be postponed indefinitely.*

The motion to  
postpone  
indefinitely was  
put and carried.

## **Appendix A: New Awards**

**APICS Educational Society Vancouver Chapter MBA Scholarship:** A \$1,000 scholarship is offered by APICS The Association for Operations Management Educational Society (Vancouver Chapter) to an M.B.A. student studying Supply Chain Management at the Sauder School of Business. The award is made on the recommendation of the School. (First award available for the 2005/06 Winter Session)

**Roloff BENY Foundation Scholarship:** The Roloff Beny Foundation has endowed a \$15,000 scholarship (or two awards of equal value to a total of \$15,000) for undergraduate or graduate students in the Department of Art History, Visual Art and Theory whose work focuses on photo-based practices. Roloff Beny, a famous Canadian photographer, painter and designer, died in March 1984. For the outstanding photography and design of his beautiful books, he won numerous awards, including the Gold Medal of the Leipzig International Book Fair, the Charles Blanc Medallion of the French Academy, and the Order of Canada. The award is made on the recommendation of the Department and, in the case of graduate students, in consultation with the Faculty of Graduate Studies. (First award available in the 2005/06 Winter Session)

**Rhoda and Al BOGGIE M.D. Entrance Bursary:** Bursaries totalling \$1,000 have been endowed in honour of Rhoda and Al Boggie (B.A.1950, M.D.1954) for students entering the first year of the M.D. Program who graduated from secondary schools located outside the Greater Vancouver Regional District or the Capital Region District. (First awards available for the 2005/06 Winter Session)

**CANADIAN Foundation for Economic Education David Dodge Scholarship:** A \$6,000 scholarship is offered by the Canadian Foundation for Economic Education and The University of British Columbia in honour of David Dodge, Governor of the Bank of Canada, for a graduate student in the field of Economics. The award is made on the recommendation of the Department of Economics. (First awards available for the 2005/06 Winter Session)

**Glen and Margaret CARLSON Bursary in Medicine:** Bursaries totalling \$5,000 have been endowed by Dr. Glen C. Carlson (B.A.1955, M.D.1960) and Dr. Margaret A. Carlson (B.Sc.1958, M.D.1964) for students in the M.D. program offered through the Faculty of Medicine. (First awards available for the 2005/06 Winter Session)

**Dale CHERCHAS Memorial Prize:** Prizes totalling \$1,000 have been endowed by friends and family in memory of Dr. Dale Cherchas, a leading researcher, respected teacher and mentor in the field of Mechanical Engineering. The prizes are offered to undergraduate students in the Department of Mechanical Engineering, with preference given to those studying Controls and Dynamics. The awards are made on the recommendation of the Department. (First awards available for the 2005/06 Winter Session)

Faculty of DENTISTRY Bursary: Bursaries totalling \$1,000 have been endowed by alumni and friends of the Faculty of Dentistry for undergraduate students in the Faculty. (First awards available for the 2005/06 Winter Session)

ECONOMICS Undergraduate Scholarship: Scholarships totalling \$1,150 have been endowed by alumni and friends of the Department of Economics for undergraduate students in the Department. The Awards are made on the recommendation of the Department of Economics. (First awards available for the 2005/06 Winter Session)

ENVIRONMENTAL Engineering Scholarship: One or more awards of \$2,000 each are offered by the Faculty of Applied Science to student(s) entering their fourth year of the UBC/UNBC Environmental Engineering Program to recognize outstanding academic achievement by student(s) carrying a full academic load in third year. The awards are made on the recommendation of the UBC Director of the Program. (First awards available for the 2005/06 Winter Session)

Donald J. EVANS Scholarship in Engineering: Scholarships totalling \$2,500 have been endowed by Donald J. Evans (B.A.Sc. 1947, M.A.Sc.1949) for undergraduate students in engineering. The awards are made on the recommendation of the Faculty of Applied Science. (First awards available for the 2005/06 Winter Session)

Walter D. FRITH Bursary: Bursaries totalling \$27,000 have been endowed through a bequest by Bessie Churchill Frith for deserving students in any year or faculty. (First awards available for the 2005/06 Winter Session)

Michael A. GOLDBERG Travel Award: Awards totalling \$750 have been endowed by Dr. Michael A. Goldberg for undergraduate or graduate students with good academic standing who require assistance to attend an international conference, participate in an international exchange, or undertake research in their discipline in an international setting. In the case of graduate students, the award is made in consultation with the Faculty of Graduate Studies. (First awards available for the 2005/06 Winter Session)

GRADUATING Class of 1969 Electrical Engineering Award: A \$300 award has been endowed by members of the graduating class of 1969 in Electrical Engineering for a student with good academic standing entering fourth year who has demonstrated leadership through active involvement in student government, professional societies, and/or campus and community activities. The award is made on the recommendation of the Department of Electrical and Computing Engineering. (First award available for the 2005/06 Winter Session)

Gwyn and Aileen GUNN Bursary in Journalism: Bursaries totalling \$16,000 have been endowed through a bequest from Gwyneth M. Gunn for students in the School of Journalism, with preference for women students in need of financial assistance. (First awards available for the 2005/06 Winter Session)



Gwyn and Aileen GUNN Bursary in Social Work: Bursaries totalling \$16,000 have been endowed through a bequest from Gwyneth M. Gunn for students in the School of Social Work and Family Studies, with preference for women students in need of financial assistance. (First awards available for the 2005/06 Winter Session)

Peter LEE Scholarship in Finance: Three \$2,500 scholarships are offered by Peter Lee to students entering the third or fourth year of the Finance Option in the Bachelor of Commerce Program at the Sauder School of Business. The awards are made on the recommendation of the School. (First awards available for the 2005/06 Winter Session)

Margaret Stevenson LOCH Scholarship: Scholarships totalling \$4,000 have been endowed through a bequest from Margaret Stevenson Loch (B.A.1930, M.A.1933), whose academic interests focused on Latin and Classics. The scholarships are awarded within the selection process for the Chancellor's Entrance Scholarship. (First awards available for the 2005/06 Winter Session)

Henry MAAS Memorial Scholarship: Scholarships totalling \$1,000 have been endowed by colleagues, friends and family in memory of Dr. Henry Maas for doctoral students in the School of Social Work and Family Studies. Dr. Maas, Professor in the UBC School of Social Work from 1970 to 1984, was an internationally recognized scholar and teacher with a special interest in children, families and human behaviour. The memorial scholarship recognizes and honours his strong beliefs in the merits of theory and research informing social work and education practice. The awards are made on the recommendation of the School. (First awards available for the 2005/06 Winter Session)

McCARTHY Tétrault Leadership Award: Two awards of \$5,000 each are offered by McCarthy Tétrault to full-time students in the LL.B. Program who are in good academic standing and have taken on leadership roles at the university or in the community. The awards are made on the recommendation of the Faculty of Law, one to a student completing first year and the other to a student completing second year. (First awards available for the 2005/06 Winter Session)

Anne and George PITERNICK Student Research Award: Awards totalling \$1,000 have been endowed by family and friends in honour of Anne and George Piternick. Professors Anne and George Piternick taught at the School of Library, Archival and Information Studies for a combined total of 48 years during which they provided, through their teaching and personal research projects, a stimulating scholarly atmosphere for library and information science research. The awards are made on the recommendation of SLAIS to doctoral students in the School. (First awards available for the 2005/06 Winter Session)

Department of POLITICAL Science Scholarship: Scholarships totalling \$1,000 have been endowed by alumni and friends of the Department of Political Science for graduate or undergraduate students in the Department. The awards are made on the recommendation of the Department of Political Science. (First awards available for the 2005/06 Winter Session)

Antonio "Tony" Tan UY Memorial Scholarship: Scholarships totalling \$1,200 have been endowed by family, friends and colleagues in memory of Tony Uy. Tony was the Development Manager for numerous retail properties located in Western Canada and Quebec, including Robson Central and Scottsdale Centre in the Lower Mainland, Peachtree Square in the interior of British Columbia, and Ogilvy in Montreal. The awards are made on the recommendation of the Sauder School of Business to students studying real estate (urban land economics) and, in the case of graduate students, in consultation with the Faculty of Graduate Studies. (First awards available for the 2005/06 Winter Session)

Eleanore VAINES Scholarship: Scholarships totalling \$1,000 have been endowed by family, friends, colleagues and alumni in honour of Dr. Eleanore Vaines for students in the Faculty of Education, with preference for students with a concentration or major in Home Economics. Dr. Vaines influenced the thinking and professional practice of educators and home economics professionals in British Columbia and Canada. The awards are made on the recommendation of the Faculty of Education. (First awards available for the 2005/06 Winter Session)

Marguerite YEE Bursary in Pharmaceutical Sciences: Bursaries totalling \$1,000 have been endowed by alumni and friends in recognition of the leadership contribution of Marguerite Yee, Director of Student Affairs in the Faculty of Pharmaceutical Sciences. The bursaries are provided to assist students entering the second, third and fourth year of Pharmacy. (First awards available for the 2005/06 Winter Session)

#### **PREVIOUSLY-APPROVED AWARDS WITH CHANGES IN TERMS OR FUNDING SOURCE:**

Award 07717 - Walter D. FRITH Scholarship: (revised wording) Scholarships totalling \$27,000 have been endowed through a bequest by Bessie Churchill Frith for deserving students in any year or faculty.

How amended? This award has been in place since the 1970's with wording that allowed for either scholarships or bursaries to be awarded from the fund. However, scholarships have tended to be awarded rather than bursaries. In order to give equal preference to both scholarships and bursaries, income from this fund of over \$1.1 million will now be split equally between the existing Award 07717 (now be exclusively a scholarship) and a new bursary (see above).

Award 00693 - International Leader of Tomorrow Award: Awards ranging in value from \$14,000 to \$34,000 each are offered to outstanding international students who would otherwise be financially unable to pursue post secondary education. The value of each award will depend on the applicant's financial circumstances. The awards are made to students entering the University directly from secondary school or transferring from another post secondary institution to an undergraduate program of study. In addition to academic merit, consideration is given to qualities such as leadership skills, involvement in student affairs or contribution to community service, to recognized achievement in fields of endeavor such as performing arts, athletics, debating or creative writing, and to achievement on external math or science competitions or examinations such as the International Chemistry and Physics Olympiads. Consideration is restricted to stu-

dents nominated by the educational institution they are attending. The range for this award will be reviewed and adjusted annually to reflect any changes in international student tuition and cost of living. The awards will be renewed for up to three additional years of undergraduate study or to degree completion, whichever is less, provided the recipient stands in the top quartile of his or her program of study and maintains his/her status on a student authorization to study in Canada. Award winners will have their situations reviewed annually regarding both academic progress and financial need to determine the amount of the award in subsequent years for which they are eligible.

How amended? The award description remains unchanged. However, an endowment fund has been opened with a transfer of \$750,000 from the International Student Initiative Program, the income from which will assist in supporting the ILOT awards in combination with transfers to the existing fee for service P/G. The award is being presented to Senate for approval of the new endowment fund.

Award 05637 - SCOTIABANK Prize for Excellence in Family Practice: (revised wording) Four prizes of \$500 each are offered by Scotiabank to students in the M.D. Program for academic and clinical excellence in the area of Family Practice. One prize is awarded to a student completing each of first and second year, while two prizes are awarded to students completing third year. The awards are made on the recommendation of the Faculty of Medicine in consultation with the Department of Family Medicine.

How amended? The Department of Family Medicine has asked that four \$500 prizes be awarded instead of two \$1000 prizes and that eligibility be extended to first year students as well as to those in second and third year. The donor has agreed to these changes.

*Appendix B: Candidates for Emeritus Status*

**Appendix B: Candidates for Emeritus Status**

Last Name	First Name	Prefix	Dept	Job Title
Adler	Andrew N	Dr	Mathematics	Assoc Professor
Barrett	J David	Dr	Wood Science	Professor
Beattie	Beverly L	Mrs	Geriatric Medicine	Professor
Black	William W	Dr	Law	Professor
Burns	Paul C	Dr	Classical, Nr.Estrn&Relign Std	Assoc Professor
Calisal	Sander M	Dr	Mechanical Engineering	Professor
Carolan	James F	Dr	Physics & Astronomy	Professor
Dawes	Andrew	Mr	Music	Professor
Dolphin	David H	Dr	Chemistry	Professor
Hardy	Walter N	Dr	Physics & Astronomy	Professor
Heywood	John G	Dr	Mathematics	Professor
McAdam	Donald W	Dr	Mechanical Engineering	Senior Instructor
McBride	Barry C	Dr		Vice-President
Mohan	Bernard A	Dr	Language & Literacy Education	Professor
Omelusik	Nicholas E	Mr		Admin Librarian 3
Petty	Ross Edward	Dr	Rheumatology	Professor
Spencer	Richard A	Dr	Civil Engineering	Assoc Professor
Thrasher	Alan	Mr	Music, School of	Professor
Walker	Michael J A	Dr	Pharmacology Therapeutics	Professor
Wood	John Roy	Dr	Political Science	Assoc Professor
Dennis	Patrick	Dr	Biochemistry & Molecular Biology	Professor
Korchinsky	Nestor	Dr	Human Kinetics	Assistant Professor
Black	William	Dr	Pathology & Lab. Medicine	Clinical Professor
Wilkins	Graeme	Dr	Medicine	Clinical Professor